

CITY OF WILDOMAR  
MEASURE Z OVERSIGHT ADVISORY COMMITTEE  
AGENDA

6:30 P.M. – REGULAR MEETING

JULY 25, 2013  
Council Chambers  
23873 Clinton Keith Road



John Lloyd, Chairman  
Kristen West, Vice Chairman  
Scott Bradstreet, Committee Member  
Dawn DeVolder, Committee Member  
Monty Goddard, Committee Member

Gary Nordquist  
City Manager

Debbie A. Lee  
City Clerk

## **REGULAR MEETING AGENDA JULY 25, 2013**

**REPORTS:** All agenda items and reports are available for review at: Wildomar City Hall, 23873 Clinton Keith Road and on the City's website, [www.cityofwildomar.org](http://www.cityofwildomar.org). Any writings or documents provided to a majority of the Committee Members regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

**PUBLIC COMMENTS:** Prior to the business portion of the agenda, the Committee will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Chairman will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Committee in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

**ADDITIONS/DELETIONS:** Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Committee.

**CONSENT CALENDAR:** Consent Calendar items will be acted on by one roll call vote unless Committee Members, Staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF  
FOR THE DURATION OF THE MEETING. YOUR  
COOPERATION IS APPRECIATED.**

## **CALL TO ORDER – REGULAR SESSION - 6:30 P.M.**

### **ROLL CALL**

### **FLAG SALUTE**

### **PUBLIC COMMENTS**

This is the time when the Committee receives general public comments regarding any items or matters within the jurisdiction of the Committee that do not appear on the agenda. Each speaker is asked to fill out a “Public Comments Card” available at the Chamber door and submit the card to the City Clerk. Lengthy testimony should be presented to the Committee in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker. Prior to taking action on any open session agenda item, the public will be permitted to comment at the time it is considered by the Committee.

### **APPROVAL OF THE AGENDA AS PRESENTED**

The Committee to approve the agenda as it is herein presented, or, if it the desire of the Committee, the agenda can be reordered at this time.

## **1.0 CONSENT CALENDAR**

- 1.1 **Minutes – February 28, 2013 Special Meeting**  
**RECOMMENDATION:** Staff recommends that the Committee approved the Minutes as submitted.
- 1.2 **Minutes – April 25, 2013 Regular Meeting**  
**RECOMMENDATION:** Staff recommends that the Committee approved the Minutes as submitted.

## **2.0 GENERAL BUSINESS**

### **2.1 Adopted Measure Z Budget**

**RECOMMENDATION:** Staff recommends that the Committee receive and file the report.

### **2.2 Measure Z Update**

**RECOMMENDATION:** Staff recommends that the Committee receive and file the report.

## **FUTURE AGENDA ITEMS**

## **ADJOURNMENT**

### **2013/14 Regular Meeting Schedule**

October 24    January 23    April 24

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on July 19, 2013, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road,  
U.S. Post Office, 21392 Palomar Street,  
Mission Trail Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC, City Clerk

**CITY OF WILDOMAR  
MEASURE Z OVERSIGHT ADVISORY COMMITTEE  
SPECIAL MEETING MINUTES  
FEBRUARY 28, 2013**

**SWEAR IN COMMITTEE MEMBERS-ELECT**

City Clerk Lee gave the Oath of Office to the Measure Z Oversight Advisory Committee Members-Elect Scott Bradstreet, Dawn DeVolder, Monty Goddard, John Lloyd, and Kristen West.

**CALL TO ORDER – SPECIAL SESSION - 6:30 P.M.**

The special session of February 28, 2013, of the Measure Z Oversight Advisory Committee was called to order by City Clerk Lee at 6:31 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 111, Wildomar, California.

Committee Member Roll Call showed the following Members in attendance: Scott Bradstreet, Dawn DeVolder, Monty Goddard, John Lloyd, and Kristen West. Members absent: None.

Staff in attendance: City Manager Nordquist and City Clerk Lee.

The flag salute was led by City Clerk Lee.

**APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN**

John Lloyd was appointed Chairman, and Kristen West was appointed Vice Chairman, on a 5-0 vote.

**DETERMINATION OF MEMBERS' TERM OF OFFICE**

The Committee Members drew envelopes which contained either a 1 or 2 year term of office. The results were:

**1 Year Term:**

Scott Bradstreet, Monty Goddard, Kristen West

**2 Year Term:**

Dawn DeVolder, John Lloyd

Chairman Lloyd stated he would like to serve a 1 year term and not a 2 year term.

Committee Member Goddard stated he would like to switch terms with Chairman Lloyd.

**A MOTION** was made by Chairman Lloyd, seconded by Vice Chairman West, to allow the a 1 year term of office for Chairman Lloyd and a 2 year term of office for Committee Member Goddard..

**MOTION** carried, 5-0.

## **PUBLIC COMMENTS**

Richard Grushen, resident, spoke regarding crime and the parks.

Maria Walker, resident, spoke regarding the dog park.

Martin Rodriguez, resident, spoke regarding softball leagues at Marna O'Brien Park.

## **APPROVAL OF THE AGENDA AS PRESENTED**

**A MOTION** was made by Vice Chairman West, seconded by Committee Member Goddard, to approve the agenda as presented.

**MOTION** carried, 5-0.

### **1.0 CONSENT CALENDAR**

There were no items.

### **2.0 GENERAL BUSINESS**

#### **2.1 Committee Member Orientation**

City Manager Nordquist and City Clerk Lee reviewed the following with the Committee:

1. Review the Brown Act and Fair Political Practices Commission regulations; and
2. Review Resolution Number 2013-05.

It was the consensus of the Committee to have regular quarterly meetings on the fourth Thursday of the month at 6:30 p.m. in April, July, October, and January.

### **FUTURE AGENDA ITEMS**

There were no items.

### **ADJOURNMENT**

There being no further business, Chairman Lloyd declared the meeting adjourned at 7:35 p.m.

