

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

JUNE 14, 2017
Council Chambers
23873 Clinton Keith Road, Suite 106, Wildomar CA



Timothy Walker, Mayor/Chair, District 3
Ben J. Benoit, Mayor Pro Tem/Vice Chair, District 1
Bridgette Moore, Council Member/Trustee, District 4
Dustin Nigg, Council Member/Trustee, District 2
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA JUNE 14, 2017

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, it is requested to complete a "Public Comment Card" available at the Chamber door. The form is to be submitted to the City Clerk prior to an individual being heard. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF
FOR THE DURATION OF THE MEETING. YOUR
COOPERATION IS APPRECIATED.**

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (d)(1) to confer with legal counsel with regard to the following matters of pending litigation:
 - A. City of Eastvale v. County of Riverside *et al*; California Court of Appeal Case No.: E064953
 - B. Martha Bridges and John Burkett v. City of Wildomar and Nova Homes, Inc.; RSC Case No. RIC 1704357
 - C. Martha Bridges and John Burkett v. City of Wildomar; California Court of Appeal Case number: E063986
 - D. Michaelene Pryslak v. City of Wildomar; RSC Case No. RIC 1704645

CONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. LEUSD Presentation
2. Deputy Recognition
3. Police Department Update
4. Fire Department Update
5. Other City Recognitions/Presentations

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person. Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances.

1.2 Minutes – March 29, 2017 Special Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

1.3 Minutes – April 12, 2017 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

1.4 Warrant & Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 05-04-2017 in the amount of \$407,177.08;
2. Warrant Register dated 05-11-2017 in the amount of \$12,279.51;
3. Warrant Register dated 05-18-2017 in the amount of \$67,926.44;
4. Warrant Register dated 05-25-2017 in the amount of \$34,125.42; &
5. Payroll Register dated 06-01-2017 in the amount of \$94,922.56.

1.5 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for April, 2017.

1.6 Notice of Intent to Hold a Public Hearing for Placing Liens on Parcels with Unpaid Charges on Trash Collection Services

RECOMMENDATION: Staff recommends that the City Council provide a Notice of Intent to hold a Public Hearing on July 12, 2017, for placing liens on parcels with unpaid charges on trash collection services.

1.7 Debt Management and Disclosure Policy

RECOMMENDATION: Staff recommends that the City Council adopt the proposed Debt Management and Disclosure Policy for the City of Wildomar.

1.8 Resolution Adopting Procedural Rules, Norms, and Rosenberg's Rules of Order

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2017 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, REPEALING ORDINANCE NO. 08-17 AND 2014-56 AND
ADOPTING COUNCIL NORMS AND ACCEPTED PROCEDURAL
PRACTICES AND ROSENBERG'S RULES OF ORDER

1.9 Wildomar Little League Sponsorship

RECOMMENDATION: Staff recommends that the City Council sponsor the Park Field Usage and Traffic Control fees for the Wildomar Little League's Tournament of Champions.

1.10 Levy and Collection of Special Taxes within Community Facilities District No. 2013-1 (Services) for Fiscal Year 2017-18

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2017 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF SPECIAL
TAXES WITHIN COMMUNITY FACILITIES DISTRICT NO. 2013-1
(SERVICES) FOR FISCAL YEAR 2017-18

1.11 Award of Contract - Collier Elementary School Safe Route to School Project (CIP 0019) Project # SRTSL – 5484(005)

RECOMMENDATION: Staff recommends that the City Council:

1. Approve the revised bid schedule submitted by MGB Construction, Inc. to correct the unit price of bid item #3 “AC Pavement” to \$252.32 with no change in the total price of the bid item;
2. Authorize the City Manager to execute a construction contract with MGB Construction, Inc. in the amount of \$131,769.21 for construction of the Collier Elementary School Safe Route to School Project (CIP 0019), Project #SRTSL-5484(005); and
3. Authorize the City Engineer to approve change orders not to exceed 10% of the contract amount.

1.12 Almond Street and Bundy Canyon Road Sidewalk Safety Improvement Project (CIP 0020) Award of Contract

RECOMMENDATION: Staff recommends that the City Council:

1. Approve the revised bid schedule correcting the total price of Bid Item #21 to \$8683.80 due to a minor math error and the total bid price to \$218,560.96;
2. Approve additional Measure A funds in the amount of \$69,300;
3. Authorize the City Manager to execute a construction contract with MGB Construction, Inc. in the amount of \$218,560.96 for construction of the Almond Street and Bundy Canyon Road Sidewalk Safety Project (CIP 0020); and
4. Authorize the City engineer to approve change orders not to exceed 5% of the contract amount.

