

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

JUNE 10, 2015
Council Chambers
23873 Clinton Keith Road



Ben Benoit, Mayor/Chairman
Bridgette Moore, Mayor Pro Tem/Vice-Chairman
Bob Cashman, Council Member/Trustee
Marsha Swanson, Council Member/Trustee
Timothy Walker, Council Member/Trustee

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA JUNE 10, 2015

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at: Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF
FOR THE DURATION OF THE MEETING. YOUR
COOPERATION IS APPRECIATED.**

CALL TO ORDER – CITY COUNCIL CLOSED SESSION–5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session pursuant to the provisions of Government Code section 54957(b) regarding Public Employee Performance Evaluation. Title: City Manager.
2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(1) to confer with legal counsel with regard to the following matters of pending litigation:
 - A. Alliance for Intelligent Planning v. City of Wildomar; RSC Case No. RIC1400012
 - B. Martha Bridges and John Burkett v. City of Wildomar; RSC Case No. MCC 130055
 - C. Katlyn Parra v. City of Wildomar, et al.; RSC Case No. RIC 1212172

RECONVENE INTO OPEN SESSION

ANNOUNCEMENT

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

Recognition of the 2014 Miss City of Wildomar Queens

Fire Department Update

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person.

Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

COUNCIL COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances.

1.2 Minutes – February 11, 2015 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

1.3 Warrant & Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 05-07-2015 in the amount of \$516,069.88;
2. Warrant Register dated 05-12-2015 in the amount of \$50.00;
3. Warrant Register dated 05-14-2015 in the amount of \$258,313.17;
4. Warrant Register dated 05-21-2015 in the amount of \$278,152.44;
5. Warrant Register dated 05-21-2015 in the amount of \$301.00; &
6. Payroll Register dated 06-01-2015 in the amount of \$67,084.99.

1.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for April, 2015.

1.5 Revisions to Chapter 2.36 of the Wildomar Municipal Code

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2015 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AMENDING THE CITY OF WILDOMAR PERSONNEL
RULES AND REGULATIONS

1.6 Notice of Intent to hold a Public Hearing for placing liens on parcels with unpaid charges on trash collection services

RECOMMENDATION: Staff recommends that the City Council provide a Notice of Intent to hold a Public Hearing on July 8, 2015, for placing liens on parcels with unpaid charges on trash collection services.

1.7 Grading Agreement with Wildomar-Harvest Way 30, LLC (City Project 15-0038: Tract 23445-1)

RECOMMENDATION: Staff recommends that the City Council authorize the City Engineer to execute the Grading Agreement with Wildomar-Harvest Way 30, LLC, a Delaware limited liability company.

1.8 Ordinance No. 107 Second Reading - Wireless Communications Facilities Amendment (ZOA No. 15-01)

RECOMMENDATION: The Planning Commission recommends the City Council adopt an Ordinance entitled:

ORDINANCE NO. 107
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, ADOPTING AN EXEMPTION FROM THE
CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) IN
ACCORDANCE WITH SECTION 15061(B)(3) OF CEQA, AND ADDING
CHAPTER 17.310 TO THE WILDOMAR MUNICIPAL CODE (TITLE 17)
REGULATING WIRELESS COMMUNICATION FACILITIES IN THE CITY
OF WILDOMAR

2.0 PUBLIC HEARINGS

2.1 2015 Development Impact Fee Update (Continued from 05-13-15)

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2015 - 24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING THE "CITY OF WILDOMAR IMPACT FEE STUDY UPDATE REPORT", ESTABLISHING A NEW PARK IMPROVEMENT DEVELOPMENT IMPACT FEE AND A NEW TRAFFIC SIGNALS IMPACT FEE AND INCREASING THE EXISTING ROAD IMPROVEMENT IMPACT FEE AND FINDING THAT THE ADOPTION OF THIS RESOLUTION IS NOT SUBJECT TO CEQA REVIEW PURSUANT TO CEQA GUIDELINE 15378(b)(4)

2. Introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. 106

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REPEALING CHAPTER 10.40 (TRAFFIC SIGNAL COST MITIGATION FEE PROGRAM) OF THE WILDOMAR MUNICIPAL CODE

2.2 Accessory Structures Code Amendment (ZOA No. 15-02)

RECOMMENDATION: The Planning Commission recommends that the City Council introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING AN EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) IN ACCORDANCE WITH SECTION 15061(B)(3) AND SECTION 15303(E) OF THE CEQA GUIDELINES, AND ADOPTING AN ORDINANCE AMENDING SECTIONS 17.172.130 (DETACHED ACCESSORY BUILDINGS) AND 17.216.050 (ACTION ON PLOT PLANS) OF THE WILDOMAR MUNICIPAL CODE

3.0 GENERAL BUSINESS

There are no items.

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

This is the time when the Board of Trustees receives general public comments regarding any items or matters within the jurisdiction of the Wildomar Cemetery District that do not appear on the agenda. Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the Clerk of the Board. Lengthy testimony should be presented to the Board in writing (15 copies) and only pertinent points presented orally. The time limit for public comments is three minutes per speaker. Prior to taking action on any item, the public may comment at the time it is considered by the Board.

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – February 11, 2015 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 05-04-2015, in the amount of \$51.81;
2. Warrant Register dated 05-07-2015, in the amount of \$1,410.22;
3. Warrant Register dated 05-14-2015, in the amount of \$1,341.06;&
4. Warrant Register dated 05-21-2015, in the amount of \$998.97.

5.0 PUBLIC HEARINGS

There are no items.

6.0 GENERAL BUSINESS

There are no items.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

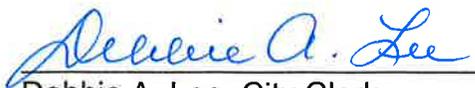
| | | |
|-------------|-------------|----------|
| July 8 | November 11 | March 9 |
| August 12 | December 9 | April 13 |
| September 9 | January 13 | May 11 |
| October 14 | February 10 | |

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on June 6, 2015, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;
U.S. Post Office, 21392 Palomar Street;
Wildomar Library, 34303 Mission Trail Blvd.



Debbie A. Lee, City Clerk

**CITY OF WILDOMAR
CITY COUNCIL REGULAR MEETING MINUTES
FEBRUARY 11, 2015**

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

The closed session of February 11, 2015, of the Wildomar City Council was called to order by Mayor Benoit at 5:30 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 111, Wildomar, California.

City Council Roll Call showed the following Members in attendance: Council Members Swanson, Walker, Mayor Benoit. Members absent: Councilman Cashman (arrived at 5:48 p.m.), Mayor Pro Tem Moore (arrived at 5:33 p.m.).

Staff in attendance: City Manager Nordquist, City Attorney Jex, and City Clerk Lee.

PUBLIC COMMENTS

There were no speakers.

CLOSED SESSION

City Attorney Jex advised there is an item to add to the closed session. The City just received a letter from the Briggs Law Corporation regarding item #2.1, the WalMart project, on the agenda. There is a need for immediate action on the part of the City.

A MOTION was made by Councilwoman Swanson, seconded by Councilman Walker, to add the item to the agenda.

MOTION carried 3-0, as follows:

YEA: Walker, Mayor Pro Tem Benoit, Mayor Swanson

NAY: None

ABSTAIN: None

ABSENT: Cashman, Moore

City Attorney Jex announced the title of the item will now read for item #3: The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(2) to confer with legal counsel with regard to two matters of potential exposure to litigation.

City Clerk Lee read the following titles:

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.8 to confer with legal counsel and conference with real property negotiators as follows:

Property: APN 380-050-003 (21854 Palomar St. Wildomar, CA)
Agency negotiators: Gary Nordquist and Dan York
Negotiating parties: David Romagnolo
Under negotiation: Instruction regarding price and terms of payment

2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.8 to confer with legal counsel and conference with real property negotiators as follows:

Property: APN 380-050-001, 002, 005 & 006 (21776 Palomar St., Wildomar)
Agency negotiators: Gary Nordquist and Dan York
Negotiating parties: CAFH Order of Wildomar, Inc; Jeanne Weller
Under negotiation: Instruction regarding price and terms of payment

3. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(2) to confer with legal counsel with regard to two matters of potential exposure to litigation.

The Council convened into closed session at 5:33 p.m. with Councilman Cashman absent (he arrived at 5:48 p.m.).

RECONVENE INTO OPEN SESSION

At 6:29 p.m. the City Council reconvened into open session, with all Council Members present.

ANNOUNCEMENT

City Attorney Jex stated there was no reportable action.

ADJOURN CLOSED SESSION

There being no further business, Mayor Benoit adjourned the closed session at 6:30 p.m.

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

The regular meeting of February 11, 2015, of the Wildomar City Council was called to order by Mayor Benoit at 6:30 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 111, Wildomar, California.

City Council Roll Call showed the following Members in attendance: Council Members Cashman, Swanson, Walker, Mayor Pro Tem Moore, and Mayor Benoit. Members absent: None.

Staff in attendance: City Manager Nordquist, City Attorney Jex, Assistant City Manager York, Planning Director Bassi, Police Chief Hollingsworth, Fire Chief Vela, Administrative Analyst Morales, and City Clerk Lee.

The flag salute was led by Councilman Walker.

PRESENTATIONS

Melina Velazquez, Branch Manager, presented the Library update.

Mayor Benoit presented the Mayor plaque to Councilwoman Swanson for her tenure as the 2014 Mayor.

Mayor Benoit presented certificates to the Wildomar Soccer teams.

Fire Chief Vela presented the Fire Department update.

PUBLIC COMMENTS

George Taylor, resident, spoke regarding issues to Bundy Canyon Road.

Ken Mayes, resident, spoke regarding his disappointment with the City.

Steve Uraine, resident, spoke regarding issues with Lost Road.

COUNCIL COMMUNICATIONS

The City Council Members spoke regarding the various committees, commissions, and boards that they serve on locally and regionally.

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Mayor Pro Tem Moore, seconded by Councilwoman Swanson, to approve the agenda as presented.

MOTION carried 5-0, as follows:

YEA: Cashman, Swanson, Walker, Mayor Pro Tem Moore, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: None

1.0 CONSENT CALENDAR

A MOTION was made by Councilman Walker, seconded by Councilwoman Swanson, to approve the Consent Calendar as presented.

MOTION carried 5-0, as follows:

YEA: Cashman, Swanson, Walker, Mayor Pro Tem Moore, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: None

1.1 Reading of Ordinances

Approved the reading by title only of all ordinances.

1.2 Warrant & Payroll Registers

Approved the following:

1. Warrant Register dated 01-08-2015 in the amount of \$45,272.42;
2. Warrant Register dated 01-15-2015 in the amount of \$208,698.69;
3. Warrant Register dated 01-22-2015 in the amount of \$363,872.25;
4. Warrant Register dated 01-29-2015 in the amount of \$90,285.97; &
5. Payroll Register dated 02-01-2015 in the amount of \$102,964.41

1.3 Treasurer's Reports

Approved the Treasurer's Reports for December, 2014.

1.4 FY 2014/15 California Supplemental Law Enforcement Services Fund (SLESF) Grant Program

Adopted a Resolution entitled:

RESOLUTION NO. 2015 - 04
A RESOLUTION OF THE COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, RECOMMENDING THE USE OF \$100,000 FROM THE
2014-15 STATE BUDGET TO PROVIDE FUNDING ADDITIONAL
PUBLIC SAFETY PERSONNEL

1.5 Memorial Day Service Event 2015

Approved the Special Event Application and waive the application fee for the Faith Baptist Church Memorial Day Service.

2.0 PUBLIC HEARINGS

2.1 Wal-Mart Development Project (Planning Application No. 13-0086)

City Clerk Lee read the title.

Mayor Benoit opened the public hearing.

Planning Director Bassi presented the staff report.

Wal Mart Representatives presented the proposed project.

Speakers and others in opposition:

Ms. Miller, resident
Patricia Collister, resident
Ken Mayes, resident

Speakers and others in favor:

Sherley Belgarde, resident
Martineau Belgarde, resident
Arthur Collins, resident
Carla Schwietz, resident
George Taylor, resident
Yolanda Calderon, resident
Jeff Renfrow, resident
Sandy Renfrow, resident
Art Calderon, resident
Charles Mitchell, resident
Floyd Berger, resident
Benny White, resident

Dennis Stevens, resident
Craig Davis, resident
Rita Davis, resident
Barbara Harrison, resident
Carol White, resident
Catherine Carson-Foster, resident
Tanya Thomas, resident
Gary Collister, resident
M. Mullai Nathan, resident
Humsento Batista, resident
Richard Heil, resident
Marie Batisto, resident
Steven Harrison, resident
Andy Morris, resident
Sharon Heil, resident
Anita Polk, resident
Frank Nemetz, resident
Silvia Nemetz, resident
Anita Clifford, resident
John June, resident
Mangai Mullai, resident
Beverly Bakeman, resident
Kristan Lloyd, resident
John Lloyd, resident
Martin Bearden, resident
Gary Andre, resident
Paul Bakeman, resident

There being no further speakers, Mayor Benoit closed the public hearing.

Council discussion ensued.

Mayor Benoit reopened the public hearing.

A MOTION was made by Councilwoman Swanson, seconded by Councilman Walker, to continue this item to the Council meeting of March 11, 2015.

MOTION carried 5-0, as follows:

YEA: Cashman, Swanson, Walker, Mayor Pro Tem Moore, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: None

2.2 Tentative Parcel Map No. 32257 & CUP No. 3403 – Minor Change and Amended Phasing Agreement (Canyon Plaza) - Planning Application No. 08-0179 (Continued from 01-14-15)

City Clerk Lee read the title.

Mayor Benoit opened the public hearing.

Planning Director Bassi presented the staff report.

SPEAKERS:

Ken Mayes, resident, spoke in opposition.

There being no further speakers, Mayor Benoit closed the public hearing.

A MOTION was made by Mayor Pro Tem Moore, seconded by Councilwoman Swanson, to adopt a Resolution entitled:

RESOLUTION NO. 2015 - 07
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING AN ADDENDUM TO AN APPROVED MITIGATED NEGATIVE DECLARATION (MND) FOR PARCEL MAP NO. 32257 AND CONDITIONAL USE PERMIT NO. 3403 (PLANNING APPLICATION NO. 08-0179) FOR THE CANYON PLAZA RETAIL CENTER LOCATED AT THE SOUTHEAST CORNER OF THE I-15 FREEWAY AND BUNDY CANYON ROAD (APN: 367-100-019 & 367-019-020)

MOTION carried 5-0, as follows:

YEA: Cashman, Swanson, Walker, Mayor Pro Tem Moore, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: None

A MOTION was made by Councilman Walker, seconded by Councilwoman Swanson, to adopt a Resolution entitled:

RESOLUTION NO. 2015 - 08
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF

WILDOMAR, CALIFORNIA, APPROVING A MINOR CHANGE TO TENTATIVE PARCEL MAP NO. 32257 (PLANNING APPLICATION NO. 08-0179) FOR THE CANYON PLAZA RETAIL CENTER LOCATED AT THE SOUTHEAST CORNER OF THE I-15 FREEWAY AND BUNDY CANYON ROAD (APN: 367-100-019 & 367-019-020)

MOTION carried 5-0, as follows:

YEA: Cashman, Swanson, Walker, Mayor Pro Tem Moore, Mayor Benoit
NAY: None
ABSTAIN: None
ABSENT: None

A MOTION was made by Councilwoman Swanson, seconded by Mayor Pro Tem Moore, to table action on Amendment No. 1 to the Canyon Plaza Retail Center Phasing Agreement for PM 32257 & CUP 3403 (PA No. 08-0179).

MOTION carried 5-0, as follows:

YEA: Cashman, Swanson, Walker, Mayor Pro Tem Moore, Mayor Benoit
NAY: None
ABSTAIN: None
ABSENT: None

2.3 Annexation to Community Facilities District No. 2013-1 (Services), Calling the Election, Ordering the Levy and Collection of Special Taxes, and Declaring the Election Results for CFD 2013-1 (Services), Annexation No. 1

City Clerk Lee read the title.

Assistant City Manager York presented the staff report.

Mayor Benoit opened the Public Hearing.

There being no speakers, or written protests, Mayor Benoit closed the Public Hearing.

A MOTION was made by Mayor Pro Tem Moore, seconded by Councilwoman Swanson, to adopt a Resolution entitled:

RESOLUTION NO. 2015 - 09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, CALLING AN ELECTION FOR THE PURPOSE OF SUBMITTING THE QUESTION OF THE LEVY OF THE PROPOSED SPECIAL TAX TO THE QUALIFIED ELECTORS WITHIN THE AREA PROPOSED TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES)

MOTION carried 5-0, as follows:

YEA: Cashman, Swanson, Walker, Mayor Pro Tem Moore, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: None

City Clerk Lee opened the ballot that was received and read the results as the property owners are in favor.

A MOTION was made by Councilwoman Swanson, seconded by Mayor Pro Tem Moore, to adopt a Resolution entitled:

RESOLUTION NO. 2015 - 10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ELECTION RESULTS WITHIN THE AREA PROPOSED TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES)

MOTION carried 5-0, as follows:

YEA: Cashman, Swanson, Walker, Mayor Pro Tem Moore, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: None

3.0 GENERAL BUSINESS

3.1 FY 2014-15 Midyear Budget Report and FY 2015-17 Budget Program

City Clerk Lee read the title.

City Manager Nordquist presented the staff report.

Council discussion ensued regarding trails.

At 8:34 p.m. Councilman Cashman left the dais.

Ken Mayes, resident, spoke in opposition.

A MOTION was made by Mayor Pro Tem Moore, seconded by Councilwoman Swanson, to adopt a Resolution entitled:

RESOLUTION NO. 2015 - 11
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, AUTHORIZING AMENDMENTS TO THE
FY 2014-15 BUDGETED REVENUES AND EXPENSES

MOTION carried 4-0, as follows:

YEA: Swanson, Walker, Mayor Pro Tem Moore, Mayor Benoit

NAY: None

ABSTAIN: None

ABSENT: Cashman

3.2 Murrieta Regional Trail and Logo Update

City Clerk Lee read the title.

Assistant City Manager York presented the staff report.

Council discussion ensued regarding how the logo was designed.

3.3 FY 2013-14 Measure Z Oversight Committee Annual Report

City Clerk Lee read the title.

City Manager Nordquist presented the staff report.

Ken Mayes, resident, spoke regarding his disappointment in the City.

Monty Goddard, resident, spoke regarding his tenure on the Committee.

CITY MANAGER REPORT

City Manager Nordquist presented the City Manager report.

FUTURE AGENDA ITEMS

*Food Truck Ordinance

ADJOURN THE CITY COUNCIL

There being no further business, Mayor Benoit declared the meeting adjourned at 9:14 p.m.

Submitted by:

Approved by:

Debbie A. Lee, CMC
City Clerk

Ben Benoit
Mayor

CITY OF WILDOMAR CITY COUNCIL
Agenda Item#1.3
CONSENT CALENDAR
Meeting Date: June 10, 2015

TO: Mayor and City Council Members
FROM: Terry Rhodes, Accounting Manager
SUBJECT: Warrant and Payroll Registers

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council approve the following:

1. Warrant Register dated 05-07-2015 in the amount of \$516,069.88;
2. Warrant Register dated 05-12-2015 in the amount of \$50.00;
3. Warrant Register dated 05-14-2015 in the amount of \$258,313.17;
4. Warrant Register dated 05-21-2015 in the amount of \$278,152.44;
5. Warrant Register dated 05-21-2015 in the amount of \$301.00; &
6. Payroll Register dated 06-01-2015 in the amount of \$67,084.99.

DISCUSSION:

The City of Wildomar requires that the City Council audit payments of demands and direct the City Manager to issue checks. The Warrant and Payroll Registers are submitted for approval.

FISCAL IMPACT:

These Warrant and Payroll Registers will have a budgetary impact in the amount noted in the recommendation section of this report. These costs are included in the Fiscal Year 2014-15 Budgets.

Submitted by:
Terry Rhodes
Accounting Manager

Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

Voucher List 05/07/15(1)
Voucher List 05/12/15(1)
Voucher List 05/14/15(1)
Voucher List 05/21/15(2)

Payroll Register 06/01/15(1)

Voucher List
City of Wildomar

05/07/2015 5:46:11PM

Bank code : wf

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|----------------|----------|--------------------------------------|----------------|---------|--|--------------------------|
| 204715 | 5/7/2015 | 000660 ACCOUNTEMPS | 42898456 | | WE 4/17/15 ACCTING CONTRACTUAL SVCS | 707.20 |
| | | | 42903593 | | WE 4/24/15 ACCTING ONTRACTUAL SVCS | 654.16 |
| Total : | | | | | | 1,361.36 |
| 204716 | 5/7/2015 | 000554 AT & T | 42815 | | TELEPHONE LONG DIST P/E 4/28/15 | 37.44 |
| Total : | | | | | | 37.44 |
| 204717 | 5/7/2015 | 000008 AT&T MOBILITY | X04282015 | | 3/21/15-4/20/15 COUNCIL MOBIL PHONE | 112.88 |
| Total : | | | | | | 112.88 |
| 204718 | 5/7/2015 | 000655 BIDWELL, DAN | 50615 | | PLANNING COMM. MEETING 12/3/14 & 2/18/15 | 150.00 |
| Total : | | | | | | 150.00 |
| 204719 | 5/7/2015 | 000617 BROWN, GARY D | 50615 | | PLANNING COMM. MEETING 12/3/14 & 1/21/15 | 150.00 |
| Total : | | | | | | 150.00 |
| 204720 | 5/7/2015 | 000318 COLGAN CONSULTING CORPORATION | 2 | 0000138 | DIF UPDATE FOR STREES & TRAFFIC SIGNALS; | 4,712.50 |
| Total : | | | | | | 4,712.50 |
| 204721 | 5/7/2015 | 000035 COUNTY OF RIVERSIDE, TLMA | TL0000011462 | | FY15 12/11/14-3/31/14 CIP BUNDY CYN | 56,861.55 |
| Total : | | | | | | 56,861.55 |
| 204722 | 5/7/2015 | 000072 INTERWEST CONSULTING GROUP | 21006 21686 | | FEB 2015 PROFESSIONAL SERVICES MAR 2015 PROFESSIONAL SERVICES | 154,524.35 172,973.61 |
| Total : | | | | | | 327,497.96 |
| 204723 | 5/7/2015 | 000793 JAMES R. RILEY, C.P.A. | 43015 | | APR 2015 - INTERIM FIN. DIR. SVCS | 3,112.50 |
| Total : | | | | | | 3,112.50 |
| 204724 | 5/7/2015 | 000661 JOHNSON, ROCHELLE | 6 | | APR 20 - MAY3, 2015 ACCOUNTING CONTRACTU | 1,012.50 |
| Total : | | | | | | 1,012.50 |
| 204725 | 5/7/2015 | 000222 LANGWORTHY, VERONICA | 50615 | | PLANNING COMMISSION MEETING 12/3/14, 1/2 | 225.00 |

Voucher List
City of Wildomar

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Bank code : wf

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|----------|--|-------------|---------|--|--------------------------|
| 204725 | 5/7/2015 | 000222 000222 LANGWORTHY, VERONICA | (Continued) | | | Total : 225.00 |
| 204726 | 5/7/2015 | 000748 LSAASSOCIATES, INC. | 136628 | | PROF SVCS FOR WILDOMAR BAXTER VILLAGE EI | 3,260.74 |
| | | | | | | Total : 3,260.74 |
| 204727 | 5/7/2015 | 000084 MUNISERVICES, LLC | 0000037288 | | SALES & USE TAX REPORT SYST SUTA SVC TAX | 381.76 |
| | | | | | | Total : 381.76 |
| 204728 | 5/7/2015 | 000599 MV CHENG & ASSOCIATES INC | 4/30/15 | | APR 2015 CONTRACTUAL ADMIN ASST SVC | 3,772.50 |
| | | | | | | Total : 3,772.50 |
| 204729 | 5/7/2015 | 000018 ONTRAC | 8194217 | | SHIPPING RELATED COSTS | 61.03 |
| | | | | | | Total : 61.03 |
| 204730 | 5/7/2015 | 000067 PETTY CASH | 84 | | CODE ENFORCEMENT SUPPLIES | 16.20 |
| | | | 85 | | CODE ENFORCEMENT SUPPLIES | 19.43 |
| | | | 86 | | CODE ENFORCEMENT SUPPLIES | 32.39 |
| | | | | | | Total : 68.02 |
| 204731 | 5/7/2015 | 000042 PV MAINTENANCE, INC. | 005-169 | | APR 2015 CITYWIDE MAINT CONTRACTUAL SVCS | 34,861.97 |
| | | | | | | Total : 34,861.97 |
| 204732 | 5/7/2015 | 000766 REAL ESTATE RESOURCE SERVICES, INC. | 8325 | 0000131 | 5/3/15 PARK MAINTENANCE | 908.40 |
| | | | | | | Total : 908.40 |
| 204733 | 5/7/2015 | 000529 SIEMENS INDUSTRY, INC | 5610009020 | | MAR 2015 TRAFFIC SIGNAL MAINTENANCE | 1,301.81 |
| | | | 5620006891 | | MAR 2015 TRAFFIC SIGNAL RESPONSE CALL OU | 1,195.47 |
| | | | | | | Total : 2,497.28 |
| 204734 | 5/7/2015 | 000223 SMITH, STAN | 50615 | | PLANNING COMMISSION MEETING 12/3/14, 1/2 | 225.00 |
| | | | | | | Total : 225.00 |
| 204735 | 5/7/2015 | 000539 SWANN, BOBBY | 50615 | | PLANNING COMMISSION MEETING 12/3/14, 1/2 | 225.00 |

Voucher List
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Bank code : wf

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|----------|---|------------|------|--|-----------------------|
| 204735 | 5/7/2015 | 000539 000539 SWANN, BOBBY | | | (Continued) | Total : 225.00 |
| 204736 | 5/7/2015 | 000215 THE PRESS-ENTERPRISE | 10040367 | | PUBLIC NOTICE - ZONING ORD AMEND 15-02 | 108.00 |
| | | | 10040377 | | PUBLIC NOTICE - SCE HELIPAD | 103.20 |
| | | | 10040382 | | PUBLIC NOTICE - GIANT RV CUP | 98.40 |
| | | | 10040390 | | PUBLIC NOTICE - VARIANCE | 105.60 |
| | | | 10040940 | | PUBLIC NOTICE - DEIR | 196.80 |
| | | | | | Total : | 612.00 |
| 204737 | 5/7/2015 | 000558 URS CORPORATION | 6230319 | | 2/28/15-4/3/15 PALOMAR STREET WIDENING | 44,168.61 |
| | | | 6230320 | | 2/28/15-4/3/15 CLINTON KEITH ROAD PS & E | 17,186.02 |
| | | | | | Total : | 61,354.63 |
| 204738 | 5/7/2015 | 000749 VANTAGEPOINT TRANSFER AGENTS, 307207 | 101967819 | | ICMA-RC REMITTANCE | 1,410.00 |
| | | | | | Total : | 1,410.00 |
| 204739 | 5/7/2015 | 000020 VERIZON | 42215 | | 4/22/15-5/21/15 FIOS INTERNET CHARGES | 169.99 |
| | | | | | Total : | 169.99 |
| 204740 | 5/7/2015 | 000437 VERIZON WIRELESS | 9744405223 | | 4/23/15 - 5/22/15 DATA INTERNET CHARGE | 542.50 |
| | | | | | Total : | 542.50 |
| 204741 | 5/7/2015 | 000006 WELLS FARGO PAYMENT REMITTANCE, CEN` 1 | | | PARK SNACK BAR HEALTH INSPECTION | 162.00 |
| | | | 10278911 | | NON-DEPT DEPT SUPPLIES | 308.84 |
| | | | 10348152 | | PARKS DEPARTMENTAL SUPPLIES | 727.26 |
| | | | 1132 | | LEAGUE OF CA CITIES PW OFFICER INST. | 20.28 |
| | | | 11766 | | PARKS DEPARTMENTAL SUPPLIES | 722.25 |
| | | | 13149291 | | PARKS DEPARTMENTAL SUPPLIES | 316.98 |
| | | | 155 | | CITY COUNCIL MEETING SUPPLIES | 24.48 |
| | | | 2 | | PARKS HEALTH PERMIT FOR EGG HUNT | 87.00 |
| | | | 32515 | | PARKS DEPARTMENTAL SUPPLIES | 143.92 |
| | | | 32715 | | PARKS DEPARTMENTAL SUPPLIES | 21.54 |
| | | | 33015 | | NON-DEPTBREAK ROOM SUPPLIES | 65.73 |

Voucher List
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| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|----------|--------|--|------|---|------------------|
| 204741 | 5/7/2015 | 000006 | WELLS FARGO PAYMENT REMITTANCE, CEN` (Continued) | | | |
| | | | 33115-2 | | NON-DEPT DEPT SUPPLIES | 29.13 |
| | | | 3535444 | | PARKS DEPARTMENTAL SUPPLIES | 203.04 |
| | | | 39385256 | | BLDG & SAFETY ONLINE PAYMENT PROCESSING | 59.95 |
| | | | 398975 | | NON-DEPT DEPT FURNITURE | 194.16 |
| | | | 40115 | | NON-DEPT DEPT SUPPLIES | 21.49 |
| | | | 40815 | | PARK SUPPLIES - MARNA OBRIEN | 87.11 |
| | | | 40815 | | MONTHLY DATA FOR IPAD - COUNCIL | 30.08 |
| | | | 40915 | | FIRE STATION EXPENSE | 623.01 |
| | | | 41215 | | FIRE STATION EXPENSE | 541.77 |
| | | | 41415 | | FIRE STATION EXPENSE | 227.52 |
| | | | 41715 | | FIRE STATION EXPENSE | 94.90 |
| | | | 48723 | | MONTHLY STORAGE COSTS | 585.00 |
| | | | 5127423 | | CITY MANAGER DEPT EQUIPMENT | 985.48 |
| | | | 5264 | | PARKS HEALTH PERMIT ROTARY BBQ | 480.00 |
| | | | 5369 | | PARKS HEALTH PERMIT - ASTRONOMY NIGHT | 87.00 |
| | | | 5737 | | NON-DEPT DEPT FURNITURE | 1,142.64 |
| | | | 5739 | | NON-DEPT DEPT FURNITURE | 162.00 |
| | | | 5927 | | GAS - LAWN EQUIPMENT | 125.00 |
| | | | 715823 | | FIRE STATION EXPENSE | 24.81 |
| | | | 741735494300 | | PARKS DEPARTMENTAL SUPPLIES | 180.00 |
| | | | 761594534-001 | | NON-DEPARTMENTAL OFFICE SUPPLIES | 419.84 |
| | | | 763837428-001 | | OFFICE AND DEPARTMENTAL SUPPLIES | 293.25 |
| | | | 765628352-001 | | OFFICE AND DEPARTMENTAL SUPPLIES | 538.81 |
| | | | 998 | | CITY COUNCIL MEETING SUPPLIES | 48.00 |
| | | | NA00391939 | | FIRE STATION EXPENSE | 539.97 |
| | | | | | Total : | 10,324.24 |
| 204742 | 5/7/2015 | 000006 | WELLS FARGO PAYMENT REMITTANCE, CEN` 14 | | MEETING - BASSI/STAFF | 20.12 |
| | | | 140130 | | WINDSONG PARK SUPPLIES | 6.52 |
| | | | 31215 | | BREAK ROOM SUPPLIES | 17.81 |
| | | | 32515 | | LEAGUE OF CA CITIES PW OFFICER INST. | 8.00 |
| | | | 32615 | | LEAGUE OF CA CITIES PW OFFICER INST. | 8.00 |

Voucher List
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Bank code : wf

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount | |
|---------|--------------------------|--------|---|------|------------------------------------|-------------------------|-------------------|
| 204742 | 5/7/2015 | 000006 | WELLS FARGO PAYMENT REMITTANCE, CEN (Continued) | | | | |
| | | | 32715 | | PARKS DEPARTMENTAL SUPPLIES | 17.92 | |
| | | | 32715 | | PARKS DEPARTMENTAL SUPPLIES | 18.31 | |
| | | | 33115 | | PARK SUPPLIES - MARNA OBRIEN | 13.47 | |
| | | | 5892 | | CITY COUNCIL DEPARTMENTAL SUPPLIES | 17.28 | |
| | | | 758514362 | | NON-DEPT DEPARTMENTAL SUPPLIES | 13.31 | |
| | | | 759870180 | | BLDG & SAFETY DEPT SUPPLIES | 17.98 | |
| | | | 765635827-001 | | CITY MGR OFFICE SUPPLIES | 2.41 | |
| | | | | | Total : | 161.13 | |
| 28 | Vouchers for bank code : | | wf | | Bank total : | 516,069.88 | |
| 28 | Vouchers in this report | | | | | Total vouchers : | 516,069.88 |

Voucher List
City of Wildomar

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Bank code : wf

| <u>Voucher</u> | <u>Date</u> | <u>Vendor</u> | <u>Invoice</u> | <u>PO #</u> | <u>Description/Account</u> | <u>Amount</u> |
|----------------|-------------|-------------------------------|----------------|-------------|---|---------------|
| 204743 | 5/12/2015 | 000283 RIVERSIDE COUNTY CLERK | 51215 | | FILING FEE - NOTICE OF EXEMPT ZONE ORD 1 | 50.00 |

Total : 50.00

1 Vouchers for bank code : wf

Bank total : 50.00

1 Vouchers in this report

Total vouchers : 50.00

Voucher List
City of Wildomar

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Bank code : wf

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|----------------|-----------|--|----------|------|--|-----------------|
| 204750 | 5/14/2015 | 000660 ACCOUNTEMPS | 42974308 | | WE 5/1/15 ACCTING CONTRACTUAL SVCS | 521.56 |
| Total : | | | | | | 521.56 |
| 204751 | 5/14/2015 | 000033 AMERICAN FORENSIC NURSES | 66225 | | BLOOD DRAW (5) DRY RUN (1) | 220.00 |
| | | | 66273 | | BLOOD DRAW (1) | 40.00 |
| | | | 66287 | | BLOOD DRAW (3) | 120.00 |
| Total : | | | | | | 380.00 |
| 204752 | 5/14/2015 | 000007 ANIMAL FRIENDS OF THE VALLEY,, INC. | MAR'15 | | MAR 2015 ANIMAL CONTROL SERVICE | 5,600.00 |
| Total : | | | | | | 5,600.00 |
| 204753 | 5/14/2015 | 000034 BIO-TOX LABORATORIES | 30171 | | RC SHERIFF - LAB SERVICES | 894.94 |
| | | | 30321 | | RC SHERIFF - LAB SERVICES | 3,322.10 |
| | | | 30322 | | RC SHERIFF - LAB SERVICES | 386.94 |
| | | | 30368 | | RC SHERIFF - LAB SERVICES | 187.00 |
| Total : | | | | | | 4,790.98 |
| 204754 | 5/14/2015 | 000028 CALPERS | 51215A | | APRIL 2015 CITY COUNCIL & SURVIVOR CONTR | 384.80 |
| | | | 51215B | | 4/18/15-5/01/15 BENEFIT CONTRIBUTIONS | 7,477.87 |
| Total : | | | | | | 7,862.67 |
| 204755 | 5/14/2015 | 000785 CORELOGIC SOLUTIONS, LLC | 81460815 | | APR 2015 CODE ENFORCEMENT SOFTWARE | 266.00 |
| Total : | | | | | | 266.00 |
| 204756 | 5/14/2015 | 000011 CR&R INC. | 279456 | | 4/09/15 & 4/27/15 DUMP 40YD BOX & DISPOS | 737.38 |
| | | | 279495 | | 5/1/15 4YD BOX - LITTLE LEAGUE FIELD | 143.59 |
| Total : | | | | | | 880.97 |
| 204757 | 5/14/2015 | 000058 DEPARTMENT OF JUSTICE | 94625 | | MAR 2015 POLICE BLOOD ALCOHOL ANALYSIS | 105.00 |
| | | | 94653 | | DEC 2014 POLICE BLOOD ALCOHOL ANALYSIS - | 70.00 |
| Total : | | | | | | 175.00 |

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Bank code : wf

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|----------------|-----------|---|---------|------|--|------------------|
| 204758 | 5/14/2015 | 000022 EDISON | 43015A | | ELEC 3/30/15-4/29/15 LITTLE LEAGUE FIELD | 57.79 |
| | | | 43015B | | ELEC 3/30/15-4/29/15 21400 PALOMAR ST | 114.42 |
| | | | 50215A | | ELEC 4/1/15-5/1/15 CSA 103 PALOMAR | 41.09 |
| | | | 50215B | | ELEC 4/1/15-5/1/15 CITY LAMPS | 95.46 |
| | | | 50815A | | ELEC 4/1/15-5/1/15 WILDOMAR CITY LAMPS | 203.14 |
| | | | 50815C | | ELEC 4/1/15-5/1/15 CSA 22 | 3,119.03 |
| | | | 50815D | | ELEC 3/16/15-5/1/15 CSA 103 | 14,005.14 |
| | | | 50915 | | ELEC 4/1/15-5/1/15 CSA 142 | 1,995.71 |
| | | | 80815B | | ELEC 4/1/15-5/1/15 WILDOMAR CITY LAMPS | 75.40 |
| Total : | | | | | | 19,707.18 |
| 204759 | 5/14/2015 | 000012 ELSINORE VALLEY MUNICIPAL, WATER DISTF | 4358793 | | 3/16/15-4/16/15 WATER ZONE 3 LOC 29 M2 | 155.51 |
| | | | 7355447 | | 3/12/15-4/13/15 WATER ZONE 42 LOC 01 M1 | 217.32 |
| | | | 7355448 | | 3/12/15-4/13/15 WATER ZONE 42 LOC 03 M3 | 119.40 |
| | | | 7355449 | | 3/12/15-4/13/15 WATER ZONE 42 LOC 02 M2 | 177.54 |
| | | | 7358786 | | 3/16/15-4/16/15 WATER ZONE 3 LOC 23 M1 | 29.12 |
| | | | 7358787 | | 3/16/15-4/16/15 WATER ZONE 30 LOC 2 | 85.06 |
| | | | 7358788 | | 3/16/15-4/16/15 WATER ZONE 3 LOC 49 M1 | 50.83 |
| | | | 7358789 | | 3/16/15-4/16/15 WATER ZONE 51 LOC 1 | 64.64 |
| | | | 7358790 | | 3/16/15-4/16/15 WATER LITTLE LEAGUE FIEL | 531.15 |
| | | | 7358791 | | 3/16/15-4/16/15 WATER WINDSONG PARK | 709.25 |
| | | | 7358792 | | 3/16/15-4/16/15 WATER ZONE 3 LOC 29 M1 | 427.43 |
| | | | 7358794 | | 3/16/15-4/16/15 WATER ZONE 30 LOC 1 | 150.45 |
| | | | 7358795 | | 3/16/15-4/16/15 WATER ZONE 3 LOC 42 & 47 | 147.65 |
| | | | 7358796 | | 3/16/15-4/16/15 WATER 22450 1/2 CERVERA | 48.33 |
| | | | 7358797 | | 3/16/15-4/16/15 WATER 22450 CERVERA | -62.13 |

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| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|----------------|-----------|---|------------------------|------|---|------------------|
| 204759 | 5/14/2015 | 000012 ELSINORE VALLEY MUNICIPAL, WATER DISTF | (Continued) 7362124 | | 3/18/15-4/17/15 WATER ZONE 3 LOC 35 M1 | 71.96 |
| Total : | | | | | | 2,923.51 |
| 204760 | 5/14/2015 | 000638 FIRST CARBON SOLUTIONS /, MICHAEL BRAH | 63792 | | 2/28/15-4/24/15 EIR FOR SIENNA APT PROJ | 2,439.78 |
| Total : | | | | | | 2,439.78 |
| 204761 | 5/14/2015 | 000828 FONTIS SOLUTIONS | 225698 | | NOTICE OF PARKING VIOLATION CITE BOOKS | 1,109.37 |
| | | | 225702 | | NOTICE TO APPEAR CITE BOOKS | 1,856.67 |
| Total : | | | | | | 2,966.04 |
| 204762 | 5/14/2015 | 000829 HP COMMUNICATIONS INC | 111214 | | REFUND OF UNUSED DEPOSIT FUNDS | 667.92 |
| Total : | | | | | | 667.92 |
| 204763 | 5/14/2015 | 000499 INLAND EMPIRE LANDSCAPE INC | 8083 | | APRIL 2015 LANDSCAPE MAINT. | 9,549.52 |
| Total : | | | | | | 9,549.52 |
| 204764 | 5/14/2015 | 000016 INNOVATIVE DOCUMENT SOLUTIONS | 154876 | | 4/1/15-4/30/15 CONTRACT COPIER SVC MAINT | 425.64 |
| Total : | | | | | | 425.64 |
| 204765 | 5/14/2015 | 000449 INTERNATIONAL NAMEPLATE | 402952 | | WILDOMAR POLICE VEHICLE NAMEPLATE | 827.01 |
| Total : | | | | | | 827.01 |
| 204766 | 5/14/2015 | 000072 INTERWEST CONSULTING GROUP | 21726 | | APR 2015 CODE ENFORCEMENT CDBG | 2,052.00 |
| Total : | | | | | | 2,052.00 |
| 204767 | 5/14/2015 | 000304 JOE A. GONSALVES & SON | 25236 | | MAY 2015 CONTRACTUAL LEGISLATIVE ADVOCAC | 3,000.00 |
| Total : | | | | | | 3,000.00 |
| 204768 | 5/14/2015 | 000748 LSA ASSOCIATES, INC. | 136633 | | PROF SVCS FOR WILDOMAR GROVE PK USE EIR | 14,214.68 |
| Total : | | | | | | 14,214.68 |
| 204769 | 5/14/2015 | 000832 MAC'S TREE SERVICE | 2585 | | TREE TRIMMING & HAULAWAY DEBRIS | 850.00 |
| Total : | | | | | | 850.00 |

Voucher List
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Bank code : wf

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------------------------------------|-----------|---|----------|------|--|------------------------------------|
| 204770 | 5/14/2015 | 000147 MARATHON REPROGRAPHICS | 92080 | | WILDOMAR MDP CIP 023 | 16.65 |
| | | | 92337 | | BUNDY CANYON 08-0179 | 15.23 |
| | | | 92677 | | GENERAL PLAN | 144.18 |
| | | | 92888 | | WILDOMAR SQUARE | 19.44 |
| Total : | | | | | | 195.50 |
| 204771 | 5/14/2015 | 000830 MCDONALD CONSTRUCTION | 31915 | | REFUND OF UNUSED DEPOSIT FUNDS | 2,101.83 |
| Total : | | | | | | 2,101.83 |
| 204772 | 5/14/2015 | 000018 ONTRAC | 8200459 | | SHIPPING RELATED COSTS | 28.72 |
| Total : | | | | | | 28.72 |
| 204773 | 5/14/2015 | 000650 RBF CONSULTING, A MICHAEL BAKER INT'L C 906472 | | | PROF SVCS 3/30/14-4/26/15 COLLIER ELEM S | 363.39 |
| Total : | | | | | | 363.39 |
| 204774 | 5/14/2015 | 000047 RIVERSIDE COUNTY, SHERIFF'S DEPARTMEN SH0000025993 | | | FEB 2015-B CONTRACT LAW ENFORCEMENT | 174,575.82 |
| Total : | | | | | | 174,575.82 |
| 204775 | 5/14/2015 | 000215 THE PRESS-ENTERPRISE | 10044175 | | PUBLIC NOTICE - ZONING ORD AMEND 15-01 | 115.20 |
| | | | 10044524 | | PUBLIC NOTICE - RESOLUTION "DISTRICT" | 336.00 |
| Total : | | | | | | 451.20 |
| 204776 | 5/14/2015 | 000831 TROPHIES UNLIMITED | Q8630 | | WILDOMAR VOLUNTEERS | 55.89 |
| Total : | | | | | | 55.89 |
| 204777 | 5/14/2015 | 000020 VERIZON | 050115A | | 5/1/15-5/31/15 OFFICE TELEPHONE CHARGES | 369.74 |
| | | | 050115B | | 5/1/15-5/31/15 TELEPHONE CHARGES | 46.62 |
| Total : | | | | | | 416.36 |
| 204778 | 5/14/2015 | 000139 WILDOMAR CHAMBER OF COMMERCE | 486 | | MAY CHAMBER MONTHLY BREAKFAST | 24.00 |
| Total : | | | | | | 24.00 |
| 29 Vouchers for bank code : wf | | | | | | Bank total : 258,313.17 |
| 29 Vouchers in this report | | | | | | Total vouchers : 258,313.17 |

Voucher List
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| <u>Voucher</u> | <u>Date</u> | <u>Vendor</u> | <u>Invoice</u> | <u>PO #</u> | <u>Description/Account</u> | <u>Amount</u> |
|----------------|-------------|---------------|----------------|-------------|----------------------------|---------------|
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Voucher List
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| Bank code : | | wf | | | | |
|----------------|-----------|---|--------------|------|--|------------------|
| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
| 204782 | 5/21/2015 | 000660 ACCOUNTEMPS | 42996422 | | WE 5/8/15 ACCTING CONTRACTUAL SVCS | 707.20 |
| Total : | | | | | | 707.20 |
| 204783 | 5/21/2015 | 000312 ADAME LANDSCAPE, INC. | 61297 | | MAY 2015 MTHLY LANDSCAPE MAINT CSA103/CE | 125.00 |
| Total : | | | | | | 125.00 |
| 204784 | 5/21/2015 | 000031 AFLAC, REMITTANCE PROCESSING, CENTER 36796 | | | MAY 2015 MEDICAL INSURANCE BENEFITS | 974.67 |
| Total : | | | | | | 974.67 |
| 204785 | 5/21/2015 | 000763 AMERICAN ASPHALT SOUTH, INC. | 52015 | | RESIDENTIAL SLURRY SEAL AREA 8 & 9 PP#1, | 24,196.78 |
| Total : | | | | | | 24,196.78 |
| 204786 | 5/21/2015 | 000760 ARMADACARE, ATTN: ULTIMATE HEALTH | 25203 | | JUNE 2015 PREMIUM - CITY MANAGER | 2,214.00 |
| Total : | | | | | | 2,214.00 |
| 204787 | 5/21/2015 | 000028 CALPERS | 1749A | | JUNE 2015 MEDICAL PREMIUM | 12,982.26 |
| Total : | | | | | | 12,982.26 |
| 204788 | 5/21/2015 | 000028 CALPERS | 51915 | | 5/02/15-5/15/15 BENEFIT CONTRIBUTIONS | 7,377.34 |
| Total : | | | | | | 7,377.34 |
| 204789 | 5/21/2015 | 000834 CHAPMAN, LES | 49 | | REIMBURSE - HAZMAT INCIDENT ON LINNEY CT | 88.13 |
| Total : | | | | | | 88.13 |
| 204790 | 5/21/2015 | 000035 COUNTY OF RIVERSIDE, TLMA | TL0000011483 | | APR 2015 SLF COSTS FY 15 | 738.23 |
| Total : | | | | | | 738.23 |
| 204791 | 5/21/2015 | 000002 CRYSTAL CLEAN MAINTENANCE | 503D | | MAY 2015 JANITORIAL SERVICES | 698.00 |
| Total : | | | | | | 698.00 |
| 204792 | 5/21/2015 | 000037 DATA TICKET, INC. | 61569 | | APR 2015 CODE ENF. CITATION PROCESSING | 557.80 |
| | | | 61763 | | APR 2015 DAILY CITATION PROCESSING | 317.25 |

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| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|-----------|--------|--|--------------|---|-----------------------|
| 204792 | 5/21/2015 | 000037 | 000037 DATA TICKET, INC. | | (Continued) | Total : 875.05 |
| 204793 | 5/21/2015 | 000027 | DIRECT TV | 285800334691 | 5/12/15-6/11/15 CABEL SERVICES - CITY HA | 106.65 |
| | | | | | Total : | 106.65 |
| 204794 | 5/21/2015 | 000638 | FIRST CARBON SOLUTIONS /, MICHAEL BRAN | 63890 | PROFESSIONAL SVCS 3/28/15-4/24/15 | 26,627.09 |
| | | | | | Total : | 26,627.09 |
| 204795 | 5/21/2015 | 000072 | INTERWEST CONSULTING GROUP | 21927 | APRIL 2015 CONTRACTUAL SVCS | 176,551.29 |
| | | | | | Total : | 176,551.29 |
| 204796 | 5/21/2015 | 000661 | JOHNSON, ROCHELLE | 7 | MAY 4-MAY 17, 2015 ACCOUNTING CONTRACTUA | 1,170.00 |
| | | | | | Total : | 1,170.00 |
| 204797 | 5/21/2015 | 000833 | OFFICE TEAM | 43036271 | W/E 5/8/15 ADMINISTRATIVE SVCS | 470.89 |
| | | | | | Total : | 470.89 |
| 204798 | 5/21/2015 | 000185 | PITNEY BOWES | 938003 | 6/16/15-9/15/15 POSTAGE METER RENTAL | 97.20 |
| | | | | | Total : | 97.20 |
| 204799 | 5/21/2015 | 000766 | REAL ESTATE RESOURCE SERVICES, INC. | 8326 | 0000131 PURCHASE ORDER PER CONTRACT APPROVED BY | 908.40 |
| | | | | 8338 | 0000131 PURCHASE ORDER PER CONTRACT APPROVED BY | 908.40 |
| | | | | 9351 | 0000131 PURCHASE ORDER PER CONTRACT APPROVED BY | 320.50 |
| | | | | | Total : | 2,137.30 |
| 204800 | 5/21/2015 | 000186 | RIGHTWAY | 71829 | 5/7/15-6/3/15 WINDSONG PARK | 174.10 |
| | | | | | Total : | 174.10 |
| 204801 | 5/21/2015 | 000464 | SOUTHWEST HEALTHCARE SYSTEM | WI008 | POLICE DEPT EXAM 4/27/15 CASE#WI115116004 | 500.00 |
| | | | | | Total : | 500.00 |
| 204802 | 5/21/2015 | 000790 | SPARKLETTS | 50915 | 4/10/15-5/7/15 DRINKING WATER CITY HALL | 31.36 |
| | | | | | Total : | 31.36 |

Voucher List
City of Wildomar

05/21/2015 10:06:23AM

Bank code : wf

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------------------------------------|-----------|---|-------------|------|-----------------------------------|------------------------------------|
| 204803 | 5/21/2015 | 000435 STRATA OAK, LLC C/O STRATA, EQUITY GRO | 60115 | | JUNE 2015 CITY HALL MONTHLY LEASE | 17,548.04 |
| | | | | | Total : | 17,548.04 |
| 204804 | 5/21/2015 | 000215 THE PRESS-ENTERPRISE | 10044694 | | PUBLIC NOTICE - RESOLUTION DIF | 124.20 |
| | | | | | Total : | 124.20 |
| 204805 | 5/21/2015 | 000475 THE SAN DIEGO UNION-TRIBUNE, LLC | 10920686-01 | | PUBLIC NOTICE - CUP | 181.04 |
| | | | | | Total : | 181.04 |
| 204806 | 5/21/2015 | 000749 VANTAGEPOINT TRANSFER AGENTS, 307207 | 101973343 | | ICMA-RC REMITTANCE | 1,410.00 |
| | | | | | Total : | 1,410.00 |
| 204807 | 5/21/2015 | 000020 VERIZON | 50715 | | 5/7/15-6/6/15 TELEPHONE CHARGES | 46.62 |
| | | | | | Total : | 46.62 |
| 26 Vouchers for bank code : wf | | | | | | Bank total : 278,152.44 |
| 26 Vouchers in this report | | | | | | Total vouchers : 278,152.44 |

Voucher List
City of Wildomar

05/21/2015 3:28:46PM

Bank code : wf

| <u>Voucher</u> | <u>Date</u> | <u>Vendor</u> | <u>Invoice</u> | <u>PO #</u> | <u>Description/Account</u> | <u>Amount</u> |
|----------------|-------------|----------------------------------|----------------|-------------|--------------------------------------|--------------------------------|
| 204808 | 5/21/2015 | 000141 SWANK MOTION PICTURES INC | 1261986 | | DRIVE-IN MOVIE @ BASEBALL PARK | 301.00 |
| | | | | | Total : | 301.00 |
| | | | | | 1 Vouchers for bank code : wf | Bank total : 301.00 |
| | | | | | 1 Vouchers in this report | Total vouchers : 301.00 |

City of Wildomar
Payroll Warrant Register
6/1/2015

| <u>ACH Date</u> | <u>Payee</u> | <u>Description</u> | <u>Amount</u> |
|-----------------|----------------|-----------------------|--------------------------------|
| 5/7/2015 | Payroll People | 04/18/2015-05/01/2015 | 25,280.01 |
| 5/7/2015 | Payroll People | 04/18/2015-05/01/2015 | 7,782.30 |
| 5/21/2015 | Payroll People | 05/02/2014-05/15/2015 | 24,892.89 |
| 5/21/2015 | Payroll People | 05/02/2014-05/15/2015 | 7,718.28 |
| 6/1/2015 | Payroll People | 05/01/2015-05/31/2015 | 1,411.51 |
| | | TOTAL | <u><u>67,084.99</u></u> |

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #1.4
CONSENT CALENDAR
Meeting Date: June 10, 2015

TO: Mayor and City Council Members
FROM: Terry Rhodes, Accounting Manager
SUBJECT: Treasurer's Report

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council approve the Treasurer's Report for April, 2015.

DISCUSSION:

Attached is the Treasurer's Report for Cash and Investments for the month of April, 2015.

FISCAL IMPACT:

None.

Submitted by:
Terry Rhodes
Accounting Manager

Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

Treasurer's Report
Daily Cash Balance

**CITY OF WILDOMAR
TREASURER'S REPORT FOR
CASH AND INVESTMENT PORTFOLIO
April 2015**

CITY CASH

| <u>FUND</u> | <u>ACCOUNT</u> | <u>INSTITUTION</u> | <u>BALANCE</u> | <u>RATE</u> |
|-------------|----------------|--------------------|-----------------|-------------|
| All | All | WELLS FARGO | \$ 5,009,007.52 | 0.00% |
| | | TOTAL | \$ 5,009,007.52 | |

| <u>FUND</u> | <u>ACCOUNT</u> | <u>INSTITUTION</u> | <u>BEGINNING BALANCE</u> | <u>+ DEPOSITS</u> | <u>(-) WITHDRAWALS</u> | <u>ENDING BALANCE</u> | <u>RATE</u> |
|-------------|----------------|--------------------|------------------------------|-----------------------|----------------------------|---------------------------|-------------|
| All | All | WELLS FARGO | \$ 4,565,285.25 | \$ 1,498,844.10 | \$ (1,055,121.83) | \$ 5,009,007.52 | 0.000% |
| | | TOTAL | \$ 4,565,285.25 | \$ 1,498,844.10 | \$ (1,055,121.83) | \$ 5,009,007.52 | |

CITY INVESTMENT

| <u>FUND</u> | <u>ISSUER</u> | <u>BOOK VALUE</u> | <u>FACE VALUE</u> | <u>MARKET VALUE</u> | <u>PERCENT OF PORTFOLIO</u> | <u>DAYS TO MAT.</u> | <u>STATED RATE</u> |
|-------------|------------------------------|-------------------|-------------------|---------------------|-------------------------------------|-------------------------|------------------------|
| All | LOCAL AGENCY INVESTMENT FUND | \$ 1,548,811.43 | \$ 1,548,811.43 | \$ 1,548,811.43 | 100.00% | 0 | 0.283% |
| | TOTAL | \$ 1,548,811.43 | \$ 1,548,811.43 | \$ 1,548,811.43 | 100.00% | | |

CITY - TOTAL CASH AND INVESTMENT \$ 6,557,818.95

CITY INVESTMENT

| <u>FUND</u> | <u>ISSUER</u> | <u>BEGINNING BALANCE</u> | <u>+ DEPOSITS/ PURCHASES</u> | <u>(-) WITHDRAWALS/ SALES/ MATURITIES</u> | <u>ENDING BALANCE</u> | <u>STATED RATE</u> |
|-------------|-------------------------------|------------------------------|--------------------------------------|---|---------------------------|------------------------|
| All | LOCAL AGENCY INVESTMENT FUNDS | \$ 1,547,818.80 | \$ 992.63 | \$ 0.00 | \$ 1,548,811.43 | 0.283% |
| | TOTAL | \$ 1,547,818.80 | \$ 992.63 | \$ 0.00 | \$ 1,548,811.43 | |

In compliance with the California Code Section 53646, as the Director of Finance/
City Treasurer of the City of Wildomar, I hereby certify that sufficient investment liquidity
and anticipated revenues are available to meet the City's expenditure
requirements for the next six months and that all investments are in compliance
to the City's Statement of Investment Policy.

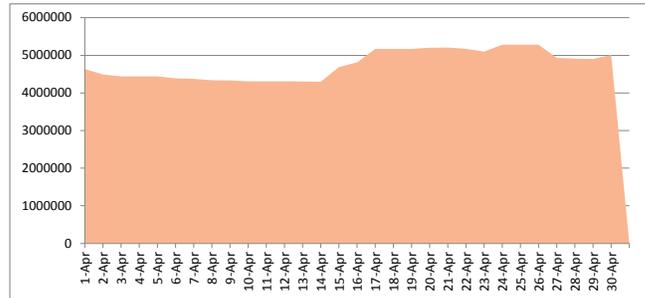
I also certify that this report reflects all Government Agency pooled investments
and all City's bank balances.

6/1/2015

Terry Rhodes
Accounting Manager

Date

April 2015
Daily Cash Balance
All Funds Checking Only
Pool Report Balance



| Fiscal Year | Ending Balance | Monthly Net Activity |
|-------------|----------------|----------------------|
| Jan-12 | \$ 3,459,306 | \$ - |
| Feb-12 | \$ 2,106,711 | \$ (1,352,595) |
| Mar-12 | \$ 2,102,433 | \$ (4,278) |
| Apr-12 | \$ 3,052,012 | \$ 949,579 |
| May-12 | \$ 5,602,180 | \$ 2,550,168 |
| Jun-12 | \$ 4,566,993 | \$ (1,035,187) |
| Jul-12 | \$ 4,200,028 | \$ (366,965) |
| Aug-12 | \$ 4,109,986 | \$ (90,042) |
| Sep-12 | \$ 4,225,751 | \$ 115,765 |
| Oct-12 | \$ 3,856,256 | \$ (369,495) |
| Nov-12 | \$ 3,865,806 | \$ 9,550 |
| Dec-12 | \$ 8,485,880 | \$ 4,620,074 |
| Jan-13 | \$ 8,278,187 | \$ (207,693) |
| Feb-13 | \$ 6,821,316 | \$ (1,456,871) |
| Mar-13 | \$ 7,216,637 | \$ 395,321 |
| Apr-13 | \$ 5,933,768 | \$ (1,282,869) |
| May-13 | \$ 5,673,657 | \$ (260,111) |
| Jun-13 | \$ 5,614,248 | \$ (59,409) |
| Jul-13 | \$ 5,493,587 | \$ (120,661) |
| Aug-13 | \$ 5,642,783 | \$ 149,196 |
| Sep-13 | \$ 4,710,822 | \$ (931,961) |
| Oct-13 | \$ 4,692,739 | \$ (18,083) |
| Nov-13 | \$ 4,305,088 | \$ (387,651) |
| Dec-13 | \$ 5,067,625 | \$ 762,537 |
| Jan-14 | \$ 5,588,299 | \$ 520,674 |
| Feb-14 | \$ 5,271,391 | \$ (316,908) |
| Mar-14 | \$ 5,090,903 | \$ (180,488) |
| Apr-14 | \$ 6,601,410 | \$ 1,510,507 |
| May-14 | \$ 7,037,032 | \$ 435,622 |
| Jun-14 | \$ 6,751,858 | \$ (285,174) |
| Jul-14 | \$ 6,551,445 | \$ (200,413) |
| Aug-14 | \$ 5,771,075 | \$ (780,370) |
| Sep-14 | \$ 5,713,804 | \$ (57,271) |
| Oct-14 | \$ 5,665,196 | \$ (48,608) |
| Nov-14 | \$ 4,529,187 | \$ (1,136,009) |
| Dec-14 | \$ 4,979,251 | \$ 450,064 |
| Jan-15 | \$ 6,266,925 | \$ 1,287,673 |
| Feb-15 | \$ 5,698,481 | \$ (568,444) |
| Mar-15 | \$ 4,565,285 | \$ (1,133,196) |
| Apr-15 | \$ 5,009,008 | \$ 443,722 |

| Date | Ending Balance In Whole \$ | Net Change from Prior Day |
|--------|----------------------------|---------------------------|
| 1-Apr | \$ 4,635,515 | \$ - |
| 2-Apr | \$ 4,489,090 | \$ (146,425) |
| 3-Apr | \$ 4,438,676 | \$ (50,414) |
| 4-Apr | \$ 4,438,676 | \$ - |
| 5-Apr | \$ 4,438,676 | \$ - |
| 6-Apr | \$ 4,388,193 | \$ (50,483) |
| 7-Apr | \$ 4,373,662 | \$ (14,531) |
| 8-Apr | \$ 4,336,709 | \$ (36,953) |
| 9-Apr | \$ 4,331,989 | \$ (4,720) |
| 10-Apr | \$ 4,307,095 | \$ (24,894) |
| 11-Apr | \$ 4,307,095 | \$ - |
| 12-Apr | \$ 4,307,095 | \$ - |
| 13-Apr | \$ 4,303,567 | \$ (3,527) |
| 14-Apr | \$ 4,297,413 | \$ (6,154) |
| 15-Apr | \$ 4,687,298 | \$ 389,885 |
| 16-Apr | \$ 4,811,902 | \$ 124,604 |
| 17-Apr | \$ 5,169,650 | \$ 357,748 |
| 18-Apr | \$ 5,169,650 | \$ - |
| 19-Apr | \$ 5,169,650 | \$ - |
| 20-Apr | \$ 5,200,466 | \$ 30,816 |
| 21-Apr | \$ 5,205,212 | \$ 4,746 |
| 22-Apr | \$ 5,172,205 | \$ (33,007) |
| 23-Apr | \$ 5,097,778 | \$ (74,427) |
| 24-Apr | \$ 5,282,648 | \$ 184,870 |
| 25-Apr | \$ 5,282,648 | \$ - |
| 26-Apr | \$ 5,282,648 | \$ - |
| 27-Apr | \$ 4,929,840 | \$ (352,808) |
| 28-Apr | \$ 4,911,953 | \$ (17,887) |
| 29-Apr | \$ 4,902,093 | \$ (9,861) |
| 30-Apr | \$ 5,009,008 | \$ 106,915 |

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #1.5
CONSENT CALENDAR
Meeting Date: June 10, 2015

TO: Mayor and City Council Members
FROM: Gary Nordquist, City Manager
SUBJECT: Revisions to Chapter 2.36 of the Wildomar Municipal Code

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2015 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, AMENDING THE CITY OF
WILDOMAR PERSONNEL RULES AND REGULATIONS

BACKGROUND:

Ordinance 53, establishing personnel rules for the City of Wildomar, was adopted on October 13, 2010. These Personnel Rules were set forth in Chapter 2.07 of the Wildomar Municipal Code, which was later renumbered to Chapter 2.36.