Submitted by:

Approved by:

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Debbie A. Lee, CMC  
City Clerk

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John Lloyd  
Chairman

**CITY OF WILDOMAR  
MEASURE Z OVERSIGHT ADVISORY COMMITTEE  
REGULAR MEETING MINUTES  
APRIL 25, 2013**

**CALL TO ORDER – REGULAR SESSION - 6:30 P.M.**

The regular session of April 25, 2013, of the Measure Z Oversight Advisory Committee was called to order by Chairman Lloyd at 6:31 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 111, Wildomar, California.

Committee Member Roll Call showed the following Members in attendance: Scott Bradstreet, Dawn DeVolder, Monty Goddard, John Lloyd, and Kristen West. Members absent: None.

Staff in attendance: City Manager Nordquist and Assistant Planner Garcia.

The flag salute was led by Vice Chairman West.

**PUBLIC COMMENTS**

There were no speakers.

**APPROVAL OF THE AGENDA AS PRESENTED**

**A MOTION** was made by Vice Chairman West, seconded by Committee Member DeVolder, to approve the agenda as presented.

**MOTION** carried, 5-0.

**1.0 CONSENT CALENDAR**

There were no items.

**2.0 GENERAL BUSINESS**

**2.1 Committee Member Orientation**

City Manager Nordquist reviewed the following items with the Committee:

1. Understanding the Basics of County and City Revenues; and
2. Local Government 101 Financial Management for Elected Officials.

## **FUTURE AGENDA ITEMS**

There were no items.

## **ADJOURNMENT**

There being no further business, Chairman Lloyd declared the meeting adjourned at 7:52 p.m.

Submitted by:

Approved by:

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Debbie A. Lee, CMC  
City Clerk

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John Lloyd  
Chairman

**Measure Z Oversight Advisory Committee**  
**Agenda Item #2.1**  
**GENERAL BUSINESS**  
**Meeting Date: July 25, 2013**

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**TO:** Chairman and Committee Members  
**FROM:** Gary Nordquist, City Manager  
**SUBJECT:** Adopted Measure Z Budget

**STAFF REPORT**

**RECOMMENDATION:**

Staff recommends that the Committee receive and file the report.

**BACKGROUND/DISCUSSION:**

The City of Wildomar held a Budget Workshop on March 20, 2013, to give an overview of the City's finances and gather input from residents for use in preparing the City's first biennial budget. At the June 26 2013 City Council Meeting, a public hearing was conducted in which the City Council reviewed, discussed and adopted by Resolution number 2013-26 the City budgets which included the Measure Z budgets (City Fund Number 255) for Fiscal Years 2013-14 and 2014-15. Consistent with City administrative practice, these budgets will be reviewed, discussed and amended, as needed, during the quarterly City-wide Budget Review public hearings.

These budget documents have been prepared with consideration to this being the initial year of funding, the parks facility needs after two years of minimal maintenance and potential recreation activities to be conducted at the facilities. As this is the City's first biennial budget and the first Measure Z budget for Parks, conservative estimates were used to provide for the anticipated park restoration the unknowns which may require immediate attention. Additionally, as the initial year of the Measure Z budget concludes, a review of the expenditures and revenues will provide the needed history on which to base budget revisions and amend the second year Measure Z budget.

**FISCAL IMPACT:**

Total appropriations for FY 2013-14 and FY2014-15 are \$307,700 and \$310,500 respectively. Total revenues for FY 2013-14 and FY2014-15 are \$343,200 and \$343,200 respectively. The fund balance at June 30 2014 is projected to be \$36,500 and at June 30, 2015 the ending balance is projected as \$69,200. Adoption of this budget provided staff spending authority to continue to conduct the business of the City of Wildomar effective July 1, 2013.

Submitted & Approved by:  
Gary Nordquist  
City Manager

**ATTACHMENTS:**  
Measure Z Park Fund Budget

# **Attachment A**

**Adopted Budget  
FY 2013-14  
and  
FY 2014-15**

## **Measure Z – Parks** **Fund 255**

### **Service Description:**

This program provides funds for the operations and maintenance of Wildomar community parks as well as recreation services, including:

- Maintaining safe playground equipment
- Maintaining clean public restrooms
- Restoring safety lighting
- Removing graffiti

This program also supports the efforts of the Oversight and Advisory Committee as well as the funding of the independent financial audits to ensure funds is spent properly.

### **Long Term Goals**

- Provide opportunities for engaging more residents in City programs.
- Provide Wildomar residents with a variety of recreational opportunities at premier park facilities.

### **Two Year Work Plan**

- Repair and rehabilitation of Marna Obrien Park, Windsong Park, Heritage Park and other qualifying city properties for public recreational uses per the requirements of Measure Z.
- Provide security observations (technology) at the Parks.
- Develop informative and effective communication methods (website, newsletter, etc. for park programs)
- Develop a graffiti removal program.
- Appropriately staff the park's programs based on community needs.

## **Measure Z – Parks - continued**

### **Performance Measurement Outcomes**

- Opening of Parks
- Park Programs, hours of service
- Volunteer hours

### **Prior Year Accomplishments**

- Established funding source with the Wildomar voters 69% approval of Measure Z.

