

**MINUTES  
REGULAR MEETING  
THE CITY OF WILDOMAR  
CITY-COUNCIL**

David A. Brown Middle School  
21861 Grand Avenue  
Wildomar, CA 92595

Wednesday July 23, 2008

OPEN SESSION 7:03 P.M.

**CONVENE OPEN SESSION**

**1.0 CALL TO ORDER**

A regular meeting of the Wildomar City Council was called to order by Mayor Pro Tempore Moore at 7:03 P. M.

**ROLL CALL**

Present: Bridgette Moore, Mayor Pro Tempore  
Sheryl Ade  
Scott Farnam  
Marsha Swanson

Absent: Bob Cashman, Mayor

Staff Present: City Manager, John Danielson; Assistant City Attorney Thomas D. Jex; Record Keeper, Cheryl L. VanLancker; Staff

PLEDGE OF ALLEGIANCE - Fire Battalion Chief Steve Beach

INVOCATION - Pastor Jeff Rosen, Cornerstone Community Church

**1.1 Approval of Agenda**

Councilmember Swanson moved that the Agenda be approved. Seconded by Councilmember Ade.

Motion carried, the following vote resulted:

AYES: Sheryl Ade  
Scott Farnam  
Bridgette Moore  
Marsha Swanson

NOES: NONE

ABSENT: Bob Cashman

ABSTAIN: NONE

## 1.2 PRESENTATION – Emergency Services Presentation by County Fire

Cynthia Quigley, Emergency Services Coordinator, gave a presentation to City Council. Ms. Quigley also informed City Council of the training dates set up for November 11th and 13<sup>th</sup>.

## 2.0 COMMUNICATIONS FROM THE PUBLIC

George Taylor commented on his attending and video taping all of the meetings for the Historical Society. Presented a CD of the July 1, 2008 Special First Meeting to City Council.

Lauren Stevens talked about assessing properties under the LMD.

Council agreed to have Staff give Mr. Stevens a map.

John Lloyd thanked the City Council and Staff for assistance with the USPS.

Tina Tyra discussed an incident with her daughter's car and the lack of help from the Sheriff's Department. She urged City Council to enact stricter laws.

Kristan Lloyd commented on the Mayor's term limit and thought it should be 18 months. She requested that City Council reconsider the term limits and be consistent on their decisions.

Gina Castanon talked about the reasons she makes public comments and that her family has been in Wildomar a long time. She further requested that the Norming Procedures be completed.

Gary Andre talked about the Palomar Channel and the dangerous things going on there, including the skate park in the middle of nowhere and issues with dirt bikes.

## 3.0 CONSENT AGENDA

### 3.1 APPROVAL OF MINUTES – consider approval of minutes for June 25, July 1 and July 9, 2008.

Open for public comment

NONE

Motion Councilmember Swanson moved that the Minutes be approved, as amended. Seconded by Councilmember Farnam.

Motion carried, the following vote resulted:

AYES: Sheryl Ade  
Scott Farnam  
Bridgette Moore  
Marsha Swanson

NOES: NONE

ABSENT: Bob Cashman

ABSTAIN: NONE

#### 4.0 PUBLIC HEARINGS

4.1 LMD 2006-1 – Consider adoption of Resolution 08-55 as follows:

RESOLUTION OF THE CITY OF WILDOMAR CONFIRMING  
THE DIAGRAM AND ASSESSMENT FOR WILDOMAR LMD  
2006-1 AND LEVYING ASSESSMENTS ON ALL ASSESSABLE  
LOTS AND PARCELS OF LAND THEREIN FOR FISCAL YEAR 2008-09

Open public hearing	Mayor Pro Tempore Moore
Staff Report	Amber Jacobson of the County of Riverside presented a staff report.
Receive Public Testimony	None
Close Public Hearing	Mayor Pro Tempore Moore
Deliberations	Councilmember Ade asked about going before Board of Supervisors. Amber Jacobson responded that it only goes before the City Council.