With the assistance of the City Attorney's Office, Staff has undertaken a review of these provisions and is recommending that the majority of the provisions of Chapter 2.36 be removed from the Wildomar Municipal Code and set forth in Personnel Rules that are adopted (and subsequently amended) by Resolution of the City Council.

In addition, since the Personnel Rules were initially drafted, there have been changes to some of the laws upon which they are based, which require updating to remain legally compliant. In addition, Staff has identified a number of rules that should be updated to comply with better operating practices. These recommended changes include, but are not limited to the following:

- Compliance with California's Healthy Workplace Healthy Family Act of 2014
- The inclusion of additional family relationships for employee sick leave usage
- The addition of sick leave usage for employees who are victims of domestic violence, etc.
- Updates to Rule V. Compensation, revisions for termination of employment

- Updates to policy of City uniforms provided to eligible City employees

FISCAL IMPACTS:

None.

Submitted & Approved By:

Gary Nordquist

City Manager

ATTACHMENTS:

Resolution

RESOLUTION NO. 2015 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AMENDING THE CITY OF WILDOMAR PERSONNEL RULES AND
REGULATIONS**

WHEREAS, on June 18, 2014, the City Council of the City of Wildomar approved, for introduction and adoption, Ordinance No. 53 entitled “An Ordinance of the City Council of the City of Wildomar, California, amending Chapter 2.36 (Personnel System) of the Wildomar Municipal Code;” and

WHEREAS, the Wildomar Municipal Code requires the City’s Personnel Rules to be adopted by resolution of the City Council; and

WHEREAS, since the City last updated its Personnel Rules in 2014, there have been several changes in the law that require the City to update its Personnel Rules to remain legally compliant; and

WHEREAS, City staff, with the assistance of the City Attorney’s Office, has reviewed the City’s Personnel Rules and drafted revisions to ensure that the Personnel Rules are both legally compliant and implement best operating practices within the City; and

WHEREAS, the City Council now desires to adopt by resolution updated Personnel Rules for the City.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Wildomar, California, as follows:

SECTION 1. That the foregoing recitals are true and correct.

SECTION 2. The “City of Wildomar Personnel Rules and Regulations,” attached hereto and incorporated herein by this reference as Exhibit “A,” are hereby adopted.

SECTION 3. This Resolution shall become effective immediately.

SECTION 4. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 10th day of June, 2015.

Ben Benoit
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Debbie A. Lee
City Clerk

City of Wildomar



Personnel Rules Updated June 2015

CITY OF WILDOMAR PERSONNEL RULES AND REGULATIONS

RULE I. GENERAL PROVISIONS.

- A. **Purpose.** These personnel rules are intended to establish and maintain an efficient and uniform personnel program for the City of Wildomar.
- B. **Nature of Employment.** All employees of the City of Wildomar are at-will employees. Their employment can be terminated by the City or the employee at any time, with or without cause, with or without notice, and with or without the right of appeal. Nothing in these personnel rules, in a contract for employment, or any other policy adopted by the City, should be interpreted in a manner that would cause the employee's employment to be other than at-will.
- C. **Applicability.** Unless otherwise specifically stated either in these Rules or in a contract for employment or resolution or ordinance of the City Council, the provisions of these personnel rules apply to all employees of the City of Wildomar. Further, in the event of a conflict between these Rules and a contract for employment, the terms of the contract for employment will control.
- D. **Not an Employment Contract.** None of these personnel rules shall be deemed to create a vested contractual right for any employee.
- E. **Amendment of Personnel Rules.** The City Council shall have authority to adopt, amend, or repeal these personnel rules by resolution. The Personnel Officer shall have authority to prepare and recommend revisions to the personnel rules.
- F. **Adoption of Administrative Policies.** The Personnel Officer is hereby authorized to adopt administrative policies, so long as said administrative policies are not in direct conflict with these personnel rules.
- G. **Delegation of Authority.** Except as otherwise provided, any duties, responsibilities, powers, and authority granted by these personnel rules or the personnel ordinance to the City Manager, appointing authority, Personnel Officer, Department Head, or any other person may be delegated, in writing, to any other employee at the discretion of the delegating individual.
- H. **Changes to the Law.** When any local, state, or federal ordinance, regulation, or law that is incorporated in the personnel rules or upon which the personnel rules rely is amended, the personnel rules shall be deemed amended in conformance with those amendments.
- I. **Severability.** If any section, subsection, sentence, clause, or phrase of the personnel rules is found to be illegal by a court of competent jurisdiction, such

findings shall not affect the validity of the remaining portions of the personnel rules.

RULE II. DEFINITIONS.

- A. General Definitions. All words and terms used in these personnel rules and in any resolution or ordinance dealing with personnel policies, system, or procedures shall be defined as they are normally and generally defined in the field of personnel administration.
- B. Specific Definitions.
1. "Acting appointment" means a temporary appointment of an employee who possesses at least the minimum qualifications established for a particular class and who is appointed to a position in that class in the absence of available eligible incumbents, or on an interim basis pending later appointment of an eligible person.
 2. "Advancement" means a salary increase within the limits of a pay range established for a class.
 3. "Allocation" means the assignment of a single position to its proper class in accordance with the duties performed, and the authority and responsibilities exercised.
 4. "Appointing authority" means the City Manager or his/her designee.
 5. "At-will employee" means an employee whose employment can be terminated by the City or the employee, at any time, with or without cause and with or without notice.
 6. "Class" means all positions sufficiently similar in duties, authority, and responsibility, to permit grouping under a common title in the application with equity of common standards of selection, transfer, demotion and salary.
 7. "Compensation" means the salary, wage, allowance, and all other forms of valuable consideration earned by or paid to any employee by reason of service in any position, but does not include expenses authorized and incurred incidental to employment.
 8. "Continuous service" means service in the employ of the City without a break or interruption. Unless otherwise required by law, a severance of the employee from his or her employment initiated by either the City or the employee for periods of more than 30 days constitutes a break in continuous service.

9. "Council" or "City Council" means the City Council of the City of Wildomar.
10. "Day" or "days" means calendar day(s), unless otherwise stated.
11. "Demotion" means the movement of an employee from one class to another class having a lower maximum base rate of pay.
12. "Department Head" means the administrative head of every department in the City.
13. "Disciplinary action" means the discharge, demotion, reduction in pay, suspension, or reprimand of an employee for punitive reasons.
14. "Eligibility list" means the list which contains the names of successful applicants according to relative performance on the total weighted examinations.
15. "Full-time employees" means employees whose positions require the employee work at least 40 hours in a workweek. All positions shall be full-time unless otherwise designated, or unless the compensation is fixed upon the basis of part-time work.
16. "Personnel Officer" means the City Manager or his/her designee.
17. "Layoff" means the separation of employees from the active work force due to lack of work or funds, or to the abolition of positions by the City Council for the above reasons or due to organization changes.
18. "Part-time employees" means employees whose positions work less than 960 hours per year, are paid on an hourly basis and only receive fringe benefits that are specifically provided to part-time employees by resolution of the City Council.
19. "Position" means a group of duties and responsibilities in the service of the City requiring the full-time or part-time employment of one person.
20. "Promotion" means the movement of an employee from one class to another class having a higher maximum base rate of pay.
21. "Provisional appointment" means a temporary appointment, less than 960 hours in a fiscal year, of a non-employee who possesses the minimum qualifications established for a particular class and who has been appointed to a position in that class in the absence of available eligible employees.
22. "Reinstatement" means the restoration without examination of a former employee to a classification in which the employee formerly served.

23. "Suspension" means the temporary separation from service of an employee without pay for disciplinary purposes.
24. "Temporary employee" means an employee who is appointed to a non-position for a limited period of time and is only entitled to benefits as provided by resolution of the City Council.
25. "Transfer" means the movement of an employee from one position to another position in the same class or to another class with the same maximum base rate of pay.

RULE III. NONDISCRIMINATION

- A. **Equal Employment Opportunity.** The City is committed to a policy of equal employment opportunity for applicants and employees. It does not discriminate against qualified applicants or employees with respect to terms or conditions of employment based on race, color, ancestry, sex, gender, sexual orientation, gender identity or expression, age over 40, religious creed, ethnicity, national origin, creed, disability, medical condition, genetic information, marital status, pregnancy, childbirth, or related medical conditions, military or veteran's status, or any other characteristic protected by state or federal law or local ordinance.

Employees who believe they have experienced any form of employment discrimination are encouraged to report this immediately, using the complaint procedure provided in the City's policy prohibiting harassment, discrimination, and retaliation.

- B. **Policy Against Harassment, Discrimination and Retaliation.** City policy prohibits unlawful harassment and discrimination based on an employee's race, color, ancestry, sex, gender, sexual orientation, gender identity or expression, age over 40, religious creed, ethnicity, national origin, creed, disability, medical condition, genetic information, marital status, pregnancy, childbirth, or related medical conditions, military or veteran's status, or any other characteristic protected by state or federal law or local ordinance. In addition, City policy prohibits retaliation because of the employee's opposition to a practice the employee reasonably believes to constitute employment discrimination or harassment or because of the employee's participation in an employment discrimination investigation, proceeding or hearing. The City's full policy against unlawful harassment, discrimination, and retaliation will be set forth in an administrative policy.
- C. **Disabled Applicants and Employees.** The City has a commitment to ensure equal opportunities for disabled applicants and City employees. Every reasonable effort will be made to provide an accessible work environment for such employees and applicants. Employment practices (e.g., hiring, training, testing, transfer, promotion, compensation, benefits, and discharge) will not discriminate unlawfully against disabled applicants or employees. The City

provides employment-related reasonable accommodations to qualified individuals with disabilities within the meaning of the California Fair Employment and Housing Act ("FEHA") and the Americans with Disabilities Act ("ADA").

1. Request for Accommodation. An applicant or employee who desires a reasonable accommodation in order to perform essential job functions should make such a request in writing to the Administrative Services Department. The request must identify: a) the job-related functions at issue; and b) the desired accommodation(s). Reasonable accommodation can include, but is not limited to job restructuring, reassignment to a vacant position for which the employee is qualified, and making facilities accessible.
2. Reasonable Documentation of Disability. Following receipt of the request, the Administrative Services Department may require additional information, such as reasonable documentation of the existence of a disability or additional explanation as to the effect of the disability on the employee's ability to perform his/her essential functions, but will not require disclosure of diagnosis or genetic history.
3. Interactive Process. The City will engage in the interactive process, as defined by the FEHA and ADA, to determine whether an applicant or employee is able to perform the essential functions of his/her position. During this process, the City will examine potential reasonable accommodations that will make it possible for the employee or applicant to so perform. Such interactive process will include a meeting with the employee or applicant, the City, and, if necessary, the employee or applicant's health care provider.
4. Case-by-Case Determination. The City determines, in its sole discretion, whether reasonable accommodations(s) can be made, and the type of reasonable accommodations(s) to provide. The City will not provide an accommodation that would pose an undue hardship upon the City or that is not required by law. The City will inform the employee of any decisions made under this section in writing.
5. Fitness for Duty Leave. While the City is engaged in the interactive process with an employee, the City may require that the employee be placed on a fitness for duty leave in accordance with Rule XI.M.

RULE IV. CLASSIFICATION.

- A. Preparation of Plan. The Personnel Officer shall ascertain and record the duties, responsibilities, minimum standards, and minimum qualifications of all positions in the City and shall recommend a classification/compensation plan for all positions. The classification/compensation plan need not be contained in only one document, but may be comprised of various documents. The

classification/compensation plan shall consist of classes of positions defined by class specifications, including the title. The classification/compensation plan shall be so developed and maintained that all positions substantially similar with respect to duties, responsibilities, authority, and character of work are included within the same class, and that the same schedules of compensation may be made to apply with equity under similar working conditions to all positions in the same class. The classification/compensation plan will contain the general salary schedule and a general benefits schedule.

- B. **Adoption, Amendment and Revision of Plan.** The classification/compensation plan shall be adopted by and may be amended from time to time by resolution of the City Council. At the time of consideration by the City Council, any interested party may appear and be heard.
- C. **Allocation of Positions.** Following the adoption of the classification/compensation plan, the Personnel Officer shall allocate every position in the employ of the City to one of the classes established by the plan.
- D. **New Positions.** A new position shall not be created and filled until the classification/compensation plan has been amended to provide for such position.
- E. **Reclassification.** Positions, the assigned duties of which have been materially changed by the City so as to necessitate reclassification, whether new or already created, shall be allocated by the Personnel Officer to a more appropriate class. Reclassifications shall not be used for the purpose of avoiding restrictions concerning demotions and promotions, or to effect a change in salary in the absence of a significant change in assigned duties and responsibilities.

RULE V. COMPENSATION

- A. **Salary on Appointment.**
 - 1. **New Employees.** New employees shall be paid at the first step of the salary range for the position to which the employee is appointed except as approved by the City Manager or his/her designee.
 - 2. **Advanced Step Hiring.** The City Manager may appoint a new employee to an advanced step of the pay range if it is determined that qualified applicants cannot be successfully recruited at the first step of the salary range.
 - 3. **Reemployment/Reinstatement.** A person who previously held a position with the City and resigned in good standing may, at the discretion of the City Manager, when re-employed in the same or a comparable position held at separation, be appointed at the same salary rate which was paid at the effective date of the person's termination or the nearest lower applicable step for the range to which the person is appointed.

- B. **Salary Anniversary Dates.** Employees shall have a salary anniversary date on the date of his/her most recent appointment, promotion, demotion, reinstatement or reemployment. The salary anniversary date may be modified by the action of the appointing authority under Rule IX.H.
- C. **Increases Within Salary Range.** Employees will normally become eligible for a merit adjustment in pay after 12 months of service. Increases shall not be automatic, and are based on merit. The adjustment shall be made only if recommended by the applicable Department Head, and, if approved, by the City Manager. The subsequent adjustments are based on performance evaluation, to encourage an employee to perform at his/her highest level, and to recognize increased skill on the job. Employees are normally eligible for these adjustments any time after the completion of 12 months of service. This period may be modified in conjunction with the performance evaluation recommendations and as approved by the City Manager. Unless so modified, a granted merit adjustment will be effective on the employee's salary anniversary date.
- D. **Salary Upon Promotion.** Except in instances where the granting of a full step increase would result in a salary in excess of the top step of the range, any employee who is promoted to a position in a class with a higher salary range shall be placed on the step in the new higher range which is at least equal to an advancement of a full step over the step he/she held in his or her former range. If the maximum of the range would be exceeded by such advancement, the employee shall receive the top step of the range. An employee thus promoted is assigned to a new salary anniversary date effective on the date of promotion.
- E. **Salary Upon Transfer.** Any employee who is transferred from one position to another position in the same class, or to another position in a class having the same salary range, shall be compensated at the same step of the salary range as he/she previously received and his/her salary anniversary date shall not change.
- F. **Salary on Change in Range Assignment.** Whenever a class is reassigned to either a higher or lower salary range by the Council, the salary of each incumbent in such class on the date the reassignment is effective shall be adjusted to the salary position in the new range that corresponds to the salary he/she was receiving in the former range and he/she shall retain the same salary anniversary date.
- G. **Salary on Reallocation of Position.** If the position is reallocated to a class having the same salary range, the salary and the salary anniversary date of the incumbent shall not change. If the position is reallocated to a class which has a higher salary range, the City Manager shall adjust the salary of the incumbent employee to fit the higher salary range which is at least as much as he/she was receiving in the former range and he/she shall retain the same salary anniversary date. If the position is reallocated to a class with a lower salary range, and the employee's salary exceeds the top step of the class to which his/her position is

reallocated, his/her salary shall not change until it is exceeded by the top step of the class. The employee's salary anniversary date shall not change.

- H. **Salary on Demotion**. Any employee who is demoted to a position in a class with a lower salary range shall have his/her salary adjusted by one the following three methods:
1. If a disciplinary demotion, the employee's salary may be reduced. A new salary anniversary date shall be established on the basis of the demotion.
 2. If a non-disciplinary demotion, the employee's salary may be reduced. He/she shall retain his/her salary anniversary date.
 3. In the discretion of the Personnel Officer, a demoted employee's salary may be y-rated. A y-rated salary is one that is paid above the maximum established salary range for the incumbent's classification. An employee whose salary is y-rated will retain his/her current rate of pay until such time that the class has a higher maximum salary rate.
- I. **Acting Pay**. An employee who is required on the basis of an acting appointment to serve in a class with a higher salary range than that of the class in which he/she is normally assigned, shall receive the entrance salary rate of the higher salary range or one rate higher than the rate he/she normally receives, whichever is greater, provided the employee shall perform all the duties and assume all the responsibilities of the higher class, and only after the employee has served for 10 consecutive working days in the higher classification.
- J. **Special Salary Adjustments**. Notwithstanding anything in these personnel rules to the contrary, in order to correct gross inequities, or to reward outstanding achievement and performance, the City Manager may adjust the salary rate of an incumbent of a particular position to any step within the salary range for the class to which the position is allocated.
- K. **Pay Periods**. The salaries and wages of all employees shall be paid bi-weekly. In the event a payday falls on one of the holidays listed in these personnel rules, or on a Saturday or Sunday, the immediately previous working day shall become the payday.
- L. **Severance Upon Termination**. Upon termination without cause of employees in the executive classification, as defined in the Benefits Ordinance, or Department Heads, such employees shall be entitled to payments as follows:
1. **Amount of Severance Pay**.
 - a. Employees in the executive classification, as defined in the Benefits Ordinance, shall receive a payment equivalent to 180 days of base salary.

b. Department Heads shall receive a payment equivalent to 90 days of base salary.

However, in no event shall the total cash value of the Severance Pay exceed the value of the employee's monthly salary multiplied by eighteen (18), or multiplied by the month's remaining in employee's term, whichever is less.

2. Reimbursement Upon Conviction of Abuse of Office. In the event any employee is convicted of any crime involving an abuse of the employee's office or position, as defined by California Government Code Section 53243.4, the employee is not entitled to receive Severance Pay, and must reimburse the City for any Severance Pay received.
3. Effect of Termination for Cause. If an executive employee or a Department Head is terminated for cause, he/she shall not be entitled to receive severance pay.

RULE VI. APPLICATIONS, RECRUITMENT AND EXAMINATIONS

- A. **Vacancies.** Except for the City Manager, Department Heads, Assistant City Manager, Deputy City Manager, and/or Assistant to the City Manager positions, vacant positions may be filled only by selection from an eligibility list, by acting appointment, by transfer, by reinstatement, or by demotion. Selection of all other employees is made by the Department Head for the position, subject to approval by the City Manager.

The City Council shall select the City Manager. The City Manager shall select the Department Heads, Assistant City Manager, Deputy City Manager and Assistant to the City Manager. These positions may be filled by the method selected by the City Council or the City Manager to obtain the best candidate for the position. The provisions of this Rule are inapplicable to the filling of vacancies in those positions.

- B. **Announcement of Vacancies/Acceptance of Applications.** When a position becomes vacant, the applicable Department Head shall notify the Personnel Officer. All positions shall be publicized by such methods as the Personnel Officer deems appropriate. The announcements shall specify the title and pay range of the class; the nature of the work to be performed; the experience and education requirements; the knowledge, skills, and abilities desirable for the performance of the work; how to apply; the application deadline date; that a post-offer, pre-employment physical examination is required, which may include a drug test; that a criminal background check is required through the submission of fingerprints; and other relevant information. Applications will also be available in the office of the Personnel Officer. Applications will be collected by the Personnel Officer until the closing date for acceptance of applications.

- C. **Disqualification of Applicants.** The Personnel Officer may reject any application which indicates on its face that the applicant does not possess the minimum qualifications required for the position, or because the applicant has failed to timely submit the application, fully complete the application, or submit all required materials.
- D. **Ineligibility for Employment.** Further examination or consideration for employment of any applicant may be discontinued, and any employment of any person may be terminated, when any of the following has been determined to the satisfaction of the Personnel Officer:
1. Who does not meet the minimum qualifications established for the class or position to which they seek appointment;
 2. Who has made a false statement, misrepresentation, or omission of material fact, or actual or attempted deception, fraud or misconduct in connection with his/her application;
 3. Who has failed to submit a complete application within the prescribed time limit;
 4. Who has directly or indirectly obtained information regarding examinations to which applicants are not entitled;
 5. Who has been convicted, including pleas of guilty and nolo contendere, of any felony or misdemeanor, which was of such a nature as to reflect adversely and substantially on the applicant's ability to perform the duties of the position. The City Manager may disregard such convictions of felonies or misdemeanors if it is found and determined by the City Manager that mitigating circumstances exist. In making such determination, the City Manager may consider the classification, including sensitivity, to which the person is applying or being certified and whether the classification is unrelated to the conviction; the nature and seriousness of the offense; the circumstances surrounding the offense; the length of time elapsed since the conviction; the age of the person at the time of conviction; the presence or absence of rehabilitation or efforts at rehabilitation; and/or contributing social or environmental conditions.
 6. Who has otherwise violated provisions of these Personnel Rules.

In addition, applicants with the least desirable background or qualifications among a large number of applicants may be denied further participation in the selection process through an evaluation of their qualifications, thus providing a reasonable number of the best qualified candidates for consideration.

Applicants disqualified from further participation in the selection process will be promptly notified to permit submission of additional information provided that the time limit for receiving applications has not expired. Notice will be mailed to the

last known address and/or will be emailed to the email address provided by the applicant on his/her application; it will be the applicant's responsibility to keep his/her current physical address and email address on file. Whenever an application is rejected, the Personnel Officer will mail and/or email notice of such rejection to the applicant.

E. **Selection Process.**

The selection process shall be impartial and relate to those subjects which, in the opinion of the Personnel Officer, fairly measure the relative capacities of the applicants to execute the duties and responsibilities of the class to which they seek to be appointed. The selection process may include but is not necessarily limited to achievement, aptitude, and other written tests, personal interview, performance tests, physical agility tests, evaluation of daily work performance, work samples, criminal background check (after the City has determined that the applicant meets the minimum qualifications of the position), medical tests (possibly including a drug test), successful completion of prescribed training, or other selection techniques as determined by the Personnel Officer. The selection process shall be designed to provide equal opportunity to all candidates by being based on an analysis of the essential requirements of the class, covering only factors related to such requirements. The City also retains the right to conduct a thorough background check of each applicant.

The Personnel Officer may enter into a contract with any competent agency or individual for the preparing and/or administering portions of the selection process. If the Personnel Officer does not contract these duties to an agency or individual, then the Personnel Officer shall ensure that such duties are performed.

- F. **Creation of Eligibility List.** As soon as possible after the completion of a recruitment, the Personnel Officer shall prepare and maintain an eligibility list consisting of the names of candidates who qualified as finalists. Eligibility lists shall remain in effect for up to 12 months unless the Personnel Officer abolishes the eligibility list after determining that the abolition of the list is in the best interest of the City. The name of any person appearing on an eligibility list shall be removed by the Personnel Officer if the person requests in writing that his/her name be removed or if the person fails to respond to a notice of certification mailed to the last designated physical address or emailed to the last designated email address. Persons on eligibility lists as a result of an internal recruitment who leave the service of the City for any reason shall automatically be dropped from such lists.

- G. **Physician's Examination.** All job applicants are required to submit to a physician's examination at the City's expense upon being made a conditional offer of employment. As set forth in more detail in the City's Drug-Free Workplace Policy, the physician's examination shall include a drug and alcohol test for positions that are (1) safety-sensitive; or (2) involve a position of influence

over children. When a drug and alcohol test is required, applicants shall be made aware of that in the announcement published under Rule VI.B. No job commitment shall be made until a negative drug screen result is obtained and a physician has certified that the applicant is medically qualified to perform the essential functions of the position. When the applicant reports to the medical facility for the scheduled examination, personal identification shall be provided to the facility in the form of a photograph and verifiable signature (for example, a driver's license). All test results will be kept confidential. The applicant will be told whether the tests were passed or failed, but only the Personnel Officer and his or her assistant will have access to the test results. If required, the drug/alcohol examination shall be administered in accordance with the City's Drug-Free Workplace Policy.

RULE VII. APPOINTMENTS

- A. **Appointment of New Employee.** The hire date of a new employee shall be that of the first day actually worked.
- B. **Provisional Appointments.** It shall be the policy of the City to require all Department Heads and other appointing authorities, whenever possible to notify the Personnel Officer, of impending or anticipated vacancies in their departments sufficient in advance so as to allow for the establishment of an appropriate eligibility list. However, when the demands of the services are such that it is not practicable to give such notification and if it is not practicable to delay appointment until a new eligibility list can be certified, the appointing authority may make a provisional appointment to the position, in accordance with the following:
1. As soon as practicable, but not longer than six months after a provisional appointment has been made, the Personnel Officer may cause an examination to be prepared, and all positions filled provisionally shall be filled by an appointment from an eligibility list.
 2. A person appointed to a position on a provisional basis shall not be entitled to credit for the time served under the provisional appointment toward if the employee is awarded the position on a non-provisional basis.
 3. No special credit shall be allowed in any examination or the establishment of any eligibility lists for services rendered under a provisional appointment.
 4. Except for retired annuitants, no person shall be employed by the City under provisional appointment for a total of more than six months in any fiscal year except that the Personnel Officer may extend the period of any provisional appointment for not more than 90 days by any one action; provided; however, no provisional appointment shall cause any person to

work more than 960 hours (if paid on an hourly basis) or 125 days (if paid on a per diem basis) in a fiscal year.

5. A person who has retired from a CalPERS employer (“retired annuitant”) may only be appointed to a provisional appointment when all of the following conditions are met:
 - a. The City can show the retired annuitant has previous experience and the skill set needed to perform the work required.
 - b. The appointment is made to fill a vacant position during the recruitment to permanently fill the vacancy, or during an emergency to prevent stoppage of public service. A recruitment to permanently fill the vacant position must be open before the retired annuitant is appointed.
 - c. Retired annuitants cannot begin employment before the 181st day after their retirement date, unless the City certifies the nature of the employment and that the appointment is necessary to fill a critically needed position before 180 days has passed, and the City Council approves the appointment in a public meeting. The appointment may not be placed on a consent calendar.
 - d. If the retired annuitant is under the normal retirement age, he or she must have a bona fide separation in service. Further, the retired annuitant must not have received unemployment insurance payments for retired annuitant work with any public employer within the 12 months prior to the date of the provisional appointment, and he or she must certify to this in writing to the City.
 - e. A retired annuitant may only be appointed once to the position. Provisional appointments of retirees must specify a beginning date and an end date for the appointment, and the appointment term must not result in the retired annuitant working more than a combined 960 hours in a fiscal year for all CalPERS employers. If a retired annuitant works more the 960 hours in a fiscal year, he or she must be reinstated. The Personnel Officer may not extend any provisional appointment of a retired annuitant, and must ensure the retired annuitant does not exceed the 960 hours limit.
 - f. The rate of pay for the retired annuitant must fall within the monthly rate of pay range for the vacant position, and he or she may not receive any other benefit, incentive, compensation in lieu of benefits, or other form of compensation in addition to this base rate.

The City ensures the retiree is enrolled as a retired annuitant with CalPERS and that the pay rate and hours worked by the retired annuitant are reported to CalPERS.

- C. **Acting Appointments to a Higher Class.** An acting appointment may be made to a higher class or position occupied by a person on temporary leave or disability. Such acting appointment shall not exceed six months. The Personnel Officer may extend acting appointments for successive 30-day periods. Acting appointments shall be made in accordance with the provisional appointments section of these personnel rules. Upon the return of the incumbent from leave or disability, the acting appointment shall be immediately terminated, and the appointee shall resume regular duties, compensation and privileges as if he/she had continued his/her duties in his/her regular classification.
- D. **Reinstatement.** With the approval of the Personnel Officer, an employee who has completed at least 12 months of service and who has resigned in good standing may be reinstated within one year of the effective date of resignation to a vacant position in the same or comparable class. For purposes of reinstatement, "good standing" shall mean that the employee was not terminated for cause under these personnel rules, did not resign in lieu of termination, provided the required amount of notice of resignation, and was evaluated at least as "fully meets job standards" or an equivalent rating on his/her last performance evaluation. No credit for former employment shall be granted in computing salary, vacation, sick leave, retirement benefits, or other benefits except on the specific written direction of the Personnel Officer at the time of reinstatement. Such reinstatement action may, at the discretion of the Personnel Officer, take precedence over any eligibility list except a reemployment list. An individual requesting reinstatement is required to successfully complete a background examination and physician's examination, as set forth in Rule VI.
- E. **Transfer.** The Personnel Officer may transfer an employee from one position to another in the same class or a comparable class at the same salary level. While the Personnel Officer retains the right to order the transfer, consideration will be given to the affected employee's and the Department Heads' wishes.

RULE VIII. NEPOTISM AND CONSENSUAL ROMANTIC RELATIONSHIPS BETWEEN EMPLOYEES

- A. **Nepotism.**
1. **Definitions.**
 - a. **Applicant.** A person who applies for a position at the City and is not a Current Employee.
 - b. **Change of Status.** A change in the legal status or personnel status of one or more Current Employees.
 - i. Changes in legal status include but are not limited to marriage, divorce, separation, or any such change through which a Current Employee becomes a Family Member or

ceases to be a Family Member of another Current Employee.

- ii. Changes in personnel status include but are not limited to promotion, demotion, transfer, resignation, retirement or termination of a Current Employee who is a Family Member of another Current Employee.
 - c. Current Employee. A person who is presently a City employee, or an elected or appointed City official.
 - d. Direct Supervision. One or more of the following roles, undertaken on a regular, acting, overtime, or other basis shall constitute Direct Supervision:
 - i. Occupying a position in an employee's direct line of supervision; or
 - ii. Functional supervision, such as a lead worker, crew leader, or shift supervisor; or
 - iii. Participating in personnel actions including, but not limited to, appointment, transfer, promotion, demotion, layoff, suspension, termination, assignments, approval of merit increases, evaluations, and grievance adjustments.
 - e. Family Member. A spouse, domestic partner, parent, parent-in-law, step-parent, legal guardian, sister, step-sister, sister-in-law, brother, step-brother, brother-in-law, child, step-child, legal ward, daughter-in-law, son-in-law, grandchild, or grandparent.
 - f. Prohibited Conduct. Conduct by Family Members including, but not limited to, one or more of the following:
 - i. Participation directly or indirectly in the recruitment or selection process for a position for which a Family Member is an Applicant.
 - ii. Direct Supervision of a Family Member that does not comply with limitations set forth in this Section;
 - iii. Conduct by one or more Family Members that has an adverse effect on supervision, safety, security or morale.
2. Department Head Authority. Department Heads are authorized to make initial determinations under this Rule. Should the Department Head be related to the employee/applicant in question, the City Manager shall

appoint another Department Head to execute the responsibilities under this Rule.

3. Applicants for Employment.

- a. No qualified Applicant may be denied the right to file an application for employment and compete in the examination process. However, consistent with this Section, the City may reasonably regulate, condition, or prohibit the employment of an Applicant for a full-time position.
- b. Disclosure of Relationship. Each Applicant is required to disclose the identity of any Family Member who is a Current Employee.
- c. Review of Department Head. For each Applicant who has a Family Member who is a Current Employee, the Department Head shall assess whether any of the following circumstances exist:
 - i. Business reasons of supervision, safety, security or morale warrant the City's refusal to place the Applicant under Direct Supervision by the Family Member; or
 - ii. Business reasons of supervision, security, or morale that involve potential conflicts of interest or other hazards that are greater for Family Members than for other employees, which warrant the City's refusal to permit employment of Family Members in the same department, division, or facility.
- d. Decision of the Department Head. If the Department Head determines that either of the above circumstances exist, the Department Head shall exercise his or her discretion to either reject the Applicant or consider the Applicant for employment in a position that does not present either of the above circumstances.
 - i. Following examination, if the Applicant is successfully certified as eligible pursuant to Rule VI, he or she may be employed in a position for which the Department Head has determined that neither circumstance exists pursuant to Rule VII.A.3.c.
 - ii. When an eligible Applicant is refused appointment by virtue of this Rule VI, his or her name shall remain on the eligibility list for openings in the same classification. For each opening, the Department Head shall make a determination consistent with Rule VII.A.3.c.

4. Guidelines for Current Employees.

- a. Employees shall report a Change of Status to the Department Head within a reasonable time after the effective date of the Change of Status. Wherever feasible, Employees shall report a Change of Status in advance of the effective date.
- b. Within thirty days from receipt of notice, the Department Head shall undertake a case-by-case consideration and individualized assessment of the particular work situation to determine whether the Change of Status has the potential for creating an adverse impact on supervision, safety, security, or morale.
 - i. The Department Head shall make a good faith effort to regulate, transfer, condition or assign duties in such a way as to minimize potential problems of supervision, safety, security, or morale.
 - ii. Notwithstanding the above provisions, the City retains the right to exercise its discretion to determine that the potential for creating an adverse impact on supervision, safety, security, or morale cannot be sufficiently minimized and to take further action as set forth in Rule VII.A.5.b.

5. Monitoring by Department Head.

- a. Following a Change of Status or new hire of a Family Member, affected Department Heads shall reasonably monitor and regulate both Family Members' conduct and performance for a period of one year from the date of the Department Head's determination. The Department Head shall document these actions. Successive Department Heads may re-visit such a determination at their discretion.
- b. If the Department Head determines, subject to any applicable requirements of due process, that an employee has engaged in Prohibited Conduct, the Department Head shall reevaluate his/her prior determination, and may take one or more of the following additional measures:
 - i. Transfer one of the Family Members to a similar position that would not be in violation of this policy. The transfer will be granted provided the Family Member qualifies and there is an opening to be filled. There can be no guarantee that the new position will be within the same classification or at the same salary level.

- ii. If the situation cannot be resolved by transfer, one of the Family Members must separate from City employment. If one of the employees does not voluntarily resign, the employee with primary responsibility for the Prohibited Conduct will be discharged.
 - c. Department Heads who receive complaints from other employees that one or more Family Members has engaged in Prohibited Conduct shall respond in accordance with existing complaint and disciplinary procedures, where applicable.
 - d. Where situations exist prior to the effective date of this Section that may be in conflict with this Section, every effort shall be made to reasonably address the situation so as to avoid any future conflict.
6. Appeal of Department Head Determination. Current Employees and Applicants affected by the application of this Section, may appeal the action of the Department Head to the City Manager within ten days of the action. The City Manager shall hear the individual's concerns and issue a written decision within 30 days of the receipt of the individual's appeal. The decision of the City Manager is final, and no other appeal may be had unless the employee is entitled to further administrative appeal under other provisions of these Personnel Rules.
7. Employee Complaints. Employees who believe that they have been adversely affected by Prohibited Conduct by one or more Family Member should submit complaints to a Department Head or to the Personnel Officer.
8. Savings Clause. Should any provision of this Section, or any application thereof, be unlawful by virtue of any federal, state, or local laws and regulations, or by court decision, such provision shall be effective and implemented only to the extent permitted by such law, regulation or court decision, but in all other aspects, the provisions of this Section shall continue in full force and effect.

B. Consensual Romantic Relationships Between Employees.

1. General. Consensual romantic or sexual relationships between City employees can lead to misunderstandings, complaints of favoritism, adverse effects on employee morale, and possible claims of sexual harassment during or after termination of the relationship. As a result, such relationships present existing or potential conflicts that adversely affect efficient operation of the City. Relationships that present an actual conflict under this Section are therefore prohibited.
2. Application. This section shall apply to all City employees, regardless of gender or sexual orientation, who have a romantic or sexual relationship

with another City employee. The provisions of Section A of this Rule regarding nepotism shall govern employees who marry or become domestic partners with another City employee.

3. Definition of Conflict. For purposes of this section, a conflict exists if business issues of supervision, safety, security, and/or morale would be impacted by a romantic or sexual relationship between two employees.
4. Supervisor's Duty to Report. If a romantic or sexual relationship exists between a Supervisor and another employee (including another Supervisor), the Supervisor shall promptly disclose the relationship to the Personnel Officer and request a determination as to whether the relationship presents a conflict. The disclosure must identify the names and positions of both employees. A Supervisor's failure to comply with this section shall be grounds for discipline up to and including termination.
5. Determination by City Manager. Within five working days, the City Manager shall issue a written determination as to whether the relationship presents a conflict, and is thereby prohibited. The City Manager shall have exclusive discretion in making the determination.
6. Resolution of Conflicts. Subject to limitations imposed by the Municipal Code and applicable provisions of these Personnel Rules, the City Manager will attempt in good faith to work with the Supervisor and the other employee to consider options to eliminate the conflict, including removing the Supervisory authority that created the conflict, reassignment, transfer or voluntary demotion of a Supervisory employee, or where the City Manager determines that modification of a Supervisor's assignment is not feasible, reassignment, transfer or voluntary demotion of a non-Supervisory employee. The City Manager retains discretion to determine that the conflict may be resolved via voluntary resignation or termination only.
7. Prohibited On-Duty Conduct. All City employees are prohibited from engaging in intimate, physical, or other conduct in furtherance of a romantic or sexual relationship with another City employee at work locations during work hours. Moreover, upon termination of a sexual or romantic relationship with another City employee, employees are prohibited from engaging in behavior that adversely affects the working conditions of any City employee. In general, all employees are expected to observe appropriate standards of workplace conduct in their interactions with other City employees.
8. Complaints. Employees who believe that they have been adversely affected by romantic or sexual relationships between City employees should follow the complaint procedures provided under the City's Policy

Against Harassment, Discrimination, and Retaliation. The complaint procedures are available to all employees regardless of their past or present participation in a romantic or sexual relationship with another City employee.

RULE IX. PERFORMANCE EVALUATIONS.

- A. **Policy.** It is the policy of the City that regular evaluations be made as to the efficiency, competency, conduct and merit of its employees. To this end, it is the responsibility of the City Manager, the Department Heads and their subordinate supervisors that these evaluations be made. It is the responsibility of the Personnel Officer to provide and prescribe the forms and procedures to be used in such evaluations of performance and to assist in the training of supervisory personnel so that the program of performance evaluation will be carried on in a sound and effective manner.
- B. **Authority to Make Evaluations.** The City Manager or his/her designee shall have the authority to prepare performance evaluations. He/she may, however, delegate such authority to such subordinate supervisory employees who are most familiar with work of the employees to be evaluated, provided that he/she shall review and approve all performance evaluations of personnel under his/her jurisdiction.
- C. **Time for Performance Evaluation.** An annual performance evaluation may be prepared and received before the employee's salary anniversary date, and shall evaluate the employee's performance in the last year. If the employee receives a rating of (or equivalent to) "improvement needed" or "unsatisfactory" in his/her annual performance evaluation, his/her supervisor shall be responsible for conducting an additional performance evaluation three months from receiving such rating and again three months subsequent to that. In addition, the employee may be given a performance evaluation at any other time during the year at the discretion of the appointing authority.
- D. **Postponement of Performance Evaluation.** Unless otherwise required by law, the use of any leave of absence in excess of 30 consecutive days shall cause the date of the employee's performance evaluation to be extended by the same period of time that the employee was absent.
- E. **Review with the Department Head.** A performance evaluation must be submitted for review by, and be approved by, the Department Head before the performance evaluation is provided to or discussed with an employee.
- F. **Review with Employee.** Each performance evaluation shall be presented by the supervisor who prepared it and discussed with the employee. The employee shall sign the evaluation to acknowledge its contents. Such signature shall not necessarily mean the employee endorses the content of the evaluation. Employees may not appeal or grieve the contents of a performance evaluation or

the rating(s) received by the employee. Employees who disagree with the contents of their performance evaluation shall have the right to attach a written statement explaining the basis of their disagreement to the performance evaluation.

G. **Retention of Performance Evaluation.** After review and approval of the appointing authority, the performance evaluation, as well as any written statement provided by the employee, shall be made a part of the employee's personnel file.

H. **Effects of "Improvement Needed" and "Unsatisfactory" Ratings.**

1. Any employee who receives an "unsatisfactory" or "improvement needed" rating will not be eligible to be appointed off of any eligibility list until a satisfactory rating is established.
2. Any employee who receives an "unsatisfactory" or "improvement needed" rating will not receive any merit salary increase during the period following the report, except as provided in Rule IX.H.3.
3. If an employee who has been denied a merit salary increase improves his/her performance to such an extent that the appointing authority believes a merit salary increase is now justified, the appointing authority shall indicate the improvement on a report of performance form and may specifically award a merit salary increase. Additionally, in awarding the merit salary increase under this subsection, the appointing authority may change the merit salary increase anniversary date to the date of the award of the merit salary increase or may permit the anniversary date to remain the same. Any merit salary increase awarded under this subsection shall not be made retroactive.

RULE X. WORKWEEK, HOURS OF WORK AND OVERTIME.

A. **FLSA Classification.** The Personnel Officer shall designate those positions which are exempted from the provisions of the Fair Labor Standards Act ("FLSA") based on an assessment of the duties of each position. This designation will be expressed in the job description for the position.

B. **Work Schedules and Workweek.**

1. The City Work Schedules include a standard 5/8 schedule and an alternative 4/10 schedule.
 - a. **Alternative 4/10 Workweek and Work Schedule.**
 - i. The City has adopted a 4/10 work schedule for most employees, which consists of ten hours per day, four days per week.

- ii. All City Hall employees are assigned to work a 4/10 work schedule. Employees assigned to work a 4/10 work schedule will work Monday through Thursday, 7:00 a.m. to 6:00 p.m. with Fridays off. At the direction of the City Manager, some employees may be required to work a different schedule due to the requirements of their job classifications or department responsibilities. Any such variation to the standard 4/10 work schedule must be memorialized in writing.
- iii. The workweek for employees assigned to a 4/10 work schedule shall be seven consecutive days, 12:00 a.m. on Saturday and ending at 11:59 p.m. on the following Friday. Time worked by non-exempt employees in excess of 40 hours in a workweek shall constitute overtime.

b. Standard Workweek and Work Schedule.

- i. The standard 5/8 work schedule consists of eight hours per day, five days per week.
- ii. All City cemetery employees are assigned to work a standard work schedule. Employees assigned to work a standard work schedule will work Monday through Friday, 7:00 a.m. to 3:30 p.m. At the direction of the City Manager, some employees may be required to work a different schedule due to the requirements of their job classifications or department responsibilities. Any such variation to the standard work schedule must be memorialized in writing.
- iii. The workweek for employees on the standard work schedule shall be seven consecutive 24-hour periods, starting at 12:00 a.m. on Saturday and ending at 11:59 p.m. on the following Friday. Time worked by non-exempt employees in excess of 40 hours in a workweek shall constitute overtime.

C. **Daily Hours of Work/Shifts.** Daily hours of work or shifts for employees within departments shall be assigned by Department Heads as required to meet the operational requirements of such departments. The City reserves the right to regulate and/or change the designation of the specific hours or days to be worked by any employee, and no such change in the scheduling of days or hours worked shall be deemed to constitute overtime, provided the total number of hours and days does not exceed those specified as constituting the standard work year, work period, work week and workday hereunder.

D. **Changes in Work Schedules.** The City reserves the right to establish and modify work schedules in order to meet the varying needs of the different City

departments. Except in the case of an emergency, Department Heads must provide employees with at least 30 days' notice before changing an employee's work schedule. If the needs of the City require that a position be assigned to work a different work schedule or have a different workweek than the two set forth in this Section, the City Manager, in consultation with the Department Head, may designate the work schedule and workweek for employees in that position in writing. Any additional alternative workweeks shall be designated by administrative policy adopted by the City Manager.

E. **Meal Periods.** Non-exempt employees are entitled to unpaid meal periods during which they shall be entirely relieved of responsibilities and restrictions. Such time shall not constitute hours worked, and no monetary compensation, or any other compensation in addition to the employee's basic pay for overtime, shall be given to any employee for or on account of any of his/her meal periods.

1. Non-exempt employees shall be entitled to a 60-minute unpaid meal period during each work shift which exceeds 8 hours.
2. Supervisors shall schedule meal periods to ensure appropriate coverage.
3. Employees shall take reasonable measures wherever feasible to avoid the need for work to be performed during meal periods. Where required, time spent on such work shall be kept to a minimum, and may only occur with the prior written authorization of a Department Head. Non-exempt employees who work during their meal periods shall be paid for time worked.

F. **Rest Periods.** Except where unusual operational demands prevent a rest break, non-exempt employees are entitled to two 15-minute paid rest periods during each workday. Rest periods shall not be combined or added to employees' meal periods. Rest periods shall also not be added to the beginning or end of an employee's shift.

G. **Overtime.** Non-exempt employees shall be entitled to overtime at the rate of one and one-half his/her regular hourly rate of pay for each hour worked in excess of 40 hours in any one workweek. Employees are not entitled to compensatory time off in lieu of overtime. Exempt employees are not eligible to receive overtime compensation.

1. **Calculation of Hours Worked.** For the purposes of overtime compensation, "hours worked" shall only include those periods of time that the employee is required to be on duty or to be on the City's premises or at a prescribed workplace, and all time during which an employee is suffered or permitted to work. As such, paid time off, including for example, time spent on a paid leave of absence, sick leave, holidays and vacation, shall not be included in the calculation of hours worked.

2. Approval of Overtime. It is the policy of the City to avoid the necessity for overtime work whenever possible. Employees shall take reasonable measures wherever feasible to avoid the need for work to be performed outside of their regularly scheduled shifts.

Employees shall not perform work outside of their regularly scheduled shifts or in excess of 40 hours in a workweek unless requested to do so by their Department Head or with advance written authorization from their Department Head. This requirement applies to, but is not limited to:

- a. Work performed before the start of the shift;
- b. Work performed during meal periods;
- c. Work performed after the end of the shift; and
- d. Other work performed "off the clock" including work performed at home.

Time spent on such work outside an employee's regularly scheduled shift shall be kept to a minimum. Department Heads are required to notify the Finance Department of any approved overtime at the end of the workday in which overtime is worked.

RULE XI. LEAVES OF ABSENCE.

A. Effect of Leave of Absence.

1. Effect of Leave of Absence on Employment Benefits.
 - a. Fully Paid Leave. Unless otherwise required by law, an employee on a leave of absence who continues to receive full compensation through the use of his/her accrued leave banks will continue to receive full employment benefits. Such employment benefits may include, but are not limited to, the accrual of paid leaves, accrual of seniority, and cafeteria contributions which remain at the rate the employee would receive if he/she was working his/her normal work schedule.
 - b. Partially Paid Leave. Unless otherwise required by law, an employee on a paid leave of absence who is receiving less than full compensation from the City through the use of his/her accrued paid leaves shall receive a prorated share of his/her employment benefits, including, but not limited to, the accrual of paid leaves, accrual of seniority, cafeteria contributions, or supplemental pay.
 - c. Unpaid Leave. Unless otherwise required by law, an employee on an unpaid leave of absence shall not accrue any employment

benefits, including, but not limited to, the accrual of paid leaves, accrual of seniority, cafeteria contributions, and supplemental pay.

2. Effect of Leave on Performance Evaluations and Merit Increases. Unless otherwise required by law, the use of any leave of absence in excess of 30 consecutive days shall cause the date of the employee's performance evaluation, and merit increase, if relevant, to be extended by the same period of time that the employee was absent.

B. **Unauthorized Absences.** Any employee absent from his/her job for more than three consecutive working days without prior permission of the Department Head may be considered to have voluntarily resigned from his/her employment with the City. Any unauthorized absence may be cause for disciplinary action as provided in these personnel rules.

C. **Holidays.**

1. Holidays Observed. The following days shall be recognized and observed as paid holidays:

- a. New Year's Day (January 1)
- b. Martin Luther King Jr. Day
- c. Presidents' Day
- d. Memorial Day
- e. Independence Day (July 4)
- f. Labor Day
- g. Veterans Day (November 11)
- h. Thanksgiving Day
- i. Day after Thanksgiving Day
- j. Christmas Eve (December 24)
- k. Christmas Day (December 25)

In December of each year, the City Manager will send a list of dates that holidays will be observed for the following calendar year. When a holiday falls on day that the City (or a Department in the City) is regularly closed (such as a Saturday), the City Manager will designate an alternative date that will be observed as the holiday. Employees on different schedules may be provided with different days on which to observe the holiday. Amount of Holiday Pay. Employees shall receive one day's pay for each of the holidays listed above for the number of hours they would have been regularly scheduled to work.

2. Work Performed on a Holiday. An employee who is scheduled and required to work on a date that the City has observed as a holiday shall be compensated at regular salary for all time actually worked on the date the holiday is observed. In addition, the employee shall receive one floating holiday.

- a. Amount of Floating Holiday. An employee assigned to a 4/10 schedule shall receive ten hours of floating holiday time. An employee assigned to a 5/8 schedule shall receive eight hours of floating holiday time.
- b. Compensation for Unused Floating Holidays. Any unused floating holidays will be cashed out on June 30th of each year at the employee's then-current rate of pay.

D. **Vacation.**

1. Full-time employees in all classifications shall accrue vacation, on a daily basis, according to the following schedule:
 - a. From the date of hire through five years of service: 80 hours per year.
 - b. Beginning the sixth year through 10 years of service: 120 hours per year.
 - c. Beginning the 11th year of employment: 160 hours per year. Vacation accrues on a pro rata basis during each pay period.
2. The maximum number of vacation days that may be accumulated by an employee is 320 hours. Once an employee reaches the maximum accumulation, he/she shall cease vacation accrual until his/her total number of vacation hours falls below the maximum allowable.
3. A maximum of 80 hours of vacation per calendar year may be converted to compensation and shall be paid at the employee's rate of pay at the time of the conversion with a balance of 40 hours payable up to twice a year, per the budgetary schedule.
4. At termination of employment for any reason, the City shall compensate the employee for the employee's accumulated, but unused, vacation time at the employee's base rate of pay at the time of termination.
5. If a holiday falls on a work day during an employee's vacation period, that day shall be considered as a paid holiday and not vacation time.
6. Vacations may be scheduled at any time during the year upon approval of the City Manager or his/her designee.
7. Part-time employees shall accrue vacation leave on a pro rata basis based on the number of hours they are regularly scheduled to work.

E. **Sick Leave.**

1. **Applicability.** This Section applies to full-time employees. Sick leave for part-time employees is set forth in a separate policy.
2. **Definitions.**
 - a. **Rate of Pay.** Sick Leave will be paid at the employee's hourly wage. If the employee in the 90 day qualification period prior to taking Sick Leave had different hourly pay rates or was a nonexempt salaried employee, then the rate of pay shall be calculated by dividing the employee's total wages, not including overtime premium pay, by the employee's total hours worked in the full pay periods of the prior 90 days of employment.
 - b. **Family Member.** Family Member shall include any of the following: a biological, adopted, or foster child, stepchild, legal ward, a child to whom the employee stands in loco parentis, or a child of a domestic partner, regardless of the child's age or dependency status; a biological, adoptive, or foster parent, stepparent, or legal guardian of an employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child; a spouse; a State of California registered domestic partner; a grandparent; a grandchild; a sibling; and a father-in-law, mother-in-law, sister-in-law, brother-in-law, or any other person who is a legal dependent of the employee. Exceptions to this definition shall be reviewed and possibly approved by the City Manager.
3. **Sick Leave Accrual.** Employees shall earn eight (8) hours of Sick Leave per month of full-time service. Employees shall be compensated for using Sick Leave at their Rate of Pay, on the payday for the next regular payroll period after the Sick Leave was taken.
4. **Carryover and Cap on Accrued Sick Leave.** Unused Sick Leave shall be carried over from calendar year to calendar year with a maximum Sick Leave bank of 320 hours. Once an employee's Sick Leave bank reaches maximum accrual, the employee shall cease Sick Leave accrual until the total number of Sick Leave hours falls below the maximum allowable.
5. **Permitted Uses of Sick Leave.** Upon the verbal or written request of an employee, the City shall permit eligible employees to use earned Sick Leave for the following purposes:
 - a. Diagnosis, care, or treatment of an existing health condition of, or preventative care for, an employee or an employee's family member.

- b. For employees who are victims of domestic violence, sexual assault, or stalking, taking time off to obtain or attempt to obtain any relief, including, but not limited to, a temporary restraining order, restraining order, or other injunctive relief, to help ensure the health, safety, or welfare of the victim or his or her child.
 - c. For employees who are victims of domestic violence, sexual assault, or stalking, taking time off to seek medical attention for injuries caused by the domestic violence, sexual assault, or stalking; to obtain services from a domestic violence shelter, program, or rape crisis center as a result of domestic violence, sexual assault, or stalking; to obtain psychological counseling related to an experience of domestic violence, sexual assault, or stalking; and to participate in safety planning and take other actions to increase safety from future domestic violence, sexual assault, or stalking, including temporary or permanent relocation.
 - d. For bereavement leave in the event of death of an employee's family member, as long as the employee has exhausted all other available paid leaves of absence.
6. Work-related Injury or Illness. When an injury or illness is job-related, the employee shall be charged with Sick Leave usage only to the extent that their salary is not covered by worker's compensation.
7. Request for Sick Leave.
- a. An employee shall contact his or her immediate supervisor prior to or within one hour of the commencement of their work shift, or as soon as practicable, to report the need for Sick Leave for a Permitted Purpose. If no immediate supervisor is available, an employee shall contact his or her department head. Consideration shall be given to emergency situations that restrict the employee from contacting his or her immediate supervisor within the first hour of work including, but not limited to: accident, injury, or hospitalization.
 - b. If the need for Sick Leave unforeseeably arises at an employee's work site, the employee shall notify his or her immediate supervisor before the employee leaves the work site due to a Permitted Purpose prior to completion of the work shift, or as soon as practicable.
 - c. When an employee has advance notice of the need for Sick Leave, such as when scheduling non-emergency medical or dental appointments, the employee is required to notify his or her supervisor at least one working day in advance of his or her need

for Sick Leave. Employees are encouraged to schedule medical and dental appointments outside normal working hours if possible.

- d. Employees are not responsible for finding other employees to cover shifts due to their use of Sick Leave.
8. Verification of Continuing Need for Sick Leave. In cases where an employee uses Sick Leave for four or more consecutive days, or when the employee has been frequently absent (more than four cumulative days in a calendar year), the City Manager or supervisor may require verification that the Sick Leave is needed for a Permitted Purpose.
9. Minimum Increments of Sick Leave. The minimum charge to an employee's Sick Leave account shall be one-half hour, and will be rounded up to the next half hour. For example, an employee who is gone from work for two hours and ten minutes will be charged two and one-half hours of Sick Leave.
10. Notice of Available Sick Leave. An employee's paystub will display the amount of available Sick Leave.
11. No Lending of Sick Leave. The City will not lend or advance Sick Leave to any employee prior to accrual.
12. No Compensation for Unused Sick Leave. No employee shall be compensated for, or allowed to exhaust any earned Sick Leave upon resignation, retirement, termination, dismissal, lay-off or death.
13. Reinstatement of Unused Sick Leave. Any unused Sick Leave at separation shall be reinstated upon return to active status with the City occurring within no more than 12 months of separation.
14. Records Documenting Hours Worked and Sick Days Accrued and Used. The City shall keep records documenting the hours worked and Sick Leave earned and used by an employee for 3 years.
15. Employee Inspection of Records Pertaining to Sick Leave. Upon reasonable request, and within 21 calendar days after the request, the City shall afford current and former employees the right to inspect or copy records pertaining to their hours worked and paid sick days accrued and used.
16. Partial Cash Out of Sick Leave Upon Termination.
 - a. Executive Level Employees. Executive employees, as defined in the benefits ordinance, will be permitted to cash out part of their sick leave upon termination in accordance with this Section. Unless he/she is terminated for cause, the City shall compensate

the executive employee for 50% of the executive employee's accumulated, but unused, sick leave at the executive employee's base rate of pay at the time of termination. Sick leave that is converted to CalPERS service credit cannot be included in this partial cash out.

- b. All Other Employees. Employees, other than executive employees, will be permitted to cash out part of their sick leave upon termination in accordance with this Section. Employees shall become eligible for this partial cash out of sick leave upon completion of five years of continuous service with the City of Wildomar. Unless he/she is terminated for cause, the City shall compensate the employee for 50% of the employee's accumulated, but unused, sick leave at the employee's base rate of pay at the time of termination. Sick leave that is converted to CalPERS service credit cannot be included in this partial cash out.

17. Abuse of Sick Leave. Abuse of Sick Leave may be grounds for discipline. Abuse will be determined on a case-by-case basis. Sick Leave abuse may include, but is not limited to, failure to abide by the provisions of this rule, and use of Sick Leave for purposes other than the Permitted Purposes described in this Section.

- F. Bereavement Leave. Upon request to his/her Supervisor, an employee shall be eligible to receive necessary time off, not to exceed 40 hours per year, to arrange for or attend a funeral of a member of his/her immediate family. These 40 hours of bereavement leave, shall be with pay and shall not be chargeable to any other leave balance. Bereavement leave shall not exceed 40 hours per year. For purposes of this Section, immediate family shall mean father, father-in-law, mother, mother-in-law, stepparent, brother, brother-in-law, sister, sister-in-law, spouse, domestic partner, child, grandparent, grandchild, legal guardian or legal ward.

- G. Military Leave. Military leave with or without pay shall be granted in accordance with Section 395 of the California Military and Veteran's Code and the Uniformed Services Employment and Reemployment Rights Act. In addition, leave for military exigency or military caregiver shall be granted in accordance with the Family and Medical Leave Act, as set forth in the City's FMLA/CFRA/PDL Administrative Policy, pursuant to Rule XI.J.

- H. Jury Duty.

1. An employee summoned for jury duty will immediately notify the City Manager. While serving on a jury, he/she will be given a leave of absence with pay for up to ten days of jury duty. Such leave of absence with pay is conditional upon the employee returning to work upon his/her dismissal each day to complete his/her normal work day. Employees who fail to

return to work are required to use other accrued paid leaves for that period of the employee's absence. Such leave is also conditional upon the employee's conveyance to the City of any compensation received as a juror, not including any travel allowance received.

2. An employee required to serve on a jury for longer than ten days may elect to use any accrued paid leaves, other than sick leave, for the time spent on jury duty after the ten days of jury duty paid leave have been exhausted. An employee is not required to convey compensation received as a juror in this circumstance
- I. **Pregnancy Disability Leave.** Employees who are disabled due to pregnancy, childbirth, or related medical conditions shall be granted leave in accordance with the California Pregnancy Disability Leave Law, the Family Medical Leave Act, and the California Family Rights Act. The full provisions governing such leave will be set forth in an administrative policy.
 - J. **Family Care and Medical Leave.** Employees shall be granted family care or medical leave in accordance with the Family Medical Leave Act and the California Family Rights Act. The full provisions governing such leave will be set forth in an administrative policy.
 - K. **Leave of Absence Without Pay.** The Personnel Officer, in his/her discretion, may grant an employee leave of absence without pay for up to three months. After the initial three months of leave of absence without pay, the Personnel Officer may, in his/her discretion, extend the leave for up to nine additional months in a maximum of three-month increments. However, unless otherwise required by law, in no circumstances shall the total amount of unpaid leave be longer than 12 months. The Personnel Officer may require sufficient documentation establishing the employee's need for leave.
 1. **Exhaustion of Paid Leaves.**
 - a. **Non-medical Leave of Absence Without Pay.** An employee requesting leave under this section for nonmedical reasons is required to fully exhaust all of his/her paid leaves, except sick leave, in order to be eligible to receive a leave of absence without pay.
 - b. **Medical Leave of Absence Without Pay.** An employee requesting leave under this section for medical reasons is required to fully exhaust all of his/her paid leaves, including sick leave, in order to be eligible to receive a leave of absence without pay.
 2. **Accrual of Benefits.** Leave of absence without pay shall not be construed as a break in service or employment, and rights accrued at the time leave is granted shall be retained by the employee; however, vacation credits, sick leave credits, increases in salary and other similar benefits shall not

accrue to a person granted such leave during the period of absence. An employee reinstated after leave of absence without pay shall receive the same step in the salary range he/she received when he/she began his/her leave of absence. Time spent on such leave without pay shall not count toward service for increases within the salary range, and the employee's salary anniversary date shall be set forward by an amount equal to the days of unpaid leave taken by the employee. Failure to Return from Leave. If an employee takes any action during his/her leave that is inconsistent with an intention to return to employment with the City, such as accepting full-time employment with another employer, he/she will be considered to have voluntarily terminated his/her employment. Failure of the employee to return to his/her employment upon the termination of any authorized leave of absence shall constitute an automatic termination from City service of that employee, unless such leave is extended.