### **Significant Budgetary Changes**

- Park Funding re-established

### Total City Budgets Summary

	Estimated Available Fund Balance 6/30/2013	+	Proposed Revenues 2013-14	=	Funds Available 2013-14	-	Proposed Appropriations 2013-14	=	Estimated Available Fund Balance 6/30/2014	+	Proposed Revenues 2014-15	=	Funds Available 2014-15	-	Proposed Appropriations 2014-15	=	Estimated Available Fund Balance 6/30/2015
<b>General Fund</b>	\$ 1,190,999		\$ 7,416,800		\$ 8,607,799		\$ 7,347,000		\$ 1,260,799		\$ 7,620,900		\$ 8,881,699		\$ 7,599,000		\$ 1,282,699
<b>Non-General Funds</b>																	
Gas Tax	\$ 11,398		\$ 1,139,000		\$ 1,150,398		\$ 1,198,800		\$ (48,402)		\$ 1,139,000		\$ 1,090,598		\$ 1,436,600		\$ (346,002)
Measure A	\$ 351,266		\$ 487,000		\$ 838,266		\$ 917,400		\$ (79,134)		\$ 502,000		\$ 422,866		\$ 636,100		\$ (213,234)
Traffic Congestion Relief			\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -
TDA Fund	\$ 372,800		\$ -		\$ 372,800		\$ 4,900		\$ 367,900		\$ -		\$ 367,900		\$ 4,900		\$ 363,000
AQMD	\$ 6,527		\$ 35,000		\$ 41,527		\$ 36,800		\$ 4,727		\$ 35,000		\$ 39,727		\$ 36,800		\$ 2,927
LMD 2006-1	\$ (87,187)		\$ -		\$ (87,187)		\$ -		\$ (87,187)		\$ -		\$ (87,187)		\$ -		\$ (87,187)
LMD 89-1C	\$ 1,829		\$ 304,600		\$ 306,429		\$ 345,400		\$ (38,971)		\$ 304,600		\$ 265,629		\$ 345,900		\$ (80,271)
CSA-22	\$ 2,322		\$ 30,000		\$ 32,322		\$ 34,000		\$ (1,678)		\$ 30,500		\$ 28,922		\$ 34,000		\$ (5,078)
CSA-103	\$ (37,893)		\$ 146,000		\$ 108,107		\$ 165,500		\$ (57,393)		\$ 146,000		\$ 88,607		\$ 165,700		\$ (77,093)
CSA-142	\$ 44,645		\$ 32,900		\$ 77,545		\$ 37,300		\$ 40,245		\$ 33,000		\$ 73,245		\$ 37,400		\$ 35,845
Measure Z Parks Fund	\$ -		\$ 343,200		\$ 343,200		\$ 306,700		\$ 36,500		\$ 343,200		\$ 379,700		\$ 310,500		\$ 69,200
Grants	\$ (128,752)		\$ -		\$ (128,752)		\$ 58,900		\$ (187,652)		\$ -		\$ (187,652)		\$ 59,000		\$ (246,652)
SLESP	\$ -		\$ 100,000		\$ 100,000		\$ 100,000		\$ -		\$ 100,000		\$ 100,000		\$ 100,000		\$ -
CDBG	\$ (4,786)		\$ 110,000		\$ 105,214		\$ 124,700		\$ (19,486)		\$ 130,000		\$ 110,514		\$ 147,600		\$ (37,086)
Cemetery	\$ 1,456,706		\$ 292,000		\$ 1,748,706		\$ 283,700		\$ 1,465,006		\$ 265,000		\$ 1,730,006		\$ 265,400		\$ 1,464,606
Cemetery Endowment	\$ 183,469		\$ 9,000		\$ 192,469		\$ -		\$ 192,469		\$ 9,000		\$ 201,469		\$ -		\$ 201,469
All Dif Funds	\$ 982,003		\$ 1,190,000		\$ 2,172,003		\$ 144,100		\$ 2,027,903		\$ 1,169,000		\$ 3,196,903		\$ 146,100		\$ 3,050,803
<b>Total Non-General Funds</b>	<b>\$ 3,154,347</b>		<b>\$ 4,218,700</b>		<b>\$ 7,373,047</b>		<b>\$ 3,758,200</b>		<b>\$ 3,614,847</b>		<b>\$ 4,206,400</b>		<b>\$ 7,821,247</b>		<b>\$ 3,726,000</b>		<b>\$ 4,095,247</b>
<b>Total City Funds</b>	<b>\$ 4,345,346</b>		<b>\$ 11,635,500</b>		<b>\$ 15,980,846</b>		<b>\$ 11,105,200</b>		<b>\$ 4,875,646</b>		<b>\$ 11,827,300</b>		<b>\$ 16,702,946</b>		<b>\$ 11,325,000</b>		<b>\$ 5,377,946</b>

## Revenues

Account Number	2011/2012 Year End Actual	2012/2013 Current Budget	Proposed			
			2013/2014 Budget	% change	2014/2015 Budget	% change
<b>253 CSA-103</b>						
3550 Special Assessment STL & Landscaping	140,839	140,000	146,000	4.3%	146,000	0.0%
<b>253 CSA-103</b>	<b>140,839</b>	<b>140,000</b>	<b>146,000</b>	<b>4.3%</b>	<b>146,000</b>	<b>0.0%</b>
<b>254 CSA-142</b>						
3550 Special Assessment	30,778	31,000	32,900	6.1%	33,000	0.3%
<b>254 CSA-142</b>	<b>30,778</b>	<b>31,000</b>	<b>32,900</b>	<b>6.1%</b>	<b>33,000</b>	<b>0.3%</b>
<b>255 MEASURE Z - PARK</b>						
3550 Special Assessment	-	-	343,200		343,200	0.0%
<b>255 MEASURE Z - PARK</b>	<b>-</b>	<b>-</b>	<b>343,200</b>		<b>343,200</b>	<b>0.0%</b>
<b>280 Grants</b>						
3535 County/Special Dist. Reimb.	475,385	-	-		-	
3540 Grant Revenue		1,957,600	-	-100.0%	-	
3900 Transfers In	-	-	-		-	
<b>280 Grants</b>	<b>475,385</b>	<b>1,957,600</b>	<b>-</b>	<b>-100.0%</b>	<b>-</b>	
<b>281 SLESF</b>						
3521 SLESF Revenue	100,000	100,000	100,000	0.0%	100,000	0.0%
3540 Grant Revenue	-	-	-		-	
3800 Interest Income	-	-	-		-	
3900 Transfers In	-	-	-		-	
<b>281 SLESF</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>0.0%</b>	<b>100,000</b>	<b>0.0%</b>

