

CITY OF WILDOMAR CITY COUNCIL  
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – STUDY SESSION  
6:30 P.M. – REGULAR MEETING  
CLOSED SESSION IMMEDIATELY FOLLOWING  
REGULAR MEETING

JANUARY 9, 2013  
Council Chambers  
23873 Clinton Keith Road



Timothy Walker, Mayor/Chairman  
Marsha Swanson, Mayor Pro Tem/Vice-Chairman  
Ben Benoit, Council Member/Trustee  
Bob Cashman, Council Member/Trustee  
Bridgette Moore, Council Member/Trustee

Gary Nordquist  
City Manager/General Manager

Thomas D. Jex  
City Attorney/District Counsel

## **WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA JANUARY 9, 2013**

**ORDER OF BUSINESS:** Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

**REPORTS:** All agenda items and reports are available for review at: Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, [www.cityofwildomar.org](http://www.cityofwildomar.org). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

**PUBLIC COMMENTS:** Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

**ADDITIONS/DELETIONS:** Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

**CONSENT CALENDAR:** Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF  
FOR THE DURATION OF THE MEETING. YOUR  
COOPERATION IS APPRECIATED.**

**CALL TO ORDER – STUDY SESSION 5:30 P.M.**

1. **Light Pollution Ordinance Update**  
**RECOMMENDATION:** Staff recommends that the City Council receive the staff presentation regarding the proposed light pollution ordinance update and provide comments and direction.

**ADJOURN STUDY SESSION**

## **PASSING OF THE GAVEL**

## **CALL TO ORDER – REGULAR SESSION - 6:30 P.M.**

## **ROLL CALL**

## **FLAG SALUTE**

## **PRESENTATIONS**

Presentation to 2012 Mayor Ben Benoit

Clinton Keith Interchange Construction Project Update

Fire Department Update

Code Enforcement Quarterly Update

## **PUBLIC COMMENTS**

This is the time when the City Council receives general public comments regarding any items or matters within the jurisdiction of the City Council that do not appear on the agenda. Each speaker is asked to fill out a “Public Comments Card” available at the Chamber door and submit the card to the City Clerk. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker. Prior to taking action on any open session agenda item, the public will be permitted to comment at the time it is considered by the City Council.

## **COUNCIL COMMUNICATIONS**

## **APPROVAL OF THE AGENDA AS PRESENTED**

The City Council to approve the agenda as it is herein presented, or, if it the desire of the City Council, the agenda can be reordered at this time.

## **1.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

### **1.1 Reading of Ordinances**

**RECOMMENDATION:** Approve the reading by title only of all ordinances.

### **1.2 Minutes – November 14, 2012 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the City Council approve the Minutes as submitted.

### **1.3 Minutes – December 5, 2012 Special Meeting**

**RECOMMENDATION:** Staff recommends that the City Council approve the Minutes as submitted.

### **1.4 Minutes – December 12, 2012 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the City Council approve the Minutes as submitted.

### **1.5 Warrant Registers**

**RECOMMENDATION:** Staff recommends that the City Council approve the following:

1. Warrant Register dated 12-06-12 in the amount of \$87,544.18;
2. Warrant Register dated 12-20-12 in the amount of \$1,158,782.12; &
3. Warrant Register dated 12-27-12 in the amount of \$67,203.32.

### **1.6 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the City Council approve the Treasurer's Report for November, 2012.

### **1.7 Tract 22948, KB Coastal, Inc. Subdivision Improvements Acceptance**

**RECOMMENDATION:** Staff recommends that the City Council accept as complete the subdivision improvements for Tract 22948, KB Home Coastal, Inc. and request that the County of Riverside release the improvement security.

## **2.0 PUBLIC HEARINGS**

### **2.1 Budget – First Quarter Report (Cont. from 12-12-12)**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2013 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2012-13  
BUDGETED REVENUES AND EXPENSES

## **3.0 GENERAL BUSINESS**

### **3.1 WRCOG Presentation – Highway 395 Project Update**

**RECOMMENDATION:** Staff recommends that the City Council received and file the proposed report/update.

### **3.2 Wildomar Parks Plans**

**RECOMMENDATION:** Staff recommends that the City Council discuss plans for parks funding and operations and provide direction to Staff and the Parks Sub-Committee.

### **3.3 FY 2011-12 Comprehensive Annual Financial Report (CAFR)**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2013 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, ACCEPTING THE COMPREHENSIVE ANNUAL  
FINANCIAL REPORT (CAFR) FOR THE FISCAL YEAR ENDED JUNE  
30, 2012

## **CITY MANAGER REPORT**

## **CITY ATTORNEY REPORT**

## **COUNCIL COMMUNICATIONS**

**FUTURE AGENDA ITEMS**

**ADJOURN THE CITY COUNCIL TO CLOSED SESSION  
IMMEDIATELY FOLLOWING WILDOMAR CEMETERY DISTRICT  
REGULAR MEETING**

in accordance with Government Code Section 54952.3, I, Debbie A. Lee, City Clerk of the City of Wildomar, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

## **CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT**

### **ROLL CALL**

### **PUBLIC COMMENTS**

This is the time when the Board of Trustees receives general public comments regarding any items or matters within the jurisdiction of the Wildomar Cemetery District that do not appear on the agenda. Each speaker is asked to fill out a "Public Comments Card" available at the Chamber door and submit the card to the Clerk of the Board. Lengthy testimony should be presented to the Board in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker. Prior to taking action on any open session agenda item, the public will be permitted to comment at the time it is considered by the Board.

### **BOARD COMMUNICATIONS**

### **APPROVAL OF THE AGENDA AS PRESENTED**

The Board of Trustees to approve the agenda as it is herein presented, or if it the desire of the Board, the agenda can be reordered at this time.

### **4.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

#### **4.1 Minutes – December 12, 2012 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Minutes as presented.

**4.2 Warrant Register**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 12-20-12, in the amount of \$606.11; &
2. Warrant Register dated 12-27-12, in the amount of \$535.35.

**4.3 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Treasurer's Report for November, 2012.

**5.0 PUBLIC HEARINGS**

There are no items scheduled.

**6.0 GENERAL BUSINESS**

There are no items scheduled.

**GENERAL MANAGER REPORT**

**CEMETERY DISTRICT COUNSEL REPORT**

**BOARD COMMUNICATIONS**

**FUTURE AGENDA ITEMS**

**ADJOURN WILDOMAR CEMETERY DISTRICT**

## **RECONVENE CITY COUNCIL - CLOSED SESSION**

### **CLOSED SESSION**

The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (d)(4) to confer with legal counsel with regard to two matters of potential initiation of litigation.

### **ANNOUNCEMENT**

### **ADJOURN CLOSED SESSION**

**2013 City Council/Wildomar Cemetery District Regular Meeting Schedule**

February 13	June 12	October 9
March 13 13	July 10	November
April 10	August 14	December 11
May 8	September 11	

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on January 3, 2013, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road,  
U.S. Post Office, 21392 Palomar Street,  
Mission Trail Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC, City Clerk

**CITY OF WILDOMAR – CITY COUNCIL**  
**Agenda Item #1**  
**STUDY SESSION**  
**Meeting Date: January 9, 2013**

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**TO:** Mayor and City Council Members

**FROM:** Matthew C. Bassi, Planning Director  
Jeffrey S. Beiswenger, Senior Project Manager

**SUBJECT:** Light Pollution Ordinance Update

**STAFF REPORT**

**RECOMMENDATION:**

Staff recommends that the City Council receive the staff presentation regarding the proposed light pollution ordinance update and provide comments and direction.

**DISCUSSION:**

The City Council has authorized the Planning Department to prepare an update to the City's Light Pollution Ordinance (Chapter 8.64 of the Wildomar Municipal Code) tailored to meet the specific needs of Wildomar. The existing light pollution ordinance (refer to Attachment A) was first drafted by Riverside County and no longer meets the specific needs of the city. The update also incorporates the applicable provisions of Ordinance 915 (approved by Riverside County in December 2011) to address light migration between properties (this was a specific request from the Council).

Several innovations to lighting technology have taken place since the light pollution ordinance was adopted in 1988. The community has changed significantly since that time as well, including the incorporation of Wildomar as a city. Staff has identified best practices available for controlling light pollution including research on lighting types, glare prevention, and lighting levels. Several options are available to find a balance between ensuring dark nighttime skies to allow for astronomical research, and other concerns such as security and lighting for outdoor activity. Staff has researched:

- New lighting technology
- Illumination levels and shielding
- Street lighting considerations
- Recreation area lighting
- Sign lighting
- Lighting curfews

One of the key factors in determining the components of the light pollution provisions is the close proximity of the Palomar Observatory (refer to Attachment 3) to Wildomar. Since Riverside County is so large, the existing light pollution ordinance included several

different zones based on proximity of property to the observatory. This is not necessary for Wildomar, so some of this complexity has been removed from the light pollution provisions.

Probably the best “dark sky” ordinance in the United States is the Maricopa County/City of Tucson lighting ordinance. The Kitt Peak Observatory is nearby and the area aggressively preserves dark skies. Key components of the Wildomar draft code was borrowed from or inspired by the Tucson code. Staff also utilized techniques from a model code available from the Dark Sky Society ([www.darksksociety.org](http://www.darksksociety.org)).

### **Key Components**

The new lighting ordinance provides regulations for outdoor lighting that will preserve the access to the dark night sky currently enjoyed by Wildomar residents, reduce light pollution in order to support astronomical activity, and minimize off-site impacts of lighting. At the same time, it is recognized that adequate light is needed for safety and security of persons engaged in outdoor nighttime activities. The proposed ordinance seeks to strike this balance between reduced light levels and safety.

The lighting ordinance is based on the following key components:

- **Shielding.** Outdoor luminaires can be easily shielded so that light rays are limited to the parcel of origin and the light source is not visible from another property or public right-of-way. A full cutoff light fixture is a luminaire where no light output occurs at or above an angle of 90 degrees (parallel to the ground).
- **Curfew.** A time can be established for when lighting systems are required to be automatically shut off. This can vary based on the circumstance and light type. As written, the ordinance applies different curfews for signs, athletic fields, and other types of outdoor lighting.
- **Lighting types.** Outdoor lighting can be provided by light bulbs, fluorescent or neon tubes, or LED light source. Low pressure sodium is a type of light fixture or lamp in which an electric current passes through a tube of sodium vapor to make a yellow light. While the yellow color is not always ideal, it is a good light color from the perspective of preserving night skies and astronomical activity since the color temperature provide very little glare and interference for nighttime observations.
- **Outdoor Light Output.** This ordinance is written to include a total amount of light output for every acre of property or a “lighting budget”. The lighting budget varies depending on the types of lighting utilized. This favors the use of low pressure sodium lights since this type of light is proven to result in less glare.
- **Rated Color Temperature.** Color temperature is a significant issue because higher color temperatures result in more glare and higher levels of light pollution which interfere with astronomical observations. The maximum rated color temperature of light sources (lamps and fixtures) is set at 3500K, with some exceptions, to address this issue.

- **Exemptions and Temporary Lighting.** The ordinance recognizes that higher light levels may be needed for special circumstances. Therefore, a process has been provided for temporary lighting exemptions and for the lighting of athletic fields. Certain types of fixtures necessary for public safety or for other special purposes are exempted from the requirements of the lighting ordinance.

A copy of the draft Light Pollution Ordinance regulations is included as Attachment 2 to this staff report for Council consideration. It has been formatted to be consistent with the new formatting of the recent Muni-Code update by the City Clerk.

**NEXT STEPS:**

Based on input from the City Council, staff will amend the draft light pollution ordinance and prepare a draft ordinance for consideration at a public hearing.

Submitted by:  
Matthew C. Bassi  
Planning Director

Approved by:  
Gary Nordquist  
City Manager

**ATTACHMENTS:**

- A. Current/Existing Light Pollution Ordinance (Sec. 8.64)
- B. Draft Light Pollution Ordinance Regulations
- C. Mount Palomar Buffer Zone Exhibit

# **ATTACHMENT A**

**Existing Light Pollution Ordinance (Section 8.64)**

## Chapter 8.64

## LIGHT POLLUTION

## Sections:

- 8.64.010 Intent.
- 8.64.020 Conformance with applicable ordinances.
- 8.64.030 Approved materials and methods of installation.
- 8.64.040 Definitions.
- 8.64.050 General requirements.
- 8.64.060 Requirement for lamp source and shielding.
- 8.64.070 Submission of plans and evidence of compliance.
- 8.64.080 Prohibitions.
- 8.64.090 Permanent exceptions.
- 8.64.100 Temporary exemptions.
- 8.64.110 Emergency exemptions.
- 8.64.120 Conflict of provisions.
- 8.64.130 Violations—Penalties.
- 8.64.140 Violations constitute public nuisance.

**8.64.010 Intent.**

The intent of this chapter is to restrict the permitted use of certain light fixtures emitting into the night sky undesirable light rays which have a detrimental effect on astronomical observation and research. This chapter is not intended to restrict the use of low pressure sodium lighting of single-family dwellings for security purposes. This chapter does not require any replacement of light fixtures already installed and operating. (Ord. 18 § 2, 2008, RCC § 8.80.010)

**8.64.020 Conformance with applicable ordinances.**

All artificial outdoor light fixtures shall be installed in conformance with the provisions of this chapter and the applicable provisions of the ordinances of the City regulating the installation of such fixtures. (Ord. 18 § 2, 2008, RCC § 8.80.020)

**8.64.030 Approved materials and methods of installation.**

This chapter is not intended to prevent the use of any design, material or method of installation not specifically forbidden, provided any such alternate has been approved. The Planning Director may approve any such proposed alternate if it:

- A. Provides at least approximate equivalence to the applicable specific requirements of this chapter; and
- B. Is otherwise satisfactory and complies with the intent of this chapter. (Ord. 18 § 2, 2008, RCC § 8.80.030)

**8.64.040 Definitions.**

As used in this chapter:

“Class I lighting” means all outdoor lighting used for, but not limited to, outdoor sales or eating areas, assembly or repair area, outdoor advertising displays and other signs, recreational facilities and other similar applications when color rendition is important.

“Class II lighting” means all outdoor lighting used for but not limited to illumination for walkways, private roadways and streets, equipment yards, parking lots and outdoor security.

“Class III lighting” means that lighting not needed for Class I or Class II purposes and used for decorative effects. Examples of Class III lighting include, but are not limited to, the illumination of flag poles, trees, fountains, statuary, and building walls.

“Fully shielded” means outdoor light fixtures shielded or constructed so that light rays emitted by the fixtures are projected below the horizontal plane passing through the lowest point on the fixture from which light is emitted.

“Individual” means any private individual, tenant, lessee, owner or any commercial entity, including, but not limited to, companies, partnerships, joint ventures or corporations.

“Installed” means any installation of outdoor light fixtures after the effective date of the ordinance codified in this chapter. Projects with construction plans approved by the City prior to the effective date of said ordinance are excluded from installation in compliance with this chapter.

“Luminaire” means a complete lighting unit consisting of a lamp or lamps together with the parts designed to distribute the light, to position and protect the lamps and to connect the lamps to the power supply.

“Outdoor advertising display” means advertising structures and signs used for outdoor advertising purposes, not including on-site advertising signs, as further defined and permitted in Chapter 17.252 of this code.

“Outdoor light fixtures” means outdoor artificial illuminating devices, installed or portable, used for flood lighting, general illumination or advertisement. Such devices shall include, but are not limited to, search, spot and flood lights for:

1. Buildings and structures;
2. Recreational facilities;
3. Parking lots;
4. Landscape lighting;
5. Outdoor advertising displays and other signs;
6. Street lighting on private streets;
7. Walkway lighting.

“Outdoor recreational facilities” means public or private facilities designed and equipped for the conduct of sports, leisure time activities and other customary and usual recreational activities. Outdoor recreational facilities include, but are not limited to, fields for softball, baseball, football, soccer, and other field sports, courts for tennis, basketball, volleyball, handball and other court sports, stadiums, and lighted golf facilities such as driving ranges.

“Partially shielded” means outdoor light fixtures designed or constructed so that 90% of the light rays emitted by the fixture are projected below the horizontal plane passing through the lowest point of the shield.

“Planning Director” means the Director of Planning or representative(s) designated by the Planning Director.

“Zone A” means the circular area 15 miles in radius centered on Palomar Observatory.

“Zone B” means the circular ring area defined by two circles, one 45 miles in radius centered on Palomar Observatory, and the other the perimeter of Zone A. (Ord. 18 § 2, 2008, RCC § 8.80.040)

#### **8.64.050 General requirements.**

These standards apply in Zones A and B.

- A. Preferred Source. Low-pressure sodium lamps are the preferred illuminating source.
- B. Shielding. All nonexempt outdoor light fixtures, shall be shielded as required in Section 8.64.060.
- C. Hours of Operation. All nonexempt outdoor light fixtures are subject to the provisions of Section 8.64.080 regarding hours of operation.
- D. Outdoor Advertising Display. Lighting fixtures used to illuminate an outdoor advertising display shall be mounted on the top of the outdoor advertising structure. All such fixtures shall comply with the lamp source and shielding requirements of Section 8.64.060, and the prohibitions of Section 8.64.080. (Ord. 18 § 2, 2008, RCC § 8.80.050)

**8.64.060 Requirement for lamp source and shielding.**

The requirements for lamp source and shielding of light emissions for outdoor light fixtures in Zones A and B shall be as follows:

**Lamp Type and Shielding Requirements Per Fixture**

**Class I—Color Rendition Important**

Lamp Type	Zone A	Zone B
Low pressure sodium	Allowed	Allowed
Others above 4050 lumens	Prohibited	Allowed if fully shielded
Others 4050 lumens & below	Allowed*	Allowed

**Class II—Parking Lots, Walkways, Security**

Lamp Type	Zone A	Zone B
Low pressure sodium	Allowed	Allowed
Others above 4050 lumens	Prohibited	Prohibited
Others 4050 lumens & below	Prohibited	Allowed

**Class III—Decorative**

Lamp Type	Zone A	Zone B
Low pressure sodium	Prohibited	Allowed
Others above 4050 lumens	Prohibited	Prohibited
Others 4050 lumens & below	Prohibited	Allowed

\* Maximum of 8,100 total lumens per acre or per parcel if under one acre.

Note: When lighting is "allowed" by this section, it must be fully shielded if feasible and partially shielded in all other cases, and must be focused to minimize spill light into the night sky and onto adjacent properties. (Ord. 18 § 2, 2008, RCC § 8.80.060)

**8.64.070 Submission of plans and evidence of compliance.**

- A. The application for any required City approval for work in Zones A and B involving nonexempt outdoor light fixtures shall include evidence that the proposed work will comply with this chapter. The submission shall contain, but not be limited to, the following:
  - 1. The location of the site where the outdoor light fixtures will be installed;
  - 2. Plans indicating the location and type of fixtures on the premises;
  - 3. A description of the outdoor light fixtures, including, but not limited to, manufacturer's catalog cuts and drawings.
- B. The above required plans and descriptions shall be sufficiently complete to enable the City to readily determine whether compliance with the requirements of this chapter will be secured. If such plans and descriptions cannot enable this ready determination, by reason of the nature or configuration of the devices, fixtures or lamps proposed, the applicant shall submit further evidence of compliance enabling such determination. (Ord. 18 § 2, 2008, RCC § 8.80.070)

**8.64.080 Prohibitions.**

- A. The installation of other than low pressure sodium street lights on private roadways and streets is prohibited within Zones A and B.
- B. All Class I lighting in Zones A and B shall be off between 11:00 p.m. and sunrise, except as follows:

1. On-premises advertising signs may be illuminated while the business facility is open to the public;
  2. Outdoor advertising displays may remain lighted until midnight;
  3. Outside sales, commercial, assembly, repair, and industrial areas may be lighted when such areas are actually in use;
  4. Outdoor recreational facilities may remain lighted to complete recreational activities that are in progress and under illumination in conformance with this chapter at 11:00 p.m.
- C. All Class II lighting in Zones A and B may remain on all night.
- D. All Class III lighting in Zones A and B shall be off between 11:00 p.m. and sunrise.
- E. Operation of searchlights for advertising purposes is prohibited in Zones A and B. (Ord. 18 § 2, 2008, RCC § 8.80.080)

#### **8.64.090 Permanent exceptions.**

- A. Nonconformance. All outdoor light fixtures existing and legally installed prior to the effective date of the ordinance codified in this chapter are exempt from the requirements of this chapter except that:
1. When existing luminaires are reconstructed or replaced, such reconstruction or replacement shall be in compliance with this chapter;
  2. Sections 8.64.080(B) through (E) regarding hours of operation shall apply.
- B. Fossil Fuel Light. All outdoor light fixtures producing light directly by combustion of fossil fuels (such as kerosene lanterns and gas lamps) are exempt from the requirements of this chapter.
- C. Holiday Decorations. Lights used for holiday decorations are exempt from the requirements of this chapter. (Ord. 18 § 2, 2008, RCC § 8.80.090)

#### **8.64.100 Temporary exemptions.**

- A. Information Required. Any individual may submit a written request to the Planning Director for a temporary exemption from the requirements of this chapter. The filing fee for the temporary exemption shall be \$50.00. The request for temporary exemption shall contain the following information:
1. Name, address and telephone number of the applicant;
  2. Location of the outdoor light fixtures for which the exemption is requested;
  3. Specific exemption(s) requested;
  4. Use of the outdoor light fixtures involved;
  5. Duration of the requested exemption(s);
  6. Type of outdoor light fixture to be used, including total lumen output, character of the shielding, if any;
  7. Previous temporary exemptions, if any;
  8. Such other data and information as may be required by the Planning Director. The Planning Director shall have 10 business days from the date of receipt of the request for temporary exemption to approve or disapprove the request. The applicant will be notified of the decision in writing.
- B. Duration of Approval. The exemption shall be valid for not more than 30 consecutive days from the date of issuance of approval. Exemptions are renewable for a period of not more than 15 consecutive days. Requests for renewal of a temporary exemption shall be processed in the same manner as the original request. No outdoor light fixtures shall be exempted from this chapter for more than 45 days during any 12-month period.
- C. Appeals. An applicant or any interested person may file an appeal from the decision of the Planning Director within 10 days of the date of mailing of the notice of decision to the applicant. The appellant may appeal that decision, in writing, to the City Council, on forms provided by the Planning Depart-

ment, which shall be accompanied by a filing fee of \$25.00. Upon receipt of a completed appeal, the City Clerk shall set the matter for hearing before the City Council not less than five days nor more than 30 days thereafter and shall give written notice of the hearing to the appellant and the Planning Director. The City Council shall render its decision within 30 days following the close of the hearing on the appeal. (Ord. 18 § 2, 2008, RCC § 8.80.100)

**8.64.110 Emergency exemptions.**

This chapter shall not apply to portable temporary lighting used by law enforcement or emergency services personnel to protect life or property. (Ord. 18 § 2, 2008, RCC § 8.80.110)

**8.64.120 Conflict of provisions.**

Where any provision of the statutes, codes or laws of the United States of America or the State of California conflicts with any provision of this chapter, the most restrictive shall apply unless otherwise required by law. (Ord. 18 § 2, 2008, RCC § 8.80.120)

**8.64.130 Violations—Penalties.**

- A. It is unlawful for any individual to operate, erect, construct, enlarge, alter, replace, move, improve or convert any lighting structure, or cause the same to be done, contrary to or in violation of any provision of this chapter. Any individual violating any provision of this chapter shall be deemed guilty of an infraction or misdemeanor as hereinafter specified. Such individual shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this chapter is committed, continued or permitted.
- B. Any individual convicted of a violation of this chapter shall be: (1) guilty of an infraction offense and punished by a fine not exceeding \$100.00 for a first violation; (2) guilty of an infraction offense and punished by a fine not exceeding \$250.00 for a second violation on the same site and perpetrated by the same individual. The third and any additional violations on the same site and perpetrated by the same individual shall constitute a misdemeanor offense and shall be punishable by a fine not exceeding \$1,000.00 or six months in jail, or both. Payment of any penalty in this section shall not relieve an individual from the responsibility for correcting the violation. (Ord. 18 § 2, 2008, RCC § 8.80.130)

**8.64.140 Violations constitute public nuisance.**

Any lighting structure erected, constructed, enlarged, altered, replaced, moved, improved or converted contrary to the provisions of this chapter shall be, and the same is declared to be, unlawful and a public nuisance and subject to abatement in the manner provided by law. Any failure, refusal or neglect to obtain a permit as required by this chapter shall be prima facie evidence of the fact that a public nuisance has been committed in connection with the erection, construction, enlargement, alteration, replacement, improvement or conversion of a lighting structure erected, constructed, enlarged, altered, repaired, moved, improved, or converted contrary to the provisions of this chapter. (Ord. 18 § 2, 2008, RCC § 8.80.140)

# **ATTACHMENT B**

## **Draft Light Pollution Ordinance Regulations**

## Chapter 8.64

### LIGHT POLLUTION (DRAFT REGULATIONS)

#### Sections:

- 8.64.010 Purpose and Intent.
- 8.64.020 Applicability.
- 8.64.030 Lighting Exemptions.
- 8.64.040 Temporary Lighting Exemptions.
- 8.64.050 Permit Submission Requirements.
- 8.64.060 Lamp or Fixture Substitution.
- 8.64.070 Prohibitions.
- 8.64.064 Lighting Definitions.
- 8.64.090 Total Outdoor Light Output and Shielding Requirements.
- 8.64.100 Rated Color Temperature.
- 8.64.110 Curfew Requirements.
- 8.64.120 Illumination of Signs.
- 8.64.130 Illumination of Athletic Fields.
- 8.64.140 Lighting of Right-of-Ways.
- 8.64.150 Compliance Methods.

#### 8.64.010 Purpose and Intent.

The purpose and intent of this chapter is to provide regulations for outdoor lighting that will:

- A. Preserve the access to the dark night sky enjoyed by Wildomar residents and residents of surrounding communities.
- B. Reduce light pollution in order to support astronomical activity and protect the viability of the Palomar Observatory.
- C. Minimize adverse off-site impacts of lighting such as light trespass, an obtrusive light, particularly in residential neighborhoods.
- D. Conserve energy and resources to the greatest extent possible.
- E. Ensure adequate lighting for the safety, security, and well-being of persons engaged in outdoor nighttime activities.

#### 8.64.020 Applicability.

The requirements of this chapter apply to all new construction, additions, and alterations to land uses, developments, buildings, structures or light fixtures, as follows:

- A. Major additions/modifications. The entire property including legal, nonconforming lighting shall be brought into compliance with the requirements of this chapter for:
  - 1. Additions of 25 percent or more in terms of additional dwelling units, gross floor area, seating capacity, or parking spaces, either with a single addition or with cumulative additions subsequent to the effective date of this provision.

2. Modification or replacement of outdoor lighting fixtures legally installed constituting 25 percent or more of the actual lumens for the property.
- B. Minor additions/modifications. Additions or modifications of less than 25 percent to existing uses or lighting shall require a submission of a complete inventory and site plan detailing all existing and any proposed new outdoor lighting. Any new lighting on the site shall meet the requirements of this chapter with regard to shielding and lamp type; the total amount of lighting after the modifications are complete shall not exceed that on the site before the modifications, or that permitted by this chapter, whichever is larger.
  - C. Change of use or activity. Whenever the use or activity of any existing building, structure, or premises is changed so that a discretionary approval by the planning commission or city council is required (e.g. conditional use permit, design review), all outdoor lighting shall be reviewed and brought into compliance as part of the approval process and as part of project implementation.
  - D. Resumption of use after abandonment. If a property or use with nonconforming lighting is abandoned, then all outdoor lighting shall be reviewed and brought into compliance with this chapter before the use is resumed.

#### **8.64.030 Lighting Exemptions.**

The following outdoor luminaires shall be exempt from the provisions of this chapter when properly installed and in compliance with all other city requirements:

- A. Security lighting triggered by motion or noise.
- B. Luminaires used or otherwise required by law enforcement or other emergency personnel.
- C. Luminaires used to illuminate authorized public and private monuments.
- D. Luminaires authorized by a provision of state or federal law as long as the lighting conforms to the requirements of said law.
- E. Kerosene lanterns, gas lamps, and similar lighting that utilizes the combustion of fossil fuels.
- F. Neon luminaires.