L. **Management Leave**. As compensation for the unique nature of their jobs, the City provides Management Leave in the form of additional time off, as follows:

1. Employees in the executive classification, as defined in the Benefits Ordinance, shall receive 80 hours of management leave per calendar year.
2. Employees in the management classification, as defined in the Benefits Ordinance, shall receive 60 hours of management leave per calendar year.

Management leave shall vest on July 1st of each year. Management and supervisory employees hired during the fiscal year shall be credited with a prorated number of administrative leave hours based on the number of months of the fiscal year for which the individual is employed. One day worked in a particular month shall be considered as qualifying for that month.

Management leave cannot be carried forward from year to year, and any unused leave will be cashed out on June 30th of each year.

M. **Fitness for Duty Leave**.

1. **Purpose/Policy**. Employees are expected to report to work fit for duty, which means able to perform their job duties in a safe, appropriate, and effective manner, free from adverse effects of physical, mental, emotional, and/or personal problems. This Rule is intended to provide a safe environment and protect the health and welfare of employees and the public. If an employee feels that he/she is not fit to perform his/her duties, he/she must notify his/her supervisor immediately.
2. **Reasons for Fitness for Duty Leave**. A fitness for duty examination may be ordered in any of the following situations:

- a. An employee returns from a medical leave of absence of more than five working days.
 - b. An employee is involved in the interactive process with the City under Rule III.C.
 - c. Supervisor observes or receives a reliable report of an employee's possible lack of fitness for duty. Observations and reports may be based on, but are not limited to, employee's own self-report of potential unfitness, dexterity, coordination, alertness, speech, vision acuity, concentration, response to criticism, interactions with the public, co-workers, and supervisors.
 - d. Fitness for duty examinations based on a reasonable suspicion that an employee is under the influence of illegal drugs or alcohol shall be conducted in accordance with the City's Drug-Free Workplace Policy.
3. Procedures for Ordering a Fitness for Duty Examination. When a supervisor becomes aware of or observes behavior that makes him/her reasonably suspect that the employee may not be fit for duty, the supervisor shall refer the employee to the Personnel Officer who will determine whether a fitness for duty examination is necessary and should be scheduled. If the circumstances warrant it, the Personnel Officer may place the employee on a paid or unpaid leave pending the results of the employee's fitness for duty examination. The examination shall be paid for by the City.
4. Procedure Following Receipt of Examination Results. The doctor examining the employee shall be limited to finding the employee "fit for duty" or "fit for duty with restrictions" or "unfit for duty." In the case of finding an employee fit for duty, the doctor may issue work restrictions. In no case shall the doctor reveal the underlying cause of the fit or unfitness for duty without the employee's permission.
- a. Fit for Duty. If the doctor finds the employee is fit for duty, the employee shall return to work immediately and perform all duties of his/her position.
 - b. Fit for Duty with Restrictions. If the doctor finds the employee is fit for duty with restrictions, the doctor shall specifically list what restrictions are necessary and for how long those restrictions are necessary. If the employee's restrictions are based on a disability as defined by the ADA and/or FEHA, the City shall engage in the interactive process as set forth in Rule III.C. The City shall then evaluate those restrictions and determine if the restrictions can be reasonably accommodated.

- c. Unfit for Duty. If the employee is found to be unfit for duty, he/she shall not be permitted to work. He/She may request a leave of absence in accordance with the appropriate subsection of this Rule. If the employee can provide certification of fitness for duty prior to the exhaustion of all paid and unpaid leave that he/she is entitled to under these Personnel Rules, the employee shall be returned to work. However, if such certification is from the employee's own health care provider, the City may request a second opinion from a doctor of its choosing and at its cost to evaluate the employee under the requirements of this section. If the two certifications conflict, a third opinion will be sought from a doctor chosen by the City and the employee, at the expense of the City. The opinion of fit or unfit rendered by the third doctor shall be binding. If the employee's restrictions are based on a disability as defined by the ADA and/or FEHA, the City shall engage in the interactive process as set forth in Rule III.C.

RULE XII.LAYOFF/SEPARATION/RETIREMENT

- A. Layoff. Whenever, in the judgment of the City Council, it becomes necessary to abolish any position or employment, the employee holding such position or employment, may be laid off without disciplinary action and without the right of appeal, unless otherwise required by law. The City Manager shall determine the class and number of positions within each class to be affected, as well as the effective date of the layoff.
 1. Notification. Employees to be laid off shall be given, whenever possible, at least 14 days prior notice.
 2. Order of Layoff. In each class of position, employees shall be laid off according to the needs of the service as determined by the Department Head and the Personnel Officer.
 3. Reemployment List. The names of persons laid off or demoted in accordance with this section shall be entered upon a reemployment list. Lists from different departments or at different times for the same class of position shall be combined into a single list. Such list shall be used by every Department Head when a vacancy arises in the same or lower class of position before certification is made from an eligible list or starting a recruitment. Names of persons laid off shall be carried on a reemployment list for one year, except that persons appointed to a position of the same level as that which laid off, shall, upon such appointment, be dropped from the list. Persons who refuse reemployment shall be dropped from the list. Persons reemployed in a lower class, or on a temporary basis, shall be continued on the list for the higher position for one year.

- B. **Resignations.** Resigning employees shall be required to file a written resignation stating the effective date and reason(s) at least two weeks prior to leaving the City's service, unless the time limit is waived by the City Manager. The resignation date should be the last day the employee actually worked.
- C. **Terminations.** The City Manager may terminate any employee at any time with or without cause and with or without notice.
- D. **Retirement/Disability Retirement.** In accordance with the City's contract with the California Public Employees' Retirement System (CalPERS), employees who meet the age and service credit minimums may qualify for a service retirement from CalPERS. Under CalPERS laws, an employee who is unable to perform his/her job because of an illness or injury which is expected to be permanent or last indefinitely, may be entitled to receive a disability retirement.

RULE XIII. ETHICAL STANDARDS

- A. **Outside Employment, Enterprise, or Activity.** In accordance with California Government Code Title 1, Division 4, Chapter 1, Article 4.7, no employees may engage in any outside employment, enterprise, or activity that is inconsistent, incompatible, in conflict with, or adverse to his/her employment, their ability to perform their duties and responsibilities, including performance of overtime work and emergency duties, or any other aspect of City operations.
 - 1. Employees are required to notify their Department Head in writing of all outside employment in which they are engaged, regardless of when that outside employment began, so that the City may assess whether such outside employment conflicts with the employee's City employment. An employee's outside employment, enterprise, or activity will be prohibited when any of the following are present:
 - a. It involves the use for private gain or advantage of his/her City time, facilities, equipment and/or supplies; or the badge, uniform, prestige, or influence of his/her City employment;
 - b. It involves the receipt or acceptance by the employee of any money or other consideration from anyone other than the City for the performance of an act which the employee, if not performing such act, would be required or expected to render in the regular course or hours of his/her City employment or as part of his/her duties as a City employee;
 - c. It involves the performance of an act, in other than his/her capacity as a City employee, which may later be subject directly or indirectly to the control, inspection, review, audit, or enforcement of any other officer or employee of the City; or

- d. It involves the time demands as would render performance of his/her duties as a City employee less efficient.
 2. When outside employment is reported to a Department Head, the Department Head shall notify the Personnel Officer of all pertinent details of the outside employment. The Personnel Officer shall determine whether the employee's outside employment conflicts with the performance of his/her duties, and shall advise the employee and the Department Head of his/her determination in writing. An employee who is unsatisfied with the decision of the Personnel Officer may appeal the decision to the City Manager. An employee wishing to appeal this determination must file a written appeal to the City Manager within 10 days of receipt of the Personnel Officer's decision. The City Manager shall meet with the employee and determine whether the employee's outside employment conflicts with the performance of his/her duties. The City Manager shall advise the employee, the Department Head, and the Personnel Officer of his/her determination in writing within 15 days of meeting with the employee.
- B. **Political Activities**. Consistent with the provisions of California Government Code Title 1, Division 4, Chapter 9.5, employees may not engage in political activity during working hours, while on City property on which members of the public would not be entitled to engage in political activities, or while in uniform.
- C. **Contracts and Conflicts of Interest**. In accordance with California Government Code Title 1, Division 4, Chapter 1, Article 4, no City employee can be financially interested in any contract made by him/her in his/her official capacity, or by any body or board of which he/she is a member. All employees of the City are required to adhere to the provisions of Article 4 of Title 1, Division 4, Chapter 1 of the Government Code.
- D. **Conduct During the Workday**. During the workday, employees are expected to devote their full time in the performance of their assigned duties. Any approved outside work, part-time job, hobbies, or personal business must be performed during off-duty hours. Off-duty hours include unpaid lunch break periods, but do not include other rest or break periods during which the employee continues to receive pay.
- E. **Employees with Access to Confidential Information**. In performing their duties, employees may have access to confidential information, including, but not limited to, employees' personnel files and the personal or financial information of other City employees or persons who do business with the City. In addition, some City employees will be involved in some communications with the City Attorney's Office, which can be protected by the attorney-client privilege. Employees with such access are required to keep such information confidential.

- F. **Solicitation of Political Contributions.** Consistent with the provisions of California Government Code Title 1, Division 4, Chapter 9.5, no City employee may knowingly, directly or indirectly, solicit a political contribution from a City employee, City officer, or person on an employment list. However, this does not prohibit City employees from requesting political contributions if the solicitation is part of a solicitation made to a significant segment of the public, which may include City employees. This also does not prohibit a City employee from soliciting or receiving political funds or contributions to promote the passage of or defeat of a ballot measure which would affect the rate of pay, hours of work, retirement, civil service, or other working conditions of City employees, provided that such solicitation cannot occur during working hours or while on City property. For purposes of this section, "contribution" means a payment, a forgiveness of a loan, a payment of a loan by a third party, or an enforceable promise to make a payment except to the extent that full and adequate consideration is received, unless it is clear from the surrounding circumstances that it is not made for political purposes.

RULE XIV. DISCIPLINARY ACTIONS

- A. **Reason for Disciplinary Action.** While the City maintains an at-will employment environment, the City also reserves the right to take disciplinary actions against any employee. Disciplinary measures may be taken for any good and sufficient cause. Cause may include, but is not limited to, violation of the personnel ordinance or of these personnel rules or any policies, procedures, personnel rules and/or regulations of the employee's department, any act of insubordination or act detrimental to the public service, refusal or inability to comply with the duties of the position occupied by the employee, or any other type of misfeasance, malfeasance or nonfeasance relating to his/her duties, office or position.
- B. **Types of Disciplinary Actions.** The City employs a disciplinary system, which includes a variety of levels of disciplinary actions, up to and including termination of employment. However, nothing in this disciplinary policy should be interpreted in any way that would affect the employee's at-will employment status. Notwithstanding any provision of this policy, all employees may be terminated at any time, with or without notice, and with or without cause. The City may take any of the following types of disciplinary actions against its employees:
1. **Verbal Reprimand.** Verbal reprimand as a disciplinary action means the employee is informed of his/her poor performance or misconduct verbally by his/her supervisor.
 2. **Written Reprimand.** Written reprimand as a disciplinary action means an official notification to the employee that there is cause for dissatisfaction with his/her services and that further disciplinary measures may be taken if such cause is not corrected. Official reprimand shall be given in the

manner prescribed by the Personnel Officer. Reprimand notices shall be made a part of the employee's official personnel record.

3. Suspension Without Pay. Suspension without pay shall be a temporary separation from City service.
4. Reduction In Range. Reduction in step within range as a disciplinary measure is the withdrawal of increments granted for merit, efficiency and length of service. Reduction in pay shall become effective on the first pay period following the effective date of the disciplinary action.
5. Involuntary Demotion. Demotion without consent shall include a reduction in classification or rank, with commensurate reduction in salary.
6. Termination. Termination is the permanent dismissal of an employee from the City service by the City Manager.

C. **Authority for Disciplinary Actions.**

1. The Department Heads and/or City Manager shall have authority to take disciplinary action and they may delegate to certain of their subordinate supervisory employees the authority to make official reprimands. Only the City Manager may terminate employees.
2. The Personnel Officer shall be notified of any contemplated disciplinary action prior to the time it is taken.

D. **Notice of Disciplinary Action.** When disciplinary action is to be taken against an employee, the Department Head or City Manager shall notify the employee in writing of the disciplinary action to be taken, the reasons for the disciplinary action, and the effective date of such disciplinary action, if applicable. Because all employees are at-will, there is generally no right to challenge disciplinary action. However, in certain circumstances, the employee may be entitled to a name-clearing hearing before the Personnel Officer. If the employee satisfies the criteria in Rule XIV.E.1., the City shall provide the employee with at least five days' notice of its intent to discipline the employee. During those five days, the employee may request a name-clearing hearing. If the employee does not request a name-clearing hearing, then he/she will have been deemed to have waived his/her right to said hearing. If the employee requests a hearing in accordance with Rule XIV.E., then the Personnel Officer will make all necessary arrangements for the hearing prior to imposing the disciplinary action. If the employee does not meet the criteria set forth in Rule XIV.E.1., then he/she is not entitled to any hearing, appeal, or waiting time before the disciplinary action is imposed on the employee.

E. **Name-Clearing Hearing.** In certain circumstances, an employee may be entitled to a name-clearing hearing before the disciplinary action is imposed by the City.

In such circumstances, the employee will be entitled to a name-clearing hearing in accordance with this Section.

1. Criteria for Entitlement to a Name-Clearing Hearing. In accordance with state and federal law, when the following three elements are present, the employee is entitled to a name-clearing hearing:
 - a. A stigmatizing charge.
 - b. The employee's denial of the stigmatizing charge.
 - c. Public disclosure of the stigmatizing charge.
2. Name-Clearing Hearing. If the employee has satisfied all three criteria set forth in Rule XIV.E.1., then the employee is entitled to a hearing in order to clear his/her name. If the employee desires a name-clearing hearing, he/she must file a written request with the Personnel Officer within five days of receiving notice from the City of its intent to impose disciplinary action. Failure to timely request a hearing shall constitute a waiver of the right to a hearing. The hearing shall be before the Personnel Officer. The employee is not entitled to a full evidentiary hearing, but is only entitled to the opportunity to clear his/her name of the stigmatizing charge(s). All name-clearing hearings shall be held in private unless the employee requests a public hearing in writing.

RULE XV. GRIEVANCE PROCEDURE

- A. Purpose of the Grievance Procedure. The grievance procedure shall be used to resolve employee complaints regarding an alleged violation or interpretation of the City's personnel ordinance or these personnel rules. Specifically excluded from the grievance procedure are:
1. Performance evaluations;
 2. Deferred merit salary increases;
 3. Verbal counseling;
 4. Policy decisions of the City Council;
 5. Disciplinary actions;
 6. Transfer to another position without a loss of pay; and
 7. Matters for which there is a separate appeal.

B. Grievance Procedure.

1. Step 1. The employee shall inform, in writing, his/her immediate supervisor of his/her grievance and relevant facts within seven days after the employee knew, or in the exercise of reasonable diligence should have known, of the events giving rise to the grievance. The grievance must include a statement of the event causing the grievance; the personnel rule or provision of the personnel ordinance alleged to have been violated; the relief sought by the employee; and any potential witnesses. Failure to fully complete the grievance form may result in a delay in processing the grievance. At least one conference shall be held between the employee and his/her immediate supervisor after the employee has expressed his/her grievance. The supervisor shall advise the employee of his/her decision within 14 days following notification of the grievance.

2. Step 2. If the grievance is not satisfactorily resolved in Step 1, the grievant may, within seven days after receipt of his/her supervisor's response, submit the grievance to his/her Department Head. Such submittal shall be in writing and include the original of the grievance form. The grievance must include a statement of the event causing the grievance; the personnel rule or provision of the personnel ordinance alleged to have been violated; the relief sought by the employee; and any potential witnesses. After receipt of the grievance, the Department Head will meet with the grievant and make such investigation as is required. Within seven days of his/her meeting with the grievant, the Department Head shall return the original of the grievance form to the employee along with his/her written decision on the grievance.

3. Step 3. If the grievance is not satisfactorily resolved in Step 2, the grievant may, within seven days of receipt of the Department Head's decision, submit the grievance to the Personnel Officer for consideration by the City Manager. Such submittal shall include the original of the grievance form; a statement of the event causing the grievance; the personnel rule or provision of the personnel ordinance alleged to have been violated; the relief sought by the employee; any potential witnesses; a written statement of any issues which are still in dispute; and the specific basis upon which the grievant takes issues with the position of his/her Department Head. The City Manager or his/her designee shall take such review and investigative action as he/she deems necessary and inform the grievant of his/her decision within 14 days of receipt of the grievance. The decision of the City Manager is final and no further appeal may be had by the employee.

C. **General Provisions.**

1. No retribution or prejudice shall be suffered by employees making good faith use of the grievance procedure.
2. Failure by management at any step of this procedure to communicate the decision of the grievance within the specified time limits shall permit the grievant to proceed to the next step. The grievant shall be entitled to be present at all steps of the procedure.
3. Failure at any step of this procedure to appeal a decision on a grievance within specified time limits shall be deemed acceptance of the decision rendered, and the grievant waives all further appeal of the matter.
4. The time limits specified at any step in this procedure may be extended by mutual written agreement.
5. The original of the grievance form shall accompany all requests for institution of the next step in the grievance procedure, and shall be maintained in the employee's personnel file at the completion of the grievance procedure.
6. Communication with grievant shall be processed by personal signed receipt of document, certified mail or registered mail.

RULE XVI. EMPLOYMENT BENEFITS

- A. **Health Benefits.** Accident, health, hospital, dental and vision insurance to cover non-occupational injuries and sickness for full-time employees will be provided by the City, as set forth in the benefits schedule.
- B. **Retirement Benefits.** The City has contracted with the California Public Employees' Retirement System (CalPERS) for retirement benefits
1. **Classic Members.** Classic Members of CalPERS receive the 2.7 percent at age 55 retirement plan.
 2. **New Members.** New Members of CalPERS receive the 2.0 percent at age 62 retirement plan.

RULE XVII. EDUCATIONAL ASSISTANCE

A. **Educational Reimbursement for Training and Advancement.**

The responsibility for developing training programs for employees is with the City Manager and Department Heads, jointly. When an educational course to be taken by an employee will benefit the City, the City Manager may authorize payment by the City of tuition charges and books. An "educational course" may

include courses that are in furtherance of a degree, other college-credit courses, or training. In order to be eligible for educational reimbursement, the employee must obtain written approval of the City Manager prior to enrolling in any courses. Educational reimbursement shall not exceed \$1,500.00 in any fiscal year, and is not compensation reportable for retirement purposes.

B. Licenses and Certification Assistance.

1. In cases of enrollment for any certification which is a condition of employment, the City shall pay required application fees in advance.
2. The cost of licensing fees, renewal fees, and test fees for all levels of certification are reimbursable, upon receipt of the certification or license. To obtain reimbursement after successful completion of the test/renewal/license process, the employee is responsible for submitting proof of payment for test fees, renewal fees, and license fees, along with proof of the certification or license, to the City Manager. In unusual circumstances, the City Manager may authorize the payment of the test/renewal/license fees in advance.

RULE XVIII. WORKPLACE VIOLENCE PREVENTION

A. Objective. The City is strongly committed to ensuring the safety of all City employees. Consistent with this policy, acts or threats of violence, including intimidation, harassment, and/or coercion which involve or affect City employees will not be tolerated and will be subject to appropriate disciplinary action up to and including termination. The following are the objectives of the City:

1. To ensure all workplace threats and violent behavior are addressed promptly.
2. To ensure the level of physical and facility security in City workplaces is sufficient to protect the health and safety of City employees.
3. To ensure that all disciplinary action taken for behavior prohibited under this Section is reviewed, evaluated, and administered consistently and equitably throughout the City and done so in a timely manner.

B. Threats or Acts of Violence Defined. A credible threat of violence is a knowing and willful statement or course of conduct that would place a reasonable person in fear for his/her safety, or the safety of his/her immediate family, and that serves no legitimate purpose. General examples of prohibited workplace violence include, but are not limited to the following:

1. Threatening to harm or harming an individual and/or his/her family, friends, associates, and/or their property.
2. Fighting or challenging another individual to a fight.

3. Intimidation through direct or veiled verbal threats, or through physical threats, such as obscene gestures, grabbing, and pushing.
 4. Making harassing or threatening telephone calls; sending harassing or threatening letters, emails, or other correspondence.
 5. Intimidating or attempting to coerce an employee to do wrongful acts that would affect the business interests of the City.
 6. Harassing surveillance or stalking, which is engaging in a pattern of conduct with the intent to follow, alarm, or harass another individual, which presents a credible threat to the individual and causes the individual to fear for his/her safety, or the safety of his/her immediate family, as defined in California Civil Code section 1708.7.
 7. Making a suggestion or otherwise intimating that an act to injure persons or property is appropriate behavior.
 8. Possession of firearms (loaded or unloaded), weapons, or any other dangerous devices on City property. This includes look-alike weapons, such as toy guns. Weapons and dangerous devices may include, but are not limited to the following, when their possession or use is not expressly authorized by a City supervisor or manager: blackjacks, slingshots, metal knuckles, explosive substances, dirks, daggers, gas- or spring-operated guns, knives, folding knives having a blade that locks into place, razor blades, and clubs.
 9. Use of a personal or City-issued tool or other equipment in a threatening manner toward another.
- C. Reporting Workplace Violence. Any employee who is the victim of a threat or act of violence, or any employee who witnesses such conduct, should immediately report the incident to his/her Supervisor or other appropriate person in the chain of command. Should the employee perceive that he/she is in immediate danger of a violent act, or has just been victimized by a violent act, or is a witness of a violent act, he/she shall as soon as possible:
1. Place themselves in a safe location.
 2. If appropriate, call 911 and request immediate response of a police officer and be prepared to inform the police dispatcher of the circumstances and the exact location of where an officer is needed.
 3. Inform a Supervisor, Department Head, or the Personnel Officer of the circumstances.
 4. Complete a written report as soon as possible and submit the original copy to the Personnel Officer.

5. Cooperate fully in any administrative or criminal investigation, which shall be conducted within existing policy and laws.
- D. Reporting Future Workplace Violence. Employees who have reason to believe they or any City employee may be the subject of a violent act in the workplace or as a result of their City employment, should immediately notify their Supervisor, Department Head, or the Personnel Officer.
 - E. Violation of Article. The City prohibition against threats and acts of violence applies to all persons involving City operation, including but not limited to City personnel, contract and temporary workers, vendors, and anyone else on City property. Violations of this Rule by any individual may be followed by legal action as appropriate, which may include, seeking a temporary restraining order and/or injunction on behalf of City employees if the situation warrants such action. In addition to appropriate legal action, violations of this Rule by employees, including making a false report under this Rule, may lead to appropriate disciplinary action, up to and including termination.

RULE XIX. DRUG-FREE WORKPLACE POLICY

It is the desire of the City that all work environments of employees be safe and productive and free of the influence of drugs and alcohol. The City is concerned with the physical safety of all employees, potential damage to property and equipment, mental and physical health of employees, productivity and work quality, medical insurance costs, and the harm done to employees and their families by drug and alcohol abuse. The full provisions regarding drugs and alcohol in the workplace will be set forth in an administrative policy.

RULE XX. ELECTRONIC COMMUNICATIONS POLICY

The City provides its employees with certain electronic communications devices. Employees should be aware that no computer usage including messages transmitted or received on the computer system are private or confidential. The City's full policy regarding the use of electronic communications equipment will be set forth in an administrative policy.

RULE XXI. UNIFORMS AND EQUIPMENT

- A. Uniforms. Certain employees are required to wear a uniform in the performance of their job duties. All uniforms are expected to be clean and in good repair. The City will furnish these uniforms to employees at the City's expense. The City will also be responsible for the maintenance, cleaning, and replacement of uniforms, at the City's expense.

City uniforms are not suitable for everyday wear outside working hours, and that employee shall wear the uniforms only while on duty and traveling to and from City work. Employees in the classifications required to wear uniforms shall wear the uniforms as a condition of employment while on City duty.

- B. Equipment. The City shall provide employees with the essential equipment to perform the duties of their positions. Employees are responsible for requesting training on equipment that they are unfamiliar with. Also, employees are responsible for the proper operation and maintenance of all equipment.

- C. Safety Equipment and Protective Clothing. Certain employees will be required to wear approved safety shoes and other safety equipment and protective clothing. Such employees failing or refusing to wear such safety equipment and protective clothing as appropriate will be subject to disciplinary action up to and including termination. If any employee is unable to wear such safety equipment and protective clothing for medical reasons, the employee must submit to the City a doctor's statement covering the reasons.

CITY OF WILDOMAR - CITY COUNCIL
Agenda Item #1.6
CONSENT CALENDAR
Meeting Date: June 10, 2015

TO: Mayor and City Council Members

FROM: Terry Rhodes, Accounting Manager

SUBJECT: Notice of Intent to hold a Public Hearing for placing liens on parcels with unpaid charges on trash collection services

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council provide a Notice of Intent to hold a Public Hearing on July 8, 2015, for placing liens on parcels with unpaid charges on trash collection services.

DISCUSSION:

On March 23, 2011, the City Council adopted Resolution 2011-18 to establish special assessments and liens against parcels of land for unpaid and delinquent charges for trash collection services. Under the agreement with Waste Management and CR&R, the City has agreed to annually lien property for residential trash hauling service charges delinquent from the previous calendar year. The waste haulers mailed out notices to all affected property owners of record. The City Council shall adopt a resolution affirming the report on the delinquent accounts for collection on the property tax rolls and to hold a Public Hearing on July 8, 2015.

Currently, the delinquent charges of Waste Management total 405 parcels in the amount of \$108,985.35. Delinquent charges of CR&R total 279 parcels in the amount of \$61,358.14. The total amount of delinquent charges total is \$170,343.49. By the time of the Public Hearing date, the amount to be placed on the tax rolls will be a lesser amount, due to payments being made to the delinquent accounts.

FISCAL IMPACT:

After collection of the special assessment and remittance of those assessments to the waste hauler, the City shall receive its proportionate share of the franchise fee for the respective amount.

Submitted by:
Terry Rhodes
Accounting Manager

Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

- A) Waste Management – Listing of delinquent charges by parcel
- B) CR&R – Listing of delinquent charges by parcel

ATTACHMENT A

WILDOMAR Tax Roll Listing 2015 BY PARCEL
Customers with Invoice Item Dates in 2014
As of 6/2/2015

| | |
|-----------------------|---------------------|
| Column Totals | \$108,985.35 |
| Customer Count | 405 |

| R/ | ParcelNo | ParcelU | Fund No | NAME | HOUSE# | STREET | CITY | STATE | ZIPCOD | OwnerName | Principal |
|----|-----------|---------|---------|------------------------|--------|-------------------|----------|-------|------------|----------------------|-----------|
| 1 | 233074010 | 0 | 689833 | CASTILLO, GUADELUPE | 24132 | MANZANITA ST | MENIFEE | CA | 92584-9621 | CASTILLO SIMEON R | \$451.84 |
| 2 | 361021027 | 8 | 689833 | GARCIA, DELIA | 24785 | MERCER LN | MENIFEE | CA | 92584-9734 | GARCIA FERNANDO | \$414.56 |
| 3 | 361041019 | 3 | 689833 | GARCIA, ALFRED (OWNF | 24020 | ACACIA ST | MENIFEE | CA | 92584-9745 | GARCIA ALFRED M | \$75.02 |
| 4 | 361043002 | 3 | 689833 | GASELIN, RODOLFO | 24145 | ACACIA ST | MENIFEE | CA | 92584-9746 | OLAN ARGERIA O | \$43.81 |
| 5 | 361053011 | 2 | 689833 | BAYLESS, ROBERT | 32076 | SPRUCE AVE | MENIFEE | CA | 92584-9136 | CUTHILL GARY | \$34.32 |
| 6 | 361054011 | 5 | 689833 | ROBERTS, ANGELA | 32117 | SPRUCE AVE | MENIFEE | CA | 92584-7696 | MARTIN LAUREN | \$259.27 |
| 7 | 361061005 | 2 | 689833 | CARILLO, GUSTAVO (OW | 32085 | MANZANITA ST | MENIFEE | CA | 92584-9664 | GONZALEZ ROSA | \$363.28 |
| 8 | 361061010 | 6 | 689833 | HELLER, HEATHER | 24124 | YUCCA ST | MENIFEE | CA | 92584-9362 | MACIEL DAVID G | \$261.11 |
| 9 | 361061014 | 0 | 689833 | CASTILLO, MICHELLE | 24070 | YUCCA ST | MENIFEE | CA | 92584-9362 | INGRAM SEBA A | \$162.40 |
| 10 | 361061016 | 2 | 689833 | GONZALEZ, ROSA (OWN | 24065 | MANZANITA ST | MENIFEE | CA | 92584-9661 | GONZALEZ ROSA | \$317.68 |
| 11 | 361062019 | 8 | 689833 | HELLER, JOSEPH | 24144 | YUCCA ST | MENIFEE | CA | 92584 | RV RENTAL & INV | \$252.95 |
| 12 | 361064015 | 0 | 689833 | CASTILLO, JESSICA | 24080 | LOCUST ST | MENIFEE | CA | 92584-8747 | CASTILLO MARTIN | \$168.47 |
| 13 | 361073017 | 0 | 689833 | YOUNG, JEREMY | 24410 | LOCUST ST | MENIFEE | CA | 92584-9722 | GOREN DAVID I | \$100.68 |
| 14 | 361074009 | 6 | 689833 | RAYMOND, CHRIS | 24365 | YUCCA ST | MENIFEE | CA | 92584-9145 | ADAMS JERRY D | \$317.68 |
| 15 | 361083008 | 3 | 689833 | HERZOG, MAE | 24225 | MAGNOLIA ST | MENIFEE | CA | 92584-9727 | HERZOG MAE O | \$277.27 |
| 16 | 361111014 | 4 | 689833 | COFLAN, BONNIE | 24372 | COTTONWOOD ST | MENIFEE | CA | 92584 | KRUEGER LETICIA EILL | \$498.51 |
| 17 | 361112013 | 6 | 689833 | PEREZ, RACHEL AND SAI | 24432 | COTTONWOOD ST | MENIFEE | CA | 92584-9506 | PEREZ SALVADOR | \$570.32 |
| 18 | 361140023 | 2 | 689833 | HASELHUHN, KAYLEE | 32995 | WEST AVE | WILDOMAR | CA | 92595-7959 | DAVIS CRAIG A | \$250.19 |
| 19 | 361151009 | 4 | 689833 | RUIZ, GLENDY | 32961 | UPTON DR | WILDOMAR | CA | 92595-8739 | LEON GREGORIO | \$221.69 |
| 20 | 361152029 | 5 | 689833 | LAMOTHE, CHARLES (RE | 32957 | UPTON DR | WILDOMAR | CA | 92595 | HAYDEN CHARLES J | \$150.98 |
| 21 | 361153002 | 3 | 689833 | MUNOZ, IMELDA | 32926 | GREENWOOD AVE | WILDOMAR | CA | 92595-8740 | SOTO FLORENCIO | \$232.67 |
| 22 | 361154018 | 1 | 689833 | DESROCHERS, DANG | 32935 | PALM AVE | WILDOMAR | CA | 92595-8733 | DESROCHERS DANG T | \$722.84 |
| 23 | 361154026 | 8 | 689833 | SOTO, RAMON | 32924 | RHINEHART AVE | WILDOMAR | CA | 92595-8743 | SOTO AGUSTIN A | \$152.20 |
| 24 | 361154034 | 5 | 689833 | REVUELTA, JOEL AND AF | 32921 | PALM AVE | WILDOMAR | CA | 92595-8733 | REVUELTA JOEL | \$199.32 |
| 25 | 361162021 | 8 | 689833 | ANDREWS, ROBERT (REI | 24650 | FIR ST | MENIFEE | CA | 92584-9475 | MONTOYA RICHARD F | \$871.72 |
| 26 | 361172017 | 6 | 689833 | GARCIA, LUCIANO (OWI | 24950 | FIR ST | MENIFEE | CA | 92584-9026 | GARCIA LUCIANO | \$100.24 |
| 27 | 361172024 | 2 | 689833 | SOBERANES, MAXIMINC | 24876 | FIR ST | MENIFEE | CA | 92584-9475 | SOBERANES MAXIMIN | \$185.04 |
| 29 | 361173013 | 5 | 689833 | SOSA, ROSA | 24990 | KAGEL ST | MENIFEE | CA | 92584-9717 | NANCI CARMEN | \$312.74 |
| 30 | 361173014 | 6 | 689833 | LOPEZ, LORIAN | 24980 | KAGEL ST | MENIFEE | CA | 92584-9717 | NANCI CARMEN | \$332.08 |
| 31 | 361173023 | 4 | 689833 | BELTRAN, DANIEL (REN | 24888 | KAGEL ST | MENIFEE | CA | 92584-8557 | SOTO FLORENCIO | \$331.60 |
| 32 | 361186005 | 8 | 689833 | DITT, TIM | 24740 | MULBERRY ST | SUN CITY | CA | 92584-9002 | DITT TIM D | \$405.86 |
| 33 | 361203022 | 5 | 689833 | BANUELOS, SILVIA (REN | 24666 | BETHEL ST | WILDOMAR | CA | 92595-8729 | GONZALEZ MARGARI | \$414.56 |
| 35 | 361205019 | 9 | 689833 | LIPPINCOTT, ROBIN UNI | 24550 | RAYMOND ST UNIT B | WILDOMAR | CA | 92595-6701 | WALLAN JOYCE JAN | \$317.68 |
| 36 | 361206008 | 2 | 689833 | ARBOLIDA, LOUIS | 32890 | CLUB AVE | WILDOMAR | CA | 92595-8725 | ARBOLIDA LOUIS | \$307.40 |
| 37 | 361211014 | 3 | 689833 | DICKINSON, KENDAL | 24781 | MULBERRY ST | SUN CITY | CA | 92584-9002 | BRUIN HENDRIK J | \$191.21 |
| 38 | 361222017 | 0 | 689833 | GARCIA, MARCO | 24640 | LEICESTER ST | WILDOMAR | CA | 92595-8728 | HUCANA TRUST | \$307.96 |
| 39 | 361222018 | 1 | 689833 | COLLINS, PATRICIA (REN | 24630 | LEICESTER ST | WILDOMAR | CA | 92595-8728 | HUCANA TRUST | \$54.42 |
| 40 | 361223004 | 1 | 689833 | GARCIA, ESTHER | 24772 | BUNDY CANYON RD | WILDOMAR | CA | 92595-8714 | GARCIA ESTHER | \$399.80 |
| 41 | 361224007 | 7 | 689833 | AGUILAR, ARLENE | 24530 | BUNDY CANYON RD | WILDOMAR | CA | 92595-8732 | ROCKETT SEAN | \$311.56 |
| 42 | 361237002 | 2 | 689833 | URNEZIS, TODD AND MI | 24801 | RAYMOND ST | MENIFEE | CA | 92584-9772 | URNEZIS TODD J | \$317.68 |
| 43 | 361238009 | 2 | 689833 | JEWETT, FLOYD | 24766 | BUNDY CANYON RD | WILDOMAR | CA | 92595-8714 | JEWETT FLOYD | \$317.68 |
| 44 | 362180020 | 0 | 689833 | MIRANDA, MICHAEL | 25361 | LA ESTRELLA RD | WILDOMAR | CA | 92595-8668 | MIRANDA MICHAEL J | \$309.49 |
| 45 | 362190007 | 0 | 689833 | PENNINGTON, DANIEL | 33610 | HAYFIELD CIR | WILDOMAR | CA | 92595-9113 | PENNINGTON DANIEL | \$200.18 |
| 46 | 362190015 | 7 | 689833 | BRYANT, ELAINE | 33456 | HAYFIELD CIR | WILDOMAR | CA | 92595-9115 | BRYANT ELAINE L | \$312.74 |
| 47 | 362202010 | 8 | 689833 | STONE, MIKE | 33500 | THE FARM RD | WILDOMAR | CA | 92595-9110 | STONE MICHAEL D | \$312.74 |
| 48 | 362211003 | 0 | 689833 | GUERRERO, EROCK (OW | 24021 | WHEATFIELD CIR | WILDOMAR | CA | 92595-9450 | GUERRERO EROCK | \$300.88 |
| 49 | 362211007 | 4 | 689833 | BESON, DENISE | 24030 | WHEATFIELD CIR | WILDOMAR | CA | 92595-9447 | BEASON DENISE MAR | \$312.74 |
| 50 | 362211011 | 7 | 689833 | BELL, JEFF AND CAROL | 24070 | WHEATFIELD CIR | WILDOMAR | CA | 92595-9447 | BELL JEFF | \$465.54 |
| 51 | 362211018 | 4 | 689833 | WELLINGTON, KATHLEE | 33423 | BARLEY LN | WILDOMAR | CA | 92595-9436 | BADILLO EDGARDO | \$395.66 |
| 52 | 362212014 | 3 | 689833 | WHENNEN, CATHY | 33512 | BARLEY LN | WILDOMAR | CA | 92595-9444 | LOHMAN WILLIAM | \$317.68 |
| 54 | 362223002 | 6 | 689833 | CLARKE, KEVIN AND SAF | 33386 | HARVEST WAY | WILDOMAR | CA | 92595-9159 | SIGGINS ALICE A | \$466.15 |
| 55 | 362223007 | 1 | 689833 | FIERRO, GISELA (OWNEI | 33357 | HOMESTEAD LN | WILDOMAR | CA | 92595-9166 | FIERRO GISELA S | \$205.97 |
| 56 | 362231007 | 6 | 689833 | ZATRAPA, MARTIN AND | 33290 | HOMESTEAD LN | WILDOMAR | CA | 92595-9169 | ZATRAPA MARTIN | \$302.26 |
| 57 | 362231008 | 7 | 689833 | CARPENTER, ROBERT (O | 33330 | HOMESTEAD LN | WILDOMAR | CA | 92595-9168 | FEDERAL NATL MORTI | \$307.40 |
| 58 | 362232009 | 1 | 689833 | MILLER, KATHLEEN (REN | 33281 | HOMESTEAD LN | WILDOMAR | CA | 92595-9169 | SMITH FAMILY TRUST | \$133.43 |
| 59 | 362261008 | 0 | 689833 | RICHARDSON, MARK (O | 24424 | COMBINE CIR | WILDOMAR | CA | 92595-8850 | RICHARDSON MARK | \$183.72 |
| 60 | 362261009 | 1 | 689833 | GRIZZLE, ELENA | 24410 | COMBINE CIR | WILDOMAR | CA | 92595-8850 | GRIZZLE GARY | \$185.52 |
| 61 | 362261012 | 3 | 689833 | OBRIEN, RAY | 24370 | COMBINE CIR | WILDOMAR | CA | 92595-8851 | OBRIEN RAY | \$307.40 |
| 62 | 362262003 | 8 | 689833 | NEWBANKS, KATIE | 33524 | WINDMILL RD | WILDOMAR | CA | 92595-8843 | DEDMON JEFFREY W | \$233.81 |
| 63 | 362263004 | 2 | 689833 | GONZALEZ, RICARDO | 33493 | HAYLOFT RD | WILDOMAR | CA | 92595-8848 | GONZALEZ JESUS | \$60.73 |
| 64 | 362263010 | 7 | 689833 | HORNELL, PAULA | 33560 | HAYLOFT RD | WILDOMAR | CA | 92595-8847 | HORNELL PAULA K | \$77.87 |
| 65 | 362263021 | 7 | 689833 | BROCKMAN, NANCY | 33491 | WINDMILL RD | WILDOMAR | CA | 92595-8844 | BROCKMAN NANCY L | \$421.83 |
| 66 | 362272006 | 2 | 689833 | ARMSTONG, SANDRA | 24543 | CORNSTALK RD | WILDOMAR | CA | 92595-8863 | STDENIS DEBORAH D | \$312.74 |
| 67 | 362272009 | 5 | 689833 | LAVERNE, BESSIE | 24585 | CORNSTALK RD | WILDOMAR | CA | 92595-8865 | MORILLA IRVING | \$200.51 |
| 68 | 362274006 | 8 | 689833 | HOBBS, SHELBLE | 24546 | CORNSTALK RD | WILDOMAR | CA | 92595-8863 | HOBBS SHELBLE J | \$102.68 |
| 69 | 362301013 | 7 | 689833 | GIRARD, LAURA | 33821 | THE FARM RD | WILDOMAR | CA | 92595-9456 | GIRARD LAURA J | \$317.68 |

| Rec No | ParcelNo | ParcelU | Fund No | NAME | HOUSE# | STREET | CITY | STATE | ZIPCOD | OwnerName | Principal |
|--------|-----------|---------|---------|-----------------------|--------|------------------|----------|-------|------------|----------------------|-----------|
| 70 | 362310017 | 9 | 689833 | KURTZ, ALICIA | 33698 | PLOWSHARE RD | WILDOMAR | CA | 92595-8889 | OCEAN RIDGE EQUITI | \$68.46 |
| 71 | 362311003 | 9 | 689833 | SHAFER, AMBER | 33673 | PLOWSHARE RD | WILDOMAR | CA | 92595-8882 | SHAFER AMBER LYNN | \$189.51 |
| 72 | 362311006 | 2 | 689833 | CABEEN, BONNIE | 24679 | PITCHFORK CIR | WILDOMAR | CA | 92595-8880 | CABEEN BONNIE E | \$58.47 |
| 73 | 362311013 | 8 | 689833 | GREENE, DEBORAH | 24734 | PITCHFORK CIR | WILDOMAR | CA | 92595-8879 | GREENE DEBORAH LYI | \$198.78 |
| 74 | 362311020 | 4 | 689833 | VARLEY, CAROL | 33583 | PLOWSHARE RD | WILDOMAR | CA | 92595-8877 | VARLEY KIRK | \$421.83 |
| 75 | 362320011 | 4 | 689833 | HERDZINA, KATHY | 33808 | PLOWSHARE RD | WILDOMAR | CA | 92595-8887 | HERDZINA KATHY | \$241.31 |
| 77 | 362330005 | 0 | 689833 | IBARRA, ROGELIO | 33938 | PLOWSHARE RD | WILDOMAR | CA | 92595-8886 | IBARRA ROGELIO M | \$265.48 |
| 78 | 362331001 | 9 | 689833 | ROLLINS, KIMBERLY (OV | 33910 | WINDMILL RD | WILDOMAR | CA | 92595-8871 | ROLLINS KIMBERLY ST | \$428.54 |
| 79 | 362331003 | 1 | 689833 | RANCK, LANCE (RENT) | 33932 | WINDMILL RD | WILDOMAR | CA | 92595-8871 | RANCK KATHERINE L | \$25.68 |
| 80 | 362331009 | 7 | 689833 | ROHLMEIER, CRISSY | 33988 | WINDMILL RD | WILDOMAR | CA | 92595-8871 | ROHLMEIER SCOTT C | \$317.68 |
| 81 | 362331016 | 3 | 689833 | CHAPMAN, TRACY | 33885 | HARVEST WAY E | WILDOMAR | CA | 92595-7674 | BOLKEN JAMES M | \$92.64 |
| 82 | 362331019 | 6 | 689833 | JONES, MARY JANE | 33863 | HARVEST WAY | WILDOMAR | CA | 92595-9122 | JONES MARIJAIN | \$255.08 |
| 83 | 362340007 | 3 | 689833 | TUCKER, TOM (OWNR) | 33722 | WINDMILL RD | WILDOMAR | CA | 92595-8873 | TUCKER THOMAS C | \$84.90 |
| 84 | 362340014 | 9 | 689833 | COFFMAN, BRADDOCK | 33812 | WINDMILL RD | WILDOMAR | CA | 92595-8872 | COFFMAN BRADDOCK | \$58.47 |
| 85 | 362340015 | 0 | 689833 | JEFFERSON, JEREMEY | 33826 | WINDMILL RD | WILDOMAR | CA | 92595-8872 | JEFFERSON JEREMEY IA | \$312.74 |
| 86 | 362341008 | 7 | 689833 | PADDIE, MIKE AND ALY | 33745 | WINDMILL RD | WILDOMAR | CA | 92595-8869 | PADDIE MICHAEL | \$72.81 |
| 87 | 362341009 | 8 | 689833 | MARKER, MR AND MRS | 33727 | WINDMILL RD | WILDOMAR | CA | 92595-8869 | FEDERAL NATL MORT | \$181.82 |
| 88 | 362352006 | 9 | 689833 | CAVANAGH, BARRY (OV | 34253 | HARROW HILL RD | WILDOMAR | CA | 92595-9364 | CAVANAGH BARRY S | \$317.68 |
| 89 | 362353003 | 9 | 689833 | WEISSGERBER, KEN | 34291 | TRACTOR TRL | WILDOMAR | CA | 92595-9490 | WEISSGERBER KENNE | \$307.40 |
| 90 | 362360023 | 9 | 689833 | SOLDANO, TINA | 34098 | HARROW HILL RD | WILDOMAR | CA | 92595-9296 | GRISILLO CHRISTINA F | \$172.11 |
| 91 | 362370017 | 5 | 689833 | SCHROEDER, ARTHUR | 24441 | WOODSHED WAY | WILDOMAR | CA | 92595-9101 | SCHROEDER ARTHUR | \$66.75 |
| 92 | 362382016 | 1 | 689833 | BAIDEN, BARBARA | 34025 | GREEN BEAN LN | WILDOMAR | CA | 92595-9147 | BAIDEN ELVIN | \$461.74 |
| 93 | 362382019 | 4 | 689833 | FLORIAN, TIFFANIE (OV | 34022 | HARVEST WAY | WILDOMAR | CA | 92595-9150 | FLORIAN TIFFANIE | \$211.74 |
| 94 | 362382020 | 4 | 689833 | HOLLINGSWORTH, DEB | 34012 | HARVEST WAY | WILDOMAR | CA | 92595-9150 | ARAUZA JOSE | \$322.20 |
| 95 | 362382021 | 5 | 689833 | JEFFERSON, RAASHENE | 34002 | HARVEST WAY | WILDOMAR | CA | 92595-9150 | BROOKS ISHEA A | \$414.56 |
| 96 | 362391004 | 8 | 689833 | REESE, DINA | 34554 | THE FARM RD | WILDOMAR | CA | 92595-9293 | GRILLI GLORIA | \$186.54 |
| 97 | 362391008 | 2 | 689833 | SANCHEZ, DANIEL | 34518 | THE FARM RD | WILDOMAR | CA | 92595-9293 | SANCHEZ DANIEL | \$207.40 |
| 98 | 362391010 | 3 | 689833 | LAVALLEE, DEBORAH (RI | 34492 | THE FARM RD | WILDOMAR | CA | 92595-9294 | YOUNG MARK E | \$428.54 |
| 100 | 362392002 | 9 | 689833 | ROBBINS, KEIRRI (OWNR | 34220 | HARVEST WAY | WILDOMAR | CA | 92595-9138 | ROBBINS KYLE M | \$428.54 |
| 101 | 362393003 | 3 | 689833 | MARTINEZ, JOHN | 34135 | OLIVE GROVE RD | WILDOMAR | CA | 92595-9125 | HOWELL PATRICIA | \$213.57 |
| 102 | 362401001 | 5 | 689833 | ZEUG, ROBERT | 34181 | OLIVE GROVE RD | WILDOMAR | CA | 92595-9125 | ZEUG ROBERT CHARLI | \$368.64 |
| 103 | 362401007 | 1 | 689833 | NEZZER, KATHY (OWNR) | 34219 | OLIVE GROVE RD | WILDOMAR | CA | 92595-9126 | NEZZER DAVID A | \$428.54 |
| 104 | 362401020 | 2 | 689833 | CASE, RODNEY (OWNR) | 34313 | OLIVE GROVE RD | WILDOMAR | CA | 92595-9127 | CASE RODNEY | \$62.84 |
| 105 | 362402005 | 2 | 689833 | HOLLAND, ALVIN (RENT | 34268 | OLIVE GROVE RD | WILDOMAR | CA | 92595-9130 | BERGER MARK | \$138.48 |
| 106 | 362402015 | 1 | 689833 | WILLIAMS, CASSIE (OWI | 34471 | THE FARM RD | WILDOMAR | CA | 92595-9383 | BADILLO EDGARDO | \$323.95 |
| 107 | 362421005 | 1 | 689833 | JESSUP, JOHN (OWNR) | 34379 | OLIVE GROVE RD | WILDOMAR | CA | 92595-9127 | JESSUP JOHN T | \$317.68 |
| 108 | 362421024 | 8 | 689833 | OWENS, GAYLE | 34663 | THE FARM RD | WILDOMAR | CA | 92595-9232 | OWENS DAVID | \$186.79 |
| 109 | 362421039 | 2 | 689833 | SERRANO, ernesto | 24811 | SPLIT RAIL RD | WILDOMAR | CA | 92595-8154 | SERRANO ERNESTO | \$46.13 |
| 110 | 362422001 | 0 | 689833 | MITCHELL, EULAILA | 34474 | WHEELBARROW LN | WILDOMAR | CA | 92595-9286 | MITCHELL EULAILA E | \$120.89 |
| 111 | 362422010 | 8 | 689833 | VOSBURG, CLIFF | 24824 | SPLIT RAIL RD | WILDOMAR | CA | 92595-9268 | VOSBURG VIOLET STE | \$212.31 |
| 112 | 362462001 | 4 | 689833 | KITTENGER, STEVE JR | 34496 | PUMPKIN PATCH RD | WILDOMAR | CA | 92595-9267 | BANK OF AMERICA | \$139.81 |
| 113 | 362462013 | 5 | 689833 | BRANDT, TERI | 34465 | MEADOWVIEW CT | WILDOMAR | CA | 92595-9289 | BRANDT TERI J | \$57.84 |
| 114 | 362472001 | 5 | 689833 | SCHERER, LULA | 33375 | MILL POND DR | WILDOMAR | CA | 92595-8181 | SCHERER LULA M | \$121.10 |
| 115 | 362474003 | 3 | 689833 | GONZALEZ, OMAR (OWI | 33350 | MILL POND DR | WILDOMAR | CA | 92595-8181 | GONZALEZ OMAR | \$340.53 |
| 117 | 362477005 | 4 | 689833 | SMITH, CINDY | 33410 | HARVEST WAY E | WILDOMAR | CA | 92595-8711 | SMITH KEITH | \$49.83 |
| 118 | 362481004 | 6 | 689833 | MICHAEL O'HALLORAN | 33463 | MILL POND DR | WILDOMAR | CA | 92595-8840 | OHALLORAN MARIE T | \$58.47 |
| 119 | 362482006 | 1 | 689833 | NILES, DEBORAH | 33461 | FURROW CT | WILDOMAR | CA | 92595-8179 | BARKER ROBERTA A | \$307.40 |
| 120 | 362482009 | 4 | 689833 | DELANEY, DENNIS AND | 33426 | CALICO CT | WILDOMAR | CA | 92595-8183 | DELANEY DENNIS MIC | \$155.37 |
| 121 | 362482015 | 9 | 689833 | GARCIA, CECILIA (OWNF | 33451 | CALICO CT | WILDOMAR | CA | 92595-8183 | INGLE CRAIG T | \$317.68 |
| 122 | 362482032 | 4 | 689833 | GARCIA, JAIME D (OWN | 24778 | CORNSTALK RD | WILDOMAR | CA | 92595-8892 | GARCIA IVAN | \$109.72 |
| 123 | 362482039 | 1 | 689833 | PASCUAL, AURORA | 33521 | HARVEST WAY E | WILDOMAR | CA | 92595-8896 | RUSSO ANNE | \$216.34 |
| 124 | 362483006 | 4 | 689833 | BARRETT, WILLIAM (OW | 33570 | HARVEST WAY E | WILDOMAR | CA | 92595-8896 | BARRETT WILLIAM J | \$63.47 |
| 125 | 362486001 | 8 | 689833 | BUICE, JENNIFER | 24759 | CORNSTALK RD | WILDOMAR | CA | 92595-8892 | MANOS TOM | \$169.10 |
| 126 | 362487006 | 6 | 689833 | HUARD, BRIAN | 33621 | HARVEST WAY E | WILDOMAR | CA | 92595-8895 | HUARD BRIAN P | \$290.02 |
| 127 | 362493007 | 6 | 689833 | BABEL, MIKE AND NOF | 33288 | HIDDEN HOLLOW DR | WILDOMAR | CA | 92595-8703 | BABEL ROBERT NORI | \$305.96 |
| 128 | 362502005 | 1 | 689833 | NELSON, STEFANI (RENT | 33362 | HIDDEN HOLLOW DR | WILDOMAR | CA | 92595-8702 | WILLIAMS ANITA MAF | \$292.79 |
| 129 | 362502016 | 1 | 689833 | HEMSLEY, NICOLE | 33500 | HIDDEN HOLLOW DR | WILDOMAR | CA | 92595-8700 | FRANK LEE | \$62.84 |
| 130 | 362511003 | 7 | 689833 | ROBERTS, WILLIAM | 35153 | EL DIAMANTE DR | WILDOMAR | CA | 92595-7859 | ROBERTS WILLIAM A | \$57.50 |
| 131 | 362512034 | 8 | 689833 | OMALEY, TIFFANY | 24069 | ROSITA DR | WILDOMAR | CA | 92595-7979 | SALTER ALLAN CRAIG | \$28.44 |
| 132 | 362512038 | 2 | 689833 | WEEKS, PAM | 24125 | ROSITA DR | WILDOMAR | CA | 92595-7983 | WEEKS JOHN L | \$382.34 |
| 133 | 362522001 | 9 | 689833 | CLACK, CHERRI (OWNR) | 35239 | PORTOLA PL | WILDOMAR | CA | 92595-7985 | CLACK ARNOLD WAYN | \$382.34 |
| 134 | 362522002 | 0 | 689833 | JOHNSON, TONY (RENT | 35253 | PORTOLA PL | WILDOMAR | CA | 92595-7985 | CAMPBELL JOY C | \$51.49 |
| 135 | 362522003 | 1 | 689833 | DUNNCLIFFE, JUDY | 35267 | PORTOLA PL | WILDOMAR | CA | 92595-7985 | DUNNCLIFFE DAVID J | \$382.34 |
| 136 | 362522033 | 8 | 689833 | MEDEROS, KEVIN | 24052 | SAFIRO CT | WILDOMAR | CA | 92595-7862 | FAIRBANKS MIRANDA | \$493.08 |
| 137 | 362523004 | 5 | 689833 | FIGUEROA, MARIBEL | 35297 | AMATISTA AVE | WILDOMAR | CA | 92595-7870 | VARGAS JORGE | \$335.10 |
| 138 | 362532008 | 7 | 689833 | MARTY, MICHAEL (OWN | 35440 | ORO CT | WILDOMAR | CA | 92595-7711 | MARTY MICHAEL J | \$382.34 |
| 139 | 362533008 | 0 | 689833 | SCHMIDT, SON OK | 24084 | SENNA DR | WILDOMAR | CA | 92595-7831 | SCHMIDT SON OK | \$382.34 |
| 140 | 362541004 | 1 | 689833 | GOMEZ, NELSON (RENT | 24303 | SENNA DR | WILDOMAR | CA | 92595-7821 | VO TRISTAN THUY | \$358.20 |
| 141 | 362542013 | 2 | 689833 | GENOUS, SAMUEL L ANI | 24364 | SENNA DR | WILDOMAR | CA | 92595-7977 | GENOUS SAMUEL LEN | \$382.34 |
| 142 | 362542019 | 8 | 689833 | ANDREWS, MONICA | 24357 | BRILLANTE DR | WILDOMAR | CA | 92595-7827 | ANDREWS MARKARIA | \$152.10 |
| 143 | 362542021 | 9 | 689833 | STEINER, LINDA AND KE | 24385 | BRILLANTE DR | WILDOMAR | CA | 92595-7827 | STEINER KEVIN SCOTT | \$393.98 |