Councilmember Farnam moved to adopt Resolution No. 08-55 .  
Seconded by Councilmember Swanson.

Motion carried, the following vote resulted:

AYES: Sheryl Ade  
Scott Farnam  
Bridgette Moore  
Marsha Swanson

NOES: NONE

ABSENT: Bob Cashman

ABSTAIN: NONE

4.2 LMD 89-1 – Consider adoption of Resolution 08-56 as follows:

RESOLUTION NO. 08-56, A RESOLUTION OF THE CITY OF WILDOMAR CONFIRMING THE DIAGRAM AND ASSESSMENT FOR ZONE 3, LOCATIONS 7, 23, 24, 25, 29, 35, 42, 43, 45, 47 AND 49; ZONE 29, LOCATION 2; ZONE 30, LOCATIONS 1 AND 2; ZONE 42, ZONE 51; ZONE 52; ZONE 59; ZONE 62; ZONE 67; ZONE 71; AND ZONE 90; AND STREET LIGHTING ZONE 18, STREET LIGHTING ZONE 26, STREET LIGHTING ZONE 27, STREET LIGHTING ZONE 35, STREET LIGHTING ZONE 50, STREET LIGHTING ZONE 70, STREET LIGHTING ZONE 71 AND STREET LIGHTING ZONE 73 OF LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED (HEREINAFTER "L&LMD NO. 89-1-C") AND LEVYING ASSESSMENTS ON ALL ASSESSABLE LOTS AND PARCELS OF LAND THEREIN FOR FISCAL YEAR 2008-09.

Open public hearing	Mayor Pro Tempore Moore
Staff Report	Judy Watterlond of the County of Riverside presented a staff report.
Receive Public Testimony	None
Close Public Hearing	Mayor Pro Tempore Moore
Deliberations	Councilmember Swanson cleared up any misunderstanding and clarified that these are just transfers from the County to the City.

Councilmember Farnam moved to adopt Resolution No. 08-56, Seconded by Councilmember Ade.

Motion carried, the following vote resulted:

AYES: Sheryl Ade  
Scott Farnam  
Bridgette Moore  
Marsha Swanson

NOES: NONE

ABSENT: Bob Cashman

ABSTAIN: NONE

## 5.0 GENERAL ACTION ITEMS.

### 5.1 CalPers Retirement Plans

Provide direction on CalPERS retirement plan concerning various program electives and various other benefit offerings and approve contract with CalPers for Actuarial Valuation.

City Manager Danielson discussed staff report and explained the contract for an actuarial valuation and the \$1,400.00 fee for the study. He commented that this is merely a study and staff will review all options. By consensus, City Council agreed to the study and further directed the City Manager to get information on other options.

Open for public comment

NONE

Motion

NONE

## 5.2 Financial Services

Consider approval of contract with Macias Gini and O'Connell, Certified Public Accountants and Management Consultants, to provide accounting services to the City effective July 24, 2008 in an amount not to exceed \$40,000 the first year.

Finance Director Stark discussed the staff report and recommended the hiring of an accounting firm on an hourly basis. He further reported that some of the duties would include reconciling bank statements and data input.

Open for public comment

Gina Castanon commented that the financial statements have not been presented and felt that the Finance Director should be able to do the same things an accounting firm could do. She further gave her opinion that City Council should not approve this request.

City Manager Danielson responded that he doesn't think everyone understands what goes into all of the financial matters for the City. He invited the community to come to City Hall to see how things are processed and handled. He further commented that Finance Director Stark set up the financial system for the City and accounting services will be needed. It is like getting an entire firm for the cost of one (1) more employee and it is prudent that the City get help with data entry. He has requested a cash-flow update and that is forthcoming.

Motion Councilmember Ade moved that the contract with Macias Gini and O'Connell to provide accounting services be approved. Seconded by Councilmember Farnam.