#### **8.64.040 Temporary Lighting Exemptions.**

- A. Information required. A temporary exemption application shall contain the following information:
  1. Specific exemption(s) requested.
  2. Duration of time of the requested exemption.

3. Type of lamp and lamp lumens.
  4. Total wattage of lamp or lamps and number of lamps to be used.
  5. Proposed location on premises of the outdoor lighting fixture(s).
  6. Previous temporary exemptions, if any, and addresses of premises thereunder.
  7. Physical size of outdoor light fixture(s) and type of shielding provided.
  8. Other data and information that may be required by the planning director.
- B. Approval and duration. The planning department shall have five business days from the date of submission of the request for temporary exemption to act, in writing, on the request. If approved, the exemption shall be valid for not more than thirty days from the date of issuance of the approval. The approval shall be renewable at the discretion of the planning director. Each such renewed exemption shall be valid for not more than thirty additional days. Only one renewal is permitted per year.
- C. Disapproval and appeal. If the request for temporary exemption is disapproved, the person making the request will have the appeal rights according to the procedures established by the municipal code.

#### **8.64.050 Permit Submission Requirements.**

The applicant for any building plan check or plot plan required by the city in connection with proposed work involving outdoor lighting fixtures shall submit (as part of the application for permit) evidence that the proposed work will comply with this chapter. The submission shall contain:

- A. Plans indicating the location on the premises, and the type of illuminating devices, fixtures, lamps, supports, reflectors, and other devices, and a luminaire schedule.
- B. Description of the illuminating devices, fixtures, lamps, supports, reflectors, and other devices and the description may include, but is not limited to, catalog cut sheets by manufacturers and drawings (including sections where required).
- C. Photometric data, such as that furnished by manufacturers, or similar showing the angle of cutoff or light emissions. Photometric data need not be submitted when the full cutoff performance of the fixture is obvious to the reviewing official.
- D. Lumen calculation on plans shall be provided to demonstrate compliance with the lumen cap per Table 8.64.090-1, and which includes the following information:
  1. Each exterior luminaire type with the lumens for that type, the quantity of each type and whether the luminaire is full cutoff or unshielded.
  2. The total of full cutoff and unshielded lumens for the parcel.
  3. A statement of the lighting area, the size of the permitted parcel, and the maximum allowed full cutoff and unshielded lumens.
  4. The above required plans, descriptions, and data shall be sufficiently complete to enable the plan's examiner to readily determine compliance with the requirements of this chapter.

5. Additional submittals may be required at the sole discretion of the planning director.

#### **8.64.060 Lamp or Fixture Substitution.**

Should any outdoor light fixture or the type of light source herein be changed after the permit has been issued, a change request must be submitted to the design professional and planning director for his or her approval, together with adequate information to assure compliance with this chapter, which must be received prior to substitution.

#### **8.64.070 Prohibitions.**

The following lighting is prohibited within all Wildomar zoning districts:

- A. Bottom-mounted sign lighting. Bottom-mounted outdoor sign lighting attached to the sign structure shall not be used.
- B. Mercury vapor lamps and fixtures. The use and/or installation, sale, offer for sale, lease or purchase of any mercury vapor lamp for use as outdoor lighting is prohibited.
- C. Laser source light. The use of laser source light or any similar high-intensity light for outdoor advertising or entertainment, when projected above the horizontal, is prohibited.
- D. Searchlights. The operation of searchlights for advertising purposes is prohibited.
- E. Distracting lights. Outdoor luminaires shall not blink flash or rotate.

#### **8.64.064 Lighting Definitions.**

Unless otherwise expressly stated, the following words and terms shall, for the purposes of this chapter, have the meanings indicated in this chapter.

- A. Adequately shielded. Shielding of an outdoor luminaire by opaque components or materials, such that light rays are limited to the parcel of origin and the light source is not visible from another property or public right-of-way.
- B. Curfew. A time established for listed lighting systems to be automatically extinguished.
- C. Developed area. All improved surface area including but not limited to: buildings, structures, storage, service and manufacturing areas, assembly areas, parking, loading, driveways, and landscaping related to the uses, but not areas that are only cleared.
- D. Development project. Any residential, commercial, industrial, or mixed-use subdivision plan or development plan which is submitted to the jurisdiction for approval or for permit.

- E. Direct illumination. Illumination resulting from light emitted directly from a lamp or luminaire, not light diffused through translucent signs or reflected from other surfaces such as the ground or building faces.
- F. Full cutoff light fixture. A full cutoff light fixture is a luminaire where no light output occurs at or above an angle of 90 degrees above the nadir. This applies to all lateral angles around the luminaire. Such candela information shall be as determined by a photometric test report from a nationally recognized independent testing laboratory and as certified by the manufacturer. Any structural part of the luminaire providing full cutoff angle shielding shall be permanently attached.
- G. Glare. Light emitting from an outdoor luminaire that causes reduced vision or momentary blindness.
- H. Installed. The attachment, or assembly fixed in place, whether or not connected to a power source, or any outdoor light fixture.
- I. Lamp. Generic term for a manmade source of light. In the context of this chapter, the lamp is the electrically powered light bulb, fluorescent or neon tube, or LED light source.
- J. LED. Light-emitting diode solid state lighting source.
- K. Low pressure sodium (LPS). Type of light fixture or lamp in which an electric current passes through a tube of sodium vapor and makes a yellow light.
- L. Light fixture. The terms "light fixture" and "luminaire" may be used interchangeably in this document.
- M. Light source (lamp). An electric bulb, diode, or other device that produces artificial light or illumination.
- N. Light trespass. Light falling across a property line onto another lot or parcel of land or onto a public right-of-way.
- O. Lumen. Unit of luminous flux; used to measure the amount of light emitted by lamps.
- P. Luminaire. The complete lighting assembly, less the support assembly. For purposes of determining total light output, lighting assemblies which include multiple lamps or light sources in a single housing shall be considered as a single luminaire. Two or more luminaires installed less than three feet apart shall be considered a single luminaire.
- Q. Opaque. Opaque means that the material shall not transmit visible light.
- R. Outdoor light fixture. An outdoor illuminating device, luminaire or other device that emits light, permanently installed or portable.

- S. Outdoor light output – total. The total amount of light, measured in lumens, from all outdoor light sources. Total outdoor light output is determined as follows:
1. For all lamp types, the initial lumen output, as defined by the lamp manufacturer, shall be the lumen value used.
  2. The total light output for each outdoor light fixture shall be based on the largest lamp that the outdoor light fixture is rated to accommodate. For the purpose of compliance with this section, the largest lamp rating for fluorescent and high-intensity discharge fixtures shall be based on the installed ballast rating.
  3. It shall be permissible to adjust the lamp lumen rating of fluorescent lamps in accordance with the ballast factor for the specific ballast type installed.
- T. Outdoor luminaire. Outdoor luminaires, whether permanent or portable, including general light fixtures, searchlights, spotlights, and floodlights, and the light cast by such fixtures.
- U. Outdoor recreation facility. An area, whether publicly or privately owned, designed for active recreation including, but not limited to baseball, soccer, football, golf, tennis, swimming pools, equestrian, and race tracks of any sort.
- V. Right-of-way. An alley, road, street, or highway, and associated sidewalks permanently dedicated for public or private use.
- W. Shield. A component of the outdoor light fixture that blocks the transmission or emission of light as a means of controlling or directing the light emitted from the fixture. A permanently attached shield may be part of the fixture which contributes to the full cutoff lighting performance of the fixture.
- X. Shielded. An outdoor light fixture having shields permanently installed to provide full cutoff photometric performance.
- Y. Sign. Every message, announcement, declaration, display, illustration, insignia, surface, or space erected or maintained in a location outside and visible to the public for identification, advertising or promotion of the interest of any person, entity, product, or service.
- Z. Temporary lighting. Lighting which will not be used for more than one thirty-day period within a calendar year, with one thirty-day extension. Temporary lighting is intended for uses which by their nature are of limited duration, e.g., holiday decorations, civic events, or construction projects.
- AA. Unshielded. Any light fixture or luminaire that is not a full cutoff light fixture.

#### **8.64.090 Total Outdoor Light Output and Shielding Requirements.**

Table 8.64.090-1 provides requirements of the total light output permitted per acre for the different lighting areas and the fixture shielding requirements for lamp type and lighting area. These requirements shall be met for all lighting installations subject to this chapter.

- A. Determining compliance. For determining compliance with this chapter the total lumens is the sum of the following:
1. One hundred percent of the lumens from outdoor light fixtures installed on grade, on poles, and on the top or sides of buildings of other structures.
  2. Fifty percent of the lumens from underwater light fixtures unless the fixture is aimed at an angle of less than 45 degrees above the horizontal, in which case the calculated lumens is calculated at 10 percent of the rated lumens.
  3. Fixtures installed under canopies and overhangs. Outdoor lighting fixtures shall not be counted in determining the total light output when they are full cutoff light fixtures installed under canopies, building overhangs, or roof eaves.
  4. Unshielded light fixtures installed under canopies, building overhangs, or roof eaves shall be calculated at 100 percent of the luminaire total light output. Installation under canopies, overhangs, or roof eaves shall not provide full cutoff classification of unshielded light fixtures.
- B. Shielding requirements. All light fixtures that are required to be shielded shall be installed in such a manner that the shielding is effective and permanent.
1. Parking lot illumination. All parking lot lighting shall have no light emitted above 90 degrees.
  2. Light trespass. All outdoor luminaires shall be located, adequately shielded, and directed such that no direct light falls outside the parcel of origin or onto the public right-of-way.
  3. Cutoff requirement and height limits. Light fixtures on the residential side of commercial property adjacent to residential property shall be full cutoff and shall be installed not higher than 14 feet above grade at the property line and no higher than a line rising 20 degrees above the 14 feet until 100 feet from the property line, measured perpendicular to the lot line.
  4. House side shields. Outdoor lighting fixtures closer to the lot line than the mounting height of the fixture, measured perpendicular to the lot line, adjacent to residential areas, shall have internal house-side shields.
  5. Fixtures within 25 feet of residential lot lines. Residential and commercial luminaires shall be full cutoff within 25 feet of adjacent residential property lines, measured perpendicular to the lot line.
  6. Flood and spot lamps. Flood or spot lamps shall be aimed no higher than 45 degrees to the horizontal (halfway between straight down and straight to the side) when the source is visible from any adjacent residential property.
- C. Other than full cutoff lighting. Unshielded fixtures or lighting sources shall not exceed 3,000 lumens per luminaire.
- D. Optional compliance method for single-family residential compliance. In lieu of calculating total lumens per this section, a single residential lot of any size shall be considered in compliance with the lumen cap if it has a maximum of 5–850 lumen (60-watt incandescent or 13-watt compact fluorescent) full cutoff luminaires.

- E. Seasonal decorations. Seasonal decorations using unshielded low-wattage lamps (not exceeding 7 watts each) shall be exempted from the Lumen Caps Table 8.64.090-1 (Maximum Total Outdoor Light Output Requirements).

**Table 8.64.090-1**  
**Maximum Total Outdoor Light Output Requirements**  
**Lumen Caps: Developed Area Lumens per Acre**

<b>Commercial and industrial “Option 1” (mostly low pressure sodium (LPS) lighting)</b>	<b>Lumens/Acre</b>
Total (full cutoff LPS, plus full cutoff non-LPS, plus unshielded)	350,000
Limit on non-LPS full cutoff	35,000
Limit on unshielded component (LPS or non-LPS)	11,000
<b>Commercial and industrial “Option 2” (full cutoff for all lighting)</b>	
All lighting must be full cutoff	250,000
Limit on unshielded component	
<b>Commercial and industrial “Option 3” (full cutoff for most lighting)</b>	
Total (full cutoff plus unshielded)	175,000
Limit on unshielded component	11,000
<b>All residential zoning</b>	
Total (full cutoff plus unshielded) (1)	55,000
Limit on unshielded component	11,000

*(1) For residential lighting, if at least 75% of the installed lumens are from LPS sources, then the total lumens may be increased by 50%.*

**8.64.100 Rated Color Temperature.**

The rate color temperature is a significant issue because higher color temperatures result in more glare, cause a higher level of light pollution, and interfere with astronomical observation. The rated color temperature of light sources (lamps and fixtures) shall not exceed 3500K with the following exceptions:

- A. Recreation and special use lighting complying with this chapter.
- B. Existing legal, nonconforming light fixtures may be relamped with greater than 3500K-rated lamps when 3500K or lower rated lamps are not manufactured for such fixtures.

**8.64.110 Curfew Requirements.**

- A. Unshielded light sources. Unshielded lighting shall be extinguished between 11:00 P.M. and sunrise the following day, with the following exceptions:
  - 1. Unshielded lighting installed for the illumination of the flag of the United States of America is not subject to curfew requirements.
  - 2. Unshielded lighting on installations classified as Residential Zoning otherwise in accordance with this chapter.
- B. Illuminated signs. Refer to Section 8.64.120.
- C. Recreational facilities. Refer to Section 8.64.130.
- D. Outdoor lighting controls. The means of controlling the specific “off” curfew shall be by a 24- hour timing device that includes stand-by power to maintain the time and program for a minimum of six hours.

**8.64.120. Illumination of Signs.**

External illumination for on-site signs shall conform to all provisions of the sign ordinance. In particular, such lighting shall conform to the lamp source, shielding requirements, color temperature, and lumen caps.

- A. Lumen cap. Outdoor internally illuminated signs are exempt from the lumen caps described in this chapter.
- B. Color temperature. Rated lamp color temperature shall not exceed 4400K.
- C. Exposed lamps. Lamps not concealed from view by opaque or translucent material shall be considered outdoor lighting and shall conform to the lamp source, shielding requirements, color temperature, and lumen caps of this chapter.
- D. LED, LCD, plasma screen and similar signs: Outdoor LED, LCD, plasma and similar signs shall be limited to a maximum luminous intensity of 200 nits (candela per square meter), full white mode, from sunset to sunrise.
- E. Sign illumination curfew. Illuminated signs shall be turned off at the curfew times listed in Table 8.64.120-1 below or when the business activities cease, whichever is later. Signs shall be turned off when the business activity relating to the sign has ceased for thirty days or more.

**Table 8.64.120-1**

<b>Illuminated Sign Curfews Lighting Area</b>	<b>Shut-off Deadline</b>
Commercial and Industrial Zoning or Land Use	11:00 P.M.
All Residential Zoning or Land Use	10:00 P.M.

**8.64.130. Illumination of Athletic Fields.**

Lighting for athletic fields, courts, or tracks shall be exempt from the lumens per acre limits of Table 8.64.090-1.

- A. Full cutoff luminaires required. All such lighting shall utilize full cutoff luminaires that are installed in a fashion that maintains the full cutoff characteristics unless certified by a registered engineer that such shielding is impractical. Every such lighting system design shall be certified by a registered engineer as conforming to all applicable restrictions of this ordinance. Where full cutoff fixtures are not utilized, acceptable luminaires shall include those which:
  - 1. Are provided with internal and/or external glare control louvers and installed so as to limit direct uplight to less than 5 percent of the total lumens exiting from the installed fixtures and minimize off-site light trespass.
  - 2. Are installed and maintained with minimum aiming angles of 25 degrees downward from the horizontal. Said aiming angle shall be measured from the axis of the luminaire maximum beam candlepower as certified by independent testing agency.
  
- B. Lighting not directly related to athletic areas. All site lighting not directly associated with the athletic playing areas shall conform to the lighting standards described in this ordinance, including but not limited to the lamp type and lumens per acre limits of Section 8.64.090.
  
- C. Curfew requirements.
  - 1. Event schedule. All events shall be scheduled so as to complete all activity before the curfew listed in Table 8.64.130-1. Illumination of the playing field, court, or track shall be permitted after the curfew only to conclude a scheduled event that was unable to conclude before the curfew due to unusual circumstances. Timing devices for recreational facilities may include a manual override setting which returns to the established program within one hour.
  
  - 2. Allowable operation and turn-on controls. Athletic field lighting not conforming to the shielding and lumen caps of Section 8.64.090 shall not be operated, except during those days and times when the athletic event occurs. Turn-on of the lighting shall be activated by manual control of the lighting system. The planning director may approve automatic controls for lighting turn-on if the applicant provides equivalent assurance that the lighting will not be operating at times when the facilities are not in use.

**Table 8.64.130.1**

<b>Recreational Facilities Curfews</b>	<b>Shut-off Deadline</b>
12:00 A.M.	11:00 P.M.

#### **8.64.140. Lighting of Right-of-Ways.**

Lighting of public and private right-of-ways shall be fully shielded or comply with the outdoor lighting limits established in this chapter. In addition, lighting shall comply with source color temperature.

- A. Traffic signal indications. Traffic signal indications are exempt.
- B. Illumination levels of right-of-ways. The maximum average illumination level, as demonstrated by the computer printout, along the entire right-of way being illuminated and over the right-of-way area only, shall be:
  - 1. Expressway: 1.4 footcandles
  - 2. Major Roads: 1.5 footcandles
  - 3. Collector Roads: 1.0 footcandles
  - 4. Local Roads: 0.4 footcandles
- C. Illumination level of intersections. The maximum maintained average illumination in the intersection area shall be two times the average of the maintained footcandles of the two types of roads at the intersections.
- D. Minimum source efficacy. The minimum source efficacy to be used for light fixtures used in public right-of-way illumination shall be 60 lumens per watt.

#### **8.64.150. Compliance Methods.**

Outdoor luminaires not meeting the requirements of this chapter shall be brought into compliance. Code enforcement personnel may require:

- A. Redirection of the luminaire.
- B. Shielding of the light source.
- C. Redesign or relocation of the luminaire.
- D. Replacement of the luminaire with a conforming luminaire.
- E. Removal of the luminaire

end

# **ATTACHMENT C**

**Mount Palomar Buffer Zone Exhibit**



**CITY OF WILDOMAR  
CITY COUNCIL REGULAR MEETING MINUTES  
NOVEMBER 14, 2012**

**CALL TO ORDER – CLOSED SESSION - 5:30 P.M.**

The closed session of November 14, 2012, of the Wildomar City Council was called to order by Mayor Benoit at 5:30 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 111, Wildomar, California.

City Council Roll Call showed the following Members in attendance: Mayor Benoit, Mayor Pro Tem Walker, Council Members Cashman, Moore and Swanson. Members absent: None.

Staff in attendance: City Manager Oviedo, City Attorney Jex, and City Clerk Lee.

**PUBLIC COMMENTS**

There were no speakers.

**CLOSED SESSION**

City Clerk Lee announced the following:

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(c) to confer with legal counsel with regard to one matter of potential initiation of litigation.
2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(b) to confer with legal counsel with regard to one matter of significant exposure to litigation regarding a potential challenge to the City's proposed Housing Element.

At 5:31 p.m. the City Council convened into closed session with all Council Members present.

**RECONVENE INTO OPEN SESSION**

At 6:31 p.m. the City Council reconvened into open session, with all Council Members present, making no announcements.

## **ADJOURN CLOSED SESSION**

There being no further business, Mayor Benoit declared the closed session meeting adjourned at 6:31 p.m.

## **CALL TO ORDER – REGULAR SESSION - 6:30 P.M.**

The regular meeting of November 14, 2012, of the Wildomar City Council was called to order by Mayor Benoit at 6:31 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 111, Wildomar, California.

City Council Roll Call showed the following Members in attendance: Mayor Benoit, Mayor Pro Tem Walker, Council Members Cashman, Moore, and Swanson. Members absent: None.

Staff in attendance: City Manager Oviedo, Assistant City Manager Nordquist, City Attorney Jex, Public Works Director D’Zmura, Planning Director Bassi, Community Services Director Willette, Fire Chief Beach, Assistant Police Chief Adams, and City Clerk Lee.

The Flag Salute was led by Councilwoman Swanson.

## **PRESENTATIONS**

The Clinton Keith interchange construction project update was given.

Mayor Benoit presented a Proclamation for Bullying Awareness Day, December 12, 2012.

Fire Chief Beach presented the Fire Department update.

## **PUBLIC COMMENTS**

Glenn Cople, Original Christmas Tree Lane, stated it is that time of year for the annual event and gave the City Council a flyer for the event.

David Madsen, SCAQMD, stated he is the Senior Information Specialist for the District and gave a brief update.

Evan Patula, Sarai Peleitz, Hudyia Hashem, EHS Habitat for Humanity, stated they are currently fundraising to get a charter at the high school. They are very excited to get a club at the High School.

## **APPROVAL OF THE AGENDA AS PRESENTED**

Mayor Benoit stated he would like to move the Council Communications portion of the agenda to just before the Consent Calendar for tonight. Usually by the end of the meeting most of the public is gone and he would like to try having it at the beginning of the meeting instead.

**A MOTION** was made by Councilwoman Moore, seconded by Councilwoman Swanson, to approve the agenda as presented, with the exception of having a Council Communications portion just before the Consent Calendar.

**MOTION** carried, 5-0.

## **COUNCIL COMMUNICATIONS**

Councilwoman Moore stated she attended the RTA meeting and gave an update.

Councilwoman Swanson stated she has made it a point to go to all the various meetings of the boards and committees that we have representation on. The first meeting she went to was WRCOG, and she has gone to RTA. She also attended the trip to the Hoover Dam.

Mayor Pro Tem Walker stated he did go on the Hoover Dam trip with Councilwoman Swanson and City Manager Oviedo. It was very informative.

Mayor Benoit stated he has attended the WRCOG meeting and talked about the HERO program. He was also Principal for the Day at David A. Brown Middle School. He gave an update on the Riverside Division of the League of California Cities and the efforts in getting our VLF monies back. He also stated he will most likely be the next Board Member for the SCAQMD which has been represented by the City of Riverside since the 1990's.

### **1.0 CONSENT CALENDAR**

**A MOTION** was made by Councilwoman Swanson, seconded by Councilwoman Moore, to approve the Consent Calendar as presented.

**MOTION** carried, 5-0.

**1.1 Reading of Ordinances**

Approved the reading by title only of all ordinances.

**1.2 Minutes – September 12, 2012 Regular Meeting**

Approved the Minutes as presented.

**1.3 Minutes – September 22, 2012 Special Meeting**

Approved the Minutes as presented.

**1.4 Minutes – October 10, 2012 Regular Meeting**

Approved the Minutes as presented.

**1.5 Minutes – October 16, 2012 Special Meeting**

Approved the Minutes as presented.

**1.6 Warrant and Payroll Registers**

Approved the following:

1. Warrant Register dated 10-04-12 in the amount of \$133,218.31;
2. Warrant Register dated 10-05-12 in the amount of \$17,998.37;
3. Warrant Register dated 10-11-12 in the amount of \$183,817.72;
4. Warrant Register dated 10-18-12 in the amount of \$8,065.31;
5. Warrant Register dated 10-18-12 in the amount of \$13,566.00;
6. Warrant Register dated 10-25-12 in the amount of \$90,368.80;
7. Warrant Register dated 11-01-12 in the amount of \$91,938.73; &
8. Payroll Register dated 11-01-12 in the amount of \$46,824.78.

**1.7 Treasurer's Report**

Approved the Treasurer's Report for September, 2012.

**2.0 PUBLIC HEARINGS**

**2.1 Wildomar Municipal Code**

City Clerk Lee read the title and presented the staff report.

Mayor Benoit opened the public hearing.

There being no speakers Mayor Benoit closed the public hearing.

**A MOTION** was made by Councilwoman Swanson, seconded by

Councilwoman Moore, to adopt an Ordinance entitled:

ORDINANCE NO. 73  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
WILDOMAR, CALIFORNIA, ADOPTING BY REFERENCE THE  
WILDOMAR MUNICIPAL CODE AND THE FOLLOWING  
SECONDARY CODES ADOPTED BY REFERENCE THEREIN:  
UNIFORM ADMINISTRATIVE CODE (1997 EDITION), 2010  
CALIFORNIA BUILDING CODE AND APPENDICES C, G, H, I and  
K, 2010 CALIFORNIA RESIDENTIAL CODE, 2010 CALIFORNIA  
GREEN BUILDING CODE, 2010 CALIFORNIA ELECTRICAL CODE  
AND APPENDICES A, B, C, G AND H , 2010 CALIFORNIA  
MECHANICAL CODE AND APPENDIX A, 2010 CALIFORNIA  
PLUMBING CODE AND APPENDICES, 1997 UNIFORM HOUSING  
CODE, UNIFORM CODE FOR THE ABATEMENT OF  
DANGEROUS BUILDINGS (1997 EDITION), UNIFORM SWIMMING  
POOL, SPA AND HOT TUB CODE (2000 EDITION), UNIFORM  
SIGN CODE (1997 EDITION), UNIFORM CODE FOR BUILDING  
CONSERVATION (1997 EDITION)

which title was read.

**MOTION** carried, 5-0.

### **3.0 GENERAL BUSINESS**

#### **3.1 Parks Update**

City Clerk Lee read the title.

Assistant City Manager Nordquist presented the staff report.

City Clerk Lee presented an update on the election results of the November 6, 2012 election.

Discussion ensued regarding the election process and possibilities for the parks.

#### **3.2 Solid Waste Franchise First Amendment Term and Payment**

City Clerk Lee read the title.

City Manager Oviedo presented the staff report.

Councilwoman Swanson thanked the City Manager for all of his efforts.

Councilwoman Moore stated on the agreement, first page, last “Whereas”, it states that this will not be passed on to the rate payers, instead of “shall not”, can we put in “will not”.

City Attorney Jex answered “shall not” means “will not”, so there would be no need to change it.

Councilwoman Moore stated of Waste Management, she met with residents in The Farm, and they have a concern. They have one black trash can, which is once per week pick up, and they also have a green can and recycling can which is only picked up every other week. They would like to have all three picked up weekly.

Waste Management stated that was under the old agreement with the County. We can look into this and make the change not just for The Farm, but City wide.

**A MOTION** was made by Councilwoman Moore, seconded by Mayor Pro Tem Walker, to approve the first amendments to the City’s solid waste franchise agreements with CR&R Incorporated and Waste Management and authorize the City Manager to execute the amendments.

**MOTION** carried, 5-0.

### **3.3 Solid Waste Franchises Second Amendment Additional Services and Fee Adjustments**

City Clerk Lee read the title.

City Manager Oviedo presented the staff report.

**A MOTION** was made by Councilwoman Moore, seconded by Councilwoman Swanson, to approve the second amendment to the City’s solid waste franchise agreements with CR&R Incorporated and Waste Management and authorize the City Manager to execute the Amendments.

**MOTION** carried, 5-0.

**3.4 Maintenance Contracts for the Landscaping and Lighting Maintenance District No. 89-1-Consolidated, Zones 3 (Locations 7, 23, 24, 25, 29, 35, 42, 43, 45, 47, 49, & 53), 29 (Location 2), 30 (Locations 1 & 2), 42, 51, 52, 59, 62, 67, 71, & 90, and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, & 88**

City Clerk Lee read the title.

Public Works Director D’Zmura presented the staff report.

**A MOTION** was made by Mayor Pro Tem Walker, seconded by Councilwoman Moore, to authorize Staff to pursue the assumption of the responsibilities and oversight for the maintenance contracts for Zone 3, locations 7, 23, 24, 25, 29, 35, 42, 43, 45, 47 & 49; Zone 29, location 2; Zone 30, locations 1 & 2; Zones 42, 51, 52, 59, 62, 67, 71, & 90; and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, & 88 of Landscaping and Lighting Maintenance District No. 89-1-Consolidated (hereinafter “L&LMD No. 89-1c”) effective January 1, 2013.

**MOTION** carried, 5-0.

**3.5 Classification and Compensation Plan**

City Clerk Lee read the title.

Assistant City Manager Nordquist presented the staff report.

Discussion ensued regarding the differences between education and experience, and requiring licensing in certain positions; and retirement plan tiers.