| Rec No | ParcelNo | ParcelU | Fund No | NAME | HOUSE# | STREET | CITY | STATE | ZIPCOD | OwnerName | Principal |
|--------|-----------|---------|---------|------------------------|--------|-----------------|----------|-------|------------|---------------------|-----------|
| 144 | 362550005 | 0 | 689833 | DIAMOND, THERESA (RE | 24348 | BRILLANTE DR | WILDOMAR | CA | 92595-7826 | HYUN DANIEL | \$79.84 |
| 145 | 362550015 | 9 | 689833 | LEAHY, VERONICA | 24285 | TOPACIO CT | WILDOMAR | CA | 92595-7722 | LEAHY DENNIS P | \$552.67 |
| 146 | 362550043 | 4 | 689833 | CASTILLO, VILLAMOR | 24344 | VERONA CT | WILDOMAR | CA | 92595-7874 | CASTILLO DULCE S | \$382.34 |
| 147 | 362550045 | 6 | 689833 | ELWART, ANTHONY (REI | 24316 | VERONA CT | WILDOMAR | CA | 92595-7874 | FU JUDY M | \$221.58 |
| 149 | 362561008 | 7 | 689833 | DIMAGABA, KATHERINE | 24962 | PASTURE CT | WILDOMAR | CA | 92595-7976 | MORALES LEILANI F | \$118.53 |
| 150 | 362561021 | 8 | 689833 | WORSHAM, KELLISHIA | 24874 | PARKLAND CT | WILDOMAR | CA | 92595-7858 | MARTIN CLARA | \$92.96 |
| 152 | 362561028 | 5 | 689833 | ADAMS, GARY AND CINI | 24841 | PARKLAND CT | WILDOMAR | CA | 92595-7857 | ADAMS GARY L | \$382.34 |
| 153 | 362561041 | 6 | 689833 | GREENE, TRAVIS (OWNF | 35817 | COUNTRY PARK DR | WILDOMAR | CA | 92595-7834 | GREENE TRAVIS | \$156.12 |
| 154 | 362570006 | 3 | 689833 | LARSEN, CHRISTINE (REI | 35737 | ROSEDOWN LN | WILDOMAR | CA | 92595-7975 | GRANOFF ROBERT | \$79.14 |
| 155 | 362570046 | 9 | 689833 | LIPPERT, TIANA (RENT) | 35706 | CREST MEADOW DR | WILDOMAR | CA | 92595-7875 | SANCHEZ JORGE L | \$165.34 |
| 156 | 362570047 | 0 | 689833 | BENSON, ANEITA | 35730 | CREST MEADOW DR | WILDOMAR | CA | 92595-7875 | BENSON ANEITA | \$376.30 |
| 157 | 362570050 | 2 | 689833 | KUO, SUSAN (OWNR) | 35778 | CREST MEADOW DR | WILDOMAR | CA | 92595-7875 | KUO SUSAN | \$144.14 |
| 158 | 362581009 | 0 | 689833 | JACOBSON, NANCY | 35661 | COUNTRY PARK DR | WILDOMAR | CA | 92595-7840 | JACOBS JOHN LOUIS | \$149.27 |
| 159 | 362581027 | 6 | 689833 | STINSON, DIANA AND K | 35481 | COUNTRY PARK DR | WILDOMAR | CA | 92595-7836 | STINSON DIANA M | \$458.92 |
| 160 | 362583008 | 5 | 689833 | POWERS, CHRISTINA (O | 35772 | COUNTRY PARK DR | WILDOMAR | CA | 92595-7849 | POWERS CHRISTINA | \$68.82 |
| 161 | 362590003 | 2 | 689833 | MONTEROSSO, JOSEPH | 35455 | MEADOW PARK CIR | WILDOMAR | CA | 92595-7730 | MONTEROSSO JOSEPI | \$528.18 |
| 162 | 362590012 | 0 | 689833 | DALEN, JULIE | 35353 | MEADOW PARK CIR | WILDOMAR | CA | 92595-7729 | DALEN THOMAS M | \$112.93 |
| 163 | 362590020 | 7 | 689833 | GIBSON, STEPHANIE | 35440 | MEADOW PARK CIR | WILDOMAR | CA | 92595-7730 | GIBSON STEPHANIE T | \$382.34 |
| 164 | 362590023 | 0 | 689833 | WORLEY, DAN AND KAT | 35469 | VERANDA CIR | WILDOMAR | CA | 92595-7728 | TENORIO GLORIA D | \$61.04 |
| 165 | 362600003 | 2 | 689833 | ROBIDOUX, ANDREA | 24966 | LITTLE BOOK CIR | WILDOMAR | CA | 92595-7758 | ALJIDUI ABBAS H | \$99.42 |
| 166 | 362600027 | 4 | 689833 | SCHUELKE, ELIZABETH | 24798 | KENTMAN CT | WILDOMAR | CA | 92595-7761 | SCHUELKE DAVID C | \$349.30 |
| 167 | 362600040 | 5 | 689833 | GAETA, ERICA | 24779 | KENTMAN CT | WILDOMAR | CA | 92595-7761 | GAETA PAUL MARC | \$369.82 |
| 168 | 362600045 | 0 | 689833 | SANCHEZ, JENNIFER (RE | 24799 | BENETTA CT | WILDOMAR | CA | 92595-7759 | DUNN ANDREW W | \$440.88 |
| 169 | 362610011 | 0 | 689833 | MCDONALD, DAWN AN | 35863 | COVINGTON DR | WILDOMAR | CA | 92595-7738 | GONZALEZ JOSE ACEV | \$372.20 |
| 170 | 362610012 | 1 | 689833 | BYNUM, RUSSELL | 35851 | COVINGTON DR | WILDOMAR | CA | 92595-7738 | BYNUM RUSSELL | \$369.82 |
| 171 | 362610021 | 9 | 689833 | CHAVEZ, REFUGIO (OWI | 25350 | CHESTERFIELD LN | WILDOMAR | CA | 92595-7743 | CHAVEZ REFUGIO M | \$382.34 |
| 172 | 362611008 | 1 | 689833 | GREGORIO, JEREMEY (R | 25319 | CHESTERFIELD LN | WILDOMAR | CA | 92595-7743 | ZHENG WEIPING | \$70.32 |
| 173 | 362611013 | 5 | 689833 | GARCIA, JERRY (RENT) | 35882 | COVINGTON DR | WILDOMAR | CA | 92595-7738 | GARCIA GERARDO | \$144.14 |
| 174 | 362611016 | 8 | 689833 | PAULSON, MATT A AND | 35885 | CAMELOT CIR | WILDOMAR | CA | 92595-7736 | PAULSON MATT A | \$493.08 |
| 175 | 362611030 | 0 | 689833 | TAHL, BRANDON | 35952 | CAMELOT CIR | WILDOMAR | CA | 92595-7737 | TAHL BRANDON J | \$124.74 |
| 176 | 362611038 | 8 | 689833 | THAMES, KATHERINE | 35930 | COVINGTON DR | WILDOMAR | CA | 92595-7739 | THAMES KATHRYN E | \$369.82 |
| 177 | 362611041 | 0 | 689833 | GUTIERREZ, ALEJANDRC | 35966 | COVINGTON DR | WILDOMAR | CA | 92595-7739 | GUTIERREZ ALEJANDR | \$74.30 |
| 178 | 362620014 | 4 | 689833 | CABALLERO, TROY | 35920 | DEVONSHIRE LN | WILDOMAR | CA | 92595-7741 | CABALLERO TROY | \$369.82 |
| 179 | 362620021 | 0 | 689833 | LEGGETT, KAMI (OWNR) | 35937 | DEVONSHIRE LN | WILDOMAR | CA | 92595-7741 | LEGGETT EDWARD L | \$327.11 |
| 180 | 362621002 | 6 | 689833 | TANSLEY, SHAWNA | 35901 | DEVONSHIRE LN | WILDOMAR | CA | 92595-7741 | NGUYEN HAI | \$392.46 |
| 181 | 362621003 | 7 | 689833 | ANDERSON, BRIAN (REN | 35889 | DEVONSHIRE LN | WILDOMAR | CA | 92595-7740 | BOTTO JOE | \$83.96 |
| 182 | 362630007 | 9 | 689833 | SANTIAGO, YVETTE | 24882 | RAINBARREL RD | WILDOMAR | CA | 92595-7667 | ROBERTS LLOYD | \$258.55 |
| 183 | 362630009 | 1 | 689833 | EUSTACE, TIMOTHY (OV | 24898 | RAINBARREL RD | WILDOMAR | CA | 92595-7667 | EUSTACE TIMOTHY | \$317.68 |
| 184 | 362630010 | 1 | 689833 | HELTON, JENNIFER | 24906 | RAINBARREL RD | WILDOMAR | CA | 92595-7668 | HELTON KEVIN A | \$227.14 |
| 185 | 362630011 | 2 | 689833 | LANSFORD, CINDY | 24914 | RAINBARREL RD | WILDOMAR | CA | 92595-7668 | LANSFORD BRETT | \$421.83 |
| 186 | 362640023 | 4 | 689833 | FORAN, ZACHARY (OWN | 33711 | WAGON TRAIN DR | WILDOMAR | CA | 92595-7669 | FORAN ZACHARY | \$120.68 |
| 187 | 362641013 | 8 | 689833 | ZARAGOZA, RUBEN ANC | 33641 | MILL POND DR | WILDOMAR | CA | 92595-7672 | ZARAGOSA RUBEN | \$317.68 |
| 188 | 362642005 | 4 | 689833 | ARBALLO, JOSIE | 33733 | HARVEST WAY E | WILDOMAR | CA | 92595-7666 | ARBALLO JOSEFINA | \$199.14 |
| 189 | 362642015 | 3 | 689833 | GUZMAN, SANDRA (REN | 33762 | WAGON TRAIN DR | WILDOMAR | CA | 92595-7669 | MEZA VIRGINIA | \$317.68 |
| 190 | 362643003 | 5 | 689833 | FOX, KIMBERLY | 33720 | HARVEST WAY E | WILDOMAR | CA | 92595-7666 | FOX ROBERT WAYNE | \$85.08 |
| 191 | 362643004 | 6 | 689833 | CICLEMENTE, MARY | 33728 | HARVEST WAY E | WILDOMAR | CA | 92595-7666 | VEAL TYRONE | \$421.83 |
| 192 | 362643005 | 7 | 689833 | PAYNE, MISTY (OWNR) | 33736 | HARVEST WAY E | WILDOMAR | CA | 92595-7666 | PAYNE MICHAEL | \$205.00 |
| 193 | 362643006 | 8 | 689833 | CASAZZA, BRIAN | 24946 | MANDARIN CT | WILDOMAR | CA | 92595-7676 | KC PULP & PAPER INC | \$216.24 |
| 194 | 362651004 | 1 | 689833 | CHENG, JENNIFER | 24994 | MANDARIN CT | WILDOMAR | CA | 92595-7676 | WILSON JENNIFER | \$195.87 |
| 195 | 362651007 | 4 | 689833 | CRITCHFIELD, WILLIAM | 24981 | MANDARIN CT | WILDOMAR | CA | 92595-7676 | CRITCHFIELD WILLIAM | \$221.29 |
| 196 | 362651015 | 1 | 689833 | NANNI, ANDREA AND D. | 33890 | WAGON TRAIN DR | WILDOMAR | CA | 92595-7670 | NANNI DARRYL | \$309.28 |
| 197 | 362651034 | 8 | 689833 | POASA, JESSICA AND PE | 33919 | WAGON TRAIN DR | WILDOMAR | CA | 92595-7671 | POASA PEMASA | \$312.74 |
| 198 | 362652002 | 2 | 689833 | HIGHFILL, SUSAN | 33855 | WAGON TRAIN DR | WILDOMAR | CA | 92595-7670 | HIGHFILL JOE A | \$312.74 |
| 199 | 362653006 | 9 | 689833 | HENSIEN, NANCY | 33869 | HARVEST WAY E | WILDOMAR | CA | 92595-7674 | HENSIEN CHAD | \$29.03 |
| 200 | 362661004 | 2 | 689833 | SHAMPO, KARA (OWNR) | 24969 | BUTTERCHURN RD | WILDOMAR | CA | 92595-8388 | SHAMPO KARA | \$317.68 |
| 201 | 362661015 | 2 | 689833 | SCHMIDT, ROBERT (OW | 24940 | BUTTERCHURN RD | WILDOMAR | CA | 92595-8388 | SCHMIDT ROBERT JOH | \$132.03 |
| 202 | 362662001 | 2 | 689833 | CASTORENA, DANIELLE | 33877 | HARVEST WAY E | WILDOMAR | CA | 92595-7674 | CASTORENA ADOLPH | \$101.17 |
| 203 | 362663002 | 6 | 689833 | FLINGA, NICKOLAS | 24908 | BUTTERCHURN RD | WILDOMAR | CA | 92595-8388 | FLINGA NICKOLAS F | \$283.54 |
| 204 | 362663006 | 0 | 689833 | BELTRAN, JOANNA (OW | 33964 | APPLECART CT | WILDOMAR | CA | 92595-9411 | BELTRAN JOANNA | \$308.04 |
| 205 | 362663015 | 8 | 689833 | ROBINSON, SHARON | 33929 | APPLECART CT | WILDOMAR | CA | 92595-9411 | US BANK TRUST NATL | \$367.18 |
| 206 | 362671017 | 5 | 689833 | BROCK, LESLIE (OWNR) | 25127 | LORING RD | WILDOMAR | CA | 92595-7630 | BROCK MICHAEL E | \$276.34 |
| 207 | 362680003 | 0 | 689833 | NAJIM, PETER (OWNR) | 35967 | COUNTRY PARK DR | WILDOMAR | CA | 92595-7648 | NAJIM PETER | \$382.34 |
| 208 | 362680020 | 5 | 689833 | ARTHUR, CLAIR | 35965 | CARLTON RD | WILDOMAR | CA | 92595-7639 | ARTHUR CHARLES DA' | \$382.34 |
| 209 | 362681002 | 2 | 689833 | ATALLAH, SUMAR | 35984 | CARLTON RD | WILDOMAR | CA | 92595-7641 | ATALLAH JIHAD | \$296.52 |
| 210 | 362681030 | 7 | 689833 | DOUCHI, NOUR | 25141 | WOLCOTT CT | WILDOMAR | CA | 92595-7624 | KHAN YASAR S | \$70.32 |
| 211 | 362681031 | 8 | 689833 | LOA, JENNIFER (RENT) | 25136 | WOLCOTT CT | WILDOMAR | CA | 92595-7624 | PAL NARENDRA | \$66.39 |
| 212 | 362681032 | 9 | 689833 | LANGWORTHY, PERLA | 25148 | WOLCOTT CT | WILDOMAR | CA | 92595-7624 | LANGWORTHY PERLA | \$193.38 |
| 213 | 362681038 | 5 | 689833 | ROBERSON, MELVIN | 35919 | BUTCHARD ST | WILDOMAR | CA | 92595-7638 | ROBERSON MELVIN L | \$376.30 |
| 214 | 362691014 | 4 | 689833 | VIDA, GLENN | 25595 | VIA SARAH | WILDOMAR | CA | 92595-7405 | VIDA GLENN | \$357.71 |
| 215 | 362691016 | 6 | 689833 | SJOSTROM, SARA | 25571 | VIA SARAH | WILDOMAR | CA | 92595-7405 | THOMPSON FRANK | \$220.29 |
| 216 | 362700008 | 6 | 689833 | MORALES, STEVE AND L | 35706 | DAVID LN | WILDOMAR | CA | 92595-7412 | MORALES LINDA S | \$341.78 |

| Rec No | ParcelNo | ParcelU | Fund No | NAME | HOUSE# | STREET | CITY | STATE | ZIPCOD | OwnerName | Principal |
|--------|-----------|---------|---------|-----------------------|--------|---------------------|----------|-------|------------|---------------------|------------|
| 217 | 362700010 | 7 | 689833 | RUIZ, RAUL | 35682 | DAVID LN | WILDOMAR | CA | 92595-7411 | RUIZ RAUL | \$125.06 |
| 218 | 362701003 | 4 | 689833 | BURGO, SAMANTHA AN | 25868 | VIA SARAH | WILDOMAR | CA | 92595-7408 | BURGO RICHARD | \$376.48 |
| 219 | 362701004 | 5 | 689833 | JOHNSON, JULIE (OWNF | 25880 | VIA SARAH | WILDOMAR | CA | 92595-7408 | JOHNSTON JASON | \$162.88 |
| 220 | 362702006 | 0 | 689833 | MOORE, JAMES AND SH | 25931 | VIA SARAH | WILDOMAR | CA | 92595-7417 | PREEMINENT INV COF | \$341.78 |
| 221 | 362710009 | 8 | 689833 | HAWARA, SUHHEIL | 35595 | WINKLER ST | WILDOMAR | CA | 92595-7409 | HAFFAR MOHAMAD E | \$52.51 |
| 222 | 362710011 | 9 | 689833 | BAILEY, JAMES | 35619 | WINKLER ST | WILDOMAR | CA | 92595-7403 | BAILEY JAMES | \$35.70 |
| 223 | 362711002 | 4 | 689833 | KEMPF, ALITA AND TIM | 35640 | WINKLER ST | WILDOMAR | CA | 92595-7403 | MARTINEZ WESLEY J | \$382.34 |
| 224 | 362711010 | 1 | 689833 | WILLIAMS, DANNY (OW | 35656 | MICHAEL CT | WILDOMAR | CA | 92595-7416 | WILLIAMS DANNY | \$315.58 |
| 225 | 362711020 | 0 | 689833 | BENNETT, ERIN AND ER | 25853 | SEAGRASS TRL | WILDOMAR | CA | 92595-7414 | BENNETT ERIK | \$341.78 |
| 226 | 362712015 | 9 | 689833 | ARNOLD, MICHELLE (RE | 25922 | SEAGRASS TRL | WILDOMAR | CA | 92595-7415 | MINOR BONNIE L | \$104.85 |
| 227 | 362720002 | 2 | 689833 | LOEFFLER, CHAD (OWNI | 25130 | PORTICA CT | WILDOMAR | CA | 92595-7528 | LOEFFLER CHAD D | \$339.53 |
| 228 | 362720011 | 0 | 689833 | KOENIG, LINDA (OWNR) | 25135 | PORTICA CT | WILDOMAR | CA | 92595-7528 | EPPS ANDREA | \$70.32 |
| 229 | 362720016 | 5 | 689833 | TURNER, GERRI | 35597 | CROSSROADS ST | WILDOMAR | CA | 92595-7529 | TURNER LAWRENCE | \$440.90 |
| 230 | 362720022 | 0 | 689833 | HALL, PATRICIA | 25090 | BELLA OAKS ST | WILDOMAR | CA | 92595-7525 | COPLEY ERIK KING | \$207.52 |
| 231 | 362719009 | 2 | 689833 | TORRES, MICHELLE (RE | 25123 | BELLA OAKS ST | WILDOMAR | CA | 92595-7526 | HERNANDEZ GABRIEL | \$79.02 |
| 232 | 362721012 | 4 | 689833 | HARRISON, KENNETH | 25148 | CEDAR RIDGE CT | WILDOMAR | CA | 92595-7533 | HARRISON KENNETH I | \$369.82 |
| 233 | 362721019 | 1 | 689833 | TAGLIAVIA, BRENDA (O | 25139 | CEDAR RIDGE CT | WILDOMAR | CA | 92595-7533 | TAGLIAVIA ROBERT JC | \$369.82 |
| 234 | 365170040 | 8 | 689833 | APODACA, SYLVIA (OW | 21390 | LOQUAT ST | WILDOMAR | CA | 92595-8389 | APODACA GILBERT | \$362.06 |
| 235 | 365220008 | 4 | 689833 | MARTIN, JOHN | 32280 | NAVAJO SPRINGS RD | WILDOMAR | CA | 92595-8298 | MARTIN JOHN | \$371.84 |
| 237 | 365250027 | 4 | 689833 | HORNYAK, DAVID | 23955 | CRAB HOLLOW CIR | WILDOMAR | CA | 92595-8361 | HORNYAK DAVID | \$305.08 |
| 238 | 365250046 | 1 | 689833 | IXTA, ELVA | 23800 | CLOUDBURST RD | WILDOMAR | CA | 92595-8354 | LOMELI MAIRA | \$312.74 |
| 239 | 365250055 | 9 | 689833 | RAY, CAROL (OWNR) | 23875 | CRAB HOLLOW CIR | WILDOMAR | CA | 92595-8360 | RAY NATHAN MICHAEL | \$852.19 |
| 240 | 365270079 | 3 | 689833 | CAMBRIDGE, RONALD L | 32035 | ELSINORE HEIGHTS DR | WILDOMAR | CA | 92595-7910 | CAMBRIDGE RONALD | \$382.34 |
| 241 | 365270083 | 6 | 689833 | MOORE, JOSEPH | 21608 | SEDCO HEIGHTS DR | WILDOMAR | CA | 92595-8399 | CHRISTIANA TRUST | \$584.08 |
| 242 | 366083004 | 4 | 689833 | TARDIF, JOEL | 33056 | ALMOND ST | WILDOMAR | CA | 92595-8352 | TARDIF VALERE A | \$485.26 |
| 243 | 366120022 | 4 | 689833 | SMITH, GLEN (OWNR) | 33085 | SHERI LN | WILDOMAR | CA | 92595-8205 | FAVENDER DAREL | \$607.30 |
| 244 | 366190007 | 8 | 689833 | FORE, DOUGLAS | 33555 | ORANGE ST | WILDOMAR | CA | 92595-8100 | FORE DOUGLAS J | \$295.87 |
| 245 | 366190010 | 0 | 689833 | DELATORRE, MARIA | 33571 | PLEASANT LN | WILDOMAR | CA | 92595-8105 | DELATORRE ISMAEL | \$366.30 |
| 246 | 366190013 | 3 | 689833 | MOLLES, JEROME | 33603 | PLEASANT LN | WILDOMAR | CA | 92595-7768 | MOLLES JEROME | \$369.82 |
| 247 | 366190020 | 9 | 689833 | JORGENSEN, CHERYL | 33633 | VALLEY TERRACE | WILDOMAR | CA | 92595-7769 | STIEFEL CATHERINE M | \$69.82 |
| 248 | 366190047 | 4 | 689833 | BOHANNON, JAMES | 33599 | PLEASANT LN | WILDOMAR | CA | 92595-8105 | BOHANNON JAMES KI | \$382.34 |
| 249 | 366200038 | 6 | 689833 | TINAHUI, DAVID AND R | 33649 | VALLEY TERRACE | WILDOMAR | CA | 92595-7769 | BAUTISTA DAVID TIN | \$544.10 |
| 250 | 366230007 | 1 | 689833 | BURDICK, SHELTON AN | 22470 | LOST RD | WILDOMAR | CA | 92595-8386 | BURDICK SHELTON W | \$400.00 |
| 251 | 366230031 | 2 | 689833 | HAYES, WILLIAM (OWN | 33175 | VIA MARGARITA | WILDOMAR | CA | 92595-8208 | HAYES WILLIAM A | \$296.28 |
| 252 | 366240014 | 8 | 689833 | FRANKS, DIANA | 22491 | LOST RD | WILDOMAR | CA | 92595-8386 | FRANKS DIANA L | \$353.05 |
| 253 | 366240060 | 9 | 689833 | CIRRITO, ANTHONY (RE | 33130 | DIAL RD | WILDOMAR | CA | 92595-8372 | BLACK JONATHAN L | \$224.78 |
| 254 | 366240061 | 0 | 689833 | URLAUB, SHEILA | 33140 | DIAL RD | WILDOMAR | CA | 92595-8372 | URLAUB SHEILA | \$339.48 |
| 255 | 366240076 | 4 | 689833 | ZAYAK, JOHN (OWNR) | 33415 | WINDING WAY | WILDOMAR | CA | 92595-8127 | ZAYAK JOHN C | \$223.59 |
| 256 | 366250026 | 0 | 689833 | WHITE, JAMES (RENT) | 22855 | VISTA DEL AGUA | WILDOMAR | CA | 92595-8115 | NIEBLAS MARTA | \$493.20 |
| 257 | 366260003 | 0 | 689833 | PHAYSOUTHANH, BETT | 33530 | ORANGE ST | WILDOMAR | CA | 92595-8100 | PHAYSOUHPANH BET | \$252.98 |
| 258 | 366260017 | 3 | 689833 | ANDERSON, CHERYL | 22221 | LEMON ST | WILDOMAR | CA | 92595-8384 | JURADO ELADIA | \$551.25 |
| 259 | 366260030 | 4 | 689833 | WILLIAMSON, SOPHIA (| 22083 | LEMON ST | WILDOMAR | CA | 92595-8382 | WILLIAMSON ANDREW | \$493.08 |
| 260 | 366260050 | 2 | 689833 | RODRIGUEZ, CHRIS (O | 33600 | ORANGE ST | WILDOMAR | CA | 92595-8101 | ROSSETTI ANTHONY | \$603.70 |
| 263 | 366270029 | 5 | 689833 | JUBALA, MANUEL J | 22440 | LEMON ST | WILDOMAR | CA | 92595-8386 | JUBALA MANUEL G | \$1,715.21 |
| 264 | 366280009 | 8 | 689833 | METCALF, MEGAN (O | 33752 | PARADISE LN | WILDOMAR | CA | 92595-7778 | CAMPBELL DON J | \$186.74 |
| 265 | 366280011 | 9 | 689833 | SHANNON, LYNN | 33780 | PARADISE LN | WILDOMAR | CA | 92595-7778 | HADLEY SCOTT C | \$170.28 |
| 266 | 366280013 | 1 | 689833 | PEARSON, ROSEMARY | 33808 | PARADISE LN | WILDOMAR | CA | 92595-7777 | PEARSON ROSEMARY | \$345.26 |
| 267 | 366280015 | 3 | 689833 | PARMLEY, JEREMY (O | 33836 | PARADISE LN | WILDOMAR | CA | 92595-7777 | PARMLEY JEREMY | \$485.63 |
| 268 | 366300035 | 2 | 689833 | SELLERS, ANDREW AND | 35720 | SELLERS RD | WILDOMAR | CA | 92595-8162 | SELLERS ANDREW JAN | \$382.34 |
| 269 | 366310022 | 1 | 689833 | SANTIAGO, KENNY (O | 33365 | CHICO HILLS RD | WILDOMAR | CA | 92595 | SANTIAGO KENNETH | \$175.72 |
| 270 | 366341003 | 0 | 689833 | SPECK, DONNA (OWNR) | 21916 | VICTORIAN LN | WILDOMAR | CA | 92595-8215 | SPECK SCOT | \$493.20 |
| 271 | 366342009 | 9 | 689833 | BARKER, GARY L | 21831 | VICTORIAN LN | WILDOMAR | CA | 92595-8213 | ESPINOZA DANIEL | \$486.00 |
| 272 | 366351004 | 2 | 689833 | KNIGHT, STANLEY | 22146 | WOODCREEK LN | WILDOMAR | CA | 92595-8241 | KNIGHT HILDA F | \$95.95 |
| 273 | 366352010 | 0 | 689833 | BOGINO, JORGE | 33222 | WILLOW TREE LN | WILDOMAR | CA | 92595-8221 | VALER MARTHA | \$376.30 |
| 274 | 366361006 | 5 | 689833 | RAMIREZ, SHONNIE | 22944 | WINDTREE AVE | WILDOMAR | CA | 92595-8230 | RAMIREZ LUIS | \$371.23 |
| 275 | 366361008 | 7 | 689833 | BECKER, TROY REED (RE | 22980 | WINDTREE AVE | WILDOMAR | CA | 92595-8230 | YORK DAVID L | \$295.30 |
| 276 | 366362001 | 3 | 689833 | BENSON, RYAN (OWNR) | 22983 | WINDTREE AVE | WILDOMAR | CA | 92595-8231 | BENSON RYAN DENSC | \$291.68 |
| 277 | 366362012 | 3 | 689833 | ARMANTO, TRACY | 33411 | MAPLE TREE LN | WILDOMAR | CA | 92595-8395 | ARMATO TRACY | \$99.61 |
| 278 | 366362014 | 5 | 689833 | MCCLURE, TIM (OWNR) | 21833 | WINDTREE AVE | WILDOMAR | CA | 92595-8224 | IMHOF FRED | \$119.59 |
| 279 | 366371003 | 3 | 689833 | PANEK, EVIE | 22035 | WOODCREEK LN | WILDOMAR | CA | 92595-8239 | PANEK RANDALL M | \$584.86 |
| 280 | 366372004 | 7 | 689833 | WALDEN, CHRISTEE (RE | 33331 | WINDTREE AVE | WILDOMAR | CA | 92595-8236 | ARREOLA DOMINGO | \$50.28 |
| 281 | 366373009 | 5 | 689833 | BROWN, DONNA | 22159 | WINDTREE AVE | WILDOMAR | CA | 92595-8226 | BROWN DONNA KAY | \$477.10 |
| 282 | 366401001 | 3 | 689833 | BASKETT, DON (OWNR) | 33737 | POINTE CIR | WILDOMAR | CA | 92595-8315 | BASKETT DON C | \$382.34 |
| 283 | 366402001 | 6 | 689833 | CRUZ, WILL (RENT) | 33630 | CHERRY ST | WILDOMAR | CA | 92595-8495 | LAKE STEVEN | \$123.58 |
| 284 | 366402004 | 9 | 689833 | HERNANDEZ, ALEJANDR | 33666 | CHERRY ST | WILDOMAR | CA | 92595-8495 | JIMENEZ ALMA | \$353.30 |
| 285 | 366402010 | 4 | 689833 | WIGGINS, KATIE (OWNF | 33738 | CHERRY ST | WILDOMAR | CA | 92595-8496 | WIGGINS BRYAN | \$59.51 |
| 286 | 366402017 | 1 | 689833 | THYSELL, DONALD AND | 33669 | VIEW CREST DR | WILDOMAR | CA | 92595-8340 | THYSELL DONALD J | \$477.10 |
| 287 | 366403002 | 0 | 689833 | CLAY, RON | 33670 | VIEW CREST DR | WILDOMAR | CA | 92595-8340 | CLAY RONALD A | \$369.82 |
| 288 | 366411001 | 4 | 689833 | PFAUTZ, HAROLD | 33875 | BARRENGO DR | WILDOMAR | CA | 92595-8479 | PFAUTZ HAROLD E | \$477.10 |
| 289 | 366412005 | 1 | 689833 | CHAVES, BETH AND RIC | 22538 | ELBOW CREEK TRL | WILDOMAR | CA | 92595-8499 | CHAVES RICK | \$399.38 |
| 290 | 366412008 | 4 | 689833 | BREWER, DIRK | 33888 | BARRENGO DR | WILDOMAR | CA | 92595-8478 | BREWER DIRK | \$520.36 |

| Rec No | ParcelNo | ParcelU | Fund No | NAME | HOUSE# | STREET | CITY | STATE | ZIPCOD | OwnerName | Principal |
|--------|-----------|---------|---------|-----------------------|--------|------------------|----------|-------|------------|--------------------|-----------|
| 291 | 366413005 | 4 | 689833 | GILLES, JASON (OWNR) | 33946 | CANYON RANCH RD | WILDOMAR | CA | 92595-8494 | GILLES JASON | \$382.34 |
| 292 | 366421002 | 6 | 689833 | ANSORGE, KAREN | 33569 | TAMERRON WAY | WILDOMAR | CA | 92595-8330 | STAVROU VARNAVAS | \$133.80 |
| 293 | 366423003 | 3 | 689833 | PAUL, YNIGUEZ (RENT) | 33539 | CANYON RANCH RD | WILDOMAR | CA | 92595-8490 | BYERS BRIAN | \$169.50 |
| 94 | 366423009 | 9 | 689833 | MENDEZ, CATARINO | 33605 | CANYON RANCH RD | WILDOMAR | CA | 92595-7401 | MENDEZ CATARINO D | \$369.82 |
| .95 | 366423011 | 0 | 689833 | MEJIA, MELISSA (RENT) | 33625 | CANYON RANCH RD | WILDOMAR | CA | 92595-7401 | VEYSEY RICHARD E | \$291.29 |
| 296 | 366423016 | 5 | 689833 | CHAVEZ, BEN (OWNR) | 33538 | BRECKENRIDGE TRL | WILDOMAR | CA | 92595-8481 | CHAVEZ BEN | \$382.34 |
| 297 | 366423017 | 6 | 689833 | PARTEN, BRITTENY (REN | 33532 | BRECKENRIDGE TRL | WILDOMAR | CA | 92595-8481 | BRAVO ROBERT ESTA | \$382.34 |
| 299 | 366423025 | 3 | 689833 | BALLESPIER, MATT (REN | 33549 | BRECKENRIDGE TRL | WILDOMAR | CA | 92595-8481 | CAMPOS DOMINIC | \$319.32 |
| 300 | 366423026 | 4 | 689833 | CALTON, MARY | 33561 | BRECKENRIDGE TRL | WILDOMAR | CA | 92595-8481 | CALTON DANIEL | \$211.38 |
| 301 | 366423031 | 8 | 689833 | CARBAJA, ALEXANDRA (| 33615 | BRECKENRIDGE TRL | WILDOMAR | CA | 92595-8482 | SOTO BENJAMIN | \$205.73 |
| 303 | 366423035 | 2 | 689833 | AGUILAR, LAURA | 33602 | GREAT FALLS RD | WILDOMAR | CA | 92595-7309 | AGUILAR JOEL J | \$185.04 |
| 304 | 366423037 | 4 | 689833 | HEIM, MISTY (RENT) | 33580 | GREAT FALLS RD | WILDOMAR | CA | 92595-8300 | SHUBERT ZANE | \$341.78 |
| 305 | 366423040 | 6 | 689833 | BARBER, LORI AND STEV | 33548 | GREAT FALLS RD | WILDOMAR | CA | 92595-8300 | PFAUTZ HAROLD EUG | \$191.79 |
| 306 | 366424013 | 5 | 689833 | CORWIN LIVING TRUST | 33510 | CANYON RANCH RD | WILDOMAR | CA | 92595-8490 | GURTIN CURTIS | \$366.93 |
| 307 | 366431002 | 7 | 689833 | GUTIERREZ, ANTONIO (| 33689 | TAMERRON WAY | WILDOMAR | CA | 92595-8331 | GUTIERREZ ANTONIO | \$280.22 |
| 308 | 366431010 | 4 | 689833 | REYNOSO, HECTOR | 33609 | TAMERRON WAY | WILDOMAR | CA | 92595-8331 | CUEVAS JOE ALEXANC | \$459.80 |
| 309 | 366432005 | 3 | 689833 | DELUCA, ROBERT (OWN | 33673 | GREAT FALLS RD | WILDOMAR | CA | 92595-8301 | DELUCA ROBERT | \$70.32 |
| 310 | 366432016 | 3 | 689833 | DANE, SARA (OWNR) | 33720 | TAMERRON WAY | WILDOMAR | CA | 92595-8332 | DANE MITCHEL | \$230.71 |
| 311 | 366432020 | 6 | 689833 | AMBROSE, JOHN | 33680 | TAMERRON WAY | WILDOMAR | CA | 92595-8331 | AMBROSE JOHN WAR | \$427.20 |
| 312 | 366432023 | 9 | 689833 | WHITE, DEANNE (RENT) | 33650 | TAMERRON WAY | WILDOMAR | CA | 92595-8331 | LLADO JOHN | \$59.61 |
| 313 | 366433004 | 5 | 689833 | LOPEZ, ELIZABETH | 33677 | BRECKENRIDGE TRL | WILDOMAR | CA | 92595-8482 | ANNOUS GIOVANNI H | \$210.04 |
| 314 | 366434003 | 7 | 689833 | TAYLOR, ERICA (OWNR) | 33717 | BRECKENRIDGE TRL | WILDOMAR | CA | 92595-8483 | TAYLOR MATTHEW | \$474.00 |
| 315 | 366435001 | 8 | 689833 | COOLBAUGH, KATRINA | 33645 | CANYON RANCH RD | WILDOMAR | CA | 92595-7401 | COOLBAUGH KATRIN/ | \$70.32 |
| 316 | 366435016 | 2 | 689833 | LEGGITT, JACK | 33746 | BRECKENRIDGE TRL | WILDOMAR | CA | 92595-8483 | ROBERTSON SHARON | \$38.88 |
| 317 | 366435025 | 0 | 689833 | HERBERT, BRIAN | 33656 | BRECKENRIDGE TRL | WILDOMAR | CA | 92595-8482 | THR CALIF | \$109.97 |
| 319 | 366441006 | 2 | 689833 | ARAGON, MARIELA | 33785 | TAMERRON WAY | WILDOMAR | CA | 92595-8332 | ARAGON DAMON | \$293.20 |
| 320 | 366441011 | 6 | 689833 | CRAWFORD, CHERRY (O | 33735 | TAMERRON WAY | WILDOMAR | CA | 92595-8332 | CRAWFORD CHERRY | \$323.06 |
| 321 | 366442006 | 5 | 689833 | RAMIREZ, SILVIA | 33821 | BRECKENRIDGE TRL | WILDOMAR | CA | 92595-8484 | RAMIREZ JESUS | \$62.32 |
| 322 | 366442025 | 2 | 689833 | BROOKS, MARY | 33756 | GREAT FALLS RD | WILDOMAR | CA | 92595-8302 | BROOKS NATHAN AN | \$413.38 |
| 323 | 366442026 | 3 | 689833 | MURRAY, PEGGY (OWN | 33748 | GREAT FALLS RD | WILDOMAR | CA | 92595-8302 | MURRAY ROBERT J | \$382.34 |
| 324 | 366443006 | 8 | 689833 | CARTER, VICKIE | 33851 | CANYON RANCH RD | WILDOMAR | CA | 92595-8493 | CARTER WILLIAM E | \$377.82 |
| 325 | 366443012 | 3 | 689833 | O'NEAL, LINDSEY AND V | 22455 | SPUR BROOK DR | WILDOMAR | CA | 92595-8326 | CIANTRA TINA C | \$106.65 |
| 326 | 366444008 | 3 | 689833 | MARQUEZ, FELIPE (OW | 33810 | CANYON RANCH RD | WILDOMAR | CA | 92595-8493 | MARQUEZ FELIPE | \$54.14 |
| 327 | 366451006 | 3 | 689833 | ALCARAZ, DOLORES (OV | 33605 | VIEW CREST DR | WILDOMAR | CA | 92595-8340 | ALCARAZ ROBERTO | \$382.34 |
| 28 | 366451007 | 4 | 689833 | SCHILLER, FRANZ | 33597 | VIEW CREST DR | WILDOMAR | CA | 92595-8339 | SLONICKI PETER A | \$170.04 |
| 329 | 366451008 | 5 | 689833 | BASKETT, DON | 33589 | VIEW CREST DR | WILDOMAR | CA | 92595-8339 | BASKETT DON C | \$382.34 |
| 330 | 366452011 | 0 | 689833 | HANCHETTE, STEPHEN | 33600 | VIEWPOINT DR | WILDOMAR | CA | 92595-8344 | HANCHETTE STEPHEN | \$241.68 |
| 331 | 366452018 | 7 | 689833 | SILVERWOOD, KENAN A | 22384 | LAKEWOOD DR | WILDOMAR | CA | 92595-8305 | SILVERWOOD KENAN | \$115.44 |
| 332 | 366453006 | 9 | 689833 | SAYRE, CATHLYN | 22385 | LAKEWOOD DR | WILDOMAR | CA | 92595-8305 | SAYRE CATHLYN R | \$74.57 |
| 333 | 366454002 | 8 | 689833 | CLEMENSON, BETSY (O | 33665 | SELLERS RD | WILDOMAR | CA | 92595-8319 | RODRIGUEZ MICHAEL | \$65.88 |
| 334 | 366454004 | 0 | 689833 | HERAS, JOHN | 33643 | SELLERS RD | WILDOMAR | CA | 92595-8319 | HERAS JOHN ANTHON | \$228.17 |
| 335 | 366454008 | 4 | 689833 | SAENZ, MAYRA (ONWR) | 33609 | SELLERS RD | WILDOMAR | CA | 92595-8319 | ALVAREZ RAFAEL | \$427.19 |
| 336 | 366454009 | 5 | 689833 | GRANDMAISON, ALBER | 33589 | SELLERS RD | WILDOMAR | CA | 92595-8318 | GRANDMAISON CRIST | \$708.28 |
| 337 | 366454021 | 5 | 689833 | JONES, RANDY AND DAF | 33584 | SELLERS RD | WILDOMAR | CA | 92595-8318 | JONES RANDY | \$60.50 |
| 338 | 366454024 | 8 | 689833 | CHAVEZ, ALICIA (OWNR | 33595 | VIEWPOINT DR | WILDOMAR | CA | 92595-8343 | CHAVEZ ARTHUR | \$137.35 |
| 339 | 366454030 | 3 | 689833 | ZAMORA, SHERRY (REN | 33509 | VIEWPOINT DR | WILDOMAR | CA | 92595-8343 | CHAVEZ EDWARD | \$150.65 |
| 340 | 366454043 | 5 | 689833 | NORWOOD, RUBY AND | 33634 | VIEW CREST DR | WILDOMAR | CA | 92595-8340 | MENDELSSOHN TIMO | \$691.14 |
| 341 | 366461017 | 4 | 689833 | BAUMBACH, DEBORAH | 33415 | VIEW CREST DR | WILDOMAR | CA | 92595-8338 | BAUMBACH DEBORAH | \$454.48 |
| 342 | 366461018 | 5 | 689833 | ROMAN, MARIA | 33407 | VIEW CREST DR | WILDOMAR | CA | 92595-8338 | ROMANCZAK OREILLY | \$382.34 |
| 343 | 366461022 | 8 | 689833 | OROZCO, SUZETTE | 33375 | VIEW CREST DR | WILDOMAR | CA | 92595-8337 | OROZCO SUZETTE | \$369.82 |
| 344 | 366463002 | 6 | 689833 | MESA, DOLORES (OWN | 33467 | VIEWPOINT DR | WILDOMAR | CA | 92595-8342 | MEZA RALPH | \$126.56 |
| 345 | 366463005 | 9 | 689833 | WICKS, PAUL (OWNR) | 33358 | VIEW CREST DR | WILDOMAR | CA | 92595-7686 | WICKS PAUL S | \$304.25 |
| 346 | 366463011 | 4 | 689833 | VILLA, THOMAS JR | 33410 | VIEW CREST DR | WILDOMAR | CA | 92595-8338 | VILLA THOMAS P | \$432.67 |
| 347 | 366463024 | 6 | 689833 | PATTERSON, JOHNNY (F | 22444 | SHOREVIEW CT | WILDOMAR | CA | 92595-8324 | GEMMILL LANCE BRU | \$331.73 |
| 348 | 366471001 | 0 | 689833 | GARCIA, AMPARO | 22355 | SPUR BROOK DR | WILDOMAR | CA | 92595-7307 | IHS PROP WEST | \$80.58 |
| 349 | 366472005 | 7 | 689833 | ESCOBEDO, ALEJANDRO | 22422 | HILLSHORE CT | WILDOMAR | CA | 92595-8304 | ESCOBEDO ALEJANDR | \$161.97 |
| 350 | 366472008 | 0 | 689833 | FALCONER , TAMMY (O | 22417 | HILLSHORE CT | WILDOMAR | CA | 92595-8304 | FALCONER SHAUN LEI | \$387.74 |
| 351 | 366480004 | 1 | 689833 | HUIE, BETTY | 33450 | WINDING WAY | WILDOMAR | CA | 92595-8128 | HUIE RICHARD E | \$166.71 |
| 352 | 366480006 | 3 | 689833 | GRIFFIS, JULIE (RENT) | 33490 | WINDING WAY | WILDOMAR | CA | 92595-8128 | COLFIN A1 CA 4 | \$323.06 |
| 353 | 366480039 | 3 | 689833 | BARBER, LOUISE (OWN | 22859 | SHEFFIELD CT | WILDOMAR | CA | 92595-8106 | MUNOZ JOSE A | \$223.88 |
| 354 | 366480041 | 4 | 689833 | CASAZZA, BRIAN (OWN | 22831 | SHEFFIELD CT | WILDOMAR | CA | 92595-8106 | PEDROZA REFUGIO M | \$197.47 |
| 355 | 366491006 | 7 | 689833 | MENDOZA, EPIFANIO | 22157 | COUNTRY HILLS DR | WILDOMAR | CA | 92595-7890 | MENDOZA EPIFANIO | \$220.85 |
| 356 | 366492007 | 1 | 689833 | DOLL, RICHARD | 22196 | BLONDON CT | WILDOMAR | CA | 92595-7883 | HOY MICHAEL C | \$40.56 |
| 357 | 366492022 | 4 | 689833 | ONTIVEROS, MARTIN (R | 33464 | CITRUS GROVE LN | WILDOMAR | CA | 92595-7886 | SFR INV SO CAL T | \$90.43 |
| 358 | 366493005 | 2 | 689833 | GIRTON, JUDITH | 22161 | BLONDON CT | WILDOMAR | CA | 92595-7884 | GIRTON JON E | \$369.82 |
| 359 | 366501001 | 2 | 689833 | CASILLAS, FRANK (OWN | 22141 | COUNTRY HILLS DR | WILDOMAR | CA | 92595-7890 | CASILLAS FRANK | \$111.43 |
| 360 | 366501009 | 0 | 689833 | MEDINA, RICHARD (REN | 22077 | COUNTRY HILLS DR | WILDOMAR | CA | 92595-7888 | 2013 1 IH BORROWER | \$61.93 |
| 361 | 366501017 | 7 | 689833 | HERNANDEZ, ELSA (OW | 22001 | BLONDON CT | WILDOMAR | CA | 92595-7882 | AYALA JOSE | \$67.87 |
| 362 | 366502001 | 5 | 689833 | PIKULSKI, LEANNE | 22004 | BLONDON CT | WILDOMAR | CA | 92595-7881 | PIKULSKI LEANNE M | \$108.93 |
| 363 | 366502006 | 0 | 689833 | GALGANO, CHRISTINE | 22044 | BLONDON CT | WILDOMAR | CA | 92595-7881 | GALGANO CHRISTINE | \$411.96 |
| 364 | 366502012 | 5 | 689833 | LOVELL, MONICA | 22092 | BLONDON CT | WILDOMAR | CA | 92595-7881 | LOVELL SHELBY | \$230.91 |

| Rec No | ParcelNo | ParcelU | Fund No | NAME | HOUSE# | STREET | CITY | STATE | ZIPCOD | OwnerName | Principal |
|--------|-----------|---------|---------|-----------------------|--------|-------------------|----------|-------|------------|---------------------|-----------|
| 365 | 366503001 | 8 | 689833 | SISK, TREVOR | 22137 | BLONDON CT | WILDOMAR | CA | 92595-7884 | SISK TREVOR | \$382.34 |
| 366 | 366503002 | 9 | 689833 | HAMTON, JERMAINE AN | 22129 | BLONDON CT | WILDOMAR | CA | 92595-7884 | HAMPTON JERMAINE | \$175.96 |
| 367 | 367210007 | 6 | 689833 | HACHEE, DAVE | 34510 | MONTE VISTA DR | WILDOMAR | CA | 92595-8035 | BELLINI CAL | \$240.96 |
| 368 | 367210040 | 5 | 689833 | MUNOZ, MONICA | 34620 | VIA CARNAGHI | WILDOMAR | CA | 92595-9761 | CORNERSTONE COM | \$428.54 |
| 369 | 367270026 | 9 | 689833 | ALANBAR, NORMAN | 24700 | OAK CIRCLE DR | WILDOMAR | CA | 92595-8827 | ANBAR NORMAN AL | \$388.01 |
| 370 | 367280005 | 1 | 689833 | MATHIEU, CARLA | 23785 | MARK WAY | WILDOMAR | CA | 92595-8834 | KING JONAS | \$50.20 |
| 371 | 367300024 | 9 | 689833 | LA PRAIRIE, FERN (OWN | 23480 | BAXTER RD | WILDOMAR | CA | 92595-9054 | LAPRAIRIE FERN A | \$307.92 |
| 372 | 367431008 | 0 | 689833 | BREAUX, SUZANNE (OW | 34061 | AUTUMN SAGE CT | WILDOMAR | CA | 92595-8476 | BREAUX DARON | \$466.11 |
| 373 | 367431011 | 2 | 689833 | VALENTINE, LEONARD (| 34007 | AUTUMN SAGE CT | WILDOMAR | CA | 92595-8476 | VALENTINE KATHRYN | \$382.34 |
| 374 | 367431019 | 0 | 689833 | FERRUSCA, PATRICIA | 34128 | AUTUMN SAGE CT | WILDOMAR | CA | 92595-8477 | FERRUSCA PATRICIA | \$77.15 |
| 375 | 367431021 | 1 | 689833 | SILVA, KARIN (OWNR) | 34178 | AUTUMN SAGE CT | WILDOMAR | CA | 92595-8477 | SILVA KARIN L | \$202.52 |
| 376 | 367433003 | 1 | 689833 | KLANKE, BRENDA (OWN | 22727 | VALLEY VISTA CIR | WILDOMAR | CA | 92595-7300 | BRUSTER JERRY | \$493.20 |
| 377 | 367433006 | 4 | 689833 | LEITCH, JENNIFER | 22703 | VALLEY VISTA CIR | WILDOMAR | CA | 92595-7300 | SANTA MARIA WILFRE | \$52.65 |
| 378 | 367433008 | 6 | 689833 | JONHSON, KAROLYN (RE | 22687 | VALLEY VISTA CIR | WILDOMAR | CA | 92595-8334 | MAGADAN FIDEL | \$170.63 |
| 379 | 367433010 | 7 | 689833 | VANBRUGGEN, RONDA | 22671 | VALLEY VISTA CIR | WILDOMAR | CA | 92595-8334 | VANBRUGGEN MARTI | \$47.16 |
| 380 | 367441011 | 3 | 689833 | ALLISON, DELLA | 34015 | OAK CANYON DR | WILDOMAR | CA | 92595-8310 | ALLISON DELLA M | \$382.34 |
| 382 | 367450010 | 0 | 689833 | FINKLE, ALISON (RENT) | 22918 | WINDWOOD LN | WILDOMAR | CA | 92595-8348 | TURNER SCOTT PETEF | \$382.34 |
| 383 | 367460010 | 1 | 689833 | PALMER, CAROLYN (RE | 34240 | SHADED MEADOW CIR | WILDOMAR | CA | 92595-8322 | ORTIZ GILBERTO A | \$261.98 |
| 384 | 367460017 | 8 | 689833 | PRECIADO, FELICITAS | 22863 | WINDWOOD LN | WILDOMAR | CA | 92595-8347 | PRECIADO JOSE G | \$119.39 |
| 386 | 376320004 | 9 | 689833 | HIGBIE, MICHAEL (RENT | 35141 | BAYLESS RD | WILDOMAR | CA | 92595-9028 | GONZALES JASON | \$175.69 |
| 387 | 376350014 | 1 | 689833 | KHAN, MOHAMMAD M | 23713 | PEGGY LN | WILDOMAR | CA | 92595-7574 | KHAN MOHAMMAD M | \$188.28 |
| 388 | 376462015 | 8 | 689833 | OLSON, CHRISTOPHER J | 23655 | GLAZEBROOK RD | WILDOMAR | CA | 92595-7119 | BAKHAR HOMAYON | \$158.40 |
| 389 | 376462018 | 1 | 689833 | DELANEY, THOMAS AN | 23691 | GLAZEBROOK RD | WILDOMAR | CA | 92595-7119 | DELANEY THOMAS | \$125.68 |
| 390 | 376480010 | 9 | 689833 | ONO, CHARLENE (OWNI | 35674 | BOVARD ST | WILDOMAR | CA | 92595-7110 | ONO CHARLENE A | \$317.68 |
| 391 | 376483003 | 2 | 689833 | PASQUALI, KIMBERLY (R | 35752 | SUSAN DR | WILDOMAR | CA | 92595-7106 | LUNDGREN LISA | \$302.11 |
| 392 | 376491001 | 5 | 689833 | CREGAR, WILLIAM (OWI | 35607 | BOVARD ST | WILDOMAR | CA | 92595-7110 | CREGAR WILLIAM | \$205.74 |
| 393 | 376491015 | 8 | 689833 | HUDSON, STEVE | 35646 | DULOCK RD | WILDOMAR | CA | 92595-7115 | GONZALEZ ROSHON M | \$278.48 |
| 394 | 376492002 | 9 | 689833 | RULL, BRYAN | 23970 | DOHENY CIR | WILDOMAR | CA | 92595-7114 | RULL BRYAN V | \$57.84 |
| 395 | 376492008 | 5 | 689833 | CHAMBERS, LAVANIA | 23898 | DOHENY CIR | WILDOMAR | CA | 92595-7113 | CHAMBERS LAVANIA I | \$58.47 |
| 396 | 376492015 | 1 | 689833 | LAVIS, CONNOR (RENT) | 23814 | DOHENY CIR | WILDOMAR | CA | 92595-7113 | HERNANDEZ MICHAEL | \$33.60 |
| 397 | 376492029 | 4 | 689833 | ALLMAN, CAROL (RENT) | 23823 | SYCAMORE BLUFF CT | WILDOMAR | CA | 92595-7118 | JAMESON SAMUEL C | \$121.52 |
| 398 | 376492031 | 5 | 689833 | LARINI, LINDA | 23794 | SYCAMORE BLUFF CT | WILDOMAR | CA | 92595-7117 | LARINI LOUIS A | \$317.68 |
| 399 | 376500002 | 3 | 689833 | BLEDSE, THEO (OWNR | 35833 | POPLAR CREST RD | WILDOMAR | CA | 92595-7102 | BLEDSE THEOATIS L | \$317.68 |
| 400 | 376501008 | 2 | 689833 | PICCIRILLO, JOY | 23825 | LANCER CT | WILDOMAR | CA | 92595-7127 | PICCIRILLO JOY R | \$204.32 |
| 401 | 376501016 | 9 | 689833 | MARTINEZ, FABIEN | 35924 | POPLAR CREST RD | WILDOMAR | CA | 92595-7103 | PARMAR PRITPAL SIN | \$317.68 |
| 402 | 380290015 | 8 | 689833 | DESKINS, LARRY AND BC | 24965 | CHEYENNE CIR | WILDOMAR | CA | 92595-9603 | KOCSIS FRANK T | \$81.00 |
| 404 | 380350029 | 6 | 689833 | FELIX, AURA (RENT) | 25141 | STIRRUP DR | WILDOMAR | CA | 92595-7612 | FELIX AURA MARIA | \$428.54 |
| 405 | 380350033 | 9 | 689833 | DEIGAN, MIKE AND TER | 36037 | HITCHING POST LN | WILDOMAR | CA | 92595-7613 | DEIGAN TERYL GARTL | \$50.94 |
| 406 | 380351002 | 4 | 689833 | SCHUTTE, ALLISON (REN | 25018 | CRIMSON LASSO DR | WILDOMAR | CA | 92595-7614 | ROZENSTRATEN ANDI | \$232.94 |
| 407 | 380351004 | 6 | 689833 | MARTINEZ, PORFIRIA | 25042 | CRIMSON LASSO DR | WILDOMAR | CA | 92595-7614 | GARCIA CIRO TRINIDA | \$116.11 |
| 408 | 380351006 | 8 | 689833 | KNOX, JESSIE (OWNR) | 25066 | CRIMSON LASSO DR | WILDOMAR | CA | 92595-7614 | KNOX JESSE LEON | \$298.41 |
| 409 | 380351014 | 5 | 689833 | HOPE, AGGI (RENT) | 36058 | HITCHING POST LN | WILDOMAR | CA | 92595-7613 | SOTO MARCO A | \$217.90 |
| 410 | 380351015 | 6 | 689833 | HENG, SOCHEATA | 36051 | LIPIZZAN LN | WILDOMAR | CA | 92595-7611 | LAMSONG SAMEO | \$84.73 |
| 411 | 380361006 | 9 | 689833 | YATES, GARY (OWNR) | 36084 | LIPIZZAN LN | WILDOMAR | CA | 92595-7611 | YATES ADAM | \$382.34 |
| 412 | 380361007 | 0 | 689833 | SALAS, GREGORIO (OWI | 36096 | LIPIZZAN LN | WILDOMAR | CA | 92595-7611 | SALAS GREGORIO | \$31.78 |
| 413 | 380361017 | 9 | 689833 | BARAJAS, MARIO | 36228 | LIPIZZAN LN | WILDOMAR | CA | 92595-7608 | BARAJAS MARIO F | \$382.34 |
| 414 | 380361021 | 2 | 689833 | GUZMAN, ERNEST | 36149 | MUSTANG SPIRIT LN | WILDOMAR | CA | 92595-7604 | GUZMAN ERNEST J | \$382.34 |
| 415 | 380362002 | 8 | 689833 | HERRERA JR, PETE (OWI | 36038 | MUSTANG SPIRIT LN | WILDOMAR | CA | 92595-7603 | HERRERA PETE | \$347.00 |
| 416 | 380362003 | 9 | 689833 | LORENZ, RAMONA | 36050 | MUSTANG SPIRIT LN | WILDOMAR | CA | 92595-7603 | LORENZ RAMONA | \$376.30 |
| 417 | 380362006 | 2 | 689833 | FREEMAN, CHRIS | 36086 | MUSTANG SPIRIT LN | WILDOMAR | CA | 92595-7603 | PREEMINENT INV COI | \$49.89 |
| 418 | 380362007 | 3 | 689833 | FALLS, CAROLINE (OWN | 36098 | MUSTANG SPIRIT LN | WILDOMAR | CA | 92595-7603 | FALLS JEFFREY | \$141.76 |
| 419 | 380370007 | 8 | 689833 | POZZI, DAVID (RENT) | 36338 | MUSTANG SPIRIT LN | WILDOMAR | CA | 92595-7606 | KUO LEE WEI | \$240.26 |
| 420 | 380370011 | 1 | 689833 | SANTANA, ANEREX (OW | 36386 | MUSTANG SPIRIT LN | WILDOMAR | CA | 92595-7606 | STRATTMAN BRENDA | \$149.30 |
| 421 | 380370017 | 7 | 689833 | PERUCHETTI, LEIA | 36353 | MUSTANG SPIRIT LN | WILDOMAR | CA | 92595-7606 | PREEMINENT INV COI | \$139.49 |
| 422 | 380370023 | 2 | 689833 | DELOERA, IDA (RENT) | 25060 | GELDING CT | WILDOMAR | CA | 92595-7607 | TRUST HOLDING SERV | \$309.08 |