1.13 Professional Services Agreement for Planning and CEQA Services
RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute a Professional Services Agreement between the City of Wildomar and Placeworks, Inc.

1.14 Ordinance No. 136 Second Reading - Amendment to the Municipal Code Related to Approval Periods, Extensions of Time and Litigation Timeframes for Conditional Use Permits, Public Use Permits and Plot Plans
RECOMMENDATION: The Planning Commission recommends the City Council introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. 136
AN ORDINANCE OF THE CITY COUNCIL OF CITY OF WILDOMAR, CALIFORNIA, APPROVING ZONING ORDINANCE AMENDMENT NO. 17-02 AMENDING CHAPTERS 17.200 (CONDITIONAL USE PERMITS), 17.208 (PUBLIC USE PERMITS) AND 17.216 (PLOT PLANS) OF THE WILDOMAR MUNICIPAL CODE RELATED TO APPROVAL PERIODS, TIME EXTENSIONS AND LITIGATION TIMEFRAMES FOR DEVELOPMENT APPLICATIONS AND FINDING ZONING ORDINANCE AMENDMENT NO. 17-02 EXEMPT FROM CEQA

2.0 PUBLIC HEARINGS

2.1 Consideration of Territory to be Annexed to Community Facilities District No. 2013-1 (Services), Calling an Election, Ordering the Levy and Collection of Special Taxes, and Declaring the Election Results for CFD 2013-1 (Services), Annexation No. 11
RECOMMENDATION: Staff recommends that the City Council

1. Open the public hearing;
2. Take testimony;
3. Close the public hearing;
4. Adopt Resolution entitled:

RESOLUTION NO. 2017 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, CALLING AN ELECTION FOR THE PURPOSE OF SUBMITTING THE QUESTION OF THE LEVY OF THE PROPOSED SPECIAL TAX TO THE QUALIFIED ELECTORS WITHIN THE AREA PROPOSED TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES)

5. Hold the election;
6. Canvass the election; and
7. Adopt a Resolution entitled:

RESOLUTION NO. 2017 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ELECTION RESULTS WITHIN THE AREA PROPOSED TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES)

2.2 Community Service Area Charges for FY 2017-18

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2017 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING COMMUNITY SERVICE AREA CHARGES WITHIN THE CITY FOR FISCAL YEAR 2017-18

2.3 Landscaping and Lighting Maintenance District No. 89-1-Consolidated & Street Lighting Zones

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2017 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR ALL ZONES, OF LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED OF THE CITY OF WILDOMAR AND LEVYING ASSESSMENTS ON ALL LOTS AND PARCELS OF LAND THEREIN FOR FISCAL YEAR 2017-18; AND AUTHORIZING THE ADMINISTRATION THE LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED FOR FISCAL YEAR 2017-18

3.0 GENERAL BUSINESS

3.1 FY 2016-17 Fourth Quarter Budget Report

RECOMMENDATION: Staff recommends that the City Council:

1. Review and consider approval of the FY 2016-17 Fourth Quarter Budget Report; and
2. Adopt a Resolution entitled:

RESOLUTION NO. 2017 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2016-17
BUDGETED REVENUES AND EXPENSES

3.2 League of California Cities Annual General Business Meeting Voting Delegate and Alternate(s)

RECOMMENDATION: Staff recommends that the City Council appoint a Council Member as the Voting Delegate and up to two Council Members as Alternates for the League of California Cities Annual General Business Meeting in Sacramento.

CITY MANAGER REPORT

Community Calendar Update

CITY ATTORNEY REPORT

Brown Act Reminder

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

Timothy Walker, Chair
Ben J. Benoit, Vice Chair
Bridgette Moore, Trustee
Dustin Nigg, Trustee
Marsha Swanson, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – April 12, 2017 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as submitted.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 05-04-2017, in the amount of \$1,417.20;
2. Warrant Register dated 05-11-2017, in the amount of \$882.46;
3. Warrant Register dated 05-18-2017, in the amount of \$305.58; &
4. Warrant Register dated 05-25-2017, in the amount of \$485.81.

4.3 Treasurer’s Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer’s Report for April, 2017.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

June 14	October 11	February 14
July 12	November 8	March 14
August 9	December 13	April 11
September 13	January 10	

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on June 9, 2017, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;
U.S. Post Office, 21392 Palomar Street;
Wildomar Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC
City Clerk/Human Resources Manager