**A MOTION** was made by Councilwoman Moore, seconded by Mayor Pro Tem Walker, to adopt a Resolution entitled:

RESOLUTION NO. 2012 - 43  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, ESTABLISHING THE  
CLASSIFICATION/COMPENSATION PLAN AND AUTHORIZING THE  
ADDITION OF 33 POSITION DESCRIPTIONS IN ACCORDANCE WITH  
ORDINANCE NO. 53

**MOTION** carried, 5-0.

### **3.6 Accounting and Administrative Support Services Contracts for Temporary/Part-time Personnel**

City Clerk Lee read the title.

Assistant City Manager Nordquist presented the staff report.

Councilman Cashman inquired when the Interwest contract will come up for renewal.

Assistant City Manager Nordquist answered they did submit the rates for these services.

**A MOTION** was made by Councilwoman Moore, seconded by Mayor Pro Tem Walker, to:

1. Accept the proposals submitted in response to the request for proposal issued on October 4, 2012;
2. Approve a contract with M. V. Cheng and Associates to provide accounting and administrative support services on a part-time/temporary basis; and
3. Approve a contract with Robert Half International to provide accounting and administrative support services on a part-time/temporary basis.

**MOTION** carried, 5-0.

### **CITY MANAGER REPORT**

City Manager Oviedo reported the following:

January 16 – 18, 2013 is the new Mayors and Council Members Academy in Sacramento.

The City hosted the Southwest Leadership meeting on November 13, 2012.

He attended the Hoover Dam tour which was well received.

### **CITY ATTORNEY REPORT**

City Attorney Jex gave an update in the Court of Appeals City of Costa Mesa case involving contracting out positions that were once in-house.

**COUNCIL COMMUNICATIONS**

Councilwoman Moore stated the Breakfast with Santa annual event will be December 15, 2012 at Wildomar Elementary School.

**FUTURE AGENDA ITEMS**

There were no items.

**ADJOURN THE CITY COUNCIL**

There being no further business, Mayor Benoit declared the meeting adjourned at 8:13 p.m.

Submitted by:

Approved by:

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Debbie A. Lee, CMC  
City Clerk

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Timothy Walker  
Mayor

**CITY OF WILDOMAR  
CITY COUNCIL SPECIAL MEETING MINUTES  
DECEMBER 5, 2012**

**CALL TO ORDER – CLOSED SESSION - 6:30 P.M.**

The closed session of December 5, 2012, of the Wildomar City Council was called to order by Mayor Benoit at 6:31 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 111, Wildomar, California.

City Council Roll Call showed the following Members in attendance: Mayor Benoit, Mayor Pro Tem Walker, Council Members Cashman, Moore and Swanson. Members absent: None.

Staff in attendance: City Manager Oviedo, Assistant City Manager Nordquist, City Attorney Jex, and City Clerk Lee.

**PUBLIC COMMENTS**

Gary Andre, resident, stated he wished City Manager Oviedo well in his new position.

**CLOSED SESSION**

City Clerk Lee announced the following:

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54957 regarding Public Employee release: Title-City Manager.
2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54957 regarding Public Employee appointment: Title-City Manager.

At 6:32 p.m. the City Council convened into closed session with all Council Members present.

**RECONVENE INTO OPEN SESSION**

At 7:39 p.m. the City Council reconvened into open session, with all Council Members present.

## **ANNOUNCEMENTS FROM CLOSED SESSION**

City Attorney Jex announced that regarding the first closed session item, the City Council voted unanimously to accept the resignation of City Manager Oviedo to be effective December 31, 2012. The City Council also waived the provision in the City Manager's contract requiring a 60 day notice of the resignation. There will also be additional discussion on this matter as item #1.1 on the agenda. In regard to the second closed session item, the City Council unanimously voted to appoint Assistant City Manager Gary Nordquist as the City Manager effective January 1, 2013 subject to the negotiation of an employee contract which will come to the City Council in an open meeting.

## **OPEN SESSION BUSINESS**

### **1.1 Accept Resignation of City Manager**

City Clerk Lee read the title.

Mayor Benoit stated it has been an honor to work with City Manager Oviedo and accepting the resignation is difficult. Waiving the extra 30 days is actually a savings to the City. It is hard to lose someone whom everyone has come to admire.

City Manager Oviedo stated it has been a highlight of his career to come to Wildomar. This was a difficult decision for him. When he started at Wildomar the outlook was not real bright, but he never thought about leaving. He had the good fortune of working with Assistant City Manager Nordquist who possesses a solid finance background and has enjoyed that relationship. Revenue is up, sales tax is up, property values have stabilized, Measure Z has passed and there is now some development occurring. Everything is pointing in the right direction and the future is brighter. The leadership in the City is great and he believes he has the best City Council in Riverside County and it has been a pleasure to work with the City.

Councilwoman Swanson stated at the recent League meeting she was told Wildomar has the best City Manager in the County, so it is going to be very difficult to let the City Manager go. Assistant City Manager Nordquist is very capable of taking over the duties. She thanked City Manager Oviedo for his service to the community.

Mayor Pro Tem Walker stated not only has the City had the best City Manager, we will once again have the best City Manager. He is very confident this will be a smooth transition.

Councilwoman Moore stated Wildomar has been blessed with City Manager Oviedo. When the City needed him he was there and he will be missed.

**A MOTION** was made by Councilwoman Swanson, seconded by Mayor Pro Tem Walker, to accept the resignation of City Manager Oviedo, and waive Section 5 Termination of Employment, Subsection E Voluntary Resignation, and the last day of employment to be December 31, 2012.

**MOTION** carried, 5-0.

## 1.2 **City Manager Ad-Hoc Committee Appointments**

City Clerk Lee read the title.

Gary Andre, resident, stated the City Council made a good choice with Mr. Nordquist.

**A MOTION** was made by Councilwoman Swanson, seconded by Councilwoman Moore, to appoint Mayor Benoit and Mayor Pro Tem Walker to serve as an Ad Hoc Committee to negotiate the terms of a City Manager contract.

**MOTION** carried, 5-0.

## **ADJOURN SPECIAL MEETING**

There being no further business, Mayor Benoit declared the meeting adjourned at 7:53 p.m.

Submitted by:

Approved by:

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Debbie A. Lee, CMC  
City Clerk

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Timothy Walker  
Mayor

**CITY OF WILDOMAR  
CITY COUNCIL REGULAR MEETING MINUTES  
DECEMBER 12, 2012**

**CALL TO ORDER – CLOSED SESSION - 5:30 P.M.**

The closed session of December 12, 2012, of the Wildomar City Council was called to order by Mayor Benoit at 5:30 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 111, Wildomar, California.

City Council Roll Call showed the following Members in attendance: Mayor Benoit, Mayor Pro Tem Walker, Council Members Cashman, Moore and Swanson. Members absent: None.

Staff in attendance: City Manager Oviedo, Assistant City Attorney Vail, and City Clerk Lee.

**PUBLIC COMMENTS**

William King, resident, stated he lives on Wesley Street between Grand and Palomar. There is a speeding issue on his street. He would like to get a stop sign at mid-block on his street.

**CLOSED SESSION**

City Clerk Lee announced the following:

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (a) to confer with legal counsel with regard to the following matter of pending litigation: Martha Bridges and John Burkett v. City of Wildomar; Riverside Superior Court Case Number 1216373.
2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (c) to confer with legal counsel with regard to one matter of potential initiation of litigation.

At 5:36 p.m. the City Council convened into closed session with all Council Members present.

**RECONVENE INTO OPEN SESSION**

At 6:30 p.m. the City Council reconvened into open session, with all Council

Members present.

## **ANNOUNCEMENT**

Assistant City Attorney Vail stated in regards to item #1 under the closed session, the Council unanimously voted to direct the City Attorney's office to defend the lawsuit. In regards to item #2, the Council unanimously voted to authorize legal counsel to commence a legal lawsuit.

## **ADJOURN CLOSED SESSION**

There being no further business, Mayor Benoit declared the closed session meeting adjourned at 6:30 p.m.

## **CALL TO ORDER – REGULAR SESSION - 6:30 P.M.**

The regular meeting of December 12, 2012, of the Wildomar City Council was called to order by Mayor Benoit at 6:31 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 111, Wildomar, California.

City Council Roll Call showed the following Members in attendance: Mayor Benoit, Mayor Pro Tem Walker, Council Members Cashman, Moore, and Swanson. Members absent: None.

Staff in attendance: City Manager Oviedo, Assistant City Manager Nordquist, Assistant City Attorney Vail, Public Works Director D'Zmura, Planning Director Bassi, Community Services Director Willette, Police Chief Kennedy-Smith, and City Clerk Lee.

The Flag Salute was led by Mayor Pro Tem Walker.

## **A. SPECIAL ORDER OF BUSINESS**

### **A.1 Certification of November 6, 2012, General Municipal Election**

City Clerk Lee read the title and presented the staff report.

**A MOTION** was made by Councilwoman Swanson, seconded by Councilwoman Moore, to adopt a Resolution entitled:

RESOLUTION NO. 2012 - 44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON TUESDAY, NOVEMBER 6, 2012, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

**MOTION** carried, 5-0.

**SPECIAL PRESENTATIONS**

The Oath of Office was given to Council Members-Elect Bob Cashman and Bridgette Moore by City Clerk Lee.

**REFRESHMENT BREAK**

At 6:37 p.m. the City Council took a break.

**RECONVENE OPEN SESSION**

At 6:47 p.m. the City Council reconvened into open session, with all Council Members present.

**PRESENTATIONS**

The Clinton Keith interchange construction project update was given.

Mayor Benoit presented a plaque and Proclamation to City Manager Frank Oviedo who will be leaving the City on December 31, 2012.

Fire Captain Ed Estacio presented the Fire Department update.

Police Chief Kennedy-Smith presented the Police Department quarterly update.

**PUBLIC COMMENTS**

Dionna Fitch, Sycamore Academy, presented an update on the activities and events at the school.

Glenn Copple, Original Christmas Tree Lane, gave an update on the events they held. Next year they would like to add a City of Wildomar tree.

Monty Goddard, resident, read from the letter he submitted regarding the parks and police. He is concerned regarding the decrease in the police force and opening the parks. He would like Windsong Park to remain fenced and then padlocked after hours. Also he would like the rules posted at the park and the Police to drive by when the park is closed.

Xonia Villanueva, resident, stated she is an ex-resident of the Autumnwood tract which is the subject of contamination. Residents there have had physical and financial issues due to the problems there. The residents have asked for the Council's help in passing a Resolution for the DTSC to do testing at the tract. She and her family have been forced from their home, as have others. They know their soil is contaminated and want the City to stand with them.

Wil Kirk Lybarger, resident, stated he lives in the Autumnwood tract. He wants the Council to pass a Resolution to have DTSC test the soil. The residents believe the tract is contaminated and want DTSC to test immediately. All the residents are at risk. The people want answers and support from their City Council.

Jennifer Muniz, resident, stated she lives in the Autumnwood tract. There are two women who have died leaving children without mothers. She would like the City Council to pass a Resolution to ask the DTSC to test the soil in and around the Autumnwood tract for toxic chemicals. AQMD has agreed to do testing, however, they should not be the first agency responding.

Dr. Christian Nason, resident, stated he and his family moved to the Autumnwood tract in 2011. Since they have been there they have been sicker than they have ever been. The residents and the City need to find out why the residents are sick and he asked for the Council's help in making that happen.

Mayor Benoit stated he is concerned with what may be going on in the tract. The City has been in constant contact with DTSC and they are finally responding. He feels the residents going to the media has helped move this along with the DTSC. The first step is to sit down with them and discuss the concerns. That meeting will be next week with the residents and DTSC. The City has notified all the residents of the tract and left a flyer on every door. The AQMD is not the definitive agency for this, but based on their findings could prompt the DTSC to move forward with testing. Government may not work as fast as we would all like it to, but passing a Resolution to get them into action when they are already

making efforts to move ahead, is moot. Also, all the documents are on the City's website.

## **APPROVAL OF THE AGENDA AS PRESENTED**

City Clerk Lee advised that Staff is asking that item #3.4 be tabled at this time as the Developer has not delivered the required documents to move the item forward.

**A MOTION** was made by Councilwoman Moore, seconded by Councilwoman Swanson, to table item #3.4 and approve the remainder of the agenda as presented.

**MOTION** carried, 5-0.

## **1.0 CONSENT CALENDAR**

**A MOTION** was made by Councilwoman Moore, seconded by Councilwoman Swanson, to approve the agenda as presented.

**MOTION** carried, 5-0.

### **1.1 Reading of Ordinances**

Approved the reading by title only of all ordinances.

### **1.2 Warrant and Payroll Registers**

Approved the following:

1. Warrant Register dated 11-08-12 in the amount of \$178,886.59;
2. Warrant Register dated 11-15-12 in the amount of \$97,856.71;
3. Warrant Register dated 11-21-12 in the amount of \$28,955.52;
4. Warrant Register dated 11-29-12 in the amount of \$26,241.11; &
5. Payroll Register dated 11-30-12 in the amount of \$48,585.21.

### **1.3 Treasurer's Report**

Approved the Treasurer's Report for October, 2012.

### **1.4 Sidewalks to Schools Improvement Project - George Avenue**

Adopted a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING CONTRACT CHANGE ORDER NUMBER 1, ACCEPTING THE SIDEWALKS TO SCHOOLS IMPROVEMENT PROJECT GEORGE AVENUE IMPROVEMENTS AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

**1.5 FY12 Emergency Management Performance Grant Program (EMPG) Award**

Accepted \$10,876 in funding from Riverside County's FY12 EMPG Program.

**1.6 FY12 Homeland Security Grant Program (HSGP) Award**

Accepted \$5,751 in funding from Riverside County's FY12 HSGP Program.

**1.7 Traffic Signal Improvements – Bundy Canyon Road/Mission Trail**

Accepted the improvements and approve reduction of Bond No. PB101637000016 for traffic signal improvements at Mission Trail and Bundy Canyon Road to \$23,200.

**2.0 PUBLIC HEARINGS**

**2.1 Budget – First Quarter Report**

City Clerk Lee read the title.

Mayor Benoit opened the public hearing.

Assistant City Manager Nordquist presented the staff report.

**A MOTION** was made by Councilwoman Swanson, seconded by Councilwoman Moore, to continue the item to the January 9, 2013 Council meeting.

**MOTION** carried, 5-0.

**3.0 GENERAL BUSINESS**

**3.1 City Manager Contract**

City Clerk Lee read the title.

At 7:28 p.m. the City Council convened into closed session, with all Council Members present, pursuant to Government Code Section 54957.6, Conference with labor negotiators: Mayor and Mayor Pro-Tem; Unrepresented Employee: City Manager.

At 7:47 p.m. the City Council reconvened into open session, with all Council Members present, making no announcements.

**A MOTION** was made by Councilwoman Swanson, seconded by Councilwoman Moore, to approve the City Manager contract as presented.

**MOTION** carried, 5-0.

### **3.2 Wildomar Parks Plans**

City Clerk Lee read the title.

Assistant City Manager Nordquist presented the staff report.

Gary Andre, Volunteer Trail Coordinator, stated Marna O'Brien is approved as a National Forest connection. It is very simple to implement.

Discussion ensued regarding an accounting of what it would take to get the parks up and running; \$20,000 for the rest rooms and maintenance; a walkway through to William Collier; the Citizens Oversight Advisory Committee and how to establish it and appoint members to it; funding options for the gap between now and July, 2013; preparation of an RFP for tax administration services; and a Parks Master Plan.

### **3.3 Request for Flood Channel Service Access Road – Trail Usage**

City Clerk Lee read the title.

Assistant City Manager Nordquist presented the staff report.

Gary Andre, Volunteer Trails Coordinator, with minutes donated by Richard Heil, stated this would be the same that Murrieta does in that one side would be for horses and the other side would be for bikes and walking. There is also talk regarding a bridge. He explained the many benefits this would provide.

Councilwoman Moore stated she and Councilman Cashman have met with the School District and they are not going to pursue putting a bridge in and the bridge would not qualify for a safe routes to school grant.

Mayor Benoit stated he did go on a field trip with various individuals regarding the trails.

**A MOTION** was made by Councilwoman Swanson, seconded by Councilwoman Moore, to adopt a Resolution entitled:

RESOLUTION NO. 2012 - 46

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REQUESTING RIVERSIDE COUNTY FLOOD CONTROL AGENCY FOR ACCESS, TO FLOOD CHANNEL SERVICE ACCESS ROADS FOR CITY OF WILDOMAR TRAIL IMPROVMENTS AND USE

**MOTION** carried, 5-0.

**3.4 Final Map and Subdivision Improvement Agreement for Tentative Tract Map 31736, Oak Springs Ranch (08-0015)**

This item was tabled.

**3.5 Agreement to Form the Lake Elsinore and Canyon Lake Total Maximum Daily Load (TMDL) Task Force**

City Clerk Lee read the title.

Public Works Director D'Zmura presented the staff report.

**A MOTION** was made by Councilwoman Swanson, seconded by Councilwoman Moore, to approve and authorize the City Manager to execute the Agreement to form the Lake Elsinore and Canyon Lake TMDL.

**MOTION** carried, 5-0.

**3.6 City-Wide Traffic Calming Speed Hump Policy**

City Clerk Lee read the title.

Public Works Director D'Zmura presented the staff report.

Councilwoman Swanson stated she is not in favor of speed humps.

Councilwoman Cashman stated he is also not in favor of these and the City should move cautiously.

Mayor Pro Tem Walker stated he has concerns because of the public safety aspect, especially the Fire Department.

Discussion ensued regarding speed bumps, speed humps, signage, and police patrol.

**A MOTION** was made by Councilwoman Moore, seconded by Mayor Pro Tem Walker, to bring back a policy for discussion.

**MOTION** carried, 4-1, with Councilman Cashman dissenting.

### **3.7 Council Communications Placement on Agenda**

City Clerk Lee read the title.

City Manager Oviedo presented the staff report.

**A MOTION** was made by Councilwoman Swanson, seconded by Councilwoman Moore, to move this section of the agenda closer to the beginning of the meeting.

**MOTION** carried, 5-0.

### **3.8 Mayor and Mayor Pro Tem Appointments for 2013**

City Clerk Lee read the title and presented the staff report.

City Clerk Lee opened the floor for nominations for Mayor for 2013.

Mayor Pro Tem Walker was nominated for Mayor.

There being no further nominations, City Clerk Lee closed the nominations for Mayor.

On a 5-0 vote, Mayor Pro Tem Walker was appointed as Mayor for 2013.

City Clerk Lee opened the floor for nominations for Mayor Pro Tem for 2013.

Councilwoman Swanson and Councilman Cashman were nominated for Mayor Pro Tem for 2013.

There being no further nominations, City Clerk Lee closed the nominations for Mayor Pro Tem.

On a 4-0-1 vote, with Councilman Cashman abstaining, Councilwoman Swanson was appointed Mayor Pro Tem for 2013.

### **3.9 Committees, Commissions, and Boards Appointments for 2013**

City Clerk Lee read the title and presented the staff report.

**A MOTION** was made by Councilwoman Swanson, seconded by Councilwoman Moore, to make the following changes to the appointments list:

1. Take "City Attorney Budget" committee off of the list;
2. EVMWD Committee: Marsha Swanson, Tim Walker;
3. Intergovernmental Relations Committee: Ben Benoit, Tim Walker; and this committee to take in the City of Lake Elsinore & City of Wildomar 2 x 2 meetings, and any others such as that.
4. Take "Lake Elsinore-Wildomar" committee off the list;
5. Southwest Coalition – Bridgette Moore, Marsha Swanson;
6. League of California Cities – Marsha Swanson, Voting Delegate, Ben Benoit, Alternate; and
7. PARSAC alternate to be determined by the City Manager.

**MOTION** carried, 5-0.

## **CITY MANAGER REPORT**

City Manager Oviedo reported the following:

Thank you to Sharon & Richard Heil for the annual Christmas gift to the staff

Autumnwood tract meeting at Wildomar Elementary School regarding the issues in the tract

Notice of Work from Caltrans – the stop signs on the east side of the overpass on Baxter will be installed on January 6

He thanked the City Council and Staff for his time at the City

## **CITY ATTORNEY REPORT**

Assistant City Attorney Vail stated to keep an eye on SB33 which is infrastructure financing reform. It is an answer for infrastructure that the undoing of redevelopment agencies have left.

## **COUNCIL COMMUNICATIONS**

Councilwoman Moore reported the following:

- \*RTA meeting
- \*Original Christmas Tree Lane events
- \*LEUSD subcommittee meeting
- \*Dec. 15 is Breakfast with Santa at Wildomar Elementary School
- \*Blue Light ceremony

Councilwoman Swanson reported the following:

- \*League Division meeting
- \*Southeast California Economic Development Corporation meeting
- \*Boy Scout Eagle Courts
- \*Wildomar Rotary event
- \*iTan Grand opening
- \*Chamber breakfast

Councilman Cashman reported the following:

- \*LEUSD meeting
- \*Breakfast with Santa events.

Mayor Pro Tem Walker reported the following:

- \*Chamber breakfast
- \*Park celebration at Stadium pizza
- \*State of the County breakfast

Mayor Benoit reported the following:

- \*State of the County breakfast
- \*RCTC meeting
- \*WRCOG meeting
- \*AQMD appointment

## **FUTURE AGENDA ITEMS**

There were no items.

## **ADJOURN THE CITY COUNCIL**

There being no further business Mayor Benoit declared the meeting adjourned at 9:17 p.m.

Submitted by:

Approved by:

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Debbie A. Lee, CMC  
City Clerk

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Timothy Walker  
Mayor

**CITY OF WILDOMAR CITY COUNCIL**  
**Agenda Item#1.5**  
**CONSENT CALENDAR**  
**Meeting Date: January 9, 2013**

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**TO:** Mayor and City Council Members  
**FROM:** Misty V. Cheng, Finance Director  
**SUBJECT:** Warrant Registers

**STAFF REPORT**

**RECOMMENDATION:**

Staff recommends that the City Council approve the following:

1. Warrant Register dated December 6, 2012 in the amount of \$87,544.18;
2. Warrant Register dated December 20, 2012 in the amount of \$1,158,782.12; &
3. Warrant Register dated December 27, 2012 in the amount of \$67,203.32.

**DISCUSSION:**

The City of Wildomar requires that the City Council audit payments of demands and direct the City Manager to issue checks. The Warrant and Payroll Registers are submitted for approval.

**FISCAL IMPACT:**

These Warrant and Payroll Registers will have a budgetary impact in the amount noted in the recommendation section of this report. These costs are included in the Fiscal Year 2012-13 Budgets.

Submitted by:  
Misty V. Cheng  
Finance Director

Approved by:  
Gary Nordquist  
City Manager

**ATTACHMENTS:**

Voucher List 12/6/2012  
Voucher List 12/20/2012  
Voucher List 12/27/2012

vchlist  
12/06/2012 5:00:00PM

Voucher List  
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201767	12/6/2012	000033 AMERICAN FORENSIC NURSES	62360 62376		BLOOD DRAW BLOOD DRAW	41.08 164.32 <b>Total : 205.40</b>
201768	12/6/2012	000212 ASPA, C/O SUN TRUST BANK	112012		ASPA MEMBERSHIP - ASST CITY M.	131.00 <b>Total : 131.00</b>
201769	12/6/2012	000008 AT&T MOBILITY	11282012		COUNCIL MOBILE PHONES 10/21/1	211.54 <b>Total : 211.54</b>
201770	12/6/2012	000034 BIO-TOX LABORATORIES	25984 25985		RC SHERIFF LAB SERVICES RC SHERIFF LAB SERVICES	464.06 815.40 <b>Total : 1,279.46</b>
201771	12/6/2012	000043 CHENIG, MISTY	11/30/2012		CONTRACTUAL SERVICES NOV 20	13,162.50 <b>Total : 13,162.50</b>
201772	12/6/2012	000002 CRYSTAL CLEAN MAINTENANCE	1103A		JANITORIAL SERVICES- NOV 2012	698.00 <b>Total : 698.00</b>
201773	12/6/2012	000058 DEPARTMENT OF JUSTICE	942088 942095		BLOOD ALCOHOL ANALYSES NOV BLOOD ALCOHOL ANALYSES MAY	350.00 35.00 <b>Total : 385.00</b>
201774	12/6/2012	000478 INLAND EMPIRE LOCK & KEY	14634		CHANGE LOCKS ON RESTROOM	192.93 <b>Total : 192.93</b>
201775	12/6/2012	000079 LAN WAN ENTERPRISE	45126		LABOR: ACTIVATE PAYPAL PROCE	240.00 <b>Total : 240.00</b>
201776	12/6/2012	000113 LEAGUE OF CALIFORNIA CITIES	1370		RIVERSIDE DIVISION MTNG 11/16/1	80.00 <b>Total : 80.00</b>
201777	12/6/2012	000149 RIVERSIDE COUNTY EXECUTIVE, OFFIC	1213-03WIL 1213-04WIL		SHELTERING SRVCS OCT/NOV 201 SHELTERING SERVICES DEC 2012	26,726.80 13,363.40 <b>Total : 40,090.20</b>

Page: 1

vchlist  
12/06/2012 5:00:00PM

Voucher List  
City of Wildomar

Page: 2

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount	
201778	12/8/2012	000047 RIVERSIDE COUNTY, SHERIFF'S DEPAR	SH0000020436		RIVERSIDE CAL ID FY 12/13 MEMB	29,614.00	
					<b>Total :</b>	<b>29,614.00</b>	
201779	12/6/2012	000020 VERIZON	112212		FIOS INTERNET SERVICES 11/22/11	129.99	
					<b>Total :</b>	<b>129.99</b>	
201780	12/6/2012	000006 WELLS FARGO PAYMENT REMITTANCE,	102212		LE CHAMBER OF COMMERCE MEE	30.00	
			102212		NON-DEPARTMENTAL SUPPLIES	150.65	
			102212		EMERGENCY RADIO BASE CONTAI	5.48	
			102312		TRAVEL GRANT:IAEM EXPENSE TC	25.00	
			102412		NON-DEPARTMENTAL SUPPLIES	21.85	
			102412		REFUND- EMERGENCY CERT GEN	-1,471.92	
			102512		TRAVEL GRANT:IAEM EXPENSE TC	1,423.73	
			103012		FLAGS- 3 CITY & 3 AMERICAN	418.03	
			111012		CERT MOULAGE SUPPLIES	4.85	
			111212		DEPARTMENTAL SUPPLIES	77.31	
			111212		NON-DEPARTMENTAL SUPPLIES	57.08	
			111312		CITY COUNCIL MEETING SUPPLIE\$	30.00	
			111412		ONLINE QUICKBOOKS SUBSCRIPT	23.97	
			111912		FIRE STATION EXPENSES	60.28	
			11612		NON-DEPARTMENTAL CONF CALL :	58.78	
			11612		OFFICE/DEPARTMENTAL SUPPLIE\$	184.13	
			11812		COUNCIL MOBILE PHONES SUPPL	26.94	
					<b>Total :</b>	<b>1,124.16</b>	
14 Vouchers for bank code : wf						<b>Bank total :</b>	<b>87,544.18</b>
14 Vouchers in this report						<b>Total vouchers :</b>	<b>87,544.18</b>