ATTACHMENT B

| CR & R | CO | CUST# | CUSTOMER NAME | 2014 Bal as of 6/2/15 | BILLING ADDR | BILLING CITY | BILLING STATE | BILLING ZIP | PARCEL NO. | Owner Name |
|--------|----|-------|--------------------------------|-----------------------|--------------------|-----------------|---------------|-------------|------------|------------------------------|
| | 35 | 47926 | SHELLY BELL | 11.61 | 20641 GRAND AVE | WILDOMAR | CA | 92595 | 3681300021 | WILLIAM J BELL |
| | 35 | 42694 | JOSH SWEENEY | 14.28 | 17230 GRAND AVE | LAKE ELSINORE | CA | 92530 | 3674130017 | MAURISSA LEON |
| | 35 | 44767 | JANE FRANKENBERGER | 17.00 | 35680 CARISSA CT | WILDOMAR | CA | 92595 | 3763820162 | JAMES & CATHERINE SEGUIN |
| | 35 | 47728 | CASSANDRA HAMILTON | 17.41 | 35804 LEXI LN | WILDOMAR | CA | 92595 | 3764500238 | JACOB J HAMILTON |
| | 35 | 47400 | JULIE FRY | 23.51 | 36065 BLACKSTONE | WILDOMAR | CA | 92595 | 3803410364 | JULIE FRY |
| | 35 | 40918 | DORAN DAURIA | 25.33 | 21861 WALNUT ST | WILDOMAR | CA | 92595 | 3670900339 | MALCOLM J & CATHY LAWRENCE |
| | 35 | 30869 | PRINCE BLACKWELL | 25.63 | 32330 HALLIE ST | WILDOMAR | CA | 92595 | 3703300125 | TERRY & CHERYL BLACKWELL |
| | 35 | 41175 | PAMELA SIGMAN | 26.34 | 21736 GRAND AVE | WILDOMAR | CA | 92595 | 3761140228 | MARTHA L & JUDY STOWE |
| | 35 | 45225 | TONY DAWSON | 31.46 | 33960 CHRISTOPHE | WILDOMAR | CA | 92595 | 3661600426 | ANTON BUFORD |
| | 35 | 37569 | KIM VARNER | 31.80 | 20055 PLESSNER W | WILDOMAR | CA | 92530 | 3703300213 | ISIDRA CORTES |
| | 35 | 18982 | JOANNE MAGNUSON | 32.84 | 32920 CELESTE WA | WILDOMAR | CA | 92595 | 3682720042 | SHARILYN V BROWN |
| | 35 | 18330 | LESLIE DOBSON | 33.48 | 21880 SILVER RUN | WILDOMAR | CA | 92595 | 3663900087 | LESLIE M DOBSON |
| | 35 | 45779 | KARINA ESCORZA | 33.80 | 32891 CENTRAL ST | WILDOMAR | CA | 92530 | 3760220202 | KARINA ESCORZA |
| | 35 | 46928 | VINCENZO SABATINO | 35.78 | 33065 PENROSE ST | WILDOMAR | CA | 92595 | 3761010107 | ESAM NADROUS |
| | 35 | 45641 | JOE CAMPOS | 36.92 | 32031 CENTRAL ST | WILDOMAR | CA | 92595 | 3760430186 | ERNEST & CARMELA LOELKES |
| | 35 | 21468 | PAUL ORTEGA | 37.87 | 4513 WOODRUFF A | LAKEWOOD | CA | 90713 | 3651020155 | NELLIE SCOGGINS |
| | 35 | 24092 | BONNIE HICKMAN | 37.94 | 35444 MARSH LN | WILDOMAR | CA | 92595 | 3762630065 | ENVISAGE CAPITAL GROUP LLC |
| | 35 | 45491 | MARISELA SANCHEZ | 38.43 | 21630 DUNN ST | WILDOMAR | CA | 92595 | 3761210219 | JAIME J & EVELINA MENDEZ |
| | 35 | 42794 | JOSE MALDONADO | 39.34 | 34221 DOROF CT | WILDOMAR | CA | 92595 | 3674900302 | JOSE C MALDONADO |
| | 35 | 47282 | JONATHAN CALKINS | 41.39 | 32455 SHAY LN | WILDOMAR | CA | 92595 | 3681700553 | RONALD & DENISE DAVIS |
| | 35 | 38060 | STACY WILLIAMS | 41.49 | 20870 PALOMAR ST | WILDOMAR | CA | 92595 | 3681700256 | PAUL & STACY WILLIAMS |
| | 35 | 46344 | CATHLEEN *TENANT* ROSENSCH | 41.64 | 35147 PASHAL PL | WILDOMAR | CA | 92595 | 3762010151 | MICHAEL R & BONNIE CROWL |
| | 35 | 47753 | JOE CAMPOS | 42.28 | 32031 CENTRAL ST | WILDOMAR | CA | 92595 | 3760700278 | RAJ & SANTOSH KUMAR |
| | 35 | 45775 | KELLY/DUSTIN FINLEY | 43.75 | 39621 HURSTONE C | MURRIETA | CA | 92562 | 3674910174 | DUSTIN FINLEY |
| | 35 | 45909 | CARRIE BALLESTROS | 52.46 | 35680 CLARISSA CT | WILDOMAR | CA | 92595 | 3762910127 | ROGER TIBBETTS |
| | 35 | 27263 | JUDY SCHUYLER | 52.68 | 20505 NORTH 80TH | PEORIA | AZ | 85382 | 3761500011 | MONTRASIER SCHUYLER |
| | 35 | 39488 | DORA MAUER | 53.52 | 35812 NONNIE DR | WILDOMAR | CA | 92595 | 3764520092 | JAMES & DORA MAUER |
| | 35 | 46328 | DARRELL CONTRERAS | 53.52 | 20602 FOX DEN RD | WILDOMAR | CA | 92595 | 3824210068 | DEFENTER & BAKER VAN |
| | 35 | 46933 | MIAKODA SHULTZ | 56.56 | 32700 LAKEVIEW TE | WILDOMAR | CA | 92530 | 3651230127 | ALICIA SANTACRUZ |
| | 35 | 40597 | TAMMIE WILSON | 58.68 | 35929 LEXI LN | WILDOMAR | CA | 92595 | 3764520157 | PREEMINENT INV CORP |
| | 35 | 46638 | KRISTEN & COREY SISLER | 59.51 | 21924 CARNATION | WILDOMAR | CA | 92595 | 3803120045 | TAWNY MCWILLIAMS |
| | 35 | 45054 | FRANKIE MADRIGAL | 59.84 | 34411 CHERRY ST | WILDOMAR | CA | 92595 | 3673600300 | FRANKIE MADRIGAL |
| | 35 | 47927 | BRIAN KUSKIE | 62.86 | 21222 ALAMEDA DR | WILDOMAR | CA | 925958541 | #N/A | BRIAN KUSKIE |
| | 35 | 46545 | STEVEN KING | 63.34 | 22265 BLACK BEAU | WILDOMAR | CA | 92595 | 3760700168 | CHARLES M & MARY SLAGLE |
| | 35 | 21173 | DELORIS MANLEY | 64.07 | 32481 BRYANT ST | WILDOMAR | CA | 92595 | 0097128801 | DELORIS MANLEY |
| | 35 | 23422 | ALFREDO ROCHA | 64.41 | 33210 WOOD ST | LAKE ELSINORE | CA | 92530 | 3651020045 | ALFREDO S & TERESA ROCHA |
| | 35 | 44715 | MARCOS GARCIA | 64.60 | 20801 ALAMEDA DR | WILDOMAR | CA | 92595 | 3821900241 | HUGO & PAULA ARCHUNDIA |
| | 35 | 47111 | PRISCILLA DIAZ & JULIO CARRILL | 65.80 | 32970 CRESCENT AV | LAKE ELSINIOR | CA | 92530 | 3760700278 | RAJ & SANTOSH KUMAR |
| | 35 | 46268 | BOBBY DEEN | 66.24 | 21950 BOGGS LN | WILDOMAR | CA | 92595 | 3670800426 | MORGAN EMPIRE PROPERTIES LLC |
| | 35 | 47652 | SONNY & KIEU VUONG | 66.91 | 22940 NAM ST | WILDOMAR | CA | 92595 | 3803300029 | PREEMINENT INVESTMENT CORP |
| | 35 | 22973 | ROBERT BENIGAR | 68.49 | 32803 SEXTON | WILDOMAR | CA | 92562 | 3681100524 | ROBERT C BENIGAR |
| | 35 | 30193 | MARTIN RUIZ | 68.85 | 21509 ILLINOIS ST | WILDOMAR | CA | 92595 | 3760420073 | RUIZ DEJESUS |
| | 35 | 45087 | JUANA JUAREZ | 69.66 | 21350 VINE ST | WILDOMAR | CA | 92595 | 3660410231 | JUANA JUAREZ |
| | 35 | 47254 | CHRIS CHAKOS | 70.79 | 32310 LAKEVIEW TE | LAKE ELSINORE | CA | 92530 | 3650720021 | CHRISTOPHER J CHAKOS |
| | 35 | 45833 | REBECCA DIXON | 71.68 | 21394 DUNN ST | WILDOMAR | CA | 92565 | 3760310123 | REBECCA DIXON |
| | 35 | 45946 | JONI SMALLS | 71.93 | 32910 SANDLE WOOD | LAKE ELSINOR | CA | 92530 | 3800210190 | LARRY ADAMSON |
| | 35 | 39619 | CHARLIE TWANLEY | 72.40 | PO BOX 981 | MURRIETA | CA | 92564 | 3803110107 | CHARLES TWANLEY |
| | 35 | 43216 | CHRISTINE SOMERS | 73.21 | 32987 VIRGO WAY | WILDOMAR | CA | 92595 | 3800310256 | JAMES & CHRISTINE SOMERS |
| | 35 | 42715 | JOEL VIEYRA | 73.36 | 23075 GREYHAWK | WILDOMAR | CA | 92595 | 3803810171 | MARK & HOLLY STEPHENS |
| | 35 | 40159 | BOBBY DEEN | 73.43 | 21950 BOGGS LN | WILDOMAR | CA | 92595 | 3670800426 | MORGAN EMPIRE PROPERTIES LLC |
| | 35 | 45718 | GABRIELLA TORRES | 73.52 | 33305 CAMEO LN | WILDOMAR | CA | 92595 | 3822600104 | GABRIELA L TORRES |
| | 35 | 46025 | RENEE DEL REAL | 74.37 | 22888 TEIL GLEN RD | WILDOMAR | CA | 92595 | 3763110063 | GURDEV S DHILLON |
| | 35 | 40850 | PATRICIA TRABUCCO | 75.63 | 21737 FRONT ST | WILDOMAR | CA | 92595 | 3762720261 | ERNEST TRABUCCO |
| | 35 | 45973 | SALVADOR ESCOBEDO | 75.63 | 32837 RIDGE OAK R | WILDOMAR | CA | 925958273 | 3682520095 | SALVADOR C ESCOBEDO |
| | 35 | 46619 | MARGARITO ALFARO | 75.63 | 21685 COMO ST | WILDOMAR | CA | 92595 | 3761600232 | MARGARITO & WENDY ALFARO |
| | 35 | 42534 | TONI HARALDSON | 75.63 | 22958 TIMBER RIDG | WILDOMAR | CA | 92595 | 3803300173 | DARREN & TONI HARALDSON |
| | 35 | 43574 | JEREMY DEGEN | 75.63 | 34225 CLOVIS WAY | WILDOMAR | CA | 92595 | 3674910163 | JEREMY DEGEN |
| | 35 | 45695 | BERNICE/CLARENCE ROLAND | 75.63 | 32841 CANYON CRE | WILDOMAR | CA | 92595 | 3800320259 | ROLAND WILLIAMS |
| | 35 | 46698 | ELENA GEDNOV | 75.63 | 21576 CORAL ROCK | WILDOMAR | CA | 92595 | 3822500279 | ELENA GEDNOV |
| | 35 | 47785 | IMER BARRERA | 75.63 | 32556 CRESCENT AV | WILDOMAR | CA | 92595 | 3651020199 | LAURETTA M & MARCEL RIEM |
| | 35 | 35170 | THOMAS MEADOR | 75.63 | PO BOX 713 | WILDOMAR | CA | 92595 | 3801200086 | THOMAS F & REGINA MEADOR |
| | 35 | 28251 | ERNE KLINE | 75.63 | 32859 VIRGO WAY | WILDOMAR | CA | 92595 | 3800310179 | ERNEST E & JANET KLINE |
| | 35 | 32964 | RICK ABITU | 75.63 | 22191 CANYON DR | WILDOMAR | CA | 92595 | 3671210059 | RICKY M & TANGI ABITU |
| | 35 | 24482 | CARRIE GREENWALDT | 75.63 | 33761 LINDA VISTA | WILDOMAR | CA | 92595 | 3661820314 | SHAWN K & ROBERT GREENWALDT |
| | 35 | 43821 | BRAD HUGHES | 75.63 | 21464 WINDSTONE | WILDOMAR | CA | 92595 | 3822400135 | BRAD HUGHES |
| | 35 | 33020 | PATRICIA VILLANUEVA | 75.63 | 32646 CENTRAL ST | WILDOMAR | CA | 92595 | 3761310023 | MARIA & MARIE TRUJILLO |
| | 35 | 17506 | JON LASKIN | 75.90 | 22727 BLUEBERRY L | WILDOMAR | CA | 92595 | 3762810049 | ION J & JANE LASKIN |
| | 35 | 42697 | ROCHELLE EWING | 76.26 | 32785 BATSON LN | WILDOMAR | CA | 92595 | 3703710034 | SHARON L HUTHER |
| | 35 | 37369 | JOLIE DAY SPA | 76.31 | 21545 PALOMAR ST | WILDOMAR | CA | 92595 | 3760520030 | NGUYEN-LE |
| | 35 | 43690 | GRACE WILSON | 76.65 | 35800 ARNETT RD | WILDOMAR | CA | 92595 | 3764310327 | ALEJANDRO & TERESA ARROYO |
| | 35 | 46252 | DANIELLE ALONGIS | 77.39 | 32543 CEDAR SPRIN | WILDOMAR | CA | 92595 | 3704930097 | TAMMY L HULL |
| | 35 | 47772 | JOHN RUIZ | 77.83 | 27280 JEFFERSON A | TEMECULA | CA | 92590 | #N/A | JOHN RUIZ |
| | 35 | 32088 | ROSANA MERCADO | 78.55 | 23198 TEIL GLEN RD | WILDOMAR | CA | 92595 | 3763910160 | ROSANA MERCADO |
| | 35 | 45171 | SILVIA ESPINOZA | 79.97 | 21425 DARBY ST | WILDOMAR | CA | 92595 | 3760310046 | JOEL ESPINOZA |
| | 35 | 44760 | DARLENE OWENS | 82.39 | 21708 GRAND AVE | WILDOMAR | CA | 92595 | 3761140185 | LINN D & VICKI PETTY |
| | 35 | 46593 | MAGDALENA RINCON--TENANT | 82.46 | 2431 ARROWHEAD | NORTH LAS VEGAS | NV | 89030 | 3760230029 | MATTHEW G & CYNTHIA MARKHAM |
| | 35 | 47166 | JOSE VARGAS | 82.84 | 22962 SHOWUT AV | WILDOMAR | CA | 92595 | 3763020472 | JOSE VARGAS |
| | 35 | 44765 | CAROL CARWILE | 83.18 | 14647 W HEARN RD | SURPRISE | AZ | 85379 | 3672400167 | HARRIS J SHAPERO |
| | 35 | 45202 | MARILYN LOURENCO | 83.72 | 340 S LEMON AVE | WALNUT | CA | 91789 | 3762920043 | MARILYN L LOURENCO |
| | 35 | 46850 | JOSH ASBILL | 84.67 | 21396 CORAL ROCK | WILDOMAR | CA | 92595 | 3822420021 | JOSHUA ASBILL |
| | 35 | 47624 | VIVIAN RIVERA | 85.92 | 21620 PECAN ST | WILDOMAR | CA | 92595 | 3761110218 | DAVID A & GEORGETTE LAKS |
| | 35 | 46592 | SALVADOR & RAQUEL RUIZ | 86.17 | 21430 APRICOT LN | WILDOMAR | CA | 92595 | 3660600230 | SALVADOR & RAQUEL RUIZ |

| CR & R | CO | CUST# | CUSTOMER NAME | 2014 Bal as of 6/2/15 | BILLING ADDR | BILLING CITY | BILLING STATE | BILLING ZIP | PARCEL NO. | Owner Name |
|--------|----|-------|------------------------------|-----------------------|--------------------|---------------|---------------|-------------|------------|-----------------------------|
| | 35 | 43281 | TAMERA SNEED | 88.03 | 33260 HOMESTEAD | WILDOMAR | CA | 92595 | 3673600322 | BERTHA MENDOZA |
| | 35 | 46801 | ANTHONY/LISA TORRES | 90.64 | 33535 VALENCIA ST | WILDOMAR | CA | 92595 | 3661700395 | JOSE A & JULIA CHICAS |
| | 35 | 39316 | CANYON LAKE INVESTMENTS LLC | 90.80 | 30139 GULF STREAM | CANYON LAKE | CA | 92587 | 3800310081 | CANYON LAKE INV |
| | 35 | 47538 | KATIE FERGUSON | 90.91 | 43980 MAHOLN VA | TEMECULA | CA | 92592 | 3760420116 | SCHWAB FAMILY |
| | 35 | 46462 | COURTNEY DAILEY | 92.34 | 35786 OCTOPUS LN | WILDOMAR | CA | 92595 | 3763910203 | AI COLFIN |
| | 35 | 44879 | YAQUELIN MOSQUEDA | 96.47 | 20463 FOX DEN RD | WILDOMAR | CA | 92595 | 3824300033 | JOSE S & MARIA MOSQUEDA |
| | 35 | 20282 | JOHN DEARMAN | 98.45 | 21787 LAGO VISTA | WILDOMAR | CA | 92595 | 3661900287 | JOHNNY & SPRING MILLER |
| | 35 | 45994 | CASEY JURADO | 98.46 | 21985 HIGHLAND S | WILDOMAR | CA | 92595 | 3822900097 | CASEY JURADO |
| | 35 | 47364 | CHRISTOPHER MELLOTT | 99.02 | 20720 PALOMAR ST | WILDOMAR | CA | 92595 | 3681700519 | TIMOTHY & LAURIE HIETER |
| | 35 | 46381 | EVETT HERNANDEZ | 101.25 | 21591 CORAL ROCK | WILDOMAR | CA | 92595 | 3822510227 | NIDIA M ZELAYA |
| | 35 | 46784 | CARLOS & JOSEFINA HOMS | 101.81 | 32788 SHEILA LN | WILDOMAR | CA | 92595 | 3682200272 | CARLOS & JOSEFINA HOMS |
| | 35 | 38826 | JOSEPH MASCOLA | 102.02 | 21746 DARBY ST | WILDOMAR | CA | 92595 | 3761320235 | PETER P PENA |
| | 35 | 22779 | AMANDA CESSNA | 103.00 | 21575 PECAN | WILDOMAR | CA | 92595 | 3761130049 | JEFFERY A & AMANDA CESSNA |
| | 35 | 26067 | LORI NELSON | 103.01 | 35273 GLEN LN | WILDOMAR | CA | 92595 | 3762320025 | FRANK R & MARJORIE NELSON |
| | 35 | 35389 | MARTIN RODRIGUEZ | 103.72 | 36004 MADORA DR | WILDOMAR | CA | 92595 | 3803300238 | MARTIN & DONNA RODRIGUEZ |
| | 35 | 42980 | THERESA MADISON | 111.38 | 35325 BILLY ANN RD | WILDOMAR | CA | 92595 | 3762330073 | FRANZ & CHRISTL SCHRODI |
| | 35 | 43463 | ROBERT BRANSON | 112.55 | 21421 MAPLE ST | WILDOMAR | CA | 92595 | 3760540069 | ROBERT BRANSON |
| | 35 | 43006 | RYAN SANTIAGO | 113.32 | 35418 PRAIRIE RD | WILDOMAR | CA | 92595 | 3762240097 | RYAN SANTIAGO |
| | 35 | 47915 | JULIE SEELY | 118.64 | 35958 BANYAN RIM | WILDOMAR | CA | 92595 | 3764310042 | NINGDA DAI |
| | 35 | 46095 | PATRICIA CANTRELL | 119.64 | 32558 LAKEVIEW TE | WILDOMAR | CA | 92530 | 3650820066 | CERVANDO & DONNA REYES |
| | 35 | 47283 | LEANNE BENSON | 121.22 | 21829 POINSETTIA | WILDOMAR | CA | 92595 | 3803220288 | ALAN JONES |
| | 35 | 47664 | DONNA RODRIGUEZ | 123.76 | 36004 MADORA DR | WILDOMAR | CA | 92595 | 3803300238 | MARTIN & DONNA RODRIGUEZ |
| | 35 | 45435 | BRITTANY VAUGHN | 124.35 | 36136 MADORA DR | WILDOMAR | CA | 92595 | 3803300348 | LE LONG C |
| | 35 | 45806 | MARtha SOTO | 126.00 | 23043 WING ELM C | WILDOMAR | CA | 92595 | 3697310069 | PAUL WINTER |
| | 35 | 46665 | MINERVA SANTINI | 129.21 | 32931 MOUNTAIN V | LAKE ELSINORE | CA | 92530 | 3651420292 | HENGMAO INV CA |
| | 35 | 47280 | HENRY CLARK | 130.48 | 1530 MOSE GLOVER | DENTON | NC | 272398788 | 3803210108 | MATHEW & LISA SLAGLE |
| | 35 | 46958 | MELISSA NIX | 131.14 | 35343 GLEN LN | WILDOMAR | CA | 92595 | 3762320092 | SERGIO & KARLA MARTINEZ |
| | 35 | 35444 | SARA GARZON | 131.48 | 32897 CRESCENT AV | LAKE ELSINORE | CA | 92530 | 3651320202 | CONCEPCION HERNANDEZ |
| | 35 | 46386 | LYNETTE RUIZ | 132.19 | 8828 CONTINENTAL | RIVERSIDE | CA | 92504 | 3680700202 | ANGELES HOME CARE |
| | 35 | 46377 | THOMAS & DONNA HOAGLAND | 132.84 | 32351 BRYANT ST | WILDOMAR | CA | 92595 | 3702700153 | THAI & XUYEN HOANG |
| | 35 | 46155 | ANDRES AGUILAR | 135.07 | 35996 LEXI LN | WILDOMAR | CA | 92595 | 3764510022 | GABRIELA AGUILAR |
| | 35 | 47694 | VIRGINIO SANDOVAL | 141.86 | 35634 LARKSPUR D | WILDOMAR | CA | 92595 | 3763630141 | VIRGINIO A SANDOVAL |
| | 35 | 47724 | KAREN ANSORGE | 145.03 | PO BOX 175 | WILDOMAR | CA | 92595 | 3801700014 | ALICE ANDRIANOS |
| | 35 | 27057 | JEFF GREYSON | 152.39 | 22858 HUNWUT DR | WILDOMAR | CA | 92595 | 3762120221 | JEFF T & THERESA GREYSON |
| | 35 | 41217 | SEAN WEYER | 152.42 | 21839 HELIOTHROP | WILDOMAR | CA | 92595 | 3803220518 | RICHARD LEONARD |
| | 35 | 47088 | ALEXIS GUTIERREZ | 152.59 | 32821 CRESCENT AV | LAKE ELSINORE | CA | 92530 | 3651310100 | JAMES G & SWANN GIST |
| | 35 | 44934 | ERICA LIMBURG | 153.16 | 21741 PROTEA CT | WILDOMAR | CA | 92595 | 3764400479 | JASON LIMBURG |
| | 35 | 46012 | ORESTE VALENTI | 153.52 | 21154 PALOMAR ST | WILDOMAR | CA | 92595 | 3682000270 | ORESTE & ARNALDA VALENTI |
| | 35 | 27506 | DELLA LAKE | 153.52 | 21275 BUNNY CANY | WILDOMAR | CA | 92595 | 3670200244 | DELLA LAKE |
| | 35 | 21109 | ELSA LOPEZ | 153.52 | 35338 GLEN LN | WILDOMAR | CA | 92595 | 3762310099 | RAYMOND M & ELSA LOPEZ |
| | 35 | 23455 | DALE BURGNER | 153.52 | 22992 WING ELM C | WILDOMAR | CA | 92595 | 3801830102 | DALE A & SHARON BURGNER |
| | 35 | 46785 | LORELEI HERNANDEZ | 153.52 | PO BOX 101 | TEMECULA | CA | 92593 | 3671600610 | NICKOLE D DECH |
| | 35 | 44630 | JEFF SMOOT | 153.52 | PO BOX 852 | WILDOMAR | CA | 92595 | 3802000083 | GERALD NORMAN |
| | 35 | 45385 | PHILIP ROTHWELL | 153.52 | 32627 BATSON LN | WILDOMAR | CA | 92595 | 3703910081 | MARTHA A SIMMERING |
| | 35 | 47460 | NICOLE JAMES | 153.52 | 21643 PINK GINGER | WILDOMAR | CA | 92595 | 3764400215 | MARLY S ADRAIDA |
| | 35 | 45384 | MSL ORANGE LLC | 153.52 | 34915 ORANGE ST | WILDOMAR | CA | 92595 | 3671700293 | MSL ORANGE LLC |
| | 35 | 46339 | SARAH TRIMBLE | 153.52 | 35575 WOSHKA LN | WILDOMAR | CA | 925959545 | 3762910084 | DALLIN |
| | 35 | 46549 | (TENANT)HEIDI MOORE | 153.52 | 22795 SUPA CT | WILDOMAR | CA | 925959036 | 3762910039 | CRAIGE |
| | 35 | 35410 | ELAINE OWENS | 154.94 | PO BOX 891558 | TEMECULA | CA | 92589 | 3803400107 | TERRY W & ELAINE OWENS |
| | 35 | 43095 | RAUL RICO | 156.62 | 21595 ILLINOIS ST | WILDOMAR | CA | 92595 | 3761310067 | PAULINO MADRIGAL |
| | 35 | 30823 | BROOKE SIMMONS | 160.76 | 21901 GARDENA LN | WILDOMAR | CA | 92595 | 3803120232 | BROOKE SIMMONS |
| | 35 | 43685 | WILLIAM PEERY | 162.18 | 20550 PALOMAR ST | WILDOMAR | CA | 92595 | 3680300341 | WILLIAM E PEERY |
| | 35 | 45407 | ERIN PIELOW | 164.89 | 23102 TEIL GLEN RD | WILDOMAR | CA | 92595 | 3763910083 | ERIN M PIELOW |
| | 35 | 44959 | MELISSA BUFFINGTON | 174.56 | 34078 CLOVIS WAY | WILDOMAR | CA | 92595 | 3674900214 | MELISSA BUFFINGTON |
| | 35 | 40804 | TOMOKO ROESSLER | 181.46 | 32450 LAKEVIEW TE | LAKE ELSINORE | CA | 92530 | 3650810041 | JOHN CASSAB |
| | 35 | 46447 | ROCHELLE/JEREMIE ALLURED/DYE | 182.35 | 31950 CENTRAL ST | WILDOMAR | CA | 92595 | 3761700024 | RAJ & SANTOSH KUMAR |
| | 35 | 44598 | ROMAN & AMELIA ESTRADA | 184.02 | 21607 DUNN ST | WILDOMAR | CA | 92595 | 3761110076 | DAVID F & YOLANDA MILLER |
| | 35 | 46482 | MICHAEL DEATHERAGE-TNT | 185.64 | 25767 CHULA VISTA | REDLANDS | CA | 92373 | 3822410084 | FRANCISCO VAZQUEZ |
| | 35 | 44637 | MICHAEL CARTER | 185.81 | 34117 CLOVIS WAY | WILDOMAR | CA | 92595 | 3674900247 | MICHAEL & MELANIE CARTER |
| | 35 | 46505 | MARIA SERRANO | 197.19 | 23135 EMPIRE PEN | WILDOMAR | CA | 92595 | 3763910324 | FRANCISCO & MONICA OSORIO |
| | 35 | 18411 | JACOB & RACHEL CARROLL | 197.55 | 34396 TREE LN | WILDOMAR | CA | 92595 | 3673600191 | RICHARD T & DONNA WOLTER |
| | 35 | 45739 | LUIS & MARIA MARTINEZ | 200.18 | 21580 DUNN ST | WILDOMAR | CA | 92595 | 3761210154 | JOSE TORRES |
| | 35 | 43636 | JASON KIRKHAM | 200.80 | 20343 SOARING FAI | WILDOMAR | CA | 92595 | 3824400012 | JASON R KIRKHAM |
| | 35 | 35375 | ANTONIO RODARTE | 209.58 | 22015 CANYON DR | WILDOMAR | CA | 92595 | 3671220371 | ANTONIO UNZUETA |
| | 35 | 47189 | WAYNE STUBINSKI | 210.85 | 35692 FREDERICK S | WILDOMAR | CA | 92595 | 3763710070 | WAYNE STUBINSKI |
| | 35 | 46110 | PATRICIA BARRIOS-TNT | 212.94 | 41410 JUNIPER ST | MURRIETTA | CA | 92562 | 3803300030 | VINH H & LY VUONG |
| | 35 | 47611 | MEGAN BATSON | 216.36 | 200 S MAIN ST | LAKE ELSINORE | CA | 92530 | 3680300352 | JEFF R REGA |
| | 35 | 43129 | JAMES MIRACLE | 220.35 | 32629 CENTRAL ST | WILDOMAR | CA | 92595 | 3760530187 | JAMES A MIRACLE |
| | 35 | 47665 | HUGO PALACIOS | 222.84 | 35996 LEXI LN | WILDOMAR | CA | 92595 | 3764510022 | GABRIELA AGUILAR |
| | 35 | 29781 | DAVID DUNCAN | 227.18 | 32740 CORYDON ST | WILDOMAR | CA | 92595 | 3704000462 | TIMOTHY & ROBERT TALBERT |
| | 35 | 43939 | ROBERT WEITLAUF | 230.14 | 20400 GUFFY LN | WILDOMAR | CA | 92595 | 3700900223 | ROBERT WEITLAUF |
| | 35 | 32914 | THERESA RAPOSA | 232.62 | 32933 LAKEVIEW TE | LAKE ELSINORE | CA | 92530 | 3651430141 | THERESA L RAPOSA |
| | 35 | 19144 | RODOLFO LEMUS | 232.78 | 21180 DENISE | WILDOMAR | CA | 92595 | 3682620117 | RODOLFO & ROSELIA LEMUS |
| | 35 | 32388 | SONYA MORALES | 232.84 | 4532 CLAIREMONT | SAN DIEGO | CA | 92117 | 3680930313 | JOSE L & ROSA ENRIQUEZ |
| | 35 | 46300 | JOSE MORA | 232.84 | 21293 ILLINOIS ST | WILDOMAR | CA | 92595 | 3680930269 | RAMON & ELIZABETH MEZA |
| | 35 | 43687 | CHRISTIE GEORGE | 232.84 | 32863 MESA DR | LAKE ELSINORE | CA | 92530 | 3651510311 | DAVID A & CHRISTIE GEORGE |
| | 35 | 46597 | KARINA ADAME | 232.84 | 21341 PECAN ST | WILDOMAR | CA | 92595 | 3760240022 | HOREB & MONICA MACIAS |
| | 35 | 44182 | CARLOS HEBERT | 232.84 | 35580 BALSAM ST | WILDOMAR | CA | 92595 | 3763620225 | CARLOS A & MARIA HEBERT |
| | 35 | 44797 | LINDSEY SCOTT | 232.84 | 23350 TWINFLOWE | WILDOMAR | CA | 92595 | 3763810136 | LINDSEY SCOTT |
| | 35 | 46367 | REGGIE LENNON | 232.84 | 32465 SHADOW CA | WILDOMAR | CA | 92371 | 3804010149 | REGINALD L & VERDUGO LENNON |
| | 35 | 46558 | ANTHONY PURPORA | 233.96 | 21870 WAITE ST | WILDOMAR | CA | 92595 | 3662000254 | ANTHONY G PURPORA |
| | 35 | 44358 | KRISTIE CHASTAIN | 234.32 | 35133 PASHAL PL | WILDOMAR | CA | 92595 | 3762110239 | KRISTIE CHASTAIN |

| CR & R | CO | CUST# | CUSTOMER NAME | 2014 Bal as of 6/2/15 | BILLING ADDR | BILLING CITY | BILLING STATE | BILLING ZIP | PARCEL NO. | Owner Name |
|--------|----|-------|---------------------------|-----------------------|--------------------|---------------|---------------|-------------|------------|----------------------------------|
| | 35 | 46641 | HECTOR AQUINO | 237.39 | 35757 NONNIE DR | WILDOMAR | CA | 92595 | 3764500162 | HECTOR J AQUINO |
| | 35 | 47013 | CHELSEA ROMO | 237.55 | 22901 AKWO CIR | WILDOMAR | CA | 925959777 | 3763020098 | CALIF FRED |
| | 35 | 46405 | JULIA HESTERKANP - TENANT | 237.56 | 22663 WEATHERLY | WILDOMAR | CA | 92595 | 3762820185 | CARROL D & SHIRLEY WATSON |
| | 35 | 46836 | RAFAT MOHAMMAD | 244.41 | 22704 GIERSON AVE | WILDOMAR | CA | 92595 | 3762640134 | SAKEB A MAHMOUD |
| | 35 | 47230 | BARRY J TEVELOWITZ | 245.81 | 35199 MOMAT AVE | WILDOMAR | CA | 92595 | 3762440022 | BARRY J TEVELOWITZ |
| | 35 | 42628 | JARED/JEFF CHRISTENSEN | 246.22 | PO BOX 712 | WILDOMAR | CA | 925950712 | 3661020097 | JEFF R CHRISTENSEN |
| | 35 | 19170 | IDA WITHERS | 249.38 | PO BOX 254 | WILDOMAR | CA | 92595 | 3760220071 | IDA WITHERS |
| | 35 | 46106 | CHRISTINA MORALES | 250.90 | 32776 CRESCENT AVE | LAKE ELSINORE | CA | 92530 | 3651120101 | SILVIA SANCHEZ |
| | 35 | 40249 | JOAN BANDA | 251.72 | 34569 ORANGE ST | WILDOMAR | CA | 92595 | 3670900098 | JOAN BANDA |
| | 35 | 23101 | RICHARD RABB | 251.85 | 20401 BRYANT ST | WILDOMAR | CA | 92595 | 3651410343 | JOAN QUIJANO |
| | 35 | 45504 | BEATRICE GUZMAN | 260.06 | 33881 ORANGE ST | WILDOMAR | CA | 92595 | 3663900207 | DIOCES OF NEWTON FOR THE MELKITE |
| | 35 | 47456 | JACOB & ALBERT PROVOOST | 264.03 | 32518 WILDOMAR | LAKE ELSINORE | CA | 92530 | 3650910163 | GREGORY & PAMELA OHAGAN |
| | 35 | 24746 | GINGER FLECK | 268.06 | 21255 BUNDY CANY | WILDOMAR | CA | 92595 | 3670200288 | ROBERTO & CAROL GURROLA |
| | 35 | 47099 | H O E INV INC | 270.11 | 32524 WILDOMAR | WILDOMAR | CA | 92530 | 3650910141 | H O E INV INC |
| | 35 | 45069 | CLAUDIA RIOS | 270.11 | 32742 LAKEVIEW TR | LAKE ELSINORE | CA | 92530 | 3651230105 | JUAN A MACIAS-RAMIREZ |
| | 35 | 47370 | ANNA P POSADA | 270.99 | 35334 PRAIRIE RD | WILDOMAR | CA | 925959059 | 3697140318 | ANTONIO F & MIRIAM CANTO |
| | 35 | 47238 | NICOLE HASTINGS | 274.45 | 32573 LAKEVIEW TR | LAKE ELSINORE | CA | 92530 | 3651010064 | NICOLE HASTINGS |
| | 35 | 46080 | SHANNYN EVERETT | 274.64 | PO BOX 479 | WILDOMAR | CA | 92595 | 3704930042 | AI COLFIN |
| | 35 | 45721 | JENNIFER LEE WAGNER | 276.18 | 21770 DOROTHY LN | WILDOMAR | CA | 92595 | 3661900353 | MARY SPRAY |
| | 35 | 47514 | DAVID & GEORGETE LAKS | 283.15 | 32385 PENROSE ST | WILDOMAR | CA | 92592 | 3761500088 | DAVID & GEORGETTE LAKS |
| | 35 | 47488 | MICHELLE MYERS | 284.75 | 21457 PECAN ST | WILDOMAR | CA | 92595 | 3760230029 | MATTHEW G & CYNTHIA MARKHAM |
| | 35 | 47377 | NICHOLAS & KATHRINE YOUNG | 285.37 | 21452 GRAND AVE | WILDOMAR | CA | 92595 | #N/A | NICHOLAS & KATHRINE YOUNG |
| | 35 | 47376 | JUSTIN RAMIREZ | 287.18 | PO BOX 591 ST | WILDOMAR | CA | 92595 | 3663800019 | LAKE PLACE HOMES |
| | 35 | 46617 | JAMIE JACOBSON | 289.98 | 23024 TEIL GLEN RD | WILDOMAR | CA | 92595 | 3763910016 | AI COLFIN |
| | 35 | 45642 | KARIE FOSTER | 291.08 | 32940 VALLEY VIEW | LAKE ELSINORE | CA | 92530 | 3651420214 | JERRY & DONNA FREUDENBERG |
| | 35 | 19073 | LEROY & KENNE DURBIN | 296.94 | 32290 CORYDON | WILDOMAR | CA | 92595 | 3703300026 | JILL D COOK |
| | 35 | 46737 | JOE SEDIVY | 301.12 | 23071 HARBOR SEA | WILDOMAR | CA | 92595 | 3764020053 | SCOTT & JILL BALLARD |
| | 35 | 43631 | ROSELA BERRELLECA | 303.25 | 21365 PECAN ST | WILDOMAR | CA | 92595 | 3760240044 | JOSE SALAZAR |
| | 35 | 40755 | DENISE DOSSENBACK | 306.14 | 32575 BUCKHORN F | WILDOMAR | CA | 92595 | 3704910123 | MANUEL O RODRIGUEZ |
| | 35 | 27776 | GUADALUPE MENDEZ | 308.90 | 33064 MOUNTAIN | LAKE ELSINORE | CA | 92530 | 3660410132 | CATARINO & MARIA MENDEZ |
| | 35 | 30257 | ALLAN DEAN | 314.38 | 32148 ROCK ELM D | WILDOMAR | CA | 92595 | 3697230097 | ALLAN & VICTORIA DEAN |
| | 35 | 46304 | JOSE RUELAS ZARATE II | 314.38 | 1108 LA TORTUGA | VISTA | CA | 92081 | 3704510042 | HOWARD A & DEBORAH SMITH |
| | 35 | 46336 | PAULA WELLS | 314.38 | 32650 VIVIAN DR | WILDOMAR | CA | 92595 | 3682300141 | CRAIG & PAULA WELLS |
| | 35 | 28590 | FRANCISCO LEYVA | 315.50 | 32653 WILDOMAR | LAKE ELSINORE | CA | 92530 | 3651120255 | GERSON DE LEON |
| | 35 | 47222 | RICHARD SIZEMORE | 315.80 | 32901 CRESCENT AVE | LAKE ELSINORE | CA | 92530 | 3651320192 | DEBORAH SIZEMORE |
| | 35 | 45676 | CARMEN VALLE | 316.18 | 33359 LOQUAT ST | WILDOMAR | CA | 92595 | 3661010083 | JUAN & ROSA AVALOS |
| | 35 | 46793 | MELISSA LUNDSTEDT | 316.95 | 22918 NAKI CIR | WILDOMAR | CA | 92595 | 3763020119 | CHARLES & SANDRA SPANG |
| | 35 | 28334 | HENRIETTA ESPUDO | 318.86 | 22101 GROVE ST | WILDOMAR | CA | 92595 | 3672310048 | BENJAMIN A AGLUPOS |
| | 35 | 46831 | DIANNA LOYA-OWNER | 319.00 | 35132 AWA CIR | WILDOMAR | CA | 92595 | 3762010139 | DIANA LOYA |
| | 35 | 47009 | PETER SMIT | 319.07 | 20400 GRAND AVE | WILDOMAR | CA | 92371 | 3682100194 | PIETER SMIT |
| | 35 | 41684 | GERMAN GARCIA | 319.70 | 35690 BALSAM CT | WILDOMAR | CA | 92595 | 3763720073 | BALDEMAR SOLORIO |
| | 35 | 47200 | MILECE SHEPHERD | 320.62 | 20435 GUFFY LN | WILDOMAR | CA | 92595 | 3702500030 | SUSAN BAKER |
| | 35 | 45862 | CHARESA HUDSON | 321.09 | 21205 LEWIS ST | WILDOMAR | CA | 92595 | 3660330061 | GRADY & CLARA HUDSON |
| | 35 | 42551 | MIKE DETTMERS | 321.12 | 21822 HELIOTHROP | WILDOMAR | CA | 92595 | 3803220068 | MARK & LYNDA DUBREUIL |
| | 35 | 45490 | GARRETT BROWN | 321.12 | 23159 CANNERY RD | WILDOMAR | CA | 92595 | 3764030100 | GARRETT BROWN |
| | 35 | 43139 | MARIA SABIR | 321.42 | 35662 WOSHKA LN | WILDOMAR | CA | 92595 | 3762940016 | MARIA L DELATORRE |
| | 35 | 36585 | ROSA JUAREZ | 323.28 | 21372 DUNN ST | WILDOMAR | CA | 92595 | 3760310080 | RICARDO RODRIGUEZ |
| | 35 | 46364 | JAMES & MARIA ROBERTS | 325.46 | 21511 MAPLE ST | WILDOMAR | CA | 92595 | 3760530077 | ALEX TRUJILLO |
| | 35 | 43436 | EDDIE JAMES | 326.18 | 32900 BATSON LN | WILDOMAR | CA | 92595 | 3703600085 | EDDIE JAMES |
| | 35 | 37103 | ROBERT BROGUIERE | 327.52 | 32195 JOSHUA DR | WILDOMAR | CA | 92595 | 3681700146 | ROBERT P BROGUIERE |
| | 35 | 43521 | MELINA CAZARES | 327.86 | 21408 CORAL ROCK | WILDOMAR | CA | 92595 | 3822420010 | CAIN S ARROYO |
| | 35 | 47074 | CHARLES M DODD | 329.27 | 21645 PECAN ST | WILDOMAR | CA | 92595 | 3761130115 | CHARLES M DODD |
| | 35 | 29565 | JORGE MADRIGAL | 329.46 | 21800 DOROTHY LN | WILDOMAR | CA | 92595 | 3661900375 | JORGE & MARISELA MADRIGAL |
| | 35 | 46988 | LINETT ABDULLAH | 329.70 | 21718 AMARYLLIS C | WILDOMAR | CA | 92595 | 3764400028 | LINETTE S ABDULLAH |
| | 35 | 47302 | KANDICE SPENCER | 330.94 | 21621 DARBY ST | WILDOMAR | CA | 92595 | 3761210110 | BEATRICE J JENNINGS |
| | 35 | 44963 | HEIDI RODRIQUEZ | 331.32 | 23060 TEIL GLEN RD | WILDOMAR | CA | 92595 | 3763910049 | LILIAN OSORIO |
| | 35 | 46494 | KYLE BACHELOR | 331.84 | 21821 CARNATION | WILDOMAR | CA | 92595 | 3803210065 | WILLIAM L & KARLENE BACHELOR |
| | 35 | 35440 | VINCENT JIMENEZ | 332.66 | 33800 BONNIE LN | WILDOMAR | CA | 92595 | 3661820105 | PORFIRIO & MARGA JIMENEZ |
| | 35 | 44496 | CARMEN MENDEZ | 332.72 | 32930 LAKEVIEW TR | LAKE ELSINORE | CA | 92530 | 3651530164 | CARMEN MENDEZ |
| | 35 | 43899 | FRED CLARK | 332.86 | 21476 WINDSTONE | WILDOMAR | CA | 92595 | 3822400124 | LARITZA M CLARK |
| | 35 | 45698 | STEVE TAYLOR | 333.62 | 34230 DOROF CT | WILDOMAR | CA | 92595 | 3674910020 | STEVE TAYLOR |
| | 35 | 44370 | TERRY GREEK | 333.84 | 32960 VALLEY VIEW | LAKE ELSINORE | CA | 92530 | 3651420094 | TERRY L & JOYCE GREEK |
| | 35 | 42843 | ROBIN ATEMAN | 334.42 | 33894 ALMOND ST | WILDOMAR | CA | 92595 | 3663900010 | MICHELLE GORDON |
| | 35 | 33800 | WAYNE ACTON | 334.46 | 32703 LAKEVIEW TR | LAKE ELSINORE | CA | 92530 | 3651130225 | MAUDELINA A KOSS |
| | 35 | 43884 | MATTHEW & BRANDY SALINAS | 334.46 | 32907 MESA DR | LAKE ELSINORE | CA | 92530 | 3651530010 | MATTHEW V SALINAS |
| | 35 | 44356 | JOSE VARGAS | 334.46 | 21623 WAITE ST | WILDOMAR | CA | 92595 | 3661820248 | JUAN VARGAS |
| | 35 | 46265 | MARIBELLA LOPEZ | 334.46 | 21468 DUNN ST | WILDOMAR | CA | 92595 | 3760320148 | MODERN HOMES INC |
| | 35 | 26464 | PEDRO PEREZ | 334.46 | 21380 WAITE ST | WILDOMAR | CA | 92595 | 3663300014 | RAMON VALENZUELA |
| | 35 | 45211 | MARIO MARTINEZ | 334.46 | 32879 WILDOMAR | LAKE ELSINORE | CA | 92530 | 3651320060 | DUK C PHAN |
| | 35 | 42658 | KELLI FLANAGIN | 334.46 | 35790 BANYAN RIM | WILDOMAR | CA | 92595 | 3764310185 | FILLMORE GROUP |
| | 35 | 23011 | DANIEL SEGURA | 334.46 | 21775 SILVER RUN C | WILDOMAR | CA | 92595 | 3663900164 | DANIEL F SEGURA |
| | 35 | 45807 | NICOLE SANCHEZ | 335.32 | 22728 BLUEBERRY L | WILDOMAR | CA | 92595 | 3762830209 | NICOLE D SANCHEZ |
| | 35 | 44952 | GUILLERMINA ESPARZA | 337.70 | 33807 AMBERTON I | WILDOMAR | CA | 92595 | 3661810234 | GUILLERMINA ESPARZA |
| | 35 | 44151 | GUILLERMO ARROYO | 341.08 | 136 E 230TH ST | CARSON | CA | 90745 | 3651010031 | GUILLERMO & MANUEL ARROYO |
| | 35 | 44531 | PATRICIA BOGGS | 341.08 | 32102 CABERNET PI | WILDOMAR | CA | 92595 | 3683210131 | PATRICIA BOGGS |
| | 35 | 42654 | RANDI & JAMES CASON | 341.08 | 23086 CATT RD | WILDOMAR | CA | 92595 | 3764020185 | GREGORY M & MARGARET CLONEY |
| | 35 | 44080 | JUAN CAMACHO | 341.08 | 32486 CRESCENT AVE | LAKE ELSINORE | CA | 92530 | 3650920155 | JUAN CAMACHO |
| | 35 | 32102 | FERENC HORVATH | 341.08 | 21744 DUNN ST | WILDOMAR | CA | 92595 | 3761220201 | HORVATH |
| | 35 | 40463 | MARCUS CARSON | 341.08 | 35182 MOMAT AVE | WILDOMAR | CA | 92595 | 3762110174 | MARCUS K CARSON |
| | 35 | 45894 | MARTHA TRUJILLO | 341.08 | 32506 CRESCENT AVE | LAKE ELSINORE | CA | 92595 | 3650920319 | RAYMOND S ASAY |
| | 35 | 44958 | MIKE FOSS | 341.08 | 23905 CLINTON KEY | WILDOMAR | CA | 92595 | 3651320356 | MICHAEL G FOSS |
| | 35 | 45156 | CAROLINE OURSLER | 341.08 | 20632 ANSON WAY | WILDOMAR | CA | 92595 | 3682810150 | DORNA SAMSON |

| CR & R | | | | | | | | | |
|--------|-------|----------------------------|-----------------------|--------------------|---------------|---------------|-------------|------------|-------------------------------|
| CO | CUST# | CUSTOMER NAME | 2014 Bal as of 6/2/15 | BILLING ADDR | BILLING CITY | BILLING STATE | BILLING ZIP | PARCEL NO. | Owner Name |
| 35 | 44305 | HEATHER & RYAN RICHARDSON | 341.08 | 22733 BLUEBERRY LN | WILDOMAR | CA | 92595 | 3762810050 | SANDRA L COOK |
| 35 | 19923 | KELLY BAILEY | 341.08 | 20756 CASHEW ST | WILDOMAR | CA | 92595 | 3673730025 | WALTER J & KELLY BAILEY |
| 35 | 45599 | JENIFFER FOWLER | 341.08 | 21376 AUSTIN ST | WILDOMAR | CA | 92595 | 3822430189 | BRIAN RILEY |
| 35 | 45190 | JOHNATHAN SKINNER | 341.08 | 35312 FREDERICK S | WILDOMAR | CA | 92595 | 3764200181 | EDUARDO ARTEAGA |
| 35 | 43584 | PAULA OLEARY | 341.08 | 22105 RAYNOR LN | WILDOMAR | CA | 92595 | 3671300408 | TIM & PAULA OLEARY |
| 35 | 35892 | DARRYL DUGAN | 341.08 | 36151 SUNLIGHT CT | WILDOMAR | CA | 92595 | 3803300436 | MILDRED D WOODSON |
| 35 | 44282 | VICKY VAZQUEZ | 341.08 | 32300 HALLIE ST | WILDOMAR | CA | 92595 | 3703300280 | SAMUEL VAZQUEZ |
| 35 | 37624 | INA BRINKMAN | 341.08 | 32865 CRESENT AV | LAKE ELSINORE | CA | 92530 | 3651310144 | HEINRICH & INA BRINKMANN |
| 35 | 42280 | RICHARD HAYDEN | 341.08 | 22937 JOY CT | WILDOMAR | CA | 92595 | 3803310132 | RICHARD HAYDEN |
| 35 | 45616 | PEDRO AMAYA | 341.08 | 32524 MORELOCK W | WILDOMAR | CA | 92595 | 3704000264 | MARTHA CAMARENA |
| 35 | 45470 | MELANIE ROBERTS | 341.08 | 35383 MARSH LN | WILDOMAR | CA | 92595 | 3762240152 | MELANIE ROBERTS |
| 35 | 46206 | JAMES KESTERSON-TENANT | 341.08 | 33276 MISSION TRL | WILDOMAR | CA | 92595 | 3660310010 | MEADOW PARK INVESTMENTS LLC |
| 35 | 46970 | DAVID & JENNIFER FERM | 354.51 | 22920 AKWO CIR | WILDOMAR | CA | 92595 | 3763020032 | DAVID & JENNIFER FERM |
| 35 | 47170 | CRYSTAL PICKLE | 355.41 | 20220 BEECHCRAFT | WILDOMAR | CA | 92595 | 3703400160 | HERMAN DEJONG |
| 35 | 30464 | BELA NAGY | 392.56 | 34280 DOROF CT | WILDOMAR | CA | 92595 | 3670500609 | BELA & EVA NAGY |
| 35 | 45914 | JOHN LICONA | 406.39 | 21420 BUNDY CANY | WILDOMAR | CA | 92595 | 3661600383 | HERWOOD BUILDING SUPPLIES |
| 35 | 43033 | MARK NEWTON-JOHN | 427.04 | 32510 CRESCENT AV | LAKE ELSINORE | CA | 92530 | 3650920308 | GARA J THORNTON |
| 35 | 47519 | MICHELLE HANSEN | 429.96 | 21045 PALOMAR ST | WILDOMAR | CA | 92595 | 3680800522 | LINDA D & MICHAEL FRANZ |
| 35 | 43619 | TERESA PARKS | 435.44 | 4610 W 21ST ST | LOS ANGELES | CA | 90016 | 3704930086 | TERESA PARKS |
| 35 | 43563 | DARREL KIRK | 444.04 | 32490 BRYANT ST | WILDOMAR | CA | 92595 | 3680300286 | KIM KISNER |
| 35 | 20305 | DANG DESROCHERS | 444.04 | PO BOX 4171 | CRESTLINE | CA | 92325 | 3761220036 | DANG DESROCHERS |
| 35 | 40185 | PHOENIX RICHARDSON | 444.04 | 35616 ASTER DR | WILDOMAR | CA | 92595 | 3763650060 | PHOENIX & GRACE RICHARDSON |
| 35 | 45544 | SUNSHINE OGLE | 444.04 | 35278 GATU CT | WILDOMAR | CA | 92595 | 3762420181 | ERIC C LEBLANC |
| 35 | 46580 | BRYAN SEBASTIAN | 461.09 | 32550 WHISPERING | WILDOMAR | CA | 92595 | 3804000300 | BRYAN M & MICHELLE SEBASTIAN |
| 35 | 21785 | JAMES BOOTH | 474.56 | 32568 WILDOMAR | LAKE ELSINORE | CA | 92530 | 3651010141 | MARY BOOTH |
| 35 | 42615 | MICKY CHEEK | 612.24 | 33436 ORCHARD ST | WILDOMAR | CA | 92595 | 3661110116 | MARY CHEEK |
| 35 | 35756 | LOUANN CIARSOLO | 637.36 | 32200 CENTRAL ST | WILDOMAR | CA | 92595 | 3761600056 | JOHN A & NAOMI MIER |
| 35 | 45594 | SHELDON SINGLETON | 712.85 | 34162 CLOVIS WAY | WILDOMAR | CA | 92595 | 3674900094 | SHELDON & SHELESHIA SINGLETON |
| 35 | 43360 | SAUL AYALA | 811.33 | 21618 PALOMAR ST | WILDOMAR | CA | 92595 | 3761500109 | SAUL & DORIS AYALA |
| 35 | 44259 | JEANNIE BARTHOLOMEW | 1,347.84 | 21343 LEMON ST | WILDOMAR | CA | 92595 | 3661300313 | JASON M BARTHOLOMEW |
| 35 | 35665 | SHELLY & CHARLES HITCHCOCK | 1,360.62 | 33840 ALMOND ST | WILDOMAR | CA | 92595 | 3662100332 | CHARLES M & SHELLEY HITCHCOCK |
| 35 | 47462 | SHANE ERICKSON | 1,402.97 | 21093 GRAND AVE | WILDOMAR | CA | 92595 | 3760240165 | BRIAN J & SARA LINK |
| 35 | 46644 | DESIREE MARTINEZ | 1,647.47 | 34680 ORANGE ST | WILDOMAR | CA | 92530 | 3671600478 | C & M HALL PROP |
| | | | 61,358.14 | | | | | | |

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #1.7
CONSENT CALENDAR
Meeting Date: June 10, 2015

TO: Mayor and City Council Members

FROM: Dan York, Assistant City Manager

PREPARED: Jason Farag, Assistant Engineer

SUBJECT: Grading Agreement with Wildomar-Harvest Way 30, LLC (City Project 15-0038: Tract 23445-1)

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council authorize the City Engineer to execute the Grading Agreement with Wildomar-Harvest Way 30, LLC, a Delaware limited liability company.

BACKGROUND:

Tract 23445-1 (TR 23445-1), located within the development known as The Farm, was approved prior to the City's incorporation. The Final Tract Map for TR 23445-1 is included in Attachment A. The vicinity map, Attachment B, illustrates the location of the development. Thirty (30) lots within Tract 23445-1 were not previously developed and are currently vacant. The owner of these lots, Wildomar-Harvest Way 30, LLC, a Delaware limited liability company (Developer), is currently processing a Final Site Plan of Development and Precise Grading Plans with the City. Once the Final Site Plan of Development and the Precise Grading Plans receive City approval, upon satisfying all other applicable requirements, and upon issuance of a grading permit, the Developer will be permitted to begin grading activities. Anticipated grading activities include recompaction of existing site soils and precise grading of each lot.

Prior to issuing a grading permit, the Developer is required to enter into a Grading Agreement (Attachment C) with the City. The Grading Agreement provides a guarantee that the project grading will be accomplished by providing the City with a bond/security should the Developer fail to complete their obligations.

The developer engineer's is preparing the Grading Bond Estimate to establish the Grading Bond amounts. The Public Works/Engineering Department will review the Bond Estimate for completeness and accuracy once submitted. The estimate will be the basis of bonding for the Faithful Performance Bond (Attachment D). The bonds are an attachment to the Grading Agreement. Staff is requesting authorization to execute the Grading Agreement once the bonds are finalized should the Developer satisfy all of their requirements and request a grading permit prior to the July Council Meeting.

FISCAL IMPACTS:

The proposed Grading Agreement has no fiscal impact to the City. The agreement provides the City with a “Faithful Performance Bond” should the City need to bring the site into an acceptable condition if the Developer fails to fulfill their obligations.

Submitted by:
Daniel A. York
Assistant City Manager
Public Works Director/City Engineer

Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

- Attachment A – Final Map for Tract 23445-1
- Attachment B – Aerial Image of Thirty (30) Vacant Lots in TR 23445-1
- Attachment C – Grading Agreement
- Attachment D – Faithful Performance Bond

ATTACHMENT A

original

IN THE UNINCORPORATED TERRITORY OF THE COUNTY OF RIVERSIDE, CALIFORNIA

TRACT 23445-1

BEING A SUBDIVISION OF A PORTION OF THE SOUTHEAST ONE-QUARTER OF SECTION 19 AND A PORTION OF THE NORTHEAST ONE-QUARTER OF SECTION 30, TOWNSHIP 6 SOUTH, RANGE 3 WEST, S.B.M.

NOVEMBER 1997

CANTY ENGINEERING GROUP, INC.

RIVERSIDE, CALIFORNIA

RECORDER'S STATEMENT

Filed this 24th day of June, 2004
at 8:00 AM in Book 358 of Maps at
Pages 57-60 at the request of the
Clerk of the Board
Fee: \$13.00
No. 2004-0490160
GARY L. ORSO, County Assessor - Clerk - Recorder

By: Amial Balaver
Deputy

Subdivision Guarantee: FIRST AMERICAN TITLE INSURANCE COMPANY

OWNER'S STATEMENT

We hereby state that we are the owners of the land included within the subdivision shown hereon; that we are the only persons whose consent is necessary to pass a clear title to said land and that we consent to the making and recording of this subdivision map as shown within the distinctive border line.
We hereby dedicate to public use for street and public utility purposes, Lots "A" through "D" inclusive.
We hereby dedicate to the County of Riverside Lots "E" and "F", (1) one foot barrier strips, for road and access control.
We hereby dedicate to public use for construction and maintenance of drainage facilities, the easements designated as "DRAINAGE EASEMENT".
We hereby retain Lot 46 (Open Space) for private use for the sole benefit of ourselves, our successors, assignees, and lot owners within this Tract Map.

HERITAGE-MOUNTAINVIEW, LLC., a California Limited Liability Company

Paul Garrett
PAUL GARRETT
MANAGING MEMBER

CITIZENS BUSINESS BANK, as Beneficiary under Deed of Trust rec. APRIL 13, 2003
as Inst. no. 2003-260388 O.R. Riv. Co., Ca.

Shelley Flener
SHELLEY FLENER
SR. VICE PRESIDENT

NOTARY ACKNOWLEDGEMENT

State of CALIFORNIA
County of SAN BERNARDINO SS

On MAY 24, 2004 before me, MARTHA QUIROZ-ANILA, NOTARY PUBLIC
A Notary Public in and for said County and State, personally appeared
SHELLEY FLENER

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.
WITNESS my hand: My commission expires NOV. 5, 2006

Martha Quiroz Anila
MARTHA QUIROZ-ANILA
Notary Public in and for said State (Print Name)
My principal place of business is in SAN BERNARDINO County

NOTARY ACKNOWLEDGEMENT

State of California
County of Riverside SS

On May 24, 2004 before me, C. ALLIES
A Notary Public in and for said County and State, personally appeared
* PAUL GARRETT *

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.
WITNESS my hand: My commission expires May 4, 2008

C. ALLIES
C. ALLIES
Notary Public in and for said State (Print Name)
My principal place of business is in Riverside County

BOARD OF SUPERVISORS STATEMENT

The County of Riverside, State of California, by its Board of Supervisors, hereby approves the Tract Map and accepts the offers of dedication made hereon, for public road and public utility purposes, and as part of the County Maintained Road System, subject to improvements in accordance with county standards. The drainage easements are not accepted.

Date June 22, 2004 County of Riverside, State of California
By: Joyce Wilson
Chairman of the Board of Supervisors

ATTEST:
NANCY ROMERO
Clerk of the Board of Supervisors
By: Gloria Liu-Smith
Deputy

SOIL REPORT

A preliminary soils report was prepared on August 11, 1999 as required by the Health and Safety Code of California, Section 17943 by PETRA Geotechnical, Inc. and is on file in the Office of Building and Safety, County of Riverside, California.

NOTICE OF DRAINAGE FEES

NOTICE OF ELECTION BY LAND DIVIDER TO DEFER PAYMENT OF DRAINAGE FEES.
Notice is hereby given that this property is located in the Murrieta Creek/Wildomar area Drainage Plan which was adopted by the Board of Supervisors of the County of Riverside pursuant Section 10.25 of Ordinance 460 and Section 66483, et. seq. of the Government Code and said property is subject to fees for said Drainage Area.

Notice is further given that, pursuant to Section 10.25 of Ordinance 460, the land divider has elected to defer payment of the Drainage Fee to the time of issuance of a grading or Building Permit for said parcels and that the owner of each parcel, at the time of issuance of either a grading or building permit, shall be required to pay the fee required at the rate in effect at the time of issuance of the actual permit.

SIGNATURE OMISSION

Pursuant to Section 66436 of the Subdivision Map Act, the signatures of the following owners of easements and/or other interest have been omitted:

An electric copper and gold mine, as set forth in Survey No. 4703, referred to in Patent recorded January 22, 1910 in Book 5, Page 162 of Patents, Records of Riverside County, California.

An easement for pipelines in favor of M.H. Armstrong, Rec. Mar. 12, 1959 as Inst. No. 20551, O.R. Riv. Co., Ca.

An easement for road purposes in favor of Title Insurance and Trust Company, Rec. April 9, 1962 as Inst. No. 32229, O.R. Riv. Co., Ca.

An easement for maintenance of cable systems in favor of The Farm Master Antenna System, Rec. Nov. 20, 1984 as Inst. No. 250856; Easement rights assigned to King Video Cable Company, Rec. Dec. 13, 1984, as Inst. No. 266629; Easement rights assigned to Richard Rondeau, et al, Rec. Aug. 8, 1986 as Inst. No. 188898, all being O.R. Riv. Co., Ca.

TAX COLLECTOR'S CERTIFICATE

I hereby certify that according to the records of this office, as of this date, there are no liens against the property shown on the within map for unpaid State, County, Municipal, or local taxes or special assessments collected as taxes, except taxes or special assessments collected as taxes now a lien but not yet payable, which are estimated to be \$4,800.

Date 5/25/2004 PAUL McDONNELL
County Tax Collector
By: Matth Jennings
Deputy

TAX BOND CERTIFICATE

I hereby certify that a bond in the sum of \$4,800 has been executed and filed with the Board of Supervisors of the County of Riverside, California, conditioned upon the payment of all taxes, State, County, Municipal, or local, and all special assessments collected as taxes which at the time of filing of this map with the County Recorder are a lien against said property, but not yet payable, and said bond has been duly approved by said Board of Supervisors.

Date 5/25/2004 ~~PAUL McDONNELL~~ CASH TAX BOND
~~Clerk of the Board of Supervisors~~ PAUL McDONNELL
County Tax Collector
By: Matth Jennings
Deputy

COUNTY SURVEYOR'S STATEMENT

This map conforms with the requirements of the Subdivision Map Act and Local Ordinances. I hereby state that this map has been examined by me or under my supervision and found it to be substantially the same as it appeared on the Tentative Map of Tract 23445 as filed, amended, and approved by the Board of Supervisors on November 15, 1988, the expiration date being December 14, 2004, and that I am satisfied that this map is technically correct.

Date June 15, 2004
Mark S. Bernas
MARK S. BERNAS, County Surveyor
L.S. 4568 Lic. Exp. 9/30/05



ENGINEER'S STATEMENT

I hereby state that I am a Registered Civil Engineer of the State of California and that this map consisting of four (4) sheets correctly represents a survey made under my supervision during August of 1992; that all monuments shown hereon actually exist and their positions are correctly shown, or will be in accordance with the terms of the monument agreement for the map. The monuments will be sufficient to enable the survey to be retraced. The survey is true and complete as shown.

Date 5/25/04
John W. Canty
JOHN W. CANTY R.C.E. 17550



IN THE UNINCORPORATED TERRITORY OF THE COUNTY OF RIVERSIDE, CALIFORNIA

TRACT 23445-1

BEING A SUBDIVISION OF A PORTION OF THE SOUTHEAST ONE-QUARTER OF SECTION 19 AND A PORTION OF THE NORTHEAST ONE-QUARTER OF SECTION 30, TOWNSHIP 6 SOUTH, RANGE 3 WEST, S.B.M.

NOVEMBER 2001

CANTY ENGINEERING GROUP, INC.

RIVERSIDE, CALIFORNIA

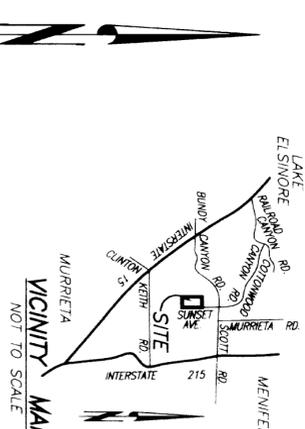
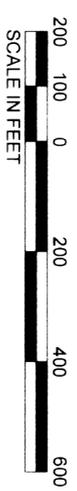
SCALE: 1" = 200'

TRACT 18456-1
M.B. 131/40-46

TRACT 18456
M.B. 139/13-17

FD. 2" I.P. TAGGED R.E. 5819, FLUSH PER M.B. 99/83-90 & R.S. 90/100-102, FOR E 1/4 COR. SEC. 19.

FD. 1 1/4" I.P. TAGGED R.C.E. 16056, DN. 0.2' PER M.B. 139/13-17.



ENGINEER'S NOTES

Bearings are based upon centerline of Sunset Avenue as being N00°25'30"W, as shown by Tract 6379-1 as shown by map on file in Book 99 of Maps, at Pages 83 through 90 thereof, Records of Riverside County, California.

○ Indicates Set 1" I.P. with plastic plug stamped R.C.E. 17550, Flush, unless otherwise noted.

● Indicates Fd. 1 1/4" I.P. with plastic plug stamped L.S. 3018, Flush per M.B. 113/83-88, unless otherwise noted.

▲ Indicates Fd. 1" I.P. tagged R.C.E. 16056, Flush unless otherwise noted per R.S. 90/100-102.

■ Indicates Fd. 1" I.P. with plastic plug stamped L.S. 3018, Flush unless otherwise noted per R.S. 90/100-102.

○ Indicates Fd. 1 1/4" I.P. tagged R.C.E. 16056, Flush per M.B. 131/40-46, unless otherwise noted.

Set 1" I.P. with plastic plug stamped R.C.E. 17550, Flush, or Nail and R.C.E. 17550 Tag in wall or concrete at all rear lot corners and angle points in side lot lines, unless otherwise noted.

Set Nail and R.C.E. 17550 Tag in top of curb at the prolongation of side lot lines, unless otherwise noted.

All monuments shown as "Set" shall be set per Riverside County Ordinance 461.9, and in accordance with the terms of the Monument Agreement for this map.

() Indicates Record Data per M.B. 113/83-88, unless otherwise noted.

< > Indicates Record Data per M.B. 131/40-46.

[] Indicates Record Data per M.B. 123/64-70.

(()) Indicates Record Data per R.S. 90/100-102.

The 100 year flood plain and drainage easements shall be kept free of all buildings and obstructions.

This Tract contains 15.97 Acres.

C.C. & R's, rec. June 21, 2001 # 0490160, O.R. Riv. Co., Ca.

ENVIRONMENTAL CONSTRAINT NOTE

Environmental Constraint Sheet affecting this map is on file in the County of Riverside Transportation Department Survey Division, in E.C.S. Book 35, Page 31.

This affects all lots within this Tract.

EASEMENT NOTES

▲ Indicates the centerline of an easement of undisclosed width for pole lines in favor of California Electric Power Company, Rec. Oct. 3, 1958 in Book 2342, Page 449, O.R. Riv. Co., Ca.

