

# CITY OF WILDOMAR PLANNING COMMISSION

## SPECIAL MEETING OF JULY 15, 2015

### BEGINNING AT 6:30 P.M.

City Council Chambers  
23873 Clinton Keith Road



Veronica Langworthy, Chairman  
Bobby L. Swann III, Vice-Chairman  
Dan Bidwell, Planning Commissioner  
Gary Brown, Planning Commissioner  
Stan Smith, Planning Commissioner

Matthew C. Bassi  
Planning Director

Erica L. Vega  
City Attorney

# **CITY OF WILDOMAR PLANNING COMMISSION MEETING AGENDA JULY 15, 2015**

## **ORDER OF BUSINESS:**

The July 15, 2015 special meeting of the Planning Commission begins at 6:30 p.m.

## **REPORTS:**

The Planning Commission agenda packet/reports are available for review at Wildomar City Hall, Planning Department located at 23873 Clinton Keith Road, Suite #201 and on the City's website, <http://www.cityofwildomar.org/planning-commission-minutes.asp>. Any writings or documents provided to a majority of the Planning Commission regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

## **PUBLIC COMMENTS:**

Prior to the business portion of the agenda, the Planning Commission will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Chairman will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the Planning Commission Clerk prior to an individual being heard. Lengthy testimony should be presented to the Commission in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

## **CONSENT CALENDAR:**

Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF FOR THE DURATION OF THE MEETING. YOUR COOPERATION IS APPRECIATED.**

**CALL TO ORDER – SPECIAL MEETING - 6:30 P.M.**

**ROLL CALL**

**FLAG SALUTE**

**PUBLIC COMMENTS**

This is the time when the Planning Commission receives general public comments regarding any items or matters within the jurisdiction of the Planning Commission that do not appear on the agenda. Each speaker is asked to fill out a “Public Comments Card” available at the Chamber door and submit the card to the Planning Commission Secretary. Lengthy testimony should be presented to the Commission in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three (3) minutes per speaker. Prior to taking action on any open session agenda item, the public will be permitted to comment at the time it is considered by the Planning Commission.

**APPROVAL OF THE AGENDA AS PRESENTED**

The Planning Commission to approve the agenda as it is herein presented, or, if it the desire of the Planning Commission, the agenda can be reordered at this time.

**1.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Commission, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

**1.1 Minutes – June 3, 2015 – Regular Planning Commission Meeting**

**Recommendation** – Staff Recommends that the Planning Commission approve the Minutes as submitted.

## **2.0 PUBLIC HEARINGS**

### **2.1 Arco Freeway Sign Height Variance (Planning Application No. 15-0032):**

Planning Commission consideration of the adoption of a Categorical Exemption in accordance with Section 15311 of the California Environmental Quality Act (CEQA) Guidelines, and approval of a Variance to add 16 feet to the existing 45-foot tall Arco Gas Station freeway sign located at 33986 Orange Street (APN: 366-290-010).

#### **RECOMMENDATION:**

The Planning Department recommends the Planning Commission take the following actions:

1. Adopt a Resolution entitled:

#### **PC RESOLUTION NO. 2015-18**

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A CATEGORICAL EXEMPTION PURSUANT TO SECTION 15311 (CLASS 11 – ON PREMISE SIGNS) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) GUIDELINES, AND APPROVING A SIGN HEIGHT VARIANCE (PLANNING APPLICATION NO. 15-0032) FROM THE ALLOWABLE 45 FEET TO 61 FEET FOR THE ARCO GAS STATION LOCATED AT 33986 ORANGE STREET (APN: 366-290-010).

## **3.0 GENERAL BUSINESS**

### **3.1 City of Wildomar Local CEQA Guidelines and Procedures Manual:**

Planning Commission review and recommendation to the City Council for the adoption of the City of Wildomar Local CEQA Guidelines and Procedures Manual.

#### **RECOMMENDATION:**

The Planning Department recommends the Planning Commission take the following actions:

1. Adopt a Resolution entitled:

#### **PC RESOLUTION NO. 2015-19**

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF WILDOMAR, CALIFORNIA, RECOMMENDING CITY COUNCIL ADOPTION OF A RESOLUTION ESTABLISHING THE CITY OF WILDOMAR “LOCAL CEQA GUIDELINES AND PROCEDURES.”

**PLANNING DIRECTOR REPORT**

This item is reserved for the Planning Director to report on items not on the agenda. No action by the Planning Commission is needed.

**ASSISTANT CITY ATTORNEY REPORT**

This item is reserved for the Assistant City Attorney to report on items not on the agenda. No action by the Planning Commission is needed.

**PLANNING COMMISSION COMMUNICATIONS**

This item is reserved for the Planning Commission to make comments on items not on the agenda, request information and/or provide direction to the Planning Department staff.

**FUTURE AGENDA ITEMS**

**ADJOURNMENT**

The Special Planning Commission meeting of July 15, 2015 is hereby adjourned.

**RIGHT TO APPEAL:**

Any decision of the Planning Commission may be appealed to the Planning Commission provided the required appeal application and the \$964 filing fee is submitted to the City Clerk within ten (10) calendar days proceeding the Planning Commission’s action on any given project.

**REPORTS:**

All agenda items and reports are available for review at Wildomar City Hall, 23873 Clinton Keith Road, Suite 201, Wildomar, California 92595. Any writings or documents provided to a majority of the Planning Commission regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours. If you wish to be added to the REGULAR mailing list to receive a copy of the agenda, a request must be made through the Planning Department in writing or by e-mail, or submit the “stay connected” request from the City’s website.

**ADDITIONS/DELETIONS:**

Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Planning Commission.

**ADA COMPLIANCE:**

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Any person who requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting may request such modification, accommodation, aid or service by contacting the Planning Department either in person or by telephone at (951) 667-7751, no later than 10:00 A.M. on the day preceding the scheduled meeting.

**POSTING STATEMENT:**

On or before **July 10, 2015** a true and correct copy of this agenda was posted at three (3) designated places: 1) Wildomar City Hall, 23873 Clinton Keith Road, Suite #201; 2) United States Post Office, 21392 Palomar Street; and 3) Wildomar Library, 34303 Mission Trail Road.



Matthew C. Bassi  
Planning Director