Page: 2

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201808	12/20/2012	000312 ADAME LANDSCAPE, INC.	49247 49288	0000035	INSTALL BATTERY OPERATED CON MONTHLY LANDSCAPE MAINT DEC	123.80 125.00 <b>Total : 248.80</b>
201809	12/20/2012	000031 AFLAC, REMITTANCE PROCESSING, CE	445515		CITY COUNCIL MEDICAL INS. BENE	475.45 <b>Total : 475.45</b>
201810	12/20/2012	000028 CALPERS	111812 113012 12212		CONTRIBUTIONS 11/5/12-11/15/12 CONTRIBUTIONS 11/1/12-11/30/12 CONTRIBUTIONS 11/19/12-12/2/12	5,024.63 363.25 5,205.14 <b>Total : 10,593.02</b>
201811	12/20/2012	000318 COLGAN CONSULTING CORPORATION	10	0000033	DEVELOPMENT IMPACT FEE NEXU	2,171.16 <b>Total : 2,171.16</b>
201812	12/20/2012	000068 COUNTY OF RIVERSIDE, FIRE DEPARTM	231490		FIRE SERVICES 7/1/12-9/30/12	461,977.74 <b>Total : 461,977.74</b>
201813	12/20/2012	000059 DIAMOND W. EVENTS, INC.	122012	0000070 0000070	CONTRACTUAL SERVICES DEC 20	4,366.25 <b>Total : 4,366.25</b>
201814	12/20/2012	000027 DIRECT TV	19344941001		CABLE SERVICES 12/12/12-1/11/12	89.99 <b>Total : 89.99</b>
201815	12/20/2012	000012 ELSINORE VALLEY MUNICIPAL, WATER	ENG1051		INSPECTION FEES- SAFE ROUTES	2,000.00 <b>Total : 2,000.00</b>
201816	12/20/2012	000197 GOVERNMENT FINANCE OFFICERS, AS.	121412		APPLICATION FEE FOR CAFR FY 1	370.00 <b>Total : 370.00</b>
201817	12/20/2012	000016 INNOVATIVE DOCUMENT SOLUTIONS	123625		COPIER SERVICES 11/1/12-11/30/12	471.71 <b>Total : 471.71</b>
201818	12/20/2012	000304 JOE A. GONSALVES & SON	23335	0000060	LEGISLATIVE ADVOCACY SERVICE	3,000.00 <b>Total : 3,000.00</b>

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201819	12/20/2012	000185 PITNEY BOWES	12612		POSTAGE METER REFILL 11/13/12	500.00
					<b>Total :</b>	<b>500.00</b>
201820	12/20/2012	000047 RIVERSIDE COUNTY, SHERIFF'S DEPAR	SH0000019865		CONTRACT LAW ENF. 7/1/12-7/25/1	142,177.82
			SH0000020187		CONTRACT LAW ENF. 7/28/12-8/22/	171,485.15
			SH0000020258		CONTRACT LAW ENF. 8/23/12-9/19/	174,289.40
			SH0000020258		CONTRACT LAW ENF. 9/10/12-10/1	164,488.40
					<b>Total :</b>	<b>652,420.77</b>
201821	12/20/2012	000051 RIVERSIDE HABITAT CONSERVATION, A	112612		KRAT FEE NOVEMBER 2012	1,500.00
					<b>Total :</b>	<b>1,500.00</b>
201822	12/20/2012	000249 STI, INC. TRUCKING & MATERIALS	12-501-3	0000063	SIDEWALKS TO SCHOOLS IMPROV	10,533.90
					<b>Total :</b>	<b>10,533.90</b>
201823	12/20/2012	000482 SUPERIOR READY MIX, LLC, STI, INC.	12-501-3		SIDEWALKS TO SCHOOLS IMPROV	3,668.23
					<b>Total :</b>	<b>3,668.23</b>
201824	12/20/2012	000064 TYLER TECHNOLOGIES	045-78124		WRCOG/SCE GRANT: SUPPORT 5/	2,964.82
					<b>Total :</b>	<b>2,964.82</b>
201825	12/20/2012	000139 WILDOMAR CHAMBER OF COMMERCE	1418		2013-2014 MEMBERSHIP	310.00
					<b>Total :</b>	<b>310.00</b>
201826	12/20/2012	000025 WILLETTE, PAULA	121812		REIMBURSEMENT FOR CNCL MTN	93.02
					<b>Total :</b>	<b>93.02</b>
201827	12/20/2012	000055 WRCOG	112812		MSHCP MITIGATION FEES NOV 201	1,027.26
					<b>Total :</b>	<b>1,027.26</b>
<b>20 Vouchers for bank code : wf</b>						<b>Bank total : 1,158,782.12</b>
<b>20 Vouchers in this report</b>						<b>Total vouchers : 1,158,782.12</b>

vchlist  
12/27/2012 6:15:55PM

Voucher List  
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201831	12/27/2012	000033 AMERICAN FORENSIC NURSES	62427		BLOOD DRAW	41.08
			62442		BLOOD DRAW	164.32
			62509		BLOOD DRAW	287.56
					Total :	492.96
201832	12/27/2012	000008 AT&T MOBILITY	121312		COUNCIL MOBILE PHONES	77.31
					Total :	77.31
201833	12/27/2012	000034 BIO-TOX LABORATORIES	26121		RSO LAKE ELSINORE- LAB SERVIC	495.52
			26122		RSO LAKE ELSINORE- LAB SERVIC	70.00
					Total :	565.52
201834	12/27/2012	000080 BURKE, WILLIAMS AND SORENSON,, LL	161895		LEGAL FEES	47,744.12
					Total :	47,744.12
201835	12/27/2012	000058 DEPARTMENT OF JUSTICE	947018		POLICE BLOOD ALCOHOL ANALYSI	245.00
					Total :	245.00
201836	12/27/2012	000022 EDISON	121712		CITY HALL ELECTRICAL SERVICES	2,066.66
					Total :	2,066.66
201837	12/27/2012	000012 ELSINORE VALLEY MUNICIPAL, WATER	5838019		MARNA O BRIEN-DEPOSIT	1,530.45
					Total :	1,530.45
201838	12/27/2012	000024 GUARDIAN	748934		DENTAL AND VISION BENEFITS- 12	1,441.26
					Total :	1,441.26
201839	12/27/2012	000113 LEAGUE OF CALIFORNIA CITIES	126383		CITY MEMBERSHIP DUES 2013	11,736.00
					Total :	11,736.00
201840	12/27/2012	000040 MPS	42393		BUSINESS CARDS/ LETTERHEAD	1,304.04
					Total :	1,304.04
10 Vouchers for bank code : wf						Bank total : 67,203.32
10 Vouchers in this report						Total vouchers : 67,203.32

Page: 1

**CITY OF WILDOMAR – CITY COUNCIL**  
**Agenda Item #1.6**  
**CONSENT CALENDAR**  
**Meeting Date: January 9, 2013**

---

**TO:** Mayor and City Council Members

**FROM:** Misty V. Cheng, Finance Director

**SUBJECT:** Treasurer's Report

**STAFF REPORT**

**RECOMMENDATION:**

Staff recommends that the City Council approve the Treasurer's Report for November, 2012.

**DISCUSSION:**

Attached is the Treasurer's Report for Cash and Investments for the month of November 2012.

**FISCAL IMPACT:**

None.

Submitted by:  
Misty V. Cheng  
Finance Director

Approved by:  
Gary Nordquist  
City Manager

**ATTACHMENTS:**

Treasurer's Report

CITY OF WILDOMAR  
 TREASURER'S REPORT FOR  
 CASH AND INVESTMENT PORTFOLIO  
November 2012

CITY CASH

FUND	ACCOUNT	INSTITUTION	BALANCE	RATE
All	All	WELLS FARGO	\$ <u>3,865,806.28</u>	0.00%
		TOTAL	\$ <u>3,865,806.28</u>	

FUND	ACCOUNT	INSTITUTION	BEGINNING BALANCE	+ DEPOSITS	(-) WITHDRAWALS	ENDING BALANCE	RATE
All	All	WELLS FARGO	\$ <u>3,856,256.10</u>	\$ <u>454,924.52</u>	\$ <u>(445,374.34)</u>	\$ <u>3,865,806.28</u>	0.000%
		TOTAL	\$ <u>3,856,256.10</u>	\$ <u>454,924.52</u>	\$ <u>(445,374.34)</u>	\$ <u>3,865,806.28</u>	

CITY INVESTMENT

FUND	ISSUER	BOOK VALUE	FACE VALUE	MARKET VALUE	PERCENT OF PORTFOLIO	DAYS TO MAT.	STATED RATE
All	LOCAL AGENCY INVESTMENT FUND	\$ <u>1,538,907.28</u>	\$ <u>1,538,907.28</u>	\$ <u>1,538,907.28</u>	100.00%	0	0.324%
	TOTAL	\$ <u>1,538,907.28</u>	\$ <u>1,538,907.28</u>	\$ <u>1,538,907.28</u>	100.00%		

**CITY - TOTAL CASH AND INVESTMENT**      \$ 5,404,713.56

CITY INVESTMENT

FUND	ISSUER	BEGINNING BALANCE	+ DEPOSITS/ PURCHASES	(-) WITHDRAWALS/ SALES/ MATURITIES	ENDING BALANCE	STATED RATE
All	LOCAL AGENCY INVESTMENT FUNDS	\$ <u>1,537,534.55</u>	\$ <u>1,372.73</u>	\$ <u>0.00</u>	\$ <u>1,538,907.28</u>	0.324%
	TOTAL	\$ <u>1,537,534.55</u>	\$ <u>1,372.73</u>	\$ <u>0.00</u>	\$ <u>1,538,907.28</u>	

In compliance with the California Code Section 53646, as the Director of Finance/ City Treasurer of the City of Wildomar, I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months and that all investments are in compliance to the City's Statement of Investment Policy.

I also certify that this report reflects all Government Agency pooled investments and all City's bank balances.

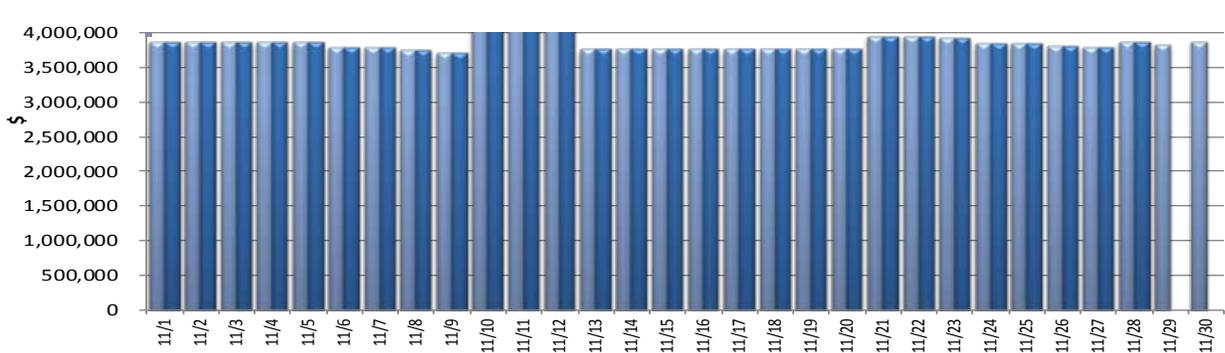
\_\_\_\_\_  
 Misty V. Cheng  
 Finance Director

\_\_\_\_\_  
 Date



# November 2012

## Daily Cash Balance All Funds Checking Only Pool Report Balance



Fiscal Year	Ending Balance	Monthly Net Activity
July 2010	3,008,802	3,008,802
Aug 2010	3,860,503	851,700
Sept 2010	3,069,412	(791,091)
Oct 2010	2,992,344	(77,068)
Nov 2010	2,365,924	(626,420)
Dec 2010	3,199,019	833,094
Jan 2011	2,661,091	(537,927)
Feb 2011	2,799,932	138,841
Mar 2011	2,469,738	(330,194)
Apr 2011	2,949,832	480,094
May 2011	3,527,489	577,658
June 2011	3,140,774	(386,715)
July 2011	3,276,828	136,054
August 2011	2,322,372	(954,456)
Sept 2011	2,354,797	32,425
October 2011	1,980,825	(373,972)
Nov 2011	2,003,652	22,826
Dec 2011	2,819,704	816,052
Jan 2012	3,459,306	639,602
Feb 2012	2,106,711	(1,352,595)
Mar 2012	2,102,433	(4,279)
Apr 2012	3,052,012	949,579
May 2012	5,602,180	2,550,168
June 2012	4,566,993	(1,035,187)
July 2012	4,200,028	(366,965)
August 2012	4,109,986	(90,042)
Sept 2012	4,225,751	115,764
Oct 2012	3,856,256	(369,494)
Nov 2012	3,865,806	9,550

November 2012		
Date	Ending Balance In Whole \$	Net Change from Prior Day
11/1	3,860,138	-
11/2	3,860,168	30
11/3	3,860,168	-
11/4	3,860,168	-
11/5	3,854,645	(5,523)
11/6	3,778,016	(76,629)
11/7	3,776,563	(1,453)
11/8	3,754,401	(22,162)
11/9	3,700,803	(53,598)
11/10	4,260,282	559,479
11/11	4,260,282	-
11/12	4,260,282	-
11/13	3,763,715	(496,567)
11/14	3,761,356	(2,359)
11/15	3,762,073	717
11/16	3,762,513	439
11/17	3,762,513	-
11/18	3,762,513	-
11/19	3,762,227	(286)
11/20	3,766,626	4,398
11/21	3,940,897	174,272
11/22	3,940,897	-
11/23	3,924,059	(16,839)
11/24	3,839,452	(84,607)
11/25	3,839,452	-
11/26	3,803,515	(35,937)
11/27	3,791,437	(12,079)
11/28	3,869,290	77,853
11/29	3,819,434	(49,856)
11/30	3,865,806	46,372

**CITY OF WILDOMAR – CITY COUNCIL**  
**Agenda Item #1.7**  
**CONSENT CALENDAR**  
**Meeting Date: January 9, 2013**

---

**TO:** Mayor and City Council Members  
**FROM:** Tim D'Zmura, Public Works Director  
**SUBJECT:** Tract 22948, KB Coastal, Inc. Subdivision Improvements Acceptance

**STAFF REPORT**

**RECOMMENDATION:**

Staff recommends that the City Council accept as complete the subdivision improvements for Tract 22948, KB Home Coastal, Inc. and request that the County of Riverside release the improvement security.

**BACKGROUND:**

On May 24, 2005 the County of Riverside entered into an agreement with KB Home Coastal, Inc. for the improvement of streets and the installation of a water and sewer system within Tract 22948. A Site Exhibit is included as Attachment 1. The County has extended the agreement several times, and copies of the current agreement and bonds are included as Attachment 2.

The City's public works staff, in conjunction with the County's transportation inspection group, has completed inspection of the project and is recommending acceptance at this time. A copy of the Notice of Completion for the project is included as Attachment 3.

**DISCUSSION:**

Upon acceptance and action by the City Council, the County of Riverside will release the improvement securities in accordance with the Subdivision Improvement Agreement as follows:

<b>Security</b>	<b>Time of Release</b>
Faithful Performance Security	After Council acceptance
Payment Security	120 days after Council acceptance provided no claims have been filed
Warranty Security	365 days after Council acceptance, provided all warranty issues are satisfied

**FISCAL IMPACTS:**

The City is required to maintain the public streets and storm drain less than 36-inches in diameter. City maintenance is funded by Gas Tax and Measure A.

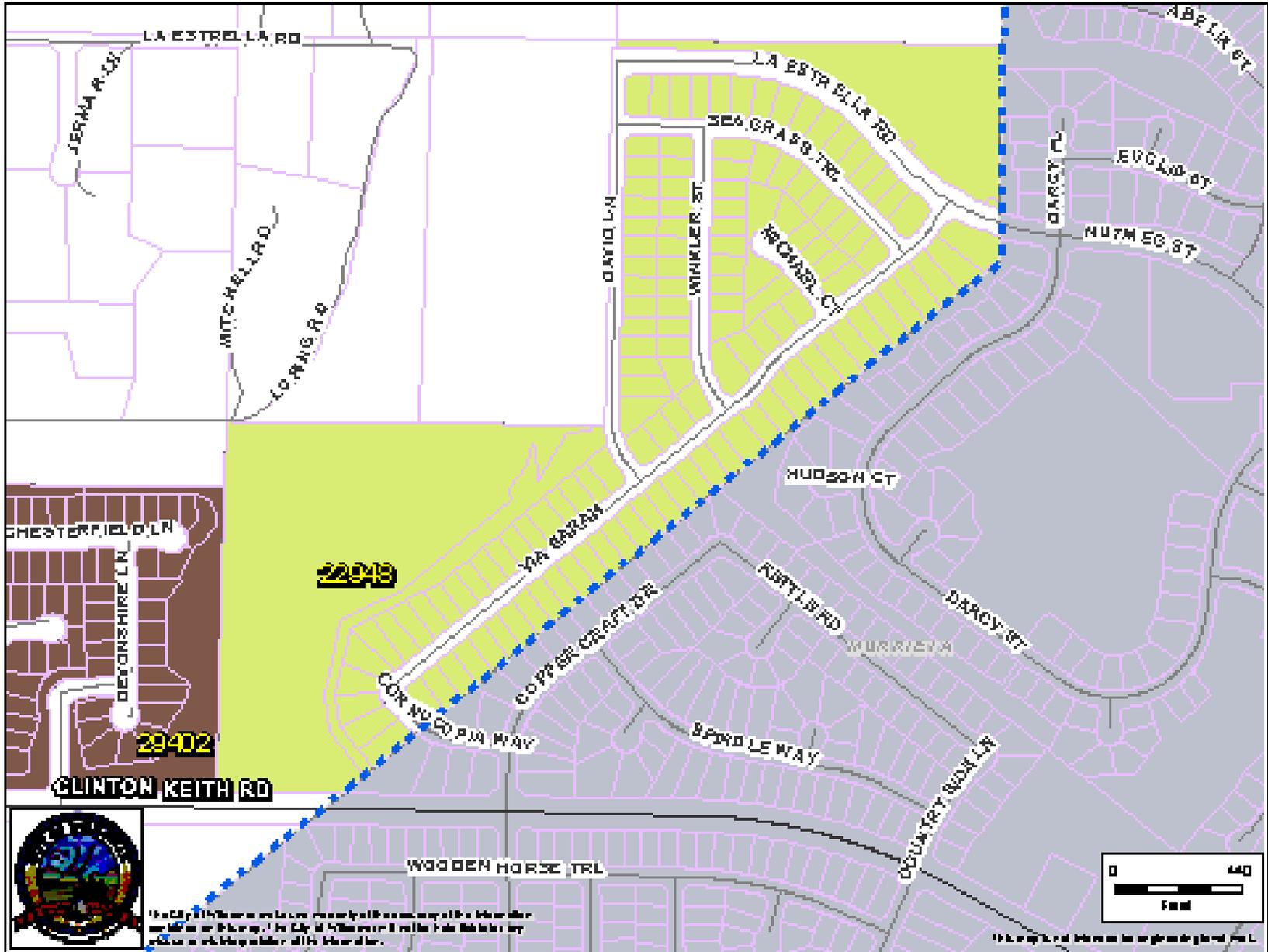
Submitted by:  
Tim D'Zmura  
Public Works Director

Approved by:  
Gary Nordquist  
City Manager

**ATTACHMENTS**

1. Site Exhibit
2. Subdivision Improvement Agreement and Bonds
3. Notice of Completion

# ATTACHMENT 1



**29418**

**29402**

**CLINTON KEITH RD**



This map is for informational purposes only and does not constitute a warranty. The City of Woodbury is not responsible for any errors or omissions. The City of Woodbury is not responsible for any damages or liabilities arising from the use of this information.



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# ATTACHMENT 2

**\*EXTENSION OF TIME\***

**AGREEMENT  
FOR THE CONSTRUCTION OF ROAD/DRAINAGE IMPROVEMENTS**

This agreement, made and entered into by and between the County of Riverside, State of California, hereinafter called County, and KB HOME Coastal Inc., a California corporation, hereinafter called Contractor.

**WITNESSETH:**

FIRST: Contractor, for and in consideration of the approval by County of the final map of that certain land division known as **Tract 22948**, hereby agrees, at Contractor's own cost and expense, to furnish all labor, equipment and materials necessary to perform and complete, within **12** months from the date this agreement is executed, in a good and workmanlike manner, all road and drainage improvements in accordance with those Road Plans for said land division which have been approved by the County Director of Transportation, and are on file in the office of the Riverside County Transportation Department, and do all work incidental thereto in accordance with the standards set forth in Riverside County Ordinance No. 461, as amended, which are hereby expressly made a part of this agreement. All the above required work shall be done under the inspection of and to the satisfaction of the County Director of Transportation, and shall not be deemed complete until approved and accepted as complete by the County. Contractor further agrees to maintain the above required improvements for a period of one year following acceptance by the County, and during this one year period to repair or replace, to the satisfaction of the Director of Transportation, any defective work or labor done or defective materials furnished. Contractor further agrees that all underground improvements shall be completed prior to the paving of any roadway. The estimated cost of said work and improvements is the sum of **One million one hundred ten thousand and no/100 Dollars (\$1,110,000.00)**.

SECOND: Contractor agrees to pay to County the actual cost of such inspections of the work and improvements as may be required by the Director of Transportation. Contractor further agrees that, if suit is brought upon this agreement or any bond guaranteeing the completion of the road and drainage improvements, all costs and reasonable expenses and fees incurred by County in successfully enforcing such obligations shall be paid by Contractor, including reasonable attorney's fees, and that, upon entry of judgment, all such costs, expenses and fees shall be taxed as costs and included in any judgment rendered.

THIRD: County shall not, nor shall any officer or employee of County, be liable or responsible for any accident, loss or damage happening or occurring to the works specified in this agreement prior to the completion and acceptance thereof, nor shall County or any officer or employee thereof, be liable for any persons or property injured by reason of the nature of the work, or by reason of the acts or omissions of Contractor, its agents or employees, in the performance of the work, and all or said liabilities are assumed by Contractor. Contractor agrees to protect, defend, and hold harmless County and the officers and employees thereof from all loss, liability or claim because of, or arising out of the acts or omissions of Contractor, its agents and employees, in the performance of this agreement or arising out of the use of any patent or patented article in the performance of this agreement.

FOURTH: The Contractor hereby grants to County, or any agent or employee of County, the irrevocable permission to enter upon the lands of the subject land division for the purpose of completing the improvements. This permission shall terminate in the event that Contractor has completed work within the time specified or any extension thereof granted by the County.

FIFTH: The Contractor shall provide adequate notice and warning to the traveling public of each and every hazardous or dangerous condition caused or created by the construction of the works of improvement at all times up to the completion and formal acceptance of the works of improvement. The Contractor shall protect all persons from such hazardous or dangerous conditions by use of traffic regulatory control methods, including, but not limited to, stop signs, regulatory signs or signals, barriers, or detours.

SIXTH: Contractor, its agents and employees, shall give notice to the Director of Transportation at least 48 hours before beginning any work and shall furnish said Director of Transportation all reasonable facilities for obtaining full information with respect to the progress and manner of work.

SEVENTH: If Contractor, its agents or employees, neglects, refuses, or fails to prosecute the work with such diligence as to insure its completion within the specified time, or within such extensions of time which have been granted by County, or if Contractor violates, neglects, refuses, or fails to perform satisfactorily any of the provisions of the plans and specifications, Contractor shall be in default of this agreement and notice of such default shall be served upon it. County shall have the power, on recommendation of the Director of Transportation, to terminate all rights of Contractor because of such default. The determination by the Director of Transportation of the question as to whether any of the terms of the agreement or specifications have been violated, or have not been performed satisfactorily, shall be conclusive upon the Contractor, and any and all parties who may have any interest in the agreement or any portion thereof. The foregoing provisions of this section shall be in addition to all other rights and remedies available to County under law. The failure of the Contractor to commence construction shall not relieve the Contractor or surety from completion of the improvements required by this agreement.

EIGHTH: Contractor agrees to file with County, prior to the date this agreement is executed, a good and sufficient improvement security in an amount not less than the estimated cost of the work and improvements for the faithful performance of the terms and conditions of this agreement, and good and sufficient security for payment of labor and materials in the amount prescribed by Article XVII of Riverside County Ordinance 460 to secure the claims to which reference is made in Title 15 (commencing with Section 3082) of Part 4 of Division 3 of the Civil Code of the State of California. Contractor agrees to renew each and every said bond or bonds with good and sufficient sureties or increase the amount of said bonds, or both, within ten (10) days after being notified by the Director of Transportation that the sureties or amounts are insufficient. Notwithstanding any other provisions herein, if Contractor fails to take such action as is necessary to comply with said notice, Contractor shall be in default of this agreement unless all required improvements are completed within ninety (90) days of the date on which the Director of Transportation notified Contractor of the insufficiency of the security or the amount of the bonds or both.

NINTH: It is further agreed by and between the parties hereto, including the surety or sureties on the bonds securing this agreement, that, in the event it is deemed necessary to extend the time of completion of the work contemplated to be done under this agreement, extensions of time may be granted, from time to time, by County, either at its own option, or upon request of Contractor, and such extensions shall in no way affect the validity of this agreement or release the surety or sureties on such bonds. Contractor further agrees to maintain the aforesaid bond or bonds in full force and effect during the terms of this agreement, including any extensions of time as may be granted therein.

TENTH: It is understood and agreed by the parties hereto that if any part, term or provision of this agreement is by the courts held to be unlawful and void, the validity of the remaining portions shall not be affected and the rights and obligations of the parties shall be construed and enforced as if the agreement did not contain that particular part, term or provision held to be invalid.

ELEVENTH: Any notice or notices required or permitted to be given pursuant to this agreement shall be served on the other party by mail, postage prepaid, at the following addresses:

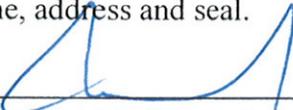
County

Contractor

Construction Engineer  
Riverside County Transportation Dept.  
2950 Washington Street  
Riverside, CA 92504

KB HOME Coastal Inc.  
36310 Inland Valley Drive  
Wildomar, CA 92595

IN WITNESS WHEREOF, Contractor has affixed his name, address and seal.

By   
Michael H. Freeman, Jr.  
Title Vice President, Land and Forward Planning

By \_\_\_\_\_  
Title \_\_\_\_\_

COUNTY OF RIVERSIDE

  
Juan C. Perez  
Director of Transportation

Date: 9/11/12

APPROVED AS TO FORM

County Counsel  
By 

SIGNATURES OF CONTRACTOR MUST BE ACKNOWLEDGED BY NOTARY  
AND EXECUTED IN DUPLICATE

Revised 11/02/09

# CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

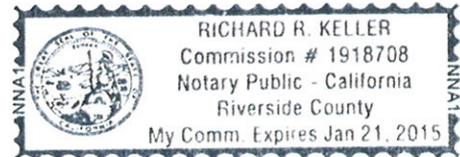
State of California }  
County of Riverside }

On April 18, 2012 before me, Richard R. Keller, Notary Public, personally appeared Michael H. Freeman, Jr., who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/~~she~~/they executed the same in his/~~her~~/their authorized capacity(ies), and that by his/~~her~~/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Richard R. Keller



(SEAL)

# Tract 22948

## Vicinity Map

0 425 850 1,700 Feet  
1 inch = 833 feet

Orthophotos Flown 4/09 (WR, CV) or 4/07 (REMAP, Blythe)  
Printed by fairhur on 4/25/11



**Supervisorial District 1**

**Project Site**

**Supervisorial District 3**

LA ESTRELLA ST

WILDOMAR

LA ESTRELLA RD

SEAGRASS TRL

DAVID N

KLERST

CAMINO DEL LOCO

CHESTERFIELD LN

BUTCHART ST

CLINTON KEITH RD

VIA SARAH

WOODEN HORSE TRL

KETTLE RD

SPINDLE WAY

DARCY PL

EVANDEL RD

HORSE TAIL ST

CHIEVE ST

STOCK ST

ABELIA ST

EUCLID ST

NUTMEG ST

GREER RD

MURANO ST

LIPIZAN LN

MUSTANG SPIRIT LN

SILKWOOD CT

FRANKLIN AVE

FARNHAM LN

GINGERBREAD DR

TINDERBOX WAY

MARIN CIR

HILLSBORO CIR

NUTMEG ST

TEMECKY WAY

LAFAYETTE DR

ASHLAND WAY

FALCONER DR

FIVE TRIBES TRL

NUTMEG ST

SONATA DR

CAPHAEL DR

FIVE TRIBES TRL

**TRACT 22948**

**IP020168**

**EXTENSION OF TIME FEE \$219.30**

Date Paid \_\_\_\_\_

Check # \_\_\_\_\_

Receipt # \_\_\_\_\_

**WATER DISTRICT EVWD**

**SEWER DISTRICT EVWD**

**SECURITIES**

	STREETS	WATER	SEWER	MONU MENTS	MATERIAL AND LABOR
Flood \$581,500 Streets \$1,923,000 Original Amounts	\$2,484,500	\$403,000	\$313,500	\$65,200	\$1,881,250
Flood \$581,500 Streets \$528,500 Reduced 01/11/07	\$1,110,000	\$40,300	\$31,350	\$65,200	\$1,881,250
Flood \$581,500 Streets \$528,500 (Water/Sewer Released 2/21/12)	\$1,110,000	\$0	\$0	\$65,200	\$1,523,000
Agreements to:	KB Home Coastal, Inc.; 36310 Inland Valley Drive; Wildomar, CA 92595; (951) 587-3353 - March 7, 2012				
Bonding Company:	Fidelity and Deposit Company of Maryland; 801 N. Brand Blvd, Ste 750; Glendale, CA, 91203; (818) 409-2804				
Bond Number	08724272	08724274	08724273	08724275	08724272, 08724274, 08724273
Agreements to C.C.	04/24/12	-----	-----	-----	-----
Approved by Director:	06/11/12	Prev. Agenda Ref.:		06/20/11	
Expiration Date	<b>06/11/13</b>	-----	-----	-----	-----
NOC		-----	-----	-----	-----
90% Release Date		-----	-----	-----	-----
10% Retention Amt		-----	-----	-----	-----
Mat/Lab Released		-----	-----	-----	-----
Monuments Compltd	03/20/12	-----	Released:	03/22/12	-----
10% Released		-----	-----	-----	-----



**COUNTY OF RIVERSIDE**  
**TRANSPORTATION AND**  
**LAND MANAGEMENT AGENCY**



Juan C. Perez, P.E., T.E.  
 Director of Transportation

**Transportation Department**

April 24, 2012

TO: County Counsel

FROM: Juan C. Perez, Director of Transportation

RE: **Extension of Time Agreements for Tract 22948 in the Wildomar Area**

**CHARGE TO: IP020168**

	AGREEMENTS	BOND NO.	AMOUNT
Streets	<u>XXX</u>	<u>08724272</u>	<u>\$1,110,000</u>
Material and Labor		<u>08724272</u>	<u>\$1,523,000</u>

**Developer for this project:** KB Home Coastal, Inc.  
 36310 Inland Valley Drive  
 Wildomar, CA 92595  
 (951) 587-3353

**Surety:** Fidelity and Deposit Company of Maryland  
 801 N. Brand Blvd, Ste 750  
 Glendale, CA 91203  
 (818) 409-2804

HS:lf By: Hugh Smith  
 Engineering Division Manager

*OK*  
*EMB*  
*5-10-12*



Fidelity and Deposit Company of Maryland  
Home Office: P.O. Box 1227, Baltimore, MD 21203-1227

**SECURITY RIDER/CONSENT**

Please be advised that the following securities remain in effect to the County of Riverside for Tract 22948. The surety consents to the extension of time.

