

**CITY OF WILDOMAR
CITY COUNCIL REGULAR MEETING MINUTES
DECEMBER 12, 2018**

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

The closed session of December 12, 2018, of the Wildomar City Council was called to order by Mayor Benoit at 5:30 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California.

City Council Roll Call showed the following

Members in attendance: Council Members Moore, Morabito, Nigg, Mayor Pro Tem Swanson, Mayor Benoit

Members absent: None

Staff in attendance: City Manager Nordquist, City Attorney Jex, and City Clerk Lee.

PUBLIC COMMENTS

There were no speakers.

CLOSED SESSION

City Clerk Lee read the following:

1. The City Council will meet in closed session pursuant to the provisions of Government Code section 54957(b) regarding Public Employee Performance Evaluation.

Title: City Manager

2. The City Council will meet in closed session to hold a conference with its Labor Negotiator regarding Unrepresented Employee pursuant to Government Code 54957.6.

Agency representative: Ben J. Benoit

Unrepresented employee: City Manager

3. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(2) and (3) to confer with legal counsel with regard to one matter of potential exposure to litigation.

RECONVENE INTO OPEN SESSION

At 6:33 p.m. the City Council reconvened into open session, with all Council Members present.

ANNOUNCEMENTS

City Attorney Jex stated there is no reportable action.

ADJOURN CLOSED SESSION

There being no further business, Mayor Benoit adjourned the closed session at 6:34 p.m.

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

The regular meeting of December 12, 2018, of the Wildomar City Council was called to order by Mayor Benoit at 6:34 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California.

City Council Roll Call showed the following:

Members in attendance: Council Members Moore, Morabito, Nigg, Mayor Pro Tem Swanson, Mayor Benoit

Members absent: None

Staff in attendance: City Manager Nordquist, City Attorney Jex, Assistant City Manager York, Planning Director Bassi, Finance Director Riley, Police Chief Anne, Fire Chief Phillips, Sr. Administrative Analyst Morales, and City Clerk Lee.

The flag salute was led by Councilman Morabito.

PRESENTATIONS

1. Wildomar Elementary School was not present.
2. Holiday Lights Winners were announced.

PUBLIC COMMENTS

Ken Mayes, resident, spoke regarding the closing of McVicar Street and not notifying the residents.

Ms. Miller, resident, congratulated the new Councilman and spoke regarding the holiday season.

Rick Harris, resident, spoke regarding various issues on Bundy Canyon Road.

Andy Morris, resident, invited everyone to come join the Rotary Club.

Merilou Jenkins, resident, spoke regarding a neighbor that has graded his property and have caused a huge problem with the road during rain events.

COUNCIL COMMUNICATIONS

The City Council Members spoke regarding the various committees, commissions, and boards that they serve on locally and regionally and community events, including:

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Mayor Pro Tem Swanson, seconded by Councilman Morabito, to approve the agenda as presented.

MOTION carried, 5-0, by the following vote:

YEA: Moore, Morabito, Nigg, Mayor Pro Tem Swanson, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: None

1.0 CONSENT CALENDAR

Monty Goddard, resident, speaking on item #1.1 asking what it means and why the Ordinances are not on the website.

City Clerk Lee explained the item.

Ken Mayes, resident, speaking on items #1.5, #1.6, and #1.10, stated his dissatisfaction.

A MOTION was made by Councilwoman Moore, seconded by Mayor Pro Tem Swanson, to approve the agenda as presented.

MOTION carried, 5-0, by the following vote:

YEA: Moore, Morabito, Nigg, Mayor Pro Tem Swanson, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: None

1.1 Reading of Ordinances

Approved the reading by title only of all ordinances.

1.2 Minutes – November 14, 2018 Regular Meeting

Approved the Minutes as submitted.

1.3 Treasurer's Report

Approved the Treasurer's Report for October, 2018.

1.4 Warrant Register

Approved the following:

1. Warrant Register dated 11-01-2018 in the amount of \$386,549.99;
2. Warrant Register dated 11-08-2018 in the amount of \$248,803.35;
3. Warrant Register dated 11-15-2018 in the amount of \$679,814.09;
4. Warrant Register dated 11-22-2018 in the amount of \$441,033.93;
5. Warrant Register dated 11-29-2018 in the amount of \$136,089.97; &
6. Payroll Register dated 12-01-2018 in the amount of \$86,994.30.

1.5 Video Streaming/On Demand and PEG Broadcasting City Meetings

Approved and authorized the City Manager to sign agreements in substantially the same form and make minor modifications not effecting price and terms of the contract, with:

1. CBC Technologies, Inc. as the preferred vendor for the acquisition and installation of video equipment to record and stream City meetings for an amount not to exceed \$31,595.98; and
2. The County of Riverside as the City's approved third-party service provider for an amount not to exceed \$ 100/per hour, for operating the video equipment to streaming, provide closed captioning, archiving and rebroadcasting of city meetings.

1.6 Declare a Vacancy on the Planning Commission

1. Declared a vacancy on the Planning Commission; and
2. Directed the City Clerk to advertise (post, Website, email blast) the scheduled vacancy, starting December 13, 2018, and receive applications for a period of 30 calendar days (December 13 – January 14).

1.7 Western Riverside Council of Governments Updated Joint Powers Agreement

Authorize the Mayor to sign the Amendment to the Joint Powers Agreement of the Western Riverside Council of Governments.

