

**REGULAR MEETING AGENDA
THE CITY OF WILDOMAR
CITY COUNCIL**

David A. Brown Middle School
21861 Grand Avenue
Wildomar, CA 92595

Wednesday July 23, 2008
7:00 P.M.

AGENDA DESCRIPTIONS: The Agenda descriptions are intended to give notice to members of the public of a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff or a particular Committee's recommendation. The City Council may take any action which it deems to be appropriate on the agenda time and is not limited in any way by the recommended action.

SPEAKER REQUEST FORMS: Any person wishing to address the City Council on any matter that appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the Mayor prior to an individual being heard by the City Council. Whenever possible, lengthy testimony should be presented to the City Council in writing (8 copies) and only pertinent points presented orally. Requests to speak to items on the agenda will be heard at the appropriate point on the agenda.

ITEMS NOT ON THE AGENDA: Requests to speak about subjects not on the agenda that are within the subject matter jurisdiction of the City Council will be heard during the Public Comment section of the meeting. Please hold your comments to a maximum of 3 minutes per person.

7:00 PM – CONVENE MEETING

1.0 WELCOME, CALL TO ORDER (Mayor Cashman)

ROLL CALL

Bob Cashman, Mayor

Bridgette Moore, Mayor Pro Tempore

Sheryl Ade

Scott Farnam

Marsha Swanson

PLEDGE OF ALLEGIANCE

INVOCATION

1.1 APPROVAL OF AGENDA

1.2 PRESENTATION – Emergency Services Presentation by County Fire

2.0 COMMUNICATIONS FROM THE PUBLIC

This is the opportunity for members of the public to address the Council on matters that do not appear on the agenda. The City Council may not discuss or act on any item not listed on the agenda. However, the City Council encourages members of the public to address them at this time so that your questions and/or concerns can be heard.

3.0 CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless members of the Council, the public or staff request specific items be removed from the Consent Agenda for separate action.

- 3.1 APPROVAL OF MINUTES – consider approval of minutes for June 25, July 1 and July 9, 2008.

Open for public comment
Motion

4.0 PUBLIC HEARINGS

- 4.1 LMD 2006-1 – Consider adoption of Resolution 08-55 as follows:

RESOLUTION OF THE CITY OF WILDOMAR CONFIRMING THE DIAGRAM AND ASSESSMENT FOR WILDOMAR LMD 2006-1 AND LEVYING ASSESSMENTS ON ALL ASSESSABLE LOTS AND PARCELS OF LAND THEREIN FOR FISCAL YEAR 2008-09

Open public hearing
Staff Report
Receive Public Testimony
Close Public Hearing
Deliberations
Motion

- 4.2 LMD 89-1 – Consider adoption of Resolution 08-56 as follows:

RESOLUTION NO. 08-56, A RESOLUTION OF THE CITY OF WILDOMAR CONFIRMING THE DIAGRAM AND ASSESSMENT FOR ZONE 3, LOCATIONS 7, 23, 24, 25, 29, 35, 42, 43, 45, 47 AND 49; ZONE

29, LOCATION 2; ZONE 30, LOCATIONS 1 AND 2; ZONE 42, ZONE 51; ZONE 52; ZONE 59; ZONE 62; ZONE 67; ZONE 71; AND ZONE 90; AND STREET LIGHTING ZONE 18, STREET LIGHTING ZONE 26, STREET LIGHTING ZONE 27, STREET LIGHTING ZONE 35, STREET LIGHTING ZONE 50, STREET LIGHTING ZONE 70, STREET LIGHTING ZONE 71 AND STREET LIGHTING ZONE 73 OF LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED (HEREINAFTER "L&LMD NO. 89-1-C") AND LEVYING ASSESSMENTS ON ALL ASSESSABLE LOTS AND PARCELS OF LAND THEREIN FOR FISCAL YEAR 2008-09.

Open public hearing
Staff Report
Receive Public Testimony
Close Public Hearing
Deliberations
Motion

5.0 GENERAL ACTION ITEMS

5.1 CalPers Retirement Plans

Provide direction on CalPERS retirement plan concerning various program electives and various other benefit offerings and approve contract with CalPers for Actuarial Valuation.

Open for public comment
Motion

5.2 Financial Services

Consider approval of contract with Macias Gini and O'Connell, Certified Public Accountants and Management Consultants, to provide accounting services to the City effective July 24, 2008 in an amount not to exceed \$40,000 the first year.

Open for public comment
Motion

5.3 Consider request for supportive letter - Equiplex Project

Open for public comment
Motion

5.4 Council Furnishings

Consider report regarding various furnishings necessary to make City Hall offices operational

Open for public comment
Motion

5.5 I-215 South Corridor Economic Development Summit

Consider level of participation and possible sponsorship

Open for public comment
Motion

5.6 Urban Land Institute / International Council of Shopping Centers Membership

Consider obtaining membership for the City of Wildomar in these organizations

Open for public comment
Motion

Consider establishing memberships with various local government organizations.

6.0 REPORTS

6.1 Report of the Facilities Ad-hoc committee

6.2 Report of the Transition Ad-hoc Committee

7.0 CITY COUNCIL COMMENTS

8.0 CITY MANAGER REPORT

9.0 CITY ATTORNEY REPORT

10.0 FUTURE AGENDA ITEMS

11.0 ADJOURNMENT

The next regular meeting of the Wildomar City Council will be held at 7:00 pm on August 13, 2008 at Elsinore High School 21800 Canyon Drive Wildomar, CA 92595 or such other location as may be noticed.

AMERICAN WITH DISABILITIES ACT: In compliance with American with Disabilities Act, if you need regular assistance to participate in this meeting, please contact Mr. John Danielson, the City Manager at (916) 670-0019 or Ms. Julie Hayward Biggs, the City Attorney at (951) 788-0100, 48 hours prior to the meeting or as soon as possible thereafter, and we will use our best efforts to make reasonable arrangements to assure accessibility to the meeting.

AGENDA: The Council agenda and related backup materials will be available for review and copying at the expense of those wishing copies immediately after posting of the agenda notice at the Mission Trail Library, 34303 Mission Trail Blvd., Wildomar, CA 92595. If you wish to be added to the e-mail or regular mail list to receive a copy of the agenda, a request must be made through the City Attorney's office in writing or by e-mail. Copies of the agenda are mailed only if stamped, self-addressed envelopes are provided. The mailing and email address for the City Attorney is as follows:

Ms. Julie Hayward Biggs
Burke, Williams & Sorensen, LLP
2280 Market Street, Suite 300
Riverside, CA 92501
jbiggs@bwslaw.com

**NOTICE OF A REGULAR MEETING OF THE
WILDOMAR CITY COUNCIL**

NOTICE IS HEREBY GIVEN that a regular meeting of the City Council will be held
on July 23, 2008 at

7:00pm

David A. Brown Middle School
21861 Grand Avenue
Wildomar, CA 92595

The regular meeting shall be for the purpose of conducting business in accordance with
the attached agenda.

NO OTHER BUSINESS WILL BE DISCUSSED

AFFIDAVIT OF POSTING

I, Cher VanLancker, do hereby certify, under penalty of perjury under the laws of the
State of California, that the foregoing notice of regular meeting was delivered personally
or by mail to each councilmember of the City of Wildomar and to each local newspaper
of general circulation, radio or television station requesting notice in writing, and was
posted at the following locations at least 72 hours in advance of the regular meeting:

David A. Brown Middle School
21861 Grand Avenue
Wildomar, CA 92595

U.S. Post Office
21392 Palomar St
Wildomar, CA. 92595

Mission Trail Library
34303 Mission Trail Blvd.
Wildomar CA. 92595

Cher VanLancker
Cher VanLancker

**DRAFT MINUTES
REGULAR MEETING
THE CITY OF WILDOMAR
CITY-COUNCIL- ELECT**

Elsinore High School
21800 Canyon Drive
Wildomar, CA 92595

Wednesday June 25, 2008

7:00 P.M.

CONVENE MEETING

1.0 CALL TO ORDER

A regular meeting of the Wildomar City Council-elect was called to order by Councilmember-elect Cashman at 7:05 P. M.

ROLL CALL OF CITY-COUNCIL ELECT

Present: Sheryl Ade
Bob Cashman
Bridgette Moore
Marsha Swanson
Scott Farnam

Absent: NONE

Staff Present: Interim City Manager, John Danielson; Interim City Attorney Julie Hayward Biggs; Interim Record Keeper, Cheryl L. VanLancker; Transitional Team Members from Interwest Consulting Group, Inc.; Interim Finance Director Stephen C. Stark.

PLEDGE OF ALLEGIANCE

INVOCATION

1.1 Approval of Agenda

Councilmember-elect Moore moved that the Agenda be approved. Seconded by Councilmember-elect Swanson.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Bridgette Moore
Scott Farnam
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

2.0 COMMENTS FROM THE PUBLIC

David Masters discussed Jean Hayman Elementary School and the fact that it may not reopen. Made suggestions to Council-elect that maybe the City could acquire the school for a community or youth center.

Sharon Heil commended the Council-elect for such a good job they are doing.

Ms. Heil also inquired about building (specifically metal building) procedures on phases. Councilmember-elect Cashman indicated that staff will check with the County. Councilmember-elect Farnam further referred Ms. Heil to Gary Wayne.

Ms. Heil also thanked Council-elect for having the meetings at the times that didn't interfere with other meetings. She extended an invitation to the Elks Lodge on July 12 at 11:00 A.M. and reminded Council-elect about the rule on cell phones at meetings.

3.0 CONSENT AGENDA

3.1 Approval of minutes of Council-elect meetings June 7, 11 and 12, 2008

Councilmember-elect Moore moved that the Minutes be approved, as amended. Seconded by Councilmember-elect Swanson.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

4.0 GENERAL ACTION ITEMS

- 4.1 Discussion and identification of public services to be assumed by City on or about July 1, 2008 and potential notification of intent to County of Riverside

Interim City Manager Danielson introduced staff to present status reports to the Council-elect.

John Crawford, Senior Civil Engineering discussed planning and meetings with the County.

Gary Wayne discussed meeting with the County regularly and that nothing has been set into stone to date. The City will take over planning applications and permits that have not yet been reviewed and that are new. The City will take over the projects with full environmental review.

He indicated he has a meeting with Ron Goldman at the County tomorrow, June 24, 2008.

He also explained that the County does things a little differently. There are 80 active cases and about 200 to 300 permits. Some are legislative, zoning, General Plan amendments which staff has requested the County not to take action on.

Open for public comment

NONE

Motion NONE

- 4.2 Review of banking and line of credit arrangement to be considered and potentially approved on July 1, 2008

Interim Finance Director Stark reported that the City elected Wells Fargo. He further updated Council-elect with the status of the budget; financial software; an investment fund (LAIF) and developing a monitoring system to monitor the funds and financial information from the County.

Councilmember-elect Farnam inquired as to whether Wells Fargo showed any interest in opening a Wildomar branch. Interim Finance Director Stark responded that they are willing to talk.

Open for public comment

NONE

Motion NONE

4.3 Discussion and possible direction to staff regarding First Day Resolutions

Interim City Attorney Biggs presented additional draft City Resolutions that were prepared in accordance with LAFCO conditions of incorporation.

Resolution 08-32 was addressed further by SCE representatives. They discussed the Franchise Agreement and the consistency with surrounding cities. Further discussion took place with Council-elect and the indeterminate contract option. Councilmember-elect Ade requested that SCE come back with a further presentation and at the current time the City can adopt what the County has in place.

Open for public comment

Kami Sabetzadeh requested information about waster management, verizon fiber optic and whether City could look into these items.

Motion NONE

4.4 Discussion and possible direction regarding management of City website

At the request of Interim City Manager, there was a consensus that this item be moved to a later meeting.

Open for public comment

NONE

Motion NONE

4.5 Report, discussion and possible adoption of Council-elect Norms and Procedures

Discussion took place and Councilmembers-elect made the following comments:

Councilmember-elect Swanson commented on how well the Norming session went.

Councilmember-elect Moore stated that there were still issues to discuss, the ethics and website items.

Councilmember-elect Cashman indicated that it was his understanding we would have another session at a later date.

Councilmember-elect Ade stated that she thought the City agreed to adopt the League of Cities ethics but really didn't discuss it.

Interim City Attorney Biggs responded that the ethics issue was not discussed at all.

Open for public comment

NONE

Councilmember-elect Swanson moved that the Council-elect Norms and Procedures be approved, as amended by removing the Code of Ethics and the Website until a later session. Seconded by Councilmember-elect Moore.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

5.0 REPORTS

5.1 Report of the Facilities Ad-hoc committee

Interim City Manager John Danielson reported that the carpet is laid and City Hall will open on July 2, 2008 and telephone service will be up and running.

5.2 Report of the Transition Ad-hoc Committee

Already addressed under 4.1 with staff presenting reports to the Council-elect. Councilmember-elect Ade stated that staff is dealing with the County.

5.3 Report of the Inauguration committee

Councilmember-elect Moore stated that they are very busy, have established a timeline:

Fly Over

Young Marines

Boy Scouts

Meeting of Council

Celebration and Fireworks

Interim City Attorney Biggs indicated that the adoption of Ordinances and Resolutions will take approximately forty-five (45) minutes.

Councilmember-elect Ade inquired as to where the meeting will be held. Councilmember-elect Moore responded that it would be on stage.

The fly over will be a T-34 from the Heritage Foundation at March.

Interim City Attorney Biggs advised the Council-elect that this will be a special meeting and there are statutory items that must be addressed first. Also, it is up to the Council-elect if they will allow public comment.

Councilmember-elect Ade asked if the City was getting any feedback from surrounding cities regarding proclamations. Councilmember-elect Moore indicated that we have received some.

Councilmember-elect Moore asked if there were any comments. Council-elect said everything looks good.

Councilmember-elect Farnam discussed security. All Councilmembers-elect stated that Councilmember-elect Moore, staff and community members have done a good job. Council-elect especially wanted to thank Paula Willett.

6.0 CITY COUNCIL-ELECT COMMENTS

Councilmember-elect Ade reported about the WRCOG meeting at Morongo and that she also attended the executive session.

Topics included legislative updates:

Brown Act becoming more restrictive and Kevin Jeffries has a bill pending on this issue;

Unfunded mandates;

WMWD and EMWD concerned about water. They commented if we don't address this issue we will kill the economic engine of this state.

