

**CITY OF WILDOMAR  
CITY COUNCIL MEETING MINUTES  
MAY 13, 2009**

The regular meeting of May 13, 2009 of the Wildomar City Council was called to order by Mayor Scott Farnam at 6:00 P.M. for the purpose of Closed Session.

Roll Call showed the following Council Members in attendance: Mayor Scott Farnam, Mayor Pro Tem Bridgette Moore, Council Members Bob Cashman and Marsha Swanson. Council Member Sheryl Ade arrived shortly after 6:00 P.M.

Staff in attendance: City Manger Danielson, City Attorney Biggs and City Clerk Schroeder.

Mayor Farnam recessed the Council meeting to Closed Session for the following purpose:

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(Section 54956.8 of the Government Code)**  
**Property: Negotiators:** Julie Cline  
**Negotiating Parties:** A & S Property at Clinton Keith, LLC  
**Under Negotiation:** Terms and conditions of the potential sale of a remnant parcel of real property located at immediately adjacent to APN 380-130-015

At 7:00 P.M., Mayor Farnam reconvened the City Council meeting.

Roll Call showed the following Council Members in attendance: Mayor Scott Farnam, Mayor Pro Tem Bridgette Moore, Council Members Sheryl Ade, Bob Cashman and Marsha Swanson.

Staff in attendance: City Manager John Danielson, Assistant City Manager Terry Fitzwater, City Attorney Julie Hayward Biggs, Supervising Engineer Jon Crawford, Assistant Planning Director Dave Hogan, Finance Director Gary Nordquist, Fire Chief Steve Beach, Police Chief Joe Cleary and City Clerk Sheryll Schroeder.

**FLAG SALUTE:** was led by Mayor Pro Tem Moore.

City Attorney Biggs reported that the Council met in Closed Session for real property negotiations listed above and there was no reportable action taken.

**PRESENTATIONS:** Police Chief Joe Cleary provided a third quarter report.

Fire Chief Steve Beach provided a monthly update report.

Code Enforcement displayed recent photographs of the debris on Lost Road.

Mayor Farnam presented a proclamation supporting the U. S. Census 2010.

Layla Arcelus explained her program "Savvy Silver Surfers Group".

Finance Director, Gary Nordquist, provided a power point presentation which responded to recent budget questions.

**COMMUNICATIONS FROM THE PUBLIC:**

Thomas Cameron of Boy Scout Troop 332 presented Mayor Farnam with a plaque representing his volunteering to take a pie in the face, raising funds for the troop.

Vicki Long asked if her property owners association could use the Council Chambers as a meeting room and the City Manager responded that the room was not leased by the City, it was provided by the property owner.

Gina Castanon said she was a resident who had met with the Finance Director regarding the budget and presented a spread sheet and when compared with the Finance Director's spread sheet, the numbers were less than two percent off of their figures. She said she predicted that the City would still be short of funds and recommended immediate steps be taken to reduce the salary schedule of the new City Manager. She recommended the Council agendaize the salary reduction within thirty days of the current contract services. She added that the Council should reconsider the pay scales of new staff when drafting the 2009/10 budget. She added that she did not want to meet monthly with staff regarding the budget. She finalized by saying the behavior of staff was not professional, citing an incident after a speaker at the last Council meeting.

George Cambero asked Council to reconsider the pay for the new City Manager, citing current budget situations at the state level.

Kathe Sabetzadeh said she wished to see regular dialog between the Council, staff and public as to how the taxpayer dollars were being spent.

Edy Rodarme said she agreed with the previous speakers, adding that the City needed to make serious cuts; she added that she did not think public speakers were treated respectfully.

**1. CONSENT CALENDAR:**

City Clerk Schroder announced a change to item 1 C.; on the warrant register, check 1653 and 1654, the payee names were to be reversed.

Mayor Pro Tem Moore moved to approve the Consent Calendar, seconded by Council Member Swanson.

Council Member Cashman requested Item 1D. be removed for discussion. He asked how contracts would be awarded under the new policy.

Finance Director Nordquist responded that contracts providing services in excess of \$50,000 would go to Council. Under that dollar amount, the City Manager would have the authority to execute the contract or purchase orders, he noted.

City Manager Danielson said all expenditures would be shown in the budget. He added that controversial items would also come to Council.

Roll Call vote: - Ayes: 5. Nays: 0. Motion carried.

- 1 A. Approved the reading by title only of all ordinances.
- 1 B. Approved regular meeting minutes dated April 22, 2009.
- 1 C. Approved Warrant Registers dated April 24, 2009 in the amount of \$2,149.28, Warrant Register dated April 28, 2009 in the amount of \$996.00, Warrant Register dated May 1, 2009 in the amount of \$22,429.33, Warrant Register dated May 13, 2009 in the amount of \$31,979.51 and Payroll Warrant Register dated May 13, 2009 in the amount of \$1,280.28.