Motion carried, the following vote resulted:

AYES: Sheryl Ade  
Scott Farnam  
Bridgette Moore  
Marsha Swanson

NOES: NONE

ABSENT: Bob Cashman

ABSTAIN: NONE

5.3 Consider request for supportive letter - Equiplex Project

Councilmember Ade presented and explained a letter in support of the concept of the Equiplex Project and requested approval.

Open for public comment

NONE

Motion Councilmember Farnam moved that the letter to Equiplex be approved, as amended. Seconded by Councilmember Swanson.

Motion carried, the following vote resulted:

AYES: Sheryl Ade  
Scott Farnam  
Bridgette Moore  
Marsha Swanson

NOES: NONE

ABSENT: Bob Cashman

ABSTAIN: NONE

5.4 Council Furnishings

Consider report regarding various furnishings necessary to make City Hall offices operational

Staff gave a staff report regarding furnishings and equipment for City Council and Planning Commission meetings at City Hall and indicated that this is for information only. Staff is still pricing furnishings and looking at all options including used furniture. The furnishings and equipment budget was approved previously on July 1<sup>st</sup>.

Open for public comment

NONE

Motion

NONE

#### 5.5 I-215 South Corridor Economic Development Summit

Consider level of participation and possible sponsorship

Staff reported the different options to City Council including the opportunity for the City to be a host.

After discussion, City Council agreed to have the City be a host and that the Councilmembers attend as individuals for the individual fee.

Open for public comment

NONE

Motion Councilmember Swanson moved that the City will be a host and individual Councilmembers attendance at the Summit, be approved. Seconded by Councilmember Farnam.

Motion carried, the following vote resulted:

AYES: Sheryl Ade  
Scott Farnam  
Bridgette Moore  
Marsha Swanson

NOES: NONE

ABSENT: Bob Cashman

ABSTAIN: NONE

5.6 Urban Land Institute / International Council of Shopping Centers Membership

Consider obtaining membership for the City of Wildomar in these organizations

Staff went over the staff report regarding the memberships and after discussion, City Council agreed that the City should become a member and accepted Councilmember Ade's offer to become the official member .

Open for public comment

Mile Neault as representative of ULI encouraged the City Council to approve the membership.

Motion Councilmember Farnam moved that the City's membership to the Urban Land Institute for the annual membership fee of \$500.00 and the International Council of Shopping Centers Membership with an annual fee of \$100.00, be approved and that Councilmember Ade is nominated as the official member. Seconded by Councilmember Swanson.

Motion carried, the following vote resulted:

AYES: Sheryl Ade  
Scott Farnam  
Bridgette Moore  
Marsha Swanson

NOES: NONE

ABSENT: Bob Cashman

ABSTAIN: NONE

Motion Councilmember Farnam moved that Councilmember Ade is nominated as the official member. Seconded by Councilmember Swanson.

Motion carried, the following vote resulted:

AYES: Sheryl Ade  
Scott Farnam  
Bridgette Moore  
Marsha Swanson

NOES: NONE

ABSENT: Bob Cashman



ABSTAIN: NONE

## **6.0 REPORTS**

6.1 Report of the Facilities Ad-hoc committee

NONE

6.2 Report of the Transition Ad-hoc Committee

Councilmember Ade reported that the County Executive Office meetings are not bi-weekly and that Mayor Cashman and Councilmember Farnam will be attending orientation on August 11, 2008. Other meetings on July 30 are scheduled. She also reported that the updates are expected by mid-August.

## **7.0 CITY COUNCIL COMMENTS**

Councilmember Swanson commented on the letter to Wells Fargo and that there was consensus. She didn't see anything on that matter today. She requested the research on Wesley Street and further requested updates on expenses and a weekly update on all matters.

Councilmember Ade added to Councilmember Swanson's requests, a running document on future agenda items. Mentioned that Gary McDaniels will be at next meeting. Tracking and follow-up to Council would be helpful.