Also that the state is \$16 Billion Dollars in debt and the League of Cities isn't pushing the budget for it to be signed until it's done right.

Councilmember-elect Cashman stated that this is why the City is so interested in WRCOG.

Councilmember-elect Swanson stated she is so excited.

7.0 INTERIM CITY MANAGER REPORT

Interim City Manager Danielson commented how proud he is of staff and Council. The City is further than any other newly incorporated City. He also has requested a report from Interim Finance Director Stark of expenditures to date.

Interim Finance Director Stark reported that to date the City is committed to approximately \$280,000.00. The funds the City is expecting from the County if \$237,000.00. In August 2008, the City should have a regular sum of \$259,000.00 from the County.

He further stated that the City is in good shape. Costs have been held to a minimum and the City has done a good job. The City's budget will be tight which will be reviewed continually, it will be an evolving process.

Interim City Manager Danielson complimented the Interim City Attorney and stated that it should be a smooth transition on the Resolutions and Ordinances. A heads up to all of the City's contractors and also for holding costs down.

8.0 INTERIM CITY ATTORNEY REPORT

Interim City Attorney Biggs commented on what a pleasure it is to work with this team.

9.0 FUTURE AGENDA ITEMS

Councilmember-elect Farnam suggested that all of the Minutes be reviewed for further agenda items.

Councilmember-elect Cashman requested a calendar for the year be put on the agenda.

Councilmember-elect Moore requested that Gary McDaniel and his presentation be put on the agenda, hopefully for July 23, 2008. This is a great visioning process and he had built a scale model of Wildomar.

10.0 ADJOURNMENT

Council-elect on motion of Councilmember-elect Moore and Seconded by Councilmember-elect Farnam to adjourn. All in favor.

8:34 P. M.

The next meeting of the Council-elect will be a special first meeting and will be held at 6:00 pm on July 1, 2008 at Elsinore High School, 21800 Canyon Drive, Wildomar CA 92595 or at another location to be determined by the Council-elect.

John Danielson, Interim City Clerk

CITY OF WILDOMAR

CALIFORNIA

COUNCIL NORMS AND ACCEPTED PROCEDURAL PRACTICES

GENERAL

- Council makes every effort to be courteous, helpful, and patient to keep the City of Wildomar highly regarded for its friendly, open style of governance.
- Council will provide leadership by participating in regional, state and national programs and meetings that bring value to the City of Wildomar.
- Council may appoint commissions and committees for independent advice.
- Council may, from time-to-time consult with individuals or groups that bring value to the decision making process.
- Citizen input and participation is welcomed and encouraged.
- The Council recognizes the importance of and encourages participation in ongoing education and training for themselves, staff, and commissions.
- Councilmembers will inform the City Manager or his assistant prior to being out of town or otherwise unavailable for Council duty.

- Councilmembers acknowledge that they will all receive the same information from the City staff, the City Manager and the City Attorney, to the greatest extent possible, regardless of who makes the request.
- Councilmembers will each determine what specific commission and meeting packets they want to receive.

COUNCIL VALUES [Under Consideration]

- Council places a high priority on the need for confidentiality regarding items such as legal, personnel, negotiations, and other sensitive matters.
- The Council and City Manager are a participatory team.
- Council values high energy, open mindedness, and is achievement oriented.
- Councilmembers care for each other and show respect at all times.
- Councilmembers demonstrate integrity in all their communications.
- Council values a sense of humor.
- Traditions are respected but not binding.
- Councilmembers set the tone of every public meeting by their professionalism, respect for all people, and respect for their responsibility as elected officials, and by their gracious treatment of each other, their staff, and the public.
- Council values robust discussion during Council meetings to thoroughly explore all sides of an issue.

- Council recognizes that there will be times of strong disagreement among members of the Council. Council understands, however, the importance of working together on each item separately, and considering it on its own merits.
- Bullying or rude behavior is never tolerated.

MAYORAL SELECTION

- The selection of first Mayor and Mayor Pro Tempore of Wildomar shall be as follows and for the term of :
- The initial term of office for the Mayor and Mayor Pro Tempore, which shall be held by the Councilmember who received the highest and second-highest number of votes in the incorporation election, shall begin on July 1, 2008 and terminate at the first meeting in January 2009. Thereafter, the Mayor and Mayor Pro Tempore shall be selected by a majority vote of the City Council and the term of office for the Mayor and Mayor Pro Tempore shall be one year, terminating annually at the first meeting in January.
- The duties and responsibilities of the Mayor, and the Mayor Pro Tempore in the Mayor's absence or inability to fulfill his/her responsibilities are as follows:
 - The Mayor sets the agenda working with the City Manager, City Attorney, and City Clerk.
 - The Mayor may call a special meeting
 - The Mayor facilitates the City Council meetings.

- The Mayor calls on Councilmembers who wish to be recognized in a fair and balanced manner.

- It is the Mayor's responsibility to insure a thorough and complete opportunity for discussion of an item has taken place, both with the Councilmembers and the public.

- It is the Mayor's responsibility to insure meetings are run in an orderly, business-like manner. In the event of disruptive, unruly attendees, the Mayor shall make the determination to call for a break to let things settle down. If the Mayor determines the situation to still be unworkable he/she may call for another break, request law enforcement, or cancel the meeting altogether.

- The Mayor shall sign forms and documents as required by law.

- The Mayor shall attend, or designate another Councilmember to be present, at all meetings, dedications, speaking engagements and functions normally attended by the Mayor.

- The Mayor shall typically represent the official position of the City Council to the public, the media, and other government agencies.

- The Mayor and all Councilmembers refrain from making individual public comments that do not fairly or accurately represent the official position of the majority of the Council.

COUNCIL INTERACTION AND COMMUNICATION

- Individuals are responsible to initiate resolution of problems as soon as possible and not let them fester.

- City Council will not direct unpleasant, hurtful remarks at each other during public meetings, in the press, or any other place/time.
- Relationships can be informal and casual but never unprofessional. During Council meetings, every action of individual Councilmembers reflect on the entire Council.
- Councilmembers are flexible and considerate in covering for each other's schedule.

COUNCIL TRAVEL & TRAINING

- Councilmembers are encouraged to stay current with relevant topics, lobbying efforts supported by the City, and network with other elected officials. Travel requests should be presented to the City Manager and must meet the following criteria:
 - Purpose of the trip or, seminar or, lobbying is relevant and timely to City business.
 - Adequate funding has been budgeted for the purpose.
 - The City Council has deemed the purpose of the activity relevant and appropriate.
 - City Council has not objected to the activity or the individual going.

THE AGENDA

- Items may be placed on the agenda in the following ways:
 - By the Mayor.

- By two or more Councilmembers.
- By consensus of the Council during a Council meeting.
- *Optionally*-By the City Manager if the item is deemed non-controversial, ministerial, or is required.

COUNCIL SUBCOMMITTEES

- Council recognizes that every committee formed by legislative action shall be deemed either a “standing” committee, (one that stays in place for one year or more: or an ad-hoc committee, (usually less than a year in existence and always disbands when their work has been accomplished.)
- Committees are a resource for the entire Council and not just for those members assigned to them.
- Committee reports should be regular and thorough so that the entire Council stays informed.
- It is not the Committee’s responsibility to make final decisions unless specifically authorized to do so by Council.
- Committees may only expand or change the scope, membership or direction authorized by the City Council with the permission of the City Council.
- Council gives clear and focused information to every committee formed.
- Council shall establish a Planning Commission as soon as possible.

Selection of Planning Commission Members:

The Planning Commission shall be comprised of five members appointed by the City Council

Council shall advertise openings on the Planning Commission and circulate applications received to all Councilmembers

Councilmembers shall review all applications and may conduct such interviews as each Councilmember deems appropriate.

Each Councilmember shall nominate a candidate for Planning Commission and the Council shall ratify the appointment of each nominee in a ministerial manner by a vote of the Council.

Members of the Planning Commission must live within City limits

The term of each Planning Commission member shall be co-terminus with the term of the Councilmember who makes the appointment.

Members of the Planning Commission serve at the pleasure of the City Council and may be removed at any time by a majority vote of the Council.

COUNCIL INTERACTION AND COMMUNICATION WITH STAFF

City Manager

- Council will provide clear annual goals and direction to the City Manager.
- Councilmembers should always feel free to contact the City Manager.
- The City Manager is always discreet and confidential with Council communications.
- If a Councilmember is unhappy about a department, he/she should always talk it over with the City Manager and not the department head.

- Concerns about any staff member should always be brought to the City Manager only.
- Councilmembers do not discuss personnel concerns with staff members.
- The Council will provide the City Manager with a professional annual evaluation.

Senior Staff

- Council can talk with department heads if asking for information, assistance or follow-up. Council will avoid directing staff to perform assignments.
- Council will be informed of unusual events that they may be questioned on by the media or residents.
- Individual Councilmembers will let the City Manager know how much detail they prefer to be informed about.
- Neither the City Council nor staff will ever intentionally blind-side each other in public.

City Attorney

- The City Attorney shall partner with the Council and City Manager in a collegial way.
- City Attorney regularly consults with the Council on items of concern on upcoming agenda items and other issues of importance on a regular and timely basis.

- City Attorney will track Commission's actions and inform the Council as appropriate.
- City Attorney makes every effort to help Council avoid potential violations and conflicts.

COUNCIL OPTIONS FOR KEEPING INFORMED

- Councilmembers may choose to read Commission Minutes.
- Read documents on Planning related items.
- City Manager will regularly discuss future agenda topics with Councilmembers.
- Councilmembers read and understand their packets. When they don't understand an item, they feel free ask.
- Councilmembers always feel free to ask staff members to explain items.

CITY WEBSITE [Under consideration]

COMMISSIONS

- Problem solving with commissions will be done as much as possible with Chairs and Vice Chairs.
- Commission Chairs are regularly invited to provide feedback to Council.

- In order to be appointed to a commission, the commissioner must:
 - Understand the Council vision.
 - Have regular attendance.
 - Participate.
 - Prepare themselves well for every meeting.
 - Support the interests of the community and never their own personal interests.
 - Show the same kind of support for the public and staff that the City Council does.
 - Have no inherent conflicts of interest.
 - Team player.
 - Have excellent communication and problem solving skills.
 - Have the highest integrity
- Commissioners are appointed for four-year terms and serve exclusively at the pleasure of their appointing Councilmember. Any three Councilmembers may remove another Councilmember's commissioner.

See Committee language regarding Planning Commission.

- A commissioner may continue his/her appointment after their Councilmember has left office only if the new Councilmember reappoints them.

OPERATIONAL NORMS:

- City Council Meetings are well defined procedurally, consistent, and fair.
 - Speaker slips may be turned in until notice is given that the last speaker slip is being called prior to Council deliberation.
 - Speaker slips that are turned in after notice of closure will not re-open public comment on the matter.
 - The time allotted each speaker in a normal meeting is 3 minutes.
 - Speaker time allotted during very busy meetings may be limited by the Mayor to 2 minutes per speaker. The Mayor may, unless a majority of the Council objects, also impose an overall time limit for public comment on the topic if it appears that there are more speakers than can be accommodated in the time available for the City Council to reasonably conduct its business.
 - The Council does not respond to comments from the public, but may refer questions to staff.
 - The Council allows the Mayor flexibility to run the meeting within the guidelines that have been adopted by Council in a timely, efficient, inclusive, and courteous manner.
 - If a Councilmember requests a change procedurally during a meeting three (3) Councilmembers' must concur for the change to be implemented.
 - Voluntary "time donations" are permitted with the following conditions. A maximum of 15 minutes may be donated to a single speaker by up to four (4) people. Each person donating speaker time

must complete a speaker slip indicating they are donating their time to the speaker.

- Our City Hall address shall be at the Oak Creek Center for the time period of five (5) years.
- Regular Council Meetings shall be held on the 2nd and 4th Wednesday of every month at 7pm.
- Posting Agendas shall be as follows United States Post Office, location of meeting, library, newspaper (ultimately The Californian (NC Times) and website.

**MINUTES
SPECIAL FIRST MEETING
THE CITY OF WILDOMAR
CITY-COUNCIL- ELECT**

Elsinore High School
21800 Canyon Drive
Wildomar, CA 92595

Wednesday July 1, 2008

OPEN SESSION 6:00 P.M.

Master of Ceremonies Stan Crippen started the Inauguration Celebration with the Flag Ceremony, Pledge of Allegiance and Presentation of Colors by the Wildomar Young Marines and Wildomar Boy Scout Troop #332.

INVOCATION Pastor Larry Walker of Bundy Canyon Christian School

Jillian Calkins, National Anthem

UCR Bagpipe Band performed

CONVENE MEETING

1.0 CALL TO ORDER

A special first meeting of the Wildomar City Council-elect was called to order by Councilmember-elect Cashman at 6:30 P. M.

ROLL CALL OF CITY-COUNCIL ELECT

Present: Sheryl Ade
 Bob Cashman
 Bridgette Moore
 Marsha Swanson
 Scott Farnam

Absent: NONE

Swearing in ceremony for City Councilmembers by County Supervisor Bob Buster

Staff Present: City Manager, John Danielson; City Attorney Julie Hayward Biggs; Interim Record Keeper, Cheryl L. VanLancker; Transitional Team Members from Interwest Consulting Group, Inc.; Finance Director

Stephen C. Stark.

2.0 ACTION ITEM

2.1 Mandatory Adoption of Riverside County Code provisions Relating to the City of Wildomar:

ORDINANCE NO. 08-01

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING ALL ORDINANCES OF RIVERSIDE COUNTY AS CITY ORDINANCES FOR A PERIOD OF ONE HUNDRED TWENTY DAYS

Open for Public Comment

NONE

Councilmember Ade moved that it be determined that Ordinance No. 08-01 be deemed to have been read by title only as set forth in the written agenda, that further reading of the Ordinance be waived and that the City adopt Ordinance No. 08-01. Seconded by Councilmember Farnam.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

3.0 CEREMONIAL ITEMS:

3.1 Selection of Mayor and Mayor Pro Tem

Mayor: Bob Cashman
Mayor Pro Tem: Bridgette Moore

Councilmember Swanson moved to elect Bob Cashman as Mayor. Seconded by Councilmember Farnam.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

Councilmember Swanson moved to elect Bridgette as Mayor Pro Tempore.
Seconded by Councilmember Farnam.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

3.2 Resolutions and Proclamations in Appreciation of Cityhood Activists and Supporters

Council acknowledged proclamations and certificates of appreciation were presented to the City.