## 2013-14 & 2014-15 Departmental Budget

### Community Services

Account Number	2011-12 Year End Actual	2012-13 Current Budget	Proposed				
			2013-14 Budget Detail	2013-14 Budget	% change	2014-15 Budget Detail	2014-15 Budget
<b>MEASURE Z - PARKS FUND - 255</b>							
755-410-4610-51001 Salaries	-	-		29,500			29,500
755-410-4610-51010 Overtime	-	-		-			-
755-410-4610-51100 Auto Allowance	-	-		500			500
755-410-4610-51105 Cell Phone Allowance	-	-		100			100
755-410-4610-51107 Internet Allowance	-	-		-			-
755-410-4610-51150 PERS Retirement	-	-		7,100			7,100
755-410-4610-51155 Social Security	-	-		-			-
755-410-4610-51160 Medicare	-	-		-			-
755-410-4610-51162 FUI	-	-		400			400
755-410-4610-51164 SUI	-	-		-			-
755-410-4610-51200 Medical Ins.	-	-		200			200
755-410-4610-51201 Dental Ins.	-	-		6,000			6,000
755-410-4610-51202 Vision Ins.	-	-		600			600
755-410-4610-51208 Other Ins Premium	-	-		600			600
				400			400
<b>Total Salary and Benefits</b>	-	-		<b>45,400</b>			<b>45,400</b>
755-410-4610-52116 Professional Services							
Website Services			15,000	15,000		10,000	10,000
755-410-4610-59000 Transfers Out							
<b>TOTAL MEASURE Z - PARKS FUND</b>	-	-		<b>60,400</b>			<b>55,400</b>

## 2013-14 & 2014-15 Departmental Budget

### Community Services and Parks

Account Number		2011-12 Year End Actual	2012-13 Current Budget	Proposed			
				2013-14 Budget Detail	2013-14 Budget	% change	2014-15 Budget Detail
<b>MEASURE Z - PARKS FUND - 255</b>							
<b>255-410-4611</b>	<b>O'Brien Park</b>						
255-410-4611-52010	Office Supplies	-	-		1,500		3,000
	Event Material			1,000		2,000	
	Office			500		1,000	
255-410-4611-52115	Contractual Services	-	-		78,200		31,000
	Janitorial			7,200		8,000	
	Landscape Maint.			25,000		15,000	
	Security-Patrol			5,000		1,000	
	Security-Camera Service			1,000		2,000	
	Misc Repairs			40,000		5,000	
255-410-4611-52116	Professional Services	-	-		62,100		115,300
	Special Events Coordinator			31,200		62,400	
	Landscape Supervision			24,000		9,600	
	Annual City Incorporation Day			-		10,000	
	Egg Hunt			1,000		1,000	
	Summer Programs			2,000		25,000	
	Sports Programs			1,200		2,400	
	Contract Instruction			1,200		2,400	
	Winter Breakfast			500		500	
	Senior Events			1,000		2,000	
255-410-4611-53020	Telephone	-	-		500		500
255-410-4611-53024	Solid Waste	-	-		2,500		1,200
255-410-4611-53025	Electricity	-	-		12,000		25,000
255-410-4611-53026	Water	-	-		36,000		38,000
255-410-4611-53027	Gas	-	-		-		-
<b>TOTAL MEASURE Z - PARKS FUND</b>		-	-		<b>192,800</b>		<b>214,000</b>
<b>TOTAL O'Brien Park</b>		<b>7,291</b>	<b>6,000</b>		<b>192,800</b>	<b>3113.3%</b>	<b>214,000</b>

## 2013-14 & 2014-15 Departmental Budget

### Community Services and Parks

Account Number	2011-12 Year End Actual	2012-13 Current Budget	Proposed				
			2013-14 Budget Detail	2013-14 Budget	% change	2014-15 Budget Detail	2014-15 Budget
<b>MEASURE Z - PARKS FUND - 255</b>							
<b>255-410-4612</b>	<b>Heritage Park</b>						
255-410-4612-52010	-	-			1,000		1,200
255-410-4612-52115	-	-			8,000		4,000
			600			600	
			1,200			1,200	
			600			600	
			600			600	
			5,000			1,000	
255-410-4612-52116	-	-			5,000		5,400
						4,800	
			5,000			600	
255-410-4612-53024	-	-			600		600
255-410-4612-53025	-	-			500		500
255-410-4612-53026	-	-			5,000		8,000
255-410-4612-53027	-	-			-		-
<b>TOTAL MEASURE Z - PARKS FUND</b>					<b>20,100</b>		<b>19,700</b>
<b>TOTAL Heritage Park</b>			<b>(448)</b>	<b>1,000</b>	<b>20,100</b>	<b>1910.0%</b>	<b>19,700</b>

## 2013-14 & 2014-15 Departmental Budget

### Community Services and Parks

Account Number		2011-12 Year End Actual	2012-13 Current Budget	Proposed			
				2013-14 Budget Detail	2013-14 Budget	% change	2014-15 Budget Detail
<b>MEASURE Z - PARKS FUND - 255</b>							
255-410-4613	<b>Windsong Park</b>						
255-410-4613-52010	Office Supplies	-	-		1,000		1,200
255-410-4613-52115	Contractual Services	-	-		22,800		9,500
	Janitorial			600			600
	Landscape Maint.			15,000			1,200
	Security-Patrol			600			600
	Security-Camera Service			600			600
	Misc Repairs			5,000			5,000
	Facility Rental			1,000			1,500
255-410-4613-52116	Professional Services	-	-		3,500		1,600
	Special Events Coordinator			500			1,000
	Landscape Supervision			3,000			600
255-410-4613-53024	Solid Waste	-	-		600		600
255-410-4613-53025	Electricity	-	-		500		500
255-410-4613-53026	Water	-	-		5,000		8,000
255-410-4613-53027	Gas	-	-				
<b>TOTAL MEASURE Z - PARKS FUND</b>		-	-		<b>33,400</b>		<b>21,400</b>
<b>TOTAL Windsong Park</b>		<b>1,824</b>	<b>1,000</b>		<b>33,400</b>	<b>3240.0%</b>	<b>21,400</b>

**Measure Z Oversight Advisory Committee**  
**Agenda Item #2.2**  
**GENERAL BUSINESS**  
**Meeting Date: July 25, 2013**

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**TO:** Chairman and Committee Members  
**FROM:** Gary Nordquist, City Manager  
**SUBJECT:** Measure Z Update

**STAFF REPORT**

**RECOMMENDATION:**

Staff recommends that the Committee receive and file the report.

