

CITY OF WILDOMAR CITY COUNCIL  
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION  
6:30 P.M. – REGULAR MEETING

FEBRUARY 13, 2013  
Council Chambers  
23873 Clinton Keith Road



Timothy Walker, Mayor/Chairman  
Marsha Swanson, Mayor Pro Tem/Vice-Chairman  
Ben Benoit, Council Member/Trustee  
Bob Cashman, Council Member/Trustee  
Bridgette Moore, Council Member/Trustee

Gary Nordquist  
City Manager/General Manager

Thomas D. Jex  
City Attorney/District Counsel

## **WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA FEBRUARY 13, 2013**

**ORDER OF BUSINESS:** Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

**REPORTS:** All agenda items and reports are available for review at: Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, [www.cityofwildomar.org](http://www.cityofwildomar.org). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

**PUBLIC COMMENTS:** Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

**ADDITIONS/DELETIONS:** Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

**CONSENT CALENDAR:** Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF  
FOR THE DURATION OF THE MEETING. YOUR  
COOPERATION IS APPRECIATED.**

**CALL TO ORDER – CLOSED SESSION 5:30 P.M.**

**ROLL CALL**

**PUBLIC COMMENTS**

**CLOSED SESSION**

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (d)(1) to confer with legal counsel with regard to the following matter of pending litigation: City of Wildomar v. Hose Kim, et al, Case No. RIC10016029.
2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (d)(1) to confer with legal counsel with regard to the following matter of pending litigation: Alliance for Intelligent Planning v. City of Wildomar, Case No. RIC1114945.

**ANNOUNCEMENT**

**ADJOURN CLOSED SESSION**

## **CALL TO ORDER – REGULAR SESSION - 6:30 P.M.**

### **ROLL CALL**

### **FLAG SALUTE**

### **PRESENTATIONS**

Clinton Keith Interchange Construction Project Update

Recognition of Deputy Mata – 10851 Award

CR&R Recycler of the Year Award – Jack in the Box

Library Update

Fire Department Update

### **PUBLIC COMMENTS**

This is the time when the City Council receives general public comments regarding any items or matters within the jurisdiction of the City Council that do not appear on the agenda. Each speaker is asked to fill out a “Public Comments Card” available at the Chamber door and submit the card to the City Clerk. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker. Prior to taking action on any open session agenda item, the public will be permitted to comment at the time it is considered by the City Council.

### **COUNCIL COMMUNICATIONS**

### **APPROVAL OF THE AGENDA AS PRESENTED**

The City Council to approve the agenda as it is herein presented, or, if it the desire of the City Council, the agenda can be reordered at this time.

## **1.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

### **1.1 Reading of Ordinances**

**RECOMMENDATION:** Approve the reading by title only of all ordinances.

### **1.2 Minutes – January 9, 2013 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the City Council approve the Minutes as submitted.

### **1.3 Warrant & Payroll Registers**

**RECOMMENDATION:** Staff recommends that the City Council approve the following:

1. Warrant Register dated 01-03-13 in the amount of \$166,076.03;
2. Warrant Register dated 01-07-13 in the amount of \$4,802.06;
3. Warrant Register dated 01-10-13 in the amount of \$19,184.88;
4. Warrant Register dated 01-17-13 in the amount of \$29,052.15;
5. Warrant Register dated 01-24-13 in the amount of \$167,735.97;
6. Warrant Register dated 01-31-13 in the amount of \$114,677.41;
7. Warrant Register dated 02-04-13 in the amount of \$3,850.86; &
8. Payroll Register dated 01-25-13 in the amount of \$132,324.18.

### **1.4 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the City Council approve the Treasurer's Report for December, 2012.

### **1.5 Statement of Investment Policy FY12-13**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2013 - \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, ADOPTING STATEMENT OF INVESTMENT POLICY

### **1.6 Award of Additional Homeland Security Grant Funds**

**RECOMMENDATION:** Staff recommends that the City Council accept an additional \$5,547.47 in funding for FY10 Homeland Security Grant Program (HSGP) from the Riverside County Fire/OES.

**1.7 Maintenance Purchase Orders for the Landscaping and Lighting Maintenance District No. 89-1-Consolidated (L&LMD 89-1-C)**

**RECOMMENDATION:** Staff recommends that the City Council continue the contracts with the rates and vendors previously approved through competitive bidding process administered by Riverside County for maintenance of L & LMD 89-1-C.

**1.8 City Trails Map Use Agreement**

**RECOMMENDATION:** Staff recommends that the City Council authorize the City Manager to sign a Non-Exclusive License Agreement with the Wildomar Multi-Use Trails Association which allows for the city to use the trail map developed by the association.