Council extended appreciation to all supporters of cityhood and assistance with the inauguration.

3.3 Approval of Agenda as Amended

Councilmember Swanson moved to approve the Agenda, as Amended adding Resolution No. 08-49. Seconded by Councilmember Moore.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

4.0 CONSENT CALENDAR

4.1 Approve the reading by title only of all remaining ordinances and resolutions. By listing the ordinance and resolution titles on the agenda, the Council may determine that the title has been read.

Open for public comment

NONE

Councilmember Swanson moved that the City Council determine that the titles of all remaining ordinances have occurred by the written listing of the ordinance titles on the agenda, and that further reading be waived. Seconded by Councilmember Farnam.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

5.0 ACTION ITEM – ADOPTION OF URGENCY ORDINANCES

5.1 Adoption of Organizational Urgency Ordinances 08-02 through 08-09 Relating to the Wildomar Municipal Code:

5.1.1 ORDINANCE NO. 08-02

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ESTABLISHING THE WILDOMAR MUNICIPAL CODE, AND ENACTING TITLES 1 AND 2 THEREOF RELATING TO GENERAL PROVISIONS, ADMINISTRATION AND PERSONNEL

5.1.2 ORDINANCE NO. 08-03

AN URGENCY ORDINANCE OF THE CITY OF WILDOMAR,

CALIFORNIA, ADDING CHAPTER 3.01 TO THE WILDOMAR MUNICIPAL CODE TRANSFERRING TAX ASSESSMENT AND COLLECTION DUTIES TO THE COUNTY OF RIVERSIDE ASSESSOR AND TAX COLLECTOR

5.1.3 ORDINANCE NO. 08-04

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADDING CHAPTER 3.02 TO THE WILDOMAR MUNICIPAL CODE ESTABLISHING A SPECIAL GAS TAX STREET IMPROVEMENT FUND

5.1.4 ORDINANCE NO. 08-05

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADDING CHAPTER 3.03 TO THE WILDOMAR MUNICIPAL CODE ESTABLISHING PROCEDURES FOR CLAIMS AGAINST THE CITY

5.1.5 ORDINANCE NO. 08-06

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADDING CHAPTER 3.04 TO THE WILDOMAR MUNICIPAL CODE IMPOSING A DOCUMENTARY TRANSFER TAX

5.1.6 ORDINANCE NO. 08-07

AN URGENCY ORDINANCE OF THE CITY OF WILDOMAR, CALIFORNIA ADDING CHAPTER 3.05 TO THE WILDOMAR MUNICIPAL CODE IMPOSING A SALES AND USE TAX TO BE ADMINISTERED BY THE STATE BOARD OF EQUALIZATION

5.1.7 ORDINANCE NO. 08-08

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ADDING CHAPTER 7.05 TO THE WILDOMAR MUNICIPAL CODE IMPOSING MAJOR THOROUGHFARE AND BRIDGE FEES

5.1.8 ORDINANCE NO. 08-09

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ADOPTING A CITY SEAL

Councilmember Moore moved that the City adopt Urgency Ordinance Nos. 08-02 through 08-09 Relating to the Wildomar Municipal Code. Seconded by Councilmember Swanson.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

5.2 Adoption of Urgency Ordinances 08-10 through 08-14 Relating to Council, Boards, Commissions and Personnel:

5.2.1 ORDINANCE NO. 08-10

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ESTABLISHING AN INTERIM PLANNING AGENCY, AND APPOINTING THE CITY COUNCILMEMBERS AS THE MEMBERS OF THE INTERIM PLANNING AGENCY

5.2.2 ORDINANCE NO. 08-11

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING THE CITY COUNCIL TO BE THE REDEVELOPMENT AGENCY FOR THE CITY AND APPOINTING THE CITY COUNCILMEMBERS AS THE MEMBERS OF THE REDEVELOPMENT AGENCY

5.2.3 ORDINANCE NO. 08-12

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, PARTIALLY SUPERSEDING COUNTY ORDINANCE NO. 457 REGARDING THE BUILDING BOARDS OF APPEAL

5.2.4 ORDINANCE NO. 08-13

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE REIMBURSEMENT OF CITY COUNCILMEMBERS FOR ACTUAL AND NECESSARY EXPENSES INCURRED IN THE PERFORMANCE OF THEIR OFFICIAL DUTIES

5.2.5 ORDINANCE NO 08-14

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADDING CHAPTER 2.06 TO THE WILDOMAR MUNICIPAL CODE ESTABLISHING THE CITY OF WILDOMAR PERSONNEL RULES

Councilmember Swanson moved that the City adopt Urgency Ordinance Nos. 08-10 through 08-14 Relating to Council, Boards, Commissions and Personnel. Seconded by Councilmember Moore.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

6.0 ACTION ITEM – ADOPTION OF ORGANIZATIONAL RESOLUTIONS

6.1 Adopt Organizational Resolutions 08-01 through 08-24 Related to Administrative Matters:

6.1.1 RESOLUTION NO. 08-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING BY REFERENCE ALL APPLICABLE COUNTY OF RIVERSIDE RESOLUTIONS AS CITY OF WILDOMAR RESOLUTIONS

6.1.2 RESOLUTION NO 08-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE MAYOR TO EXECUTE THE COUNTY AUGMENTATION AGREEMENT

6.1.3 RESOLUTION NO. 08-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REQUESTING CONTINUATION OF SERVICES BY THE COUNTY OF RIVERSIDE

6.1.4 RESOLUTION NO. 08-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING FILING OF DOCUMENTS WITH STATE AND COUNTY OFFICES AND OFFICERS

6.1.5 RESOLUTION NO. 08-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DESIGNATING THE TIME, DATE AND LOCATION OF CITY COUNCIL MEETINGS

6.1.6 RESOLUTION NO. 08-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE CITY ATTORNEY TO ALLOW THE COUNTY COUNSEL OF THE COUNTY OF RIVERSIDE TO REPRESENT THE CITY OF WILDOMAR'S INTERESTS IN CERTAIN PROPERTY TAX REFUND MATTERS WITHIN CERTAIN PARAMETERS

6.1.7 RESOLUTION NO. 08-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DESIGNATING LOCATIONS FOR POSTING OF AGENDAS, ORDINANCES AND/OR RESOLUTIONS REQUIRED BY LAW TO BE PUBLISHED OR POSTED

6.1.8 RESOLUTION NO. 08-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, RATIFYING THE LEASE AGREEMENT FOR THE USE OF SPACE AS CITY HALL

6.1.9 RESOLUTION NO. 08-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ESTABLISHING A METHOD FOR THE SELECTION AND APPOINTMENT OF A MAYOR AND MAYOR PRO TEMPORE OF THE CITY OF WILDOMAR

6.1.10 RESOLUTION NO. 08-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ESTABLISHING AN ADDRESS FOR THE RECEIPT OF THE UNITED STATES MAIL

6.1.11 RESOLUTION NO. 08-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE MAYOR AND INTERIM CITY CLERK TO PREPARE, EXECUTE, AND FILE THE STATEMENT OF BOUNDARY CREATION

6.1.12 RESOLUTION NO. 08-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DESIGNATING CITY HOLIDAYS

6.1.13 RESOLUTION NO. 08-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, RATIFYING THE APPOINTMENT OF INTERIM CITY MANAGER AND RATIFYING THE INTERIM CITY MANAGER EMPLOYMENT AGREEMENT

6.1.14 RESOLUTION NO. 08-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPOINTING THE INTERIM CITY MANAGER AS PURCHASING AGENT

6.1.15 RESOLUTION NO. 08-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, RATIFYING THE APPOINTMENT OF THE INTERIM CITY ATTORNEY AND RATIFYING THE INTERIM CITY ATTORNEY SERVICES AGREEMENT

6.1.16 RESOLUTION NO. 08-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, SETTING THE BOND AMOUNTS

FOR THE CITY CLERK AND CITY TREASURER

6.1.17 RESOLUTION NO. 08-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ESTABLISHING RULES OF CONDUCT FOR CITY COUNCIL MEETINGS

6.1.18 RESOLUTION NO. 08-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPOINTING A CITY ENGINEER AND TRANSFERRING ALL SURVEYING DUTIES CURRENTLY PERFORMED BY THE COUNTY SURVEYOR TO THE CITY ENGINEER

6.1.19 RESOLUTION NO. 08-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REQUESTING THAT THE COUNTY DISCONTINUE PROVIDING AND ASSUMING RESPONSIBILITY FOR CERTAIN PUBLIC WORKS AND BUILDING SERVICES

6.1.20 RESOLUTION NO. 08-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, RATIFYING THE RATIFYING THE AGREEMENT FOR THE PROVISION OF INTERIM FINANCIAL MANAGEMENT SERVICES

6.1.21 RESOLUTION NO. 08-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, RATIFYING THE AGREEMENT WITH FITZWATER LEADERSHIP CONSULTING

6.1.22 RESOLUTION NO. 08-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REQUESTING THAT THE COUNTY DISCONTINUE PROVIDING AND ASSUMING RESPONSIBILITY FOR CERTAIN PLANNING SERVICES

6.1.23 RESOLUTION NO. 08-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, PROPOSING A CONFLICT OF INTEREST CODE

6.1.24 RESOLUTION NO. 08-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, PROVIDING FOR THE ENFORCEMENT OF STATE LAWS AND REGULATIONS RELATING TO PUBLIC HEALTH BY THE COUNTY HEALTH OFFICER

Councilmember Moore moved that the City adopt Resolution Nos. 08-01 through 08-24 Related to Administrative Matters. Seconded by Councilmember Farnam.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

6.2 Adopt Organizational Resolutions 08-25 through 08-36 Related to Financial Matters:

6.2.1 RESOLUTION NO. 08-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING REIMBURSEMENTS FOR PRE-INCORPORATION AND POST-INCORPORATION EXPENSES

6.2.2 RESOLUTION NO. 08-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE INTERIM CITY MANAGER TO FILE THE STATEMENT OF FACTS FOR THE ROSTER OF PUBLIC AGENCIES WITH THE CALIFORNIA SECRETARY OF STATE AND TO FILE FOR A FEDERAL TAXPAYER IDENTIFICATION NUMBER

6.2.3 RESOLUTION NO. 08-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE MAYOR TO

EXECUTE AN AGREEMENT WITH THE CALIFORNIA STATE BOARD OF EQUALIZATION PROVIDING FOR STATE ADMINISTRATION OF LOCAL SALES AND USE TAXES

6.2.4 RESOLUTION NO. 08-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING THE PROPOSED CITY OF WILDOMAR FISCAL YEAR 2008-09 GENERAL FUND OPERATING BUDGET AND THE GAS TAX STREET IMPROVEMENT FUND BUDGET, AS SPECIFIED IN THE STAFF REPORT AND BUDGET DOCUMENT

6.2.5 RESOLUTION NO. 08-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, RATIFYING THE PROVISIONAL APPROPRIATIONS LIMIT FOR THE CITY SET BY THE LOCAL AGENCY FORMATION COMMISSION OF RIVERSIDE COUNTY

6.2.6 RESOLUTION NO. 08-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, CONTINUING THE LEVY AND COLLECTION OF PREVIOUSLY AUTHORIZED CHARGES, FEES, ASSESSMENTS AND TAXES

6.2.7 RESOLUTION NO. 08-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ESTABLISHING A PETTY CASH FUND

6.2.8 RESOLUTION NO. 08-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND

6.2.9 RESOLUTION NO. 08-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, SETTING FORTH PROCEDURES FOR PAYMENT OF CITY OBLIGATIONS

6.2.10 RESOLUTION NO. 08-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DESIGNATING THE COUNTY OF RIVERSIDE AS ITS AGENT FOR SERVICE OF PROCESS FOR

ACTIONS UNDER THE REVENUE AND TAXATION CODE

6.2.11 RESOLUTION NO. 08-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING BANK SERVICE WITH WELLS FARGO AND DESIGNATING THE PERSONS AUTHORIZED TO TRANSACT BUSINESS ON BEHALF OF THE CITY

6.2.12 RESOLUTION NO. 08-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO AN AGREEMENT WITH WELLS FARGO BANK FOR A REVOLVING LINE OF CREDIT

Councilmember Farnam moved that the City adopt Resolution Nos. 08-25 through 08-36 Related to Financial Matters. Seconded by Councilmember Swanson.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

6.3 Adopt Organizational Resolutions 08-37 through 08-39 Related to Contracts:

6.3.1 RESOLUTION NO. 08-37

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REQUESTING MEMBERSHIP IN THE PUBLIC AGENCY RISK SHARING AUTHORITY OF CALIFORNIA AND PARTICIPATION IN THE PARSAC LIABILITY AND WORKERS' COMPENSATION PROGRAMS, ESTABLISHMENT OF A LIABILITY FUND RESERVE, AND DESIGNATION OF THE AUTHORIZED BOARD REPRESENTATIVE AND THEIR AUTHORITY

6.3.2 RESOLUTION NO. 08-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ACCEPTING THE ASSIGNMENT OF THE COUNTY OF RIVERSIDE'S INTERESTS IN THE FRANCHISES EXISTING WITHIN THE CITY OF WILDOMAR

6.3.3 RESOLUTION NO. 08-39

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, RATIFYING THE AGREEMENT WITH VERIZON FOR TELEPHONE AND INTERNET SERVICES

Councilmember Moore moved that the City adopt Resolution Nos. 08-37 through 08-39 Related to Contracts. Seconded by Councilmember Farnam.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

6.4 Adopt Organizational Resolutions 08-40 through 08-43 Related to Real Property Matters:

6.4.1 RESOLUTION NO. 08-40

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING ALL PUBLIC STREETS WITHIN THE CITY OF WILDOMAR INTO THE CITY STREET SYSTEM

6.4.2 RESOLUTION NO. 08-41

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ACCEPTING PARKS FROM THE COUNTY OF RIVERSIDE

6.4.3 RESOLUTION NO. 08-42

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE AUTHORITY AND RESPONSIBILITY FOR THE WILDOMAR LANDSCAPE MAINTENANCE DISTRICT

