

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

JUNE 8, 2016
Council Chambers
23873 Clinton Keith Road, Suite 106



Bridgette Moore, Mayor/Chair, District 4
Timothy Walker, Mayor Pro Tem/Vice Chair, District 3
Ben Benoit, Council Member/Trustee, District 1
Bob Cashman, Council Member/Trustee, District 2
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA JUNE 8, 2016

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF
FOR THE DURATION OF THE MEETING. YOUR
COOPERATION IS APPRECIATED.**

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (d)(1) to confer with legal counsel with regard to the following matter of pending litigation: City of Wildomar v. Rostai Investment Properties; RSC Case No. MCC 1300122.
2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.8 to confer with legal counsel and conference with real property negotiators as follows:
Property: APN 365-061-034, 365-061-029, 365-061-028; 32444 and 32430
Mission Trail, Wildomar, CA
Agency negotiators: Gary Nordquist
Negotiating parties: Kevin Randolph
Under negotiation: Instruction regarding price and terms of payment.

RECONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

5 Year Service Pin – Janet Morales, Sr. Administrative Analyst

Elsinore High School – Greg Cleave, Social/Emotional Learning

California Family Life Center Planet Youth Program

Healthy Cities Steps

Fire Department Update

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person. Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

COUNCIL COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances.

1.2 Warrant & Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 05-05-2016 in the amount of \$197,727.66;
2. Warrant Register dated 05-05-2016 in the amount of \$9,114.50;
3. Warrant Register dated 05-12-2016 in the amount of \$289,667.12;
4. Warrant Register dated 05-19-2016 in the amount of \$440,245.09;
5. Warrant Register dated 05-26-2016 in the amount of \$616,056.37; &
6. Payroll Register dated 06-01-2016 in the amount of \$76,676.02.

1.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for April, 2016.

1.4 Tentative Tract Map 29476 - Final Tract Map Approval, Subdivision Improvement Agreement, Lien Agreement, Stormwater Management/BMP Facilities Agreement

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2016 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, APPROVING THE FINAL MAP FOR
TENTATIVE TRACT MAP 29476 AND AUTHORIZING THE CITY
MANAGER TO EXECUTE THE SUBDIVISION IMPROVEMENT
AGREEMENT AND LIEN AGREEMENT

2. Authorize the City Manger to execute the Stormwater Management/BMP Facilities Agreement for the tract's Water Quality Management Plan (WQMP).

1.5 Amendment to Consultant Service Agreement with PV Maintenance for Public Works Maintenance Services

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute the amendment to the Consultant Services Agreement with PV Maintenance, Inc for public works maintenance and maintenance management services.

1.6 Marna O'Brien Park ADA Swing Re-Installation Project (CIP 036) Notice of Completion

RECOMMENDATION: Staff recommends that the City Council adopt a resolution entitled:

RESOLUTION NO. 2016 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, TO ACCEPT THE MARNA O'BRIEN PARK ADA SWING RE-INSTALLATION PROJECT (CIP 036) AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.7 Master Drainage Plan Lateral C-1 Storm Drain Project No. 7-0-00076 (CIP 0030) Award of Contract

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute a construction contract with Mamco, Inc. dba Alabbasi in the amount of \$1,634,444.00 for the Master Drainage Plan Lateral C-1 Project No. 7-0-00076 (CIP 0030).

1.8 Appropriations Limit for FY 2016-17

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2016 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-17

1.9 Landscape Plan Check and Inspection Services Consultant Service Agreements

RECOMMENDATION: Staff recommends that the City Council:

1. Authorize the City Manager to execute a Consultant Services Agreement between the City of Wildomar and LandArq, Inc. (Attachment A); and
2. Authorize the City Manager to execute a Consultant Services Agreement between the City of Wildomar and Architerra Design Group, Inc. (Attachment B)

1.10 Planning Commission Vacancy

RECOMMENDATION: Staff recommends that the City Council:

1. Accept the resignation of Planning Commissioner Dan Bidwell;
2. Declare a vacancy on the Planning Commission; and
3. Direct the City Clerk to advertise the vacancy and accept applications for the unexpired term of office (December, 2016).

