

CITY OF WILDOMAR CITY COUNCIL
AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

JULY 27, 2011
Council Chambers
23873 Clinton Keith Road



Marsha Swanson, Mayor
Ben Benoit, Mayor Pro Tem
Bob Cashman, Council Member
Bridgette Moore, Council Member
Timothy Walker, Council Member

City Manager
Frank Oviedo

City Attorney
Julie Hayward Biggs

WILDOMAR CITY COUNCIL REGULAR MEETING AGENDA July 27, 2011

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 P.M. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at: Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (10 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

PLEASE TURN ALL CELLULAR DEVICES TO VIBRATE OR OFF FOR THE DURATION OF THE MEETING. YOUR COOPERATION IS APPRECIATED.

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

The City Council will meet in closed session pursuant to the provisions of Government Code Section 54957 with regard to the following personnel matter:

Performance Evaluation: City Manager

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

Code Enforcement Monthly Update

PUBLIC COMMENTS

This is the time for citizens to comment on issues not listed on the agenda. Under the provisions of the Brown Act, the City Council is prohibited from discussing or taking action on items not listed on the agenda. Each speaker is asked to fill out a "Public Comments Card" (located on the table by the Chamber door) and give the card to the City Clerk prior to the start of the meeting. Comments are limited to three (3) minutes per speaker. The Council encourages citizens to address them so that questions and/or concerns can be heard.

APPROVAL OF THE AGENDA AS PRESENTED

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the public, or staff request specific items be removed from the Consent Calendar for discussion and/or separate action.

1.1 Reading of Ordinances

RECOMMENDATION: Approve the reading by title only of all ordinances.

1.2 Minutes – July 7, 2011 Special Meeting

RECOMMENDATION: Staff recommends that the City Council approved the Minutes as submitted.

1.3 Minutes – July 13, 2011 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approved the Minutes as submitted.

1.4 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated July 14, 2011 in the amount of \$4,737.94 and \$22,688.57;
2. Warrant Register dated July 21, 2011 in the amount of \$1,426.80 and \$250,285.06; and
3. Payroll Register dated July 22, 2011 in the amount of \$17,744.68.

1.5 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for June, 2011.

1.6 Authorized Agent for California Emergency Management Agency

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA DESIGNATING THE CITY MANAGER AS THE
AUTHORIZED AGENT FOR THE CALIFORNIA EMERGENCY
MANAGEMENT AGENCY

2.0 PUBLIC HEARINGS

2.1 Landscaping and Lighting Maintenance District No. 89-1-Consolidated and Street Lighting Zones

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011-37

A RESOLUTION OF THE CITY OF WILDOMAR, CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR ZONE 3, LOCATIONS 7, 23, 24, 25, 29, 35, 42, 43, 45, 47 AND 49; ZONE 29, LOCATION 2; ZONE 30, LOCATIONS 1 AND 2; ZONE 42, ZONE 51; ZONE 52; ZONE 59; ZONE 62; ZONE 67; ZONE 71; AND ZONE 90; AND STREET LIGHTING ZONE 18, STREET LIGHTING ZONE 26, STREET LIGHTING ZONE 27, STREET LIGHTING ZONE 35, STREET LIGHTING ZONE 50, STREET LIGHTING ZONE 70, STREET LIGHTING ZONE 71 STREET LIGHTING ZONE 73, AND STREET LIGHTING ZONE 88 OF LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED (HEREINAFTER "L&LMD NO. 89-1-C") AND LEVYING ASSESSMENTS ON ALL ASSESSABLE LOTS AND PARCELS OF LAND THEREIN WITHIN THE BOUNDARIES OF SAID ZONES AND STREET LIGHTING ZONES FOR FISCAL YEAR 2011-12

2.2 County Service Area Charges for FY 2011-12

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING COUNTY SERVICE AREA CHARGES FOR FISCAL YEAR 2011-12

2.3 Trash Collection Services Liens

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AFFIRMING SPECIAL ASSESSMENTS AND LIENS AGAINST PARCELS OF LAND FOR UNPAID AND DELINQUENT CHARGES FOR TRASH COLLECTION SERVICES TO BE PLACED ON THE PROPERTY TAX ROLLS

2.4 Five-Year Capital Improvement Program and Measure A Expenditure Plan (FY 2011/12 to 2015/16)

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2011- _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, ADOPTING A FIVE-YEAR CAPITAL
IMPROVEMENT PROGRAM FOR FISCAL YEARS 2011/12 TO
2015/16 AND AMENDING THE BUDGET FOR FISCAL YEAR
2011/2012

2. Adopt a Resolution entitled:

RESOLUTION NO. 2011 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, APPROVING THE MEASURE A
EXPENDITURE PLAN FOR FISCAL YEARS 2011/12 TO 2015/16

And

3. Approve the Measure A Expenditure Plan for Local Streets and Roads, and authorize the Public Works Director to submit the plans to the Riverside County Transportation Commission (RCTC). The Public Works Director or designee is also authorized to make adjustments to the Measure A Expenditure Plan, if needed, to reflect more current Measure A projections as obtained by RCTC.

3.0 GENERAL BUSINESS

3.1 Budget Reduction Plan

RECOMMENDATION: Staff recommends that the City Council adopt the budget reductions plan for the remainder of FY 2011-2012.

3.2 Review of Grants Received

RECOMMENDATION: Staff recommends that the City Council receive and file the report.

CITY MANAGER REPORT

CITY ATTORNEY REPORT

COUNCIL COMMUNICATIONS

FUTURE AGENDA ITEMS

ADJOURNMENT

2011 City Council Regular Meeting Schedule

August 10

September 14, 28

October 12, 26

November 9, 23

December 14

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at (951) 677-7751, no later than 10:00 A.M. on the day preceding the scheduled meeting.

POSTING STATEMENT: On July 22, 2011, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:
Wildomar City Hall, 23873 Clinton Keith Road
U.S. Post Office, 21392 Palomar Street
Mission Trail Library, 34303 Mission Trail Blvd

**CITY OF WILDOMAR
CITY COUNCIL SPECIAL COUNCIL MEETING MINUTES
JULY 7, 2011**

CALL TO ORDER – CLOSED SESSION - 3:30 P.M.

The special meeting of July 7, 2011, of the Wildomar City Council was called to order by Mayor Swanson at 3:30 p.m.

City Council Roll Call showed the following Members in attendance: Mayor Swanson, Council Members Cashman, Moore, and Walker. Members absent: Mayor Pro Tem Benoit.

City Clerk Lee announced the following:

The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956(c) to confer with legal counsel regarding potential initiation of litigation. The facts and circumstances for this closed session relate to the recent approval by the State of California of SB 89.

At 4:30 p.m. the City Council reconvened into open session, with Mayor Pro Tem Benoit absent, making no announcements.

PUBLIC COMMENTS

Gil Rasmussen, Wildomar Magazine, stated last week three of the Council Members went to the press conference of Supervisor Stone regarding his idea of a Southern California succession from the State of California. Because that was not discussed in an open public session the Council Members represented that Wildomar was in favor of this idea. He has no confidence in the Council.

Sheryl Ade, resident, stated she did not appreciate the three Council Members representing the City at the Supervisor Stone press conference. The Council does not represent her on that matter. There was no discussion at an open public meeting before the Council did that.

1.0 CONSENT CALENDAR

A MOTION was made by Councilwoman Moore, seconded by Councilman Walker, to approve the Consent Calendar as presented.

MOTION carried, 4-0, with Mayor Pro Tem Benoit absent.

1.1 Ratify Lobbying Contract with Gonsalves & Sons

Ratified a contract with Gonsalves & Sons for State lobbying services.

2.0 GENERAL BUSINESS

2.1 Senate Bill 89 Fiscal Impact Discussion

City Clerk Lee read the title.

City Manager Oviedo presented the staff report giving a brief synopsis of that has transpired since June 29 and the passage of SB 89.