6.4.4 RESOLUTION NO. 08-43

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA WAIVING AUTOMATIC DETACHMENT FROM COUNTY SERVICE AREA 152

Councilmember Swanson moved that the City adopt Resolution Nos. 08-40 through 08-43 Related to Real Property Matters. Seconded by Councilmember Moore.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

6.5 Adopt Organizational Resolutions 08-44 through 08-49 Related to Regional Organization Memberships and Continuation of Traffic Services:

6.5.1 RESOLUTION NO. 08-44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING MEMBERSHIP IN THE WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS

6.5.2 RESOLUTION NO. 08-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING MEMBERSHIP IN THE RIVERSIDE COUNTY TRANSPORTATION COMMISSION

6.5.3 RESOLUTION NO. 08-46

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING MEMBERSHIP IN THE LEAGUE OF CALIFORNIA CITIES

6.5.4 RESOLUTION NO. 08-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING MEMBERSHIP IN THE WESTERN RIVERSIDE COUNTY REGIONAL CONSERVATION AUTHORITY

6.5.5 RESOLUTION NO. 08-48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REQUESTING THE CALIFORNIA HIGHWAY PATROL TO CONTINUE TO PROVIDE TRAFFIC ENFORCEMENT SERVICES WITHIN THE CITY

Councilmember Swanson moved that the City adopt Resolution Nos. 08-44 through 08-48 Related to Contracts. Seconded by Councilmember Moore.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

6.5.6 RESOLUTION NO. 08-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, RATIFYING THE AGREEMENT FOR THE PROVISION OF INTERIM CONSULTING SERVICES RELATED TO GENERAL PUBLIC WORKS ENGINEERING, CITY ENGINEERING, TRAFFIC ENGINEERING, BUILDING AND SAFETY, PLANNING, CODE ENFORCEMENT AND OTHER RELATED SERVICES

Councilmember Swanson moved that the City adopt Resolution No. 08-49 Ratifying the Agreement for the Provision of Interim Consulting Services Related to Contracts. Seconded by Councilmember Moore.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

7.0 CITY MANAGER REPORT

NONE

8.0 CITY ATTORNEY REPORT

NONE

9.0 FUTURE AGENDA ITEMS

NONE

10.0 CITY COUNCIL COMMENTS

Consensus to summarize with exception of few statements.

Councilmember Swanson stated she would wait for Mayor Cashman to thank you all.

Councilmember Moore thanked several people including Janet Pearson, Dave Masters, Joanie Shelton. We met five years ago and we're still here. She also mentioned all of the help on the WIN committee including Evan Gorman who is up North fighting fires, he was very helpful on the WIN committee and we wish him back soon.

Councilmember Ade thanked the citizens, County and all of the staff who have help us in a number of ways. Thanks the City's interim staff, without the expertise of our City staff. They have been tremendous and I am overwhelmed with the amount of work. Also, she thanked the other Councilmembers for their hard work to get the City where it is today.

Mayor Cashman thank Supervisor Bob Buster. Told the community where City Hall is located behind Albertsons off Clinton Keith. The address is 23873 Clinton Keith Road and it opens at 8:00 tomorrow morning.

ADJOURNMENT

Council adjourned by unanimous vote on motion of Councilmember Moore, seconded by Councilmember Farnam.

7:10 P. M.

The next meeting of the Council will be a regular meeting and will be held at 7:00 pm on July 9, 2008 at David A. Brown Middle School, 21861 Grand Avenue, Wildomar CA 92595 or at another location to be determined by the Council.

John Danielson, Interim City Clerk

**MINUTES
REGULAR MEETING
THE CITY OF WILDOMAR
CITY-COUNCIL**

David A. Brown Middle School
21861 Grand Avenue
Wildomar, CA 92595

Wednesday July 9, 2008

OPEN SESSION 7:00 P.M.

CONVENE OPEN SESSION

1.0 CALL TO ORDER

A regular meeting of the Wildomar City Council was called to order by Mayor Cashman at 7:01 P. M.

ROLL CALL

Present: Sheryl Ade
Bob Cashman
Bridgette Moore
Scott Farnam
Marsha Swanson

Absent: NONE

Staff Present: City Manager, John Danielson; City Attorney Julie Hayward Biggs; Interim Record Keeper, Cheryl L. VanLancker; Staff

PLEDGE OF ALLEGIANCE

INVOCATION

PROCLAMATIONS

Tom Rogers from State Senator Dennis Hollingsworth's office presented Certificates; flags flown over the State Capitol building; copies of the United States and California Constitutions; and a plaque.

1.1 Approval of Agenda

Mayor Cashman advised the City Council that the City was contacted by the County of Riverside and asked to add Resolutions 08-52 and 08-53 relating to the Lighting and Maintenance District 89-1 to the Agenda as subsequent need items so that they may be acted upon on July 9, 2008 in order to set in motion the public hearing necessary to hear the matter in full on July 23, 2008. The need for this action is urgent and arose after the posting of the agenda. Therefore, Mayor Cashman requested approval of the Agenda, As Amended, by including Section 4.5 herein to include Resolution Nos. 08-52 and 08-53.

Open for Public Comment:

NONE

Councilmember Moore moved that the Agenda be approved, as amended, to add Item No. 4.5, to include Resolution Nos. 08-52 and 08-53. Seconded by Councilmember Ade.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

2.0 COMMUNICATIONS FROM THE PUBLIC

Fire Battalion Chief Steve Beack spoke to reassure citizens that there wouldn't be any break in Fire Department services. He discussed a fire east of the Bundy Canyon that burned 10.4 acres that was quickly knocked down as an example of the Fire Department's continued protection.

Gary Andre presented a petition signed by citizens from the community of Windmill Estates, along with a map. He discussed the map and the issue of Wesley Road being closed. He advised Wesley is a public access road and the citizens of Windmill Estates want it open. Mr. Andre also discussed Palomar Road. He requested these items to be added to the next City Council Agenda.

Kami Sabetzadeh from the Wildomar Community Council sought the City's support for an event to be held on October 4, 2008 to include a Thanksgiving dinner, car show, street fair at Mission Trail and Kennedy. He would further like the City's support by waiving fees for the event. Mayor Cashman asked if the

event was the same as last year. Councilmember Farnam asked how long the event would last. Mr. Sabetzadeh responded the event would last from 10:00 a.m. to 5:00 p.m.

3.0 CONSENT AGENDA

NONE

4.0 GENERAL ACTION ITEMS

4.1 LMD 2006-1

Consider adoption of Resolution No. 2008-50, a Resolution of the City of Wildomar ordering preparation of the Engineer's Report regarding the proposed assessments to be levied and collected for fiscal year FY 2008/09 within the Wildomar LMD 2006-1

Amber Jacobson of the County of Riverside presented a staff report.

Councilmember Moore, upon reviewing the report, asked about 8 parcels on the report with no assessments. Ms. Jacobson agreed to review and present further information at the July 23, 2008 public hearing.

Open for Public Comment:

NONE

Councilmember Moore moved to adopt Resolution No. 08-50 a Resolution of the City of Wildomar ordering preparation of the Engineer's Report regarding the proposed assessments to be levied and collected for fiscal year FY 2008/09 within the Wildomar LMD 2006-1. Seconded by Councilmember Ade.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

and

Resolution No. 2008-51, a Resolution of the City of Wildomar declaring its intention to levy and collect assessments within Wildomar LMD 2006-1 for

fiscal year 2008-09, setting the time and place of the public hearing on the annual assessment and ordering notice of the public hearing to be given consistent with the Landscaping and Lighting Act of 1972

Councilmember Moore noted that page 2 is "amended."

Open for Public Comment:

NONE

Councilmember Swanson moved to adopt Resolution No. 08-51 of the City of Wildomar declaring its intention to levy and collect assessments within Wildomar LMD 2006-1 for fiscal year 2008-09, setting the time and place of the public hearing on the annual assessment and ordering notice of the public hearing to be given consistent with the Landscaping and Lighting Act of 1972. Seconded by Councilmember Farnam.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

4.2 Workers Compensation Self Insurance

Consider adoption of Resolution No. 08-54, A Resolution Authorizing Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities

Open for Public Comment

NONE

City Attorney Julie Hayward Biggs stated that the Staff Report should be numbered Item 4.2, not 4.1. Also, the Resolution number should be 08-54 instead of 08-52. She further discussed the Resolution and the State's requirement for a Certificate of Consent and recommended the approval and adoption of Resolution No. 08-54.

Councilmember Moore moved to adopt Resolution No. 08-54 A Resolution Authorizing Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self-Insure Workers' Compensation Liabilities. Seconded by Councilmember Farnam.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

4.3 Review of City Council Calendar and holiday schedule

Open for Public Comment:

NONE

City Manager Danielson talked about September 24, 2008 being the League of California Cities opening day.

Mayor Cashman requested the November 26, 2008 meeting moved to December 3, 2008.

Councilmember Swanson talked about dark days.

City Attorney Biggs discussed procedural items, for special meetings, including (i) cannot adopt ordinances; and (ii) public comment not required.

City Attorney Biggs advised Council that the Holiday Resolution was approved and adopted on July 1, 2008.

After discussion, by consensus, Council decided that the Holiday Schedule adopted will remain in effect and any meeting date changes will be addressed as the dates approach.

4.4 Appointment of Representatives to Regional Boards

Consider appointment of representatives to the following regional boards:

Western Regional Council of Governments
Riverside County Transportation Commission
Western Riverside County Conservation Agency
League of California Cities
PARSAC

City Manager Danielson discussed the various duties and commitments required by specific regional boards. The Council discussed meeting times and availability for participation.

Open for Public Comment

NONE

Council nominated the following:

Councilmember Farnam as representative for the Western Regional Council of Governments, with Councilmember Ade as the alternate representative.

Councilmember Farnam as representative for the Riverside County Transportation Commission, with Councilmember Moore as the alternate representative.

Mayor Cashman as representative for the Western Riverside County Conservation Agency, with Councilmember Farnam as the alternate representative.

Councilmember Ade as representative for the League of California Cities, with Councilmember Farnam as the alternate representative.

Councilmember Swanson as representative for PARSAC, with the Administrative Services Director as the alternate representative.

Councilmember Moore moved that the Councilmembers nominated as representatives be approved for a period of 18 months. Seconded by Councilmember Farnam.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

4.5 LMD 89-1-C

Consider adoption of Resolution 08-52 as follows:

Resolution of the City Council of the City of Wildomar
Ordering Preparation of Engineer's Report Regarding

Proposed Assessments to be Levied and Collected for Fiscal Year 2008-09 within Zones 3, 29, 30, 42, 51, 52, 59, 62, 67, 71 and 90; and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, and 73 of Landscaping and Lighting Maintenance District No. 89-1-Consolidated of the City Of Wildomar Pursuant to The Landscaping And Lighting Act Of 1972

Councilmember Swanson moved to adopt Resolution No. 08-52 of the City of Wildomar declaring its intention to levy and collect assessments within Wildomar LMD 2006-1 for fiscal year 2008-09, setting the time and place of the public hearing on the annual assessment and ordering notice of the public hearing to be given consistent with the Landscaping and Lighting Act of 1972. Seconded by Councilmember Moore.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

and consider adoption of Resolution 08-53 as follows:

Resolution of the City Council of Wildomar Declaring Intention to Levy and Collect Assessments within Zones 3, 29, 30, 42, 51, 52, 59, 62, 67, 71 and 90; and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, and 73 of the Landscaping and Lighting Maintenance District No. 89-1-Consolidated of the City Of Wildomar Pursuant to the Landscaping and Lighting Act of 1972 for the Maintenance and Servicing of Landscaping, Multi-Purpose Trails, Fencing, Fossil Filters and Streetlights for Fiscal Year 2008-09; and Giving Notice of and Setting the Time and Place of the Public Hearing on the Annual Assessment and Ordering Notice of the Public Hearing to be Published

Judy Watterlond from the County of Riverside introduced herself and discussed 89-1-C, as well as Resolutions Nos. 08-52 and 08-53. She went over the reports with budget and adoption.

Open for public comment

NONE

Councilmember Swanson moved to adopt Resolution No. 08-53 of the City of Wildomar declaring its Intention to Levy and Collect Assessments within Zones 3, 29, 30, 42, 51, 52, 59, 62, 67, 71 and 90; and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, and 73 of the Landscaping and Lighting Maintenance District No. 89-1-Consolidated of the City of Wildomar Pursuant to the Landscaping and Lighting Act of 1972 for the Maintenance and Servicing of Landscaping, Multi-Purpose Trails, Fencing, Fossil Filters and Streetlights for Fiscal Year 2008-09; and Giving Notice of and Setting the Time and Place of the Public Hearing on the Annual Assessments and ordering Notice of the Public Hearing to be Published. Seconded by Councilmember Moore.

Motion carried, the following vote resulted:

AYES: Sheryl Ade
Bob Cashman
Scott Farnam
Bridgette Moore
Marsha Swanson

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

5.0 REPORTS

5.1 Report of the Facilities Ad-hoc committee

Councilmember Swanson reported that the City of Wildomar City Hall is now open. She further advised that financial systems and all other items are in place and functional.

Councilmember Farnam talked about conducting council meetings and planning commission meetings at City Hall. He discussed the estimated budget for furniture, which should be on the July 23, 2008 Agenda.

5.2 Report of the Transition Ad-hoc Committee

Councilmember Ade reported that staff is attending to Riverside County bi-weekly meetings. She talked about TUMF and Southwest Road fees. She reported the City is also conducting interviews for the position of City Clerk.

5.3 Report of the Inauguration committee

Councilmember Moore received applause. She thanked Paula Willett. She reported no complaints, but several emails and calls on how terrific the July 1st inauguration event was.

6.0 CITY COUNCIL COMMENTS

Councilmember Swanson thanked staff. She also thanked Paula Willett for a wonderful job on the July 1st inauguration event.

Councilmember Farnam talked about Gary Andre's public comments and asked staff to research the Wesley Road issue.

Councilmember Ade stated he went to City Hall and was thrilled to see a lot of people submitting applications.

Councilmember Moore stated she went to City Hall and found 2 necklaces there.

Mayor Cashman stated that City Hall is very professional. He talked about the California budget. Talked to Assemblyman Benoit's office to ask about BLF fees. Stated we have to watch every day – no activity yet. He talked about having within community and that the Council should think about it. Should make a call regarding staff.