1.8 Accept Portion of Lot E of the Sedco Township Map (Mission Trail Right of Way) for Public Use

Adopted a Resolution entitled:

RESOLUTION NO. 2018 - 64

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A CERTIFICATE OF ACCEPTANCE FOR A PORTION OF LOT E OF THE SEDCO TOWNSITE SUBDIVISION MAP

1.9 Award of Construction Contract – Mission Trail/Sedco Sidewalk Project, CIP 044, CDBG Project No. 1.WD.21-18

1. Authorized the City Manager to execute a construction contract with Leonida Builders, Inc. in the amount of \$315,632.50 for construction of the Mission Trail/Sedco Sidewalk Project (CIP 044).
2. Authorized the City engineer to approve change orders not to exceed 10% of the contract amount.

1.10 Malaga Gateway Park Notice of Completion

Adopted a Resolution entitled:

RESOLUTION NO. 2018 - 65

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE MALAGA GATEWAY PARK – PROJECT NO. 1. WD. 15-16, CIP 038 AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.11 Grand Avenue Bike Lane Project Notice of Completion

Adopted a Resolution entitled:

RESOLUTION NO. 2018 - 66

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE GRAND AVENUE BIKE LANE IMPROVEMENTS PROJECT PHASES I & II, FEDERAL PROJECT # CML-5484(007) & CML-5484(008), AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.12 Revised Social Media Communications Policy

Adopted the Revised Social Media Communications Policy.

1.13 Measure AA – Resolutions to authorize the Mayor or City Manager to Execute Certain Agreements Between the City and the California Department of Tax and Fee Administration to Complete the Implementation of the 1.0% Transactions and Use Tax Ordinance

1. Adopted a Resolution entitled:

RESOLUTION NO. 2018 - 67

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR AUTHORIZING THE MAYOR TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR IMPLEMENTATION OF A LOCAL TRANSACTIONS AND USE TAX

2. Adopt a Resolution entitled:

RESOLUTION NO. 2018 - 68

A RESOLUTION AUTHORIZING THE EXAMINATION OF TRANSACTIONS (SALES) AND USE TAX RECORDS

3. Adopt a Resolution entitled:

RESOLUTION NO. 2018 - 69
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR AUTHORIZING THE CITY MANAGER TO EXECUTE ON
BEHALF OF THE CITY CERTAIN AGREEMENTS AND DOCUMENTS
WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE
ADMINISTRATION FOR IMPLEMENTATION OF A LOCAL
TRANSACTIONS AND USE TAX

2.0 PUBLIC HEARINGS

There were no items.

3.0 GENERAL BUSINESS

3.1 Resolution Approving Increase in City Manager Compensation

Mayor Benoit read the title.

City Attorney Jex presented the staff report.

A MOTION was made by Mayor Pro Tem Swanson, seconded by Councilman Nigg, to approve a Resolution entitled:

RESOLUTION NO. 2018 - 70
A RESOLUTION OF THE WILDOMAR CITY COUNCIL APPROVING AN
INCREASE IN THE CITY MANAGER'S ANNUAL BASE SALARY

MOTION carried, 4-0-1, by the following vote:

YEA: Moore, Nigg, Mayor Pro Tem Swanson, Mayor Benoit

NAY: None

ABSTAIN: Morabito

ABSENT: None

3.2 2019 Parks and Community Services Special Event Dates

Mayor Benoit read the title.

Sr. Administrative Analyst Morales presented the staff report.

Ken Mayes, resident, spoke regarding the ALS event last year.

Ms. Miller, resident, stated her disapproval of the events.

A MOTION was made by Mayor Pro Tem Swanson, seconded by Councilman Nigg, to approve the Parks and Community Services special events calendar through December 2019.

MOTION carried, 5-0, by the following vote:

YEA: Moore, Morabito, Nigg, Mayor Pro Tem Swanson, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: None

3.3 Committees, Commissions, Boards and Subcommittees Appointments for 2019

Mayor Benoit read the title.

Changes:

****Marsha Swanson to replace Tim Walker on the EVMWD and Intergovernmental Subcommittees.**

****Marsha Swanson to replace Tim Walker as the League of California Cities Voting Delegate.**

****Joseph Morabito to replace Tim Walker as the RCA representative.**

****Joseph Morabito to replace Tim Walker as the alternate on RCHCA.**

****Joseph Morabito to replace Tim Walker as the alternate on RCTC.**

****Joseph Morabito to replace Marsha Swanson as the alternate on RTA.**

****Dustin Nigg to replace Tim Walker as the alternate on SCAG.**

****Take off the list the Youth, Family & Health Regional Task Force.**

A MOTION was made by Councilwoman Moore, seconded by Councilman Nigg, to approve the appointments for 2019.

MOTION carried, 5-0, by the following vote:

YEA: Moore, Morabito, Nigg, Mayor Pro Tem Swanson, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: None

3.4 Appointment of Mayor and Mayor Pro Tem for 2019

Mayor Benoit read the title.

City Clerk Lee opened the floor to nominations for Mayor.

Mayor Benoit nominated Mayor Pro Tem Swanson.

There being no further nominations City Clerk Lee closed the nominations and called for the vote.

VOTE carried, 5-0:

YEA: Moore, Morabito, Nigg, Mayor Pro Tem Swanson, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: None

City Clerk Lee opened the floor to nominations for Mayor Pro Tem.

Mayor Pro Tem Swanson nominated Councilman Nigg.

There being no further nominations City Clerk Lee closed the nominations and called for the vote.

VOTE carried, 5-0:

YEA: Moore, Morabito, Nigg, Mayor Pro Tem Swanson, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: None

CITY MANAGER REPORT

City Manager Nordquist presented the City Manager report.

FUTURE AGENDA ITEMS

*Marijuana Ordinance

ADJOURN THE CITY COUNCIL

There being no further business, Mayor Benoit declared the meeting adjourned at 7:27 p.m.

Submitted by:

Approved by:



Debbie A. Lee, CMC
City Clerk



Marsha Swanson
Mayor