Gil Rasmussen, Wildomar Magazine, stated he said under public comments that he has no confidence in the Council, he would like to correct that and state that he does have confidence in Councilman Cashman. In terms of what the City can do in wake of SB 89, cut the police contract, stop fighting the marijuana clinic, cut the animal control contract, and move City Hall to Marna O'Brien in some modular buildings so there would be no more lease payments.

Sheryl Ade, resident, using time donated by George Taylor, stated having this is devastating to the City, but remember when considering the cuts, they are just temporary. It may take a while, but it won't be forever. Cut the police and animal contracts, because if the worst happens and the City is no longer a City and reverts back to the County, they will get nothing. That is the leverage. Keep the fire contract in tact due to our high fire area. Go to basic health coverage. Relocate City Hall and find out if there is somewhere the City can go that is much cheaper. She and Mr. Rasmussen have been in contact with Supervisor Buster's office regarding the \$186,000. They are researching this and it may be possible to have a community center and the City Hall could be there. No new hiring or contract employees. She will work part-time for the City at no compensation if that is possible.

City Manager Oviedo read a letter into the record from Mayor Pro Tem Benoit regarding his absence at the meeting.

Councilman Walker stated he would like the Staff to look into a reduction in the Sheriff's costs. The Fire contract should also be looked at even though it is fire season right now. Unfortunately these are the two highest costs of the budget.

Councilman Cashman stated maybe the Council could go to meeting just once per month. Could there also be some legal savings if we just met once per month. For code enforcement, could we outline just the one thing we want focused on and only do that until such time as we have cash. That would cut back on the hours of code enforcement. We haven't really solved the parks issues, but could we contract community services differently and realize savings there. The Sheriff's contract has to be cut and we need to renegotiate the contract. In regards to the parks, cut down the grass areas so there isn't as much to keep up. We also need to look into putting a well in at Marna O'Brien.

Councilman Walker stated we have a contractor who is checking out the well for us.

City Manager Oviedo stated that Staff has worked with a contractor and have received a verbal estimate of \$70,000 to put a new well in at Marna O'Brien.

Councilman Cashman stated he would like to again suggest cutting 10% across the board. This is what is done where he works. He would like to cut Council travel back and cut health benefits to the Council as well.

Councilwoman Moore stated in regards to code enforcement, some people say we have too much, others say we don't have enough. We only have one code enforcement officer, so that would need to be considered. Instead of just looking at just the community services contract, we need to look at all contracts, such as Interwest, the attorney, all across the board.

Mayor Swanson stated she would like to commend the City Manager and Assistant City Manager for staying on top of this situation. So far she hasn't heard any new ideas that Staff hasn't already come forward with or is working on. She thanked Ms. Ade for her comment that this situation is only temporary, because that is exactly what is. Staff and Council are doing an excellent job at looking at every suggestion. One suggestion was to have Council meetings during the day when contract Staff is here so there are no added costs. No matter what we do we are going to do we are going to stay a City, there are no doubts about that. Also, there is a big misunderstanding about why Council Members were with Supervisor Stone at the press conference. It had nothing at all to do with succession. It had to do with SB 89 and you never heard the Council speak of succession. The Council only spoke about SB 89 and nothing else. Now is the time to come together and not argue and fight. Even if the Council and Staff worked for free and took no insurance, it wouldn't be \$1.8

million. There are bigger cuts that need to be made. Wildomar will not be the same City it was one year ago, but we will be a City and want local control.

Councilman Walker stated Supervisor Stone was being interviewed about his succession idea before everyone got there. He was being interviewed separately about that and was only for him, not the Council Members who were there from the affected cities of SB 89. When the press conference started regarding SB 89, what he saw was a Supervisor fighting for one of his cities, Menifee, and he added Wildomar into it. He has not seen Wildomar's Supervisor come forward and fight for Wildomar. Supervisor Buster is not answering phone calls or talking with Wildomar at all.

Mayor Swanson inquired if Staff has enough direction.

City Manager Oviedo stated Staff is hearing everything and will be looking into the suggestions made.

ADJOURNMENT

There being no further business, at 5:15 p.m. Mayor Swanson declared the meeting adjourned.

Submitted by:

Approved by:

Debbie A. Lee, CMC
City Clerk

Marsha Swanson
Mayor

**CITY OF WILDOMAR
CITY COUNCIL REGULAR MEETING MINUTES
JULY 13, 2011**

CALL TO ORDER – REGULAR SESSION – 6:30 p.m.

The regular meeting of July 13, 2011, of the Wildomar City Council was called to order by Mayor Pro Tem Benoit 6:30 p.m.

City Council Roll Call showed the following Members in attendance: Mayor Pro Tem Benoit, Council Members Cashman, Moore, Walker. Members absent: Mayor Swanson.

Staff in attendance: City Manager Oviedo, Assistant City Manager Nordquist, City Attorney Biggs, Public Works Director D’Zmura, Planning Director Bassi, Community Services Director Willette, Police Chief Fontneau, and City Clerk Lee.

The Flag Salute was led by Councilwoman Moore.

PRESENTATIONS

Mayor Pro Tem Benoit presented a Certificate of Achievement to Deputy Sonoda for his record-setting performance in the Police and Fire Games.

Presentation from Senator Joel Anderson to Fire Chief Beach – This is to be rescheduled to August 10, 2011.

Mayor Pro Tem Benoit presented a Certificate of Appreciation to Fire Captain Rich Owens for his service to the City of Wildomar.

The Fire Department monthly update was given.

Community Services Director Willette presented the monthly update.

Chamber of Commerce Monthly Update – Was not given.

PUBLIC COMMENTS

Cheryl Westfall, resident, stated she understands that some of her neighbors are being told they cannot park their RVs at their homes. She is curious about this because, like her, some of the properties are substantial. She has three acres and she doesn’t understand why they couldn’t park an RV on their property.

Robert Rodgers, resident, stated he knows that when the City incorporated they adopted the County Code. He has recently moved to Wildomar and was contacted by the trash company that they would be signing him up. He has always done self-hauling and filed for a permit in his previous City. When he called Wildomar City Hall the worker didn't know of any form or provision in the contract with the waste haulers. He would like Wildomar to consider doing this.

City Manager Oviedo stated this is a common practice in cities to have a self-hauler exemption. Staff will look into this.

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Councilwoman Moore, seconded by Councilman Walker, to approve the agenda as presented.

MOTION carried, 4-0, with Mayor Swanson absent.

1.0 CONSENT CALENDAR

A MOTION was made by Councilman Moore, seconded by Councilman Walker, to approve the Consent Calendar as presented.

MOTION carried, 4-0, with Mayor Swanson absent.

1.1 Reading of Ordinances

Approved the reading by title only of all ordinances.

1.2 Minutes – June 8, 2011 Regular Meeting

Approved the Minutes as submitted.

1.3 Minutes – June 22, 2011 Regular Meeting

Approved the Minutes as submitted.

1.4 Warrant and Payroll Registers

Approved the following:

1. Warrant Register dated June 23, 2011 in the amount of \$37,413.13;
2. Warrant Register dated June 30, 2011 in the amount of \$65,681.00;
3. Warrant Register dated July 8, 2011 in the amount of \$15,150.91 and \$71,968.40; and
4. Payroll Register dated July 8, 2011 in the amount of \$36,900.61.

1.5 Open Fire Permit Proclamation

Approved the Proclamation suspending the issuance of open burning permits and other uses of open fire.

2.0 PUBLIC HEARINGS

No Public Hearings scheduled.

3.0 GENERAL BUSINESS

3.1 Parks Update

City Clerk Lee read the title.

Assistant City Manager Nordquist presented the staff report.

Councilman Walker stated that the company that was estimating a well at Marna O'Brien is Fain, not Sain. This project would go out to bid and is not automatically going to that company.

Councilman Cashman stated he knows there is no budget for the parks, but when this comes back to Council he would like to get a budget for graffiti cleanup and other things we will have to do. Also, will we have to supplement the agreements with the sports leagues.

Assistant City Manager Nordquist stated Staff will bring all that forward when the agreements are finalized.

Councilman Cashman stated there was an email inquiring about just volunteer organizations doing the parks.