7.0 CITY MANAGER REPORT

City Manager Danielson announced that Captain Fetherolf was in the audience. He is our soon to be and my favorite Police Chief. Negotiations of the contracts are going forward. He complimented the Captain and his staff for such an easy negotiation process.

He reported that he posted the notice for the City Clerk position on List-Serve and received outstanding applications. The City Clerk position will be interim and on a contract basis. He would like to have this item on the July 23, 2008 Agenda.

City Manager Danielson reported that Finance Director Stark has requested that the City prepare a Request for Proposal for financial services and will come forward at July 23, 2008 meeting

City Manager Danielson talked about the unknown with the State. Riverside County is talking with Finance Director Stark. He talked about lobbyists. He suggested a work session or an agenda item.

8.0 CITY ATTORNEY REPORT

City Attorney Biggs reported that she received an inquiry regarding the electoral district issue. She advised the issue be more fully discussed at a later meeting when the City Council will actually set its electoral cycle in accord with the policies developed in the council norming sessions. Based on that, the first general municipal election will probably be consolidated with the statewide elections in 2010.

City Attorney Biggs reported that the Council has authority to consider various electoral systems and she will recommend someone who can work with Council who will present the community with options.

City Attorney Biggs also reported that she will not be in attendance at the July 23, 2008 Council Meeting, however, the Assistant City Attorney Thomas D. Jex will be in attendance. Also, there will be a representative from the County of Riverside in attendance at the July 23rd meeting to discuss assessments.

At the request of Mayor Cashman, City Attorney Biggs discussed the holding of a recent case that permits cities to request submission of presentation materials from the public to the City and that the City has the right to review such materials prior to the presentation.

Mayor Cashman and the City Council thanked Tom Rogers for attending the meeting and the proclamation.

9.0 FUTURE AGENDA ITEMS

1. Councilmember Swanson asked about Wells Fargo and wanted consensus for letter, consensus given; (no further need to be on agenda).
2. Councilmember Farnam requested approval to join the ULI (Urban Land Institute), the ICSC (International Conference of Shopping Centers), and support and join in on the Green Valley Initiative.
3. Councilmember Moore asked about joining the Air Quality Management District (AQMD).
4. Councilmember Ade requested further work on overlays (re General Plan) especially Ranch Community Overlay and the Historic Overlay with policy attached; also setting up Planning commission.
5. Councilmember Swanson talked about a September event at Pechanga, need research on South Corridor Economic Development Summit, to determine the level of the City's participation. More information requested.
6. Mayor Cashman discussed the need to get a Planning Commission together. After discussion, a consensus was made that John Danielson can advertise for 3 weeks and accept resumes and start interviewing in September.
7. Councilmember Ade requested the Council get back to the balance of the Norming Procedures

10.0 ADJOURNMENT

Council adjourned by unanimous vote on motion of Councilmember Moore and Seconded by Councilmember Farnam.

8:25 P. M.

The next meeting of the Council-elect will be a regular meeting and will be held at 7:00 pm on July 23, 2008 at David A. Brown Middle School, 21861 Grand Avenue, Wildomar CA 92595.

John Danielson, Interim City Clerk

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item 4.1
DISCUSSION/ACTION ITEM
Meeting Date: July 23, 2008

TO: Mayor and Members of the City Council

FROM: Suzanne Holland, Deputy Director of Economic Development Agency,
County of Riverside acting on behalf of the City of Wildomar

SUBJECT: Assessment Levy for Fiscal Year 2008-09 of Wildomar LMD 2006-1

STAFF REPORT

RECOMMENDATION:

That the City Council conduct the public hearing and adopt the following Resolution:

Resolution No. 08-55 a Resolution of the City of Wildomar confirming the diagram and assessment for Wildomar LMD 2006-1 and levying assessments on all assessable lots and parcels of land therein for Fiscal Year 2008-09.

BACKGROUND:

For Fiscal Year 2006-07 and 2007-08, the assessment amount within Wildomar 2006-1 was \$28 per equivalent dwelling unit. For Fiscal Year 2008-09, there will be no increase in the Wildomar LMD 2006-1, and the proposed annual assessment will remain at \$28 per equivalent dwelling unit. The amount levied for Fiscal Year 2008-09 is \$191,828.00. For the fiscal year in which the landscape improvements of all four parks are completed, the annual assessment may be increased to \$45.00, adjusted for inflation.

Pursuant to the Landscaping and Lighting Act of 1972 and Resolution 2008-51, a public hearing is required to receive testimony regarding the assessment levy for FY 2008-09 for Wildomar LMD 2006-1. Notice of public hearing was given by publication of a certified copy of Resolution No. 2008-51 in The Press Enterprise at least ten days prior to the public hearing date of July 23, 2008.

Upon close of the public hearing, staff recommends adoption of Resolution No. 08-55 confirming the assessment levy, as indicated in the Engineer's Report for FY 2008-09 for Wildomar LMD 2006-1, and ordering the placement of the annual assessment on the County's Assessment Roll.

FISCAL IMPACTS:

Adoption of this resolution will allow the City of Wildomar to collect sufficient funds to meet its maintenance obligation for Wildomar LMD 2006-1

ALTERNATIVES:

1. Take no action
2. Provide staff with further direction.

Submitted by:



Suzanne Holland
Deputy Director of Economic Development Agency
County of Riverside
on behalf of the City of Wildomar

Approved by:



John Danielson
Interim City Manager

Attachments:

Attachment A
Resolution No. 08-55

1 **NOW, THEREFORE, BE IT RESOLVED, FOUND, DETERMINED, AND ORDERED** by the City
2 Council of the City of Wildomar in regular session on July 23, 2008, as follows:

3 **Section 1. Findings:** That the City Council finds:

- 4 (a) the preceding recitals are correct;
- 5 (b) compliance has been had with all of the requirements of the Landscaping and
6 Lighting Act of 1972, Part 2 (commencing with Section 22500) of Division 15 of the
7 Streets and Highways Code;
- 8 (c) a majority protest to the annual levy for Wildomar LMD 2006-1 has not been filed;
9 and
- 10 (d) the City Council may proceed to adopt a resolution confirming the diagram and
11 assessment for Wildomar LMD 2006-1 either as originally proposed or as changed
12 by it; and the assessments to be levied on the assessable lots and parcels of land in
13 Wildomar LMD 2006-1 during FY 2008-09 contained in the report to the City
14 Manager of the City of Wildomar which is on file with the City Clerk of the City of
15 Wildomar (hereinafter the "Report") are based on benefits derived by such lots and
16 parcels.

17 **Section 2. Authorized Improvements for Wildomar LMD 2006-1.** The improvements
18 authorized for Wildomar LMD 2006-1 are:

- 19 (a) Furnishing of services and materials for the ordinary and usual maintenance,
20 operation, and servicing of the landscaping appurtenances including repair, removal
21 or replacement, providing for the life and growth, health, and beauty of the
22 landscaping.
- 23 (b) The removal of trimmings, rubbish, debris, and other solid waste, together with the
24 necessary incidental expenses.

25 **Section 3. Confirmation of Report.** The Report and the assessment diagram and the
26

1 assessment of the estimated costs for the installation, and maintenance and servicing of landscaping
2 improvements within Wildomar LMD 2006-1 for FY 2008-09 contained in the Report are confirmed.

3 **Section 4. Levy of Assessment.** Pursuant to Section 22631 of the Streets and
4 Highways Code, the adoption of this resolution constitutes the levy of the assessment for the
5 installation and maintenance and servicing improvements within Wildomar LMD 2006-1 for FY 2008-09
6 contained in the Report, and such assessment is levied. The City Clerk of the City of Wildomar is
7 directed to file a certified copy of this resolution, together with the diagram and assessment contained
8 in the Report with the County Auditor of the County of Riverside, who, pursuant to Section 22645 of
9 Streets and Highways Code, shall enter on the County Assessment Roll opposite each lot or parcel of
10 land the amount assessed thereupon, as shown in said assessment.

11 **Section 5. Effective Date.** This Resolution shall take effect from and after its date of
12 adoption.

13 PASSED, APPROVED, AND ADOPTED this 23rd day of July, 2008.

14 _____
15 Bob Cashman, Mayor

16 ATTEST:

17 _____
18 John Danielson, Interim City Clerk

19 APPROVED AS TO FORM:

20 _____
21 Julie Hayward Biggs, City Attorney

CITY OF WILDOMAR – CITY COUNCIL

Agenda Item 4.2

DISCUSSION/ACTION ITEM

Meeting Date: July 23, 2008

TO: Mayor and Members of the City Council

FROM: Juan C. Perez, Director of Transportation, County of Riverside acting on behalf of the City of Wildomar

SUBJECT: Landscaping and Lighting Maintenance District No. 89-1-Consolidated, Zone 3, Locations 7, 23, 24, 25, 29, 35, 42, 43, 45, 47 and 49; Zone 29, Location 2; Zone 30, Locations 1 and 2; Zone 42, Zone 51; Zone 52; Zone 59; Zone 62; Zone 67; Zone 71; and Zone 90; and Street Lighting Zone 18, Street Lighting Zone 26, Street Lighting Zone 27, Street Lighting Zone 35, Street Lighting Zone 50, Street Lighting Zone 70, Street Lighting Zone 71 and Street Lighting Zone 73.

STAFF REPORT

RECOMMENDATION:

That the City Council adopt the following Resolution:

Resolution No. 08-55, a Resolution of the City of Wildomar confirming the diagram and assessment for Zone 3, Locations 7, 23, 24, 25, 29, 35, 42, 43, 45, 47 and 49; Zone 29, Location 2; Zone 30, Locations 1 and 2; Zone 42, Zone 51; Zone 52; Zone 59; Zone 62; Zone 67; Zone 71; and Zone 90; and Street Lighting Zone 18, Street Lighting Zone 26, Street Lighting Zone 27, Street Lighting Zone 35, Street Lighting Zone 50, Street Lighting Zone 70, Street Lighting Zone 71 and Street Lighting Zone 73 of Landscaping and Lighting Maintenance District No. 89-1-Consolidated (hereinafter "L&LMD No. 89-1-C") and levying assessments on all assessable lots and parcels of land therein for fiscal year 2008-09.

BACKGROUND:

The proposed assessments for Zones 3, 29, 30, 51, 52, 59, 62, 67, 71, and 90 and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, and 73 are described in Attachment A. The annual budget for fiscal year 2008-09 totals \$282,365.

Pursuant to the Landscaping and Lighting Act of 1972 and Resolution No. 08-53, a public hearing was held on July 23, 2008 to receive testimony regarding the assessment levy for fiscal year 2008-09 for Zones 3, 29, 30, 51, 52, 59, 62, 67, 71, and 90 and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, and 73 of L&LMD No. 89-1-C. Notice of the public hearing was given by publication of a certified copy of Resolution

No. 08-53 in The Press Enterprise at least ten (10) days prior to the public hearing date of July 23, 2008.

Adoption of Resolution No. 08-55 confirms the assessment levy, as indicated in the Engineer's Report for fiscal year 2008-09 for L&LMD No. 89 1 C and orders the placement of the annual assessment of the County's Assessment Roll.

ALTERNATIVES:

1. Take no action. This would mean that the County of Riverside could not continue collecting assessments to pay for maintenance of improvements in these specific right-of-ways and would need to discontinue (a) the maintenance of landscaping, trails, fencing, and irrigation services to these areas, in certain zones, (b) maintaining the fossil filters in certain zones as required by the Santa Margarita Regional Water Quality Control Board re compliance with the National Pollutant Discharge Elimination System (NPDES) permit, and (c) paying Edison for streetlight energy costs in certain zones.
2. Provide staff with further direction.

Submitted by:



Juan C. Perez
Director of Transportation,
County of Riverside acting
on behalf of the City of Wildomar

Approved by:



John Danielson
Interim City Manager

Attachments:

Attachment A
Resolution No. 08-55

ATTACHMENT A

The proposed assessments for Zones 3, 29, 30, 51, 52, 59, 62, 67, 71, and 90 and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, and 73 of L&LMD No. 89-1-C are as follows:

Zone 3

One of the eleven Locations within Zone 3 were established prior to the adoption of Proposition 218 (the "Proposition"). The annual assessment for these Locations, and for each of the Locations annexed to Zone 3, was set as of the effective date of the Proposition. Consequently, the annual assessment levied in for all Locations in Zone 3 does not include an inflation increase factor and has not been increased since the effective date of the Proposition and no increase is proposed for fiscal year 2008-09.

The proposed assessment for FY 2008-09 for all Locations in Zone 3 remains at \$77.68 per parcel. The proposed budget for fiscal year 2008-09 is \$104,324.

As to all of the following Zones, the mailed assessment ballot proposition approved by the property owners provides that the annual assessment will be increased each year by the greater of two percent (2%) or the cumulative percentage increase, if any, in the Consumer Price Index for the Los Angeles-Riverside-Orange County California Standard Metropolitan Statistical Area (the "Index") as the Index stands as of March of each calendar year. For FY 2008-09, the proposed annual assessment for each of the following Zones may be increased by 3.3%.

Zone 29

The proposed assessment for FY 2008-09 for Zone 29 is \$76.54 per parcel. The proposed budget for fiscal year 2008-09 is \$765.

Zone 30

The proposed assessment for FY 2008-09 for Zone 30 is \$153.02 per parcel. The proposed budget for fiscal year 2008-09 is \$25,095.

Zone 42

The proposed assessment for FY 2008-09 for Zone 42 is \$142.58 per parcel. The proposed budget for fiscal year 2008-09 is \$27,233.

Zone 51

The proposed assessment for FY 2008-09 for Zone 51 is \$103.30 per parcel. The proposed budget for fiscal year 2008-09 is \$6,301.

Zone 52

The proposed assessment for FY 2008-09 for Zone 52 is \$559.38 per parcel. The proposed budget for fiscal year 2008-09 is \$50,904.

ATTACHMENT A

Zone 59

The proposed assessment for FY 2008-09 for Zone 59 is \$309.58 per acre. The proposed budget for fiscal year 2008-09 is \$3,981.

Zone 62

The proposed assessment for FY 2008-09 for Zone 62 is \$125.20 per parcel. The proposed budget for fiscal year 2008-09 is \$14,523.

Zone 67

The proposed assessment for FY 2008-09 for Zone 67 is \$138.64 per parcel. The proposed budget for fiscal year 2008-09 is \$6,100.