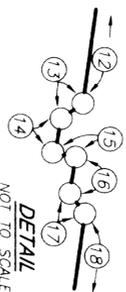
▲ Indicates an easement for pipelines in favor of M.H. Armstrong, Rec. Mar. 12, 1959 as Inst. No. 20551, O.R. Riv. Co., Ca.

▲ Indicates an easement for road purposes in favor of Title Insurance and Trust Company, Rec. April 9, 1962 as Inst. No. 32229, O.R. Riv. Co., Ca.

An easement for maintenance of cable systems in favor of The Farm Master Antenna System, Rec. Nov. 20, 1984 as Inst. No. 250856; Easement rights assigned to King Video Cable Company, Rec. Dec. 13, 1984, as Inst. No. 266629; Easement rights assigned to Richard Rondonau, et al, Rec. Aug. 8, 1986 as Inst. No. 188898, all being O.R. Riv. Co., Ca. (Blanket in Nature)

DETAIL

NOT TO SCALE



COURSE DATA

- 18 N82°13'59"W 246.65'
- 19 N31°50'01"W 21.78'
- 20 N7°54'33"W(R) 66.00'
- 21 R=433.00' A=04°06'42" L=31.07'
- 22 N79°01'15"W(R) 148.00'
- 23 N14°52'58"E 79.11'
- 24 N22°41'24"E 79.11'

COURSE DATA

- 1 N15°43'42"W 146.27'
- 2 N18°43'48"W 68.10'
- 3 N34°57'31"W 71.73'
- 4 N33°46'38"W 60.16'
- 5 N37°59'56"W 70.67'
- 6 N36°11'09"W 76.82'
- 7 N46°57'42"W 231.55'
- 8 N59°55'54"E 111.35'
- 9 N42°42'35"E 37.28'
- 10 N29°01'00"E 77.92'
- 11 N07°46'01"E 77.79'
- 12 N82°13'59"W 119.54'
- 13 N34°44'13"W 22.12'
- 14 N77°14'26"W 30.00'
- 15 N12°45'34"E 7.86'
- 16 N77°14'26"W 30.00'
- 17 N55°15'42"E 20.27'

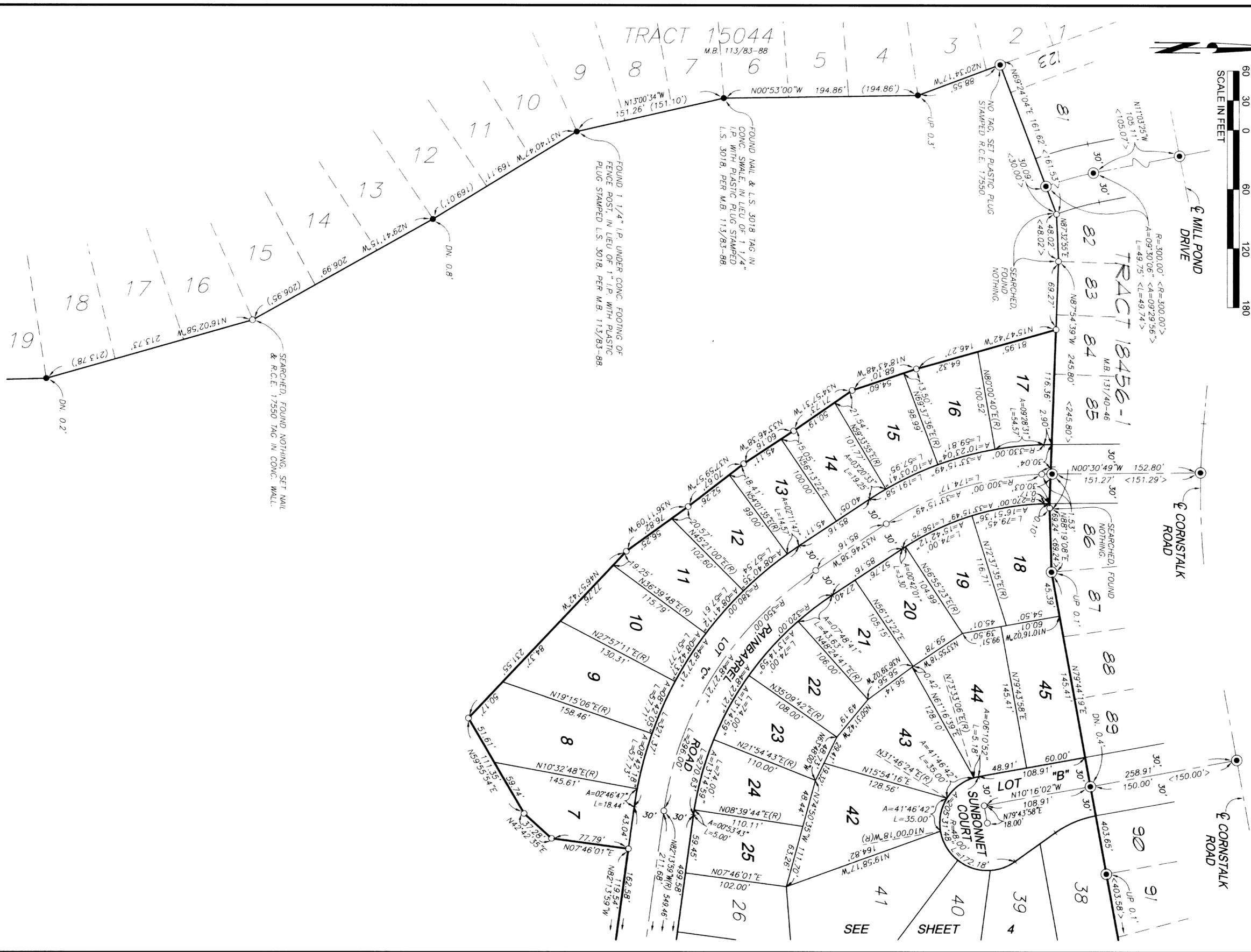
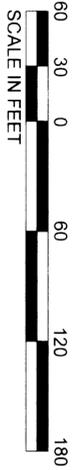
2004-0190100
original 358/59

TRACT 23445-1

IN THE UNINCORPORATED TERRITORY OF THE COUNTY OF RIVERSIDE, CALIFORNIA
BEING A SUBDIVISION OF A PORTION OF THE SOUTHEAST ONE-QUARTER OF SECTION 19 AND A PORTION OF THE NORTHEAST ONE-QUARTER OF SECTION 30, TOWNSHIP 6 SOUTH, RANGE 3 WEST, S.B.M.
NOVEMBER 2001
CANTY ENGINEERING GROUP, INC.
SCALE: 1" = 60'

ENGINEER'S NOTES
SEE SHEET 2
EASEMENT NOTES
SEE SHEET 2

RIVERSIDE, CALIFORNIA



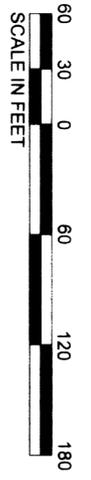
2004-0490160
original 358
W

TRACT 23445-1

IN THE UNINCORPORATED TERRITORY OF THE COUNTY OF RIVERSIDE, CALIFORNIA
BEING A SUBDIVISION OF A PORTION OF THE SOUTHEAST ONE-QUARTER OF SECTION 19 AND A PORTION OF THE NORTHEAST ONE-QUARTER OF SECTION 30, TOWNSHIP 6 SOUTH, RANGE 3 WEST, S.B.M.

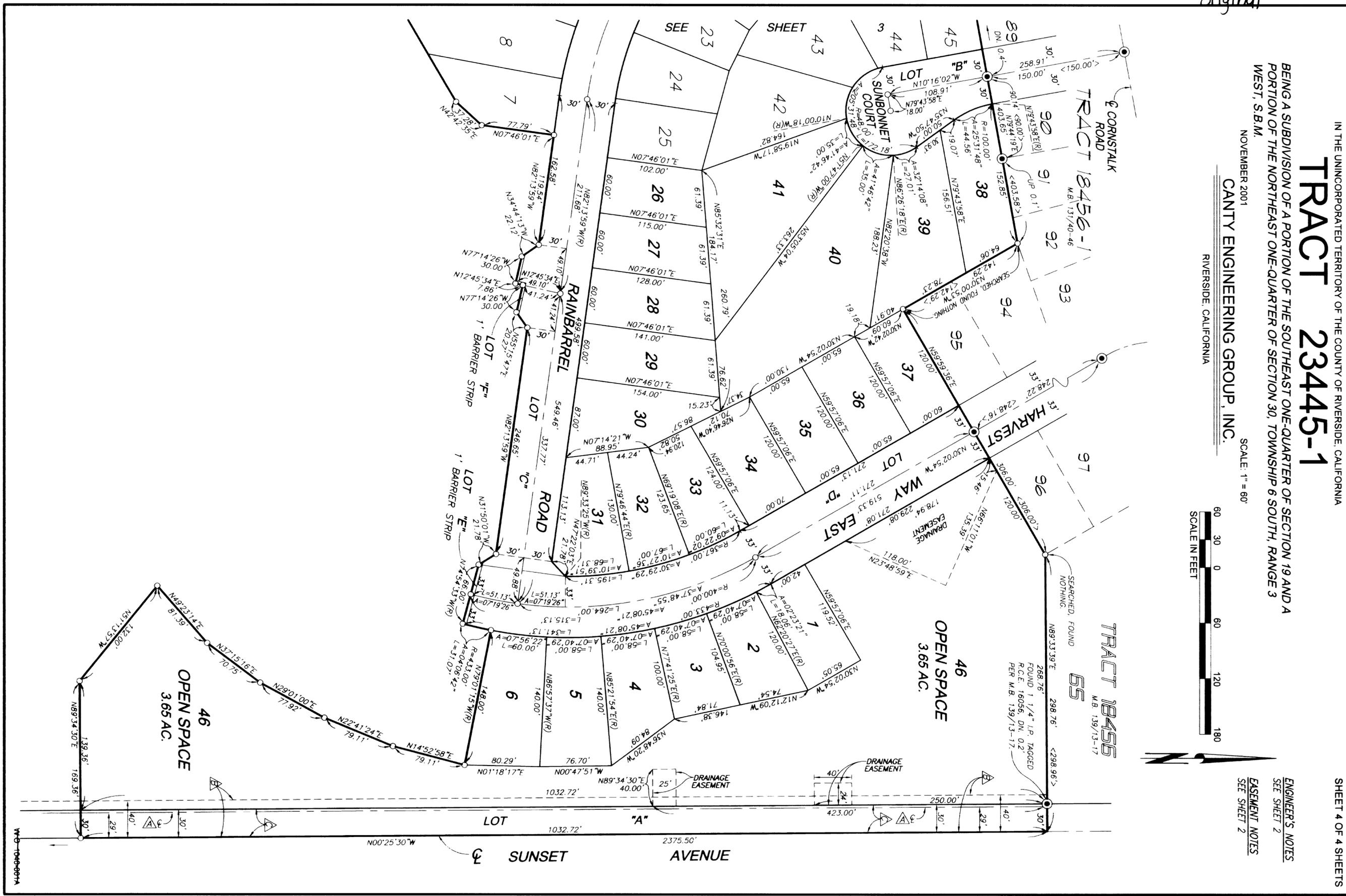
NOVEMBER 2001
CANTY ENGINEERING GROUP, INC.
RIVERSIDE, CALIFORNIA

SCALE: 1" = 80'



ENGINEER'S NOTES
SEE SHEET 2
EASEMENT NOTES
SEE SHEET 2

SHEET 4 OF 4 SHEETS



WFO-1046-0014

ATTACHMENT B

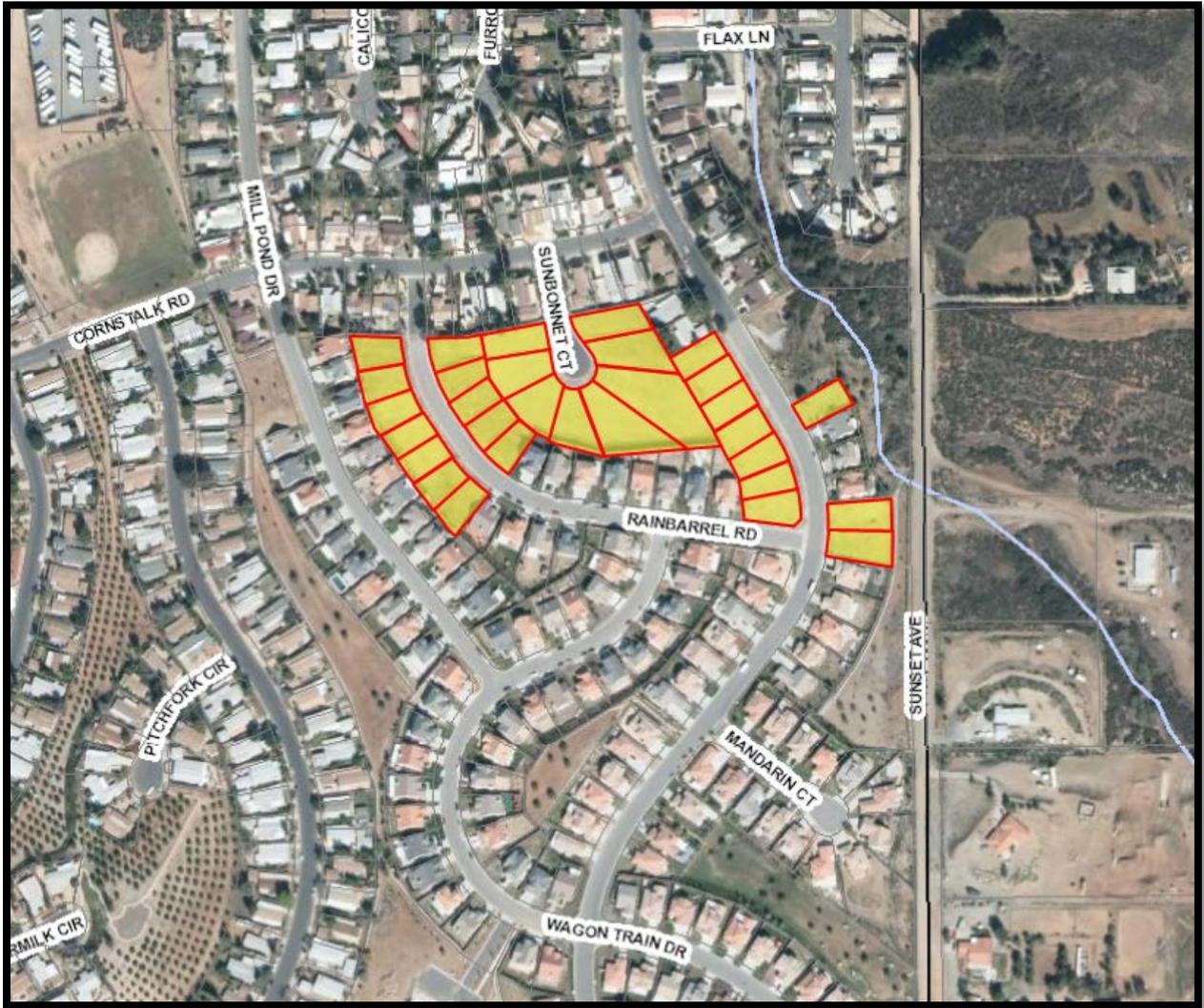


Figure 1 - Aerial Image of the Thirty (30) Vacant Lots within TR 23445-1 (highlighted in yellow, bordered in red)

ATTACHMENT C

AGREEMENT
FOR GRADING PROJECTS

This Agreement, made and entered into by and between the City of Wildomar, Riverside County, State of California, hereinafter called City, and Wildomar-Harvest Way 30, LLC, a Delaware limited liability company, hereinafter called Landowner.

WITNESSETH

FIRST: Landowner, for and in consideration of the approval of a grading plan and the issuance of a grading permit on that certain land division known as Lots 1, 5, 6, 11 through 22, inclusive, Lots 31 through 45, inclusive of Tract No. 23445-1, as shown by map on file in Book 358 Pages 57-60 of maps, records of Riverside County, California (the "Property") agrees, at Landowner's own cost and expense, to furnish all labor, equipment, and material necessary to perform and complete in a good and workmanlike manner, within 12 months from the date this agreement is executed, said grading and all work incidental thereto (the "Work") in accordance with the grading plans for the development of the Property which have been approved by the Chief Building Official, and are on file in the Office of the City of Wildomar, Building Safety & Inspection Department, and the standards set forth in Wildomar Municipal Code Chapter 15, as it may be amended from time to time, which are expressly made a part of this agreement. All of the above required work shall be done under the inspection of and to the satisfaction of the Chief Building Official and shall not be deemed complete until approval of the Work is made by the Chief Building Official. The estimated cost of said Work is the sum of

_____ Dollars (\$),
which covers both rough and precise (fine) grading.

SECOND: Landowner agrees to pay to the City the actual cost of such inspections of the Work as may be required by the Chief Building Official. Landowner further agrees that if suit is brought upon this agreement or any security guaranteeing the completion of the Work, all costs and reasonable expenses and fees incurred by the City in successfully enforcing such obligations shall be paid by Landowner, including reasonable attorney's fees, and that upon entry of judgment, such costs, expenses, and fees shall be taxed as costs and included in any judgment rendered.

THIRD: City shall not, nor shall any officer or employee of City, be liable or responsible for any accident, loss or damage happening or occurring to the Work specified in this agreement prior to the completion and approval hereof, nor shall City or any officer or employee thereof be liable for any persons or property injured by reason of the acts or omissions of Landowner, his agents or employees in the performance of the Work, and all of said liabilities are assumed by Landowner. Landowner agrees to protect, defend and hold harmless City and the officers and employees thereof from all loss, liability or claim because of, or arising out of the acts or omissions of Landowner, his agents and employees, in the performance of this agreement, or arising out of the use of any patent or patented article in the performance of this agreement.

FOURTH: The Landowner hereby grants to the City, and to any agent or employee of the City, the irrevocable permission to enter upon the Property for the purpose of inspecting or completing the Work. This permission shall terminate in the event that Landowner has completed the Work within the time specified or any extension thereof granted by the Chief Building Official.

FIFTH: Landowner agrees at all times, up to the completion and approval of the Work by the Chief Building Official, to give good and adequate warning to the traveling public of each and every dangerous condition caused by the Work, and to protect the traveling public from such defective or dangerous conditions.

SIXTH: The Landowner, or his agents and employees shall give notice to the Chief Building Official at least 48 hours before beginning the Work and shall furnish the Chief Building Official all reasonable facilities for obtaining full information respecting the progress and manner of the Work.

SEVENTH: If the Landowner, or his agents or employees, neglects, refuses, or fails to prosecute the Work with such diligence as to insure its completion within the specified time, or within such extensions of time as have been granted by the Chief Building Official, or if the Landowner violates, neglects, refuses, or fails to perform satisfactorily any of the provisions of the plans and specifications for the Work, the Landowner shall be in default of this agreement. The Chief Building Official shall have the power to terminate all rights of the Landowner because of such default. The determination of the Chief Building Official of the question as to whether any of the terms of this agreement or the plans and specifications for the Work have been violated or have not been performed satisfactorily shall be conclusive upon the Landowner, and any and all parties who may have any interest in the agreement or any portion thereof. The foregoing provisions of this section shall be in addition to all rights and remedies available to the City under law.

EIGHTH: The Landowner agrees to file with City prior to the date this agreement is executed a good and sufficient security as provided in subsections (1), (2) and (3) of subdivision (a) of Section 66499 of the Government Code in any amount not less than the estimated cost of the Work for the faithful performance of the terms and conditions of this agreement, except that when the estimated cost of said Work is \$2,500 or less, the security shall be a deposit of cash or its equivalent as determined acceptable by the Chief Building Official. Landowner further agrees that if in the opinion of the Chief Building Official the security becomes insufficient, Landowner agrees to renew each and every security with good and sufficient sureties or increase the amount of the security, within ten days after being notified by the Chief Building Official that the sureties or amounts are insufficient.

Notwithstanding any other provision herein, if landowner fails to take such action as is necessary to comply with said notice, he shall be in default of this agreement unless the Work is completed within 90 days of the date on which the Chief Building Official notifies the Landowner of the insufficiency of the sureties or the amount of the bonds or both.

NINTH: It is further agreed by and between the parties hereto, including the surety or sureties on the bonds or the issuers of any instruments or letters or credit securing this agreement that, in the event it is deemed necessary to extend the time of completion of the Work, extensions of time may be granted from time to time by the Chief Building Official either at his own option or upon request of the Landowner, and such extensions shall in no way affect the validity of this agreement or release the surety or sureties on said bonds. Landowner further agrees to maintain the aforesaid bond or bonds or the issuance of any instruments or letters of credit in full force and effect during the terms of this agreement, including any extensions of time as may be granted thereon.

TENTH: When the Work described in the first paragraph of this agreement consists of only rough or precise grading, upon the satisfactory completion and final approval of said Work by the Chief Building Official, the entire amount of the security applicable thereto shall be released or returned by City to the Landowner.

ELEVENTH: This agreement shall be binding upon the Landowner and his heirs, executors, administrators, successors or assigns, all and each both jointly and severally.

TWELFTH: It is understood and agreed by the parties hereto that if any part, term or provision of this agreement is determined by the courts to be unlawful and void, the validity of the remaining portions shall not be affected and the rights and obligations of the parties shall be construed and enforced as if the agreement did not contain the particular part, term or provision held to be invalid.

THIRTEENTH: Any notice or notices required or permitted to be given pursuant to this agreement shall be served on the other party by mail, postage prepaid, at the following addresses:

[SIGNATURES ON THE FOLLOWING PAGE]

City

City of Wildomar
Building Safety & Inspection Department
23873 Clinton Keith Rd., Suite 201
Wildomar, CA 92595
(951) 677-7751
(951) 698-1463

Landowner

Phone Number: _____
Fax Number: _____

IN WITNESS WHEREOF LANDOWNER HAS AFFIXED HIS NAME, ADDRESS AND SEAL.

By _____

Date _____

City of Wildomar

By _____

Date _____

Approved as to Form:
Thomas D. Jex, City Attorney

By: _____

(SIGNATURES OF LANDOWNER(S) MUST BE ACKNOWLEDGED BY A NOTARY AND EXECUTED IN DUPLICATE, WITH THE NOTARY ACKNOWLEDGMENT ATTACHED HERETO. ALL SIGNATURES TO BE INCLUDED ON THIS DOCUMENT OR IDENTIFY THIS DOCUMENT WHEN INCLUDING A SIGNATURE PAGE.)

ATTACHMENT D

FAITHFUL PERFORMANCE BOND

CITY OF WILDOMAR, RIVERSIDE COUNTY, STATE OF CALIFORNIA

(On-Site Grading)

FOR:

| | |
|-----------------------------|---|
| On-site Grading \$ _____ | Tract No. 23445-1 (Lots 1, 5, 6, 11 through 22, inclusive, Lots 31 through 45, inclusive) |
| Premium \$ _____ | Parcel Map No. N/A |
| | Bond No. _____ |
| Surety _____ | Principal _____ |
| Address _____ | Address _____ |
| City/State _____ | City/State _____ |
| Zip _____ | Zip _____ |
| Phone _____ | Phone _____ |

WHEREAS, the City of Wildomar, Riverside County, State of California, and Wildomar-Harvest Way 30, LLC, a Delaware limited liability company (hereinafter designated as ("principal") have entered into, or are about to enter into, the attached agreement(s) whereby principal agrees to complete the above on-site grading relating to Tract 23445-1 Lots 1, 5, 6, 11 through 22, inclusive, Lots 31 through 45, inclusive, which agreement(s) is/are hereby referred to and made a part hereof; and,

WHEREAS, said principal is required under the terms of said agreement(s) to furnish bond(s) for the faithful performance of said agreement(s);

NOW, THEREFORE, we the principal and _____, as surety, are held and firmly bound unto the City of Wildomar in the penal sum of _____ Dollars (\$ _____) lawful money of the United States, for the payment of which sum will and truly be made, we bind ourselves, our heirs, successors, executors and administrators, jointly and severally, firmly by these presents.

The condition of this obligation is such that if the above bonded principal, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and provisions in the said agreement and any alteration thereof made as therein provided, on his or their part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless the City of Wildomar, its officers, agents and employees, as therein stipulated, then this obligation shall become null and void; otherwise, it shall remain in full force and effect.

As a part of the obligation secured hereby and in addition to the face amount specified therefore, there shall be

included costs and reasonable expenses and fees, including reasonable attorney's fees, incurred by the City in successfully enforcing such obligation, all to be taxed as costs and included in any judgment rendered.

The surety hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the agreement or to the work to be performed thereunder or the specifications accompanying the same shall in anywise affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition.

Surety further stipulates and agrees that the provisions of Section 2845 of the Civil Code and commencement of construction are not conditions precedent to surety's obligations hereunder and are hereby waived by surety.

When the work covered by the agreement is complete as determined by the City of Wildomar, the City will release the obligation of this bond.

IN WITNESS WHEREOF, this instrument has been duly executed by the principal and surety above named, on

_____.

NAME OF PRINCIPAL _____

AUTHORIZED SIGNATURE(S): By: _____

Title

Title

Title

(If Corporation, Affix Seal)

NAME OF SURETY: _____

AUTHORIZED SIGNATURE: _____

Its Attorney-in-Fact

Title

(If Corporation, Affix Seal)

Attach Notarial Acknowledgment Of Signatures Of Principal And Attorney-In-Fact.

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #1.8
CONSENT CALENDAR
Meeting Date: June 10, 2015

TO: Mayor and City Council Members
FROM: Matthew Bassi, Planning Director
SUBJECT: Ordinance No. 107 Second Reading – Wireless Communications Facilities Amendment (ZOA No. 15-01)

STAFF REPORT

RECOMMENDATION

Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 107
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, ADOPTING AN EXEMPTION FROM THE
CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) IN
ACCORDANCE WITH SECTION 15061(B)(3) OF CEQA, AND
ADDING CHAPTER 17.310 TO THE WILDOMAR MUNICIPAL CODE
(TITLE 17) REGULATING WIRELESS COMMUNICATION
FACILITIES IN THE CITY OF WILDOMAR

DISCUSSION

The City Council approved the first reading of Ordinance No. 107 at the May 13, 2015 Council meeting. At this time, it would be appropriate for the City Council to adopt Ordinance No. 107.

Submitted by:
Matthew Bassi
Planning Director

Approved by:
Gary Nordquist
City Manager

ATTACHMENT

Ordinance No. 107

ATTACHMENT A
Ordinance No. 107

ORDINANCE NO. 107

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING AN EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) IN ACCORDANCE WITH SECTION 15061(B)(3) OF CEQA, AND ADDING CHAPTER 17.310 TO THE WILDOMAR MUNICIPAL CODE (TITLE 17) REGULATING WIRELESS COMMUNICATION FACILITIES IN THE CITY OF WILDOMAR

WHEREAS, Section 332(c)(7) of the federal Communications Act regulates wireless service but preserves local zoning control over the placement, construction and modification of wireless communication facilities; however, these regulations cannot “prohibit or have the effect of prohibiting” wireless communication facilities; and

WHEREAS, Section 6409(a) of the Middle Class Tax Relief and Job Creation Act of 2012 requires local governments to approve any request to modify an existing wireless tower or base station that does not “substantially change they physical dimensions” the tower or base station; and

WHEREAS, the Federal Communications Commission issued a Report and Order on October 17, 2014 clarifying how Section 6409(a) should be implemented, and these new rules took effect on April 8, 2015; and,

WHEREAS, prior to the City’s incorporation, the County of Riverside adopted Ordinance No. 348.4090 amending its zoning ordinance to regulate wireless communication facilities; and

WHEREAS, the City continued to enforce County Ordinance No. 348.4090 within the City after incorporation; and,

WHEREAS, this Ordinance updates the provisions of County Ordinance No. 348.4090 in a manner that is consistent with new federal laws and regulations and adds the regulations to Title 17 of the Wildomar Municipal Code; and

WHEREAS, in accordance with the Wildomar Municipal Code, the Planning Department published a legal notice in the Press Enterprise, a local newspaper of general circulation, on March 21, 2015 notifying the general public of the Planning Commission hearing held on April 1, 2015 for Zoning Ordinance Amendment No. 15-01; and

WHEREAS, in accordance with Wildomar Municipal Code, the Planning Commission conducted a duly noticed public hearing on April 1, 2015, at which time

interested persons had an opportunity to testify in support of, or opposition to Zoning Ordinance Amendment No. 15-01, and at which time the Planning Commission made a recommendation to the City Council to adopt this Ordinance; and

WHEREAS, in accordance with the Wildomar Municipal Code, the Planning Department, on May 1, 2015, published a legal notice in the Press Enterprise, a local newspaper of general circulation, notifying the general public of the City Council hearing scheduled for May 13, 2015 for Zoning Ordinance Amendment No. 15-01; and

WHEREAS, in accordance with Wildomar Municipal Code, the City Council conducted a duly noticed public hearing on May 13, 2015, at which time interested persons had an opportunity to testify in support of, or opposition to Zoning Ordinance Amendment No. 15-01.

THE CITY COUNCIL OF THE CITY OF WILDOMAR HEREBY DOES ORDAIN AS FOLLOWS:

SECTION 1: ENVIRONMENTAL DETERMINATION.

The City Council hereby finds and determines, upon recommendation from the Planning Commission, that the adoption of this Ordinance is exempt from the California Environmental Quality Act (CEQA) under CEQA Guideline 15061(b)(3), which exempts from review that do not have the potential for causing a significant effect on the environment. This Ordinance largely duplicates the County Ordinance that was in effect in the City prior to incorporation with respect to wireless communication facilities and that the City has continued to apply to wireless communication facilities after incorporation. The modifications to the County Ordinance made by this Ordinance impact the processing of applications for wireless communication facilities, and implement regulations recently adopted by the Federal Communications Commission (FCC) requiring local governments to ministerially approve all co-location requests that are not a “substantial change” (as defined by the FCC) to the existing wireless facility.

Further, all new wireless communication facilities will be required to obtain a plot plan or CUP from the City, and will undergo CEQA review at that time. Co-location requests that are substantial changes will also undergo a discretionary permit approval process and will be reviewed under CEQA at that time. Co-location requests that are not substantial changes must be approved per FCC Regulations and therefore are exempt from CEQA as ministerial approvals. Therefore, it can be seen with certainty that there is no possibility that the adoption of this Ordinance may have a significant effect on the environment.

SECTION 2. REQUIRED ZOA FINDING.

In accordance with Title 17 of the Wildomar Municipal Code, the City Council finds that approval of Zoning Ordinance Amendment No. 15-01 meets the following finding:

- A. The proposed amendment is consistent with the City of Wildomar General Plan and Zoning Ordinance.

The proposed amendment is consistent with the City of Wildomar General Plan. Specifically, Policy LU 4.1 requires new development to be located and designed to visually enhance, not degrade, the character of the surrounding area. As the amendment will continue to allow wireless communication facilities in a variety of zoning districts that are subject to specific development and design standards contained in the wireless ordinance since July 2008, the amendment is consistent with this General Plan Policy. Further, the amendment will address new FCC regulations being mandated by the federal government which will continue to promote and protect the health, safety and general welfare of Wildomar residents.

SECTION 3: **AMENDMENT TO THE ZONING ORDINANCE.**

A new Chapter 17.310 (Wireless Communication Facilities) is hereby added to the Wildomar Municipal Code and shall read as follows:

“CHAPTER 17.310”

WIRELESS COMMUNICATION FACILITIES

Sections:

- 17.310.010 Statement of Intent**
- 17.310.020 Exclusions**
- 17.310.030 Definitions**
- 17.310.040 Concealed Wireless Communication Facilities**
- 17.310.050 Disguised Wireless Communication Facilities**
- 17.310.060 Co-locations and Modifications to Existing Wireless Communication Facilities**
- 17.310.070 Other Wireless Communication Facilities**
- 17.310.080 Effect of Location on Public Property**
- 17.310.090 Effect of Encroachment Permit Issuance**
- 17.310.100 Processing Requirements – New Wireless Communication Facilities, Co-Locations and Modifications**
- 17.310.110 Development Standards**
- 17.310.120 Abandoned Sites**

17.310.010 Statement of Intent.

The intent of this chapter is to achieve each of the following:

- A. To enhance the ability of telecommunication service providers to effectively and efficiently provide new wireless communication services in the City;
- B. To encourage the design and placement of wireless communication facilities in a way that minimizes their impact to the visual character, health, economic vitality and biological resources of the City;
- C. To encourage and maximize the use of existing and approved wireless communication facilities, buildings and other structures while taking into account the use of concealment technology in order to reduce the number of facilities needed to serve businesses and residents in the City;
- D. To ensure continuous maintenance of new and existing wireless communication facilities; and
- E. To ensure the timely removal of any unused or outdated wireless communication facilities.

17.310.020 Exclusions.

This chapter shall not apply to any tower or antenna that is less than one hundred and five (105) in total height and that is owned and operated by a federally-licensed amateur radio station operator. This chapter shall also not apply to any tower or antenna used for commercial radio or television purposes.

17.310.030 Definitions.

For the purpose of this chapter, the following words or phrases shall be defined as follows:

“Antenna” means a device used for the purpose of transmitting and/or receiving wireless communication signals.

“Antenna Structure” means an antenna and its associated support structure, such as a monopole or tower.

“Base Station” means the transmission equipment and non-tower support structure at a fixed location that enable FCC-licensed or authorized wireless communications between user equipment and a communications network. A “non-tower support structure” means any structure (whether built for wireless purposes or not) that supports wireless transmission equipment under a valid permit at the time the applicant submits its application.

“Co-Location” means the placement or installation of wireless communication facilities, including antennas and related transmission equipment, on an existing and permitted

support structure for the purpose of transmitting or receiving radio frequency signals for communications purposes.

“Equipment enclosure” means any freestanding or mounted structure, shelter, cabinet, or vault used to house and protect the electronic and supporting equipment necessary for processing wireless communication signals. Supporting equipment includes, but is not limited to, air conditioners, emergency generators, and other back-up power suppliers.

“Monopole” means a vertical, un-guyed structure erected on the ground to support an antenna.

“Non-residential zone classification” means the following zones are considered non-residential zone classifications: R-D, I-P, M-SC, M-M, M-H, M-R, M-R-A, N-A, A-1 (lots larger than two and one-half (2-1/2) acres), A-P, A-2, A-D, W-2, W-2-M, W-1, W-E, R-VC, C-1/C-P, C-T, C-P-S, C-O, C-C/V.

“Planning Director” means the Planning Director of the City of Wildomar.

“Residential zone classifications” means the following zones are considered residential zone classifications: A-1 (lots two and one-half (2-1/2) acres and smaller), R-T-R, C-R, C/V, R-3, R-3-A, R-5, R-R, R-R-O, R-A, R-1, R-1-A, R-2, R-2-A, R-4, R-6, R-T.

“Substantial Change” means any of the following, as applied to an existing wireless communication facility:

1. Wireless tower (outside of the public right-of-way):
 - a. Height. The proposed collocation or modification would increase the height more than 10%, or the height of one additional antenna array would be more than 20 feet above the height of the nearest existing antenna (whichever is greater).
 - b. Width. The proposed collocation or modification would protrude from the edge of the tower more than 20 feet, or more than the width of the tower at the level of the appurtenance (whichever is greater).
2. Wireless tower (in the public right-of-way):
 - a. Height. The proposed collocation or modification would increase the height more than 10% or 10 feet (whichever is greater) above the originally approved height.
 - b. Width. The proposed collocation or modification would protrude from the edge of the originally approved tower by more than six feet.

3. Base station (wherever located):
 - a. Height. The proposed collocation or modification would increase the height more than 10% or 10 feet (whichever is greater) above the originally approved height.
 - b. Width. The proposed collocation or modification would protrude from the edge of the originally approved tower by more than six feet.
4. The proposed collocation or modification would involve adding more than the standard number of new equipment cabinets for the technology involved, but in no event may exceed four new equipment cabinets.
5. A proposal that includes excavation or deployment of equipment outside the current wireless communication facility site. For the purposes of this provision, “outside of the current wireless communication facility site” means:
 - a. outside the boundaries of the controlled, leased or owned property surrounding the wireless tower and base station and any access or utility easements related to the site as shown on the approved plans with respect to a facility outside of a public right-of-way; and
 - b. outside the proximity of the footprint of the existing ground mounted transmission equipment with respect to a facility within a public right-of-way.
6. A proposal to alter or expand the exterior of any wireless communication facility or base station that was originally approved as concealed or disguised that defeats the originally approved concealed or disguised design elements. For the purposes of this provision, the term “defeat” means to change a concealed or disguised wireless communication facility in such a manner so that it may no longer be considered concealed or disguised.
7. The proposed collocation or modification would violate an existing condition of approval, unless the non-compliance is due to an increase in height, increase in width, addition of cabinets, new excavation, or aesthetic change that does not exceed the corresponding “substantial change” thresholds identified in 1-6 above with respect to a wireless tower or base station.
8. Any proposed collocation or modification that would constitute a “substantial change” under Section 6409(a) of the Middle Class Tax Relief and Job Creation Act of 2012, as it may be amended, as such term is defined or interpreted by any rule, order, ruling, or other decision of the FCC or decision of a court with jurisdiction over the area of the city.
9. A proposal that would prevent or obstruct full implementation of the city’s standard street or parkway sections.

10. A proposal that would alter required access, parking, or landscaping from that shown on the approved site plans.
11. A proposal to replace the wireless tower or foundation.
12. A proposal to alter the width, bulk, or arrangement of a wireless communication facility that may violate any law, rule, regulation, or other requirement intended to protect public health and safety.

“Telecommunications Service provider” means the private sector entity that is responsible for providing wireless communication to the general public or the private sector entity that owns or operates a wireless communication facility.

“Tower” means a structure that supports, holds or contains equipment that sends and/or receives wireless communication signals, including, but not limited to, antennas.

“Wireless Communications Facilities” means facilities that send and/or receive personal wireless communication signals, including, but not limited, to antennas, microwave dishes or horns, antenna structures, towers, equipment enclosures and the land upon which they are all situated. Wireless communication facilities are classified as follows:

1. “Concealed Wireless Communication Facility” is a facility blended into the environment so as not to be seen at all or, if seen, not to be recognized as a wireless communication facility. A concealed wireless communication facility includes, but is not limited to, architecturally screened roof-mounted facilities, façade-mounted design feature facilities, clock tower facilities and entry statement signage facilities. The Planning Director shall make the final determination as to whether a facility under review constitutes a concealed wireless communication facility.
2. “Disguised Wireless Communication Facility” is a facility designed and sited so as to be minimally visually intrusive. A disguised wireless communication facility includes, but is not limited to, disguised palm trees (monopalms), disguised pine trees (monopine’s), disguised ball field light poles, disguised flag poles, disguised water towers, disguised street lights, disguised electric utility poles, suspended wire antennas and painted poles located within a grove of live trees. The Planning Director shall make the final determination as to whether a facility under review constitutes a disguised wireless communication facility.
3. “Co-located Wireless Communication Facility” is a facility owned by one telecommunication service provider that is attached to an existing facility owned by a different telecommunication service provider. The Planning Director shall make the final determination as to whether a facility under review constitutes a co-located wireless communication facility.
4. “Other Wireless Communication Facility” is a facility that is not concealed, disguised or co-located.

17.310.040 Concealed Wireless Communication Facilities.

Concealed wireless communication facilities shall be subject to the following standards:

- A. Appropriate Location. A concealed wireless communication facility may be located in any zone classification.
- B. Permit Application. A Plot Plan application shall be submitted to the Planning Director in accordance with Chapter 17.216 of the Zoning Ordinance accompanied by the required application fee. All the procedural provisions of Chapter 17.216 shall apply to the application for a concealed wireless communication facility, except as provided herein.
- C. Requirements for Approval. No plot plan application for a concealed wireless communication facility shall be approved unless it complies with the following:
 - 1. The facility is designed so that it is not visible at all or, if visible, it is not recognizable as a wireless communication facility.
 - 2. Supporting equipment is located entirely within an equipment enclosure that is architecturally compatible with the surrounding area or is screened from view.
 - 3. The application has met the processing requirements set forth in this chapter.
 - 4. The application has met the location and development standards set forth in this chapter.
 - 5. The application has met the requirements for approval set forth in Chapter 17.216 of the Zoning Ordinance.

17.310.050 Disguised Wireless Communication Facilities.

Disguised wireless communication facilities shall be subject to the following standards:

- A. Appropriate Location. A disguised wireless communication facility may be located in Non-Residential Zone Classifications and Residential Zone Classifications.
- B. Permit Application. A Plot Plan application shall be submitted to the Planning Director in accordance with Chapter 17.216 of the Zoning Ordinance accompanied by the required application fee. All the procedural provisions of Chapter 17.216 shall apply to the application, except as provided herein.
- C. Requirements for Approval. No plot plan application for a disguised wireless communication facility shall be approved unless it complies with the following:
 - 1. The facility is designed and sited so that it is minimally visually intrusive.
 - 2. Supporting equipment is located entirely within an equipment enclosure that is architecturally compatible with the surrounding area or is screened from view.

3. The application has met the processing requirements set forth in this chapter.
4. The application has met the location and development standards set forth in this chapter.
5. The application has met the requirements for approval set forth in Chapter 17.216 of the Zoning Ordinance.

17.310.060 Co-locations and Modifications to Existing Wireless Communication Facilities.

Co-location and modifications to an existing wireless communication facility shall be subject to the following standards:

- A. Appropriate Location. A co-located wireless communication facility may be located in any zone classification.
- B. Permit Application. An application for substantial conformance shall be submitted to the Planning Director in accordance with Chapter 17.228 of the Zoning Ordinance accompanied by the required application fee if the co-location or modification does not constitute a substantial change to the wireless communication facility. If the co-location or modification request constitutes a substantial change, an application for a revised permit shall be made to the Planning Director in accordance with Chapter 17.228 of the Zoning Ordinance.
- C. Requirements for Approval. A substantial conformance shall be issued for a co-location or modification that is not a substantial change to the existing wireless communication facility if all of the application requirements for a substantial conformance have been satisfied. No revised permit application for a co-location or modification of an existing wireless communication facility shall be approved unless it complies with the following:
 1. Supporting equipment is located entirely within an equipment enclosure that is architecturally compatible with the surrounding area or is screened from view.
 2. The application has met the processing requirements set forth in this chapter.
 3. The application has met the location and development standards set forth in this chapter.
 4. The application has met the requirements for approval set forth in Chapter 17.228 of this Code.

17.310.070 Other Wireless Communication Facilities.

Other wireless communication facilities shall be subject to the following standards:

- A. Appropriate Location. Other wireless communication facilities may be located in the following zone classifications: R-D, I-P, M-S-C, M-M, M-H, M-R, M-R-A, N-A,

A-1 (lots larger than two and one-half (2 and ½) acres), A-P, A-Z, A-D, W-2, W-2-M, W-1, W-E.

- B. Permit Application. A Conditional Use Permit application shall be submitted to the Planning Director in accordance with Chapter 17.200 of the Zoning Ordinance accompanied by the required application fee. A public hearing on the application shall be required, and all procedural provisions of Chapter 17.200 of the Zoning Ordinance shall apply to the application.
- C. Requirements for Approval. No conditional use permit for an other wireless communication facility shall be approved unless it complies with the following:
 - 1. The facility is not located within a sensitive viewshed.
 - 2. Supporting equipment is located entirely within an equipment enclosure that is architecturally compatible with the surrounding area or is screened from view.
 - 3. The application has met the processing requirements set forth in this chapter.
 - 4. The application has met the location and development standards set forth in this chapter.
 - 5. The application has met the findings for approval as set forth in Chapter 17.200 of the Zoning Ordinance.

17.310.080 Effect of Location on Public Property.

Whether located on public or private property, wireless communication facilities cannot be construed unless a permit has first been obtained in accordance with this Chapter.

17.310.090 Effect on Encroachment Permit Issuance.

An encroachment permit does not, under any circumstances, authorize the construction of wireless communication facilities.

17.310.100 Processing Requirements – New, Co-Location and Modifications

- A. In addition to the application requirements of the appropriate permit, all of the following shall be submitted with an application for a new wireless communication facility (Refer to Table 1 at the end of Section 17.310.110 for summary of location, permit and development standards):
 - 1. Evidence that the applicant has all current licenses and registrations from the FCC, the CPUC, and any other applicable regulatory bodies necessary to provide wireless communication services utilizing the proposed wireless communication facility.
 - 2. A site plan drawn to scale by a California licensed land surveyor or civil engineer showing property lines; the location of the proposed facility; the

distance of the proposed facility from property lines; adjacent roadways and rights-of-way; contours; the height of the proposed facility and the facility type; guy wires and anchors; facility dimensions; setbacks; existing structures on the underlying property; elevation drawings depicting the typical design of the proposed facility; parking; access easements; and fencing.

3. A conceptual landscape plan indicating all existing vegetation, identifying landscaping that is to be retained on the site and identifying any additional vegetation that is needed to satisfactorily control erosion and screen the facility from adjacent land uses and public vistas. All existing trees larger than four (4) inches in diameter at a height of four and one-half (4 and ½) feet shall be identified in the landscape plan by species type and the plan shall indicate whether the trees are to be retained or removed. Landscape plans are not required for concealed wireless communications facilities.
4. Propagation diagrams showing the existing network coverage within one (1) mile of the site and the proposed coverage based upon the proposed facility at the proposed height.
5. Photo simulations showing the proposed facility from all public roads and all residential developments within a ½ mile radius of the site.
6. A letter stating whether or not Federal Aviation Administration (FAA) clearance is required. If FAA clearance is required, a letter stating the type of lighting necessary and the tower color.
7. A fully executed copy of the lease or other agreement entered into with the owner of the underlying property. The lease or other agreement shall include a provision indicating that the telecommunication service provider, or its successors and assigns, shall remove the wireless communication facility completely upon its abandonment. The lease or other agreement shall also include a provision notifying the property owner that if the telecommunication service provider does not completely remove a facility upon its abandonment, the City may remove the facility at the property owner's expense and lien the property for the cost of such removal. Proprietary information in the lease may be redacted.
8. A list of all towers owned by the applicant located within the City. The list shall include the following information:
 - a. Zoning permit numbers.
 - b. Assessor's Parcel Number(s).
 - c. GPS coordinates.
 - d. Street Addresses.
 - e. Thomas Brothers map page and coordinates (identify edition used).
 - f. Type of facility (concealed, disguised, co-located, other).
 - g. Number of antennas on each facility.

9. If required by the City Engineer, a geotechnical report that shall include the following:
 - a. Soils and geologic characteristics of the site based upon site-specific sampling and testing;
 - b. Foundation design criteria for the proposed facility.
 - c. A slope stability analysis;
 - d. Grading criteria for ground preparation, cuts and fills and soil compaction;
 - e. A geologic hazards evaluation to include regional seismicity, potential for strong ground shaking, all appropriate primary and secondary seismic hazards, and recommended mitigation measures;
 - f. A detailed fault hazard valuation prepared by a California registered geologist or certified engineering geologist for any wireless communication facility located within an Alquist-Priolo Special Studies Zone, County Fault Zone, or within one hundred fifty (15) feet of any other active or potentially active fault; and
 - g. A detailed liquefaction hazard evaluation prepared by a California registered geologist or certified engineering geologist for wireless communication towers located within a County Liquefaction Zone.
10. If required by the Planning Director, a biological assessment that shall include the following:
 - a. A proposed facility description including location, height of tower as measured from the ground, description of associated equipment, width and length of access roads and driveways, and length and right-of-way width of power and communication lines;
 - b. Existing biological resources onsite including quantification of vegetation and habitat types, color photo documentation of onsite and surrounding vegetation, a description of water resources, potential habitat for Federal and State-listed species, and sensitive species habitats;
 - c. The results of any focused surveys for federally listed species (if required); and
 - d. Impacts to biological resources including quantification of the habitat to be removed as a result of the proposed facility.
11. A Variance application pursuant to Chapter 17.196 of the Zoning Ordinance, a Variance application shall be required accompanied by the required application fee, if the wireless communication facility exceeds the maximum

height allowed or the applicant desires not to comply with any other development standard herein.

12. The applicable wireless communication facility application fee established by city council resolution.
13. A map that indicates existing, identifiable wireless communication facilities within a one mile radius of the proposed location of the new wireless communication facility, and an explanation of why collocation on these existing facilities, if any, is not feasible. This explanation must include such technical information and other factual justifications as are necessary to document the reasons why collocation is not a viable option. The applicant must provide a list of all existing structures considered as alternatives to the proposed location, together with a general description of the site design considered at each location. The applicant must also provide a written explanation for why the alternatives considered were unacceptable or infeasible, unavailable, or not as aesthetically desirable as the proposed location. This explanation must include such technical information and other factual justification as are necessary to document the reasons why each alternative is unacceptable, infeasible, unavailable, or not as aesthetically desirable as the proposed location. If an existing wireless communication facility is listed among the alternatives, the applicant must specifically address why the modification of such wireless communication facility is not a viable option. The written explanation must also state the radio frequency coverage and capacity needs and objectives of the applicant, and must include maps of existing coverage and predicted new coverage with the proposed facility.
14. A statement that the proposed wireless communication facility is available for collocations, or an explanation of why future collocation is not technically feasible or potentially available.
15. A Radio Frequency (RF) report prepared and certified by an RF engineer acceptable to the city that certifies that the proposed facility, as well as any collocated facilities, will comply with applicable federal RF exposure standards and exposure limits. The RF report must include the frequency and power levels (in watts ERP) for all existing and proposed transmitters at the site and exhibits that show the location and orientation of all transmitters and the boundaries of areas with exposures in excess of the uncontrolled/general population limit and the controlled/occupational limit.
16. A noise study prepared and certified by an engineer for the proposed facility and all associated equipment including all environmental control units, sump pumps, temporary backup power generators, and permanent backup power generators demonstrating compliance with the city's noise regulations. The noise study must also include an analysis of the manufacturers' specifications for all noise-emitting equipment and a depiction of the proposed equipment relative to all adjacent property lines.

- B. Any applicant seeking to modify an existing wireless communication facility or to co-locate on an existing wireless communication facility need only submit items 1, 2, 3, 5, 7, 12, 11, 15, and 16 from subsection (A) above, as applicable.
- C. The proposed facility height shall be stated in all hearing notices.
- D. A cash or other sufficient deposit for any third party peer review determined by the Planning Director to be necessary to ensure compliance with the technical requirements of this chapter.

17.310.110 Development Standards.

All wireless communication facilities shall comply with the following development standards (Refer to Table 1 below for summary of location, permit and development standards).

- A. Area Disturbance. Disturbance to the natural landscape shall be minimized. Disturbed areas shall be remediated immediately after construction. Remediation techniques may vary depending on the site.
- B. Fencing and Walls. All wireless communication facilities shall be enclosed with a decorative block wall, wrought iron fence, or other screening option at a maximum height of six (6) feet as deemed appropriate by the Planning Director. Such fencing/walls shall conform to the City's Design Standards and Guidelines.
- C. Height Limitations. The height of any wireless communication facility may not exceed the following standards:
 - 1. Concealed wireless communication facilities may not exceed the maximum building height in the applicable zone.
 - 2. Disguised wireless communication facilities may not exceed fifty feet in residential zone classifications and may not exceed seventy feet in nonresidential zone classifications.
 - 3. Co-located facilities that are not substantial changes to the existing wireless communication facility are not subject to any height limitation.
 - 4. Co-located facilities that are substantial changes to the existing wireless communication facility may not exceed the maximum building height applicable to the type of tower on which the co-located facilities will be installed.
 - 5. Other wireless communication facilities may not exceed the maximum building height in the applicable zone.
- D. Impacts. All wireless communication facilities shall be sited so as to minimize adverse impacts to the surrounding community and biological resources.

- E. Landscaping. All wireless communication facilities shall have landscaping around the perimeter of the leased area and shall match and/or augment the natural landscaping in the area. Wireless communication facilities construed to look like trees shall have other similar tree species planted adjacent to and/or around the facility to enhance the concealing effect. If landscaping is deemed necessary in native habitats, only native plant species shall be used in order to avoid introduction of exotic invasive species. All landscaping shall be irrigated unless a water source is unavailable within the parcel on which the facility is located. If a water source is not available, indigenous plants shall be used and manually watered until established.
- F. Lighting. Outside lighting is prohibited unless required by the FAA or the California Building Code, including the appendix and standards adopted by the California Building Standards Commission. All towers that require a warning light to comply with FAA regulations shall use the minimum amount possible. Any security lighting shall meet the requirements of Chapter 8.64 of this Code. Any lighting system installed shall also be shielded to the greatest extent possible so as to minimize the negative impact of such lighting on adjacent properties and so as not to create a nuisance for surrounding property owners or a wildlife attractant.
- G. Noise. All noise produced by wireless communication facilities shall be minimized and in no case shall noise produced exceed 45db inside the nearest dwelling and 60db at the property line.
- H. Parking. Temporary parking for service vehicles may be permitted on site. No off-site parking shall be allowed for any service vehicle. Paving for the parking shall be required, where appropriate, and may not be removed without proper mitigation. No vehicles may remain parked overnight, with the exception of technicians working at the site during the night. If a new wireless communication facility is placed on existing parking spaces required by the use currently on site, the parking spaces shall be replaced so that the current use has the necessary parking required by this Title 17. If such replacement of spaces is not feasible, a variance may be requested.
- I. Paved Access. All wireless communication facilities located within residential developments containing lots 18,000 square feet or smaller shall be accessed via a paved road. All wireless communication facilities within residential developments containing lots larger than 18,000 square feet shall be accessed via an all-weather surface.
- J. Power and Communication Lines. No above-ground power or communication lines shall be extended to the site, unless an applicant demonstrate that undergrounding such lines would result in substantial environmental impacts or a letter is received from the power company indicating it is unable to underground the wires. All underground utilities shall be installed in a manner to minimize disturbance of existing vegetation and wildlife habitats during construction. Removal of underground equipment upon the abandonment of a facility is not recommended

unless leaving the equipment underground would pose a threat to health, safety or sensitive resources.

- K. Roof-Mounted Facilities. Wireless communication facilities mounted on a roof shall be less than ten (10) feet above the roofline.
- L. Sensitive Viewshed. Wireless communication facilities proposed on ridgelines and other sensitive view-sheds shall be concealed and sited so that the top of the facility is below the ridgeline as viewed from any direction.
- M. Setbacks. Wireless communication facilities shall meet the following setback requirements:
 - 1. Concealed wireless communication facilities shall meet the setback requirements of the zone classification in which they are located.
 - 2. Disguised wireless communication facilities in and adjacent to non-residential zone classifications shall be setback from habitable dwellings a distance equal to one hundred and twenty-five (125) percent of the facility height. Disguised wireless communication facilities in or adjacent to residential zone classifications shall be setback from habitable dwellings a distance equal to two hundred (200) percent of the facility height or shall be setback from residential property lines a distance equal to one hundred (100) percent of the facility height, whichever is greater.
 - 3. Co-located wireless communication facilities that are a substantial change to the existing wireless communication facility shall meet the setback requirements applicable to the type of tower on which the co-located facilities will be installed.
 - 4. Co-located facilities that are not a substantial change to the existing wireless communication facility are not subject to any setback requirements.
 - 5. Other wireless communication facilities shall be setback from habitable dwellings a distance equal to one thousand (1,000) feet.
- N. Support Facilities. Freestanding equipment enclosures shall be constructed to look like adjacent structures or facilities typically found in the area and shall adhere to the City's Design Standards and Guidelines where appropriate. Where there are no structures in the immediate vicinity, equipment closures shall blend with existing naturally occurring elements of the viewing background shall be screened from view by landscaping, fencing/walls or other methods. Equipment enclosures shall not exceed thirteen (13) feet in height.
- O. Treatment. Wireless communication facilities shall be given a surface treatment similar to surrounding architecture. All finishes shall be dark in color with a matte finish and have a reflective rating of 38 percent.

**Table 1 -
Location, Permit Application and Development Standards Summary**

| Zone | Concealed | Disguised | Co-located, Substantial Change | Co-located, Not Substantial Change | Other |
|--|---|--|---|---|--|
| R-D, I-P, M-SC, M-M, M-H, M-R, M-R-A-, N-A, A-1 (lots larger than 2 ½ acres), A-P, A-2, A-D, W-2, W-2-M, W-1, W-E | Plot plan. Height limitation of zone. Setback requirements of zone. | Plot Plan. Maximum height of 70'. Setback from habitable dwelling 125% of facility height (if adjacent to residential zone apply residential setback) | Revised permit. Height limitation applicable to tower type. Setback requirements of tower type | Substantial conformance. No height limit. No setback. | Conditional Use Permit. Height limitation of zone. Setback from a habitable dwelling 1,000 feet. |
| R-VC, C-1/C-P, C-T, C-P-S, C-O, C-C/V | Plot Plan. Height limitation of zone. Setback requirements of zone | Plot Plan. Maximum height of 70'. Setback from a habitable dwelling 125% of facility height (if adjacent to residential zone apply residential setback) | Revised permit. Height limitation applicable to tower type. Setback requirements of tower type. | Substantial conformance. No height limit. No setback | Not allowed. |
| A-1 (lots 2 ½ acres and smaller), R-T-R, C-R, C/V, R-3, R-3-A, R-5, R-R, R-R-O, R-A, R-1, R-1-A, R-2, R-2-A, R-R, R-6, R-T | Plot Plan. Height limitation of zone. Setback requirements of zone. | Plot Plan. Maximum height of 50'. Setback from a habitable dwelling (200% of facility height or setback from a property line 100% of facility height, whichever is greater). | Revised permit. Height limitation applicable to tower type. Setback requirements of tower type. | Substantial conformance. No height limit. No setback. | Not allowed. |

17.310.120 Abandoned Sites.

- A. Any wireless communication facility that is not continuously operated for a period of sixty (60) days shall be conclusively deemed abandoned.
- B. The telecommunications service provider shall have sixty (60) days after a notice of abandonment is mailed by the City to either make the facility operable, replace the facility with an operable facility, or remove the facility.
- C. Within ninety (90) days of the date the notice of abandonment is mailed, the City may remove the wireless communication facility at the underlying property owner's expense and shall place a lien on the property for the cost of such removal.
- D. The owner of the property shall, within one hundred and twenty (120) days of the City's removal, return the site to its approximate natural condition. If the owner fails to do so, the City can restore and revegetate the site at the property owner's expense.
- E. If there are two (2) or more users of a single facility, the facility shall not be deemed abandoned until all users abandon it."

SECTION 4. SEVERABILITY.

If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 5. EFFECTIVE DATE OF THE ORDINANCE.

This Ordinance shall take effect and be in full force and operation thirty (30) days after its second reading and adoption.

SECTION 6. CITY CLERK ACTION.

The City Clerk is authorized and directed to cause this Ordinance to be published within fifteen (15) days after its passage in a newspaper of general circulation and circulated within the City in accordance with Government Code Section 36933(a) or, to cause this Ordinance to be published in the manner required by law using the alternative summary and pasting procedure authorized under Government Code Section 39633(c).

PASSED, APPROVED AND ADOPTED this 10th day of June, 2015.

Ben J. Benoit
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Debbie A. Lee, CMC
City Clerk

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #2.1
PUBLIC HEARING
Meeting Date: June 10, 2015

TO: Mayor and City Council Members
FROM: Dan York, Assistant City Manager
SUBJECT: 2015 Development Impact Fee Update (Continued from 05-13-15)

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO.2015 - 24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING THE "CITY OF WILDOMAR IMPACT FEE STUDY UPDATE REPORT", ESTABLISHING A NEW PARK IMPROVEMENT DEVELOPMENT IMPACT FEE AND A NEW TRAFFIC SIGNALS IMPACT FEE AND INCREASING THE EXISTING ROAD IMPROVEMENT IMPACT FEE AND FINDING THAT THE ADOPTION OF THIS RESOLUTION IS NOT SUBJECT TO CEQA REVIEW PURSUANT TO CEQA GUIDELINE 15378(b)(4)

2. Adopt an Ordinance entitled:

ORDINANCE NO. 106

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REPEALING CHAPTER 10.40 (TRAFFIC SIGNAL COST MITIGATION FEE PROGRAM) OF THE WILDOMAR MUNICIPAL CODE.

BACKGROUND:

On May 13, 2015 the City Council conducted a public hearing to consider updating the Development Impact Fee (DIF) Study. The public hearing was continued to the June 10, 2015 meeting.

The 2015 DIF Update calculates a new fee for Parks improvements based on the parks needs identified in the Parks Master Plan (PMP). The PMP identifies the park needs for the city of Wildomar; establishes the type, size and amenities for parks; and, estimates the cost of the parks needs at \$74,444,172. The DIF fee is based on population and

applies only to residential units. The fee for a single family residential unit is \$3,908. The total projected revenue is \$23,193,527.

The 2015 DIF Update amends the existing fee for Streets and Intersections. The original DIF fee for streets and intersections excluded street improvements that were included in county and regional Impact fee programs. The county program is referred to as the Road Bridge and Benefit District (RBBB). The RBBB included two facilities that will be added to the DIF Update and the city will not need to continue collecting the RBBB fee. The regional program is referred to as the Transportation Uniform Mitigation Fee (TUMF). The 2009 TUMF identified Bundy Canyon as a six (6) lane facility which is consistent with the City's circulation element. The Western Riverside Council of Governments (WRCOG) recently approved the circulation element that downgrades Bundy Canyon as a regional four (4) lane facility thereby removing two lanes of Bundy Canyon Road to be eligible for regional funding. The DIF Update adds two (2) lanes of local street frontage to the City's DIF to be consistent with the City's circulation element. The RBBB fee for a single family residence is \$1,447 per unit. The existing DIF fee for a single family residential unit is \$2,357. The amended DIF Update fee for a single family residence is \$3,074. The net fee decreases by **\$730** for a single family residential unit by not collecting the RBBB.