**BACKGROUND/DISCUSSION:**

The purpose of this report is to formally provide the Committee with an update of past actions that may concern the Measure Z Park Fund and provide the committee with an update on several administrative items for discussion.

**Great Day of Service;** Tom Pilkington of the local Methodist Church presented a concept program at the publicly noticed meeting of the Wildomar Parks Subcommittee on May 1, 2013. This program is designed to repair and rehabilitate the Wildomar City Parks using volunteers and donated materials. The program for the Great Day of Service at the three Wildomar parks would include over 500 volunteers, donations and contributions of materials from local suppliers estimated at \$200,000 to be used to rehabilitate the parks on Saturday October 26, 2013. Improvement projects would include, repairing field turf, re-establishing shrubs and trees using drought tolerant materials, redesigning park areas for water conservation, providing shade structures, removing graffiti and repairing numerous facility structures, fences and play ground equipment. Following the presentation and discussion about the proposed Great Day of Service program, Subcommittee Members Bridgette Moore and Marsha Swanson concurred that this program concept should be brought before the City Council for review, discussion and consideration. At the May 8, 2013 City Council meeting, the Council approved a recommendation that staff be available to assist the volunteer community members coordinating and participating in the program which will repair and rehabilitate many features of the Wildomar parks on October 26, 2013.

**City Web site and Parks and Committee Information;** With the approval of the Measure Z budget which became effective July 1, 2013, work has started on the Parks and Committee web pages. These informative guides/resources are planned for completion during August 2013.

**E-Mail address for committee members:** City provided email address will be provided to all committee members during August. Additional instructions and proper usage of the public electronic media will be provided.

**Committee Meeting Dates for FY 2013-14:** Per section F-1 of Exhibit A of City Resolution No. 2013-05, *"The Committee shall conduct at least four meeting a year."* At the Parks Citizens Oversight Meeting of February 28, 2013, the committee, during discussion of item # 2.1, approved a schedule of meetings which would regularly occur on the fourth Thursday following the end of each quarter of the fiscal year. All meetings would be held at City Hall and start at 6:30 p.m.. Specifically the dates for FY 2013-14 meetings are:

- July 25, 2013
- October 24, 2013
- January 23, 2014
- April 24, 2014

**Tax Roll Preparation:** Efforts are proceeding with placing \$28 per parcel tax assessment for parks on the FY 2013-14 property tax rolls by the August 10 2013 deadline. Albert A. Webb Associates is providing these engineering assessment services on behalf of the City. Albert A. Webb Associates was one of seven firms participating in the City's request for proposal activity. The contract agreement to provide engineering assessment services on Measure Z and other City assessment districts was approved by consent of the City Council on April 10, 2013 (agenda item 1.16). The current number of qualifying parcels to be assessed is 12,512 out of a total of 12,903 parcels. The current number of assessed parcels is 255 more than the basis for revenue budget.

**Land from County to City:** On July 16, 2013, the Riverside County Board of Supervisors agreed to transfer the ownership of property near Ronald Reagan School in Wildomar to the City of Wildomar. The Riverside County Board of Supervisors meeting report is attached.

**Wildomar Little League Field:** At the May 8, 2013 City Council and Wildomar Cemetery District Meeting, direction was provide to staff to provide maintenance and repairs as necessary to fields for general public use while the City's other play fields are undergoing repair. Specifically, the Wildomar Cemetery District had licensed parcels 3 and 4 of cemetery property to the Wildomar Little League in the past. Wildomar Little League and community supporters made improvements on the parcels (baseball fields, bleachers, snack bar, etc.) and baseball games were held on the two fields. This past year, Wildomar Little League did not renew its license with the Cemetery District, which is now a Subsidiary District of the City of Wildomar, due to a reorganization of the League with plans to resume organized baseball in Wildomar in the near future. Coincidentally, with the City of Wildomar planning to close the City park fields for up to six months while repairs and rehabilitation projects take place, the City has a need to use the former little league fields for recreational activities. In order to use the baseball

fields located on Wildomar Cemetery parcels 3 and 4 for recreational purposes, the City has entered in to a lease agreement with the Cemetery District which is consistent with the uses provided in California State Health and Safety Code § 9054(b). An additional agreement with Wildomar Little League was made to use the facilities Wildomar Little League and the community have built on parcels 3 and 4. The City will conduct recreational activities on these parcels and any proceeds from use fees will be used to offset expenses incurred with the maintenance of these fields.

Submitted & Approved By:  
Gary Nordquist  
City Manager

**ATTACHMENTS:**

Submittal to the Board of Supervisors, County of Riverside Agenda Item 3-68.

# **Attachment A**

**Submittal to the  
Board of Supervisors,  
County of Riverside  
Agenda Item 3-68**

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

132



**FROM:** Economic Development Agency / Facilities Management

**SUBMITTAL DATE:**

June 20, 2013

**SUBJECT:** Resolution No. 2013-077, Authorization to Convey Fee Simple in Real Property in the City of Wildomar to the City of Wildomar

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Adopt Resolution No. 2013-077, Authorization to Convey Fee Simple Interests in Real Property located in Wildomar, County of Riverside, Assessor's Parcel Numbers 376-350-009 and 376-350-017 by Quitclaim Deed;
2. Authorize the Chairman of the Board of Supervisors to execute the documents to complete the conveyance of real property and this transaction;
3. Authorize the Assistant County Executive Office/EDA, or his designee, to execute any other documents to complete this transaction;

(Continued)

Robert Field  
Assistant County Executive Officer/EDA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$300,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2013/14