**2.0 PUBLIC HEARINGS**

**2.1 FY 2012-13 Mid-Year Budget Report and FY 2013-14 Budget Program**

**RECOMMENDATION:** Staff recommends that the City Council:

1. Approve the budget adjustments and recommendations as listed in the Fiscal Year 2012-13 Mid Year Budget Report; and
2. Adopt a Resolution entitled:

RESOLUTION NO. 2013 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
WILDOMAR, CALIFORNIA, AUTHORIZING AN AMENDMENT TO  
THE FY 2012-13 BUDGETED REVENUES AND EXPENSES

**3.0 GENERAL BUSINESS**

**3.1 Development Impact Fee Study**

**RECOMMENDATION:** Staff recommends that the City Council:

1. Provide direction regarding the options presented regarding the proposed changes to Development Impact Fees for the City of Wildomar; and
2. Approve Amendment #1 to the agreement with Colgan Consulting Corporation in an amount not to exceed \$8,190 to incorporate the Council's chosen options and finalize the Development Impact Fee Report.

**3.2 Parks Funding Measure Citizen's Oversight Advisory Committee**

**RECOMMENDATION:** Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2013 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
WILDOMAR, CALIFORNIA, ESTABLISHING THE ORGANIZATION,  
OBJECTIVES AND RESPONSIBILITIES OF A WILDOMAR  
COMMUNITY PARKS FUNDING MEASURE CITIZEN'S OVERSIGHT  
ADVISORY COMMITTEE AND COMMITTEE MEMBER  
VOLUNTEERS DESCRIPTION

2. Review 18 applications for committee membership and appoint five of the applicants to the Parks Funding Measure Citizen's Oversight Advisory Committee.

**3.3 Development Agreement Procedures**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2013 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, ESTABLISHING PROCEDURES AND REQUIREMENTS  
FOR CONSIDERATION OF DEVELOPMENT AGREEMENTS

**3.4 Wildomar Rotary BBQ Request for Sponsorship**

**RECOMMENDATION:** Staff recommends that the City Council provide direction as to participation with the Wildomar Rotary BBQ April 6, 2013 by way of sponsorship with no financial obligation.

**3.5 Youth, Family and Health Regional Task Force**

**RECOMMENDATION:** Staff recommends that the City Council appoint two City Council Members to the Youth, Family and Health Regional Task Force.

**3.6 City Hall Facility Ad-Hoc Committee**

**RECOMMENDATION:** Staff recommends that the City Council appoint two Council Members to the City Hall Facility Ad-Hoc Subcommittee.

**3.7 Planning Commission Appointments**

**RECOMMENDATION:** Staff recommends that Council Member Cashman and Council Member Moore each appoint a citizen to serve as a Commissioner on the Planning Commission, subject to ratification by a majority vote of the City Council.

**CITY MANAGER REPORT**

**CITY ATTORNEY REPORT**

**COUNCIL COMMUNICATIONS**

**FUTURE AGENDA ITEMS**

**ADJOURN THE CITY COUNCIL**

In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City Clerk of the City of Wildomar, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

## **CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT**

### **ROLL CALL**

### **PUBLIC COMMENTS**

This is the time when the Board of Trustees receives general public comments regarding any items or matters within the jurisdiction of the Wildomar Cemetery District that do not appear on the agenda. Each speaker is asked to fill out a "Public Comments Card" available at the Chamber door and submit the card to the Clerk of the Board. Lengthy testimony should be presented to the Board in writing (15 copies) and only pertinent points presented orally. The time limit for public comments is three minutes per speaker. Prior to taking action on any item, the public may comment at the time it is considered by the Board.

### **BOARD COMMUNICATIONS**

### **APPROVAL OF THE AGENDA AS PRESENTED**

The Board of Trustees to approve the agenda as it is herein presented, or if it the desire of the Board, the agenda can be reordered at this time.

### **4.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

#### **4.1 Minutes – January 9, 2013 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Minutes as presented.

#### **4.2 Warrant Register**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 01-03-13, in the amount of \$382.21;
2. Warrant Register dated 01-10-13, in the amount of \$790.16;
3. Warrant Register dated 01-24-13, in the amount of \$190.83; &
4. Warrant Register dated 01-31-13, in the amount of \$4,662.88.

**4.3 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Treasurer's Report for December, 2012.

**5.0 PUBLIC HEARINGS**

There are no items scheduled.

**6.0 GENERAL BUSINESS**

There are no items scheduled.

**GENERAL MANAGER REPORT**

**CEMETERY DISTRICT COUNSEL REPORT**

**BOARD COMMUNICATIONS**

**FUTURE AGENDA ITEMS**

**ADJOURN WILDOMAR CEMETERY DISTRICT**

**2013 City Council/Wildomar Cemetery District Regular Meeting Schedule**

March 13	July 10	October 9
April 10	August 14	November 13
May 8	September 11	December 11
June 12		

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on February 8, 2013, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road,  
U.S. Post Office, 21392 Palomar Street,  
Mission Trail Library, 34303 Mission Trail Blvd.

  
\_\_\_\_\_  
Debbie A. Lee, CMC, City Clerk