Assistant City Manager Nordquist stated we are looking at doing a one-year agreement with the sports leagues, but we are listening to all suggestions.

Mayor Pro Tem Benoit stated he received the same email and he contacted John Lloyd to see if he can get some groups together and contact the individual who sent the email.

Councilman Walker stated he did speak with Supervisor Buster and asked about RDA funds to get the well in at Marna O'Brien since it is in the RDA area. In August he should be meeting with Supervisor Buster and can talk

about that option.

3.2 Landscaping and Lighting Maintenance District No. 89-1-Consolidated and Street Lighting Zones

City Clerk Lee read the title.

Public Works Director D’Zmura presented the staff report.

A MOTION was made by Councilwoman Moore, seconded by Councilman Walker, to adopt a Resolution entitled:

RESOLUTION NO. 2011 - 25
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ORDERING PREPARATION OF ENGINEER’S REPORT REGARDING PROPOSED ASSESSMENTS TO BE LEVIED AND COLLECTED FOR FISCAL YEAR 2011-12 WITHIN ZONES 3, 29, 30, 42, 51, 52, 59, 62, 67, 71 AND 90; AND STREET LIGHTING ZONES 18, 26, 27, 35, 50, 70, 71, 73, AND 88 OF LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED OF THE CITY OF WILDOMAR PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972

MOTION carried, 4-0, with Mayor Swanson absent.

A MOTION was made by Councilwoman Moore, seconded by Councilman Walker, to adopt a Resolution entitled:

RESOLUTION NO. 2011-26
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN ZONES 3, 29, 30, 42, 51, 52, 59, 62, 67, 71 AND 90; AND STREET LIGHTING ZONES 18, 26, 27, 35, 50, 70, 71, 73 AND 88 OF THE LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED OF THE CITY OF WILDOMAR PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 FOR THE MAINTENANCE AND SERVICING OF LANDSCAPING, MULTI-PURPOSE TRAILS, FENCING, FOSSIL FILTERS AND STREETLIGHTS FOR FISCAL YEAR 2011-12; AND GIVING NOTICE OF AND SETTING THE TIME AND PLACE OF THE PUBLIC HEARING ON THE ANNUAL ASSESSMENT AND

ORDERING NOTICE OF THE PUBLIC HEARING TO BE
PUBLISHED; AND AUTHORIZE THE COUNTY OF RIVERSIDE
TO ADMINISTER THE LANDSCAPING AND LIGHTING
MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED BUDGET
FOR FISCAL YEAR 2011-12

MOTION carried, 4-0, with Mayor Swanson absent.

3.3 Agreement for Professional Services Between the County of Riverside, Transportation and Land Management Agency (TLMA) and the City of Wildomar

City Clerk Lee read the title.

Public Works Director D’Zmura presented the staff report.

A MOTION was made by Councilman Walker, seconded by Councilwoman Moore, to adopt a Resolution entitled:

RESOLUTION NO. 2011 - 38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE CITY MANAGE TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF RIVERSIDE, TRANSPORTATION AND LAND MANAGEMENT AGENCY AND THE CITY OF WILDOMAR

MOTION carried, 4-0, with Mayor Swanson absent.

3.4 Animal Control Services Agreement

City Clerk Lee read the title.

Assistant City Manager Nordquist presented the staff report.

Councilman Cashman stated this is just what we pay for animal control services and not the full amount that is paid to Animal Friends of the Valleys.

Assistant City Manager Nordquist stated that is correct. There are three components to animal control services. There is the debt on the building that we share with the other entities in the joint powers authority. There is the daily cost of housing the animals. Finally there is the field services, and this item is that component.

Councilman Cashman stated we know they have problems handling large animals and we should request that they get some training for this.

Assistant City Manager Nordquist stated he will request this of them and report back to the Council.

A MOTION was made by Councilman Cashman, seconded by Councilwoman Moore, to approve the Animal Field Services and Sheltering Agreement between the City of Wildomar and Animal Friends of the Valleys, in the amount of not to exceed \$67,200 per year (\$5,600 per month) and the contractor will retain license and citation fees.

MOTION carried, 4-0, with Mayor Swanson absent.

3.5 Notice of Intent to hold a Public Hearing for placing liens on parcels with unpaid charges on trash collection services

City Clerk Lee read the title.

Assistant City Manager Nordquist presented the staff report.

Councilman Cashman stated he would like to see more about the delinquent accounts. Are these for trash on the properties, or putting out couches and items like that and not paying the extra charge for them.

Assistant City Manager Nordquist stated this is for people who are not paying the monthly trash bills.

Councilman Cashman stated we just heard from a resident that some may be self-hauling. He would like to have a list.

Assistant City Manager Nordquist stated we will work with those who are self-hauling and Staff can bring more information at the next meeting.

A MOTION was made by Councilwoman Moore, seconded by Councilman Walker, to provide a Notice of Intent to hold a Public Hearing on July 27, 2011, for placing liens on parcels with unpaid charges on trash collection services.

MOTION carried, 4-0, with Mayor Swanson absent.

CITY MANAGER REPORT

City Manager Oviedo reported that the lobbying firm engaged by the City has met with the legislative delegation, and the author of AB 36, the Bill we are looking to amend. We have not heard anything yet, however tomorrow is the last day of legislation before the break. It appears it will go into the next session. He has had initial discussions with the City's Chief of Police regarding the contract, and that is on-going. Also, Staff is looking at where cuts can be made and will be coming forward to the Council at the next meeting.

CITY ATTORNEY REPORT

City Attorney Biggs stated she has heard from an Administrative Aide and efforts are being made to get some remedy to SB 89. Also, she is happy to see that the L.E.A.P.S. program is officially ended.

COUNCIL COMMUNICATIONS

Councilman Cashman stated he is hearing people talking about the City disincorporating. He wants it clear that this is not going to happen.

Councilman Walker stated he did speak with Supervisor Buster regarding the VLF issue and was told that they working on something regarding this. He also stated they are still in discussions with Mt. San Jacinto College and will meet next week with the Board.

Councilwoman Moore stated she, Councilman Walker, and Community Services Director Willette judged the VFW Idol contest. She also attended the community event put on by Bear Creek Dental. She attended the League Division dinner with Mayor Pro Tem Benoit. The Second Annual Wildomar Night at the Diamond will be July 29. Mayor Swanson has chosen the City's Recreation programs as the recipient of the proceeds. She also wished the three City employees, City Manager Oviedo, Assistant City Manager Nordquist, City Clerk Lee and Public Works Director a happy birthday.

Mayor Pro Tem Benoit stated he attended the RCTC. At the League dinner, the cities around Wildomar are in full support of the four cities. He also met with a representative of the Regional Parks. There could be a possibility to get some money to help our parks issues.

FUTURE AGENDA ITEMS

There were none.

ADJOURNMENT

There being no further business, at 7:16 p.m. Mayor Pro Tem Benoit declared the meeting adjourned.

Submitted by:

Approved by:

Debbie A. Lee, CMC
City Clerk

Marsha Swanson
Mayor

CITY OF WILDOMAR CITY COUNCIL
Agenda Item#1.4
CONSENT CALENDAR
Meeting Date: July 27, 2011

TO: Mayor and City Council Members
FROM: Gary Nordquist, Assistant City Manager
SUBJECT: Warrant and Payroll Registers

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council approve the following:

1. Warrant Register dated July 14, 2011 in the amount of \$4,737.94 and \$22,688.57;
2. Warrant Register dated July 21, 2011 in the amount of \$1,426.80 and \$250,285.06; and
3. Payroll Register dated July 22, 2011 in the amount of \$17,744.68.

DISCUSSION:

The City of Wildomar requires that the City Council audit payments of demands and direct the City Manager to issue checks. The Warrant and Payroll Registers are submitted for approval.

FISCAL IMPACT:

These Warrant and Payroll Registers will have a budgetary impact in the amount noted in the recommendation section of this report. These costs are included in the Fiscal Year 2010-11 and 2011-12 Budget.