The 2015 DIF Update calculates a new fee for traffic signals. Based on the City's Circulation Element forty-five (45) intersections are identified to be modified or improved with traffic signals. The estimated cost of the traffic signals is \$13,070,000. The fee will be allocated to all residential and non-residential development. The fee for a single family residential unit is \$399. Adopting the DIF Resolution sets the traffic signal fee; Chapter 10.40 also sets a traffic signal fee; therefore staff requests repealing the redundant regulation.

The DIF Update proposed fees are recommended to become effective on January 1, 2016.

FISCAL IMPACTS:

The DIF Update supports a future revenue stream through build out of the city of Wildomar. Below are the projected revenues for the development impact fee components:

- Transportation – Roads\$70,138,095
- Transportation – Signals.....\$9,100,926
- Police Facilities.....\$2,647,301
- Fire Protection\$5,126,209
- Parks Land\$3,707,624
- Parks Improvements.....\$23,193,527
- Community Centers.....\$2,947,637
- Animal Shelter\$1,555,383
- City Hall\$4,477,698
- Corporate Yard\$930,268

- Drainage\$19,942,710
- Multi-purpose Trails\$8,785,008

TOTAL PROJECTED DIF REVENUE = \$152,552,116

Submitted by:
Daniel A. York
Assistant City Manager
Public Works Director/City Engineer

Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

Resolution including:
Exhibit "A" - DIF Study Update
Ordinance

RESOLUTION NO. 2015 - 24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING THE “CITY OF WILDOMAR IMPACT FEE STUDY UPDATE REPORT”, ESTABLISHING A NEW PARK IMPROVEMENT DEVELOPMENT IMPACT FEE AND A NEW TRAFFIC SIGNALS IMPACT FEE AND INCREASING THE EXISTING ROAD IMPROVEMENT IMPACT FEE AND FINDING THAT THE ADOPTION OF THIS RESOLUTION IS NOT SUBJECT TO CEQA REVIEW PURSUANT TO CEQA GUIDELINE 15378(b)(4)

WHEREAS, on January 22, 2014, the City Council adopted Resolution No. 2014-02, establishing certain fees applicable to new development in the City to mitigate the impact of new development on public services and facilities (“Development Impact Fees” or “DIFs”), approving the “City of Wildomar Impact Fee Study” prepared by Colgan Consulting (“DIF Study”), and adopting a Development Impact Fee Credit and Reimbursement Policy; and,

WHEREAS, Colgan Consulting prepared the “City of Wildomar Impact Fee Study Update Report” dated April 23, 2015 (“DIF Study Update”) attached hereto as Exhibit “A”, which updates the DIF Study to include an analysis of the impacts of new development on park improvements and traffic signals, and updates the calculations for the existing Road Improvements DIF; and

WHEREAS, the increase to the existing Road Improvements DIF is due to changes to the Transportation Uniform Mitigation Fee (“TUMF”) imposed by the County, which will no longer include two lanes of Bundy Canyon Road in the TUMF program, meaning that the City’s Road DIF needs to be increased to include funding for those two lanes, and the elimination of the separate Road and Bridge Benefit District (“RBBD”) fee; and

WHEREAS, in compliance with the Mitigation Fee Act (Government Code section 66000 et seq.), the City Council held a public hearing on the proposed Impact Fees at its regular meeting on May 13, 2015 and continued the public hearing to June 10, 2015. Notice of the public hearing was published on May 3, and May 9, 2015 in the Press Enterprise.

NOW, THEREFORE, the City Council of the City of Wildomar does hereby resolve as follows:

Section 1. CEQA Findings. The City Council hereby finds that the adoption of this Resolution is not subject to CEQA review pursuant to CEQA Guideline 15378(b)(4), which provides that the creation of government funding mechanisms or other government fiscal activities that do not involve any commitment to any specific project are not projects subject to CEQA review.

Section 2. Mitigation Fee Act Findings. As required by Government Code Section 66001(a), the City Council makes the following findings with respect to the Park Improvement, Traffic Signal and Road Development Impact Fees:

A. The purpose of the Development Impact Fees is to prevent new development from reducing the quality and availability of public services provided to residents of the City by requiring new development to contribute to the cost of additional public facilities needed to meet the additional demands placed on public services by new development.

B. The Development Impact Fees will be used to construct public facilities and pay for other capital assets needed to serve new development. The DIF Study Update identifies the specific public facilities and other capital assets that will be funded by each category of Development Impact Fees.

C. Based on the information and analysis presented in the DIF Study Update, the City Council finds there is a reasonable relationship between the uses to which the Development Impact Fees will be put on the development projects on which the Development Impact Fees will be imposed. As specified in the DIF Study Update, the Development Impacts Fees will be used to fund road improvements, bridges, and traffic signals. These uses will serve all development within the City. In addition, the Development Impact Fees will fund park improvements. This will specifically benefit residential development, and thus the Park Improvement Development Impact Fee will only be imposed on new residential development.

D. Based on the information and analysis presented in the DIF Study Update, the City Council finds there is a reasonable relationship between the need for the public facilities that will be funded by the Development Impact Fees and the type of development projects on which the Impact Fees will be imposed. Specifically, all new development places demands on roads, bridges, and traffic signals. Therefore all new all new development should contribute toward the cost of the public facilities and equipment needed to provide these facilities to the development. In addition, residential development places demands on parks and therefore only residential development should be required to contribute toward park improvements.

Section 3. Adoption of DIF Study Update. The DIF Study Update attached as Exhibit "A" is hereby approved and adopted.

Section 4. Adoption of Development Impact Fees. The Development Impact Fee Schedule adopted by Resolution No. 2014-02 is amended to include new Park Improvement and Traffic Signal fees, and to increase the Road fee, as shown on the revised Development Impact Fee Schedule attached as Exhibit "B."

Section 5. Facilities to be Funded by Development Impact Fees. As required by Government Code Section 66001(a)(2), the City Council determines that the DIF Study Update identifies the public facilities that are to be financed by the Park Improvement, Traffic Signal, and Road DIFs.

Section 6. Effective Date. This fees shall become effective on January 1, 2016.

PASSED, APPROVED AND ADOPTED this 10th day of June, 2015.

Ben J. Benoit
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Debbie A. Lee, CMC
City Clerk

EXHIBIT A



City of Wildomar Impact Fee Study Update Report

April 23, 2015



Prepared by:



Colgan Consulting Corporation

3323 Watt Avenue # 131

Sacramento, CA 95821

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Executive Summary

The purpose of this study is to update the Street and Intersection Impact Fees that were previously calculated in the City of Wildomar Impact Fee Study dated January 22, 2014. In this study, those fees are referred to as “Transportation Impact Fees – Roads” for consistency with the City’s current fee nomenclature.

This study also calculates two new impact fees: one for traffic signals (referred to herein as “Transportation Impact Fees – Traffic Signals”) and one for park improvements.

The methods used to calculate impact fees in this study are intended to satisfy all legal requirements of the U. S. Constitution, the California Constitution, the California Mitigation Fee Act (Government Code §§ 66000 *et seq.*) , and where applicable, the Quimby Act (Government Code § 66477) .

Organization of the Report

Chapter 1 of this report provides an overview of impact fees. It discusses legal requirements for establishing and imposing such fees, as well as methods used in this study to calculate the fees.

Chapter 2 contains information on existing and future development used in this report, and organizes that data in a form that can be used in the impact fee analysis. Development data used in this study has been updated from the 2014 Impact Fee Study using building permit data.

Chapters 3 through 5 show the impact fee calculations for specific facility types. The type of facilities addressed in each of those chapters is indicated below:

- Chapter 3. Transportation Impact Fees – Roads
- Chapter 4. Transportation Impact Fees – Traffic Signals
- Chapter 5. Park Improvement Impact Fees

Each of the impact fee chapters documents the data and methodology used to calculate impact fees for a particular type of facility, as well as the nexus between development and the need for the facilities to be paid-for by the impact fees.

Chapter 6 discusses implementation of the impact fee program, including legal requirements for enacting and implementing the impact fee program under California law.

Future Development

Forecasts of future development for this study are intended to represent all additional development potential for undeveloped land in the City under the current General Plan. When Wildomar incorporated in 2008, the City adopted the Riverside County General Plan as it applies to the area within the City.

Chapter 2 of this report forecasts that full buildout of undeveloped land in the City would result in increases of 55% in population, 125% in total vehicle trips, and 223% in employment from current levels in the City. Those figures provide some perspective on the need for future investment by the City in additional capital facilities and infrastructure to support future development.

Another way of looking at those numbers is that current development represents about 65% of projected buildout population, 44% of buildout vehicle trips, and 31% of buildout employment.

Impact Fees by Facility Type

Each type of facility addressed in this report is analyzed in a separate chapter. In each case, the relationship between development and the need for facilities is quantified in a way that allows the impact of development on facility needs to be measured. Impact fees calculated in this report are based on the capital cost of facilities needed to serve future development.

Impact fees calculated in this study are summarized in Table ES.1 at the end of this Executive Summary. The following paragraphs briefly discuss factors considered in the fee calculations for each facility type.

Transportation Impact Fees - Roads. The impact fees for street and intersection are updated in this report to take account of a change in the treatment of a portion of Bundy Canyon Road in the TUMF (Western Riverside County Council of Governments Transportation Unified Mitigation Fee) program. It also updates the cost estimate for the La Estrella Street bridge. Other costs remain unchanged.

The City has determined that there are no existing deficiencies in the portion of the street system to be funded by the City's impact fees, so all of the improvements to streets, intersections, bridges and culverts shown in this report are needed to serve future development.

Only a portion of the cost of future street improvements is covered by impact fees. On all arterial streets covered by the impact fee program, the two lanes adjacent to the center of the street will be treated as required project improvements which are necessary to provide access to abutting properties. That means developers of properties fronting on such streets will be required to provide those improvements as a condition of project approval. The cost of additional lanes, as well as frontage improvements (e.g., curb, gutter, and sidewalk), will be covered by the impact fees.

Costs for future street and intersection improvements are allocated to future development based on the number of trips added by each type of development. Then, costs allocated to Public and Institutional development are reallocated to residential development. Those costs are reallocated because the City cannot collect impact fees from most of the development in the Public/Institutional category. Since development in that category (e.g., public schools) largely serves residential development, it is reasonable to reallocate those costs to residential development.

Eligible improvement costs for each development type are divided by the additional vehicle trips generated by that development type to establish a cost per trip. Then the cost per trip is multiplied by the number of trips per unit for each type of development to arrive at a fee per unit. See Chapter 3 for more detail. The proposed impact fees for street and intersection improvements are shown in Table ES.1.

Transportation Impact Fees – Traffic Signals. The mechanics of the impact fee calculations for traffic signals is identical to the method used for street and intersection improvements, except, of course, that traffic signal costs are used instead of street improvement costs.

The City has identified a need for new signals or modifications to existing signals at 45 intersections in Wildomar. In 41 of those cases, some or all of the cost of the signal improvements are attributed to future development and included in the impact fee calculations. See Chapter 4 for more detail. The proposed impact fees for traffic signals are shown in Table ES.1 on page ES-4.

Park Improvement Impact Fees. This report calculates park improvement impact fees that would be charged in addition to the City's existing fees for park land acquisition. The level of service standard used in the calculation of park improvement impact fees is the same standard that was used for the existing park land acquisition fees, that is 3.0 acres of park land per thousand residents

To calculate park improvement impact fees per unit of development, the estimated per-capita cost to provide park improvements at the rate of 3.0 acres per 1,000 residents is multiplied by the population per dwelling unit for each type of residential development. Park improvement impact fees would apply only to residential development. See Chapter 5 for more detail. The proposed park impact fees are shown in Table ES.1.

Recovery of Administrative Costs

As discussed in Chapter 13, Colgan Consulting recommends that agencies charging impact fees increase the fees by a small percentage to recover the cost of administration and periodic impact fee updates. In the tables below, an administrative charge of 0.48% is added to the impact fees calculated in this report. That is the same rate applied to the impact fees calculated in the January 22, 2014 Impact Fee Study, based on estimated administrative costs as a percentage of total impact fee revenue over the next 20 years.

Impact Fee Summary

Table ES.1 on the next page summarizes the impact fees calculated in this report. Fees shown in Table ES.1 are for one unit of development by development type. The administrative charge has been incorporated into the individual fees in that table.

Table ES-1: Summary of Impact Fees Calculated in This Study (Rounded to Nearest \$)

| Impact Fee Type | Residential Single-Family | Residential Multi-Family | Commercial | Office | Industrial/Business Park |
|--------------------------|---------------------------|--------------------------|---------------------|--------------------|--------------------------|
| Development Units>> | DU ¹ | DU ¹ | KSF ¹ | KSF ¹ | KSF ¹ |
| Transportation - Roads | \$ 3,088.00 | \$ 2,169.00 | \$ 9,415.00 | \$ 2,683.00 | \$ 1,090.00 |
| Transportation - Signals | \$ 401.00 | \$ 281.00 | \$ 1,222.00 | \$ 348.00 | \$ 141.00 |
| Park Improvements | \$ 3,926.00 | \$ 2,787.00 | | | |
| Total Fees | \$ 7,415.00 | \$ 5,237.00 | \$ 10,637.00 | \$ 3,031.00 | \$ 1,231.00 |

Note: The fees shown in this table include an administrative charge of 0.48%, which has been added to the fees originally calculated in this report. That is the same administrative charge applied to impact fees in Wildomar's January 22, 2014 Impact Fee Study to cover administration and updating of fees

¹ DU = dwelling unit; KSF = 1,000 gross square feet of building area

² Single family residential drainage fees vary with density; fee shown is for medium-high density; for a complete breakdown of drainage fees for residential development, see Table 11.4

Table ES.2 shows the City's existing impact fees.

Table ES-2: Summary of Existing Impact Fees (Including 0.48% Admin Charge)

| Impact Fee Type | Residential Single-Family | Residential Multi-Family | Commercial | Office | Industrial/Business Park |
|------------------------|---------------------------|--------------------------|--------------------|--------------------|--------------------------|
| Development Units>> | DU ¹ | DU ¹ | KSF ¹ | KSF ¹ | KSF ¹ |
| Transportation - Roads | \$ 2,368.00 | \$ 1,663.00 | \$ 7,249.00 | \$ 2,066.00 | \$ 839.00 |
| Police Facilities | \$ 227.00 | \$ 161.00 | \$ 153.00 | \$ 196.00 | \$ 87.00 |
| Fire Protection | \$ 440.00 | \$ 312.00 | \$ 295.00 | \$ 380.00 | \$ 170.00 |
| Park Land Acquisition | \$ 597.00 | \$ 423.00 | | | |
| Community Centers | \$ 474.00 | \$ 337.00 | | | |
| Animal Shelter | \$ 250.00 | \$ 178.00 | | | |
| City Hall | \$ 384.00 | \$ 272.00 | \$ 258.00 | \$ 333.00 | \$ 149.00 |
| Corporation Yard | \$ 79.00 | \$ 56.00 | \$ 53.00 | \$ 69.00 | \$ 31.00 |
| Drainage ² | \$ 1,381.00 | \$ 868.00 | \$ 1,281.00 | \$ 1,068.00 | \$ 915.00 |
| Multi-Purpose Trails | \$ 754.00 | \$ 535.00 | \$ 506.00 | \$ 652.00 | \$ 291.00 |
| Total Fees | \$ 6,954.00 | \$ 4,805.00 | \$ 9,795.00 | \$ 4,764.00 | \$ 2,482.00 |

Note: Individual fees shown in this table include the administrative charge of 0.48% which was added to total impact fees calculated in Wildomar's January 22, 2014 Impact Fee Study

¹ DU = dwelling unit; KSF = 1,000 gross square feet of building area

² Single family residential drainage fees vary with density; fee shown is for medium-high density; for a complete breakdown of drainage fees for residential development, see Table 11.4 in the 2014 impact fee study

Table ES.3 shows both the existing impact fees and the fees calculated in this study. The impact fees for traffic signals and park improvements are new fees, which are added to this list. The fee for roads (street and intersection improvements) is an existing fee that has been updated.

Table ES-3: Summary of Existing and Proposed Impact Fees (Including 0.48% Admin Charge)

| Impact Fee Type | Residential Single-Family | Residential Multi-Family | Commercial | Office | Industrial/Business Park |
|---------------------------------|---------------------------|--------------------------|------------------|------------------|--------------------------|
| Development Units>> | DU ¹ | DU ¹ | KSF ¹ | KSF ¹ | KSF ¹ |
| Transportation - Roads | \$ 3,088.00 | \$ 2,169.00 | \$ 9,415.00 | \$ 2,683.00 | \$ 1,090.00 |
| Transportation - Signals | \$ 401.00 | \$ 281.00 | \$ 1,222.00 | \$ 348.00 | \$ 141.00 |
| Police Facilities | \$ 227.00 | \$ 161.00 | \$ 153.00 | \$ 196.00 | \$ 87.00 |
| Fire Protection | \$ 440.00 | \$ 312.00 | \$ 295.00 | \$ 380.00 | \$ 170.00 |
| Park Land Acquisition | \$ 597.00 | \$ 423.00 | | | |
| Park Improvements | \$ 3,926.00 | \$ 2,787.00 | | | |
| Community Centers | \$ 474.00 | \$ 337.00 | | | |
| Animal Shelter | \$ 250.00 | \$ 178.00 | | | |
| City Hall | \$ 384.00 | \$ 272.00 | \$ 258.00 | \$ 333.00 | \$ 149.00 |
| Corporation Yard | \$ 79.00 | \$ 56.00 | \$ 53.00 | \$ 69.00 | \$ 31.00 |
| Drainage ² | \$ 1,381.00 | \$ 868.00 | \$ 1,281.00 | \$ 1,068.00 | \$ 915.00 |
| Multi-Purpose Trails | \$ 754.00 | \$ 535.00 | \$ 506.00 | \$ 652.00 | \$ 291.00 |
| Total Fees | \$ 12,001.00 | \$ 8,379.00 | \$ 13,183.00 | \$ 5,729.00 | \$ 2,874.00 |
| Change from Existing Fees | \$ 5,047.00 | \$ 3,574.00 | \$ 3,388.00 | \$ 965.00 | \$ 392.00 |
| % Change from Existing Fees | 72.6% | 74.4% | 34.6% | 20.3% | 15.8% |

¹ DU = dwelling unit; KSF = 1,000 gross square feet of building area

² Single family residential drainage fees vary with density; fee shown is for medium-high density; for a complete breakdown of drainage fees for residential development, see Table 11.4

Table ES.3 also shows the change in the total impact fee amounts for each development type, if the proposed impact fees are adopted.

Chapter 1

Introduction

The City of Wildomar has retained Colgan Consulting Corporation to prepare this study to update certain impact fees that were previously calculated in the City of Wildomar Impact Fee Study dated January 22, 2014.

The methods used to calculate impact fees in this study are intended to satisfy all legal requirements governing such fees, including provisions of the U. S. Constitution, the California Constitution, the California Mitigation Fee Act (Government Code Sections 66000 *et seq.*) and, where applicable, the Quimby Act (Government Code Section 66477).

Legal Framework for Impact Fees

This brief summary of the legal framework for development impact fees is intended as a general overview. It was not prepared by an attorney, and should not be treated as a legal opinion.

U. S. Constitution. Like all land use regulations, development exactions, including impact fees, are subject to the Fifth Amendment prohibition on taking of private property for public use without just compensation. Both state and federal courts have recognized the imposition of impact fees on development as a legitimate form of land use regulation, provided the fees meet standards intended to protect against “regulatory takings.” A regulatory taking occurs when regulations unreasonably deprive landowners of property rights protected by the Constitution.

To comply with the Fifth Amendment, development regulations must be shown to substantially advance a legitimate governmental interest, and must not deprive the owner of all economically viable use of the property. In the case of impact fees, the government’s interest is in protecting public health, safety, and welfare by ensuring that development is not detrimental to the quality and availability of essential public services provided to the community at large.

Impact fees are not subject to the same level of judicial scrutiny as exactions involving the dedication of land or an interest in land, or a fee imposed as a condition of approval on a single development project. In those cases, heightened scrutiny applies, and a higher standard must be met. The U. S. Supreme Court has found that a government agency must demonstrate an "essential nexus" between such exactions and the interest being protected (see *Nollan v. California Coastal Commission*, 1987). The agency must also demonstrate that the exaction imposed is "roughly proportional" to the burden created by development (see *Dolan v. City of Tigard*, 1994).

A local legislative body is accorded considerable discretion by the courts when enacting impact fees that apply to all development projects in its jurisdiction. However, even where heightened scrutiny does not apply, an agency enacting impact fees should take care to demonstrate a nexus and ensure proportionality in the calculation of its fees.

California Constitution. The California Constitution grants broad police power to local governments, including the authority to regulate land use and development. That police power is the source of authority for imposing impact fees on development to pay for infrastructure and capital facilities. Some impact fees have been challenged on grounds that they are special taxes imposed without voter approval in violation of Article XIII A.

However, that objection is valid only if the fees exceed the cost of providing capital facilities needed to serve new development. If that were the case, then the fees would also run afoul of the U. S. Constitution and the Mitigation Fee Act. Articles XIII C and XIII D, added by Proposition 218 in 1996, require voter approval for some “property-related fees,” but exempt the imposition of fees or charges as a condition of property development.

The Mitigation Fee Act. California’s impact fee statute originated in Assembly Bill 1600 during the 1987 session of the Legislature, and took effect in January, 1989. AB 1600 added several sections to the Government Code, beginning with Section 66000. Since that time the impact fee statute has been amended from time to time, and in 1997 was officially titled the “Mitigation Fee Act.” Unless otherwise noted, code sections referenced in this report are from the Government Code.

The Act does not limit the types of capital improvements for which impact fees may be charged. It defines public facilities very broadly to include “public improvements, public services and community amenities.” Although the issue is not specifically addressed in the Mitigation Fee Act, other provisions of the Government Code (see Section 65913.8), as well as case law, prohibit the use of impact fees for maintenance or operating costs. Consequently, the fees calculated in this report are based on capital costs only.

The Mitigation Fee Act does not use the term “mitigation fee” except in its official title. Nor does it use the more common term “impact fee.” The Act simply uses the word “fee,” which is defined as “a monetary exaction, other than a tax or special assessment,...that is charged by a local agency to the applicant in connection with approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project” To avoid confusion with other types of fees, this report uses the widely-accepted term “impact fee,” which should be understood to mean “fee” as defined in the Mitigation Fee Act.

The Mitigation Fee Act contains requirements for establishing, increasing and imposing impact fees. They are summarized below. It also contains provisions that govern the collection and expenditure of fees and require annual reports and periodic re-evaluation of impact fee programs. Those administrative requirements are discussed in the Implementation Chapter of this report.

Required Findings. Section 66001 requires that an agency establishing, increasing or imposing impact fees, must make findings to:

1. Identify the purpose of the fee;
2. Identify the use of the fee; and,

3. Determine that there is a reasonable relationship between:
 - a. The use of the fee and the development type on which it is imposed;
 - b. The need for the facility and the type of development on which the fee is imposed; and
 - c. The amount of the fee and the facility cost attributable to the development project. (Applies when fees are imposed on a specific project.)

Each of those requirements is discussed in more detail below.

Identifying the Purpose of the Fees. The broad purpose of impact fees is to protect public health, safety and general welfare by providing for adequate public facilities. The specific purpose of the fees calculated in this study is to fund construction of certain capital improvements identified in this report. Those improvements will be needed to mitigate the impacts of planned new development on City facilities, and maintain an acceptable level of public services as the City grows.

Identifying the Use of the Fees. According to Section 66001, if a fee is used to finance public facilities, those facilities must be identified. A capital improvement plan may be used for that purpose, but is not mandatory if the facilities are identified in a General Plan, a Specific Plan, or in other public documents. In this case, we recommend that the City Council adopt this report as the document that identifies the facilities to be funded by the fees.

Reasonable Relationship Requirement. As discussed above, Section 66001 requires that, for fees subject to its provisions, a "reasonable relationship" must be demonstrated between:

1. the use of the fee and the type of development on which it is imposed;
2. the need for a public facility and the type of development on which a fee is imposed; and,
3. the amount of the fee and the facility cost attributable to the development on which the fee is imposed.

These three reasonable relationship requirements as defined in the statute mirror the nexus and proportionality requirements widely considered the standard for constitutionally defensible impact fees. The term "dual rational nexus" is often used to characterize the standard used by courts in evaluating the legitimacy of impact fees.

The "duality" of the nexus refers to (1) an impact or need created by a development project subject to impact fees, and (2) a benefit to the project from the expenditure of the fees. Although proportionality is reasonably implied in the dual rational nexus formulation it was explicitly required by the Supreme Court in the *Dolan* case, and we prefer to list it as the third element of a complete nexus.

Demonstrating an Impact. All new development in a community creates additional demands on some, or all, public facilities provided by local government. If the supply of facilities is not increased to satisfy the additional demand, the quality or availability of public services for the entire community will deteriorate. Impact fees may be used to recover the cost of development-related facilities, but only to the extent that the need for facilities is occasioned by the development project subject to the fees.

The *Nollan* decision reinforced the principle that development exactions may be used only to mitigate impacts created by the development projects upon which they are imposed. In this study, the impact of development on facility needs is analyzed in terms of quantifiable relationships between various types of development and the demand for public facilities, based on applicable level-of-service standards. This report contains all of the information needed to demonstrate this element of the nexus.

Demonstrating a Benefit. A sufficient benefit relationship requires that impact fee revenues be segregated from other funds and expended only on the facilities for which the fees were charged. Fees must be spent in a timely manner and facilities funded by the fees must serve the development projects paying the fees. Nothing in the U.S. Constitution or California law requires that facilities paid for with impact fee revenues be available exclusively to developments paying the fees.

Procedures for earmarking and expenditure of fee revenues are mandated by the Mitigation Fee Act, as are procedures to ensure that the fees are expended expeditiously or refunded. Those requirements are intended to ensure that developments benefit from the impact fees they are required to pay. Thus, an adequate showing of benefit must address procedural as well as substantive issues.

Demonstrating Proportionality. Proportionality in impact fees depends on properly identifying development-related facility costs and calculating the fees in such a way that the impact of development is reflected in the allocation of those costs. In calculating impact fees, costs for development-related facilities must be allocated in proportion to the facility needs created by different types and quantities of development. The section on impact fee methodology, below, describes methods used to allocate facility costs and calculate impact fees that meet the proportionality standard.

Impact Fees for Existing Facilities (Recoupment Fees). It is important to note that impact fees may be used to pay for existing facilities, provided that those facilities are needed to serve additional development and have the capacity to do so, given relevant level-of-service standards. In other words, it must be possible to show that the fees meet the need and benefit elements of the nexus.

Development Agreements and Reimbursement Agreements. The requirements of the Mitigation Fee Act do not apply to fees collected under development agreements (see Govt. Code § 66000) or reimbursement agreements (see Govt. Code § 66003). The same is true of fees in lieu of park land dedication imposed under the Quimby Act (see Govt. Code § 66477).

Existing Deficiencies. In 2006, Section 66001(g) was added to the Mitigation Fee Act (by AB 2751) to prohibit impact fees from including costs attributable to existing deficiencies in public facilities. The legislature’s intent in adopting this amendment, as stated in the bill, was to codify the Holdings of *Bixel v. City of Los Angeles* (1989), *Rohn v. City of Visalia* (1989), and *Shapell Industries Inc. v. Governing Board* (1991). That amendment does not appear to be a substantive change. It is widely understood that other provisions of law make it improper for impact fees to include costs for correcting existing deficiencies.

Impact Fee Calculation Methodology

Any one of several legitimate methods may be used to calculate impact fees. The choice of a particular method depends primarily on the service characteristics and planning requirements for the facility type being addressed. Each method has advantages and disadvantages in a particular situation. To some extent they are interchangeable, because they all allocate facility costs in proportion to the needs created by development.

Reduced to its simplest terms, the process of calculating impact fees involves two steps: determining the cost of development-related capital improvements, and allocating those costs equitably to various types of development. In practice, though, the calculation of impact fees can become quite complicated because of the many factors involved in defining the relationship between development and the need for facilities.

Allocating facility costs to various types and amounts of development is central to all methods of impact fee calculation. Costs are allocated by means of formulas that quantify the relationship between development and the need for facilities. In a cost allocation formula, the impact of development is measured by a “demand variable,” which is an attribute of development that represents the facility needs created by different types and amounts of development. Different variables are used in analyzing different types of facilities. Specific demand variables used in this study are discussed in more detail in subsequent chapters.

The following paragraphs discuss three general approaches to calculating impact fees and how they can be applied.

Plan-Based or Improvements-Driven Method. Plan-based impact fee calculations are based on the relationship between a specified set of improvements and a specified increment of development. The improvements are typically identified by a facility plan, while the development is identified by a land use plan that identifies potential development by type and quantity.

With the plan-based approach, facility costs are allocated to various categories of development in proportion to the amount of development and the relative intensity of demand in each category. To calculate impact fees using this approach, it is necessary to define an end point or “buildout” condition for development, and to determine what facilities will be needed to serve the additional development that occurs from the time of

the analysis to buildout. Buildout is a hypothetical condition in which undeveloped land encompassed by the study has been developed to its expected intensity.

Under this approach, the total cost of eligible facilities is divided by the total units of additional demand (based on the demand variable) to calculate a cost per unit of demand. Then, the cost per unit of demand is multiplied by the units of demand per unit of development (e.g., dwelling units or square feet of building area) in each category to arrive at a cost per unit of development. This method is somewhat inflexible in that it is based on the relationship between a particular facility plan and a particular land use plan. If either plan changes significantly, the fees should be recalculated.

Capacity-Based or Consumption-Driven Method. This method calculates a cost per unit of capacity based on the relationship between total cost and total capacity of a system. It can be applied to any type of development, provided the capacity required to serve each increment of development can be estimated and the facility has adequate capacity available to serve the development. Since the fee calculation does not depend on the type or quantity of development to be served, this method is flexible with respect to changing development plans.

Under this method, the cost of unused capacity is not allocated to development. Capacity-based fees are most commonly used for water and wastewater systems, where the cost of a system component is divided by the capacity of that component to derive a unit cost. To produce a schedule of impact fees based on standardized units of development (e.g. dwelling units or square feet of non-residential building area), the cost per unit of capacity is multiplied by the amount of capacity required to serve a typical unit of development in each of several land use categories.

Standard-Based or Incremental Expansion Method. Standard-based fees are calculated using a specified relationship or standard that determines the number of demand units to be provided for each unit of development. The standard can be established as a matter of policy or it can be based on the level of service being provided to existing development in the study area. Using the standard-based method, costs are defined on a generic unit-cost basis and then applied to development according to a standard that sets the amount of service or capacity to be provided for each unit of development.

The standard-based method is useful where facility needs are defined directly by a service standard, and where unit costs can be determined without reference to the total size or capacity of a facility or system. Parks fit that description. It is common for cities or counties to establish a service standard for parks in terms of acres per thousand residents. In addition, the cost per acre for parks can usually be estimated without knowing the size of a particular park or the total acreage of parks in the system.

This approach is also useful for facilities such as libraries, where it is possible to estimate a generic cost per square foot before a building is actually designed. One advantage of the standard-based method is that a fee can be established without committing to a particular size of facility, and facility size can be adjusted based on the amount of development that actually occurs.

Facilities Addressed in this Study

Impact fees for the following types of facilities are covered in this report:

- Street and Intersection Improvements
- Traffic Signals
- Park Improvements

The impact fee analysis for each facility type is presented in a separate chapter of this report, beginning with Chapter 3. The next chapter, Chapter 2, contains data on development and service demand in the study area.

Chapter 2

Land Use and Development Data

Both existing and planned development must be addressed as part of the analysis required to support the calculation of impact fees. This chapter of the report compiles information on existing and planned development in a form that can be used in for the impact fee analysis contained in subsequent chapters of the report.

The information in this chapter forms a basis for establishing levels of service, analyzing facility needs, and allocating the cost of capital facilities between existing and future development and among various types of new development.

Land use and development data in this chapter have been updated from the previous City of Wildomar Impact Fee Study dated January 22, 2014.

Land use data for the 2014 study were based on GIS analysis of Riverside County Assessor’s parcel data files, which include land use designations from the City’s General Plan. (Upon incorporation in 2008, Wildomar adopted the land use provisions of the Riverside County General Plan.) Existing land uses were classified using Assessors land use codes for currently developed properties. Future uses of undeveloped land were classified using General Plan land use designations.

In this report, data on existing and planned development in Wildomar has been updated from the 2014 study using building permit records. Recently constructed units have been added to existing development in Table 2.2 and subtracted from future development in Table 2.3.

Also, the average population-per-dwelling-unit factors for residential development in Table 2.1 have been updated using data from the U.S. Census Bureau that was not available for the 2014 study. As a result, projected buildout population has changed.

Study Area and Time Frame

The study area for the impact fee analysis is the area within the existing boundaries of the City of Wildomar. The timeframe for this study extends from the present to buildout of all land designated for development within the study area.

The term “buildout” is used to describe a hypothetical condition in which all currently undeveloped land in the study area has been developed as indicated in the Land Use Element of the General Plan, including the General Plan Land Use Map.

The time required for buildout will depend on the rate at which development occurs. However, the rate of development does not enter into the impact fee analysis.

Development Types

The development types used in this study are listed below.

- Single-Family Residential
- Multi-Family Residential
- Commercial
- Office
- Industrial/Business Park
- Public Facilities

Single-Family Residential. In this report, the Single-family Residential development type includes conventional detached units and mobile/manufactured homes on individual lots. (About 20% of Wildomar’s existing dwellings are manufactured units.) Future development in this category includes residential development at densities up to and including medium-high density (5-8 units per acre).

Multi-Family Residential. The Multi-family Residential development type includes all attached residential units. Future development in this category includes residential development at densities greater than eight units per acre, including residential development in the Mixed Use Planning Area (MUPA).

Commercial. The Commercial development type includes all types of commercial development commercial except office development. Future development in this category includes any development in areas designated for Commercial Retail uses, as well as non-residential development in the Mixed Use Planning Area (MUPA).

Office. The Office development type includes development in areas designated for Commercial Office uses.

Industrial/Business Park. The Industrial/Business Park development type includes light industrial, warehousing, and business park development. Future development in this category includes any development in areas designated for Light Industrial and Business Park uses. To estimate vehicle trip generation from future development in this category, this study assumes a mix of 50% light industrial and 50% business park uses.

Public Facilities. The public facilities category includes government facilities, schools, hospitals and similar public or quasi-public uses. Parks and open space are not included in this category because they create little or no demand for the facilities addressed in this report.

Units of Development

In this study, quantities of existing and planned development are measured in terms of certain units of development. Those units are discussed below.

Acreage. Land area is a fundamental attribute of all types of development. Gross acreage, representing the acreage of a development site before street right-of-way is dedicated, is used in this study as a measure of land area for all development types.

Dwelling Units. The dwelling unit (DU) is the most commonly used measure of residential development, and is the standard unit for residential development in this study.

Building Area. For private non-residential development, gross building area in thousands of square feet (KSF) is used as the standard unit of development.

The relationship between acreage and the other units of development discussed above can be defined as follow:

Residential Density. The relationship between dwelling units and acreage is referred to as “density,” and is defined by the average number of dwelling units per acre for a particular type of residential development. The inverse of density is acres per dwelling unit. For example, single family residential development might have a density of 4.0 dwelling units per acre, which equates to 0.25 acres per dwelling unit.

Floor Area Ratio. Floor area ratio (FAR) is a factor that represents the relationship between building area and site area for non-residential development. For example, a FAR of 0.25 : 1 (commonly expressed 0.25) indicates that building floor area equals 25% of site area. Translated into square feet, for a floor area ratio of 0.25, each acre (43,560 square feet) of site area would convert to 10,890 (43,560 x 0.25) square feet or 10.89 KSF of building area.

Demand Variables

In calculating impact fees, the relationship between facility needs and development must be quantified in cost allocation formulas. Certain measurable attributes of development (e.g., population, vehicle trip generation) are used in those formulas to reflect the impact of different types and amounts of development on the demand for specific public services and the facilities that support those services.

Those attributes are referred to in this study as “demand variables.” Demand variables are selected either because they directly measure service demand created by various types of development, or because they are reasonably correlated with that demand.

For example, the service standard for parks in a community is typically defined as a ratio of park acreage to population. As population grows, more parks are needed to maintain the desired standard. Logically, then, population is an appropriate yardstick or demand variable for measuring the impacts of development on the need for additional parks.

Similarly, the need for capacity in a street system depends on the volume of traffic the system must handle. So the vehicle trip generation rate (the number of vehicle trips generated by each unit of development per day) is an appropriate demand variable to represent the impact of development on the street system.

Each demand variable has a specific value for each type of development. Those values may be referred to as *demand factors*. For example, according to the Institute of Transportation Engineers (ITE) trip generation manual, one single-family detached dwelling unit generates an average of 9.57 vehicle trips each weekday.

On that basis, the traffic impact factor for single-family residential development is 9.57 trips per day per dwelling unit. Other land use categories have different impact factors. Some of the impact factors used in this study are based on widely-accepted standards (e.g., trip generation rates), while others are based on local conditions (e.g., population per dwelling unit).

Specific demand variables used in this study are discussed below. The values of demand factors used in this report are shown in Table 2.1 on page 2-5.

Resident Population. Resident population is used as a demand variable to calculate impact fees for facilities like parks that are intended to serve residents of the City. Resident population is tied to residential development, so this variable attributes no demand to non-residential development.

Population estimates and forecasts in this study assume that all residential units are occupied, because once a dwelling unit is constructed, the City is committed to serving the population it can accommodate. Where the term “population” is used alone in this report, it refers to resident population. (See the discussion of service population, below.)

Service Population. The impact of development on some facilities addressed in this study is measured using “service population.” Service population is a composite variable consisting of both residents and employees. Residents are included to reflect demand created by residential development. Employees of businesses in the City are included to reflect all of the service demand created by non-residential development, not just the demand created by the employees themselves.

Service population was used to calculate some impact fees in the 2014 Wildomar Impact Fee Study to maintain consistency with the 2006 Riverside County Impact Fee Study on which Wildomar’s impact fees were based prior to 2014. Service population is not used for the types of facilities addressed in this update.

Vehicle Trips. The impact of development on a City’s street and highway system is often measured by the number of average daily vehicle trips (ADT) generated by development. In this study, ADT is used to measure the impact of development on the City’s street system, including roadways, intersections, bridges and traffic signals.

The ADT rates used for residential development in this study are taken directly from the Institute of Transportation Engineers (ITE) publication, *Trip Generation*, 7th edition. The ADT rates used for non-residential development are based on ITE rates, but have been adjusted by the Riverside County Transportation and Land Use Management Agency to reflect local conditions.

Table 2.1 on the next page shows the values of key factors used in this study.

Table 2.1: Key Factors Used in This Study

| Development Type | Dev Units ¹ | Fl Area Ratio ² | Avg Units per Acre ³ | Pop per Unit ⁴ | Svc Pop per Unit ⁵ | Trips per Unit ⁶ |
|----------------------------|------------------------|----------------------------|---------------------------------|---------------------------|-------------------------------|-----------------------------|
| Residential, Single-Family | DU | N/A | 1.41 | 3.10 | 3.10 | 9.57 |
| Residential, Multi-Family | DU | N/A | 12.00 | 2.20 | 2.20 | 6.72 |
| Commercial | KSF | 0.25 | 10.89 | | 2.33 | 34.95 |
| Office | KSF | 0.30 | 13.07 | | 3.00 | 9.96 |
| Industrial/Business Park | KSF | 0.35 | 15.25 | | 1.34 | 4.05 |
| Public/Institutional | KSF | 0.30 | 13.07 | | 2.10 | 10.46 |

¹ Units of development: DU = dwelling unit; KSF = 1,000 gross square feet of building area (non-residential development)

² Expected average floor area ratio (FAR) = square feet of building area / square feet of site area based on 2003 Riverside County General Plan EIR

³ Average units of development per acre for future development estimated by Colgan Consulting and the City of Wildomar Planning Department

⁴ Average population per unit for residential development from the 2014 Wildomar Impact Fee Study

⁵ Service population includes average population per unit for residential development and average employees per unit for non-residential development; employees per unit of non-residential development from the 2003 Riverside County General Plan

⁶ Average daily trips (ADT) per unit of development; residential trip rates are from the ITE manual *Trip Generation*, 7th Edition; non-residential trip rates are based on the ITE manual with adjustments by the Riverside County Transportation and Land Use Management Agency (TLMA)

Existing and Future Development

Tables 2.2 through 2.4 on the following pages present data on existing and future development in the City of Wildomar. Data from those tables will be used throughout this report. Table 2.2 shows existing development as of March, 2015.

Table 2.2: City of Wildomar - Existing Development - March 2015

| Development Types | Unit Type | Acres ¹ | Estimated Units ² | Estimated Svc Pop ³ | Estimated ADT ⁴ |
|---|-----------|--------------------|------------------------------|--------------------------------|----------------------------|
| Residential, Single-Family ⁵ | DU | 4,724.38 | 9,834 | 30,485 | 94,111 |
| Residential, Multi-Family | DU | 112.80 | 1,354 | 2,979 | 9,099 |
| Subtotal Residential | | 4,837.18 | 11,188 | 33,464 | 103,210 |
| Commercial | KSF | 238.90 | 2,600 | 6,058.0 | 90,870 |
| Office | KSF | 2.04 | 27 | 81.0 | 269 |
| Industrial/Business Park | KSF | 52.80 | 805 | 1,079 | 3,258 |
| Public/Institutional | KSF | 83.15 | 1,087 | 2,283 | 11,370 |
| Subtotal Non-residential | | 376.89 | 4,519 | 9,501 | 105,767 |
| Total | | 5,214.07 | | 42,965 | 208,977 |

¹ Acres of existing and future development from 2014 Impact Fee Study, updated to 2015 by Colgan Consulting using building permit data

² Estimated units based on data from the 2014 development impact fee study updated to March 2015 using building permit data; population estimates assume 0% vacancy rate

³ Service population consists of residents (residential development) and employees (non-residential development); based on estimated units in this table and population or employees per unit from Table 2.1

⁴ Estimated average daily vehicle trips (ADT) based on estimated units from this table and ADT per unit from Table 2.1

⁵ Single-Family unit count includes mobile homes on individual lots

Table 2.3 presents a forecast of future development in the City, based on estimated acres of undeveloped land by development type from the 2014 Impact Fee Study, updated to March 2015 using building permit data.

Table 2.3: City of Wildomar - Added Development (March 2015 to Buildout)

| Development Types | Unit Type | Acres ¹ | Estimated Units ² | Estimated Svc Pop ³ | Estimated ADT ⁴ |
|---------------------------------|-----------|--------------------|------------------------------|--------------------------------|----------------------------|
| Residential, Single-Family | DU | 6,130.29 | 5,435 | 16,849 | 52,013 |
| Residential, Multi-Family | DU | 58.75 | 705 | 1,551 | 4,738 |
| Subtotal Residential | | 6,189.04 | 6,140 | 18,400 | 56,751 |
| Commercial | KSF | 446.42 | 4,863 | 11,331 | 169,962 |
| Office | KSF | 58.79 | 768 | 2,304 | 7,649 |
| Industrial/Business Park | KSF | 259.54 | 3,957 | 5,302 | 16,013 |
| Public/Institutional | KSF | 82.27 | 1,074 | 2,255 | 11,234 |
| Subtotal Non-residential | | 847.02 | 10,662 | 21,192 | 204,858 |
| Total | | 7,036.06 | | 39,592 | 261,609 |

Note: see footnotes at Table 2.2

Table 2.4 sums the data from the previous two tables and represents a forecast of total development in the City at buildout.

Table 2.4: City of Wildomar - Total Development at Buildout

| Development Types | Unit Type | Acres ¹ | Estimated Units ² | Estimated Svc Pop ³ | Estimated ADT ⁴ |
|----------------------------|-----------|--------------------|------------------------------|--------------------------------|----------------------------|
| Residential, Single-Family | DU | 10,854.67 | 15,269 | 47,334 | 146,124 |
| Residential, Multi-Family | DU | 171.55 | 2,059 | 4,530 | 13,837 |
| Subtotal Residential | | 11,026.22 | 17,328 | 51,864 | 159,961 |
| Commercial | KSF | 685.32 | 7,463 | 17,389.00 | 260,832 |
| Office | KSF | 60.83 | 795 | 2,385.00 | 7,918 |
| Industrial/Business Park | KSF | 312.34 | 4,762 | 6,381.00 | 19,271 |
| Public/Institutional | KSF | 165.42 | 2,161 | 4,538.00 | 22,604 |
| Subtotal Non-residential | | 1,223.91 | 15,181 | 30,693 | 310,625 |
| Total | | 12,250.13 | | 82,557 | 470,586 |

Growth Potential

The numbers in Tables 2.2, 2.3 and 2.4 indicate that existing residential development in Wildomar represents about 65% of its potential units and buildout population. However, the City has achieved only about 31% of its potential for non-residential development as reflected by the number of employees and square feet of non-residential building area. These tables show that overall development as measured by service population and daily vehicle trips are currently at 52% and 44% of buildout levels, respectively.

Another way of looking at those numbers is that if development in Wildomar occurs as depicted in this report, the City’s population will ultimately increase by 55% from current levels. Employment in the City could more than triple, and total vehicle trips could increase by 125% from current levels.

The fees calculated in subsequent chapters are intended to pay for the capital facilities needed to serve the additional demand created by future development forecasted in this chapter.

Chapter 3

Transportation Impact Fees - Roads

This chapter updates transportation impact fees for roads that were calculated in the previous City of Wildomar Impact Fee Study dated January 22, 2014. Those fees cover improvements to streets and intersections, including bridges and culverts.

The improvements identified in this chapter are based on the current City of Wildomar General Plan Circulation Element. Projects to be funded by the Western Riverside County Council of Governments (WRCOG) Transportation Uniform Mitigation Fee (TUMF) are excluded from this analysis. The City has determined that there are no existing deficiencies in the portions of the City's street system that will be funded by impact fees calculated in this chapter.

This update adds the cost of two lanes of Bundy Canyon Road from I-15 to Sunset Avenue, that were previously covered by TUMF. It also updates the cost estimate for the La Estrella Street bridge. Both of those changes appear in Table 2.1. Other costs are unchanged.

In addition, the fee calculations in this chapter are affected by revisions to data on future development in Chapter 2.

Service Area

The service area for fees calculated in this chapter is the entire City of Wildomar, and those fees are intended to apply to all future development in the study area.

Methodology

This chapter calculates impact fees using the plan-based method discussed in Chapter 1. Plan-based fees are calculated by allocating costs for a defined set of improvements to a defined set of land uses that will be served by the improvements. The street and intersection improvement projects identified in this chapter will be needed entirely as a result of future development, so the entire cost of those improvements is allocated to future development in the impact fee calculations.

Demand Variable

In this analysis, the impact of new development on the need for street improvements is measured by average daily vehicle trips (ADT) associated with future development. Increases in vehicle trips resulting from new development are projected using the trip generation factors from Table 2.1 and added development units from Table 2.3, both in Chapter 2 of this report.

Level of Service

The improvements listed in this analysis are based on the level of service standard established in the General Plan Circulation Element. Specifically, the Circulation element provides for Level of Service (LOS) C generally, but allows LOS D at intersections of any combination of secondary highways, major highways, urban expressways and freeway ramps.

Improvement Costs

Table 3.1 on the next page, lists the street and intersection improvements, including bridge widening and culvert extensions used to calculate updated impact fees in this chapter. Estimated costs are shown for each project

The projects listed in Table 3.1 include only improvements beyond the two inside lanes on any roadway. The two inside travel lanes across the frontage of any development project are considered project improvements necessary for access to the development, and therefore will be the direct responsibility of abutting developers on either side of the street.

Any additional street improvements beyond two travel lanes, including additional lanes, frontage improvements, bridge widening and culvert extensions are covered by the impact fees calculated in this chapter.

Intersection improvements are also split between those associated with a two-lane street and those needed for the full development of the street section as indicated in the Circulation Element. Intersection improvements in excess of those required for two-lane streets are covered by the impact fees calculated in this chapter.

Table 3.1: Street and Intersection Improvements (Excludes TUMF Projects)

| Project | Segment | Estimated Cost ¹ |
|---|---|-----------------------------|
| <i>Street Improvements</i> | | |
| Bundy Canyon Rd | I-15 to Sunset Av | \$ 12,711,300 |
| Bundy Canyon Rd | Corydon St to Mission Tr | \$ 99,669 |
| Baxter Rd | I-15 NB ramp to Porras Rd | \$ 3,441,316 |
| La Estrella St | Porras Rd to W of Meadow Park Dr | \$ 1,270,952 |
| La Estrella St | E of Crest Meadows Dr to City Limit | \$ 3,184,678 |
| Grand Av | Central St to Clinton Keith Rd | \$ 4,462,761 |
| Orange St | Bundy Canyon Rd to Gruwell St | \$ 4,463,511 |
| Gruwell St | Orange St to Palomar St | \$ 225,181 |
| Monte Vista Dr | Bundy Canyon Rd to Baxter | \$ 4,307,701 |
| Unnamed North-South St | Baxter to La Estrella St | \$ 1,763,410 |
| Porras Rd | Baxter to La Estrella St | \$ 713,865 |
| George Av | La Estrella to Clinton Keith Rd | \$ 1,075,821 |
| Iodine Springs Rd | La Estrella to Clinton Keith Rd | \$ 1,548,491 |
| Inland Valley Dr | Clinton Keith Rd to Prielipp Rd | \$ 671,301 |
| Prielipp Rd | Inland Valley to City Limit | \$ 1,309,758 |
| Subtotal Street Improvements | | \$ 41,249,715 |
| <i>Intersection Improvements</i> | | |
| Intersection Frontage | Bundy Canyon Rd / Corydon St | \$ 1,482,965 |
| Intersection Frontage | Bundy Canyon Rd / Mission Tr | \$ 1,888,629 |
| Intersection Frontage | Bundy Canyon Rd / Orange St | \$ 1,290,456 |
| Intersection Frontage | Bundy Canyon Rd / Sellers Rd | \$ 1,126,054 |
| Intersection Frontage | Bundy Canyon Rd / Monte Vista Rd | \$ 786,366 |
| Intersection Frontage | Bundy Canyon Rd / Farm Rd | \$ 1,202,780 |
| Intersection Frontage | Bundy Canyon Rd / Sunset Av (1/2) | \$ 503,906 |
| Intersection Frontage | Central Av / Wild Stallion Ln & Cevera Rd | \$ 903,137 |
| Intersection Frontage | Central Av (Baxter) / Monte Vista Rd | \$ 883,787 |
| Intersection Frontage | Clinton Keith Rd / 730' E of Palomar St | \$ 313,459 |
| Intersection Frontage | Clinton Keith Rd / Stable Lanes Rd | \$ 580,971 |
| Intersection Frontage | Clinton Keith Rd / Hidden Springs Rd | \$ 580,971 |
| Intersection Frontage | Clinton Keith Rd / Arya Dr | \$ 222,928 |
| Intersection Frontage | Clinton Keith Rd / George Av | \$ 953,853 |
| Intersection Frontage | Clinton Keith Rd / Inland Valley Dr | \$ 1,630,753 |
| Intersection Frontage | Clinton Keith Rd / Smith Ranch Rd | \$ 313,459 |
| Intersection Frontage | Grand Av / Corydon St | \$ 614,519 |
| Intersection Frontage | Grand Av / Sheila Ln | \$ 349,235 |
| Intersection Frontage | Grand Av / Gruwell St | \$ 606,279 |
| Intersection Frontage | Grand Av / McVicar St | \$ 430,509 |
| Intersection Frontage | Corydon St / Palomar St | \$ 1,397,534 |
| Intersection Frontage | Corydon St / Union Av | \$ 655,844 |
| Intersection Frontage | Mission Tr / Malaga Rd | \$ 472,892 |
| Intersection Frontage | Mission Tr / Canyon Dr | \$ 827,541 |
| Intersection Frontage | Mission Tr / Palomar St | \$ 1,267,472 |
| Intersection Frontage | Mission Tr (Palomar) / Gruwell St | \$ 1,128,990 |
| Intersection Frontage | Mission Tr (Palomar) / McVicar St | \$ 784,952 |
| Subtotal Intersection Improvements | | \$ 23,200,242 |
| <i>Bridges and Culverts</i> | | |
| La Estrella Street Bridge | | \$ 5,000,000 |
| Gruwell St. @Murrieta Creek/Wildomar Channel Bridge Widening | | \$ 535,531 |
| Central St. @ Murrieta Creek/Wildomar Channel Bridge Widening | | \$ 448,351 |
| Wildomar Creek Culvert Extension @ McVicar | | \$ 23,280 |
| Subtotal Bridges and Culverts | | \$ 6,007,162 |
| Total | | \$ 70,457,119 |

¹ Detailed cost estimates are available from the City of Wildomar Public Works Department

Table 3.2 applies the current balance in the street impact fee fund as a credit against the total cost of improvements from Table 3.1.

Table 3.2: Credit for Impact Fee Fund Balance

| Cost Component | Impact Fee Cost Share ¹ |
|--|------------------------------------|
| Street, Intersection, Bridge and Culvert Improvements | \$ 70,457,119 |
| Credit for Street Impact Fee Fund Balance ² | \$ (318,984) |
| Total | \$ 70,138,135 |

¹ See Table 3.1

² Current street impact fee fund balance is credited against the cost of improvements used in the impact fee calculations

Allocation of Costs

In Table 3.3, the initial allocation of street and intersection improvement costs to future development by development type is based on the share of new vehicle trips associated with each type of development.

However, the costs allocated to the Public/Institutional development category, primarily made up of public schools, cannot be charged directly to school districts or other government entities, so those costs are reallocated to residential development as explained on the next page.

Table 3.3: Allocation of Costs - Street and Intersection Improvements

| Development Type | Dev Units ¹ | Share of New Trips ² | Share of Cost ³ | Realloc P/I Cost ⁴ | Final Allocation ⁵ |
|----------------------------|------------------------|---------------------------------|----------------------------|-------------------------------|-------------------------------|
| Residential, Single-Family | DU | 19.9% | \$ 13,944,837 | \$ 2,760,415 | \$ 16,705,252 |
| Residential, Multi-Family | DU | 1.8% | \$ 1,270,272 | \$ 251,453 | \$ 1,521,725 |
| Commercial | KSF | 65.0% | \$ 45,567,307 | | \$ 45,567,307 |
| Office | KSF | 2.9% | \$ 2,050,719 | | \$ 2,050,719 |
| Industrial/Business Park | KSF | 6.1% | \$ 4,293,132 | | \$ 4,293,132 |
| Public/Institutional | KSF | 4.3% | \$ 3,011,868 | \$ (3,011,868) | \$ 0 |
| Totals | | 100.0% | \$ 70,138,135 | \$ 0 | \$ 70,138,135 |

¹ Units of development; DU = dwelling unit, KSF = 1,000 gross square feet of building area

² New vehicle trips by development type as a percentage of total new vehicle trips; percentages based on data from Table 2.3

³ Share of improvement cost = total improvement cost from Table 3.2 X share of new trips

⁴ Reallocated Public/Institutional costs; see discussion in text

⁵ Final allocation = share of cost + reallocated Public/Institutional cost

A portion of the traffic associated with new development will be generated by public facilities, mainly public schools. The City does not have the authority to impose impact fees on school districts or other government entities.

Since the need for those additional public facilities will be driven almost entirely by increases in population due to new residential development, the costs initially allocated to Public/Institutional development in Table 3.3 are reallocated in that table to single family and multi-family residential development, based on their relative shares of trip generation.

Costs shown in the final allocation column of Table 3.3 are used to calculate impact fees in the next section. The reallocated amount makes up approximately 17% of the road impact fees for residential development.

Impact Fees per Unit of Development

The calculation of impact fees per unit of development by development type is shown in Table 3.4. Costs allocated to each type of development in Table 3.3 are divided by the added trips for that development type to calculate a cost per trip. Then the cost per trip is multiplied by trips per unit of development to arrive at a fee per unit for each development type.

Table 3.4: Impact Fees per Unit of Development - Street and Intersection Improvements

| Development Type | Dev Units ¹ | Final Cost Allocation ² | Added Trips ³ | Cost per Trip ⁴ | Trips per Unit ⁵ | Fee per Unit ⁶ |
|----------------------------|------------------------|------------------------------------|--------------------------|----------------------------|-----------------------------|---------------------------|
| Residential, Single-Family | DU | \$ 16,705,252 | 52,013 | \$ 321.17 | 9.57 | \$ 3,073.64 |
| Residential, Multi-Family | DU | \$ 1,521,725 | 4,738 | \$ 321.17 | 6.72 | \$ 2,158.29 |
| Commercial | KSF | \$ 45,567,307 | 169,962 | \$ 268.10 | 34.95 | \$ 9,370.20 |
| Office | KSF | \$ 2,050,719 | 7,649 | \$ 268.10 | 9.96 | \$ 2,670.31 |
| Industrial/Business Park | KSF | \$ 4,293,132 | 16,013 | \$ 268.10 | 4.05 | \$ 1,084.96 |
| Public/Institutional | KSF | \$ 0 | 11,234 | \$ 0.00 | 10.46 | \$ 0.00 |

¹ Units of development; DU = dwelling unit, KSF = 1,000 gross square feet of building area

² Final cost allocation; see Table 3.3

³ Trips added by future development type; see Table 2.3

⁴ Cost per trip = final cost allocation / added trips

⁵ Trips per unit; see Table 2.1

⁶ Fee per unit of development = cost per trip X trips per unit

Projected Revenue

Potential revenue from the street impact fees calculated in this chapter can be projected by applying the fees per unit of development from Table 3.4 to forecasted future units as shown in Table 2.3. The results are shown in Table 3.5 on the next page.

Table 3.5: Projected Revenue - Road Impact Fees

| Development Type | Dev Units ¹ | Fee per Unit ² | Future Units ³ | Projected Revenue ⁴ |
|----------------------------|------------------------|---------------------------|---------------------------|--------------------------------|
| Residential, Single-Family | DU | \$ 3,073.64 | 5,435 | \$ 16,705,233 |
| Residential, Multi-Family | DU | \$ 2,158.29 | 705 | \$ 1,521,594 |
| Commercial | KSF | \$ 9,370.20 | 4,863 | \$ 45,567,283 |
| Office | KSF | \$ 2,670.31 | 768 | \$ 2,050,798 |
| Industrial/Business Park | KSF | \$ 1,084.96 | 3,957 | \$ 4,293,187 |
| Public/Institutional | KSF | \$ 0.00 | 1,074 | \$ 0 |
| Total | | | | \$ 70,138,095 |

¹ Units of development; DU = dwelling unit, KSF = 1,000 gross square feet of building area

² Fee per unit of development; see Table 3.4

³ Future units; see Table 2.3

⁴ Projected revenue = fee per unit X future units

Impact fees calculated in this chapter are based on the cost of providing street and intersection improvements that are needed to serve future development. Assuming that development occurs and improvements are constructed as anticipated in this study, the revenue projected in Table 3.5 would approximately cover the total improvement cost shown in Table 3.1, provided that fees are adjusted periodically to keep pace with changes in construction costs.

Costs and impact fees in this report are shown in current dollars. Once adopted, impact fees should be adjusted at least annually, to reflect changes in price levels. An index, such as the *Engineering News Record* Construction Cost Index (CCI) can be used to adjust facility cost estimates until the cost estimates and fee calculations are updated. See the Implementation Chapter for more on indexing of fees and on imposition of impact fees for street and intersection improvements.

Chapter 4

Transportation Impact Fees - Traffic Signals

This chapter calculates transportation impact fees for traffic signals to replace the City's existing traffic signal impact fees. The City adopted Riverside County's impact fees for traffic signals after incorporation, and those fees were not re-calculated in the most recent City of Wildomar Impact Fee Study dated January 22, 2014.

This study calculates new traffic signal impact fees based on a recent analysis of signal needs by the City of Wildomar Public Works Department. The traffic signal improvements identified in this chapter are based on the current City of Wildomar General Plan Circulation Element. The City has determined that there are no existing deficiencies with respect to the traffic signals that will be funded by impact fees calculated in this chapter.

Service Area

The service area for fees calculated in this chapter is the entire City of Wildomar, and those fees are intended to apply to all future development in the study area.

Methodology

This chapter calculates impact fees using the plan-based method discussed in Chapter 1. Plan-based fees are calculated by allocating costs for a defined set of improvements to a defined set of land uses that will be served by the improvements. The traffic signal improvement costs used in the impact fee calculations are those that will be needed as a result of new development generally. Costs for some traffic signal improvements listed in Table 4.1 will be the responsibility of individual development projects, or of adjacent cities or Riverside County and those costs are excluded from the impact fee calculations.

Demand Variable

In this analysis, the impact of new development on the need for traffic signal improvements is measured by average daily vehicle trips (ADT) associated with future development. Increases in vehicle trips resulting from new development are projected using the trip generation factors from Table 2.1, and added development units from Table 2.3, both in Chapter 2.