**COMPANION ITEM ON BOARD AGENDA:** No

<b>SOURCE OF FUNDS:</b> CSA Quimby Park Fees	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

APPROVE

BY:   
Jennifer V. Sargent

**County Executive Office Signature**

FISCAL PROCEDURES APPROVED  
 PAUL ANGULO, CPA, AUDITOR-CONTROLLER  
 BY:   
 SAMUEL WONG 6/19/13

FORM APPROVED COUNTY COUNSEL  
 BY:   
 PATRICIA MUNROE 5/13/13  
 DATE

Dep't Recomm.:  Consent  Policy  
 Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref.: 3-14 of 6/4/13

District: 1/1

Agenda Number:

3-68

RECEIVED BOARD OF SUPERVISORS  
 COUNTY OF RIVERSIDE  
 JUNE 20 2013 10 58 AM

**RECOMMENDED MOTION:** (Continued)

4. Approve the transfer of \$300,000 in Quimby Park Fees collected in CSA 152 Zone A to the City of Wildomar; and
5. Approve and direct the Auditor-Controller to adjust the Economic Development Agency's FY 2013/14 budget as outlined on Schedule A.

**BACKGROUND:**

Pursuant to Government Code Section 25365, the County may transfer interests in real property, or any interest therein, belonging to the County to another public agency, upon the terms and conditions as are agreed upon and without complying with any other provisions of the Government Code, if the property or interest therein to be conveyed is not required for county use. The County intends to convey Fee Simple Interests in Real Property located in the Wildomar area, County of Riverside, Assessor's Parcel Numbers 376-350-009 and 376-350-017 by Quitclaim Deed, more particularly described in Exhibits A, Legal Description and Exhibit B for each respective real property interest, attached hereto, to the City of Wildomar.

On April 6, 2004, the Board of Supervisors adopted the County of Riverside Master Park Plan for County Service Area (CSA) 152 Zone A. This plan facilitates the development of parks and recreation facilities by providing guidance to the County in planning and acquiring, designing, building and financing of new facilities and parkland. In May, 2008, the Economic Development Agency identified twenty seven acres of land and used \$1,900,000 CSA 152 Zone A Quimby Fees to complete the purchase of assessor parcels 376-350-009 and 376-350-017, the intent being the development of a community park in the unincorporated area of Wildomar. The City of Wildomar incorporated in July, 2008. Transferring ownership of the land to the City would be in both parties best interest as the City would have direct control of future development of La Estrella Park.

In accordance with Ordinance 460, the Board of Supervisors designated CSA 152 Zone A as a public agency authorized to collect fees to provide for local parks and/or collect park fees from developers who develop residential homes with the CSA. \$300,000 of the park fees will be transferred to the City of Wildomar to be used for the construction of a decomposed granite trail within La Estrella Park. Approval of this motion by the Board of Supervisors will authorize payment of park fees to the City of Wildomar.

This resolution has been reviewed and approved by County Counsel as to legal form.

**Attachments:**

Schedule A

Resolution No. 2013-077 and Exhibit A

Quitclaim Deed, Notary Acknowledgement and Legal Description

Schedule A

Increase Appropriations:

536200-31560-915201	Contrib to Other Non-Co Agcy	\$300,000
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Anticipated Decrease in Fund Balance:

322100-31560-915201	Rst for construction/Cap Proj	\$300,000
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RESOLUTION NO. 2013-077

Authorization to Convey Real Property

in the City of Wildomar, County of Riverside, California

Assessor's Parcel Numbers 376-350-009 and 376-350-017 by Quitclaim Deed

WHEREAS, the land consisting of 27 acres was acquired by the County of Riverside in 2008 using County Service Area 152 Zone A Quimby Fees for parkland development;

WHEREAS, the City of Wildomar incorporated in July, 2008;

WHEREAS, the land is not required for the County's use;

WHEREAS, the City of Wildomar and the County of Riverside concur that it would be in both parties best interest to transfer the land to the City for park development; now, therefore,

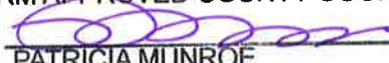
BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Supervisors of the County of Riverside, California, in regular session assembled on July 16, 2013, at 9:00 a.m., in the meeting room of the Board of Supervisors located on the 1<sup>st</sup> floor of the County Administrative Center, 4080 Lemon Street, Riverside, California, authorizes the conveyance to the City of Wildomar the following described real property: Certain real property located in the City of Wildomar, County of Riverside, State of California, identified by and as assessor parcel numbers 376-350-009 and 376-350-017 by Quitclaim Deed and, more particularly described in Exhibit "A" Legal Description for each respective assessor parcel number, attached hereto and thereby made a part hereof

BE IT FURTHER RESOLVED and DETERMINED that the Chairman of the Board of Supervisors of the County of Riverside is authorized to execute the documents to complete the conveyance of real property and this transaction.

BE IT FURTHER RESOLVED AND DETERMINED that the Assistant County Executive Officer/EDA or his designee, is authorized to execute any other documents to complete this transaction.

1 BE IT FURTHER RESOLVED AND DETERMINED that the Clerk of the Board of  
2 Supervisors has given notice hereof as provided in Section 6061 of the Government Code.  
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6 FORM APPROVED COUNTY COUNSEL

7 BY:  5/3/13  
8 PATRICIA MUNROE DATE

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# LEGAL DESCRIPTION

## PARCEL 1:

THE NORTH ONE-HALF OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 36, TOWNSHIP 6 SOUTH, RANGE 4 WEST, SAN BERNARDINO BASE AND MERIDIAN, IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA;

EXCEPTING THEREFROM AN UNDIVIDED 1/2 INTEREST IN ALL OF THE MINERALS, OIL, GAS, COAL AND OTHER HYDROCARBON SUBSTANCES NOW OR AT ANY TIME HEREINAFTER LYING IN OR UNDER THE SAID PROPERTY, TOGETHER WITH THE RIGHT TO TAKE ALL THE USUAL NECESSARY AND CONVENIENT MEANS FOR PROSPECTING, EXPLORING, DRILLING AND REMOVING SAME, WITH THE RIGHT OF ACCESS TO AND USE OF SUCH PARTS OF THE SURFACE AS MAY BE NECESSARY FOR SAID PURPOSES AS RESERVED IN DEED FROM GEORGIA LEWIS HARTMAN ET AL, RECORDED JULY 19, 1966.