1.11 Police Services Contract Renewal

RECOMMENDATION: Staff recommends that the City Council approve the Agreement for Law Enforcement Services between the City of Wildomar and the County of Riverside.

1.12 Notice of Intent to Hold a Public Hearing for Placing Liens on Parcels with Unpaid Charges on Trash Collection Services

RECOMMENDATION: Staff recommends that the City Council provide a Notice of Intent to hold a Public Hearing on July 13, 2016, for placing liens on parcels with unpaid charges on trash collection services.

1.13 Letter of Support for Transportation NOW (T-NOW)

RECOMMENDATION: Staff recommends that the City Council authorize the Mayor to sign a letter of support for the Transportation Now (T-NOW) of Western Riverside County Local Transit Coalition Grant Application.

2.0 PUBLIC HEARINGS

2.1 FY 2015-16 Third Quarter Budget Report and Fourth Quarter Forecast

- RECOMMENDATION:** Staff recommends that the City Council:
1. Review and consider approval of the Fiscal Year 2015-16 Third Quarter; and
 2. Adopt a Resolution entitled:

RESOLUTION NO. 2016 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, AUTHORIZING AMENDMENTS TO THE
FY 2015-16 BUDGETED REVENUES AND EXPENSES

2.2 FY 2016/17 Budget Amendments

- RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2016 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE FY 2016/17
BUDGETED REVENUES AND EXPENSES AND RECLASSIFICATION
OF BUILDING OFFICIAL AND DEPARTMENT DIRECTORS POSITIONS

3.0 GENERAL BUSINESS

3.1 Planning Commissioner Appointment (Councilwoman Swanson Appointment)

- RECOMMENDATION:** Staff recommends that Councilwoman Swanson appoint a citizen to serve as a Commissioner on the Planning Commission for an unexpired term of December, 2018, subject to ratification by a majority vote of the City Council.

3.2 Calling a General Municipal Election on November 8, 2016

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2016 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 8, 2016, FOR THE ELECTION OF CERTAIN OFFICERS IN DISTRICTS 2 AND 4 AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

3.3 Municipal Code Amendments

RECOMMENDATION: Staff recommends that the City Council introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING SECTION 1.01.040.C CHANGING WHEN THE MUNICIPAL CODE IS UPDATED; AMENDING SECTION 2.24.060 CHANGING THE APPOINTMENT OF CHAIR AND VICE CHAIR AND WHEN MEETINGS ARE HELD FOR THE PLANNING COMMISSION; AMENDING SECTION 3.44.360.F ACCOUNTING AND ADMINISTRATION FOR THE LAND MANAGEMENT SYSTEM FEE SURCHARGE; AND AMENDING CHAPTER 10.20 OF THE WILDOMAR MUNICIPAL CODE BY REPEALING SECTION 10.20.160.A.3

3.4 Notice of Non-Renewal to Solid Waste Franchisees

RECOMMENDATION: Staff recommends that the City Council direct the Franchise Subcommittee and Staff to continue discussions with the waste haulers, deferring the discussion of notification of non-renewal until February 2017.

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Warrant Register

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 05-05-2016, in the amount of \$1,011.37;
2. Warrant Register dated 05-12-2016, in the amount of \$1,602.00;
3. Warrant Register dated 05-19-2016, in the amount of \$717.16; &
4. Warrant Register dated 05-26-2016, in the amount of \$1,160.26.

4.2 Treasurer's Report

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the Treasurer's Report for April, 2016.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

July 13	November 9	March 8
August 10	December 14	April 12
September 14	January 11	May 10
October 12	February 8	

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on June 3, 2016, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;
U.S. Post Office, 21392 Palomar Street;
Wildomar Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC
City Clerk/HR/Risk Manager