Zone 71

The proposed assessment for FY 2008-09 for Zone 71 is \$58.92 per parcel. The proposed budget for fiscal year 2008-09 is \$8,367.

Zone 90

The proposed assessment for FY 2008-09 for Zone 90 is \$297.94 per parcel. The proposed budget for fiscal year 2008-09 is \$30,092.

As to all of the following Street Lighting Zones, the mailed assessment ballot proposition approved by the property owners provides that the annual assessment will be increased each year by the greater of two percent (2%) or the cumulative percentage increase, if any, in the Consumer Price Index for electricity for the Los Angeles-Riverside-Orange County California Standard Metropolitan Statistical Area (the "Index") as the Index stands as of March of each calendar year. For FY 2008-09, the proposed annual assessment for each of the following Zones will be increased by 2%.

Street Lighting Zone 18

The proposed assessment for FY 2008-09 for Street Lighting Zone 18 is \$592.54 per parcel. The proposed budget for fiscal year 2008-09 is \$593.

Street Lighting Zone 26

The proposed assessment for FY 2008-09 for Street Lighting Zone 26 is \$84.50 per acre. The proposed budget for fiscal year 2008-09 is \$826.

Street Lighting Zone 27

The proposed assessment for FY 2008-09 for Street Lighting Zone 27 is \$107.46 per acre. The proposed budget for fiscal year 2008-09 is \$932.

ATTACHMENT A

Street Lighting Zone 35

The proposed assessment for FY 2008-09 for Street Lighting Zone 35 is \$37.72 per acre. The proposed budget for fiscal year 2008-09 is \$154.

Street Lighting Zone 50

The proposed assessment for FY 2008-09 for Street Lighting Zone 50 is \$32.32 per acre. The proposed budget for fiscal year 2008-09 is \$230.

Street Lighting Zone 70

The proposed assessment for FY 2008-09 for Street Lighting Zone 70 is \$226.92 per acre. The proposed budget for fiscal year 2008-09 is \$949.

Street Lighting Zone 71

The proposed assessment for FY 2008-09 for Street Lighting Zone 71 is \$25.14 per acre. The proposed budget for fiscal year 2008-09 is \$323.

Street Lighting Zone 73

The proposed assessment for FY 2008-09 for Street Lighting Zone 73 is \$206.50 per acre. The proposed budget for fiscal year 2008-09 is \$673.

1 interested persons and at the conclusion of said hearing determined that a majority protest had not been
2 received; and

3 **WHEREAS**, the City Council may proceed, pursuant to Section 22631 of the Streets and Highways
4 Code, to adopt a resolution confirming the diagram and assessment, either as originally proposed, or as
5 changed by it, and the adoption of such a resolution shall constitute the levy of an assessment on all
6 assessable lots and parcels of land within of L&MD No. 89-1-C for FY 2008-09.

7 **NOW, THEREFORE, BE IT RESOLVED, FOUND, DETERMINED, AND ORDERED** by the City Council of
8 the City of Wildomar assembled in regular session on July 23, 2008 as follows:

9 **Section 1.** **Findings.** That the City Council finds:

- 10 (a) the preceding recitals are correct;
- 11 (b) compliance has been had with all of the requirements of the Landscaping and Lighting Act
12 of 1972, Part 2 (commencing with Section 22500) of Division 15 of the Streets and
13 Highways Code;
- 14 (c) a majority protest to the annual levy for existing Zones 3, 29, 30, 51, 52, 59, 62, 67, 71, and
15 90 and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, and 73 of L&LMD No. 89-1-C has
16 not been filed;
- 17 (d) the City Council may proceed to adopt a resolution confirming the diagram and assessment
18 for L&MD No. 89-1-C either as originally proposed or as changed by it; and the Zones 3, 29,
19 30, 51, 52, 59, 62, 67, 71, and 90 and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, and
20 73 of L&MD No. 89-1-C either as originally proposed or as changed by it; and the
21 assessments to be levied on the assessable lots and parcels of land in Zones 3, 29, 30, 51,
22 52, 59, 62, 67, 71, and 90 and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, and 73 of
23 L&MD No. 89-1-C for the installation and planting of landscaping; the installation of multi-
24 purpose trails; the installation of fencing; the installation of fossil filters; the installation of
25 irrigation or electrical facilities; and the maintenance and servicing of such landscaping,
26 multi-purpose trails, fencing, and; and the provision of electricity for streetlights within the
27 public rights-of-way in said district during FY 2008-09 contained in the report to the Director
28

1 of Transportation, acting on behalf of the City of Wildomar, which is on file with the City
2 Clerk (hereinafter the "Report") are based on benefits derived by such lots and parcels.

3 **Section 2. Authorized Improvements for Zones.** The improvements authorized for Zones 3,
4 29, 30, 42, 51, 52, 67, 71 and 90 of L&LMD No. 89-1-C are:

- 5 (a) The installation and planting of landscaping, including trees, shrubs, grass and other
6 ornamental vegetation; and,
- 7 (b) The installation of irrigation and electrical facilities; and
- 8 (c) The maintenance or servicing of any of the foregoing.

9 In addition, Zones 29, 30, 51, 52, and 90 are authorized to provide the following:

- 10 (a) Weed abatement and debris clean-up of multi-purpose trails;
- 11 (b) Maintenance, repair and/or replacement of fencing.

12 In addition, Zones 52, 67, and 90 are authorized to provide the following:

- 13 (a) Maintenance, repair and/or replacement of fossil filters within catch basins within the public
14 right-of-way including incidental costs and expenses.

15 **Section 3. Improvements.** The improvements authorized for Zones 59 and 62 are:

- 16 (a) Maintenance, repair and/or replacement of fossil filters within catch basins within the public
17 right-of-way including incidental costs and expenses.

18 In addition, Zone 59 is authorized to provide the following:

- 19 (a) Provision of electricity to all streetlights within the public right-of-ways including incidental
20 costs and expenses.

21 In addition, Zone 62 is authorized to provide the following:

- 22 (a) Weed abatement and debris clean-up of multi-purpose trails.

23 **Section 4. Improvements.** The improvements authorized for Street Lighting Zones 18, 26, 27,
24 35, 50, 70, 71 and 73 of L&LMD No. 89-1-C are:

- 25 (a) Provision of electricity to all streetlights within the public right-of-ways including incidental
26 costs and expenses.

1 **Section 5. Confirmation of Report.** The Report and the assessment diagram and the
2 assessment of the estimated costs of the installation, and maintenance and servicing of landscaping
3 improvements, multi-purpose trails, fencing, and fossil filters, and the provision of electricity for streetlights
4 in Zones 3, 29, 30, 51, 52, 59, 62, 67, 71, and 90; and provision of electricity for streetlights within public
5 right-of-ways in Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, and 73 of L&MD No. 89-1-C for FY 2008-
6 09 contained in the Report are confirmed.

7 **Section 6. Levy of Assessment.** Pursuant to Section 22631 of the Streets and Highways
8 Code, the adoption of this resolution constitutes the levy of the assessment for the installation, and
9 maintenance and servicing improvements in Zones 3, 29, 30, 51, 52, 59, 62, 67, 71, and 90 and the
10 provision of electricity for streetlights within public right-of-ways in Street Lighting Zones 18, 26, 27, 35, 50,
11 70, 71, and 73 of L&MD No. 89-1-C for FY 2008-09 contained in the Report, and such assessment is
12 levied. The City Clerk is directed to file a certified copy of this resolution, together with the diagram and
13 assessment contained in the Report with the County Auditor of the County of Riverside, who, pursuant to
14 Section 22645 of Streets and Highways Code, shall enter on the County Assessment Roll opposite each lot
15 or parcel of land the amount assessed thereupon, as shown in said assessment.

16 **Section 7. Effective Date.** This Resolution shall take effect from and after its date of
17 adoption.

18 PASSED, APPROVED, AND ADOPTED this 23rd day of July, 2008.

19 CITY OF WILDOMAR

20
21
22 ATTEST:

Robert Cashman, Mayor

23 _____
John Danielson, Interim City Clerk

24 APPROVED AS TO FORM:

25 _____
26 Julie Hayward Biggs, City Attorney

ATTACHMENT A

The proposed assessments for Zones 3, 29, 30, 51, 52, 59, 62, 67, 71, and 90 and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, and 73 of L&LMD No. 89-1-C are as follows:

Zone 3

One of the eleven Locations within Zone 3 were established prior to the adoption of Proposition 218 (the "Proposition"). The annual assessment for these Locations, and for each of the Locations annexed to Zone 3, was set as of the effective date of the Proposition. Consequently, the annual assessment levied in for all Locations in Zone 3 does not include an inflation increase factor and has not been increased since the effective date of the Proposition and no increase is proposed for fiscal year 2008-09.

The proposed assessment for FY 2008-09 for all Locations in Zone 3 remains at \$77.68 per parcel. The proposed budget for fiscal year 2008-09 is \$104,324.

As to all of the following Zones, the mailed assessment ballot proposition approved by the property owners provides that the annual assessment will be increased each year by the greater of two percent (2%) or the cumulative percentage increase, if any, in the Consumer Price Index for the Los Angeles-Riverside-Orange County California Standard Metropolitan Statistical Area (the "Index") as the Index stands as of March of each calendar year. For FY 2008-09, the proposed annual assessment for each of the following Zones may be increased by 3.3%.

Zone 29

The proposed assessment for FY 2008-09 for Zone 29 is \$76.54 per parcel. The proposed budget for fiscal year 2008-09 is \$765.

Zone 30

The proposed assessment for FY 2008-09 for Zone 30 is \$153.02 per parcel. The proposed budget for fiscal year 2008-09 is \$25,095.

Zone 42

The proposed assessment for FY 2008-09 for Zone 42 is \$142.58 per parcel. The proposed budget for fiscal year 2008-09 is \$27,233.

Zone 51

The proposed assessment for FY 2008-09 for Zone 51 is \$103.30 per parcel. The proposed budget for fiscal year 2008-09 is \$6,301.

Zone 52

The proposed assessment for FY 2008-09 for Zone 52 is \$559.38 per parcel. The proposed budget for fiscal year 2008-09 is \$50,904.

ATTACHMENT A

Zone 59

The proposed assessment for FY 2008-09 for Zone 59 is \$309.58 per acre. The proposed budget for fiscal year 2008-09 is \$3,981.

Zone 62

The proposed assessment for FY 2008-09 for Zone 62 is \$125.20 per parcel. The proposed budget for fiscal year 2008-09 is \$14,523.

Zone 67

The proposed assessment for FY 2008-09 for Zone 67 is \$138.64 per parcel. The proposed budget for fiscal year 2008-09 is \$6,100.

Zone 71

The proposed assessment for FY 2008-09 for Zone 71 is \$58.92 per parcel. The proposed budget for fiscal year 2008-09 is \$8,367.

Zone 90

The proposed assessment for FY 2008-09 for Zone 90 is \$297.94 per parcel. The proposed budget for fiscal year 2008-09 is \$30,092.

As to all of the following Street Lighting Zones, the mailed assessment ballot proposition approved by the property owners provides that the annual assessment will be increased each year by the greater of two percent (2%) or the cumulative percentage increase, if any, in the Consumer Price Index for electricity for the Los Angeles-Riverside-Orange County California Standard Metropolitan Statistical Area (the "Index") as the Index stands as of March of each calendar year. For FY 2008-09, the proposed annual assessment for each of the following Zones will be increased by 2%.

Street Lighting Zone 18

The proposed assessment for FY 2008-09 for Street Lighting Zone 18 is \$592.54 per parcel. The proposed budget for fiscal year 2008-09 is \$593.

Street Lighting Zone 26

The proposed assessment for FY 2008-09 for Street Lighting Zone 26 is \$84.50 per acre. The proposed budget for fiscal year 2008-09 is \$826.

Street Lighting Zone 27

The proposed assessment for FY 2008-09 for Street Lighting Zone 27 is \$107.46 per acre. The proposed budget for fiscal year 2008-09 is \$932.

ATTACHMENT A

Street Lighting Zone 35

The proposed assessment for FY 2008-09 for Street Lighting Zone 35 is \$37.72 per acre. The proposed budget for fiscal year 2008-09 is \$154.

Street Lighting Zone 50

The proposed assessment for FY 2008-09 for Street Lighting Zone 50 is \$32.32 per acre. The proposed budget for fiscal year 2008-09 is \$230.

Street Lighting Zone 70

The proposed assessment for FY 2008-09 for Street Lighting Zone 70 is \$226.92 per acre. The proposed budget for fiscal year 2008-09 is \$949.

Street Lighting Zone 71

The proposed assessment for FY 2008-09 for Street Lighting Zone 71 is \$25.14 per acre. The proposed budget for fiscal year 2008-09 is \$323.

Street Lighting Zone 73

The proposed assessment for FY 2008-09 for Street Lighting Zone 73 is \$206.50 per acre. The proposed budget for fiscal year 2008-09 is \$673.

CITY OF WILDOMAR-City Council
Agenda Item 5.1
DISCUSSION/ACTION ITEM
Meeting Date: July 23, 2008

TO: Mayor and Members of the City Council
FROM: Terry L. Fitzwater, Consultant
SUBJECT: CalPERS Retirement Program

STAFF REPORT

AGENDA TITLE: Provide direction on CalPERS retirement plan concerning various program electives and various other benefit offerings.

RECOMMENDATION:

Staff recommends the City Council of the City of Wildomar provide direction on which retirement electives it desires for the employees of the city and on various miscellaneous benefit offerings.

BACKGROUND INFORMATION:

Retirement:

The California Public Employee's Retirement System, CalPERS, promotes and administers an equitable and financially sound program of earned retirement, disability, death and health benefits for participating public employees, retirees and beneficiaries. CalPERS membership consists of employees of the state and over 1200 public agencies. There are two categories: public safety and miscellaneous. Safety members are those whose primary duties are in active law enforcement or fire prevention or, by law, are designated as safety members. All other members are in the miscellaneous category.

CalPERS is a defined benefit plan. Benefits are based on the member's age, service and final compensation at retirement. Under most benefit formulas, members become fully vested with five years of service credit and the minimum retirement age is 50.