Submitted by:

Approved by:

Gary Nordquist
Assistant City Manager

Frank Oviedo
City Manager

ATTACHMENTS:

Voucher List 7/14/2011
Voucher List 7/21/2011
Payroll Warrant Register July 22, 2011

vchlist
07/14/2011 1:05:06PM

Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	invoice	PO #	Description/Account	Amount
200617	7/14/2011	000028 CALPERS	6111		PERS RETIREMENT FY 11/12	518.40
					Total :	518.40
200618	7/14/2011	000304 JOE A. GONSALVES & SON	2562		CONTRACTUAL CONSULTING SRV	3,000.00
					Total :	3,000.00
200619	7/14/2011	000079 LAN WAN ENTERPRISE	40796		LABOR:EDEN UPGRADE	600.00
					Total :	600.00
200620	7/14/2011	000020 VERIZON	7111		PHONE CHARGES 7/1-7/31/11	35.58
			7111A		OFFICE PHONE CHARGES 7/1-7/31	583.96
					Total :	619.54
4 Vouchers for bank code : wf						Bank total : 4,737.94
4 Vouchers in this report						Total vouchers : 4,737.94

Page: 1

vchlist
07/14/2011 1:49:02PM

Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
200621	7/14/2011	000033 AMERICAN FORENSIC NURSES	60114		BLOOD DRAW	82.16
					Total :	82.16
200622	7/14/2011	000034 BIO-TOX LABORATORIES	23518 23519		RC SHERIFF - LAB SERVICES	308.07
					RC SHERIFF - LAB SERVICES	470.60
					Total :	778.67
200623	7/14/2011	000149 COUNTY OF RIVERSIDE	63011		ANIMAL SHELTER MISC EXPENSES	2,406.89
					Total :	2,406.89
200624	7/14/2011	000058 DEPARTMENT OF JUSTICE	855272		RC SHERIFF - BAC ANALYSES MAY	105.00
					Total :	105.00
200625	7/14/2011	000022 EDISON	7611 7611A 7711 7711A 7711B 7811		CSA 103- PALOMAR - ELECTRICAL	33.63
					ZONE 73 -LMD 89 ELECT. 6/1-7/11/11	83.34
					CITY LAMPS ELECTRICAL 6/1-7/11/11	375.90
					CSA 22 ELECTRICAL 6/1-7/11/11	3,013.97
					CSA 103 ELECTRICAL 6/1-7/11/11	13,386.37
					CSA 142 ELECTRICAL 6/1-7/11/11	2,012.29
					Total :	18,905.50
200626	7/14/2011	000272 INLAND URGENT CARE	306-W		PRE-EMPLOYMENT SRVCS 6/21/11	80.00
					Total :	80.00
200627	7/14/2011	000049 NORTH COUNTY TIMES	2293997 2294010		PUBLIC HEARING NTCE CSA 22,10	74.58
					PUB HEARING NOTICE - ORD NO. 1	235.10
					Total :	309.66
200628	7/14/2011	000018 ONTRAC	7168251		OVERNIGHT DELIVERY SERVICES	20.69
					Total :	20.69
8 Vouchers for bank code : wf						Bank total : 22,688.57
8 Vouchers in this report						Total vouchers : 22,688.57

Page: 1

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Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
200629	7/21/2011	000303 ALL ACCESS PEST REMOVAL	10101	0000023	MARNA O' BRIEN BEE EXTERMINA	125.00
					Total :	125.00
200630	7/21/2011	000193 CARROT-TOP INDUSTRIES, INC.	CI1130593	0000021	CITY HALL U.S. FLAG	144.98
			CI1132054	0000021	CITY OF WILDOMAR FLAG	321.00
					Total :	465.98
200631	7/21/2011	000306 CMS BUSINESS FORMS	18131		CASHIER'S RECEIPTS	263.45
					Total :	263.45
200632	7/21/2011	000027 DIRECTTV	15569671831		CABLE SERVICES- CITY HALL 7/12-	86.99
					Total :	86.99
200633	7/21/2011	000040 IMAGE PRINTING SYSTEMS	320489		BUSINESS CARDS - BOB CASHMA	72.46
					Total :	72.46
200634	7/21/2011	000079 LAN WAN ENTERPRISE	40840		FINANCE BACKUP SOFTWARE REI	412.92
					Total :	412.92
					Bank total :	1,426.80
					6 Vouchers for bank code : wf	
					6 Vouchers in this report	Total vouchers : 1,426.80

Page: 1

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Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
200635	7/21/2011	000033 AMERICAN FORENSIC NURSES	60086 60136		BLOOD DRAW BLOOD DRAW CREDIT MEMO	123.24 -41.08 Total : 82.16
200636	7/21/2011	000034 BIO-TOX LABORATORIES	23653 23654		RC SHERIFF - LAB SERVICES RC SHERIFF - LAB SERVICES	529.29 569.80 Total : 1,099.09
200637	7/21/2011	000058 DEPARTMENT OF JUSTICE	860046 860058		WILDOMAR POLICE BLOOD ALCOHOL WILDOMAR POLICE BLOOD ALCOHOL	70.00 35.00 Total : 105.00
200638	7/21/2011	000072 INTERWEST CONSULTING GROUP	11060 11170		CONTRACT SERVICES APR 2011 CONTRACT SERVICES MAY 2011	113,799.50 134,699.31 Total : 248,498.81
200639	7/21/2011	000185 PITNEY BOWES	7611		POSTAGE METER REFILL 8/23/11	500.00 Total : 500.00
5 Vouchers for bank code : wf						Bank total : 250,285.06
5 Vouchers in this report						Total vouchers : 250,285.06

Page: 1

City of Wildomar
Payroll Warrant Register
July 22, 2011

<u>ACH Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
7/22/2011	Payroll People	7/2-7/15/11 Staff	17,744.68
		TOTAL	17,744.68

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #1.5
CONSENT CALENDAR
Meeting Date: July 27, 2011

TO: Mayor and City Council Members
FROM: Gary Nordquist, Assistant City Manager
SUBJECT: Treasurer's Report, June 2011

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council approve the Treasurer's Report for June 2011.

DISCUSSION:

Attached is the Treasurer's Report for Cash and Investments for the month of June 2011.

FISCAL IMPACT:

None.

Submitted by:

Approved by:

Gary Nordquist
Assistant City Manager

Frank Oviedo
City Manager

ATTACHMENTS:

Treasurer's Report

CITY OF WILDOMAR
 TREASURER'S REPORT FOR
 CASH AND INVESTMENT PORTFOLIO
June 2011

CITY CASH

FUND	ACCOUNT	INSTITUTION	BALANCE	RATE
All	All	WELLS FARGO	\$ 3,140,773.86	0.00%
		TOTAL	\$ 3,140,773.86	

FUND	ACCOUNT	INSTITUTION	BEGINNING BALANCE	+ DEPOSITS	(-) WITHDRAWALS	ENDING BALANCE	RATE
All	All	WELLS FARGO	\$ 3,527,489.21	\$ 644,122.07	\$ (1,030,837.42)	\$ 3,140,773.86	0.000%
		TOTAL	\$ 3,527,489.21	\$ 644,122.07	\$ (1,030,837.42)	\$ 3,140,773.86	

CITY INVESTMENT

FUND	ISSUER	BOOK VALUE	FACE VALUE	MARKET VALUE	PERCENT OF PORTFOLIO	DAYS TO MAT.	STATED RATE
All	LOCAL AGENCY INVESTMENT FUND	\$ 1,529,971.75	\$ 1,529,971.75	\$ 1,529,971.75	100.00%	0	0.448%
	TOTAL	\$ 1,529,971.75	\$ 1,529,971.75	\$ 1,529,971.75	100.00%		

CITY - TOTAL CASH AND INVESTMENT \$ 4,670,745.61

CITY INVESTMENT

FUND	ISSUER	BEGINNING BALANCE	+ DEPOSITS/ PURCHASES	(-) WITHDRAWALS/ SALES/ MATURITIES	ENDING BALANCE	STATED RATE
All	LOCAL AGENCY INVESTMENT FUNDS	\$ 1,529,971.75	\$ 0.00	\$ 0.00	\$ 1,529,971.75	0.448%
	TOTAL	\$ 1,529,971.75	\$ 0.00	\$ 0.00	\$ 1,529,971.75	

In compliance with the California Code Section 53646, as the Director of Finance/
 City Treasurer of the City of Wildomar, I hereby certify that sufficient investment liquidity
 and anticipated revenues are available to meet the City's expenditure
 requirements for the next six months and that all investments are in compliance
 to the City's Statement of Investment Policy.