Councilmember Swanson further commented that she would like updates from staff and not in the newspaper.

Councilmember Moore agreed with Councilmembers Swanson and Ade about future agenda items. She also commented that she was sorry to hear from Ms. Tyra's situation. She mentioned that she called 911 last night and got a very quick response, she was very impressed with the response.

Councilmember Moore further commented that she would like to send out an invitation to local community churches for the Invocation at the City Council Meetings.

She further discussed her trip back East and the visit to Washington D. C. where a flag was flown for the City of Wildomar on July 1, 2008 and a certificate with the flag was given to Staff for the City's new City Hall.

## **8.0 CITY MANAGER REPORT**

City Manager Danielson agreed with the Councilmember's comments this evening and stated that staff has erred on the side of being too conservative. No excuses though, there has been some confusion on agendizing and making sure that person shows.

One note of good news, candidates for the position of City Clerk have been reviewed. He was pleased to announce that Sheryll Schroeder has accepted the City's offer as City Clerk. She is recently retired City Clerk from the City of Anaheim and is eminently qualified. The City will see a difference how a Clerk trained in that capacity will help City Council help the City get organized.

City Manager Danielson requested that Finance Director Steve Stark report additional information on the City's finances.

Finance Director Steve Stark talked about cash flow and agreed with comments regarding finances. He reported his meeting with the County Assessor and updates are forthcoming. He further report that the sum of \$237,000 is coming from the Augmentation Agreement with the County on August 1, and the Motor Vehicle Tax will be \$239,000 on or about August 8.

He is working on cash-flow report, expenses today and costs of maintaining a City office. He is working carefully to make sure the City is on solid ground and doesn't over commit. The City is purchasing equipment such as copy machines and things are moving quickly. There will be regular monthly expenses. He further commented that there will be warrant registers for disbursements that need to be approved at meetings. He further stressed that the books are always open.

City Manager Danielson stated that staff is very very concerned about finances all of the time and, if anything, Council needs to push us along on being too conservative.

City Manager Danielson invited the Chief of Police Lewis Fetherolf to the podium for a few comments on current operations.

Chief Fetherolf discussed that he gave to the City Manager a 23-day report on crime in the City and that everyone is working very hard. He will be attending all City Council meetings or have a representative attend to answer any questions. He further requested some information about Ms. Tyra and acknowledged a map from Gary Andre regarding the dirt bike. Chief Fetherolf invited City Council to take a tour of the Police Station.

Councilmember Moore asked about another number to call from cell phones.

Councilmember Ade has noticed more police presence in the City and asked about the COPs program.

Various discussions took place said the COPs program, air patrol, etc.

## **9.0 CITY ATTORNEY REPORT**

NONE

## 10.0 FUTURE AGENDA ITEMS

Councilmember Swanson said only ones mentioned earlier in meeting

Councilmember Ade stated that Gary McDaniels will be giving a presentations.

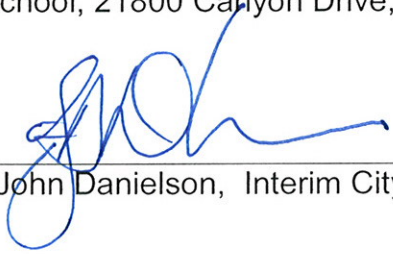
Councilmember Moore asked about the term limits that were mentioned. Other Councilmembers indicated that this was already a decision made and should not be on any further agenda.

## 11.0 ADJOURNMENT

Council adjourned by unanimous vote on motion of Councilmember Farnam and Seconded by Councilmember Swanson.

8:50 P. M.

The next meeting of the Council-elect will be a regular meeting and will be held at 7:00 pm on August 13, 2008, at Elsinore High School, 21800 Canyon Drive, Wildomar CA 92595.



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John Danielson, Interim City Clerk