DISCUSSION:

CalPERS offers a number of options to consider. And, since it is anticipated the city will initially hire no more than 100 employees, it must be a part of a risk pool program. Risk pooling consists of pooling assets and liabilities across employers to produce large risk sharing pools that will dramatically reduce or eliminate the large fluctuations in the employer's contribution rate caused by unexpected demographic events. Plans will be assigned to risk pools based on their service retirement formula. The following nine risk pools have been created:

- Pool 1-Miscellaneous 2% @ 60
- Pool 2-Miscellaneous 2% @ 55
- Pool 3-Miscellaneous 2.5% @ 55
- Pool 4-Miscellaneous 2.7% @ 55
- Pool 5- Miscellaneous 3% @ 60
- Pool 6-Safety 2% @ 55
- Pool 7-Safety 2% @ 50
- Pool 8-Safety 3% @ 55
- Pool 9-Safety 3% @ 50

To place this in perspective, the County of Riverside, for miscellaneous employees, adopted the 3% at 60, Lake Elsinor 2.5% at 55, Temecula 2.5% at 55 and Murrieta adopted 2.7% at 55.

There are a number of mandated benefits for those who must participate in the pooling program. They are as follows:

Section 21022-Public Service Credit for Periods of Layoff- A member may receive up to one year of public service credit for each period of layoff from employment on or after January 1, 1981. To be eligible the member must (1) Return within 12 months of the date of layoff to full-time employment under the procedures of the employer for laid off employees returning to work, (2) the member must elect to purchase the credit within 3 years of returning to work or the effective date of the contract amendment to become subject to this section and (3) the member must redeposit any CalPERS contributions withdrawn during the period of layoff.

Section 21026-Public Service Credit for Service Rendered to a California Nonprofit Corporation- Employees of a contracting agency are permitted to purchase as "public service credit" service rendered to a California nonprofit corporation serving fire fighters employed by state and local agencies.

Section 21027-Military Service Credit for Retired Persons-This permits certain retired persons to purchase up to four years of service credit for any active military or merchant marine service prior to employment. The former local member must have retired before the employer's contract included the provisions

of Section 21024 and immediately following service with the employer providing this option.

Section 21536-Local System Service Credit Included in Basic Death Benefit- Local system service credit will be used in the computation of benefits payable under the basic death benefit for all local members (miscellaneous and safety) who were members of a local retirement system at the time the local system was discontinued.

Section 21548- Pre-Retirement Option 2W Death Benefit-The spouse or domestic partner of a deceased member, who was eligible to retire for service at the time of death, may elect to receive the Pre-Retirement Option 2W Death Benefit in lieu of the lump sum Basic Death benefit. The benefit is a monthly allowance equal to the amount the member would have received if he/she had retired for service on the date of death and elected Option 2W, the highest monthly allowance a member can leave a spouse or domestic partner.

Section 20965-Credit for Unused Sick Leave-Unused accumulated sick leave at time of retirement may be converted to additional service credit at the rate of 0.004 year of service credit for each day of unused sick leave (i.e., 250 days of sick leave equals one additional year of service credit.

Section 21023.5-Public Service Credit for Peace Corps, AmeriCorps: VISTA, or AmeriCorps Service.-A member may elect to purchase up to three years of service credit for any volunteer service in the Peace Corps, AmeriCorps VISTA or AmeriCorps.

Section 21024-Military Service Credit as Public Service-A member may elect to purchase up to four years of service credit for any active military or merchant marine service prior to employment. This benefit applies only to active members while in employment with an employer providing this benefit in its contract.

There is one other non-mandated option the city should consider as part of its retirement package. It is the one-year final compensation program. In this offering, the period for determining the average monthly pay rate when calculating retirement benefits would change from the 36 highest paid consecutive months to the 12 highest paid consecutive months. It is believed this is a sound recruitment tool.

CalPERS needs approximately nine (9) months from the receipt of the application before the retirement benefit is effective. The program has some flexibility and can be modified, at a later date, by contacting CalPERS.

Additional Programs/Other Benefits:

A number of other benefit programs are available to the city. A sound benefit offering is important toward hiring and long-term retention. Those most common include: vision, dental, medical, post employment program, PEP, life insurance, long term disability, short term disability, 401a and 457 savings plans. These plans would call for third party providers to administer the plans. CalPERS can provide a variety of health plans through HMO's, Health Maintenance Organizations, and PPO's, Preferred Provider Plans. In order to pursue health plans through CalPERS, however, a 401a program must be in place.

Other offerings granted at the discretion and under the administration of the city include paid vacation, holidays and paid administrative leave.

Staff Recommendation:

Staff recommends council direct it to pursue the above CalPERS options and have them provide valuations as applicable. It is suggested the city examine retirement options 2.5% @ 55 and 2.7% @ 55 since this is predominant in the local market. It is recommended staff also utilize an insurance broker to examine the market for items such as short and long-term disability, etc. as brokers have access to multiple carriers.

FISCAL IMPACT:

Unknown at this time. However, each CalPERS valuation costs \$700 per valuation.

ATTACHMENTS:

None

A handwritten signature in blue ink, appearing to be "J. Smith", is located in the lower right quadrant of the page.

CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

Actuarial and Employer Services Branch
Public Agency Contract Services
P.O. Box 942709
Sacramento, CA 94229-2709
(888) CalPERS (225-7377)

**CONTRACT
OF THE
CITY OF WILDOMAR
WITH THE
BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
FOR AN ACTUARIAL VALUATION AS STATED HEREIN**

By this AGREEMENT made this _____ day of _____, _____, in accordance with and subject to the provisions of the Public Employees' Retirement Law by and between the governing body of the above public agency, hereinafter referred to as Public Agency, and the Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, Public Agency and Board agree as follows:

- A. Public Agency herewith retains the services of said Board to perform the valuations required by Section 20466 of the Public Employees' Retirement Law for the purpose of determination by the Board of Administration of the Public Employees' Retirement System of the contributions to be made by Public Agency if a contract is entered into with said Board which provides for benefits as described in the attached "Exhibit".
- B. Public Agency will pay \$1,400.00 to the Retirement System upon completion of the actuarial valuation, such fee being based on the number of membership categories involved.
- C. Any and all data and information requested by the Board from Public Agency for use in compilation of this valuation shall be furnished upon request. The actuarial tables and procedures to be used in the valuation shall be in accordance with the tables approved by said Board of Administration. Board shall have sole control of the valuation and its judgement in the determination thereof shall be final and conclusive. All work sheets and final results and reports, the product of the valuation, shall be and remain the property of the Board.

Witness our hands the day and year first above written.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

CITY COUNCIL
CITY OF WILDOMAR

BY _____
LORI MCGARTLAND, CHIEF
EMPLOYER SERVICES DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

CITY OF WILDOMAR – CITY COUNCIL

Agenda Item

ACTION ITEM 5.2

Meeting Date: July 23, 2008

TO: Mayor and Members of the City Council
FROM: Stephen C. Stark, Interim Finance Director
SUBJECT: Accounting Services Agreement

STAFF REPORT

RECOMMENDATION:

1. Approve contract with Macias Gini and O’Connell, Certified Public Accountants and Management Consultants, to provide accounting services to the City effective July 24, 2008 in an amount not to exceed \$40,000 the first year.

BACKGROUND:

When the City of Wildomar opened for business it had the financial infrastructure in place enabling the City to receive, deposit, expend and invest City funds. This agreement will provide the City with long term accounting services to continue to properly record and report the City’s financial activities. Accounting services such as verification of bank deposits, preparation of monthly financial reports, issuance of Purchase Orders, payment of invoices, etc. will be performed by this firm. As the City grows and demand for these types of accounting services increases, the City may consider hiring its own accounting staff.

DISCUSSION:

On June 27, 2008, a Request for Proposal (RFP) was sent to accounting firms that specialize in providing accounting services to local governments. On July 3, 2008 responses were reviewed and their proposals evaluated on the following criteria:

CRITERIA	Percentage
Financial stability of firm	Pass/Fail
Approved depository of the State of California Local Agency Investment Fund	Pass/Fail
Submission - quality and completeness relative to the description given in the RFP.	Pass/Fail
Experience with similar type organizations	10%
Qualifications, experience, and availability of key persons to be assigned to the contract resulting from this RFP	35%

Results from reference checks	10%
Conceptual plan	30%
Implementation Plan and Timeline	15%

As a result of the evaluation of the proposals, staff is recommending that Macias Gini and O'Connell, Certified Public Accountants and Management Consultants be approved to provide accounting services to the City.

The term of the banking services is for an initial one year period with an option to extend the agreement an additional one year. The City, however, reserves the right to terminate the agreement with 30 day written notice to the firm.

FISCAL IMPACTS:

As indicated above, the cost of this service is an amount not to exceed \$40,000 the first year. The contract is based on a per hour rate for the various levels of accounting services required, therefore, Wildomar only pays for the services used.

ALTERNATIVES:

1. Take no action
2. Provide staff with further direction.

Submitted by:

Stephen C. Stark
Interim Finance Director

Approved by:



John Danielson
City Manager

Reviewed by:

Julie Hayward Biggs
City Attorney

Attachments: Scope of Services

Results from reference checks	10%
Conceptual plan	30%
Implementation Plan and Timeline	15%

As a result of the evaluation of the proposals, staff is recommending that Macias Gini and O'Connell, Certified Public Accountants and Management Consultants be approved to provide accounting services to the City.

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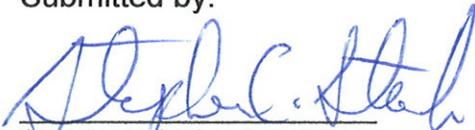
FISCAL IMPACTS:

As indicated above, the cost of this service is an amount not to exceed \$40,000 the first year. The contract is based on a per hour rate for the various levels of accounting services required, therefore, Wildomar only pays for the services used.

ALTERNATIVES:

1. Take no action
2. Provide staff with further direction.

Submitted by:



Stephen C. Stark
Interim Finance Director

Approved by:

John Danielson
City Manager

Reviewed by:



~~Julie Hayward Biggs~~ Thomas D. JEX
Assistant City Attorney

Attachments: Scope of Services

SCOPE OF SERVICES

1. Provide basic bookkeeping/accounting services to the City including but not limited to:
 - a. Verify weekly postings of cash receipts, checks, source documents for arithmetical accuracy, consistency, and budget classifications consistent with the adopted chart of accounts.
 - b. Compare daily deposits from deposit slips to bank and to GL.
 - c. Process invoices for approval of the City Manager for payment
 - d. Maintain the Quickbooks software including account maintenance and proper back-ups of data
 - e. Maintain Chart of Accounts and make adjustments to the account structure as needed

2. Provide senior level accounting services to the City including but not limited to:
 - a. Prepare monthly Balance Sheets, Statements of Revenues and Expenditures, Statement of Cash Flows and Expenditure Budget to Actual reports to the City management
 - b. Randomly verify entries made into the Quickbooks system for accuracy
 - c. Make deposits and withdrawals to the LAIF investment accounts
 - d. Provide documentation for the transfer of funds between object codes, and departments within a fund for the City Managers approval.
 - e. Prepare agenda reports for the City Manager approval for transfers of funds between funds or for new appropriations.
 - f. Prepare agenda reports for the City Manager approval for the establishment of new funds.
 - g. Process various bills and invoices
 - h. Generate billings for accounts
 - i. Maintain detailed accounting for developer deposits

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item 5.3
DISCUSSION/ACTION ITEM
Meeting Date: July 23th, 2008

PROPOSED LETTER FOR EQUIPLEX PROJECT

CITY OF WILDOMAR

July 17, 2008

John M. Filice
Chief Operating Officer
Equiplex, LLC

RE: Proposed Equiplex Urban Sports & Entertainment Destination, Wildomar, CA

Dear Mr. Filice:

Several months ago, during individual meetings with Wildomar Council-Elect, Lisa Schaeffer and you presented preliminary information on the Equiplex development possibility. Initial reaction was favorable, however everyone realized that this was a prelude to the next step: due diligence.

It is our understanding that the due diligence process is now complete and you are ready to move on to funds acquisition. In order to facilitate your objective the City Council of Wildomar would like to express their interest and support for the proposed Equiplex project.

We were impressed by the time you spent touring our community. You listened to our questions and concerns and it was apparent that the aesthetic design and practical configuration of your initial plans had taken the topography and natural beauty of the proposed project site into consideration. It was also clear you understood the practical side of the project (funding for infrastructure, circulation elements, long-term viability via stable sales tax generation, etc.).

This project is clearly unique and could not be a better fit for our community. We welcome the opportunity to have the Equiplex Urban Sports and Entertainment Destination project in Wildomar and look forward to working with your team in bringing your dream to reality and a worthwhile project to fruition.

Sincerely,

Council Members individual names

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item 5.4
DISCUSSION/ACTION ITEM
Meeting Date: July 23, 2008

TO: City Council Members
FROM: Michael Kashiwagi, Development Services
SUBJECT: Furnishings for Council Chambers

STAFF REPORT

RECOMMENDATION:

For Information Only.

BACKGROUND:

As part of the lease agreement and establishment of City Hall offices in the Oak Creek Center at 23873 Clinton Keith Road, the landlord agreed to allow the use of the lease space immediately adjacent to the new offices as a City Council Chamber. This space is approximately 922 square feet in area. It has an entry open to the outside of the building and another door with access to restroom facilities. The landlord also agreed to make another similar space available should this location be leased to a future tenant. In order to utilize this space and other future spaces as a meeting room for the City Council, Planning Commission, and for other City meetings, furniture and equipment must be acquired.

Staff has identified furniture, equipment, and other items necessary to utilize this space for public meeting purposes. These items include an 8 person Dias, a small table Podium, agenda/handout table, easels for presentations, public seating for approximately 45, appropriate flags, and microphones and sound/recording system. The estimated cost to purchase these new using competitively bid, State of California (CMAS) cooperative purchasing agreements is approximately \$33,000. All of these items are portable in nature and can be easily relocated in the future.

Due to the nature of this furniture it may be possible to purchase these items from furniture resale companies that specialize in lightly used office furniture at a lower cost. However, due to the limitations of the lease space, specific sized items are required and there is no guarantee that these will be available from resale companies at this specific time. Therefore, staff is recommending that the City Council authorize the expenditure of a not-to-exceed amount of \$33,000.

FISCAL IMPACTS:

The estimated cost for the recommended furniture, equipment, and other items necessary to utilize the space for public meetings is \$33,000.