I also certify that this report reflects all Government Agency pooled investments
 and all City's bank balances.

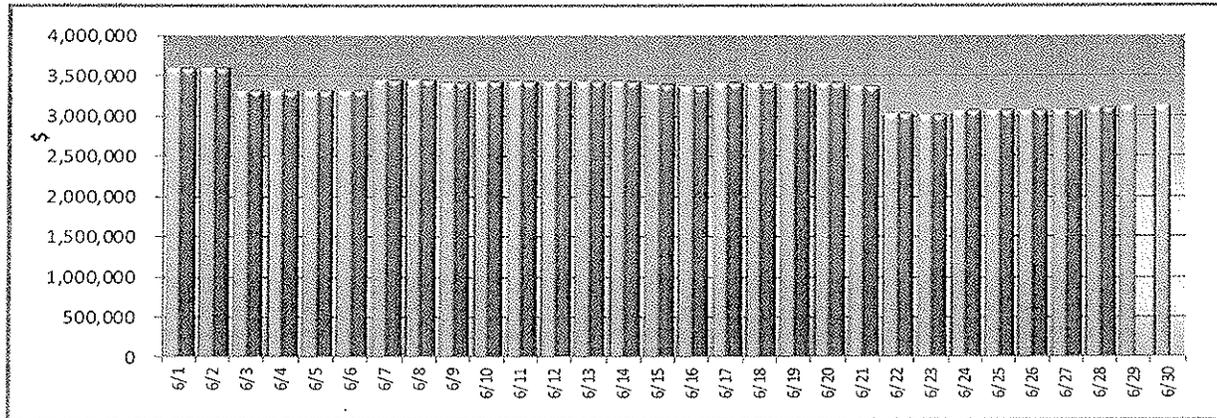
 Gary Nordquist
 ACM Finance & Administration /
 City Treasurer

 Date



June 2011

Daily Cash Balance
All Funds Checking Only
Pool Report Balance



Fiscal Year	Ending Balance	Monthly Net Activity
July 2009	2,027,072	-
Aug 2009	4,745,827	2,718,755
Sept 2009	4,201,825	(544,002)
Oct 2009	3,674,234	(527,592)
Nov 2009	3,098,110	(576,124)
Dec 2009	2,963,884	(710,350)
Jan 2010	2,801,810	(296,300)
Feb 2010	2,919,794	117,984
Mar 2010	2,397,718	(522,076)
April 2010	3,239,669	841,951
May 2010	3,200,801	(38,868)
June 2010	3,159,501	(41,300)
July 2010	3,008,802	(150,699)
Aug 2010	3,860,503	851,700
Sept 2010	3,069,412	(791,091)
Oct 2010	2,992,344	(77,068)
Nov 2010	2,365,924	(626,420)
Dec 2010	3,199,019	833,094
Jan 2011	2,661,091	(537,927)
Feb 2011	2,799,932	(399,087)
Mar 2011	2,469,738	(191,353)
Apr 2011	2,949,832	149,900
May 2011	3,527,489	1,057,751
June 2011	3,140,774	190,942

June 2011		
Date	Ending Balance in Whole \$	Net Change from Prior Day
6/1	3,603,652	-
6/2	3,603,973	321
6/3	3,327,876	(276,097)
6/4	3,327,876	-
6/5	3,327,876	-
6/6	3,328,932	1,057
6/7	3,457,194	128,261
6/8	3,461,132	3,939
6/9	3,429,655	(31,478)
6/10	3,446,158	16,504
6/11	3,446,158	-
6/12	3,446,158	-
6/13	3,446,044	(114)
6/14	3,445,864	(180)
6/15	3,396,686	(49,178)
6/16	3,393,548	(3,138)
6/17	3,416,271	22,723
6/18	3,416,271	-
6/19	3,416,271	-
6/20	3,415,931	(340)
6/21	3,392,385	(23,546)
6/22	3,043,126	(349,259)
6/23	3,025,003	(18,123)
6/24	3,077,141	52,138
6/25	3,077,141	-
6/26	3,077,141	-
6/27	3,074,311	(2,830)
6/28	3,111,093	36,782
6/29	3,134,982	23,890
6/30	3,140,774	5,791

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #1.6
CONSENT CALENDAR
Meeting Date: July 27, 2011

TO: Mayor and City Council Members
FROM: Tim D'Zmura, Public Works Director
SUBJECT: Authorized Agent for California Emergency Management Agency

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA DESIGNATING THE CITY MANAGER AS THE AUTHORIZED AGENT
FOR THE CALIFORNIA EMERGENCY MANAGEMENT AGENCY

BACKGROUND:

In order to remain eligible for disaster related public assistance from the California Emergency Management Agency (CalEMA) or the federal government under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988 and/or the California Disaster Assistance Act, local agencies in the State of California must designate an authorized agent and submit CalEMA Form 130 and CalEMA Form 89. The authorized agent must be designated by Resolution (Form 130) of the governing body.

The authorized agent will be the person allowed to provide assurances and complete forms as required by CalEMA and the Federal Emergency Management Agency for all matters pertaining to state and federal disaster assistance. According to CalEMA, this designation is effective for all open and future disasters for three years.

FISCAL IMPACT:

If the City of Wildomar does not designate an authorized agent for CalEMA, then the City will not be eligible to apply for disaster related public assistance from CalEMA or the federal government.

Submitted by:

Approved by:

Tim D'Zmura
Director of Public Works

Frank Oviedo
City Manager

ATTACHMENTS:

1. CalEMA Forms
2. Resolution No. 2011 - _____

ATTACHMENT 1

PROJECT ASSURANCES FOR FEDERAL ASSISTANCE

SUBGRANTEE'S NAME: _____
(Name of Organization)

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE: _____ FAX NUMBER: _____

AUTHORIZED AGENT: _____ TITLE: _____

EMAIL ADDRESS: _____

ASSURANCES – CONSTRUCTION PROGRAMS

Note: Certain of these assurances may not be applicable to all of your projects. If you have questions, please contact the California Emergency Management Agency. Further, certain federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the subgrantee named above:

1. Has the legal authority to apply for federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-federal share of project costs) to ensure proper planning, management, and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the state, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with federal assistance funds to assure nondiscrimination during the useful life of the project.
4. Will comply with the requirements of the assistance-awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or state.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gains.
8. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.), which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
9. Will comply with all federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color, or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C §§ 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794) which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-

- 255) as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616) as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3) as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) which may apply to the application.
10. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal and federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchases.
 11. Will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$5,000 or more.
 12. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.O 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.O. 93-205).
 13. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
 14. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and preservation of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
 15. Will comply with Standardized Emergency Management (SEMS) requirements as stated in the California Emergency Services Act, Government Code, Chapter 7 of Division 1 of Title 2, Section 8607.1(e) and CCR Title 19, Sections 2445, 2446, 2447, and 2448.
 16. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984 and the Single Audit Act Amendments of 1996.
 17. Will comply with all applicable requirements of all other federal laws, Executive Orders, regulations and policies governing this program.
 18. Has requested through the State of California, federal financial assistance to be used to perform eligible work approved in the subgrantee application for federal assistance. Will, after the receipt of federal financial assistance, through the State of California, agree to the following:
 - a. The state warrant covering federal financial assistance will be deposited in a special and separate account, and will be used to pay only eligible costs for projects described above;
 - b. To return to the State of California such part of the funds so reimbursed pursuant to the above numbered application, which are excess to the approved actual expenditures as accepted by final audit of the federal or state government.
 - c. In the event the approved amount of the above numbered project application is reduced, the reimbursement applicable to the amount of the reduction will be promptly refunded to the State of California.
 19. Will not make any award or permit any award (subgrant or contract) to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549 and 12689, "Debarment and Suspension."