- 1 D. ORDINANCE NO. 25 (2nd reading and adoption) AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADDING CHAPTERS 3.06, 3.07 AND 3.08 TO THE WILDOMAR MUNICIPAL CODE PERTAINING TO BIDS, PURCHASES AND CONTRACTS. (Introduction and first reading held April 22, 2009, Item 3 B.)
- 1 E. ORDINANCE NO. 27 (2nd reading and adoption) AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR ADOPTING WILDOMAR MUNICIPAL CODE SECTIONS REGARDING CABLE FRANCHISE AND VIDEO SERVICE AND CONTINUING FRANCHISE FEES. (Introduction and first reading held April 22, 2009, Item 3 D.)
- 1 F. ORDINANCE NO. 28 (2nd reading and adoption) AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, AMENDING AND RESTATING WILDOMAR MUNICIPAL CODE CHAPTER 2.100 PROVIDING FOR THE ADMINISTRATION OF DISASTER OPERATION AND RELIEF IN THE CITY OF WILDOMAR. (Introduction and first reading held April 22, 2009, Item 3 E.)
- 1 G. ORDINANCE NO. 29 (2nd reading and adoption) AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADDING SECTION 11.04.040 OF THE WILDOMAR MUNICIPAL CODE, RELATING TO REGISTERED SEX OFFENDER RESIDENCY RESTRICTIONS. (Introduction and first reading held April 22, 2009, Item 3 F.)

**PUBLIC HEARINGS:** None.

**3. GENERAL BUSINESS ITEMS:**

- 3 A. Council consider discussion of the establishment of an ad hoc subcommittee to review, investigate and report to the Council with regard to the current status and options regarding the Lakeland Village Redevelopment Project Area.

City Attorney Biggs presented the staff report, which included a “white paper” on the RDA.

Gary Andre presented photographs of Marna O’Brien Park, looking for a staging area. The photographs showed fences and sidewalks installed at incorrect elevations.

George Cambero said he was a director of the RDA, and reminded everyone that the RDA represented both Wildomar and Lakeland Village and he offered to meet with the City.

Council Member Swanson clarified that the City had no concerns with the advisory board; the concern was with the County not listening to what the City and Lakeland Village wanted.

Mayor Farnam expressed his frustration that no one could provide the dollar amount of the RDA funds that went to the County and should return to the City.

Kami Sabetzadeh said the City had the right to an itemized breakdown of the original funds. He said the County has indicated that no funds have been expended from the City's/Lakeland Village RDA funds. He stated funds had been expended on the Marna O'Brien Park.

Council Member Swanson moved to form an ad hoc committee. She and Council Member Ade volunteered to serve on the ad hoc committee. Mayor Pro Tem Moore seconded the motion.

Council Member Ade said she was concerned with legal issues and felt that the jurisdiction belonged in the City.

Mayor Pro Tem Moore nominated Council Members Swanson and Ade to serve on the ad hoc committee, seconded by Mayor Farnam. Council Member Cashman volunteered also.

Roll Call vote: - Ayes: 5. Nays: 0. Motion carried.

3 B. Consider introduction and first reading of an ordinance establishing an administrative citation procedure for the City.

ORDINANCE NO. 30 (Introduction and 1st reading) AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADDING SECTION 1.03.080 TO THE WILDOMAR MUNICIPAL CODE PROVIDING AN ADMINISTRATIVE CITATION PROCEDURE.

City Attorney Biggs presented the staff report.

There were no public speakers.

Mayor Pro Tem Moore moved to introduce and hold first reading on Ordinance No. 30, seconded by Council Member Swanson.

Council Member Cashman stated that he felt a 20 day response time was too limited. He also asked if this was a general type ordinance and the rules were not yet established. City

Attorney Biggs responded that the law was set forth in the ordinance and set a procedure for citation, which was very standard.

Council Member Ade added that the 20 day was not a remedy but a response time.

City Attorney Biggs said the intention was to lessen what the City currently had, which was only a criminal procedure. She explained that currently if there was a violation, the person was charged with a misdemeanor. She said the ordinance was a different approach; it was intended to give notice of violation to give the individual time to talk to staff and work out a method of correction.

Roll Call vote: - Ayes: 5. Nays: 0. Motion carried.

The Clerk read the title of Ordinance No. 30.

- 3 C. Consider approval and authorize the City Manger to execute the Memorandum of Understanding with the Riverside County Emergency Management Agency for joint monitoring of emergency ambulance services.

City Manger Danielson gave the staff report, noting a correction in the staff report, replacing the word "Meniffee" to Wildomar.