The Comprehensive Fiscal Analysis (CFA) prepared for the City of Wildomar's incorporation included a budget of \$250,000 for the City Hall lease, utilities and operations. In addition, a capital expenditures budget of \$104,500 for computers, office furniture, sound equipment, and City Council Chamber furnishings was also included. The total budget is approximately \$354,500.

Expenses to date associated with the opening of Interim City Hall which includes the purchase of office equipment and supplies, computer purchases, and telecommunications is approximately \$21,000. Purchasing the necessary furniture and equipment for the City Council Chamber will bring the total expenditure to date to \$54,000. This would leave a remaining balance of \$300,500. These expenditures were included as part of the FY 2008/09 City Budget approved by City Council on July 1, 2008.

ALTERNATIVES:

1. Take no action.
2. Provide staff with further direction.

Submitted by:

Approved by:

Michael Kashiwagi
Development Services

John Danielson
Interim City Manager

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item 5.5
DISCUSSION/ACTION ITEM
Meeting Date: July 23th, 2008

TO: City Council Members
FROM: Michael Kashiwagi, Development Services
SUBJECT: I-215 South Corridor Economic Development Summit

STAFF REPORT

RECOMMENDATION:

None.

BACKGROUND:

The 4st Annual I-215 South Corridor Economic Development Summit is a forum for community leaders and stakeholders to find solutions for roadway infrastructures as Riverside County's population grows. This year's event is scheduled for Thursday, September 18th at Pechanga Resort and Casino from 9 AM to 2 PM.

The event attracts more than 1,000 of the region's government and commercial leaders and staff from cities, water districts and school districts from the communities of Riverside, Moreno Valley, Perris, Hemet, San Jacinto, Menifee, Murrieta, Temecula and various communities along the County's I-215 corridor.

An event schedule is currently under coordination and should be available in the next month. The preliminary agenda includes:

Title	Presented By:
2007 South Corridor Economic Forecast	John Husing
2007 I-215 Public Opinion Presentation	Adam Probolsky
Riverside County 1 st District Overview	Supervisor Bob Buster
Stantec Sustainable Development Presentation	John Andary
I-215 Residential Market Update	Boyd Martin, Market Profiles, Inc.
I-215 Retail Market Update	David Linden, Lewis Group of Companies
I-215 Office Market Update	David Mudge, Lee & Associates
I-215 Industrial Market Update	Phil Bowman, First Industrial Realty Trust

More information may be obtained on line at <http://www.i215now.com>.

DISCUSSION:

The City of Wildomar has several opportunities to participate in the event. They include:

Membership Options	Cost	Description
Individual Registration	\$135 early registration	Includes breakfast, lunch and admission into forums and workshops. Assigned seating
	\$150 after 09/08/2008	
	\$1,250 table of ten	Includes breakfast, lunch, admission into forums and workshops and an assigned table.
Sponsorship	Please see Exhibit A	Please see Exhibit A

The City of Wildomar also has the opportunity to be listed as a Host for the event. Hosts are recognized on event letterhead, the event web site and related promotional material. There is no cost to the City to become a Host.

Exhibit A details a list of sponsorship levels. In addition, a list of participating sponsors has been included for your review as Exhibit B. Currently, there are 33 sponsors. Booth assignments are first come, first serve. Event coordinators have not assigned a set number of booths and will accommodate booth vendors as needed. To take advantage of full sponsorship advertising, registration for sponsorship levels should be completed no later than Friday, August 8th.

FISCAL IMPACTS:

The cost to participate in the Summit will depend on the level of participation. If the City desires to participate by sponsoring a booth the minimum estimated cost would be approximately \$6,500. This includes a Bronze Sponsor level at \$3,000. Although a booth is not included in the Bronze Sponsor level, event coordinators have extended this benefit to the City of Wildomar at no additional cost. In addition, \$1,000 for the design and printing of a banner, poster, and/or brochure/flyer is recommended. The event will also require staff preparation time, material development and coordination totaling approximately \$2,500.

ALTERNATIVES:

1. Take no action.
2. Provide staff with further direction.

Submitted by:

Approved by:

Michael Kashiwagi
Development Services

John Danielson
Interim City Manager

Attachment: EXHIBIT A
EXHIBIT B

EXHIBIT A SPONSORSHIP LEVELS

Presenting Sponsor - \$20,000

- Top Billing as the TOP Presenting Sponsor – Exclusive to ONE Company.
- Opportunity to introduce keynote speaker or moderate a key panel discussion.
- Promoted and advertised as a co-host of the Summit.
- Feature story mention and logo placement in Inland Empire Magazine, September edition. Over 50,000 copies of the magazine will be distributed throughout the Inland Empire Region.
- Pre-recorded two minute interview which will be presented before and during the Summit. Your company's interview will be posted on the I-215 event Web site following the Summit.
- Live interactive interview conducted directly from your exhibitor booth at the Summit! Your company's message will be presented live on the event presentation screens in front of nearly 1,100 key stakeholders. Your interview will also stream live to the I-215 event Web site for thousands of viewers to see!
- Copy of your interview and other important event footage.
- Tremendous media opportunities including print and electronic mediums; Press release sent out to nearly 15,000 recipients announcing your company's key role in the event.
- Branded as the I-215 South Corridor Economic Development Summit Presenting Sponsor on all electronic and static signage.
- Promotion and advertisement of company project or service on event video – 15 to 20 second message.
- Premier placement and logo "spotlight" on I-215 Summit event Web site.
- Your choice of location for your exhibit booth – 20'x20' space allotment to market your products and services!
- Your company logo on cover of event program.
- Publicized throughout ALL email and direct mail marketing campaigns. Nearly 15,000 individual recipients.
- Company logo marketed on all print, online and promotional material.
- Three tables of ten or thirty (30) event tickets.

Platinum Sponsor - \$15,000

- Advertised and promoted as one of the top-billing sponsors - Limited to 3 sponsors.
- Opportunity to introduce a speaker.
- Pre-recorded one minute interview which will be presented before and during the Summit. Your company's interview will be posted on the I-215 event Web site following the Summit.
- Live interactive interview conducted directly from your exhibitor booth at the Summit! Your company's message will be presented live on the event presentation screens in front of nearly 1,100 key stakeholders. Your interview will also stream live to the I-215 event Web site for thousands of viewers to see!
- Copy of your interview and other important event footage.
- Your company mentioned in feature story in Inland Empire Magazine, September edition. Over 50,000 copies of the magazine will be distributed throughout the Inland Empire Region.
- Recognized as the I-215 Platinum Sponsor on electronic and static signage.
- Placement of company project or message on event video – 10 seconds.
- Excellent placement of company logo on I-215 event Web site.
- Great location for company exhibit booth – 10'x10' space for your booth.
- Promoted and advertised on all printed, online and promotional material.
- Two tables of ten or twenty (20) tickets.

Gold Sponsor - \$8,000

- Recognized as an I-215 Gold Sponsor on electronic and static signage.
- Advertisement of company message or project on event video – 5 seconds.
- Live interactive interview conducted directly from your exhibitor booth at the Summit! Your company's message will be presented live on the event presentation screens in front of nearly 1,100 key stakeholders. Your interview will also stream live to the I-215 event Web site for thousands of viewers to see!
- Copy of your interview and other important event footage.
- Promoted as a Gold Sponsor on the I-215 event Web site.
- Good location for company exhibit booth – 10'x10' space for your booth.
- Company logo on all printed, online and promotional material.
- Two tables of ten or twenty (20) event tickets.

Panel Sponsor - \$5,000

- Your company promoted and advertised as Panel Discussion Sponsor.
- Opportunity to introduce the moderator for the panel discussion.
- Recognized as an I-215 Panel Sponsor on electronic and static signage.
- Publicized as an event Panel Sponsor on the I-215 event Web site.
- Good location for company exhibit booth – 10'x10' space for your booth.
- One table of ten (10) event tickets

Silver Sponsor - \$4,000

- Your company promoted and advertised as a Silver Sponsor of the Summit.
- Recognized as an I-215 Silver Sponsor on all electronic and print media.
- Promoted as a Silver Sponsor on the I-215 event Web site.
- Exhibit space at the event – 10'x10' space for your booth.
- Company logo on all printed, online and promotional material.
- One table of ten or ten (10) event tickets.

Bronze sponsor - \$3,000

- Recognized as a Bronze Sponsor on all electronic and static signage.
- Promoted as a Bronze Sponsor on the I-215 event Web site.
- Company logo on all printed, online and promotional material.
- Six (6) event tickets.

EXHIBIT B

Participating Sponsors, as of July 16th, 2008

Platinum Sponsors

- City of Perris
- The Garrett Group
- Psomas

Gold Sponsors

- Albert A. Webb Associates
- American Health Care Congress
- Arrowhead Credit Union
- Dale Carnegie Training
- First Industrial Realty Trust
- Green Institute for Village Empowerment
- Inland Empire Magazine
- Jackson Demarco Tidus Peckenpaugh
- Kaiser Permanente
- Lewis Group of Companies
- Loma Linda University Medical Center
- March Global Port
- National Association of Industrial and Office Properties - Inland Empire Chapter
- Rancon Real Estate
- Riverside County Economic Development Agency
- Riverside County Regional Medical Center
- South Coast Winery Resort and Spa
- TMG Strategic Communications

Panel Sponsors

- Buchanan Ingersoll Rooney, LLP
- City of Moreno Valley
- Southern California Edison

Silver Sponsors

- Fortune Hi-Tech Marketing
- Pechanga Resort and Casino
- Riverside County Flood Control – Water Conservation District
- Tom Jacobson Law

Bronze Sponsors

- Benchmark Pacific
- City of Murrieta
- City of San Jacinto
- Hemet – San Jacinto EDC
- Gresham Savage
- RBF Consulting

CITY OF WILDOMAR –CITY COUNCIL
Agenda Item 5.6
DISCUSSION/ACTION ITEM
Meeting Date: July 23th, 2008

TO: City Council Members

FROM: Michael Kashiwagi, Development Services

SUBJECT: Urban Land Institute / International Council of Shopping Centers
Membership

STAFF REPORT

RECOMMENDATION:

Authorize the City Manager to obtain memberships for the City of Wildomar in the Urban Land Institute (ULI) and International Council of Shopping Centers (ICSC). Staff recommends obtaining a **US Public Agency Membership** for ULI and **Public / Academic Membership** for ICSC.

BACKGROUND:

Per City Council direction received at your meeting on July 9th, staff performed research regarding the Urban Land Institute (ULI) and International Council of Shopping Centers (ICSC).

The ULI was founded in 1936 as a result of suburban expansion and the need for research and analysis with regards to responsible patterns for long-term urban growth and sustainable real estate development projects and practices. The principal focus of the institute is to research and educate organizations in urban planning, land use and development with a mission of providing leadership and education for the responsible use of land and in creating and sustaining thriving communities. The organization includes 30,000 professionals in 88 countries worldwide. Membership costs and benefits are detailed in Exhibit A.

The ICSC is a global trade association consisting of 75,000 members in 80 countries founded in 1957. The mission of ICSC is to advance the development of the shopping center as a major institution in the community through education, research, and the exchange information between retailers, consumers and government/public agencies. Membership costs and benefits are detailed in Exhibit A.

DISCUSSION:

Acquiring membership in ULI and ICSC will provide the City of Wildomar access to valuable information and resources from industry experts in terms of long term urban growth, urban planning and land use, and commercial/retail insights which will be extremely beneficial in terms of creating economic development opportunities.

Joining ULI at the US Public Agency Membership level entitles one full membership and two associate members from the City of Wildomar benefits to the organization as detailed in Exhibit A.

Joining ICSC at the Public / Academic Membership level entitles one official membership to the ICSC. Additional affiliate membership may be added at this level. Benefits to members are detailed in Exhibit A.

FISCAL IMPACTS:

The annual cost of a US Public Agency Membership is \$525.

The annual cost of a Public / Academic Membership to ICSC is \$100. This entitles one representative from the City of Wildomar to official member benefits. Staff also recommends obtaining five affiliate memberships at cost of \$50 per member bringing the total cost for membership to \$350 annually.

ALTERNATIVES:

1. Take no action.
2. Provide staff with further direction.

Submitted by:



Michael Kashiwagi
Development Services

Approved by:



John Danielson
Interim City Manager

Attachment: EXHIBIT A

EXHIBIT A

Urban Land Institute
(ULI)

International Council of Shopping Centers
(ICSC)

Exhibit A

Organization	Purpose	Membership	Benefits
Urban Land Institute (ULI)	ULI—the Urban Land Institute is a 501(c) (3) nonprofit research and education organization supported by its members. The mission of the Urban Land Institute is to provide leadership in the responsible use of land and in creating and sustaining thriving communities worldwide.	<p>Public Sector Membership Fee: \$225 annual</p> <p>US Public Agency Membership (1 full and 2 associate members): \$525 annual</p> <p>Supporting Membership: \$9,500 annual - a combination of one of the following: 1) 3 full memberships & 12 associate members, 2) 4 fulls & 8 associate members, 3) 5 fulls & 3 associate members</p>	<p>1) Urban Land Magazine and Supplements, 2) 40% off on 1st book order, 3) Reduced pricing on all publications, 4) Annual forecast and trends research reports, 5) On-line directory of ULI members, 6) reduced fees to ULI meetings, conferences, and workshops, 7) access to ULI's on-line resources and archives, 8) opportunity to become involved with local District Council leadership, 9) personalized research assistance - first 15 minutes free.</p> <p>Includes all of the above benefits. Associate members do not have the opportunity to apply for local District Council leadership</p> <p>Includes all of the above benefits. Associate members do not have the opportunity to apply for local District Council leadership</p>
International Council of Shopping Centers (ICSC)	The principal aims of ICSC are to advance the development of the shopping center industry and to establish the individual shopping center as a major institution in the community.	<p>Public / Academic Membership: \$100 annual, which includes 1 official membership. Additional affiliate memberships are available for additional annual fee of \$50. Official members are allowed to vote and are eligible to be nominated onto a local council. Affiliate members do not have nominating or voting benefits.</p>	<p>1) Subscription to Shopping Centers Today, 2) invitations to Spring Convention, Fall Conference, Canadian Convention, 3) research and access to ICSC on-line library, 4) leasing/purchase opportunities, 5) access to on-line membership, company, and products & service directories, 6) trade expositions, 7) opportunities for accreditations and certifications, and awards programs</p>