"I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized by the above named subgrantee to enter into this agreement for and on behalf of the said subgrantee, and by my signature do bind the subgrantee to the terms thereof."

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

TITLE

DATE

ATTACHMENT 2

RESOLUTION NO. 2011 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA DESIGNATING THE CITY MANAGER AS THE AUTHORIZED AGENT FOR THE CALIFORNIA EMERGENCY MANAGEMENT AGENCY

WHEREAS, the City of Wildomar is a public agency established under the laws of the State of California; and

WHEREAS, the City of Wildomar desires to be eligible to file with the California Emergency Management Agency for federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988 and/or state financial assistance under the California Disaster Assistance Act; and

WHEREAS, in order to be eligible to file with the California Emergency Management Agency for federal and/or state financial assistance the City of Wildomar must designate an authorized agent by resolution and submit forms CalEMA 89 and CalEMA 130; and

WHEREAS, this authorized agent will provide assurances and agreements required by the California Emergency Management Agency and the Federal Emergency Management Agency for all matters pertaining to state and federal disaster assistance; and

WHEREAS, the California Emergency Management Agency allows the designation of the authorized agent to be effective for all open and future disasters for three years.

NOW THEREFORE BE IT RESOLVED, by the City of Wildomar Council assembled in regular session on July 27, 2011, that this Council designates the City Manager as authorized agent for the California Emergency Management Agency for all open and future disasters for three years.

PASSED, APPROVED, AND ADOPTED this 27th day of July, 2011.

Marsha Swanson
Mayor

APPROVED AS TO FORM:

ATTEST:

Julie Hayward Biggs
City Attorney

Debbie A. Lee, CMC
City Clerk

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #2.1
PUBLIC HEARING
Meeting Date: July 27, 2011

TO: Mayor Swanson and City Council Members

FROM: Tim D’Zmura, Public Works Director
Juan C. Perez, Director of Transportation, County of Riverside

SUBJECT: Landscaping and Lighting Maintenance District No. 89-1-Consolidated, Zones 3 (Locations 7, 23, 24, 25, 29, 35, 42, 43, 45, 47, 49, and 53), 29 (Location 2), 30 (Locations 1 and 2), 42, 51, 52, 59, 62, 67, 71, and 90, and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, and 88.

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011-37

A RESOLUTION OF THE CITY OF WILDOMAR, CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR ZONE 3, LOCATIONS 7, 23, 24, 25, 29, 35, 42, 43, 45, 47 AND 49; ZONE 29, LOCATION 2; ZONE 30, LOCATIONS 1 AND 2; ZONE 42, ZONE 51; ZONE 52; ZONE 59; ZONE 62; ZONE 67; ZONE 71; AND ZONE 90; AND STREET LIGHTING ZONE 18, STREET LIGHTING ZONE 26, STREET LIGHTING ZONE 27, STREET LIGHTING ZONE 35, STREET LIGHTING ZONE 50, STREET LIGHTING ZONE 70, STREET LIGHTING ZONE 71 STREET LIGHTING ZONE 73, AND STREET LIGHTING ZONE 88 OF LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED (HEREINAFTER “L&LMD NO. 89-1-C”) AND LEVYING ASSESSMENTS ON ALL ASSESSABLE LOTS AND PARCELS OF LAND THEREIN WITHIN THE BOUNDARIES OF SAID ZONES AND STREET LIGHTING ZONES FOR FISCAL YEAR 2011-12

BACKGROUND:

The proposed assessments for Zones 3, 29, 30, 51, 52, 59, 62, 67, 71, and 90 and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, and 88 are described in Attachment A.

Pursuant to the Landscaping and Lighting Act of 1972 and Resolution No. 2011-26, a public hearing was held on July 27, 2011 to receive testimony regarding the assessment levy for fiscal year 2011-12 for Zones 3, 29, 30, 51, 52, 59, 62, 67, 71, and 90 and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, and 88 of L&LMD No. 89-1-C. Notice of the public hearing was given by ten (10) days prior to the public hearing date of July 27, 2011.

Adoption of Resolution No. 2011 - 37 confirms the assessment levy, as indicated in the Engineer's Report for fiscal year 2011-12 for L&LMD No. 89-1-C and orders the placement of the annual assessment on the County's Assessment Roll.

FISCAL IMPACT

The annual budget for fiscal year 2011-12 totals \$296,825. Adoption of this resolution will allow the City of Wildomar to collect sufficient funds to meet its maintenance obligation for this Landscape and Lighting Maintenance District.

Submitted by:

Approved by:

Tim D'Zmura
Public Works Director

Frank Oviedo
City Manager

ATTACHMENTS:

Attachment A
Resolution No. 2011-37

ATTACHMENT A

The proposed assessments for Zones 3, 29, 30, 51, 52, 59, 62, 67, 71, and 90 and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, and 88 of L&LMD No. 89-1-C are as follows:

Zone 3

One of the twelve Locations within Zone 3 was established prior to the adoption of Proposition 218 (the "Proposition"). The annual assessment for these Locations, and for each of the Locations annexed to Zone 3, was set as of the effective date of the Proposition. Consequently, the annual assessment levied for all Locations in Zone 3 does not include an inflation increase factor and has not been increased since the effective date of the Proposition and no increase is proposed for fiscal year 2011-12.

The proposed assessment for fiscal year 2011-12 for Zone 3 is \$77.68 per parcel The proposed budget for fiscal year 2011-12 is \$107,975.

As to all of the following Zones, the mailed assessment ballot proposition approved by the property owners provides that the annual assessment may be increased each year by the greater of two percent (2%) or the cumulative percentage increase, if any, in the Consumer Price Index (CPI-U) for the Los Angeles-Riverside-Orange County California Standard Metropolitan Statistical Area (the "Index") as the Index stands as of March of each calendar year.

For fiscal year 2011-12, the proposed annual assessment for each of the following Zones may be increased by 3% (based on the cumulative percentage increase in the CPI-U from March 2010 through March 2011).

Zone 29

The proposed assessment for fiscal year 2011-12 for Zone 29 is \$82.00 per parcel The proposed budget for fiscal year 2011-12 is \$820.

Zone 30

The proposed assessment for fiscal year 2011-12 for Zone 30 is \$163.98 per parcel The proposed budget for fiscal year 2011-12 is \$26,893.

Zone 42

The proposed assessment for fiscal year 2011-12 for Zone 42 is \$152.76 per parcel The proposed budget for fiscal year 2011-12 is \$28,566.

Zone 51

The proposed assessment for fiscal year 2011-12 for Zone 51 is \$110.68 per parcel The proposed budget for fiscal year 2011-12 is \$6,751.

ATTACHMENT A

Zone 52

The proposed assessment for fiscal year 2011-12 for Zone 52 is \$599.42 per parcel The proposed budget for fiscal year 2011-12 is \$54,547.

Zone 59

The proposed assessment for fiscal year 2011-12 for Zone 59 is \$331.74 per acre The proposed budget for fiscal year 2011-12 is \$4,266.

Zone 62

The proposed assessment for fiscal year 2011-12 for Zone 62 is \$128.96 per parcel The proposed budget for fiscal year 2011-12 is \$14,959.

Zone 67

The proposed assessment for fiscal year 2011-12 for Zone 67 is \$142.80 per parcel The proposed budget for fiscal year 2011-12 is \$6,283.

Zone 71

The proposed assessment for fiscal year 2011-12 for Zone 71 is \$63.14 per parcel The proposed budget for fiscal year 2011-12 is \$8,966.

Zone 90

The proposed assessment for fiscal year 2011-12 for Zone 90 is \$306.88 per parcel The proposed budget for fiscal year 2011-12 is \$30,995.