<b>BOND NUMBER</b>	<b>PREVIOUS AMOUNT</b>	<b>REDUCED 02/21/12</b>	<b>DESCRIPTION</b>
08724272	\$1,110,000	\$1,110,000	Performance Bond/Streets & Drainage
08724272	\$1,523,000	\$1,523,000	Material & Labor Bond/Streets & Drainage
08724274	\$40,300	\$0	Performance Bond/Water System
08724274	\$201,500	\$0	Material & Labor Bond/Water System
08724273	\$31,350	\$0	Performance Bond/Sewer System
08724273	\$156,750	\$0	Material & Labor Bond/Sewer System

The securities remain in force until such time as they are released by the County of Riverside.

Surety:

Fidelity and Deposit Company of Maryland  
801 N. Brand Blvd, Ste 750  
Glendale, CA 91203

By: 

Brenda Wong  
Attorney-in-fact

Date: April 13, 2012

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

State of California

County of Los Angeles

On APR 13 2012 before me, Natalie K. Trofimoff, Notary Public, personally appeared Brenda Wong who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/~~are~~-subscribed to the within instrument and acknowledged to me that ~~he~~/she/~~they~~ executed the same in ~~his~~/her/~~their~~ authorized capacity(ies), and that by ~~his~~/her/~~their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(seal)

Signature *Natalie K. Trofimoff*  
Natalie K. Trofimoff, Notary Public



**Power of Attorney**  
**FIDELITY AND DEPOSIT COMPANY OF MARYLAND**

KNOW ALL MEN BY THESE PRESENTS: That the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, a corporation of the State of Maryland, by FRANK E. MARTIN JR., Vice President, and ERIC D. BARNES, Assistant Secretary, in pursuance of authority granted by Article VI, Section 2, of the By-Laws of said Company, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, does hereby nominate, constitute and appoint **Brenda WONG, of Los Angeles, California**, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed, ~~any and all bonds and undertakings~~, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Company, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the Company at its office in Baltimore, Md., in their own proper persons.

The said Assistant Secretary does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article VI, Section 2, of the By-Laws of said Company, and is now in force.

IN WITNESS WHEREOF, the said Vice-President and Assistant Secretary have hereunto subscribed their names and affixed the Corporate Seal of the said FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 27th day of October, A.D. 2011.

ATTEST:

**FIDELITY AND DEPOSIT COMPANY OF MARYLAND**



*Eric D. Barnes*

*Eric D. Barnes*

*Assistant Secretary*

*Frank E. Martin Jr.*

By:

*Frank E. Martin Jr.*

*Vice President*

State of Maryland }  
City of Baltimore } ss:

On this 27th day of October, A.D. 2011, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, came FRANK E. MARTIN JR., Vice President, and ERIC D. BARNES, Assistant Secretary of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and they each acknowledged the execution of the same, and being by me duly sworn, severally and each for himself depose and saith, that they are the said officers of the Company aforesaid, and that the seal affixed to the preceding instrument is the Corporate Seal of said Company, and that the said Corporate Seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.



*Constance A. Dunn*

*Constance A. Dunn*

*Notary Public*

My Commission Expires: July 14, 2015

**EXTRACT FROM BY-LAWS OF FIDELITY AND DEPOSIT COMPANY OF MARYLAND**

“Article VI, Section 2. The Chairman of the Board, or the President, or any Executive Vice-President, or any of the Senior Vice-Presidents or Vice-Presidents specially authorized so to do by the Board of Directors or by the Executive Committee, shall have power, by and with the concurrence of the Secretary or any one of the Assistant Secretaries, to appoint Resident Vice-Presidents, Assistant Vice-Presidents and Attorneys-in-Fact as the business of the Company may require, or to authorize any person or persons to execute on behalf of the Company any bonds, undertakings, recognizances, stipulations, policies, contracts, agreements, deeds, and releases and assignments of judgements, decrees, mortgages and instruments in the nature of mortgages,...and to affix the seal of the Company thereto.”

**CERTIFICATE**

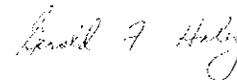
I, the undersigned, Assistant Secretary of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that the Vice-President who executed the said Power of Attorney was one of the additional Vice-Presidents specially authorized by the Board of Directors to appoint any Attorney-in-Fact as provided in Article VI, Section 2, of the By-Laws of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed."

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seal of the said Company,

this \_\_\_\_\_ day of **APR 13 2012**, \_\_\_\_\_.

  
*Harold F. Healy*  
Assistant Secretary

# **ATTACHMENT 3**

# NOTICE OF COMPLETION

TRACT / PARCEL MAP NO. 22948

DATE: 09/18/2012

Construction on Tract 22948, IP 020168, located in the Wildomar area, has been completed in accordance with the approved plans.

I recommend acceptance of: Streets  Water  Sewer  Storm Drain

Construction Began: January 2005  
Developer: KB Homes

## Contractors:

Landscaping: Gothic Landscape  
Storm Drain: KIP Inc.  
Streets: Marathon General  
Curb and Gutter: Southwest Construction  
Water: TC Construction  
Sewer: TC Construction  
Utilities: C.G. Backhoe & Services  
Gas: Southern California Gas Company

Riverside County Flood Control Released by: Zully Smith Date: 12/16/2009  
Landscaping Accepted by: HOA Date: 03/18/2011  
Water/Sewer Accepted by: EMWD Date: 03/07/2011  
Survey Monuments Completed/Checked with: Bob Robinson Date: 03/20/2012  
As Builts Received / Approved on: YES / August 2011

Structural Section: SEE ATTACHED SHEET

Remarks: Contractor's performance was satisfactory.



Hugh Smith  
Engineering Division Manager

VHS.da  
orig: Brigette Hahn  
cc: Lori Conrad  
cc: Elmer Datuin  
cc: Richard Fairhurst  
cc: Ed Hunt  
cc: Paul Russell  
cc: Adriana Soares  
cc: Felicia Barber-Tyars  
cc: File  
cc: Notebook

**Construction Inspection Report of Completion  
For Modification / Addition To Pavement Management System**



Project / Tract No.: 22948

Plan / Profile No. \_\_\_\_\_

Date Completed: 3/26/12

Remarks: \_\_\_\_\_

Type of Project: TRACT

Street Name	Length Ft.	Pavement Width (Ft.)	C&G	Dike	Structural Section A.C. / Agg Base (Tenths)
<u>Carnocopia Way</u>	<u>181</u>	<u>36</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>.25/1.50'</u>
<u>Via Sarah</u>	<u>2,498</u>	<u>36</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>.25/1.50'</u>
<u>David Lane</u>	<u>1,387</u>	<u>30</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>.25/1.50'</u>
<u>Winkler St.</u>	<u>923</u>	<u>36</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>.25/1.50'</u>
<u>Michael Court</u>	<u>330</u>	<u>36</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>.25/1.50'</u>
<u>Seagrass Trail</u>	<u>1,241</u>	<u>36</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>.25/1.50'</u>
<u>Nutmeg St.</u>	<u>228</u>	<u>60</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>.25/1.50'</u>
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	
			<input type="checkbox"/>	<input type="checkbox"/>	

Drainage: Storm Drain  Drop Inlets / 303's

Other - RCB's, Bridge, Dip Xing, Etc

Wheel Chair Ramps Installed? Yes  No

Off-Site Improvements: \_\_\_\_\_

Inspector: [Signature]

Supervisor George Yassa Date 9/11/12



# CITY OF WILDOMAR

23873 Clinton Keith Rd, Ste 201, Wildomar, CA 92595  
951.677.7751 Phone, 951.698.1463 Fax  
[www.CityofWildomar.org](http://www.CityofWildomar.org)

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## PROJECT ACCEPTANCE

1. Payment of a minimum deposit of \$1,500.00 to the City of Wildomar to initiate the acceptance process and establish records for project acceptance, including but not limited to inspections, staff reports, setting up files and records, and completion letters or notices, as appropriate.
2. The Developer/Contractor shall maintain an accurate record of all approved deviations from the plans before and during construction. Upon completion of work, one set of red-lined plans reflecting all such deviations shall be submitted to the City for review. Following the City's review and approval, the redlined sets shall be converted to Record Drawings. The cover sheet shall include the following statement signed by the engineer in responsible charge: These record drawings reflect the original City approved design and City approved revisions thereto, along with all field modifications reported by the contractor. Each sheet shall be marked "RECORD DRAWING" and shall contain the design engineer's original registration stamp and signature.
3. The following shall be submitted to the City of Wildomar in consideration of improvement acceptance:
  - a. One set of large format (36" by 24" or 34" by 22") of record drawings on Mylar (2 mil min thickness). Mylars shall include SafCo Master File Carrier Strip #6551, or approved equal, attached to each sheet. Grid coordinate data for plans, maps, data, and exhibits shall be submitted in California State Plane, Zone II, North American Horizontal Datum of 1983 (NAD 83), and National Geodetic Vertical Datum of 1929 (NGVD 29) grid projection in US survey feet. CAD files shall incorporate these grid data.
  - b. Three Compact Disks (CDs) each containing the following:
    - i. Record Drawings of all improvements in a PDF File. The format shall be Adobe Acrobat, most recent or second most recent published software version. The resolution of improvement plan images shall be at least 400 dpi and the PDF file shall be no larger than 500KB in size per drawing sheet in the file.
    - ii. A separate copy of the Record Drawing sheets for streetlight and traffic signal improvements in a PDF file. The file shall contain all sheets pertaining to streetlight improvements, including streetlight locations and circuit diagrams. The format shall be Adobe Acrobat, most recent or second most recent published software version. The resolution of improvement plan images shall be at least 400 dpi and the PDF file shall be no larger than 500KB in size per drawing sheet in the file.
    - iii. The most up-to-date Computer-Aided Drafting file reflecting the original approved design and any approved revisions that were made electronically. The format shall be AUTOCAD, most recent or second most recent published software version.

- iv. An Excel-compatible spreadsheet data file containing comprehensive attribute data, in the format provided by the Director, for the street system, including signing and striping, associated with the subject development.
- v. An Excel-compatible spreadsheet data file containing comprehensive attribute data, in the format provided by the Director, for the storm drainage system associated with the subject development.

Each CD shall have the name of the project and date of preparation neatly printed on it and shall be initialed by the design engineer.

4. 8 ½ x 11 inch exhibit of Tract Map.
5. Correction of Project Improvements as listed in the punch lists provided by County of Riverside Inspection and City Inspection.

Upon confirmation of completion of all items, this project will be scheduled for approval with the City. Upon approval, a letter of acceptance will be prepared and, where appropriate, bonds will be released.

All correspondence should be directed to:

CITY OF WILDOMAR  
Development Services, Public Works  
23873 Clinton Keith Road, Suite 201  
Wildomar, California 92595  
Telephone: 951/677-7751  
Fax: 951/698-1463  
[www.cityofwildomar.org](http://www.cityofwildomar.org)

**CITY OF WILDOMAR – CITY COUNCIL**  
**Agenda Item 2.1**  
**PUBLIC HEARING**  
**Meeting Date: January 9, 2013**

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**TO:** Mayor and City Council  
**FROM:** Gary Nordquist, City Manager  
**SUBJECT:** Budget – First Quarter Report (Cont. from 12-12-12)

**STAFF REPORT**

**RECOMMENDATION:**

Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2013 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2012-13 BUDGETED  
REVENUES AND EXPENSES

**BACKGROUND:**

This first quarter budget report for Fiscal Year 2012-13 reflects the Administrative Services Department's continued efforts to provide timely, accurate, and understandable financial information to assist the City Council with the decision making process. All funds have been reviewed in preparing this report.

The emphasis of this report is on the General Fund which funds most of the government services such as public safety, general services, building, planning, economic development, etc. This report also presents the preliminary prior year results, budget trends and the economic/political outlook that may impact the City's limited fiscal resources.

The primary purposes of the First Quarter report are to:

- Recommend budget adjustments that are consistent with City Council goals and objectives; and

**DISCUSSION:**

**First Quarter 2012-13:** On May 9, 2012, the City Council adopted the fiscal year 2012-13 Operating Budgets for the City of Wildomar. A bare bones, conservative and balanced budget totaling \$6.8 million for the General Fund. Shortly thereafter at the June 13<sup>h</sup> City Council meeting the Decision Package projects (one-time expenditures) totaling \$29,000 were approved to be funded using general fund balance. On July 11, 2012 the Council approved a budget change of \$23,000 for polling services and on August 8, 2012 \$35,000 was approved for a one-time expenditure for communication services. These two latest general fund budget increases were partially offset by a

higher than budgeted CDBG support funding. Recently, the City Council has recently given direction to staff to combine the 2006 – 2014 (fourth round) and 2014 – 2021 (Fifth round) Housing Elements into one document, and to move forward with the preparation of an Environmental Impact Report (EIR) to satisfy the requirements of the California Environmental Quality Act (CEQA).

In order for staff to begin the EIR process, the City Council must first authorize the budget and expenditures for this work. Our Planning Department consultants (PMC, Inc.) in coordination with the City Attorney's office have evaluated the needs and prepared a budget for the EIR work at a not-to-exceed amount of \$110,000. This amount includes all work by PMC staff and the City Attorney, as well as the required technical studies.

In an effort to help the City with the financial costs, PMC has proposed to break out the total cost to prepare the EIR in three (3) equal payments between January 10 2013, 2012 and July 1, 2014. This represents about \$36,667 for each payment. This amount is included in the general fund budget data. Additionally, \$100,000 has been added to the General Fund revenue to reflect the new terms of the waste haulers franchise agreements and \$250,000 of revenue and \$202,700 of expenditures has been added to reflect the City taking over the administration of LMD 89-1C.

Overall, while the Federal and State governments continue to perform to unbalanced financial plans, the City, given all the external fiscal challenges, has employed a prudent strategy and fiscal discipline to continue to live within its means for Fiscal Year 2012-13.

**FISCAL IMPACT:**

These recommended actions will affect several fund budgets as outlined in the FY 2012-13 First Quarter Budget Report and supporting Schedules.

Submitted & Approved by:  
Gary Nordquist  
City Manager

**ATTACHMENTS:**

FY 2012-13 1<sup>st</sup> Quarter Budget Report

RESOLUTION NO. 2013 - \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2012-13 BUDGETED REVENUES AND EXPENSES**

**WHEREAS**, The City of Wildomar Annual Budget for FY 2012-13 was approved by the Wildomar City Council on May 9, 2012; and

**WHEREAS**, Changing economic conditions require that the original approved budget be monitored and updated: and

**WHEREAS**, Further review of each City department shows a need to bring projected revenue and expenditures in several Funds into proper alignment.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Wildomar authorizes:

**Exhibit 1.** The Amendment to the FY 2012-13 Budgets in the amount of \$12,104,300 in revenues along with total expenditures in the amount of \$13,096,800.

**PASSED, APPROVED AND ADOPTED** this 9th day of January, 2013.

\_\_\_\_\_  
Timothy Walker  
Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Thomas D. Jex  
City Attorney

\_\_\_\_\_  
Debbie A. Lee, CMC  
City Clerk

City of Wildomar  
**Total City Budgets Summary**  
**FY 2012-13**

**Exhibit 1**  
**1st Quarter**

	Estimated Available Balance 06/30/12	+	Proposed Revenues 2012-13	=	Funds Available 2012-13	-	Proposed Appropriations 2012-13	=	Estimated Available Balance 06/30/13
<b>General Fund</b>	\$ 1,476,164		\$ 6,893,500		\$ 8,369,664		\$ 6,878,100		<b>\$ 1,491,564</b>
									21.7%
<b>Non-General Funds</b>									
Gas Tax/TCRP (prop 42)	\$ 960,351		\$ 1,741,000		\$ 2,701,351		\$ 2,681,300		\$ 20,051
Measure A	891,776		420,000		1,311,776		778,300		533,476
TDA	(24,471)		186,800		162,329		-		162,329
AQMD	144,964		35,000		179,964		168,800		11,164
LMD 2006-1 (Parks)	(87,187)		-		(87,187)		-		(87,187)
LMD 89-1	2,678		250,000		252,678		202,700		49,978
CSA 22	(4,284)		38,900		34,616		38,900		(4,284)
CSA 103	(20,365)		140,000		119,635		172,500		(52,865)
CSA 142	51,774		31,000		82,774		32,000		50,774
DIF (all)	715,474		195,500		910,974		89,900		821,074
Grant Fund	(60,862)		1,957,600		1,896,738		1,839,300		57,438
SLESF	-		100,000		100,000		100,000		-
CDBG	(9)		115,000		114,991		115,000		(9)
<b>Total Non-General Funds</b>	<b>\$ 2,569,848</b>		<b>\$ 5,210,800</b>		<b>\$ 7,665,648</b>		<b>\$ 6,218,700</b>		<b>\$ 1,561,948</b>
<b>Total City Funds</b>	<b>\$ 4,046,012</b>	<b>+</b>	<b>\$ 12,104,300</b>	<b>=</b>	<b>\$16,035,312</b>	<b>-</b>	<b>\$ 13,096,800</b>	<b>=</b>	<b>\$ 3,053,512</b>

**CITY OF WILDOMAR – CITY COUNCIL**  
**Agenda Item #3.1**  
**GENERAL BUSINESS**  
**Meeting Date: January 9, 2013**

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**TO:** Mayor and City Council Members

**FROM:** Matthew C. Bassi, Planning Director  
Alexa Washburn, WRCOG Project Manager

**SUBJECT:** WRCOG Highway 395 Project Update

**STAFF REPORT**

**RECOMMENDATION:**

Staff recommends that the Council receive and file the proposed report/update.

**DISCUSSION**

In August 2011, WRCOG received approximately \$248,000 from Caltrans to prepare a “Highway 395 Corridor Study” for Southwest Riverside County (Study). The purpose of the Study is to develop a comprehensive transportation and land use plan for the shared 16-mile, north-south arterial that parallels Interstate 15 and runs through the four contiguous cities of Wildomar, Lake Elsinore, Murrieta, and Temecula.

A joint planning process brought consistency to the individual city planning efforts, stimulated greater dialogue, and identified land use and transportation opportunities that can create a corridor that will achieve maximum efficiencies to serve future residents and employers. Through a community-based planning process, the Study evaluated existing conditions and anticipated growth patterns, and identified mobility and land use opportunities, including:

- Multimodal transportation opportunities including rapid transit, transit centers, future high speed rail, bicycle paths, pedestrian facilities, and disabled accessibility;
- Mixed use development including activity centers and nodes near transit;
- Housing and affordability issues;
- Safety for all transportation modes;
- Sustainability including reduced vehicle trips, reduced congestion, reduced air emissions, preserved historic and cultural setting, energy conservation, preserved open space; and

- Economic development including employment centers, business and trade growth.

#### Public Outreach Efforts:

The project team conducted ongoing public outreach for the Study. Community Workshops were held in late 2011 and early 2012 to seek input on proposed multi-modal transportation and mixed use development strategies for the Corridor. Workshop participants were encouraged to provide feedback and ask questions about the Study, and took part in an interactive exercise to prioritize preferred strategies. Local media outlets, transportation, housing, economic and other community based organizations have also been continuously notified about the Study.

The interactive project website, [www.highway395corridorstudy.org](http://www.highway395corridorstudy.org), provides the public with the opportunity to learn more about the Study and sign-up for automatic email notifications when new project information is posted on the website, to review the latest information, download public documents related to the project, and provide input/comments.

#### Deliverables and Final Steps:

The following reports are available for public review on the project website:

- Existing Conditions Report discusses the current and proposed transportation network and land use plan, along with the current regulatory policies pertaining to the Corridor within Southwest Riverside County.
- Multi-Modal Transportation Report discusses the current transportation network and proposes measures to improve that network for all forms of travel.
- Mixed Use Development Opportunities Report identifies preferred or feasible locations for future mixed-use development in the Corridor.
- Implementation Recommendations present strategies for implementing the proposed transportation improvements and land use opportunities identified in previous Study efforts in the Corridor.

The coordinated efforts and outcomes represented in the Study will provide the foundation for continued shared planning and implementation of improvements within the Highway 395 Corridor. Importantly, combined with related local and regional land use, transportation, economic development and environmental planning initiatives, the Study outcomes could support pursuits for planning and implementation grants, particularly when pursued as multi-agency partnerships.

The WRCOG project team is also making presentations on the complete Study to the participating jurisdictions' City Councils. Subsequently, the Project Team will present the final Study to the WRCOG Planning Directors, Public Works, Technical Advisory, and Executive Committees, and to Caltrans in the near future.

WRCOG staff will show a 3-minute video followed by a 5-minute provide power point presentation on the Study at the January 9, 2013 meeting. In addition, brochures/handouts will be provided at the meeting to Council and staff, and extra copies will be left with the City for availability by the general public.

Submitted by:  
Matthew C. Bassi  
Planning Director

Approved by:  
Gary Nordquist  
City Manager

**ATTACHMENTS:**

Brochures to be presented by WRCOG at the January 9, 2013 meeting

**CITY OF WILDOMAR – COUNCIL**  
**Agenda Item #3.2**  
**GENERAL BUSINESS**  
**Meeting Date: January 9, 2013**

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**TO:** Mayor and City Council Members  
**FROM:** Gary Nordquist, City Manager  
**SUBJECT:** Wildomar Parks Plans

**STAFF REPORT**

**RECOMMENDATION:**

Staff recommends that the City Council discuss plans for parks funding and operations and provide direction to Staff and the Parks Sub-Committee.

**BACKGROUND:**

On November 6, 2012 Wildomar residents voted on a \$28 annual parcel tax (measure “Z”) to assist in the funding of park operations and related park activities as noted in the measure. The election results were certified by the Riverside County Register of Voters on November 26, 2012. Measure Z, needing a 66.7% of the vote count, was approved with a “Yes” vote count of 68.59%.

The passage of measure Z, by statute, triggers a number of tasks that need to address prior to the July 1, 2013 (Fiscal Year 2013-14) start of the tax. At the December City Council meeting, the Parks Sub-committee and staff were provided direction to proceed with:

1. Preparing and itemization of park improvements/re-pairs and related cost estimates needed prior to re-openings and scheduling of activities.
2. Establishment of a Citizen Advisory Committee and related guidelines and activities by March 1, 2013.
3. Review of near term funding options prior to July 1, 2013.
4. Request for Proposal for Tax Administration services.
5. Other Items

**UPDATE:**

The Parks Sub-committee held a meeting on Saturday December 22, 2012 at City Hall and discussed the items on the attached agenda. Comments on the above 5 items were:

1. Staff is soliciting estimates on park improvements and repairs and will present the information at the February 13, 2013 City Council Meeting.
2. January 2, 2013 staff opened the application period for interested Wildomar residents to apply for consideration as a “...Parks Advisory Oversight Committee” member. The application period is scheduled to close at 5:00 pm

on January 23, 2013 and the recommendations will be presented at the February 13, 2013 City Council Meeting for City Council review and possible approval. Additionally, the resolution for committee formation will be presented prior to the committee member application reviews. (Attached are the application documents.)

3. Funding options have been deferred until the park restoration cost estimates are reviewed.
4. Tax administration request for proposals are planned to be issued during February.
5. Web site, front page easy access for Park Committee and events is planned to be implemented during January.

**FISCAL IMPACT:**

None at this time.

Submitted & Approved by:

Gary Nordquist

City Manager

**ATTACHMENTS:**

- A. Parks Sub-Committee Agenda
- B. Committee Member Application Materials

# Attachment A

Parks Sub-Committee  
December 22, 2012

Agenda

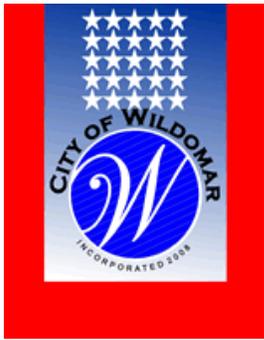
**Parks Sub-Committee Meeting  
City of Wildomar  
City Council Chambers  
23873 Clinton Keith Road, Wildomar CA  
December 22, 2012, 10:30 a.m.**

1. Wildomar Community Parks Funding Measure Citizen's Oversight Advisory Committee
  - a. Purpose
  - b. Membership
    - i. Selection Process
      1. At Large...Block Group
      2. Representative of Recreation and Parks
        - a. Youth
        - b. Teens/School District
        - c. Adults
        - d. Seniors
        - e. Arts
        - f. Sports
      3. Location in City
        - a. Old Town
        - b. Windsong
        - c. Farm
        - d. Smith Ranch
    - ii. Terms
2. Parks
  - a. Assessment of Repairs
    - i. Marna
    - ii. Heritage
    - iii. Windsong
  - b. Reopen?
    - i. When
    - ii. Which Parks
  - c. Funding Sources
    - i. General Fund
    - ii. Loan to District for one-time costs (restoration)
    - iii. Ongoing minimum costs...\$20k
3. Administration
  - a. RFP for Administration of Assessment
4. LMD 2006-1 the Old Park Assessment
  - a. \$180k payback in January?
5. Other

# Attachment B

## Parks Advisory Over-site Committee Member Application Materials

Available as of January 2, 2013



City of Wildomar  
23873 Clinton Keith Rd  
Suite 201  
Wildomar, CA 92595  
951.677.7751 Phone  
951.698.1463 Fax

## PRESS RELEASE

Contact: Paula Willette  
Phone: 951.677.7751 ext. 206 Office  
951.323.3103 Cell

APPROVED FOR IMMEDIATE RELEASE  
RELEASE BY: Gary Nordquist, City Manager

Applications are now being accepted for the Wildomar Community Parks Funding Measure Citizen's Oversight Advisory Committee.