Level of Service

The improvements listed in this analysis are based on the level of service standard established in the General Plan Circulation Element. Specifically, the Circulation element provides for Level of Service (LOS) C generally, but allows LOS D at intersections of any combination of secondary highways, major highways, urban expressways and freeway ramps.

Improvement Costs

Table 4.1 on the next page, lists the traffic signal improvements used to calculate impact fees in this chapter. That table shows both the total estimated cost of each signal project and the share of that cost to be used in the impact fee calculations.

Table 4.1: Traffic Signal Improvements

| Location | Cross Street | Type | Improvement | Total Cost ¹ | Impact Fee Share ² |
|-------------------|-------------------|----------------|--------------------------|-------------------------|-------------------------------|
| Bundy Canyon Rd | Corydon St | New | Install new 4-way | \$ 332,000 | \$ 166,000 |
| Bundy Canyon Rd | Mission Trail | Existing 3-way | Modify to Ultimate 4-way | \$ 332,000 | \$ 249,000 |
| Bundy Canyon Rd | Orange St | Existing 4-way | Modify to Ultimate 4-way | \$ 332,000 | \$ 166,000 |
| Bundy Canyon Rd | Sellers Rd | New | Install new 4-way | \$ 332,000 | \$ 249,000 |
| Bundy Canyon Rd | Monte Vista Dr | New | Install new 3-way | \$ 222,000 | \$ 222,000 |
| Bundy Canyon Rd | West of Tulip | New 3-way | Install new 3-way | \$ 222,000 | \$ 0 |
| Bundy Canyon Rd | The Farm Rd | Existing 3-way | Modify to Ultimate 3-way | \$ 222,000 | \$ 111,000 |
| Bundy Canyon Rd | Harvest Way W | New 4-way | Install new 4-way | \$ 332,000 | \$ 0 |
| Bundy Canyon Rd | Harvest Way E | New 4-way | Install new 4-way | \$ 332,000 | \$ 0 |
| Bundy Canyon Rd | Sunset Av | New 4-way | Install new 4-way | \$ 332,000 | \$ 166,000 |
| Central St | Grand Av | Existing 4-way | Modify to Ultimate 4-way | \$ 332,000 | \$ 166,000 |
| Central St | Palomar St | Existing 4-way | Modify to Ultimate 4-way | \$ 332,000 | \$ 332,000 |
| | Wild Stallion/ | | | | |
| Central St | Cevera Rd | Existing 4-way | Modify to Ultimate 4-way | \$ 332,000 | \$ 332,000 |
| Central St/Baxter | Monte Vista Dr | New 3-way | Install new 3-way | \$ 222,000 | \$ 222,000 |
| Clinton Keith Rd | Grand Av | Existing 3-way | Modify to Ultimate 3-way | \$ 222,000 | \$ 111,000 |
| Clinton Keith Rd | Palomar St | Existing 4-way | Modify to Ultimate 4-way | \$ 332,000 | \$ 332,000 |
| Clinton Keith Rd | Renaissance Ctr | Existing 3-way | Modify to Ultimate 3-way | \$ 222,000 | \$ 222,000 |
| Clinton Keith Rd | Stable Lanes | New 4-way | Install new 4-way | \$ 332,000 | \$ 332,000 |
| Clinton Keith Rd | Hidden Springs Rd | Existing 4-way | Modify to Ultimate 4-way | \$ 332,000 | \$ 83,000 |
| Clinton Keith Rd | Arya | Existing 4-way | Modify to Ultimate 4-way | \$ 332,000 | \$ 166,000 |
| Clinton Keith Rd | George Av | Existing 4-way | Modify to Ultimate 4-way | \$ 332,000 | \$ 166,000 |
| Clinton Keith Rd | Inland Valley Dr | Existing 3-way | Modify to Ultimate 4-way | \$ 332,000 | \$ 249,000 |
| Clinton Keith Rd | Salida Del Sol | New 4-way | Install new 4-way | \$ 332,000 | \$ 332,000 |
| Clinton Keith Rd | Elizabeth Ln | New 4-way | Install new 4-way | \$ 332,000 | \$ 332,000 |
| Clinton Keith Rd | Smith Ranch Rd | Existing 4-way | Modify to Ultimate 4-way | \$ 332,000 | \$ 166,000 |
| Grand Av | McVicar St | New 3-way | Install new 3-way | \$ 222,000 | \$ 222,000 |
| Grand Av | Gruwell St | New 3-way | Install new 3-way | \$ 222,000 | \$ 222,000 |
| Grand Av | Shiela | New 4-way | Install new 4-way | \$ 332,000 | \$ 332,000 |
| Grand Av | Corydon St | Existing 3-way | Modify to Ultimate 3-way | \$ 222,000 | \$ 222,000 |
| Palomar St | Inland Valley Dr | New 4-way | Install new 4-way | \$ 332,000 | \$ 332,000 |
| Palomar St | McVicar St | New 4-way | Install new 4-way | \$ 332,000 | \$ 332,000 |
| Palomar St | Gruwell St | Existing 4-way | Modify to Ultimate 4-way | \$ 332,000 | \$ 332,000 |
| Palomar St | Mission Trail | New 3-way | Install new 3-way | \$ 222,000 | \$ 222,000 |
| Palomar St | Corydon St | Existing 3-way | Modify to Ultimate 3-way | \$ 222,000 | \$ 222,000 |
| Corydon St | Union St | Existing 4-way | Modify to Ultimate 4-way | \$ 332,000 | \$ 166,000 |
| Mission Trail | Canyon Dr | Existing 3-way | Modify to Ultimate 3-way | \$ 222,000 | \$ 222,000 |
| Mission Trail | Corydon St | Existing 3-way | Modify to Ultimate 3-way | \$ 222,000 | \$ 222,000 |
| Mission Trail | Lemon St | Existing 3-way | Modify to Ultimate 3-way | \$ 222,000 | \$ 222,000 |
| Mission Trail | Olive St | Existing 3-way | Modify to Ultimate 3-way | \$ 222,000 | \$ 222,000 |
| Mission Trail | Elberta Rd | Existing 3-way | Modify to Ultimate 4-way | \$ 332,000 | \$ 166,000 |
| Mission Trail | Malaga Rd | Existing 4-way | Modify to Ultimate 4-way | \$ 332,000 | \$ 166,000 |
| Inland Valley Dr | Hidden Springs Rd | New 4-way | Install new 4-way | \$ 332,000 | \$ 0 |
| Inland Valley Dr | Prielipp Rd | New 3-way | Install new 3-way | \$ 222,000 | \$ 222,000 |
| Prielipp Rd | Salida Del Sol | New 3-way | Install new 3-way | \$ 222,000 | \$ 222,000 |
| Prielipp Rd | Elizabeth Ln | New 4-way | Install new 4-way | \$ 332,000 | \$ 332,000 |
| Total | | | | \$ 13,070,000 | \$ 9,472,000 |

¹ Estimated total cost of traffic signal improvement; details available from the City of Wildomar Public Works Department

² Share of cost to be recovered from impact fees; some signals will be the responsibility of individual developers; cost of signals located on City boundaries will be shared with other jurisdictions

Table 4.2 applies the current balance in the traffic signal impact fee fund as a credit against the impact fee share of cost of the improvements in Table 4.1.

Table 4.2: Credit for Impact Fee Fund Balance

| Cost Component | Impact Fee Cost Share ¹ |
|--|------------------------------------|
| Traffic Signal Improvements | \$ 9,472,000 |
| Credit for Traffic Signal Impact Fee Fund Balance ² | \$ (371,064) |
| Total | \$ 9,100,936 |

¹ See Table 4.1

² Current traffic signal impact fee fund balance is credited against the cost of improvements used in the impact fee calculations

Allocation of Costs

In Table 4.3, the initial allocation of traffic signal improvement costs to future development by development type is based on the share of new vehicle trips associated with each type of development.

However, the costs allocated to the Public/Institutional development category, primarily made up of public schools, cannot be charged directly to school districts or other government entities, so those costs are reallocated to residential development as explained on the next page.

Table 4.3: Allocation of Costs - Traffic Signal Improvements

| Development Type | Dev Units ¹ | Share of New Trips ² | Share of Cost ³ | Realloc P/I Cost ⁴ | Final Allocation ⁵ |
|----------------------------|------------------------|---------------------------------|----------------------------|-------------------------------|-------------------------------|
| Residential, Single-Family | DU | 19.9% | \$ 1,809,445 | \$ 358,184 | \$ 2,167,629 |
| Residential, Multi-Family | DU | 1.8% | \$ 164,827 | \$ 32,628 | \$ 197,455 |
| Commercial | KSF | 65.0% | \$ 5,912,691 | | \$ 5,912,691 |
| Office | KSF | 2.9% | \$ 266,096 | | \$ 266,096 |
| Industrial/Business Park | KSF | 6.1% | \$ 557,065 | | \$ 557,065 |
| Public/Institutional | KSF | 4.3% | \$ 390,812 | \$ (390,812) | \$ 0 |
| Totals | | 100.0% | \$ 9,100,936 | \$ 0 | \$ 9,100,936 |

¹ Units of development; DU = dwelling unit, KSF = 1,000 gross square feet of building area

² New vehicle trips by development type as a percentage of total new vehicle trips; percentages based on data from Table 2.3

³ Share of improvement cost = total improvement cost from Table 4.3 X share of new trips

⁴ Reallocated Public/Institutional costs; see discussion in text

⁵ Final allocation = share of cost + reallocated Public/Institutional cost

A portion of the traffic associated with new development will be generated by public facilities, mainly public schools. The City does not have the authority to impose impact fees on school districts or other government entities.

Since the need for those additional public facilities will be driven almost entirely by increases in population due to new residential development, the costs initially allocated to Public/Institutional development in Table 4.3 are reallocated in that table to single family and multi-family residential development, based on their relative shares of trip generation.

Costs shown in the final allocation column of Table 4.3 are used to calculate impact fees in the next section. The reallocated amount makes up approximately 17% of the traffic signal impact fees for residential development.

Impact Fees per Unit of Development

The calculation of impact fees per unit of development by development type is shown in Table 4.4. Costs allocated to each type of development in Table 4.2 are divided by the added trips for that development type to calculate a cost per trip. Then the cost per trip is multiplied by the trips per unit of development to arrive at a fee per unit.

Table 4.4: Impact Fees per Unit of Development - Traffic Signal Improvements

| Development Type | Dev Units ¹ | Final Cost Allocation ² | Added Trips ³ | Cost per Trip ⁴ | Trips per Unit ⁵ | Fee per Unit ⁶ |
|----------------------------|------------------------|------------------------------------|--------------------------|----------------------------|-----------------------------|---------------------------|
| Residential, Single-Family | DU | \$ 2,167,629 | 52,013 | \$ 41.67 | 9.57 | \$ 398.83 |
| Residential, Multi-Family | DU | \$ 197,455 | 4,738 | \$ 41.67 | 6.72 | \$ 280.05 |
| Commercial | KSF | \$ 5,912,691 | 169,962 | \$ 34.79 | 34.95 | \$ 1,215.85 |
| Office | KSF | \$ 266,096 | 7,649 | \$ 34.79 | 9.96 | \$ 346.49 |
| Industrial/Business Park | KSF | \$ 557,065 | 16,013 | \$ 34.79 | 4.05 | \$ 140.78 |
| Public/Institutional | KSF | \$ 0 | 11,234 | \$ 0.00 | 10.46 | \$ 0.00 |

¹ Units of development; DU = dwelling unit, KSF = 1,000 gross square feet of building area

² Final cost allocation; see Table 4.3

³ Trips added by future development type; see Table 2.3

⁴ Cost per trip = final cost allocation / added trips

⁵ Trips per unit; see Table 2.1

⁶ Fee per unit of development = cost per trip X trips per unit

Projected Revenue

Potential revenue from the traffic signal impact fees calculated in this chapter can be projected by applying the fees per unit of development from Table 4.4 to forecasted future units as shown in Table 2.3. The results are shown in Table 4.5 on the next page.

Table 4.5: Projected Revenue - Traffic Signal Impact Fees

| Development Type | Dev Units ¹ | Fee per Unit ² | Future Units ³ | Projected Revenue ⁴ |
|----------------------------|------------------------|---------------------------|---------------------------|--------------------------------|
| Residential, Single-Family | DU | \$ 398.83 | 5,435 | \$ 2,167,641 |
| Residential, Multi-Family | DU | \$ 280.05 | 705 | \$ 197,435 |
| Commercial | KSF | \$ 1,215.85 | 4,863 | \$ 5,912,679 |
| Office | KSF | \$ 346.49 | 768 | \$ 266,104 |
| Industrial/Business Park | KSF | \$ 140.78 | 3,957 | \$ 557,066 |
| Public/Institutional | KSF | \$ 0.00 | 1,074 | \$ 0 |
| Total | | | | \$ 9,100,926 |

¹ Units of development; DU = dwelling unit, KSF = 1,000 gross square feet of building area

² Fee per unit of development; see Table 4.4

³ Future units; see Table 2.3

⁴ Projected revenue = fee per unit X future units

Impact fees calculated in this chapter are based on the cost of providing traffic signal improvements that are needed to serve future development, generally. Some additional traffic signal costs will be the responsibility of individual development projects.

Assuming that development occurs and improvements are constructed as anticipated in this study, the revenue projected in Table 4.5 would approximately cover the share of improvement costs assigned to impact fees in Table 4.1-- provided that fees are adjusted periodically to keep pace with changes in construction costs.

Costs and impact fees in this report are shown in current dollars. Once adopted, impact fees should be adjusted at least annually, to reflect changes in price levels. An appropriate index can be used to adjust facility cost estimates until the cost estimates and fee calculations are updated. See the Implementation Chapter for more on indexing of fees and on imposition of impact fees for street and intersection improvements.

Chapter 5

Park Improvement Impact Fees

This chapter calculates impact fees for park improvements. Wildomar has an existing ordinance that requires payment of in-lieu fees for park land acquisition by residential subdivisions pursuant to the Quimby Act. For residential development not involving a subdivision, the City has adopted an impact fee for park land acquisition. Only one of those fees can be charged to a single project.

The fees described above are based only on the cost of acquiring park land, not the cost of park improvements. The impact fee calculated in this chapter is designed to cover the cost of park improvements, and is intended to apply to all residential development in the City. If adopted, it would be charged in addition to fees for park land acquisition.

Service Area

Fees are calculated in this chapter for a single service area encompassing the entire City of Wildomar, so those fees are intended to apply citywide.

Park impact fees should be spent to benefit the development paying the fees. To the extent that park impact fees are spent on community parks, proximity to development is less of an issue than for neighborhood parks, because community parks have a much larger service radius.

Methodology

This chapter calculates impact fees using the standard-based method described in Chapter 1. Standard-based fees are calculated using a specified relationship or standard that determines the number of service units to be provided for each unit of development. See the discussion in the Level of Service section below.

Demand Variable

Level-of-service standards for parks are almost universally based on population, and the Quimby Act specifies that park land dedication requirements and in-lieu fees must be based on a ratio of park acreage to population. Consequently, population is used as the demand variable in calculating these park improvement impact fees. Because added population in the City is driven by residential development, these fees will be charged only to residential development.

Level of Service

The level of service standard used to calculate park improvement impact fees in this chapter is 3.0 acres per 1,000 residents--the same ratio specified in the Quimby Act for park land acquisition.

Wildomar has three existing parks, which are listed in Table 5.1. The parks master plan currently being prepared for the City designates one of the existing parks (Marna O’Brien Park) for development as a community park. The master plan also proposes two other community parks, five new neighborhood parks, and several mini-parks.

Table 5.1: Existing Parks

| Existing Parks | Total Acreage |
|-----------------------|---------------|
| Marna O'Brien Park | 8.94 |
| Regency Heritage Park | 3.26 |
| Windsong Park | 2.07 |
| Total | 14.27 |

Table 5.2 calculates the existing ratio of park acreage to population for both total park acreage and improved park acreage.

Table 5.2: Existing Park Acres per Capita

| Improved Park Acres ¹ | Undev Park Acres ² | Total Park Acres ³ | Est 2015 Population ⁴ | Impr Park Ac per Capita ⁵ | Total Park Ac per Capita ⁶ |
|----------------------------------|-------------------------------|-------------------------------|----------------------------------|--------------------------------------|---------------------------------------|
| 14.27 | 27.00 | 41.27 | 36,231 | 0.00039 | 0.00114 |

¹ Existing acres of improved parks in Wildomar; see Table 5.1

² Undeveloped park acreage = 27 acres of recently-acquired park land next to Ronald Reagan elementary school

³ Total park acres = improved park acres + undeveloped park acres

⁴ Estimated 2015 population; see Table 2.2

⁵ Improved park acres per capita = improved park acres / 2015 population

⁶ Total park acres per capita = total park acres / 2015 population

Acres per Unit of Development

Table 5.3 on the next page uses the acres-per-capita standard of 3.0 acres per 1,000 residents (0.003 acres per capita) and the population per dwelling unit from Table 2.1, to calculate the acres per unit requirement for park development impact fees.

Table 5.3: Acres per Unit - Park Improvement Impact Fees

| Development Type | Dev Units ¹ | Acres per Capita Std ² | Population per Unit ³ | Acres per Unit ⁴ |
|----------------------------|------------------------|-----------------------------------|----------------------------------|-----------------------------|
| Residential, Single-Family | DU | 0.00300 | 3.10 | 0.0093 |
| Residential, Multi-Family | DU | 0.00300 | 2.20 | 0.0066 |

¹ DU = dwelling units

² Park acres per capita at the Quimby Act standard of 3.0 ac per 1,000 residents

³ Population per dwelling unit; see Table 2.1

⁴ Acres per unit = improved acres per capita X persons per unit

Impact Fees per Unit of Development

Table 5.4 uses the acres-per-unit factors from Table 5.3, and an estimated park improvement cost-per-acre based on the recently adopted Park Master Plan, to calculate impact fees per unit of development by development type.

Table 5.4: Impact Fee per Unit - Park Improvement Impact Fees

| Development Type | Dev Units ¹ | Acres per Unit ² | Cost per Acre ³ | Impact Fee per Unit ⁴ |
|----------------------------|------------------------|-----------------------------|----------------------------|----------------------------------|
| Residential, Single-Family | DU | 0.0093 | \$420,184 | \$3,907.71 |
| Residential, Multi-Family | DU | 0.0066 | \$420,184 | \$2,773.21 |

¹ DU = dwelling units

² Acres per unit; see Table 5.3

³ Estimated cost per acre for park improvements based on Park Master Plan

⁴ Park improvement impact fee per unit = acres per unit X cost per acre

Projected Revenue

Potential revenue from the park improvement impact fee is calculated in Table 5.5 on the next page. That calculation uses the impact fees per unit from Table 5.4 and the number of future residential units, by type, from Table 2.3, Chapter 2.

Table 5.5: Projected Revenue - Park Improvement Impact Fees

| Development Type | Units ¹ | Impact Fee per Unit ² | Future Units ³ | Projected Revenue ⁴ |
|----------------------------|--------------------|----------------------------------|---------------------------|--------------------------------|
| Residential, Single-Family | DU | \$3,907.71 | 5,435 | \$ 21,238,410 |
| Residential, Multi-Family | DU | \$2,773.21 | 705 | \$ 1,955,116 |
| Total | | | | \$ 23,193,527 |

¹ DU = dwelling unit

² Park improvement impact fee per unit; see Table 5.4

³ See Table 2.3, Chapter 2

⁴ Projected revenue = impact fee per unit X future units

The revenue projected in Table 5.5 represents new development's 35% share of the combined value of existing and planned parks improvements. The balance of the cost of master planned park improvements, approximately \$36.2 million, will have to be funded by the City from non-impact fee sources.

The costs used in this chapter are in current dollars, and the fees calculated above should be adjusted periodically to reflect changes in park improvement costs. An index such as the *Engineering News Record Building Cost Index (BCI)* could be used to estimate changes in construction costs for park improvements annually until new cost estimates or actual construction costs can be used to update the current estimates.

Chapter 6 Implementation

This chapter of the report contains recommendations for adoption and administration of a development impact fee program based on this study, and for the interpretation and application of impact fees recommended herein.

Statutory requirements for the adoption and administration of fees imposed as a condition of development approval are found in the Mitigation Fee Act (Government Code Sections 66000 *et seq.*). For implementation of fees in lieu of park land dedication, see the Quimby Act (Government Code Section 66477).

Adoption

The form in which development impact fees are enacted, whether by ordinance or resolution, should be determined by the City Attorney. Ordinarily, it is desirable that specific fee amounts be set by resolution to facilitate periodic adjustments. Procedures for adoption of fees subject to the Mitigation Fee Act, including notice and public hearing requirements, are specified in Government Code Sections 66016 and 66018. It should be noted that Section 66018 refers to Government Code Section 6062a, which requires that the public hearing notice be published at least twice during the 10-day notice period. Government Code Section 66017 provides that fees subject to the Mitigation Fee Act do not become effective until 60 days after final action by the governing body.

Actions establishing or increasing fees subject to the Mitigation Act require certain findings, as set forth in Government Code Section 66001 and discussed below and in Chapter 1 of this report.

Establishment of Fees. Pursuant to the Mitigation Fee Act (Section 66001(a)), when the City establishes fees to be imposed as a condition of development approval, it must make findings to:

1. Identify the purpose of the fee;
2. Identify the use of the fee; and
3. Determine how there is a reasonable relationship between:
 - a. The use of the fee and the type of development project on which it is imposed;
 - b. The need for the facility and the type of development project on which the fee is imposed

Examples of findings that could be used for impact fees calculated in this study are shown below. The specific language of such findings should be reviewed and approved by the City Attorney.

Finding: Purpose of the Fee. The City Council finds that the purpose of the impact fees hereby enacted is to prevent new development from reducing the quality and availability of public services provided to residents of the City by requiring new development to contribute to the cost of additional capital assets needed to serve additional development.

Finding: Use of the Fee. The City Council finds that revenue from the impact fees hereby enacted will be used to construct public facilities and pay for other capital assets needed to serve new development. Those public facilities and other assets are identified in the 2015 Development Impact Fee Update prepared by Colgan Consulting Corporation.¹

Finding: Reasonable Relationship: Based on analysis presented in the 2015 Development Impact Fee Update prepared by Colgan Consulting Corporation, the City Council finds that there is a reasonable relationship between:

- a. The use of the fees and the types of development projects on which they are imposed; and,
- b. The need for facilities and the types of development projects on which the fees are imposed.

Administration

The California Mitigation Fee Act (Government Code Sections 66000 et seq.) mandates procedures for administration of impact fee programs, including collection and accounting, reporting, and refunds. References to code sections in the following paragraphs pertain to the California Government Code.

Imposition of Fees. Pursuant to the Mitigation Fee Act (Section 66001(a)), when the City imposes an impact fee upon a specific development project, it must make essentially the same findings adopted upon establishment of the fees to:

- 1. Identify the purpose of the fee;
- 2. Identify the use of the fee; and
- 3. Determine how there is a reasonable relationship between:
 - a. The use of the fee and the type of development project on which it is imposed;
 - b. The need for the facility and the type of development project on which the fee is imposed

¹ According to Gov't Code Section 66001 (a) (2), the use of the fee may be specified in a capital improvement plan, the General Plan, or other public documents that identify the public facilities for which the fee is charged. The findings recommended here identify this impact fee study as the source of that information.

Per Section 66001 (b), at the time when an impact fee is imposed on a specific development project, the City is also required to make a finding to determine how there is a reasonable relationship between:

- c. The amount of the fee and the facility cost attributable to the development project on which it is imposed.

In addition, Section 66006 (f) provides that a local agency, at the time it imposes a fee for public improvements on a specific development project, "... shall identify the public improvement that the fee will be used to finance." In this case, the fees will be used to finance public facilities, infrastructure, and other development-related capital expenditures identified in the 2013 Development Impact Fee Study prepared by Colgan Consulting Corporation.

Section 66020 (d) (1) requires that the City, at the time it imposes an impact fee provide a written statement of the amount of the fee and written notice of a 90-day period during which the imposition of the fee can be protested. Failure to protest imposition of the fee during that period may deprive the fee payer of the right to subsequent legal challenge.

Section 66022 (a) provides a separate procedure for challenging the establishment of an impact fee. Such challenges must be filed within 120 days of enactment.

The City should develop procedures for imposing fees that satisfy those requirements for findings and notice.

Collection of Fees. Section 66007 (a), provides that a local agency shall not require payment of fees by developers of residential projects prior to the date of final inspection, or issuance of a certificate of occupancy, whichever occurs first. However, "utility service fees" (not defined) may be collected upon application for utility service. In a residential development project of more than one dwelling unit, Section 66007 (a) allows the agency to choose to collect fees either for individual units or for phases upon final inspection, or for the entire project upon final inspection of the first dwelling unit completed.

Section 66007 (b) provides two exceptions when the local agency may require the payment of fees from developers of residential projects at an earlier time: (1) when the local agency determines that the fees "will be collected for public improvements or facilities for which an account has been established and funds appropriated and for which the local agency has adopted a proposed construction schedule or plan prior to final inspection or issuance of the certificate of occupancy" or (2) the fees are "to reimburse the local agency for expenditures previously made."

Statutory restrictions on the time at which fees may be collected do not apply to non-residential development.

In cases where the fees are not collected upon issuance of building permits, Sections 66007 (c) (1) and (2) provide that the city may require the property owner to execute a contract to pay the fee, and to record that contract as a lien against the property until the fees are paid.

Earmarking and Expenditure of Fee Revenue. Section 66006 (a) mandates that fees be deposited “with other fees for the improvement” in a separate capital facilities account or fund in a manner to avoid any commingling of the fees with other revenues and funds of the local agency, except for temporary investments and expend those fees solely for the purpose for which the fee was collected. Section 66006 (a) also requires that interest earned on the fee revenues be placed in the capital account and used for the same purpose.

The language of the law is not clear as to whether depositing fees "with other fees for the improvement" refers to a specific capital improvement or a class of improvements (e.g., street improvements). We are not aware of any city that has interpreted that language to mean that funds must be segregated by individual projects.

As a practical matter, that approach is unworkable because it would mean that no pay-as-you-go project could be constructed until all benefiting development had paid the fees. Common practice is to maintain separate funds or accounts for impact fee revenues by facility category (i.e., streets, park improvements), but not for individual projects. We recommend that approach.

It is important that fee revenue be expended so as to provide a reasonable benefit to the development projects from which the fees are collected. Some fees in this report may have been calculated without knowing the specific locations of all facilities to be funded by the fees. The City should exercise caution in expending such fees to ensure that facilities are located in such a way as to serve the development projects from which the fees were collected.

Impact Fee Exemptions, Reductions, and Waivers. In the event that a development project is found to have no impact on facilities for which impact fees are charged, such project must be exempted from the fees.

If a project has characteristics that indicate its impacts on a particular public facility or infrastructure system will be significantly and permanently smaller than the average impact used to calculate the applicable impact fee in this study, the fee should be reduced accordingly. Per Section 66001 (b), there must be a reasonable relationship between the amount of the fee and the cost of the public facility attributable to the development on which the fee is imposed. The fee reduction is required if the fee is not proportional to the impact of the development on relevant public facilities.

In some cases, the City may desire to voluntarily waive or reduce impact fees that would otherwise apply to a project, as a way of promoting goals such as affordable housing or economic development. Such a waiver or reduction may not result in increased costs to

other development projects, and are allowable only if the City offsets the lost revenue from other fund sources.

Credit for Improvements Provided by Developers. If the City requires a developer, as a condition of project approval, to dedicate land or construct facilities or improvements for which impact fees are charged, the impact fee imposed on that development project for that type of facility must be adjusted to reflect a credit for such dedication or construction.

In the event that a developer voluntarily offers to dedicate land, or construct facilities or improvements in lieu of paying impact fees, the City may accept or reject such offers, and may negotiate the terms under which such an offer would be accepted.

Credit for Existing Development. If a project involves replacement, redevelopment or intensification of previously existing development, impact fees should be applied only to the portion of the project which represents a net increase in demand for relevant City facilities, applying the measure of demand used in this study to calculate that particular impact fee.

Reporting. Section 66006 (b) (1) requires that once each year, within 180 days of the close of the fiscal year, the local agency must make available to the public the following information for each separate account established to receive impact fee revenues:

1. A brief description of the type of fee in the account or fund;
2. The amount of the fee;
3. The beginning and ending balance of the account or fund;
4. The amount of the fees collected and interest earned;
5. Identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the percentage of the cost of the public improvement that was funded with fees;
6. Identification of the approximate date by which the construction of a public improvement will commence, if the City determines sufficient funds have been collected to complete financing of an incomplete public improvement;
7. A description of each inter-fund transfer or loan made from the account or fund, including interest rates, repayment dates, and a description of the improvement on which the transfer or loan will be expended;
8. The amount of any refunds or allocations made pursuant to Section 66001, paragraphs (e) and (f).

That information must be reviewed by the City Council at its next regularly scheduled public meeting, but not less than 15 days after the statements are made public, per Section 66006 (b) (2).

Refunds. Prior to 1996, a local agency collecting impact fees was required to expend or commit impact fee revenue within five years, or make findings to justify a continued need for the money. Otherwise, those funds had to be refunded. SB 1693, adopted in 1996 as an amendment to the Mitigation Fee Act, changed that requirement in material ways.

Now, Section 66001 (d) requires that, for the fifth fiscal year following the first deposit of any impact fee revenue into an account or fund as required by Section 66006 (b), and every five years thereafter, the local agency shall make all of the following findings for any fee revenue that remains unexpended, whether committed or uncommitted:

1. Identify the purpose to which the fee will be put;
2. Demonstrate the reasonable relationship between the fee and the purpose for which it is charged;
3. Identify all sources and amounts of funding anticipated to complete financing of incomplete improvements for which impact fees are to be used;
4. Designate the approximate dates on which the funding necessary to complete financing of those improvements will be deposited into the appropriate account or fund.

Those findings are to be made in conjunction with the annual reports discussed above. If such findings are not made as required by Section 66001, the local agency could be required to refund the moneys in the account or fund, per Section 66001 (d).

Once the agency determines that sufficient funds have been collected to complete an incomplete improvement for which impact fee revenue is to be used, it must, within 180 days of that determination, identify an approximate date by which construction of the public improvement will be commenced (Section 66001 (e)). If the agency fails to comply with that requirement, it must refund impact fee revenue in the account according to procedures specified in Section 66001 (d).

Annual Update of the Capital Improvement Plan. Section 66002 (b) provides that if a local agency adopts a capital improvement plan to identify the use of impact fees, that plan must be adopted and annually updated by a resolution of the governing body at a noticed public hearing. The alternative, per Section 66001 (a) (2) is to identify improvements by applicable general or specific plans or in other public documents.

In most cases, the CIP identifies projects for a limited number of years and may not include all improvements needed to serve future development covered by the impact fee study. We recommend that this development impact fee study be identified by the City Council as the public document on which the use of the fees is based.

Indexing of Impact Fees. Development impact fees calculated in this report assume the facilities in question will be constructed on a pay-as-you-go basis. Those fees are based on current costs and should be adjusted at least annually to account for inflation. That

adjustment is intended to account for future escalation in costs for land and construction. We recommend the *Engineering News Record* Building Cost Index as the basis for indexing construction costs. Where land costs make up a significant portion of the costs covered by a fee, land costs should be adjusted relative to changes in local land prices.

Training and Public Information

Effective administration of an impact fee program requires considerable preparation and training. It is important that those responsible for collecting the fees, and for explaining them to the public, understand both the details of the fee program and its supporting rationale. Before fees are imposed, a staff training workshop is highly desirable if more than a handful of employees will be involved in collecting or accounting for fees.

It is also useful to pay close attention to handouts that provide information to the public regarding impact fees. Impact fees should be clearly distinguished from other fees, such as user fees for application processing, and the purpose and use of particular impact fees should be made clear.

Finally, anyone who is responsible for accounting, capital budgeting, or project management for projects involving impact fees must be fully aware of the restrictions placed on the expenditure of impact fee revenues. The fees recommended in this report are tied to specific improvements and cost estimates. Fees must be expended accordingly and the City must be able to show that funds have been properly expended.

Recovery of Study Cost

Colgan Consulting recommends that agencies charging impact fees increase the fees by a small percentage to recover costs for administering and updating the fees. This study will use the same administrative charge as the Wildomar 2014 Impact Fee Study. That is, the fees will be increased by 0.48% to cover the cost of updating and administering the impact fees.

ORDINANCE NO. 106

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REPEALING CHAPTER 10.40 (TRAFFIC SIGNAL COST MITIGATION FEE PROGRAM) OF THE WILDOMAR MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF WILDOMAR DOES ORDAIN AS FOLLOWS:

SECTION 1. Recitals.

- (a) On February 12, 2014, the City Council adopted Ordinance No. 93, which updated provisions of the Wildomar Municipal Code regarding development impact fees to be consistent with the new development impact fees approved by the Council by Resolution 2014-02 on January 22, 2014.
- (b) Ordinance No. 93 did not touch Chapter 10.40 of the Wildomar Municipal Code because the City was not proposing any development impact fees related to traffic signals at that time.
- (c) On June 10, 2015, the City Council approved Resolution No. 2015 - 24 approving an update to the City's development impact fees to include a traffic signal mitigation fee.
- (d) The City Council desires to repeal Chapter 10.40 of the Wildomar Municipal Code specifically regulating traffic signal impact fees so that the newly approved traffic signal mitigation fee will be subject to Article I (Development Impact Fees) of Chapter 3.44 of the Wildomar Municipal Code as are all other development impact fees.

SECTION 2. Chapter 10.40 Repealed. Chapter 10.40 (Traffic Signal Cost Mitigation Fee Program) of the Wildomar Municipal Code is hereby repealed.

SECTION 3. Severability. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have adopted this ordinance, and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional, without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 4. Effective Date. This ordinance shall take effect on January 1, 2016.

SECTION 5. Publication. The City Clerk shall cause this ordinance to be published or posted in accordance with Government Code section 36933.

PASSED, APPROVED, AND ADOPTED this 10th day of June, 2015.

Ben J. Benoit
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Debbie A. Lee, CMC
City Clerk

CITY OF WILDOMAR – PLANNING COMMISSION
Agenda Item #2.2
PUBLIC HEARING
Meeting Date: June 10, 2015

TO: Mayor and City Council Members
FROM: Matthew C. Bassi, Planning Director
SUBJECT: Accessory Structures Code Amendment (ZOA No. 15-02)

STAFF REPORT

RECOMMENDATION:

The Planning Commission recommends that the City Council introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, ADOPTING AN EXEMPTION FROM THE
CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) IN
ACCORDANCE WITH SECTION 15061(B)(3) AND SECTION 15303(E)
OF THE CEQA GUIDELINES, AND ADOPTING AN ORDINANCE
AMENDING SECTIONS 17.172.130 (DETACHED ACCESSORY
BUILDINGS) AND 17.216.050 (ACTION ON PLOT PLANS) OF THE
WILDOMAR MUNICIPAL CODE

BACKGROUND / DESCRIPTION:

The City Council at its April 8, 2015 meeting directed the Planning Department to prepare a code amendment that would allow detached accessory structures without a public hearing. Currently, the zoning ordinance requires approval of a Plot Plan for a detached accessory structure over 400 square feet at a public hearing before the Planning Director. This process was inherited from the County when Wildomar incorporated. Most, if not all, accessory structures are proposed and processed by Wildomar residents and homeowners.

The Council has expressed concern about the plot plan application fees which is \$3,945 (which does not include the cost to the homeowner to hire a title company to prepare the public hearing notification package – cost can be a minimum of \$500), and the length of time it can take to go through the public hearing process (approximately 2 -3 months). Additional costs are incurred by the homeowner when they submit building permit plans for plan check review. The building plan check fees are approximately \$1,560. Under the current process, a homeowner can expect to pay as much as \$6,000 to obtain approvals to build a detached accessory structure. This amount does not include the cost to construct the building.

Given these circumstances, the Council felt it was prudent to change the zoning ordinance to lessen the financial burden on our residents, and to save time. Thus, staff has prepared a code amendment to achieve this.

Planning Commission:

The Planning Commission reviewed Zoning Ordinance Amendment No. 15-02 at its meeting of May 6, 2015. There were no public comments received during the public hearing. After close of the public hearing, the Commission voted 5 – 0 recommending City Council approval of Zoning Ordinance Amendment No. 15-02.

ANALYSIS

The current regulations for processing detached accessory structures are found in Section 17.172.130 of the Zoning Ordinance. The amendment consists of five (5) primary changes to the text as follows:

- 1) Revise Section 17.172.130.B (Development Standards) to delete subsection 7 that is specific to mountain resort areas at altitudes above 4,000 as it does not apply to Wildomar.
- 2) Revise Section 17.172.130.B. (Development Standards) to reorder the numbering sequence as a result of the above change.
- 3) Revise Section 17.172.130.C (Permit Requirements) in its entirety to read as follows: *“In any residential zone where the principal use of a lot is a dwelling, a detached accessory structure is permitted by right (i.e., no plot plan required) subject to the development standards of Section 17.172.130.B.”*
- 4) Section 17.172.130.D.2 (Exceptions) is hereby amended in its entirety to read as follows:

“2. The provisions of subsections (B)(8) through (B)(10) and C of this section shall not apply to any detached accessory building for which a building permit was issued prior to the effective date of this ordinance codified in this section.”
- 5) Section 17.216.050.A is hereby amended in its entirety to read as follows

A. Plot Plans Not Requiring Public Hearing. The Planning Director shall approve, conditionally approve or disapprove a plot plan, which meets the criteria for an environmental exemption in accordance with Article 18 (Statutory Exemptions) and 19 (Categorical Exemptions) of the California Environmental Quality Act (CEQA) guidelines, based upon the standards in Section 17.216.040 within 30 days after accepting a completed application

and give notice of the decision, including any required conditions of approval, by mail, to the applicant and any other persons requesting notice.

6) Section 17.216.050.B is hereby amended in its entirety to read as follows:

The Planning Commission shall hold a public hearing and make a final decision on all plot plans for which a Negative Declaration, Mitigated Negative Declaration or Environmental Impact Report is prepared pursuant to the provisions of Article 6 and Article 7, respectively, of the California Environmental Quality Act. Notice of the time, date and place of the public hearing shall be given as provided in Section 17.192.040. Any appeal of the Planning Commission decision shall be to the City Council as provided for in Section 17.216.060.”

It is staff’s opinion that these changes are straightforward and address the Council’s direction regarding our current detached accessory structure review procedures. The full code amendment is outlined in the attached Council Ordinance (Attachment A).

While the amendment allows these structures “by right” (i.e., no public hearing), all the current development standards outlined in Section 17.172.130.B remain in tact. These standards address items such as setbacks, building height, location, etc. A copy of this code section is provided for Council reference (Attachment B).

The proposed code amendment is consistent with the General Plan in that accessory structures located on a property with a single family dwelling that has a residential land use category is permitted. Further, the proposed amendment is consistent with Policy LU 2.1 which is intended to accommodate land use development in accordance with the patterns and distribution of use and density depicted on the General Plan Land Use map. It is also consistent with Policy LU 4.1 which requires new development to be located and designed to visually enhance, not degrade, the character of the surrounding area.

As a point of reference, the Riverside County Board of Supervisors recently changed their review procedures for detached accessory structures to eliminate the Planning Director hearing and allow these structures by right.

CEQA DETERMINATION

A review of the potential environmental impacts was conducted by the Planning Department for Zoning Ordinance Amendment No. 15-02. Based on this review, the Planning Department has determined that the adoption of the proposed amendment (which provides only text changes) has no potential to cause a significant adverse impact on the environment whatsoever. Therefore, Zoning Ordinance Amendment No. 15-02 meets the criteria to be exempt from the California Environmental Quality Act (CEQA) Guidelines pursuant to Section 15061(b)(3) which states “that if an activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and where it can be seen with

certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.” The proposed Ordinance changes the processing procedures for the approval of detached accessory structures. Therefore, it can be seen with certainty that there is no possibility that the adoption of this Ordinance may have a significant effect on the environment.

In addition, Zoning Ordinance Amendment No. 15-02 meets the criteria to be exempt from the California Environmental Quality Act (CEQA) Guidelines pursuant to Section 15303(E) (Class 3) which in part states that construction of accessory (appurtenant) structures including garages, carports, patios, swimming pools, and fences are categorically exempt. As this code amendment is specifically addressing detached accessory structures, this exemption is appropriate. Therefore, it can be seen with certainty that there is no possibility that the adoption of this Ordinance may have a significant effect on the environment.

REQUIRED ZOA FINDING OF FACT:

In accordance with the provisions of the Wildomar Zoning Ordinance, the following finding is offered for City Council consideration in approving Zoning Ordinance Amendment No. 15-02.

- A. The proposed amendment is consistent with the City of Wildomar General Plan and Zoning Ordinance.

The proposed amendment is consistent with the City of Wildomar General Plan in that an accessory structure located on a property with a single family dwelling that has a residential land use category are permitted and encouraged. Further, the proposed amendment is consistent with Policy LU 2.1 which is intended to accommodate land use development in accordance with the patterns and distribution of use and density depicted on the General Plan Land Use map. It is also consistent with Policy LU 4.1 which requires new development to be located and designed to visually enhance, not degrade, the character of the surrounding area. As the proposed code amendment will continue to allow accessory structures in residential zones, the amendment is consistent with this General Plan Policy.

PUBLIC NOTICING

In accordance with the Wildomar Municipal Code, the Planning Department published a legal notice in the Press Enterprise, a local newspaper of general circulation, on May 29, 2015 notifying the general public of the public hearing for the proposed Zoning Ordinance Amendment No. 15-02. As of the date of this report, staff has not received any public comments on the proposed amendment.

FISCAL IMPACTS

There are no fiscal impacts.

Submitted By,
Matthew C. Bassi
Planning Director

Approved By,
Gary Nordquist
City Manager

ATTACHMENTS:

- A. Ordinance No. _____
- B. Strikeout Version of Section 17.172.130 of the Zoning Ordinance (for reference)
- C. Strikeout Version of an excerpt of Section 17.216.050 of the Zoning Ordinance (for reference)

ATTACHMENT A
City Council Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING AN EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) IN ACCORDANCE WITH SECTION 15061(B)(3) AND SECTION 15303(E) OF THE CEQA GUIDELINES, AND ADOPTING AN ORDINANCE AMENDING SECTIONS 17.172.130 (DETACHED ACCESSORY BUILDINGS) AND 17.216.050 (ACTION ON PLOT PLANS) OF THE WILDOMAR MUNICIPAL CODE

WHEREAS, the City Council directed the Planning Department to amend Chapters 17.172.130 (Detached Accessory Structures) to modify the hearing process for Detached Accessory Structures in the City of Wildomar; and

WHEREAS, in accordance with Section 17.280 of the Wildomar Zoning Ordinance, the City Council has the authority to take action on the proposed Zoning Ordinance Amendment No. 15-02; and

WHEREAS, on May 6, 2015, the Planning Commission held a duly noticed public hearing and voted to recommend that the City Council adopt this Ordinance; and

WHEREAS, in accordance with the Wildomar Zoning Ordinance, the Planning Department, on May 29, 2015, published a legal notice in the Press Enterprise, a local newspaper of general circulation, notifying the general public of a City Council public hearing set for June 10, 2015 regarding Zoning Ordinance Amendment No. 15-02; and

WHEREAS, in accordance with Wildomar Zoning Ordinance, on June 10, 2015, the City Council of the City of Wildomar, upon recommendation from the Planning Commission, conducted the duly noticed public hearing, at which time interested persons had an opportunity to testify in support of, or opposition to Zoning Ordinance Amendment No. 15-02, and at which time the City Council received public testimony concerning Zoning Ordinance Amendment No. 15-02.

THE CITY COUNCIL OF THE CITY OF WILDOMAR HEREBY DOES ORDAIN AS FOLLOWS:

SECTION 1: CEQA/ENVIRONMENTAL DETERMINATION.

A review of the potential environmental impacts was conducted by the Planning Department for Zoning Ordinance Amendment No. 15-02. Based on this review, the Planning Department has determined that the adoption of the proposed amendment (which provides only text changes) has no potential to cause a significant adverse impact on the environment whatsoever. Therefore, Zoning Ordinance Amendment No. 15-02 meets the criteria to be exempt from the California Environmental Quality Act (CEQA) Guidelines pursuant to Section 15061(b)(3) which states "that if an activity is

covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.” The proposed Ordinance changes the processing procedures for detached accessory structures. Therefore, the City Council, upon recommendation from the Planning Commission, adopts this general rule CEQA exemption for Zoning Ordinance Amendment No. 14-03 as it can be seen with certainty that there is no possibility that the adoption of this Ordinance may have a significant effect on the environment.

In addition, Zoning Ordinance Amendment No. 15-02 meets the criteria to be exempt from the California Environmental Quality Act (CEQA) Guidelines pursuant to Section 15303(E) (Class 3) which in part states that construction of accessory (appurtenant) structures including garages, carports, patios, swimming pools, and fences are categorically exempt. As this code amendment is specifically addressing detached accessory structures, this exemption is appropriate.

SECTION 2. REQUIRED ZOA FINDING.

In accordance with Title 17 of the Wildomar Municipal Code, the City Council finds that approval of Zoning Ordinance Amendment No. 15-02 meets the following finding:

- A. The proposed amendment is consistent with the City of Wildomar General Plan and Zoning Ordinance.

The proposed amendment is consistent with the City of Wildomar General Plan in that an accessory structure located on a property with a single family dwelling that has a residential land use category are permitted and encouraged. Further, the proposed amendment is consistent with Policy LU 2.1 which is intended to accommodate land use development in accordance with the patterns and distribution of use and density depicted on the General Plan Land Use map. It is also consistent with Policy LU 4.1 which requires new development to be located and designed to visually enhance, not degrade, the character of the surrounding area. As the proposed code amendment will continue to allow accessory structures in residential zones, the amendment is consistent with this General Plan Policy.

SECTION 3: AMENDMENT TO THE ZONING ORDINANCE.

Section 17.172.130.B. (Development Standards) is hereby amended to delete Section 17.172.130.B.7.

SECTION 4: AMENDMENT TO THE ZONING ORDINANCE.

Section 17.172.130.B. (Development Standards) is hereby amended to renumber subsections 8 – 11 to read as 7 – 10.

SECTION 5: **AMENDMENT TO THE ZONING ORDINANCE.**

Section 17.172.130.C (Permit Requirements) is hereby amended in its entirety to read as follows:

- “C. Permit Requirements. In any residential zone where the principal use of a lot is a dwelling, a detached accessory structure is permitted by right (i.e., no plot plan required) subject to the development standards of Section 17.172.130.B.

SECTION 6: **AMENDMENT TO THE ZONING ORDINANCE.**

Section 17.172.130.D.2 (Exceptions) is hereby amended in its entirety to read as follows:

- “2. The provisions of subsections (B)(8) through (B)(10) and C of this section shall not apply to any detached accessory building for which a building permit was issued prior to the effective date of this ordinance codified in this section.

SECTION 7: **AMENDMENT TO THE ZONING ORDINANCE.**

Section 17.216.050.A (Action on Plot Plans) is hereby amended in its entirety to read as follows:

- A. Plot Plans Not Requiring Public Hearing. The Planning Director shall approve, conditionally approve or disapprove a plot plan, which meets the criteria for an environmental exemption in accordance with Article 18 (Statutory Exemptions) and 19 (Categorical Exemptions) of the California Environmental Quality Act (CEQA) guidelines, based upon the standards in Section 17.216.040 within 30 days after accepting a completed application and give notice of the decision, including any required conditions of approval, by mail, to the applicant and any other persons requesting notice.

SECTION 8: **AMENDMENT TO THE ZONING ORDINANCE.**

Section 17.216.050.B (Action on Plot Plans) is hereby amended in its entirety to read as follows:

- B. The Planning Commission shall hold a public hearing and make a final decision on all plot plans for which a Negative Declaration, Mitigated Negative Declaration or Environmental Impact Report is prepared pursuant to the provisions of Article 6 and Article 7, respectively, of the California Environmental Quality Act. Notice of the time, date and place of the public hearing shall be given as provided in Section 17.192.040. Any appeal of the Planning Commission decision shall be to the City Council as provided for in Section 17.216.060.”

SECTION 9. SEVERABILITY.

If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 10. EFFECTIVE DATE OF THE ORDINANCE.

This Ordinance shall take effect and be in full force and operation thirty (30) days after its second reading and adoption.

SECTION 11. CITY CLERK ACTION.

The City Clerk is authorized and directed to cause this Ordinance to be published within 15 days after its passage in a newspaper of general circulation and circulated within the City in accordance with Government Code Section 36933(a) or, to cause this Ordinance to be published in the manner required by law using the alternative summary and pasting procedure authorized under Government Code Section 39633(c).

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2015.

Ben J. Benoit
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Debbie A. Lee, CMC
City Clerk

ATTACHMENT B

Copy of Section 17.172.130 of the Zoning Ordinance

Deletions are noted in strikeout and additions are noted in *red italics*.

17.172.130 Detached accessory buildings.

A. Intent. The City Council has adopted the following provisions to establish minimum development requirements for the erection of detached accessory buildings in the City. These requirements are intended to provide for the appropriate construction of detached accessory buildings, enhance the aesthetic appearance of the community, preserve property values and protect the public health, safety and welfare.

B. Development Standards. Where the principal use of a lot is a one-family dwelling, a detached accessory building shall be permitted subject to the following requirements. These requirements are in addition to the development standards of the applicable zone.

1. Where a rear yard is required by this chapter, a detached accessory building may occupy not more than one-half of the required rear yard.
2. No detached accessory building shall be within five feet of the front half of an adjacent lot. For the purpose of this development standard a depth of not more than 75 feet shall be deemed to be such front half of such adjacent lot.
3. Where the average slope of the front half of the lot is greater than one foot rise or fall in a seven foot run from the established street elevation at the property line, or where the front half of the lot is more than four feet above or below such established street elevation, a private garage may be built to the street and side lines.
4. In the case of an interior lot, no detached accessory building shall be erected so as to encroach upon the front half of the lot; provided, however, such detached accessory building need not be more than 75 feet from the street line.
5. In the case of a corner lot abutting upon more than two streets, no detached accessory building shall be nearer any street line than one-fifth of the width or length of the lot.
6. In the case of through lots, no detached accessory building shall encroach upon the required front yard on either street.
- ~~7. In mountain resort areas at altitudes above 4,000 feet, a detached accessory building may be constructed to the same building setback line as is required for a dwelling on the same premises.~~

7. No detached accessory building shall be nearer than 10 feet to the principal building.
8. For lots two acres or smaller, the minimum setback from a side property line shall be five feet and the minimum setback from a rear property line shall be 10 feet; provided, however, that where the applicable zone provides for a greater side or rear yard setback, such greater setback shall apply. For lots larger than two acres, the minimum setback from a side property line and from a rear property line shall be 10 feet; provided, however, that where the applicable zone provides for a greater side or rear yard setback, such greater setback shall apply.
9. Notwithstanding the height limitations of any zone, the height limit on any lot shall be 20 feet for lots two acres or smaller and 35 feet for lots larger than two acres.
10. In any residential zone or where a dwelling is the principal use, bare metal buildings (metal buildings without paint or exterior architectural coatings or treatments) shall not be located on a lot one acre or smaller. This prohibition shall not apply to single-story garden sheds, playhouses or similar buildings of 120 square feet or less.

C. Permit Requirements. *In any residential zone where the principal use of a lot is a dwelling, a detached accessory structure is permitted by right (i.e., no plot plan required) subject to the development standards of Section 17.172.130.B.*

~~In any residential zone where the principal use of a lot is a dwelling, the approval of a plot plan pursuant to Chapter 17.216 of this ordinance shall be required for either: (1) a detached accessory building with a floor area of 401 square feet or more; or (2) a detached accessory building with a floor area of 120 square feet or more on a lot which already has one or more existing or approved detached accessory buildings with a floor area of 120 square feet or more. All plot plans required pursuant to this subsection shall be subject to the hearing requirements of Section 17.216.050(B). In addition to all other requirements, a plot plan for a detached accessory building located less than 30 feet from the principal building may be approved only if it is found that the detached accessory building is compatible with the architecture of the principal building and consistent with the character of the surrounding neighborhood. In addition to all other requirements, a plot plan for a detached accessory building located 30 feet or more from the principal building may be approved only if it is found that the detached accessory building is consistent with the character of the surrounding neighborhood.~~

D. Exceptions.

1. This section shall not apply in the A-P, A-2 or A-D zones.
2. The provisions of subsections (B)(~~8 9~~) through (B)(~~10 11~~) and C of this section shall not apply to any detached accessory building for which a building permit was issued prior to the effective date of the ordinance codified in this section. (Ord. 18 § 2, 2008, RCC § 17.172.130)

ATTACHMENT C

**Strikeout Version of an Excerpt of Section 17.216.050.A & B
of the Zoning Ordinance**

Deletions are noted in strikeout and additions are noted in *red italics*.

17.216.050.A&B – Action on Plot Plans.

- A. Plot Plans Not Requiring Public Hearing. The Planning Director shall approve, conditionally approve or disapprove a plot plan, *which meets the criteria for an environmental exemption in accordance with Article 18 (Statutory Exemptions) and 19 (Categorical Exemptions) of the California Environmental Quality Act (CEQA) guidelines*, based upon the standards in Section 17.216.040 within 30 days after accepting a completed application and give notice of the decision, including any required conditions of approval, by mail, to the applicant and any other persons requesting notice.

- B. ~~Further,~~ The Planning Commission shall hold a public hearing and make a final decision on all plot plans for which a Negative Declaration, Mitigated Negative Declaration or Environmental Impact Report is prepared pursuant to the provisions of Article 6 and Article 7, respectively, of the California Environmental Quality Act. Notice of the time, date and place of the public hearing shall be given as provided in Section 17.192.040. Any appeal of the Planning Commission decision shall be to the City Council as provided for in Section 17.216.060.

**WILDOMAR CEMETERY DISTRICT
REGULAR MEETING MINUTES
FEBRUARY 11, 2015**

CALL TO ORDER

The regular session of February 11, 2015, of the Wildomar Cemetery District Board of Trustees was called to order by Chairman Benoit at 9:15 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 111, Wildomar, California.

Trustees Roll Call showed the following Members in attendance: Trustees Swanson, Walker, Vice Chairman Moore, and Chairman Benoit. Members absent: Trustee Cashman.

Staff in attendance: General Manager Nordquist, Assistant General Manager York, District Counsel Jex, and Clerk of the Board Lee.

PUBLIC COMMENTS

There were no speakers.

BOARD COMMUNICATIONS

There were no comments.

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Trustee Walker, seconded by Vice Chairman Moore, to approve the agenda as presented.

MOTION carried, 4-0-1, by the following vote:

YEA: Swanson, Walker, Vice Chairman Moore, Chairman Benoit

NAY: None

ABSTAIN: None

ABSENT: Cashman

4.0 CONSENT CALENDAR

Ken Mayes, resident, spoke regarding the warrant register.

A MOTION was made by Trustee Walker, seconded by Vice Chairman Moore, to approve the Consent Calendar as presented.

MOTION carried, 4-0-1, by the following vote:

YEA: Swanson, Walker, Vice Chairman Moore, Chairman Benoit

NAY: None

ABSTAIN: None

ABSENT: Cashman

4.1 Warrant Register

Approved the following:

1. Warrant Register dated 01-02-2015, in the amount of \$246.11;
2. Warrant Register dated 01-15-2015, in the amount of \$415.76;
3. Warrant Register dated 01-22-2015, in the amount of \$2,049.91; &
4. Warrant Register dated 01-29-2015, in the amount of \$1,924.90.

4.2 Treasurer's Report

Approved the Treasurer's Report for December, 2014.

4.3 Treasurer's Report

Approved the Treasurer's Report for January, 2015.

4.4 Memorial Day Service Event 2015

Allowed Faith Baptist Church to conduct their Memorial Day Service at the Cemetery.

5.0 PUBLIC HEARINGS

There were no items scheduled.

6.0 GENERAL BUSINESS

There were no items scheduled.

GENERAL MANAGER REPORT

There was nothing to report.

FUTURE AGENDA ITEMS

There were no items.

ADJOURN WILDOMAR CEMETERY DISTRICT

There being no further business, Chairman Benoit declared the meeting adjourned at 7:58 p.m.

Submitted by:

Approved by:

Debbie A. Lee, CMC
City Clerk

Ben J. Benoit
Chairman

WILDOMAR CEMETERY DISTRICT
Agenda Item #4.2
CONSENT CALENDAR
Meeting Date: June 10, 2015

TO: Chairman and Board of Trustees
FROM: Terry Rhodes, Accounting Manager
SUBJECT: Warrant Register

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 05-04-2015, in the amount of \$51.81;
2. Warrant Register dated 05-07-2015, in the amount of \$1,410.22;
3. Warrant Register dated 05-14-2015, in the amount of \$1,341.06;&
4. Warrant Register dated 05-21-2015, in the amount of \$998.97;

DISCUSSION:

The Wildomar Cemetery District requires that the Trustees audit payments of demands and direct the General Manager to issue checks. The Warrant Registers are submitted for approval.

FISCAL IMPACT:

These Warrant Registers will have a budgetary impact in the amount noted in the recommendation section of this report. These costs are included in the Fiscal Year 2014-15 Budgets.

Submitted by:
Terry Rhodes
Accounting Manager

Approved by:
Gary Nordquist
General Manager

ATTACHMENTS:

Voucher List 05/04/2015
Voucher List 05/07/2015
Voucher List 05/14/2015
Voucher List 05/21/2015

Voucher List
City of Wildomar

05/04/2015 2:13:42PM

Bank code : wf

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|---------|----------|----------------------------|---------|------|--|--------|
| 204712 | 5/4/2015 | 000824 SCHRADER, WILLIAM K | 43015 | | REIMBURSEMENT FOR CEMETERY SUPPLIES | 51.81 |

Total : 51.81

1 Vouchers for bank code : wf

Bank total : 51.81

1 Vouchers in this report

Total vouchers : 51.81

Voucher List
City of Wildomar

05/07/2015 8:45:19AM

Bank code : wf

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount | |
|-----------------------------------|----------|--|----------|------|---|-------------------------|-----------------|
| 204713 | 5/7/2015 | 000012 ELSINORE VALLEY MUNICIPAL, WATER DIST | 7357184 | | 3/16/15-4/16/15 CEMETERY WATER SERVICES | 746.62 | |
| Total : | | | | | | 746.62 | |
| 204714 | 5/7/2015 | 000631 LABOR READY | 19571335 | | 4/18/15-4/24/15 CEMETERY LABOR | 663.60 | |
| Total : | | | | | | 663.60 | |
| 2 Vouchers for bank code : | | wf | | | | Bank total : | 1,410.22 |
| 2 Vouchers in this report | | | | | | Total vouchers : | 1,410.22 |

Voucher List
City of Wildomar

05/14/2015 12:28:34PM

Bank code : wf

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount |
|--------------------------------------|-----------|---------------------------|----------------------|------|--|----------------------------------|
| 204744 | 5/14/2015 | 000456 ABLE TREE SERVICE | 391159 | | PINE TREES TRIMMED 5/8/15 | 500.00 |
| | | | | | Total : | 500.00 |
| 204745 | 5/14/2015 | 000367 CINTAS CORPORATION | 55115534 55118152 | | STAFF UNIFORM MAINTENANCE STAFF UNIFORM MAINTENANCE | 36.20 36.20 |
| | | | | | Total : | 72.40 |
| 204746 | 5/14/2015 | 000011 CR&R INC. | 279346 | | MAY 2015 WASTE SERVICES - 3 YD COMMERCIA | 128.01 |
| | | | | | Total : | 128.01 |
| 204747 | 5/14/2015 | 000608 DEJONG, PETER | 50615 | | CEMETERY DRINKING WATER | 18.50 |
| | | | | | Total : | 18.50 |
| 204748 | 5/14/2015 | 000631 LABOR READY | 19592521 | | 4/25/15-5/1/15 CEMETERY LABOR | 622.15 |
| | | | | | Total : | 622.15 |
| 5 Vouchers for bank code : wf | | | | | | Bank total : 1,341.06 |
| 5 Vouchers in this report | | | | | | Total vouchers : 1,341.06 |

Voucher List
City of Wildomar

05/21/2015 9:32:11AM

Bank code : wf

| Voucher | Date | Vendor | Invoice | PO # | Description/Account | Amount | |
|-----------------------------------|-----------|---------------------------|----------|------|------------------------------------|-------------------------|---------------|
| 204779 | 5/21/2015 | 000028 CALPERS | 1749B | | JUNE 2015 CEMETERY RETIREE PREMIUM | 340.62 | |
| Total : | | | | | | 340.62 | |
| 204780 | 5/21/2015 | 000367 CINTAS CORPORATION | 55120713 | | STAFF UNIFORM MAINTENANCE | 36.20 | |
| Total : | | | | | | 36.20 | |
| 204781 | 5/21/2015 | 000631 LABOR READY | 19624129 | | 5/2/15-5/8/15 CEMETERY LABOR | 622.15 | |
| Total : | | | | | | 622.15 | |
| 3 Vouchers for bank code : | | wf | | | | Bank total : | 998.97 |
| 3 Vouchers in this report | | | | | | Total vouchers : | 998.97 |