As to all of the following Street Lighting Zones, the mailed assessment ballot proposition approved by the property owners provides that the annual assessment may be increased each year by the greater of two percent (2%) or the cumulative percentage increase, if any, in the Consumer Price Index for electricity (CPI-U " for electricity") for the Los Angeles-Riverside-Orange County California Standard Metropolitan Statistical Area (the "Index") as the Index stands as of March of each calendar year.

For fiscal year 2011-12, the proposed annual assessment for each of the following Zones may be increased by 2%.

Street Lighting Zone 18

The proposed assessment for fiscal year 2011-12 for Street Lighting Zone 18 is \$678.12 per parcel. The proposed budget for fiscal year 2011-12 is \$678.

Street Lighting Zone 26

The proposed assessment for fiscal year 2011-12 for Street Lighting Zone 26 is \$96.70 per acre. The proposed budget for fiscal year 2011-12 is \$945.

ATTACHMENT A

Street Lighting Zone 27

The proposed assessment for fiscal year 2011-12 for Street Lighting Zone 27 is \$122.96 per acre. The proposed budget for fiscal year 2011-12 is \$1,066.

Street Lighting Zone 35

The proposed assessment for fiscal year 2011-12 for Street Lighting Zone 35 is \$43.14 per acre. The proposed budget for fiscal year 2011-12 is \$176.

Street Lighting Zone 50

The proposed assessment for fiscal year 2011-12 for Street Lighting Zone 50 is \$34.96 per acre. The proposed budget for fiscal year 2011-12 is \$249.

Street Lighting Zone 70

The proposed assessment for fiscal year 2011-12 for Street Lighting Zone 70 is \$245.52 per acre. The proposed budget for fiscal year 2011-12 is \$1,026.

Street Lighting Zone 71

The proposed assessment for fiscal year 2011-12 for Street Lighting Zone 71 is \$27.18 per acre. The proposed budget for fiscal year 2011-12 is \$350.

Street Lighting Zone 73

The proposed assessment for fiscal year 2011-12 for Street Lighting Zone 73 is \$223.42 per acre. The proposed budget for fiscal year 2011-12 is \$675.

Street Lighting Zone 88

The proposed assessment for fiscal year 2011-12 for Street Lighting Zone 88 is \$132.82 per acre. The proposed budget for fiscal year 2011-12 is \$639.

RESOLUTION NO. 2011-37

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR
CONFIRMING THE DIAGRAM AND ASSESSMENT FOR ZONES 3, 29, 30, 51,
52, 59, 62, 67, 71, AND 90 AND STREET LIGHTING ZONES 18, 26, 27, 35, 50,
70, 71, 73, AND 88 OF LANDSCAPING AND LIGHTING MAINTENANCE
DISTRICT NO. 89-1-CONSOLIDATED OF THE CITY OF WILDOMAR AND
LEVYING ASSESSMENTS ON ALL LOTS AND PARCELS OF LAND THEREIN
FOR FISCAL YEAR 2011-12; AND AUTHORIZE THE COUNTY OF RIVERSIDE
TO ADMINISTER THE LANDSCAPING AND LIGHTING MAINTENANCE
DISTRICT NO. 89-1-CONSOLIDATED BUDGET FOR FISCAL YEAR 2011-12**

WHEREAS, on July 13, 2011, the City Council (hereinafter the "City Council") of the City of Wildomar (hereinafter the "City"), adopted Resolution No. 2011-26, pursuant to Section 22624 of the Streets and Highways Code (hereinafter the "Streets and Highways Code"), which among other things, scheduled a public hearing on the annual levy and collection of assessments on all lots and parcels of assessable land in 11 Zones (hereinafter "Zone 3", "Zone 29", "Zone 30", "Zone 42", "Zone 51", "Zone 52", "Zone 59", "Zone 62", "Zone 67", "Zone 71", "Zone 90", and collectively "Zones"); and 8 Street Lighting Zones (hereinafter "Street Lighting Zone 18", "Street Lighting Zone 26", "Street Lighting Zone 27", "Street Lighting Zone 35", "Street Lighting Zone 50", "Street Lighting Zone 70", "Street Lighting Zone 71", "Street Lighting Zone 73", and "Street Lighting Zone 88", and collectively "Street Lighting Zones") of Landscaping and Lighting Maintenance District No. 89-1-Consolidated (hereinafter "L&LMD No. 89-1-C") for FY 2011-12 to pay the costs of the installation and planting of landscaping; the installation of multi-purpose trails; the installation of fencing; the installation of fossil filters; the installation of irrigation or electrical facilities; and the maintenance and servicing of such landscaping, multi-purpose trails, fencing, and fossil filter improvements, and the provision of electricity for streetlights within the public rights-of-way, for July 27, 2011, at Wildomar City Hall, 23873 Clinton Keith Rd Suite 201, Wildomar, CA 92595; and

WHEREAS, notice of said public hearing was duly published as required by Resolution No. 2011-26 and Section 22626(a) of the Streets and Highways code; and

WHEREAS, at the time and place of said public hearing, as set forth in Resolution No. 2011-26, the City Council held the public hearing and afforded all interested persons an opportunity to testify and be heard, and considered all oral statements and all written protests or communications made or filed by any interested persons and at the conclusion of said hearing determined that a majority protest had not been received; and

WHEREAS, the City Council may proceed, pursuant to Section 22631 of the Streets and Highways Code, to adopt a resolution confirming the diagram and assessment, either as originally proposed, or as changed by it, and the adoption of such a resolution shall constitute the levy of an assessment on all assessable lots and parcels of land within of L&LMD No. 89-1-C for FY 2011-12.

NOW, THEREFORE, BE IT RESOLVED, FOUND, DETERMINED, AND ORDERED by the City Council of the City of Wildomar assembled in regular session on July 27, 2011 as follows:

SECTION 1. Findings.

That the City Council finds:

- (a) the preceding recitals are correct;
- (b) compliance has been had with all of the requirements of the Landscaping and Lighting Act of 1972, Part 2 (commencing with Section 22500) of Division 15 of the Streets and Highways Code;
- (c) a majority protest to the annual levy for existing Zones 3, 29, 30, 51, 52, 59, 62, 67, 71, and 90 and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, and 88 of L&LMD No. 89-1-C has not been filed;
- (d) the City Council may proceed to adopt a resolution confirming the diagram and assessment for L&LMD No. 89-1-C either as originally proposed or as changed by it; and the Zones 3, 29, 30, 51, 52, 59, 62, 67, 71, and 90 and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, and 88 of L&LMD No. 89-1-C either as originally proposed or as changed by it; and the assessments to be levied on the assessable lots and parcels of land in Zones 3, 29, 30, 51, 52, 59, 62, 67, 71, and 90 and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, and 88 of L&LMD No. 89-1-C for the installation and planting of landscaping; the installation of multi-purpose trails; the installation of fencing; the installation of fossil filters; the installation of irrigation or electrical facilities; and the maintenance and servicing of such landscaping, multi-purpose trails, fencing, and fossil filters; and the provision of electricity for streetlights within the public rights-of-way in said district during FY 2011-12 contained in the report to the Director of Transportation, acting on behalf of the City of Wildomar, which is on file with the City Clerk (hereinafter the "Report") are based on benefits derived by such lots and parcels.

SECTION 2. Authorized Improvements for Zones.

The improvements authorized for Zones 3, 29, 30, 42, 51, 52, 67, 71 and 90 of L&LMD No. 89-1-C are:

- (a) The installation and planting of landscaping, including trees, shrubs, grass and other ornamental vegetation; and,
- (b) The installation of irrigation and electrical facilities; and

- (c) The maintenance or servicing of any of the foregoing.

In addition, Zones 29, 30, 51, 52, and 90 are authorized to provide the following:

- (a) Weed abatement and debris clean-up of multi-purpose trails;
- (b) Maintenance, repair and/or replacement of fencing.

In addition, Zones 52, 67, and 90 are authorized to provide the following:

- (a) Maintenance, repair and/or replacement of fossil filters within catch basins within the public right-of-way including incidental costs and expenses.

SECTION 3. Improvements.