Applications for recently approved Wildomar Community Parks Funding Measure Citizen's Oversight Advisory Committee assignment are now being accepted by the City's Community Services Department. On Nov. 6, a super majority of Wildomar voters approved Measure Z, a \$28 annual parcel tax for maintenance, equipment purchase and associated recreation programs at the city's parks. The committee will advise the City Council regarding the collection and expenditure of tax revenues collected. The Committee shall consist of five members from the City of Wildomar, is appointed and serves at the pleasure of the Wildomar City Council.

This is not a paid city employee position and no salary, stipends, or benefits are provided. Residents interested in applying for the Wildomar Community Parks Funding Measure Citizen's Oversight Advisory Committee for assignment are encouraged complete the applications and submit to City Hall by 5:00 p.m., January 23, 2013. Application forms are available at City Hall or on the City's website [www.cityofwildomar.org](http://www.cityofwildomar.org).

For additional information, please contact Paula Willette at 951.677.7751 ext. 206

# City of Wildomar

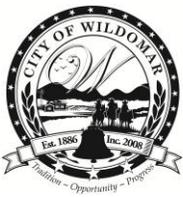
## Wildomar Community Parks Funding Measure Citizen's Oversight Advisory Committee

### **Volunteer Position Description**

#### **GENERAL INFORMATION**

Wildomar Community Parks Funding Measure Citizen's Oversight Advisory Committee is appointed by the Wildomar City Council and reports to the City Manager or his/her designee.

The Wildomar Community Parks Funding Measure Citizen's Oversight Advisory Committee Volunteer, a Wildomar resident, is appointed and serves at the pleasure of the Wildomar City Council. This is not a paid city employee position and no salary, stipends, benefits or other City resources or access to City facilities are provided. Expenses such as vehicle mileage are reimbursable at IRS rates and **all** expenses must be approved by City management prior to expenditure.



**Wildomar Community Parks Funding Measure Citizen's  
Oversight Advisory Committee  
Supplemental Questionnaire**

PRINT NAME: \_\_\_\_\_

**PLEASE TYPE OR PRINT LEGIBLY**

This Supplemental Questionnaire will be a tool in the evaluation of your qualifications for this position. Please answer each question in sufficient detail so that we can understand precisely what your **qualifying** experience and accomplishments have been.

**A Supplemental Questionnaire is required for Wildomar Community Parks Funding Measure Citizen's Oversight Advisory Committee appointments. Your application will not be considered complete without submittal of both forms.**

Please use the space provided for your response. If more space is necessary, one additional page per question may be attached.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

1. Have you participated in local government as a committee member, commissioner, council member, or staff? What was your role and what did you learn from it?

2. What is your understanding of the role and responsibilities of the Wildomar Community Parks Funding Measure Citizen's Oversight Advisory Committee

3. Why did you apply for the Wildomar Community Parks Funding Measure Citizen's Oversight Advisory Committee and what do you hope to accomplish by your participation?

4. What qualities or experience would you bring that would be an asset to the Wildomar Community Parks Funding Measure Citizen's Oversight Advisory Committee?

5. What is your experience with governmental accounting?

Is there an advantage of line item budgeting verses a zero based budgeting? Please describe.

6. What is your experience with governmental or nonprofit audits?

7. What is your experience with vendor selection and contract review in the public sector?

8. What is your experience in park maintenance?

What is your standard level of service for maintenance?

9. What is your experience in Recreation Programs?

10. What do you feel are some of the key issues facing City parks in the next 5 to 10 years?

11. Describe your goals as part of the Wildomar Community Parks Funding Measure Citizen's Oversight Advisory Committee.

**CITY OF WILDOMAR – CITY COUNCIL**  
**Agenda Item #3.3**  
**GENERAL BUSINESS**  
**Meeting Date: January 9, 2013**

---

**TO:** Mayor and City Council Members  
**FROM:** Gary Nordquist, City Manager  
**SUBJECT:** FY 2011-12 Comprehensive Annual Financial Report (CAFR)

**STAFF REPORT**

**RECOMMENDATION:**

Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2013 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA,  
ACCEPTING THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE  
FISCAL YEAR ENDED JUNE 30, 2012

**DISCUSSION:**

The financial statements of the City of Wildomar for the fiscal year ended June 30, 2012, have been prepared by the Finance and Administrative Services Department and by the independent accounting firm of Lance, Soll and Lunghard LLP. The audit was conducted in accordance with generally accepted auditing standards. It is the opinion of the auditors that the financial statements present fairly the financial position of the City as of June 30, 2012, and that the statements were prepared in conformity with generally accepted accounting principles.

The City Staff and the Auditors incorporate the City's financial statements into a Comprehensive Annual Financial Report (CAFR), the purpose of which is to present an easily readable and organized report of the financial transactions of the City. A CAFR provides the many users of government financial statements with a wide variety of information needed to help them evaluate the financial condition of the City.

Last year, the City was awarded its second consecutive Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association of America, for the preparation of this annual report.

**CAFR Financial Highlights**

The assets of the City of Wildomar exceeded its liabilities as of June 30, 2012, by \$15,140,660. The total net assets include all infrastructures of the governmental funds. The City of Wildomar's total net assets increased by \$625,580 or 4.3%.

As of June 30, 2012, the City of Wildomar's governmental funds reported combined ending fund balances of \$5,513,711, an increase of \$1,524,797 in comparison to the prior year. Approximately \$1.2 million of this amount is due to the Wildomar Cemetery District becoming a subsidiary district of the City of Wildomar. Of the total fund balance, 21 percent of this total or \$1,160,283 is available for spending at the government's discretion (*unassigned*). As of June 30, 2012, the unassigned fund balance for the general fund was \$1,262,279 or approximately 19.2 percent of total general fund expenditures.

The City of Wildomar's total general obligation debt increased by \$180,431 during FY 2011-12 due in part, to the accrual of interest on the loan for services provided by the County during the City's FY 2008-09 transition year in the amount of \$76,907. This loan, including both general fund and special revenue funds, is now valued at \$1,999,581. The remaining increase is due to an increase in the liability for compensated absences \$38,929 and other post retirement benefits of \$64,595 of which \$35,437 is due to the merger with the Cemetery District..

### **General Fund Financial Highlights**

The General Fund is the primary funding source for the City. At fiscal year end, the unreserved fund balance of the general fund was \$1,476,164, or 22.5%, of the City's expenditures of \$6,556,182. Overall total the General Fund expenditures were \$2,030,718 (24.4%) less than the expenditures of \$8,318,347 incurred last year. This reduction was in direct response to management's directives to reduce expenditures due to the state take away of the city's MVLFF revenues. The effects of the State and local economy continue to impact the City's general fund revenue sources.

- The Property Tax revenues decreased by \$30,097 (1.0%) during the year. The Sales Tax Revenue increase of \$136,411 (11.1%) is reflective of increases in fuel and other transportation related sales. In both major revenue categories, the past year's activity demonstrates a stabilization and possible bottom the local economic trends.
- When Governor Brown signed Senate Bill 89 (SB 89) on the eve of the new fiscal year, this last-minute budget trailer bill which among other impacts, eliminated \$130 million in California cities Motor Vehicle License Fee (MVLFF) general fund revenues. Specifically, the approval of SB89 by Governor Brown, directed the taking of \$1,782,000 (22%) of budgeted revenues away from the City of Wildomar's \$8,246,100 general fund revenue budget. Furthermore, as in prior years, the City expected to receive the majority of these MVLFF revenues during the month of August which greatly assisted with the City's operating cash flow. Resulting from the actions taken by the Governor, the City Council, at a Special Council Meeting on July 7, 2011 directed staff to provide a listing of potential budget cuts to meet the newly imposed budget funding levels. At the July 27, 2011 City Council meeting, city staff presented a listing of possible reductions. That evening, the City Council approved a budget reduction plan totaling \$1,823,000. The planned reductions of \$1,823,000 in the General Fund were primarily directed at:
  - Police Services Reduced from 72 hours per day to 40 hours

- 20% Reduction in City Hall Service Hours
- Salary and Benefit Costs reduced
- 50% Reduction in Public Meetings with City Council and Planning Commission

At year end, the city's actual expenditures of \$6,556,182 were \$2,038,718 less than the original expenditure budget of \$8,594,900 and exceed the planned reductions of \$1,823,000 by \$215,718.

### **Other Governmental Funds-Community Service Area (CSAs) Funds**

As a part of the incorporation of the City, five former CSAs were fully detached from the County in 2010 and transferred to the City. These funds provide services for street lights and landscape maintenance. The landscape and maintenance district for parks, known as LMD 2006-1 lost its assessment powers (funding source) as the California Courts found that engineering report did not meet the most recent criteria for benefit determination. Due to this change, no assessments were levied during FY 2010-11 and 2011-12. The City conducted an election to re-establish the assessment but this election did not achieve the 66.6% needed for approval. Pledged funds from other organizations, to keep the parks open, did not materialize and the fund is currently in a deficit position.

### **Capital Assets**

The City's investment in capital assets for its governmental activities as of June 30, 2012, is \$13,341,779 (net of accumulated depreciation). This investment in capital assets includes land, structures and improvements, furniture and equipment, infrastructure and construction in progress. The Capital Assets of the City are those assets which are used in the performance of the City's functions including infrastructure assets. Depreciation on capital assets is recognized in the Government-wide financial statements.

### **Long-term Debt**

At year end, the City had \$2,168,192 in outstanding long-term debt for Governmental Activities. This debt is primarily due to a loan from the County of Riverside for the cost of services (\$1,999,581) the County provided to the City during the City's first year of incorporation, compensated absences (\$90,862) and Other Post-Retirement Benefits (OPRB) (\$77,749). Long-term debt increased \$180,437 during the year due to interest expense for the County loan (\$76,907), compensated absences (\$38,929) and OPRB (\$64,595). The addition of the Cemetery District to the City's organization provided \$39,505 of the increase.

The CAFR is available for review on the City's website at [www.cityofwildomar.org](http://www.cityofwildomar.org) or at the City Clerk's office.

### **FISCAL IMPACTS:**

Complete financial information as of June 30, 2012 is contained in the CAFR.

Submitted & Approved By:  
Gary Nordquist  
City Manager

**ATTACHMENTS**

CAFR as of June 30, 2012

**RESOLUTION NO. 2013 - \_\_\_\_\_**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA,**  
**ACCEPTING THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE**  
**FISCAL YEAR ENDED JUNE 30, 2012**

WHEREAS, the financial statements of the City of Wildomar for the fiscal year ended June 30, 2012, have been prepared by the City's Finance and Administrative Services Department, and

WHEREAS, the annual financial statements were examined by the independent public accounting firm of Lance, Soll and Lunghard LLP, and

WHEREAS, the City prepared the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2012, and the auditor's opinion is included therein, and

WHEREAS, it is the opinion of the auditors that the financial statements present fairly the financial position of the City as of June 30, 2012, and that the statements were prepared in conformity with generally accepted accounting principles;

NOW, THEREFORE, BE IT RESOLVED, that the City Council does hereby accept the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2012.

PASSED, APPROVED AND ADOPTED this 9th day of January, 2013.

\_\_\_\_\_  
Timothy Walker  
Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Thomas D. Jex  
City Attorney

\_\_\_\_\_  
Debbie A. Lee, CMC  
City Clerk

# Attachment

# A

Comprehensive Annual Financial Report  
As of  
June 30, 2012

# CITY OF WILDOMAR

## COMPREHENSIVE ANNUAL FINANCIAL REPORT



FISCAL YEAR ENDED  
JUNE 30, 2012

CITY OF WILDOMAR, CALIFORNIA  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

Prepared By:  
The City of Wildomar, California  
Finance Department

CITY OF WILDOMAR  
 COMPREHENSIVE ANNUAL FINANCIAL REPORT  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2012

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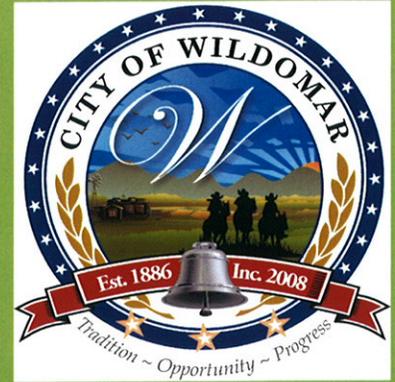
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CITY OF WILDOMAR  
COMPREHENSIVE ANNUAL FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2012

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# CITY OF WILDOMAR



## INTRODUCTORY SECTION

Ben J. Benoit, Mayor  
Timothy Walker, Mayor Pro Tem  
Bob Cashman, Council Member  
Bridgette Moore, Council Member  
Marsha Swanson, Council Member



23873 Clinton Keith Rd, Ste 201  
Wildomar, CA 92595  
951/677-7751 Phone  
951/698-1463 Fax  
[www.CityofWildomar.org](http://www.CityofWildomar.org)

Honorable Mayor, City Council,  
And Citizens of the City of Wildomar  
City of Wildomar  
Wildomar, CA 92595

December 19, 2012

**Letter of Transmittal**  
**Fiscal Year 2011-12 Comprehensive Annual Financial Report (CAFR)**

Dear Honorable Mayor, Council Members and Wildomar Citizens,

I am pleased to present the 2011-12 Comprehensive Annual Financial Report for the City of Wildomar, California for the fiscal year ended June 30, 2012.

This report consists of management representations concerning the finances of the City of Wildomar in its fourth year of incorporation. Consequently, management assumes full responsibility for the completeness and reliability of all of the information presented in this report. To provide a reasonable basis for making these representations, management of the City of Wildomar continues to establish a comprehensive internal control framework that is designed both to protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the City of Wildomar's financial statements in conformity with generally accepted accounting principles (GAAP). Because the cost of internal controls should not outweigh their benefits, the City of Wildomar's comprehensive framework of internal controls is being designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The Council is responsible for enacting ordinances, resolutions, and regulations governing the City as well as the appointment of members of various statutory and advisory boards and the City Manager and City Attorney. As Chief Administrative Officer, the City Manager has the responsibility of administering programs in accordance with policies established by the City Council and within the guidelines of the annual budget adopted by the Council.

## **The Budget Process**

The annual budget serves as the foundation for the City of Wildomar's financial planning and control. The development of the budget is completed as two separate projects: the development of the governmental activities program budget, and the development of the capital improvement program focusing on longer term capital projects.

All departments of the City of Wildomar are required to submit requests for appropriation for all governmental activities to the City Manager by the end of March of each year. The City Manager and the finance department use these requests as the starting point for developing a proposed budget for the governmental activities.

The Ad-Hoc Finance Committee meets with the City Manager at a workshop in mid-April. The City Manager presents the proposed budget for all governmental activities to the City Council at the first Council meeting in June for review. The City Council is required to hold a public hearing on the proposed budget which is generally held at the second meeting in June. The governmental activities budget is generally adopted at the second Council meeting in June.

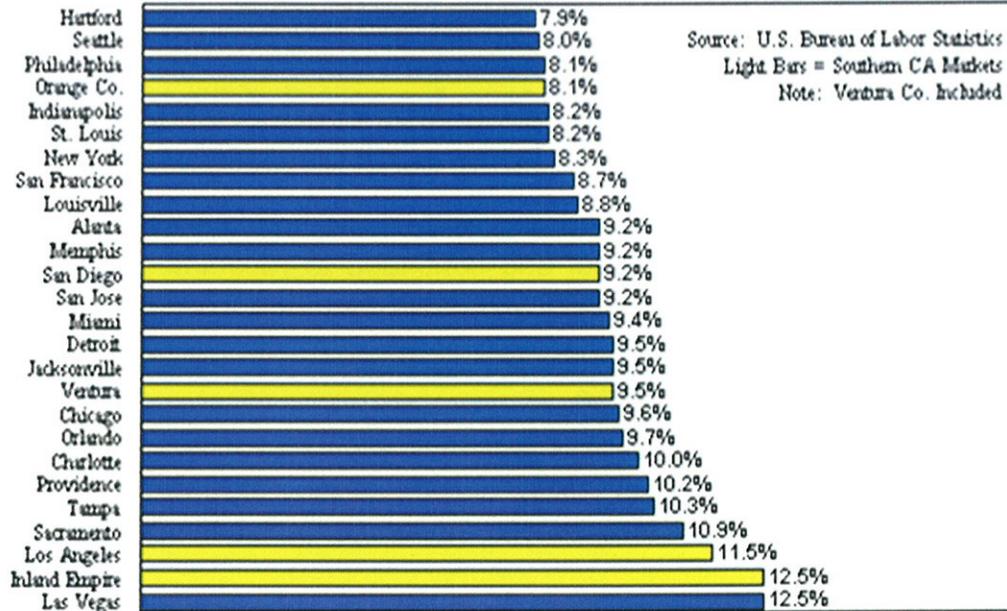
## **Factors Affecting Financial Condition**

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the City of Wildomar operates.

## **Local Economy**

The City of Wildomar, in its fourth year of incorporation, has been experiencing the same anemic economic environment as the rest of the State. High unemployment and reduced property valuations continue to significantly affect the financial condition of this new city.

### Exhibit 2.-Unemployment Rates, Top 25, November 2011 Worst U.S. Metropolitan Areas, Over 1 million Population



## State of California.....Fiscal Impacts on Wildomar

On June 8, 2011, the City Council adopted the fiscal year 2011-12 Operating Budgets for the City of Wildomar. A modest, conservative and balanced budget totaling \$8.2 million. Shortly before its scheduled July 1, 2011 implementation, Governor Brown, on the eve of June 30, 2011 approved Senate Bill (SB) 89.

SB 89, was a last-minute budget trailer bill that among other impacts, eliminated \$130 million in California cities Motor Vehicle License Fee (MVLFF) general fund revenues. Specifically, the approval of SB89 by Governor Brown, directed the taking of \$1,782,000 (22%) of budgeted revenues away from the City of Wildomar's \$8,246,100 general fund revenue budget. Furthermore, as in prior years, the City expected to receive the majority of these MVLFF revenues during the month of August which greatly assisted with the City's operating cash flow.

Resulting from the actions taken by the Governor, the City Council, at a Special Council Meeting on July 7, 2011 directed staff to provide a listing of potential budget cuts to meet the newly imposed budget funding levels. At the July 27, 2011 City Council meeting, city staff presented a listing of possible reductions. That evening, the City Council approved a budget reduction plan totaling \$1,823,000.

The planned reductions of \$1,823,000 in the General Fund were primarily directed at:

- Police Services Reduced from 72 hours per day to 40 hours
- 20% Reduction in City Hall Service Hours

## Relevant financial policies

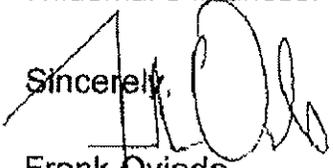
The City has a set of financial policies that it abides by and is continually enhancing and adding relevant policies as it develops its formal financial systems. Initially following incorporation, the City adopted all of the County's policies/codes. As the City develops its own unique needs, it will continue to create and tailor these former County policies to directly address the City's goals.

## Concluding remarks

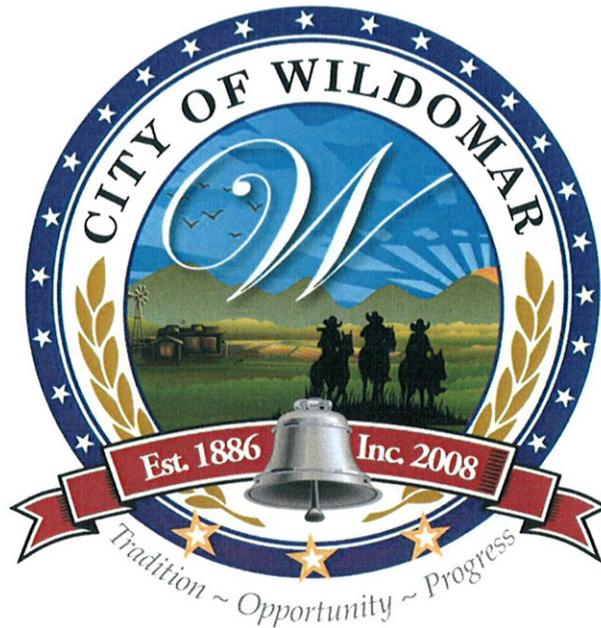
The City, in its fourth year of operation, has achieved a great deal in transitioning from the County support services and establishing its own culture and approach to local governance. This year provided the city the opportunity to start the implementation of its longer term oriented policies and procedures and making adjustments as needed.

In closing, I'd like to state that the preparation of this report would not have been possible without the efficient and dedicated service of the entire staff of the finance, public works, planning and administration departments. I would like to express our appreciation to all members of the departments who assisted and contributed to the preparation of this report. Recognition is also extended to Lance, Soll and Lunghard LLP, audit management team, for their dedication and expertise, which contributed significantly to the report quality and adherence to professional accounting standards. Credit also must be given to the Mayor and City Council for their support for striving to have the highest standards of professionalism in the management of the City of Wildomar's finances.

Sincerely,



Frank Oviedo  
City Manager



Ben Benoit, Mayor  
Timothy Walker, Mayor Pro Tem  
Bob Cashman, Council Member  
Bridgette Moore, Council Member  
Marsha Swanson, Council Member

City Manager  
Frank Oviedo

City Attorney  
Thomas Jex

# CITY OF WILDOMAR



## FINANCIAL SECTION

- Brandon W. Burrows, CPA
- David E. Hale, CPA, CFP  
A Professional Corporation
- Donald G. Slater, CPA
- Richard K. Kikuchi, CPA
- Susan F. Matz, CPA
- Shelly K. Jackley, CPA
- Bryan S. Gruber, CPA
- Deborah A. Harper, CPA

## INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members of City Council  
City of Wildomar, California

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Wildomar, California, as of and for the year ended June 30, 2012, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements are the responsibility of City of Wildomar, California's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City of Wildomar, California, as of June 30, 2012, and the respective changes in financial position, thereof and the respective budgetary comparison for the General Fund, Gas Tax, Measure A, Grants, and Wildomar Cemetery District for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 26, 2012, on our consideration of the City of Wildomar, California's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for

## **MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A UNAUDITED)**

For the Year Ended June 30, 2012

As management of the City of Wildomar, we offer readers of the City of Wildomar's financial statements this narrative overview and analysis of the financial activities of the City of Wildomar for its third fiscal year of operation which ended June 30, 2012. This the third year of incorporation for the City and thus comparative data is limited to three years. We encourage the reader to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages i through vii of this report.

### **THE FINANCIAL HIGHLIGHTS**

When revenues exceed expenses, the result is an increase in net assets. When expenses exceed revenues, the result is a decrease in net assets. You can think of this relationship between revenues and expenses as the City's operating results. You can think of the City's net assets, as measured in the Statement of Net Assets, as one way to measure the City's financial health, or financial position. Over time, increases or decreases in the City's net assets, as measured in the Statement of Activities, are one indicator of whether its financial health is improving or deteriorating. However, the City's goal is to provide services that improve the quality of life for our residents, not to generate profits as companies do.

For this reason, you will need to consider many other non-financial factors, such as the condition of our roads, in assessing the overall health of our City.

- The assets of the City of Wildomar exceeded its liabilities as of June 30, 2012, by \$15,140,660. The total net assets include all infrastructures of the governmental funds.
- The City of Wildomar's total net assets increased by \$625,580, or 4.3%.
- As of June 30, 2012, the City of Wildomar's governmental funds reported combined ending fund balances of \$5,513,711, an increase of \$1,524,797 in comparison to the prior year. Approximately \$1.2 million of this amount is due to the Wildomar Cemetery District becoming a subsidiary district of the City of Wildomar. Of the total fund balance, 21 percent of this total, or \$1,160,283 is available for spending at the government's discretion (*unassigned*). As of June 30, 2012, the unassigned fund balance for the general fund was \$1,262,279, or approximately 19.2 percent of total general fund expenditures.

The *Statement of Net Assets* outlines the City's assets and liabilities. The difference between the assets and liabilities is recorded as net assets (assets - liabilities = net assets). While fluctuations are expected, over time increases or decreases in the City's net assets could be used to gauge the City's financial standing in order to ascertain whether it is improving or deteriorating.

The *Statement of Activities* demonstrates how the City's net assets evolve during the current fiscal year. Specifically, this statement provides comparative analysis between direct expenses and program revenues for each functional activity of the City. In this forum, net asset changes are recorded in real time when triggered by underlying events without respect to the timing of the related cash flows. Because of this it is expected that revenue and expenses for some items (such as uncollected taxes and earned but unused vacation and/or sick leave) will result in recorded cash flows in future fiscal periods.

Combined, the *Statements* reveal functions of the City that can be divided into two categories:

- 1) Governmental activities, and
- 2) Business-type activities.

Governmental activities are chiefly supported by a) taxes elicited from such sources as utility user's tax, transient occupancy tax, sales tax, property tax, and franchise tax, and by b) intergovernmental revenues such as motor vehicle in-lieu fees.

Governmental activities of the City are inclusive of general government, police, public works, traffic and transportation, community development, and community services such as parks and recreation. As mentioned earlier, tax revenue principally funds these activities. Consequently, a good portion of the City's basic services is reported in this category.

The Government-wide Financial Statements can be found in the Table of Contents under Basic Financial Statements.

## **Fund financial statements**

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Wildomar, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. Specifically, these Fund Financial Statements cover segregated groupings of related accounts whose funds have been designated for specific activities or purpose. They provide a detailed accounting of revenue and expenditures, assets and liabilities, and remaining fund

Individual fund data for each of these non-major governmental funds is provided in the form of *combining statements* later in this report.

*Proprietary funds* record revenues when they are earned and record expenses at the time liabilities are incurred. Proprietary funds can be divided into two fund types: enterprise funds and internal service funds. Enterprise funds display financial activities operating in a similar fashion to a business enterprise. Specifically, these funds account for services for which the City charges a user fee. Enterprise funds are documented in the business-type activities section of the governmental-wide financial statements. They account for operations that provide services primarily to customers outside the financial reporting entity (the City). The City of Wildomar does not have any Proprietary Funds to report.

*Internal service funds* are generally used to accumulate and allocate costs internally among the City's various functions. These funds might include general benefits and insurance, duplicating and printing, office maintenance, architectural services, and information technology, to name a few. Given these services largely benefit governmental activities rather than business-type functions, City services that might ordinarily be reported in this area have been included with governmental activities in the government-wide financial statements. The City of Wildomar does not have any Internal Service Funds to report.

The City of Wildomar adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 4 through 34 of this report.

## **Notes to the Basic Financial Statements**

The Notes to the Basic Financial Statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The Notes to the Basic Financial Statements can be found in the Table of Contents under the heading Notes to Financial Statements.