EXCEPTING THEREFROM THE FOLLOWING:

A. ANY AND ALL (I) OIL RIGHTS, (II) MINERAL RIGHTS, (III) NATURAL GAS RIGHTS, (IV) RIGHTS TO ALL OTHER HYDROCARBONS BY WHATSOEVER NAME KNOWN, (V) GEOTHERMAL HEAT RIGHTS OR GEOTHERMAL SUBSTANCES THAT MAY BE PRODUCED FROM THE PROPERTY, (VI) WATER RIGHTS AND CLAIMS OR RIGHTS TO WATER AND (VII) ALL PRODUCTS DERIVED FROM ANY OF THE FOREGOING (COLLECTIVELY, "SUBSURFACE RESOURCES") LOCATED IN OR UNDER SAID LAND; AND

B. THE PERPETUAL RIGHT TO DRILL, MINE, EXPLORE AND OPERATE FOR AND PRODUCE, STORE AND REMOVE ANY OF THE SUBSURFACE RESOURCES ON OR FROM THE PROPERTY, INCLUDING WITHOUT LIMITATION THE RIGHT TO WHIPSTOCK OR DIRECTIONALLY DRILL AND MINE, FROM LANDS OTHER THAN THE PROPERTY, WELLS, TUNNELS AND SHAFTS INTO, THROUGH OR ACROSS THE SUBSURFACE OF THE PROPERTY, AND TO BOTTOM SUCH WHIPSTOCKED OR DIRECTIONALLY DRILLED WELLS, TUNNELS AND SHAFTS WITHIN OR BEYOND THE EXTERIOR LIMITS OF THE PROPERTY, AND TO REDRILL, RETUNNEL, EQUIP, MAINTAIN, REPAIR, DEEPEN AND OPERATE ANY SUCH WELLS OR MINES, BUT WITHOUT THE RIGHT TO DRILL, MINE, EXPLORE, OPERATE, PRODUCE, STORE OR REMOVE ANY OF THE SUBSURFACE RESOURCES THROUGH OR IN THE SURFACE OF THE PROPERTY OR THE UPPER FIVE HUNDRED (500) FEET OF THE SUBSURFACE OF THE PROPERTY.

AS SET FORTH IN THE DEED TO DRH ENERGY, INC, A COLORADO CORPORATION, RECORDED JANUARY 8, 2007 AS INSTRUMENT NO. 2007-0015792 OF OFFICIAL RECORDS.

(APN 376-350-009)

# LEGAL DESCRIPTION

## PARCEL 2:

THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36, TOWNSHIP 6 SOUTH, RANGE 4 WEST, SAN BERNARDINO BASE AND MERIDIAN, IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT THEREOF.

EXCEPTING THEREFROM THAT PORTION CONVEYED TO THE LAKE ELSINORE UNIFIED SCHOOL DISTRICT BY GRANT DEED RECORDED DECEMBER 9, 2003, AS INSTRUMENT NO. 2003-963082, OFFICIAL RECORDS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36;

THENCE WESTERLY ALONG THE SOUTHERLY LINE THEREOF NORTH 89° 41' 06" WEST, 196.82 FEET;

THENCE LEAVING SAID SOUTHERLY LINE NORTH 00° 31' 14" EAST, 664.06 FEET TO THE INTERSECTION WITH THE NORTHERLY LINE OF SAID SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36;

THENCE EASTERLY ALONG THE NORTHERLY LINE THEREOF SOUTH 89° 38' 28" EAST, 196.82 FEET TO THE NORTHEAST CORNER OF SAID SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 36;

THENCE SOUTHERLY ALONG THE EASTERLY LINE THEREOF SOUTH 00° 31' 14" WEST, 663.91 FEET TO THE POINT OF BEGINNING.

EXCEPTING THEREFROM THE FOLLOWING:

A. ANY AND ALL (I) OIL RIGHTS, (II) MINERAL RIGHTS, (III) NATURAL GAS RIGHTS, (IV) RIGHTS TO ALL OTHER HYDROCARBONS BY WHATSOEVER NAME KNOWN, (V) GEOTHERMAL HEAT RIGHTS OR GEOTHERMAL SUBSTANCES THAT MAY BE PRODUCED FROM THE PROPERTY, (VI) WATER RIGHTS AND CLAIMS OR RIGHTS TO WATER AND (VII) ALL PRODUCTS DERIVED FROM ANY OF THE FOREGOING (COLLECTIVELY, "SUBSURFACE RESOURCES") LOCATED IN OR UNDER SAID LAND; AND

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AS SET FORTH IN THE DEED TO DRH ENERGY, INC, A COLORADO CORPORATION, RECORDED JUNE 18, 2008 AS INSTRUMENT NO. 2008-0331597 OF OFFICIAL RECORDS.