No one wished to speak on this topic.

Council Member Swanson moved to authorize the City Manger to execute the Memorandum of Understanding, seconded by Mayor Pro Tem Moore. Roll Call vote: - Ayes: 5. Nays: 0. Motion carried.

- 3 D. Consider and discuss appointing two Council Members to an ad hoc Finance Committee that would work with the Finance Director to help develop administrative policies and review monthly financial reports.

There were no public speakers for this item.

Mayor Pro Tem Moore moved to appoint two Council Members to an ad hoc Finance Committee, seconded by Mayor Farnam.

Council Member Ade mentioned that she was uncomfortable setting administrative policies as sited in the staff report.

Finance Director Nordquist clarified that the ad hoc committee would recommend different policies to the Council for a vote, they would not set policy.

City Manger Danielson recommended that the ad hoc committee review monthly financial reports and have some oversight responsibility as a treasurer might do.

City Attorney Biggs noted that this was a standing committee, rather than an ad hoc committee if they were meeting monthly, which would require an agenda and minutes. She suggested a sunset date of six months for an ad hoc committee.

Mayor Pro Tem Moore moved to amend the motion with wording provided by the City Attorney "consider and discuss appointing two Council Members to an ad hoc advisory committee that would work with the Finance Director to help develop administrative policies for submission to the City Council and review monthly financial reports." Seconded by Council Member Swanson. Roll Call vote: - Ayes: 4. Nays: 1, Council Member Cashman. Motion carried.

Mayor Farnam nominated Mayor Pro Tem Moore and Council Member Ade to serve on the ad hoc advisory committee, seconded by Council Member Swanson. Roll Call vote: - Ayes: 5. Nays: 0. Motion carried.

3 E. Presentation by Douglas Johnson, National Demographics, regarding timeline, procedures and analytical basis for establishment of electoral districts.  
Consideration and discussion by City Council.

Doug Johnson presented a power point presentation.

Council Member Cashman asked if it was by population not registered voters and Mr. Johnson answered yes, population.

Council Member Ade asked Mr. Johnson to explain the legislative intent at the state level regarding districting.

Julie Biggs explained that the statute said there were various ways a city could organize; by district representation, from districts or at large. She gave the history of the by district representation. She explained that the City, when incorporated, had a question regarding districts which was approved and there may or may not be in interest in changing that. She said when the City discussed the election system, that discussion would be appropriate at that time. She said the City would always have a choice.

Doug Johnson proposed the first workshop for Saturday, May 16, 2009 at 10:30 AM in the Council Chambers and the criteria would be used as proposed in his presentation.

A resident asked if the Council had a choice of going to districts or at large and how it would affect the current Council and their terms.

City Attorney Biggs answered that the first municipal election would be November of 2010, that was why the City was working to have the districts in place before that election and depending on what the City decided to do, it may be possible to submit the districts to the electorate in the November 2009 frame so that the community can either affirm or reject the districts. She added that the staff would be showing Council and citizens the effects of districts on the City sometime in June. That was when the election system discussion would take place.

- 3 F. Consider approval of a Resolution authorizing the City Manager to sign and execute an agreement for professional consultant services for Western Riverside Council of Governments Clean Cities Program

RESOLUTION NO. 09-25 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR AUTHORIZING THE CITY MANAGER TO SIGN AND EXECUTE AN AGREEMENT FOR PROFESSIONAL CONSULTANT SERVICES FOR WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS CLEAN CITIES PROGRAM.

Staff report was presented by Jon Crawford, Supervising Engineer.

There were no public speakers on this item.

Council Member Swanson moved to approve Resolution No. 09-25, seconded by Mayor Pro Tem Moore.

Council Member Ade noted that the population figure was incorrect.

Allison Ellison with WRCOG said for the first year of the contract they would use that figure for a smaller fee base.

Council Member Ade said she was uncomfortable spending the \$3,000, she felt the City could get most of the proposed items done without spending the fee. Regarding a natural gas fueling station in the City, she asked where the lines would hook up.

Allison explained that the natural gas fueling station was already in existence at Lake Elsinore High School, which was in the City of Wildomar. She explained that they were looking to expand it and make it public accessible. The expansion, she explained, would cost about \$500,000 and she felt that spending \$3,000 to get a \$500,000 project was well worth it.

Council Member Ade asked if the City wasn't already a member of WRCOG and Allison said that WRCOG had a number of programs. Council Member Ade asked if there were separate costs for the various programs and Allison responded yes, they usually paid for the grant application and subsequent implementation.

Council Member Ade asked if staff had investigated doing this project without going through WRCOG. City Manager Danielson responded not for this specific project, but there would be some costs.

Council Member Ade said that she represented the City on SCAG and she saw a lot of duplicate efforts.