## **Other Supplementary Information**

In addition to the basic financial statements and included within the notes, this report also presents certain *supplementary information*. The combining statements

Table 2 Changes in Net Assets-Primary Government

City of Wildomar				
<b>Changes in Net Assets - Primary Government</b>				
For the Year Ended June 30, 2012				
	Governmental Activities			
	2012	2011	2010	2009
<b>Revenues</b>				
Program Revenues				
Charges for Service	\$ 354,539	\$ 771,174	\$ 865,329	\$ 336,359
Operating Grants and Contributions	4,330,946	2,918,349	3,472,911	2,694,666
Capital Grants and Contributions	-	226,422	-	43,653,393
General Revenues				
Sales Taxes	1,362,647	1,226,227	1,096,907	1,295,785
Property Taxes	3,307,425	3,092,037	2,743,768	3,589,773
Other Taxes	1,439,678	2,791,601	2,930,609	3,212,516
Other Revenues	30,943	32,882	84,030	15,395
Use of Money and Property	12,011	7,737	9,682	20,403
<b>Total Revenues</b>	<b>10,838,189</b>	<b>11,066,429</b>	<b>11,203,236</b>	<b>54,818,290</b>
<b>Expenses</b>				
General Government	1,923,733	2,231,313	1,798,566	2,156,911
Public Safety	3,996,420	5,413,023	5,378,962	5,547,480
Community Development	1,253,984	1,069,198	1,786,894	1,501,865
Parks and Recreation	303,190	297,168	341,458	463,746
Public Works	2,551,241	2,371,664	2,741,040	29,440,843
Interest on Long-term debt	76,907	73,949	71,105	-
<b>Total Expenses</b>	<b>10,105,475</b>	<b>11,456,315</b>	<b>12,118,025</b>	<b>39,110,845</b>
<b>Increase (Decrease) in Net Assets</b>	<b>732,714</b>	<b>(389,886)</b>	<b>(914,789)</b>	<b>15,707,445</b>
Beginning Net Assets	14,515,080	14,904,966	15,707,445	-
Restatement of Net Assets	(107,134)	-	112,310	-
<b>Ending Net Assets</b>	<b>\$ 15,140,660</b>	<b>\$ 14,515,080</b>	<b>\$ 14,904,966</b>	<b>\$ 15,707,445</b>

As of the date of this report, property taxes were the single greatest source of City revenues for governmental activities. Total revenues collected for governmental activities decreased by \$228,240 (2.1%) as compared to the fiscal year 2010-11. The taking of the recurring Motor Vehicle License Fee Revenues (MVLFF. estimated at \$1.7m of "Other Taxes") is partially offset by the one-time revenue contribution associated with the by the addition of the Cemetery District to the City's organization and financial reports.

Of significant note, is the expenditure decrease of \$1,350,840 (11.8%) which is due to the conservative fiscal policies the City Council enacted in response to the State of California's taking of the City's MVLFF revenue.

## Financial Analysis of Governmental Funds

As noted earlier, the City of Wildomar uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

parks, known as LMD 2006-1 lost its assessment powers (funding source) as the California Courts found that engineering report did not meet the most recent criteria for benefit determination. Due to this change, no assessments were levied during FY 2010-11 and 2011-12. The City conducted an election to re-establish the assessment but this election did not achieve the 66.6% needed for approval. Pledged funds from other organizations, to keep the parks open, did not materialize and the fund is currently in a deficit position.

### **General Fund Financial Highlights**

The General Fund is the primarily funding source for the City. At fiscal year end, the unassigned fund balance of the general fund was \$1,262,279, or 19.2% of the City's expenditures of \$6,556,182. The ending fund balance is \$1,765 more than the beginning fund balance.

As previously mentioned, the effects of the local economy and State take-aways continue to dramatically impact the City's main general fund revenue sources.

- The Property Tax related revenues decreased by \$30,097 (1.0%) during the year. The Sales Tax Revenue increase of \$136,411 (11.1%) is reflective of increases in fuel and other transportation related sales. Aside from these events, in both major revenue categories, the past year's activity demonstrates a stabilization and possible bottom the local economic trends.
- When Governor Brown signed Senate Bill 89 (SB 89) on the eve of the new fiscal year, this last-minute budget trailer bill which among other impacts, eliminated \$130 million in California cities Motor Vehicle License Fee (MVLFF) general fund revenues. Specifically, the approval of SB89 by Governor Brown, directed the taking of \$1,782,000 (22%) of budgeted revenues away from the City of Wildomar's \$8,246,100 general fund revenue budget. Furthermore, as in prior years, the City expected to receive the majority of these MVLFF revenues during the month of August which greatly assisted with the City's operating cash flow. Resulting from the actions taken by the Governor, the City Council, at a Special Council Meeting on July 7, 2011 directed staff to provide a listing of potential budget cuts to meet the newly imposed budget funding levels. At the July 27, 2011 City Council meeting, city staff presented a listing of possible reductions. That evening, the City Council approved a budget reduction plan totaling \$1,823,000. The planned reductions of \$1,823,000 in the General Fund were primarily directed at:
  - Police Services Reduced from 72 hours per day to 40 hours
  - 20% Reduction in City Hall Service Hours
  - Salary and Benefit Costs reduced
  - 50% Reduction in Public Meetings with City Council and Planning Commission

**Table 3 Summary of Changes in Capital Assets**

City of Wildomar					
<b>Summary of Changes in Capital Assets</b>					
For the Year Ended June 30, 2012					
	Beginning Balance	Contributions from other Entities	Additions	Deletions	Ending Balance
<b>Governmental Activities:</b>					
Capital Assets, not being depreciated:					
Land	\$ 713,489	\$ 576,517	\$ -	\$ -	\$ 1,290,006
Right-of-way	354,422	-	8,223	-	362,645
Total Capital Assets, Not Being Depreciated	<u>1,067,911</u>	<u>576,517</u>	<u>8,223</u>	<u>-</u>	<u>1,652,651</u>
Capital Assets, being depreciated:					
Buildings and Improvements	6,526,256	349,598	-	-	6,875,854
Furniture, fixtures and Equipment	11,765	127,009	6,949	-	145,723
Infrastructure	36,285,648	-	-	-	36,285,648
Total Capital Assets, Being Depreciated	<u>42,823,669</u>	<u>476,607</u>	<u>6,949</u>	<u>-</u>	<u>43,307,225</u>
Less Accumulated Depreciation					
Buildings and Improvements	870,168	313,121	232,021	-	1,415,310
Furniture, fixtures and Equipment	6,876	124,042	3,816	-	134,734
Infrastructure	30,684,866	-	999,796	-	31,684,662
Total Accumulated Depreciation	<u>31,561,910</u>	<u>437,163</u>	<u>1,235,633</u>	<u>-</u>	<u>33,234,706</u>
Total Capital Assets, Being Depreciated, Net	<u>11,261,759</u>	<u>39,444</u>	<u>(1,228,684)</u>	<u>-</u>	<u>10,072,519</u>
<b>Government Activities Capital Assets, Net</b>	<u>12,329,670</u>	<u>615,961</u>	<u>(1,220,461)</u>	<u>-</u>	<u>11,725,170</u>

Additional detail information is provided on Capital Assets in the Notes to Financial Statements, Note 1.

In accordance with GASB Statement No. 34, the City has reported all general infrastructure assets.

### Long-term Debt

At year end, the City had \$2,168,192 in outstanding long-term debt for Governmental Activities. This debt is primarily due to a loan from the County of Riverside for the cost of services (\$1,999,581) the County provided to the City during the City's first year of incorporation and compensated absences (\$90,862) Other Post-Retirement Benefits (\$77,749). Long-term debt increased \$180,431 during the year due to interest expense for the County loan (\$76,907) and compensated absences (\$38,929) and OPEB (\$64,595). The addition of the Cemetery District to the City's organization provided \$39,505 of the increase. Additional detail information is provided on long-term debt activity in the Notes to the Financial Statements, Note 6. Table 4 below is a summary of the City's long-term debt for the year ended June 30, 2012

general fund revenue loss of \$1,782,000 (22% of total revenue budget). The City Council took immediate action on July 7, 2012, setting a strategy consisting of several actions. The first action was to identify budget reductions which could temporarily meet the reduced funding level. The City Council provided direction on July 27, 2012 to reduce, through service cuts, the general fund operating budget by \$1,823,000. The second action was to seek means to reinstate the City's share of MVFL revenue. This action is currently in process.

- The degradation of the national and state economies; job/income loss and unemployment; reduction in median home prices and lowering of property values; loss of consumer confidence; and collapse of the housing, financial, retail, automotive, and commercial real estate sectors are all having adverse impacts on most of the City's revenue streams.
- Sales tax revenues are same as last year.
- Residential property values are known to be decreasing (1% reduction in Property Tax Revenues).
- Commercial/Industrial property values are also expected to start decreasing, though initially at a slower rate.
- Development related revenues are projected to continue downward due to the weakened housing and construction sectors as well as reduced personal income.
- The County's recent court case (September 2010) regarding the invalidation of the tax assessment for parks (LMD 2006-1). The County has "committed" the City to process refunds from the General Fund for the Special Tax Assessments the City collected on behalf of the District. Discussions are ongoing with the County regarding this commitment made by the County.

The Adopted Operating Budget for Fiscal Year 2012-13 is structurally balanced, addresses some of the City Council's priorities, and attempts to balance achievement of community needs and accomplishment of the Council's goals and objectives while maintaining financial stability in light of the State's taking of the City's MVLF revenues.

# **BASIC FINANCIAL STATEMENTS**

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# GOVERNMENT-WIDE FINANCIAL STATEMENTS

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CITY OF WILDOMAR

STATEMENT OF NET ASSETS  
 JUNE 30, 2012

	<u>Primary Government Governmental Activities</u>
<b>Assets:</b>	
Cash and investments	\$ 5,773,580
Receivables:	
Accounts	1,563,289
Accrued interest	1,364
Prepaid costs	2,353
Deposits	211,752
Inventories	4,838
Capital assets not being depreciated	1,652,651
Capital assets, net of depreciation	<u>10,072,519</u>
<b>Total Assets</b>	<b><u>19,282,346</u></b>
<b>Liabilities:</b>	
Accounts payable	1,274,107
Accrued liabilities	26,630
Deposits payable	536,945
Due to other governments	135,812
Noncurrent liabilities:	
Due within one year	45,702
Due in more than one year	<u>2,122,490</u>
<b>Total Liabilities</b>	<b><u>4,141,686</u></b>
<b>Net Assets:</b>	
Invested in capital assets	11,725,170
Restricted for:	
Community development projects	715,474
Public works	1,997,091
Cemetery	1,331,920
Unrestricted	<u>(628,995)</u>
<b>Total Net Assets</b>	<b><u>\$ 15,140,660</u></b>

# FUND FINANCIAL STATEMENTS

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CITY OF WILDOMAR

BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2012

	Special Revenue Funds		
	Wildomar Cemetery District	Other Governmental Funds	Total Governmental Funds
<b>Assets:</b>			
Pooled cash and investments	\$ 1,405,122	\$ 866,735	\$ 5,773,580
Receivables:			
Accounts, grants and taxes	22,999	65,657	1,563,289
Accrued interest	-	-	1,364
Prepaid costs	220	-	2,353
Deposits	-	-	211,752
Due from other funds	-	-	390,473
Inventories	4,838	-	4,838
<b>Total Assets</b>	<b>\$ 1,433,179</b>	<b>\$ 932,392</b>	<b>\$ 7,947,649</b>
<b>Liabilities and Fund Balances:</b>			
<b>Liabilities:</b>			
Accounts payable	\$ 3,691	\$ 37,941	\$ 1,274,107
Accrued liabilities	2,510	-	26,630
Deferred revenues	-	24,471	69,971
Deposits payable	-	-	536,945
Due to other governments	-	-	135,812
Due to other funds	-	50,676	390,473
<b>Total Liabilities</b>	<b>6,201</b>	<b>113,088</b>	<b>2,433,938</b>
<b>Fund Balances:</b>			
<b>Nonspendable:</b>			
Inventory	4,838	-	4,838
Prepaid costs	220	-	2,353
Deposits	-	-	211,752
Cemetery Endowment	90,000	-	90,000
<b>Restricted for:</b>			
Community development projects	-	715,474	715,474
Public works	-	144,964	1,997,091
Cemetery	1,331,920	-	1,331,920
<b>Unassigned</b>	<b>-</b>	<b>(41,134)</b>	<b>1,160,283</b>
<b>Total Fund Balances</b>	<b>1,426,978</b>	<b>819,304</b>	<b>5,513,711</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 1,433,179</b>	<b>\$ 932,392</b>	<b>\$ 7,947,649</b>

CITY OF WILDOMAR

STATEMENTS OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2012

	Special Revenue Funds			
	General	Gas Tax	Measure A	Grants
<b>Revenues:</b>				
Taxes	\$ 5,195,869	\$ -	\$ -	\$ -
Licenses and permits	25,100	-	-	-
Intergovernmental	167,817	1,115,405	436,347	475,385
Charges for services	110,450	-	-	-
Use of money and property	5,213	-	-	-
Fines and forfeitures	88,216	-	-	-
Developer participation	574,834	-	-	-
Miscellaneous	15,395	-	-	-
<b>Total Revenues</b>	<b>6,182,894</b>	<b>1,115,405</b>	<b>436,347</b>	<b>475,385</b>
<b>Expenditures:</b>				
Current:				
General government	1,431,889	-	-	82,541
Public safety	3,996,420	-	-	-
Community development	1,127,873	-	-	-
Parks and recreation	-	-	-	-
Public works	-	986,162	213,229	352,054
<b>Total Expenditures</b>	<b>6,556,182</b>	<b>986,162</b>	<b>213,229</b>	<b>434,595</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(373,288)	129,243	223,118	40,790
<b>Other Financing Sources (Uses):</b>				
Transfers in	383,053	-	-	-
Transfers out	(8,000)	(176,090)	(34,908)	-
Contributions from other entities	-	-	-	-
<b>Total Other Financing Sources (Uses)</b>	<b>375,053</b>	<b>(176,090)</b>	<b>(34,908)</b>	<b>-</b>
Net Change in Fund Balances	1,765	(46,847)	188,210	40,790
Fund Balances, Beginning of Year, as previously reported	1,474,399	1,007,198	703,566	(101,652)
Restatements	-	-	-	-
Fund Balances, Beginning of Year, as restated	1,474,399	1,007,198	703,566	(101,652)
<b>Fund Balances, End of Year</b>	<b>\$ 1,476,164</b>	<b>\$ 960,351</b>	<b>\$ 891,776</b>	<b>\$ (60,862)</b>

CITY OF WILDOMAR

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2012**

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Net change in fund balances - total governmental funds \$ 1,524,797

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the costs of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Capital outlay	15,172
Capital contributions (net of accumulated depreciation)	615,961
Depreciation	(1,235,633)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of principal of long term debt consumes the current financial resources of governmental funds.

Matured unpaid interest on County loan which was added to principal	(76,907)
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Compensated absences expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

	(38,929)
--	----------

Governmental funds report all contributions in relation to the annual required contribution (ARC) for OPEB as expenditures, however in the Statement of Activities only the ARC is an expense.

	(64,595)
--	----------

Revenues reported as deferred revenue in the governmental funds and recognized in the Statement of Activities. These are included in the intergovernmental revenues in the governmental fund activity.

	(7,152)
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**Change in net assets of governmental activities**

	<u>\$ 732,714</u>
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CITY OF WILDOMAR

BUDGETARY COMPARISON STATEMENT  
 GAS TAX  
 YEAR ENDED JUNE 30, 2012

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 1,007,198	\$ 1,007,198	\$ 1,007,198	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	1,112,000	1,112,010	1,115,405	3,395
<b>Amounts Available for Appropriation</b>	<b>2,119,198</b>	<b>2,119,208</b>	<b>2,122,603</b>	<b>3,395</b>
<b>Charges to Appropriation (Outflow):</b>				
Public works	932,000	987,500	986,162	1,338
Transfers out	180,000	180,000	176,090	3,910
<b>Total Charges to Appropriations</b>	<b>1,112,000</b>	<b>1,167,500</b>	<b>1,162,252</b>	<b>5,248</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 1,007,198</b>	<b>\$ 951,708</b>	<b>\$ 960,351</b>	<b>\$ 8,643</b>

CITY OF WILDOMAR

BUDGETARY COMPARISON STATEMENT  
 GRANTS  
 YEAR ENDED JUNE 30, 2012

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ (101,652)	\$ (101,652)	\$ (101,652)	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	-	781,500	475,385	(306,115)
<b>Amounts Available for Appropriation</b>	<b>(101,652)</b>	<b>679,848</b>	<b>373,733</b>	<b>(306,115)</b>
<b>Charges to Appropriation (Outflow):</b>				
General government	560,700	233,200	82,541	150,659
Public works	60,000	423,700	352,054	71,646
<b>Total Charges to Appropriations</b>	<b>620,700</b>	<b>656,900</b>	<b>434,595</b>	<b>222,305</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ (722,352)</b>	<b>\$ 22,948</b>	<b>\$ (60,862)</b>	<b>\$ (83,810)</b>

# NOTES TO FINANCIAL STATEMENTS

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**I. SIGNIFICANT ACCOUNTING POLICIES**

**Note 1: Summary of Significant Accounting Policies**

**a. Description of the Reporting Entity**

The City of Wildomar, California (the City), was incorporated on July 1, 2008, under the laws of the State of California and enjoys all the rights and privileges applicable to a General Law City. The City is governed by an elected five-member board. As required by generally accepted accounting principles, these financial statements present the City (the primary government) and its component units. Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. In addition, component units can be other organizations for which the nature and significance of their relationship with a primary government are such that exclusion would cause the reporting entity's financial statements to be incomplete. Under this definition, it is determined that there are no component units for this reporting entity, and these financial statements present the financial reporting entity that consisted solely of the City as the primary government.

**b. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities are normally supported by taxes and intergovernmental revenues.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

**c. Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose the government considers revenues to be available if they are collected within 90 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

CITY OF WILDOMAR

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
JUNE 30, 2012

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**Note 1: Summary of Significant Accounting Policies (Continued)**

Investments are reported at fair value. The City's policy is generally to hold investments until maturity or until fair values equal or exceed cost. The State Treasurer's Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

All trade and property tax receivables are shown net of an allowance for uncollectibles.

Prepaid Costs and Deposits

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid costs in both government-wide and fund financial statements. The City accounts for prepaid costs using the consumption method and is equally offset by a nonspendable fund balance in the fund-level statement, which indicates that it does not constitute "available spendable resources."

Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g., roads, bridges, sidewalks and similar items), are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of three years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation.

In accordance with GASB Statement No. 34, the City has reported all general infrastructure assets.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant, equipment, and infrastructure are depreciated using the straight-line, half-year convention method over the following estimated useful lives:

## III. DETAILED NOTES ON ALL FUNDS

**Note 3: Cash and Investments**

As of June 30, 2012, cash and investments were reported in the accompanying financial statements as follows:

Governmental Activities	<u>\$ 5,773,580</u>
-------------------------	---------------------

The City maintains a cash and investment pool that is available for use for all funds. Each fund type's position in the pool is reported on the combined balance sheet as cash and investments. The City has adopted an investment policy which authorizes it to invest in various investments.

Interest income earned on pooled cash and investments is allocated quarterly to the General Fund based on average daily cash balances.

**Deposits**

At June 30, 2012, the carrying amount of the City's deposits was \$4,108,503 and the bank balance was \$4,567,378. The \$458,875 difference represents outstanding checks and other reconciling items.

The California Government Code requires California banks and savings and loan associations to secure a City's deposits by pledging government securities with a value of 110% of a City's deposits. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of a City's total deposits. The City Treasurer may waive the collateral requirement for deposits which are fully insured up to \$250,000 by the FDIC. The collateral for deposits in federal and state chartered banks is held in safekeeping by an authorized Agent of Depository recognized by the State of California Department of Banking. The collateral for deposits with savings and loan associations is generally held in safekeeping by the Federal Home Loan Bank in San Francisco, California as an Agent of Depository. These securities are physically held in an undivided pool for all California public agency depositors. Under Government Code Section 53655, the placement of securities by a bank or savings and loan association with an "Agent of Depository" has the effect of perfecting the security interest in the name of the local governmental agency. Accordingly, all collateral held by California Agents of Depository are considered to be held for, and in the name of, the local governmental agency.

A provision of the Dodd-Frank Wall Street Reform and Consumer Protection Act provides temporary unlimited deposit insurance coverage for noninterest-bearing transaction account at all FDIC-insured institutions. This provision was effective from December 31, 2010 and will remain effective until December 31, 2012. Noninterest-bearing transaction accounts is defined as an account (1) with respect to which interest is neither accrued nor paid; (2) on which the depositor or account holder is permitted to make withdrawals by negotiable or transferable instrument, payment orders of withdrawal, telephone or other electronic media transfers, or other similar items for the purpose of making payments or transfers to third parties or others; and (3) on which the FDIC-insured depository institutions does not reserve the right to require advance notice of an intended withdrawal. As of June 30, 2012, the City maintains cash deposits that are temporarily covered by this provision.

CITY OF WILDOMAR

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2012

**Note 3: Cash and Investments (Continued)**

investment or collateral securities that are in the possession of an outside party. Investments in U.S. government securities are not considered to have credit risk and, therefore, their credit quality is not disclosed.

As of June 30, 2012, none of the City's deposits or investments were exposed to custodial credit risk.

**Concentration of Credit Risk**

The City's investment policy diversifies its investments by security type, institution and maturity/call dates. With the exception of U.S. Treasury securities and authorized pools, no more than 50% of the City's total investment portfolio can be invested in a single security type or with a single financial institution.

**Credit Risk**

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The City's investment policy limits investments in commercial paper to those rated "A" or higher from Standard and Poor's (S&P) and Moody's, respectively. At June 30, 2012, the City's investment in LAIF and money market is unrated.

**Interest Rate Risk**

The City's investment policy investment maturities to five years, unless matched to a specific cash flow. Reserve funds may be invested in securities exceeding five years if the maturity of such investments is made to coincide as nearly as practicable with the expected use of the funds. The City has elected to use the segmented time distribution method of disclosure for its interest rate risk.

As of June 30, 2012, the City had the following investments and remaining maturities:

	Investment Maturities (in Years)	Fair Value
	<u>Less than 1 year</u>	<u>Value</u>
California Local Agency Investment Fund	\$ 1,538,044	\$ 1,538,044
Money Market	127,033	127,033
Total	<u>\$ 1,665,077</u>	<u>\$ 1,665,077</u>

CITY OF WILDOMAR

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2012

**Note 6: Long-Term Liabilities**

The following is a schedule of changes in long-term debt for the fiscal year ended June 30, 2012:

	Beginning Balance	Contributions from Other Entities	Additions	Deductions	Ending Balance	Within One Year
Loan from County	\$ 1,777,620	\$ -	\$ -	\$ -	\$ 1,777,620	\$ -
Matured unpaid interest	145,054	-	76,907	-	221,961	-
Total County loan	1,922,674	-	76,907	-	1,999,581	-
Other Post-Retirement Benefits	13,154	35,437	32,059	2,901	77,749	
Compensated absences	51,933	4,068	66,494	31,633	90,862	45,702
Total Long-Term Liabilities	<u>\$ 1,987,761</u>	<u>\$ 39,505</u>	<u>\$ 175,460</u>	<u>\$ 34,534</u>	<u>\$ 2,168,192</u>	<u>\$ 45,702</u>

Loan from County

As part of the Comprehensive Fiscal Analysis prepared as part of the formation documents for the City, the County of Riverside (County) and other servicing agencies were to provide municipal level services during the transition year (July 1, 2010 through June 30, 2011). The County was to receive certain revenues on behalf of the City and apply them to the payment that would otherwise be necessary for providing those services. However, the County is allowed under law to require the City to pay back the overall net cost of providing these services. The amount is to be repaid by June 30, 2013, with interest of 4%; however there is no set repayment schedule. The outstanding balance at June 30, 2012, including matured unpaid interest of \$221,961, is \$1,999,581.

Compensated Absences

The City accrues accumulated unpaid vacation, sick leave and associated employee-related costs when earned (or estimated to be earned) by the employee as described in Note 1. The City at June 30, 2012 had an outstanding accrued balance of unpaid vacation, sick and associated employee of \$90,862 that will be liquidated from various funding sources in future years.

**Note 7: Interfund Receivable, Payable and Transfers**

**a. Due To / From Other Funds**

Funds	Due To Other Funds		Total
	Grants Fund	Other Governmental Funds	
Due From Other Funds:			
General Fund	<u>\$ 339,797</u>	<u>\$ 50,676</u>	<u>\$ 390,473</u>

These were the result of routine interfund transactions due to eliminating temporary deficit cash balances.

CITY OF WILDOMAR

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2012

**Note 8: Pension Plan (Continued)**

Three-Year Trend Information		
Fiscal Year	Annual Pension Cost (APC)	Percentage of APC Contributed
6/30/10	\$ 68,028	100%
6/30/11	81,931	100%
6/30/12	131,402	100%

Audited annual financial statements are available from CALPERS at P.O. Box 942709, Sacramento, CA 94229-2709.

The City participates in risk pooling. Risk pooling consists of combining assets and liabilities across employers to produce large groups where the impact of a catastrophic demographic event is shared among all employers of the same risk pool. Participation in risk pools is mandatory for all rate plans with less than 100 active members. The implementation of risk pools was done in a way that minimizes the impact on employer contribution rates. The first year in risk pools, the employer contribution rates are almost identical to what the rates would have been outside pools. Future rates will be based on the experience of each pool. Pooling will reduce the volatility of future employer rates. Mandated participation will occur on an annual basis.

**Note 9: Other Post-Employment Benefits**

Other Post-employment benefits of the City of Wildomar

Plan Description

The City provides other post-employment benefits (OPEB) through a single-employer defined benefit healthcare plan. These benefits are provided per contract between the City and the employee associations. Separate financial statements are not available for the plan.

Funding Policy

The contribution requirements of plan members and the City are established and may be amended by the City, City Council and/or the employee association. Currently, contributions are not required from plan members due to there being no retired members at June 30, 2012. There was no contribution made during the 2011-2012 fiscal year to cover current plan premiums.

As a result, the City calculated and recorded a net OPEB obligation, representing the difference between the annual required contribution (ARC) and actual contributions, as presented below:

NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
 JUNE 30, 2012

**Note 9: Other Post-Employment Benefits (Continued)**

methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in the actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the June 30, 2011, actuarial valuation, the entry age normal cost method was used. The actuarial assumptions include a 5.0% investment rate of return, which is a blended rate of the expected long-term investment return on plan assets and on the employer's own investments calculated based on the funded level of the plan at the valuation date, and annual healthcare cost trend rate of 2.5% to 8.2% after eight years. The actuarial value of assets is set equal to the reported fair value of assets. The UAAL is being amortized as a level percentage of payroll on a closed basis. The remaining amortization period at June 30, 2012, was thirty years. The number of active participants is 10 and there are no retirees receiving benefits.

Other Post-employment benefits of the Wildomar Cemetery District

Plan Description

The Wildomar Cemetery District provides other postemployment benefits (OPEB) through a single-employer defined benefit healthcare plan by contributing on behalf of all eligible retirees \$509.58/month until age 65 and at age 65 until deceased, \$300.00/month. These benefits are provided per contract between the District and the plan members. Subsequent to November 9, 2012, the City has since taking over the operations of the District. A separate financial report is not available for the plan.

Funding Policy

The contribution requirements of plan members and the City are established and may be amended by the City, Board Members and/or the plan members. Prior to the operations of the Wildomar Cemetery District being taken over by the City, the District contributed \$1,200 to cover the current plan premiums. This has reduced the Net OPEB Obligation that was recorded. During the 2011-2012 fiscal year, the City contributed \$2,901 to cover current plan premiums.

As a result, the City calculated and recorded a Net OPEB Obligation, representing the difference between the Annual Required Contribution (ARC) and actual contributions, as presented below:

Annual required contribution (ARC)	\$ 23,528
Interest on net OPEB obligation	733
Adjustment to ARC	<u>(5,032)</u>
Annual OPEB cost	19,229
Contributions made	<u>(2,901)</u>
(Decrease) increase in Net OPEB obligation	16,328
Net OPEB obligation (asset) - beginning of year	<u>35,437</u>
Net OPEB obligation (asset) - end of year	<u>\$ 51,765</u>

The City's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan and the net OPEB obligation for 2011-2012 and the two preceding years were as follows:

**CITY OF WILDOMAR**

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)**  
**JUNE 30, 2012**

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**Note 10: Risk Management**

The City is self-insured for the first \$5,000 on each general liability claim. The City has no self-insured retention for workers' compensation liability claims. The insurance coverage in excess of the self-insured amount is provided by the Public Agency Risk Sharing Authority of California (PARSAC) up to a limit of \$1,000,000 for general liability and \$500,000 for workers' compensation. Losses that exceed \$1,000,000 for general liability and \$500,000 for workers' compensation are covered via the CSAC Excess Insurance Authority up to \$28,000,000 and \$45,000,000, respectively.

Claims, expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. The City funds all claims payable, including those incurred but not reported, in the yearly deposit it pays to PARSAC, except for its self-insured retention.

The PARSAC will publish its own financial report for the year ended June 30, 2012, which can be obtained from Public Agency Risk Sharing Authority of California, Sacramento, California.