(APN 376-350-017)

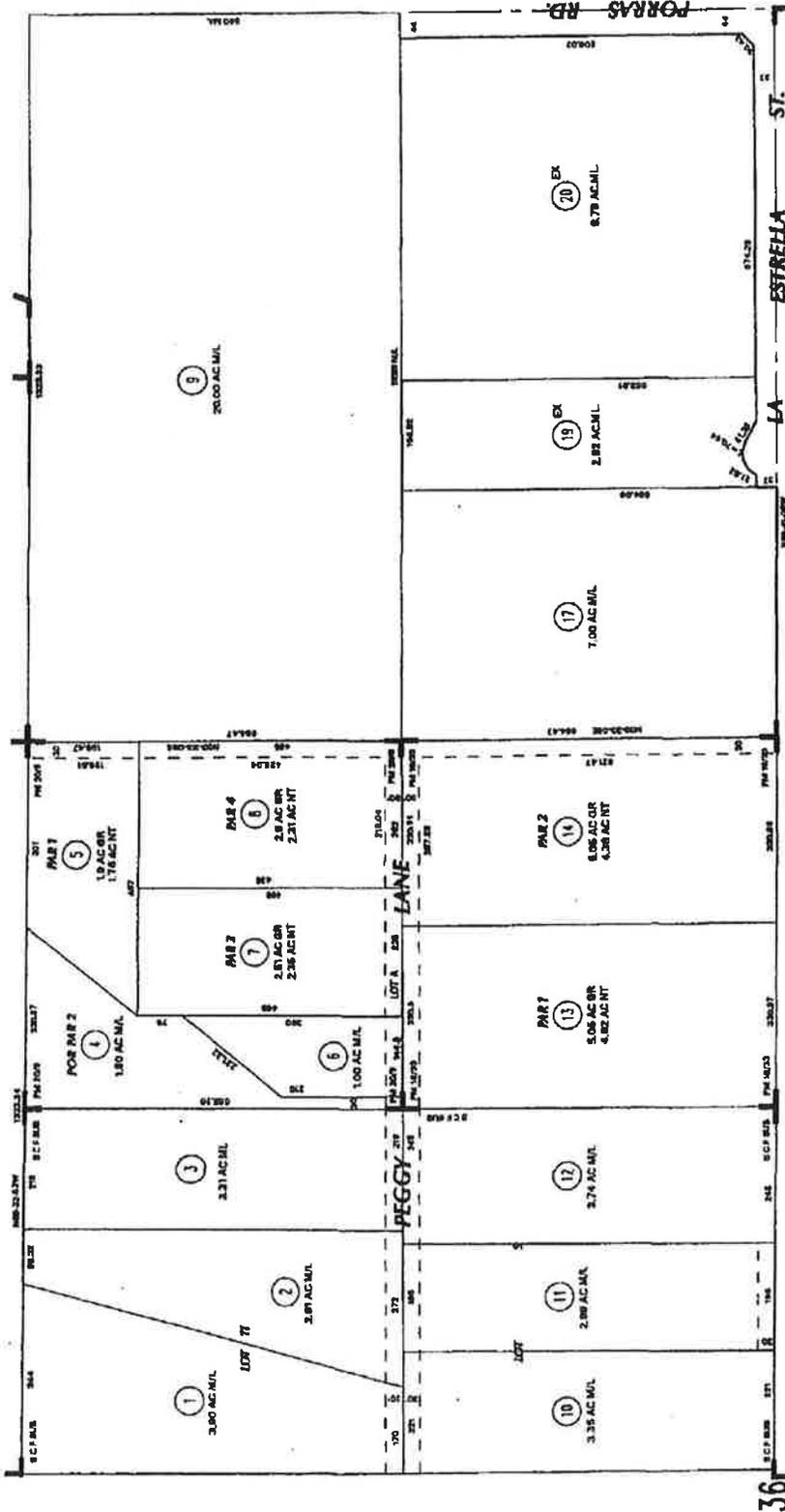
376-35  
 365-28  
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T. R. A. 065-012

S 1/2, NE 1/4, SEC. 36 T. 6S., R. 4W

THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSES ONLY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA SHOWN. ASSESSOR'S PARCEL MAY NOT COMPLY WITH LOCAL LOT-SPLIT OR BUILDING SITE ORDINANCES.  
 MAR 3 0 2006

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DATE: 03/16/06  
 BY: [Signature]  
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MAR 3 0 2006

DATE	BY	REV	REASON
03/16/06	[Signature]	1	ISSUE
03/16/06	[Signature]	2	REVISED
03/16/06	[Signature]	3	REVISED
03/16/06	[Signature]	4	REVISED

1B 12/5/48 SD SC FREEFIELD'S SUB.  
 1M 20/9 PARCEL MAP NO 6754  
 1N 16/33 PARCEL MAP NO 6243

Mar 2005

ASSESSOR'S MAP 88376 PG. 35  
 Riverside County, Calif. CMT

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Recorded at request of and return to:  
City of Wildomar  
23873 Clinton Keith Rd., Suite 201  
Wildomar, CA 92595

FREE RECORDING  
This instrument is for the benefit of the  
County of Riverside, and is entitled to be  
recorded without fee.  
(Govt. Code 27383)

JFmr/050713/211FM/15.724  
Project: La Estrella Park  
APN: 376-350-009 & 376-350-017

Space above this line for recorder's use

## QUITCLAIM DEED

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

**THE COUNTY OF RIVERSIDE, a political subdivision of the State of California**

hereby remises, releases and forever quitclaims to the

**CITY OF WILDOMAR, a municipal corporation,**

its successors and assigns, all grantor's right, title and interest in and to that certain real property situated in the County of Riverside, State of California, more fully described as:

See attached Exhibit A, attached hereto and made a part hereof

PROVIDED, HOWEVER, that if any portion of the land described herein is used for any purpose other than park and recreational use by the City of Wildomar, then all right, title and interest in and to the land shall revert to and become the property of the County of Riverside at its option and the County shall have the immediate right of entry and possession. The City of Wildomar will effectuate any documents necessary to record the reversion back to the County of Riverside.

Date: \_\_\_\_\_

By: \_\_\_\_\_

John J. Benoit,  
Chairman, Board of Supervisors

FORM APPROVED COUNTY COUNSEL

BY: Patricia Munroe 5/13/13  
PATRICIA MUNROE DATE

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AS SET FORTH IN THE DEED TO DRH ENERGY, INC, A COLORADO CORPORATION, RECORDED JANUARY 8, 2007 AS INSTRUMENT NO. 2007-0015792 OF OFFICIAL RECORDS.

(APN 376-350-009)

# LEGAL DESCRIPTION

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(APN 376-350-017)