

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

APRIL 13, 2016
Council Chambers
23873 Clinton Keith Road, Suite 106



Bridgette Moore, Mayor/Chair
Timothy Walker, Mayor Pro Tem/Vice Chair
Ben Benoit, Council Member/Trustee
Bob Cashman, Council Member/Trustee
Marsha Swanson, Council Member/Trustee

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA APRIL 13, 2016

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF
FOR THE DURATION OF THE MEETING. YOUR
COOPERATION IS APPRECIATED.**

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (d)(1) to confer with legal counsel with regard to the following matters of pending litigation:
 - A. City of Eastvale v. County of Riverside et al; California Court of Appeal Case No.: E064953.
 - B. CREED-21 v. City of Wildomar and Walmart Real Estate Business Trust; RSC Case No. RIC1504199.
3. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.8 to confer with legal counsel and conference with real property negotiators as follows:

Property: APN 380-240-048; 23873 Clinton Keith Road, Wildomar, CA
Agency negotiators: Gary Nordquist
Negotiating parties: Strata Oaks, LLC
Under negotiation: Instruction regarding price and terms of payment.

RECONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

Boy Scout Troop 2011

PRESENTATIONS

Eagle Scout Proclamation – Elvin Schlanger

LEUSD Youth

RTA Veterans Express Transit System (V.E.T.S.) Presentation

California Family Life Center Planet Youth Program

Proclamation – Donate Life California Month

Proclamation – Parental Alienation Awareness Day – April 25

Fire Department Update

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person. Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

COUNCIL COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances.

1.2 Minutes – February 10, 2016 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

1.3 Warrant & Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 03-03-2016 in the amount of \$22,027.34;
2. Warrant Register dated 03-09-2016 in the amount of \$50.00;
3. Warrant Register dated 03-10-2016 in the amount of \$582,186.46;
4. Warrant Register dated 03-10-2016 in the amount of \$9,081.83;
5. Warrant Register dated 03-17-2016 in the amount of \$223,198.82;
6. Warrant Register dated 03-24-2016 in the amount of \$249,034.01;
7. Warrant Register dated 03-31-2016 in the amount of \$55,780.90; &
8. Payroll Register dated 04-01-2016 in the amount of \$66,370.78.

1.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for February, 2016.

- 1.5 Facilities Maintenance and Janitorial Services Contract Award**
RECOMMENDATION: Staff recommends that the City Council approve a contract with Consolidated Cleaning Systems (CCS Cleans) to provide Facilities Maintenance and Janitorial Services at the Parks and authorize the City Manager to sign the contract.
- 1.6 Memorial Day Service Event 2016**
RECOMMENDATION: Staff recommends that the City Council waive the special event application fee for the Faith Baptist Church Memorial Day Service at the Wildomar Cemetery.
- 1.7 Development Impact Fee (DIF) and Transportation Uniform Mitigation Fee (TUMF) Credit Agreements - Tract 25122 and Tract 32078**
RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute the DIF and TUMF Credit Agreements with Richmond American Homes.
- 1.8 Measure Z Oversight Advisory Committee Appointments**
RECOMMENDATION: Staff recommends that the City Council appoint Kathy Bundy and Kelly Byrne to the Committee to fill the two vacant positions.
- 1.9 Planning Commission Vacancy**
RECOMMENDATION: Staff recommends that the City Council:
1. Accept the resignation of Planning Commissioner Gary Brown (Councilwoman Swanson appointee);
 2. Declare a vacancy on the Planning Commission; and
 3. Direct the City Clerk to advertise the vacancy and accept applications for the unexpired term of office (December, 2018).

1.10 Ordinance No. 118 Second Reading - Changing the City's Electoral System From At-Large To By-District Elections With Respect To Electing City Council Members

RECOMMENDATION: Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 118
AN ORDINANCE OF THE CITY OF WILDOMAR AMENDING CHAPTER 1.12 OF THE WILDOMAR MUNICIPAL CODE BY REPEALING SECTION 1.12.020 AND ADDING NEW SECTIONS 1.12.020, 1.12.030, AND 1.12.040 CHANGING THE CITY'S ELECTORAL SYSTEM FROM AT-LARGE TO BY-DISTRICT ELECTIONS WITH RESPECT TO ELECTING CITY COUNCIL MEMBERS, ESTABLISHING DISTRICT BOUNDARIES, AND SCHEDULING ELECTIONS WITHIN THE DISTRICTS

1.11 Ordinance No. 119 Second Reading - Zoning Ordinance Amendment No. 15-04 – CEQA Exemption and a Proposed Code Amendment Related to the Pre-Application Review (PAR) Process

RECOMMENDATION: The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 119
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING AN EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) GUIDELINES AND APPROVING AN AMENDMENT TO THE WILDOMAR MUNICIPAL CODE TO MOVE THE PROVISIONS OF CHAPTER 15.68 RELATED TO THE CITY'S PRE-APPLICATION REVIEW (PAR) PROCESS TO CHAPTER 17.214 (A NEW CHAPTER)

2.0 PUBLIC HEARINGS

There are no public hearings scheduled.

3.0 GENERAL BUSINESS

- 3.1 **Partnership for Community Health and Fitness Fair June 4, 2016**
RECOMMENDATION: The Parks Subcommittee recommends that the City Council discuss and approve the opportunities to partner with local organizations at the Community Health and Fitness Fair.
- 3.2 **Community Meeting Room Rental Policy – Non-Business Hours**
RECOMMENDATION: Staff recommends that the City Council review and consider adopting the Community Meeting Room Rental Policy and Fee for Use during Non-Business Hours.
- 3.3 **All Wildomar 2017 Calendar-Photograph Contest**
RECOMMENDATION: Staff recommends that the City Council authorize Staff to conduct a Community Calendar Photo Contest.

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

This is the time when the Board of Trustees receives general public comments regarding any items or matters within the jurisdiction of the Wildomar Cemetery District that do not appear on the agenda. Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the Clerk of the Board. Lengthy testimony should be presented to the Board in writing (15 copies) and only pertinent points presented orally. The time limit for public comments is three minutes per speaker. Prior to taking action on any item, the public may comment at the time it is considered by the Board.

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – February 10, 2016 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 03-03-2016, in the amount of \$1,819.98;
2. Warrant Register dated 03-10-2016, in the amount of \$1,138.62;
3. Warrant Register dated 03-17-2016, in the amount of \$1,232.26;
4. Warrant Register dated 03-24-2016, in the amount of \$1,420.73 &
5. Warrant Register dated 03-31-2016, in the amount of \$1,841.26.

4.3 Treasurer’s Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer’s Report for February, 2016.

4.4 Memorial Day Service Event 2016

RECOMMENDATION: Staff recommends that the Board of Trustees allow Faith Baptist Church to conduct their Memorial Day Service at the Wildomar Cemetery.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

May 11	September 14	January 11
June 8	October 12	February 8
July 13	November 9	March 8
August 10	December 14	

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on April 8, 2016, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;
U.S. Post Office, 21392 Palomar Street;
Wildomar Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC
City Clerk/HR/Risk Manager