

RESOLUTION NO. 08-33

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF WILDOMAR, CALIFORNIA, SETTING FORTH
PROCEDURES FOR PAYMENT OF CITY OBLIGATIONS**

THE CITY COUNCIL OF THE CITY OF WILDOMAR DOES RESOLVE AS FOLLOWS:

SECTION 1. Recitals.

- (a) Title 4, Division 3, Part 2, Chapter 4 of the Government Code governs the procedures for the payment of City obligations.
- (b) The City Council has adopted a procedure for auditing claims for money or damages against the City, codified in Chapter 3.03 of the Wildomar Municipal Code.
- (c) Section 37203 of the Government Code provides that the City Council may establish by resolution or ordinance an alternative procedure for drawing warrants and checks.
- (d) Section 37206 of the Government Code provides that the City Council may establish by resolution or ordinance the time and method of paying the salaries and wages of City officers and employees.

SECTION 2. Payment of Demands. Except as specifically provided in Section 3, no demands may be paid prior to the performance of an audit by the City Council as required by Chapter 3.03 of the Wildomar Municipal Code. Upon completion of the City Council's audit, the Council may direct the City Manager to issue a check, which must be signed by at least two (2) of the following officials:

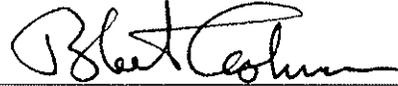
- (1) Mayor;
- (2) Mayor Pro Tem;
- (3) City Manager

provided, however, that no one individual may sign on behalf of more than one (1) office.

SECTION 3. Prepayment of Certain Demands. The City Manager is expressly authorized to pay the following demands prior to the performance of an audit by the City Council: City employee payroll demands, any demand of five hundred dollars (\$500) or less, any demand where the City Manager determines, in his or her discretion, that such prepayment is necessary for the efficient management of City business.

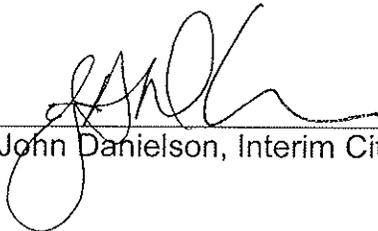
Prior to issuing any check for the prepayment of any demand, the City Clerk shall certify that the demand is in conformance with the City's budget. Upon certification, the City Manager may issue a check, which must be signed by at least two (2) of the officials listed in Section 2; provided, however, that no one individual may sign on behalf of more than one office.

PASSED, APPROVED, AND ADOPTED this 1st day of July, 2008.



Bob Cashman, Mayor

ATTEST:



John Danielson, Interim City Clerk

APPROVED AS TO FORM:



Julie Hayward Biggs, Interim City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE)
CITY OF WILDOMAR)

I, John Danielson, Interim City Clerk of the City of Wildomar, do hereby certify that the foregoing Resolution No. 08-33 was duly adopted by the City Council of the City of Wildomar at a special first meeting thereof, held on the 1st day of July, 2008, by the following vote:

AYES: Cashman; Swanson; Moore; Farnam; Ade

NOES: None

ABSTAIN: None

ABSENT: None



John Danielson, Interim City Clerk