In addition, the City purchases crime insurance coverage in the amount of \$1,000,000 with \$2,500 deductible. The fidelity coverage is provided through the Authority. Premiums are paid annually and are not subject to retroactive adjustments.

As of June 30, 2012, the City did not have any significant claims liability; therefore, no accrual was required.

**Note 11: Restatement of Fund Balance and Net Assets**

Fund balance and net assets have been restated by \$107,134 to correct the prior year fund balance of the TDA Fund.

**Note 12: Wildomar Cemetery District**

On July 28, 2011 Riverside County Local Agency Formation Commission unanimously approved the City of Wildomar to take over the operations of the District. On November 9, 2011, the City Council of the City of Wildomar officially accepted the Wildomar Cemetery District as a subsidiary District of the City. The City of Wildomar Council will be the district's Board of Directors.

# COMBINING AND INDIVIDUAL FUND STATEMENTS AND SCHEDULES

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CITY OF WILDOMAR

COMBINING BALANCE SHEET  
 NONMAJOR GOVERNMENTAL FUNDS  
 JUNE 30, 2012

	Special Revenue Funds	Capital Projects Funds	Total Governmental Funds
	Community Development Block Grant	County Service Area	
<b>Assets:</b>			
Pooled cash and investments	\$ -	\$ -	\$ 866,735
Receivables:			
Accounts, grants and taxes	-	6,110	65,657
<b>Total Assets</b>	<b>\$ -</b>	<b>\$ 6,110</b>	<b>\$ 932,392</b>
<b>Liabilities and Fund Balances:</b>			
<b>Liabilities:</b>			
Accounts payable	\$ -	\$ 21,568	\$ 37,941
Deferred revenues	-	-	24,471
Due to other funds	9	1,196	50,676
<b>Total Liabilities</b>	<b>9</b>	<b>22,764</b>	<b>113,088</b>
<b>Fund Balances:</b>			
<b>Restricted for:</b>			
Community development projects	-	-	715,474
Public works	-	-	144,964
<b>Unassigned</b>	<b>(9)</b>	<b>(16,654)</b>	<b>(41,134)</b>
<b>Total Fund Balances</b>	<b>(9)</b>	<b>(16,654)</b>	<b>819,304</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ -</b>	<b>\$ 6,110</b>	<b>\$ 932,392</b>

CITY OF WILDOMAR

COMBINING STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES  
NONMAJOR GOVERNMENTAL FUNDS  
YEAR ENDED JUNE 30, 2012

	Special Revenue Funds	Capital Projects Funds	Total Governmental Funds
	Community Development Block Grant	County Service Area	
<b>Revenues:</b>			
Intergovernmental	\$ -	\$ 201,611	\$ 403,603
Developer participation	-	-	118,188
<b>Total Revenues</b>	<b>-</b>	<b>201,611</b>	<b>521,791</b>
<b>Expenditures:</b>			
Current:			
General government	-	237,380	237,380
Community development	9	-	126,111
Parks and recreation	-	-	85,648
<b>Total Expenditures</b>	<b>9</b>	<b>237,380</b>	<b>449,139</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(9)	(35,769)	72,652
<b>Other Financing Sources (Uses):</b>			
Transfers out	-	-	(158,751)
<b>Total Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>(158,751)</b>
Net Change in Fund Balances	(9)	(35,769)	(86,099)
Fund Balances, Beginning of Year, as previously reported	-	19,115	1,012,537
Restatements	-	-	(107,134)
Fund Balances, Beginning of Year, as Restated	-	19,115	905,403
<b>Fund Balances, End of Year</b>	<b>\$ (9)</b>	<b>\$ (16,654)</b>	<b>\$ 819,304</b>

CITY OF WILDOMAR

BUDGETARY COMPARISON SCHEDULE  
 DEVELOPMENT IMPACT FEES  
 YEAR ENDED JUNE 30, 2012

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 780,098	\$ 780,098	\$ 780,098	\$ -
<b>Resources (Inflows):</b>				
Developer participation	42,690	211,400	118,188	(93,212)
<b>Amounts Available for Appropriation</b>	<b>822,788</b>	<b>991,498</b>	<b>898,286</b>	<b>(93,212)</b>
<b>Charges to Appropriation (Outflow):</b>				
Community development	-	68,200	126,102	(57,902)
Transfers out	72,300	104,700	56,710	47,990
<b>Total Charges to Appropriations</b>	<b>72,300</b>	<b>172,900</b>	<b>182,812</b>	<b>(9,912)</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ 750,488</b>	<b>\$ 818,598</b>	<b>\$ 715,474</b>	<b>\$ (103,124)</b>

CITY OF WILDOMAR

BUDGETARY COMPARISON SCHEDULE  
 COUNTY SERVICE AREA  
 YEAR ENDED JUNE 30, 2012

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 19,115	\$ 19,115	\$ 19,115	\$ -
<b>Resources (Inflows):</b>				
Intergovernmental	-	209,900	201,611	(8,289)
<b>Amounts Available for Appropriation</b>	<b>19,115</b>	<b>229,015</b>	<b>220,726</b>	<b>(8,289)</b>
<b>Charges to Appropriation (Outflow):</b>				
General government	559,000	559,050	237,380	321,670
<b>Total Charges to Appropriations</b>	<b>559,000</b>	<b>559,050</b>	<b>237,380</b>	<b>321,670</b>
<b>Budgetary Fund Balance, June 30</b>	<b>\$ (539,885)</b>	<b>\$ (330,035)</b>	<b>\$ (16,654)</b>	<b>\$ 313,381</b>

# CITY OF WILDOMAR



## STATISTICAL SECTION

## Statistical Section

This section of the City of Wildomar's Comprehensive Annual Financial Report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the City's overall financial health.

### Contents

**Financial Trends** - These schedules contain trend information to help the reader understand how the City's financial performance and well being have changed over time. As a newly incorporated City, information relative to the exact city boundaries prior to incorporation is not readily available in most cases. Therefore trend information will be developed over time and reported annually.

- Net Assets by Component
- Changes in Net Assets
- Fund Balances of Governmental Funds
- Changes in Fund Balances of Governmental Funds

**Revenue Capacity** - These schedules contain information to help the reader assess the factors affecting the City's ability to generate its property taxes.

- Assessed Value and Estimated Actual Value of Taxable Property
- Direct and Overlapping Property Tax Rates
- Principal Property Tax Payers
- Property Tax Levies and Collections

**Debt Capacity** - These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.

- Ratio of Outstanding Debt by type
- Direct and Overlapping Governmental Activities
- Legal Debt Margin

**Demographic and Economic Information** - These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place and to help comparisons over time and with other governments

- Demographic and Economic Statistics
- Principal Employers
- Full-time Equivalent City Government Employees by Function/Program

**Operating Information** - These schedules contain information about the City's operations and resources to help the reader understand how the City's financial information related to the services the City provides and the activities it

- Operating Indicators by Function/ Program
- Capital Asset Statistics by Function/Program
- Miscellaneous Statistics

Sources: Unless otherwise noted, the information in these schedules is derived from various internal and other governmental and non-governmental sources where reliability of the data could be ascertained.

**CITY OF WILDOMAR**  
**Changes in Net Assets**  
**(Accrual Basis of Accounting)**

	Fiscal Year			
	2012	2011	2010	2009
<b>EXPENSES</b>				
Governmental Activities:				
General Government	\$ 1,923,733	\$ 2,231,313	\$ 1,798,566	\$ 2,156,911
Public Safety	3,996,420	5,413,023	5,378,962	5,547,480
Community Development	1,253,984	1,069,198	1,786,894	1,501,865
Parks and Recreation	303,190	297,168	341,458	463,746
Public Works	2,551,241	2,371,664	2,741,040	29,440,843
Interest on long-term debt	76,907	73,949	71,105	-
Total Governmental Activities Expenses	<u>\$ 10,105,475</u>	<u>\$ 11,456,315</u>	<u>\$ 12,118,025</u>	<u>\$ 39,110,845</u>
<b>PROGRAM REVENUES</b>				
Governmental Activities:				
Charges for Services:				
General Government	\$ 152,978	\$ 359,266	\$ 71,195	\$ 1,633
Public Safety	-	590	-	26,893
Community Development	117,509	205,518	786,747	307,833
Parks and Recreation	4,034	19,040	7,387	-
Public Works	80,018	186,760	-	-
Total Charges for Services	<u>\$ 354,539</u>	<u>\$ 771,174</u>	<u>\$ 865,329</u>	<u>\$ 336,359</u>
Operating Contributions and Grants:				
General Government	\$ 1,563,689	\$ 376,574	\$ 269,235	\$ 237,579
Public Safety	100,000	100,228	100,773	-
Community Development	574,834	721,696	871,513	884,216
Parks and Recreation	24,471	-	-	-
Public Works	2,067,952	1,719,851	2,231,390	1,572,871
Total Operating Contributions and Grants	<u>\$ 4,330,946</u>	<u>\$ 2,918,349</u>	<u>\$ 3,472,911</u>	<u>\$ 2,694,666</u>
Capital Contributions and Grants:				
Public Works	\$ -	\$ -	\$ -	\$ 43,653,393
Interest on long-term debt	-	226,422	-	-
Total Capital Contributions and Grants	<u>\$ -</u>	<u>\$ 226,422</u>	<u>\$ -</u>	<u>\$ 43,653,393</u>
Total Governmental Activities Program Revenue	<u>\$ 4,685,485</u>	<u>\$ 3,915,945</u>	<u>\$ 4,338,240</u>	<u>\$ 46,684,418</u>
<b>TOTAL NET REVENUES (EXPENSES)</b>	<u>\$ (5,419,990)</u>	<u>\$ (7,540,370)</u>	<u>\$ (7,779,785)</u>	<u>\$ 7,573,573</u>

The City was incorporated in fiscal year 2008-2009. No Information prior to fiscal Year 2008-2009 is available.

Source: City Finance Department

**CITY OF WILDOMAR**  
**Fund Balances of Governmental Funds**  
**(Modified Accrual Basis of Accounting)**

	Fiscal Year			
	2012	2011	2010	2009
<b>GENERAL FUND</b>				
Reserved	\$ -	\$ -	\$ -	\$ -
Unreserved	-	-	1,044,414	1,276,268
Nonspendable:				
Inventory	-	-	-	-
Prepaid Costs	2,133	59,640	-	-
Deposits	211,752	275,866	-	-
Cemetery Endowment	-	-	-	-
Unassigned:	1,262,279	1,138,893	-	-
<b>Total General Fund</b>	<b><u>\$ 1,476,164</u></b>	<b><u>\$ 1,474,399</u></b>	<b><u>\$ 1,044,414</u></b>	<b><u>\$ 1,276,268</u></b>
<b>ALL OTHER GOVERNMENTAL FUNDS</b>				
Reserved:				
Encumbrances	\$ -	\$ -	\$ -	\$ -
Debt Service	-	-	-	-
Self Insurance	-	-	-	-
Unreserved:				
Unreserved, Reported in Nonmajor				
Special Revenue Funds	-	-	741,577	375,878
Capital Projects Funds	-	-	342,663	(7,128)
Undesignated	-	-	1,272,834	984,592
Nonspendable:				
Inventory	4,838	-	-	-
Prepaid Costs	220	-	-	-
Deposits	-	-	-	-
Cemetery Endowment	90,000	-	-	-
Restricted for:				
Community development projects	715,474	780,098	-	-
Public works	1,997,091	1,943,203	-	-
Cemetery	1,331,920	-	-	-
Unassigned:	(101,996)	(101,652)	-	-
<b>Total All Other Governmental Funds</b>	<b><u>\$ 4,037,547</u></b>	<b><u>\$ 2,621,649</u></b>	<b><u>\$ 2,357,074</u></b>	<b><u>\$ 1,353,342</u></b>

The City was incorporated in fiscal year 2008-2009. No Information prior to fiscal Year 2008-2009 is available.

Source: City Finance Department

**CITY OF WILDOMAR**  
**Assessed Value and Estimated Actual Value of Taxable Property**

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<u>Fiscal year</u>	<u>Residential Property</u>	<u>Commercial Property</u>	<u>Other Property</u>	<u>Less Tax-Exempt Property</u>	<u>Total Taxable Assessed Value</u>	<u>Total Direct Rate</u>
2009	\$ -	\$ -	\$ -	\$ -	\$ -	-
2010	1,860,505,078	321,084,647	257,455,490	(4,968,321)	2,434,076,894	0.06575
2011	1,768,880,175	187,418,307	361,130,486	(5,106,890)	2,312,322,078	0.06522
2012	1,750,735,442	192,353,249	326,053,258	(5,370,950)	2,263,770,999	0.06572

In 1978, California voters passed Proposition 13 which set the property tax rate at 1.00% based upon the assessed value of the property being taxed. Each year, the assessed value of property may be increased by an "inflation factor" (limited to a maximum increase of 2%). With few exceptions, property is only re-assessed at the purchase price of the property sold. The assessed valuation data shown above represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above.

The City was incorporated in fiscal year 2008-2009. No Information prior to fiscal Year 2008-2009 is available.

Source: The HdL Companies

CITY OF WILDOMAR  
Principal Property Tax Payers

Taxpayer	Fiscal Year						
	2012			2010			
	Total Assessed Value	Rank	Percentage of Total City Taxable Assessed Value	Taxpayer	Total Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
Universal Health Realty Income Trust	\$ 52,839,578	1	2.33%	WNRA Wildomar	\$ 46,638,000	1	1.91%
WNRA Wildomar	35,470,000	2	1.56%	Universal Health Realty Income Trust	34,228,288	2	1.40%
LG Oak Creek	31,455,944	3	1.39%	LG Oak Creek	31,295,023	3	1.28%
Wildomar Industrial Park	19,692,540	4	0.87%	Wildomar Industrial Park	19,591,813	4	0.80%
Dusk LLC	18,752,298	5	0.83%	First Citizens Bank and Trust	16,957,999	5	0.70%
MCW RC California Bear Creek Village	13,782,723	6	0.61%	Naples Plaza Limited	16,433,894	6	0.67%
Inland Valley Medical Partners	13,653,304	7	0.60%	Oak Springs Ranch	15,549,900	7	0.64%
Stonebridge Medical Center	12,477,693	8	0.55%	MCW RC California Bear Creek Village	13,712,235	8	0.56%
Beazer Homes Holdings Corporation	11,291,592	9	0.50%	Inland Valley Medical Partners	13,583,460	9	0.56%
A and S Properties at Clinton Keith	10,610,159	10	0.47%	Stonebridge Medical Center	12,413,863	10	0.51%
<b>Totals</b>	<b>\$ 220,025,831</b>		<b>9.71%</b>	<b>Totals</b>	<b>\$ 220,404,475</b>		<b>9.03%</b>

The City was incorporated in fiscal year 2008-2009. No Information prior to fiscal Year 2009-2010 is available.

Source: The HdL Companies

**CITY OF WILDOMAR**

**Ratios of Outstanding Debt by Type**

<b>Fiscal Year</b>	<b>General Obligation Bonds</b>	<b>Lease Revenue Bonds</b>	<b>Certificates of Participation</b>	<b>County Repayment <sup>(1)</sup></b>	<b>Total Governmental Activities</b>	<b>% of Actual Assessed Value of Property <sup>(2)</sup></b>	<b>Per Capita</b>
2009	\$ -	\$ -	\$ -	\$ 1,777,620	\$ 1,777,620	0.00%	\$ -
2010	-	-	-	1,848,725	1,848,725	0.08%	59
2011	-	-	-	1,922,674	1,922,674	0.08%	60
2012	-	-	-	1,999,581	1,999,581	0.09%	61

<sup>(1)</sup> County Repayment is not a bonded debt

<sup>(2)</sup> Assessed value used because actual value of taxable property not readily available in the state of California.

The City was incorporated in fiscal year 2008-2009. No Information prior to fiscal Year 2008-2009 is available.

Source: City Finance Department

**CITY OF WILDOMAR**  
**Legal Debt Margin Information**  
**(dollars in thousands)**

	Fiscal Year			
	2012	2011	2010	2009
Assessed Valuation	\$ 2,263,770,999	\$ 2,312,322,078	\$ 2,434,076,894	\$ -
Debt Limit Percentage	15%	15%	15%	15%
Debt Limit	339,565,650	346,848,312	365,111,534	-
Total Net Debt Applicable to Limit General Obligation Bonds:	-	-	-	-
Legal Debt Margin	<u>\$ 339,565,650</u>	<u>\$ 346,848,312</u>	<u>\$ 365,111,534</u>	<u>\$ -</u>
Total Net Debt Applicable to the Limit as a Percentage of Debt Limit	0.00%	0.00%	0.00%	0.00%

Section 43605 of The Government Code of the State of California limits the amount of indebtedness for public improvements to 15% of the assessed valuation of all real and personal property of the City.

The City of Wildomar has no general obligation bond indebtedness.

The City was incorporated in fiscal year 2008-2009. No Information prior to fiscal Year 2009-2010 is available.

Source: City Finance Department, The HdL Companies

**CITY OF WILDOMAR**  
**Principal Employers**

Employer	Fiscal Year					
	2012			2009		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Inland Valley Medical Center		N/A		600	1	17.36%
Lake Elsinore Unified School District		N/A		430	2	12.44%
FCP INC		N/A		150	3	4.34%
Stater Bros Markets		N/A		100	4	2.89%
P K Mechanical Systems		N/A		85	5	2.46%
Albertson's		N/A		80	6	2.31%
Jack in the Box		N/A		60	7	1.74%
Coldwell Banker		N/A		56	8	1.62%
McDonald's		N/A		50	9	1.45%
Cornerstone Community Church & School		N/A		45	10	1.30%
Southern California Edison		N/A				
<b>Total of Top Employers</b>	<b>N/A</b>		<b>N/A</b>	<b>1656</b>		<b>47.91%</b>

(1) Principal Employers Report is unavailable for fiscal year 2011-2012 due to unreliable data.

The City was incorporated in fiscal year 2008-2009. No Information prior to fiscal Year 2008-2009 is available.

Source: The HdL Companies

**CITY OF WILDOMAR**  
**Operating Indicators by Function/ Program**

<u>Function</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
Police Services				
Calls for Service	12,451	14,797	8,740	8,684
DUI Arrests	40	80	53	78
Traffic Citations	474	1052	233	1267
Public Works				
Street Resurfacing	43,200	0	0	N/A
Right of Way Clearing (Square Feet)	64,500	30,119	21,600	N/A
Traffic Signs Installed	69	41	78	N/A
Drain Inlets Cleaned	278	278	300	N/A
Building & Safety				
Building Permits Issued	130	132	151	232
Building Inspections Completed	2,904	2,626	4,032	N/A
Community Development				
Planning Applications Completed	29	24	50	39
Community Services				
Community Events Attendance	1,700	3,000	13,000	6,630
Cemetery				
Burial Services	14	0	0	0

The City was incorporated in fiscal year 2008-2009. No Information prior to fiscal Year 2008-2009 is available.

Source: City Finance Department, City Community Development Department, City Building Department, Riverside County Sheriff's Department, City Public Works Department, Cemetery

**CITY OF WILDOMAR**  
**Miscellaneous Statistics**  
**As of June 30, 2012**

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Geographic Location	Wildomar is located along Interstate 15 in Riverside County.
Population	32,719
Area in Square Miles	24
Form of Government	Council-Manager
Date of Incorporation	July, 1 2008
Number of Full Time Employees	7
Public Safety:	
Police Department	Under contract with the Riverside County Sheriff's Department
Fire Department	Under contract with the Riverside County Fire Department ( Cal-Fire)
Library	1 branch, Riverside County Library System
Recreation:	3 Parks owned by the City
Schools:	
Elementary	4
Middle Schools	1
High Schools	1

Source: City Finance Department and California Department of Finance  
Population as of 2011, 2012 data is unavailable.

**CITY OF WILDOMAR  
WILDOMAR CEMETERY DISTRICT  
REGULAR MEETING MINUTES  
DECEMBER 12, 2012**

**CALL TO ORDER – REGULAR SESSION - 6:30 P.M.**

The regular meeting of December 12, 2012, of the Wildomar Cemetery District was called to order by Chairman Benoit at 9:17 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 111, Wildomar, California.

Board Roll Call showed the following Members in attendance: Chairman Benoit, Vice Chairman Walker, Trustees Cashman, Moore, and Swanson. Members absent: None.

Staff in attendance: General Manager Oviedo, Assistant General Manager Nordquist, Assistant District Counsel Vail, and Clerk of the Board Lee.

**PUBLIC COMMENTS**

There were no speakers.

**APPROVAL OF THE AGENDA AS PRESENTED**

**A MOTION** was made by Trustee Swanson, seconded by Vice Chairman Walker, to approve the agenda as presented.

**MOTION** carried, 5-0.

**4.0 CONSENT CALENDAR**

**A MOTION** was made by Trustee Moore, seconded by Trustee Swanson, to approve the Consent Calendar as presented.

**MOTION** carried, 5-0.

**4.1 Minutes – November 14, 2012 Regular Meeting**

Approved the Minutes as presented.

**4.2 Warrant Register**

Approved the following:

1. Warrant Register dated 11-08-12, in the amount of \$1,485.96;
2. Warrant Register dated 11-15-12, in the amount of \$557.92;

3. Warrant Register dated 11-21-12, in the amount of \$152.35; &
4. Warrant Register dated 11-29-12, in the amount of \$3,208.05;

**4.3 Treasurer's Report**

Approved the Treasurer's Report for October, 2012.

**5.0 PUBLIC HEARINGS**

There are no items scheduled.

**6.0 GENERAL BUSINESS**

**6.1 Chairman & Vice Chairman Appointments for 2013**

Clerk Lee read the title and presented the staff report.

**A MOTION** was made by Chairman Benoit, seconded by Trustee Moore, to appoint Vice Chairman Walker as Chairman for 2013 and Trustee Swanson as Vice Chairman for 2013.

**MOTION** carried, 5-0.

**GENERAL MANAGER REPORT**

There was no report.

**CEMETERY DISTRICT COUNSEL REPORT**

There was no report.

**BOARD COMMUNICATIONS**

There were no reports.

**FUTURE AGENDA ITEMS**

There were no items.

**ADJOURN WILDOMAR CEMETERY DISTRICT**

There being no further business, Chairman Benoit declared the meeting adjourned at 9:19 p.m.

Submitted by:

Approved by:

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Debbie A. Lee, CMC  
Clerk of the Board

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Timothy Walker  
Chairman

**WILDOMAR CEMETERY DISTRICT**  
**Agenda Item #4.2**  
**CONSENT CALENDAR**  
**Meeting Date: January 2 , 2013**

---

**TO:** Chairman and Board of Trustees  
**FROM:** Misty V. Cheng, Finance Director  
**SUBJECT:** Warrant Registers

**STAFF REPORT**

**RECOMMENDATION:**

Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 12-20-12, in the amount of \$606.11; &
2. Warrant Register dated 12-27-12, in the amount of \$535.35.

**DISCUSSION:**

The Wildomar Cemetery District requires that the Trustees audit payments of demands and direct the General Manager to issue checks. The Warrant Registers are submitted for approval.

**FISCAL IMPACT:**

These Warrant Registers will have a budgetary impact in the amount noted in the recommendation section of this report. These costs are included in the Fiscal Year 2012-13 Budgets.

Submitted by:  
Misty V. Cheng  
Finance Director

Approved by:  
Gary Nordquist  
General Manager

**ATTACHMENTS:**

Warrant Register dated December 20, 2012  
Warrant Register dated December 27, 2012

vchl1st  
12/20/2012 5:24:49PM

Voucher List  
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
201804	12/20/2012	000367 CINTAS CORPORATION	055541001		STAFF UNIFORM MAINTENANCE	28.23
					Total :	28.23
201805	12/20/2012	000011 CR&R INC.	0261944		WASTE SRVCS - 3YD COMM BIN DI	124.12
					Total :	124.12
201806	12/20/2012	000067 PETTY CASH	101212		PETTY CASH REIMB- CEMETERY S	273.30
					Total :	273.30
201807	12/20/2012	000020 VERIZON	111912		CEMETERY VOICE/INTERNET 11/1€	180.46
					Total :	180.46
4 Vouchers for bank code : wf						Bank total : 606.11
4 Vouchers in this report						Total vouchers : 606.11

Page: 1

vchlist  
12/27/2012 5:55:06PM

Voucher List  
City of Wildomar

Page: 1

Bank code : wf

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>	
201828	12/27/2012	000367 CINTAS CORPORATION	055543646		STAFF UNIFORM MAINTENANCE	28.23	
					Total :	28.23	
201829	12/27/2012	000483 EATON BROTHERS CORP.	33942		LIFETIME VASE, BRONZE COLOR C	500.87	
					Total :	500.87	
201830	12/27/2012	000368 WHITNEY'S DRINKING WATER	121912		CEMETERY DRINKING WATER	6.25	
					Total :	6.25	
3 Vouchers for bank code : wf						Bank total :	535.35
3 Vouchers in this report						Total vouchers :	535.35

Page: 1

**WILDOMAR CEMETERY DISTRICT**  
**Agenda Item #4.3**  
**CONSENT CALENDAR**  
**Meeting Date: January 9, 2013**

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**TO:** Chairman and the Board of Trustees

**FROM:** Misty V. Cheng, Finance Director

**SUBJECT:** Treasurer's Report

**STAFF REPORT**

**RECOMMENDATION:**

Staff recommends that the Board of Trustees approve the Treasurer's Report for November, 2012.

**DISCUSSION:**

Attached is the Treasurer's Report for Cash and Investments for the month of November, 2012.

**FISCAL IMPACT:**

None at this time.

Submitted by:  
Misty V. Cheng  
Finance Director

Approved by:  
Gary Nordquist  
General Manager

**ATTACHMENTS:**

Treasurer's Report

**CITY OF WILDOMAR  
TREASURER'S REPORT FOR  
CASH AND INVESTMENT PORTFOLIO  
November 2012**

**DISTRICT INVESTMENT**

ISSUER	BOOK VALUE	FACE VALUE	MARKET VALUE	PERCENT OF PORTFOLIO	DAYS TO MAT.	STATED RATE
EDWARD JONES	\$ 128,012.71	\$ 128,012.71	\$ 128,012.71	100.00%	0	0.000%
TOTAL	\$ 128,012.71	\$ 128,012.71	\$ 128,012.71	100.00%		

ISSUER	BEGINNING BALANCE	+ DEPOSITS/ PURCHASES	WITHDRAWALS/ SALES/ MATURITIES	ENDING BALANCE	STATED RATE
EDWARD JONES	\$ 127,981.68	\$ 31.03	\$ 0.00	\$ 128,012.71	0.000%
TOTAL	\$ 127,981.68	\$ 31.03	\$ 0.00	\$ 128,012.71	

TOTAL INVESTMENT \$ 128,012.71

**CASH HELD BY RIVERSIDE COUNTY**

ACCOUNT	INSTITUTION	BALANCE	RATE
CEMETERY	RIVERSIDE COUNTY	\$ (90.13)	0.00%
DEF COMP	RIVERSIDE COUNTY	0.00	0.00%
ENDOWMENT	RIVERSIDE COUNTY	0.02	0.00%
TOTAL		\$ (90.11)	

ACCOUNT	INSTITUTION	BEGINNING BALANCE	+ DEPOSITS	(-) WITHDRAWALS	ENDING BALANCE	RATE
CEMETERY	RIVERSIDE COUNTY	\$ -39.97	\$ 0.00	\$ (50.16)	\$ (90.13)	0.000%
DEF COMP	RIVERSIDE COUNTY	0.00	0.00	0.00	0.00	
ENDOWMENT	RIVERSIDE COUNTY	0.02	0.00	0.00	0.02	0.000%
TOTAL		\$ -39.95	\$ 0.00	\$ (50.16)	\$ (90.11)	

In compliance with the California Code Section 53646, as the General Manager of the Wildomar Cemetery District, I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the District's expenditure requirements for the next six months.  
I also certify that this report reflects all Government Agency pooled investments and all District's bank balances.

\_\_\_\_\_  
Misty V. Cheng  
Controller

\_\_\_\_\_  
Date