Allison explained that the school district really wanted to pursue this project and the grant application was due on May 29, 2009 and it had to be partnered with the Clean Cities Coalition and that was something SCAG could not do for the City.

Council Member Ade noted that there was no guarantee that they would get the grant and she asked if the benefit to the City would be in tax dollars.

Mayor Farnam added that one benefit would be that it would put people back to work.

Allison answered that yes, there was no guarantee that they would get the grant but explained that WRCOG was among the top five agencies that were eligible and fit the criteria.

Roll Call vote: - Ayes: 4. Nays: 0. Abstention: 1, Council Member Ade. Motion carried.

3 G. Discuss and provide direction to staff regarding grant writing and grant writing services.

Cynthia Miller encouraged the City to invest in a team of people who would seek out not only grant funds but public funds as well to help the City grow. She explained that she had worked at a model where 100 plus people were supported by grant funding for over ten years. She explained her history in this field.

Mayor Farnam noted that a grant team could put a lot of people to work, as there were a lot of grant funds available. He explained that the administrative fee from the grant could compensate the team. He suggested a sunset ad hoc committee to look at the pros and cons, how it could be funded, etc. He added that he understood that there was a long term cost after receiving the grants.

Council Member Cashman suggested that they look to neighboring cities to see how they were handling the issue.

Council Member Ade said she was not opposed to creating an ad hoc committee, but she had many questions. Also, she noted that Interwest and PMC may have grant writing personnel on staff.

Mayor Farnam moved to establish an ad hoc committee to return to Council in two weeks, which could be extended, with pros and cons, benefits, costs, strings, disadvantages of establishing a grant team. Seconded by Mayor Pro Tem Moore. Roll Call vote: - Ayes: 5. Nays: 0. Motion carried.

Council Member Swanson nominated Mayor Farnam, Mayor Farnam nominated Mayor Pro Tem Moore. Council Member Ade seconded the nominations. Roll Call vote: - Ayes 5. Nays: 0. Motion Carried.

**CITY MANAGER REPORT:**

City Manager Danielson had no report.

**CITY ATTORNEY REPORT:**

Julie Hayward Biggs, City Attorney, reported that there would be ruling coming out tomorrow from the California Supreme Court on the St. Marie vs. Riverside County Regional Parks case.

**COUNCIL COMMUNICATIONS:**

Mayor Pro Tem Moore announced she had attended the Wildomar Community Fair at which the City had a booth, attended a Victim's Right event in Temecula, Student of the Month awards, the City had a booth at the Economic Summit, attended an animal shelter meeting, California League of Cities dinner, attended a SCAG event. She invited everyone to the Memorial Day ceremony at the cemetery.

Council Member Cashman said he attended an RCA meeting this week. He asked about a report presented to staff on weed abatement, asking for a copy.

Mayor Farnam explained that Fire Chief Beach had presented that report and it needed to be brought to a future agenda.

Council Member Ade reported that she attended the yearly general assembly meeting of SCAG. She noted they discussed SB 375, which was regarding regional green house gas reduction target methodologies. She added that discussion also took place on the State

attempting to take funds from cities to balance the State's budget.

Regarding the trails and bike lane item presented by Gary Andre at the last meeting, she noted he wanted everyone to look at it and give input. She asked staff to place the maps in the Council's room so input could be given so it could be put on the next agenda. She noted the trail issues were minor and the information needed to return to the County for adoption. She wanted it on the next agenda.

Mayor Farnam explained that the Council felt fiscal responsibility was their first priority.

Regarding the pay scale for the City Manager position, he said it was just an average, it did not mean the City had to pay that amount; the Council would negotiate the best contract they could.

Mayor Farnam announced June 4<sup>th</sup> Temecula Chamber of Commerce would host the 2009 Economic Forecast, each city speaking on how it effects cities locally. He informed he attended an RCTC meeting where discussion took place on state and federal legislation, citing ACA 15, changing the tax increase approval process from a 2/3 vote to a 55 percent.

**FUTURE AGENDA ITEMS:**

Council Member Swanson requested an update on the progress of the selection of a City logo/seal, not necessarily at the next meeting. She wished to see the police cars carry the logo.

Council Member Cashman asked to have the issue of weed abatement discussion on the agenda.

Mayor Farnam expressed a desire to have discussion on the creation of a Wildomar Beautification Committee, to be made up of local citizens.

Mayor Farnam also asked to have placed on the next agenda the reduction of development fees by 15 to 20 percent for two years with an option to extend it a year to stimulate the development community.

**ADJOURNMENT:**

With no further business to come before the Council, Mayor Farnam adjourned the May 13, 2009 Council meeting at 10:00 P.M.

Respectfully submitted:



Sheryll Schroeder, MMC  
City Clerk