The improvements authorized for Zones 59 and 62 are:

- (a) Maintenance, repair and/or replacement of fossil filters within catch basins within the public right-of-way including incidental costs and expenses.

In addition, Zone 59 is authorized to provide the following:

- (a) Provision of electricity to all streetlights within the public right-of-ways including incidental costs and expenses.

In addition, Zone 62 is authorized to provide the following:

- (a) Weed abatement and debris clean-up of multi-purpose trails.

SECTION 4. Improvements.

The improvements authorized for Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, and 88 of L&LMD No. 89-1-C are:

- (a) Provision of electricity to all streetlights within the public right-of-ways including incidental costs and expenses.

SECTION 5. Confirmation of Report.

The Report and the assessment diagram and the assessment of the estimated costs of the installation, and maintenance and servicing of landscaping improvements, multi-purpose trails, fencing, and fossil filters, and the provision of electricity for streetlights in Zones 3, 29, 30, 51, 52, 59, 62, 67, 71, and 90 and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, and 88 of L&LMD No. 89-1-C for FY 2011-12 contained in the Report are confirmed.

SECTION 6. Levy of Assessment.

Pursuant to Section 22631 of the Streets and Highways Code, the adoption of this resolution constitutes the levy of the assessment for the installation, and maintenance and servicing improvements in Zones 3, 29, 30, 51, 52, 59, 62, 67, 71, and 90 and the provision of electricity for streetlights within public right-of-ways in Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, and 88 of L&LMD No. 89-1-C for FY 2011-12 contained in the Report, and such assessment is levied. The City Clerk is directed to file a certified copy of this resolution, together with the diagram and assessment contained in the Report with the County Auditor of the County of Riverside, who, pursuant to Section 22645 of Streets and Highways Code, shall enter on the County Assessment Roll opposite each lot or parcel of land the amount assessed thereupon, as shown in said assessment.

SECTION 7. Authorization.

The City Council authorizes the County to act as the City's agent to administer the revenue/expenditures and budget for L&LMD No. 89 1 C for fiscal year 2011-12.

SECTION 8. Effective Date.

This Resolution shall take effect from and after its date of adoption.

PASSED, APPROVED, AND ADOPTED this 27th day of July, 2011.

Marsha Swanson
Mayor

APPROVED AS TO FORM:

ATTEST:

Julie Hayward Biggs
City Attorney

Debbie A. Lee, CMC
City Clerk

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #2.2
PUBLIC HEARING
Meeting Date: July 27, 2011

TO: Mayor and City Council Members
FROM: Tim D'Zmura, Public Works Director
SUBJECT: County Service Area Charges for FY 2011-12

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ADOPTING COUNTY SERVICE AREA CHARGES FOR FISCAL YEAR
2011-12

BACKGROUND:

Upon incorporation on July 1, 2008, the City of Wildomar assumed the responsibility for certain County Service Areas now within the City's jurisdictional boundaries, and now is responsible for the services and charges provided by County Service Areas 22 (Lighting), 103 (Drainage, Landscape), 103 (Lighting), and 142. A map of the service areas and the proposed charges for FY 2011-12 are attached in Attachment 1. The charges vary for each development depending on the level of service and number of parcels in each individual development.

On June 22, 2011, this City Council adopted a Notice of Intent to Establish Community Service Area Charges for Fiscal Year 2011-12 and set today's meeting for the public hearing to hear and consider testimony regarding the continuation of charges for the services within the County Service Areas. Upon adoption of this resolution, staff will submit the charges to the County Assessor's office for inclusion on the annual property tax statements.

FISCAL IMPACTS:

Adoption of this resolution will allow the City of Wildomar to collect funds to meet its financial obligations for City of Wildomar County Service Areas.

Submitted by:

Approved by:

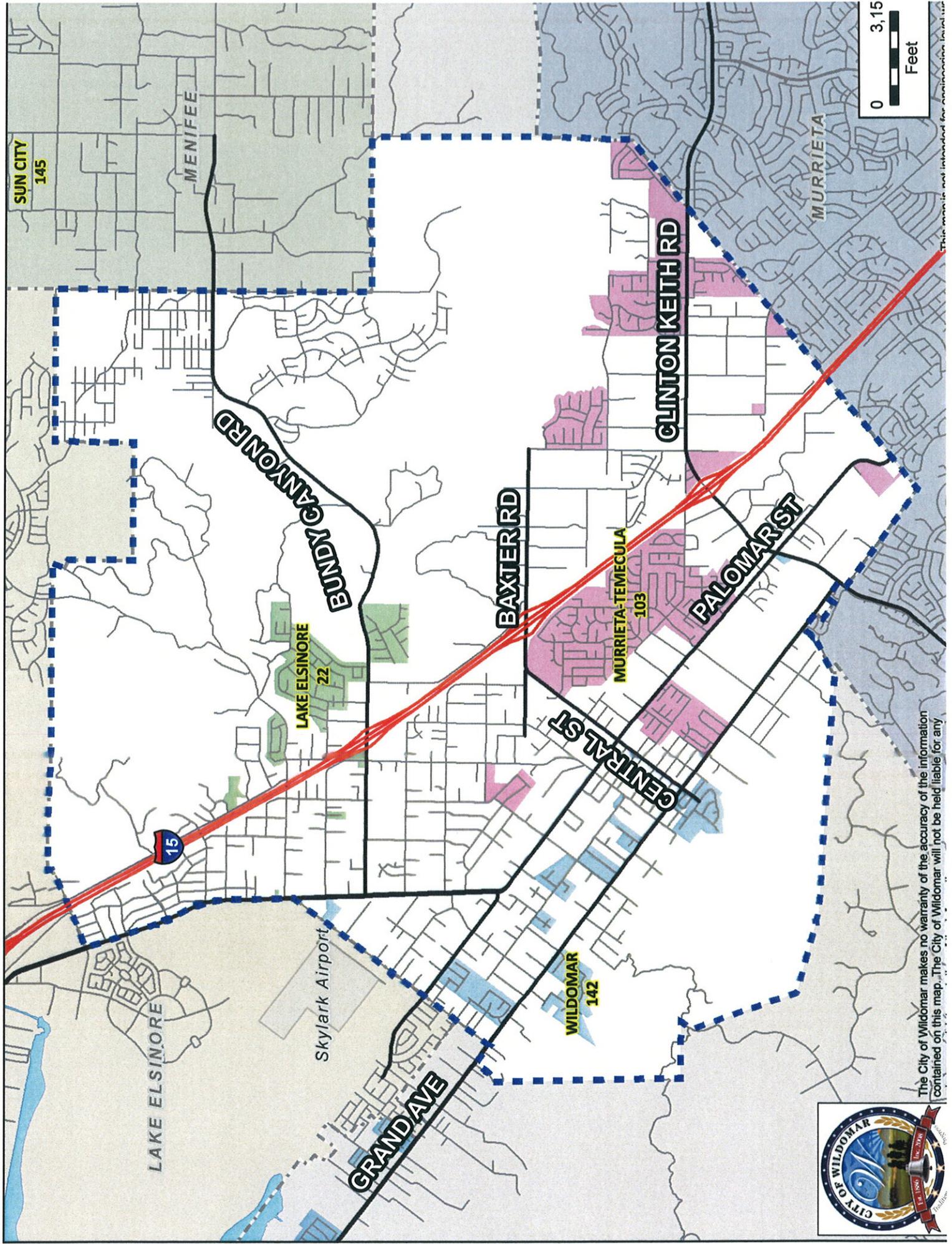
Tim D'Zmura
Director of Public Works

Frank Oviedo
City Manager

ATTACHMENTS:

1. Map and Proposed Charges
2. Resolution

ATTACHMENT 1



The City of Wildomar makes no warranty of the accuracy of the information contained on this map. The City of Wildomar will not be held liable for any

This map is not intended for navigation. Please use

WILDOMAR

Projected CSA Levy Ranges

Current Fund No. to be changed by EDA	Fund Number Name	Date Formed	Preliminary Parcels	FY 2010 - 2011 Total Levy		FY 2010 - 2011 Levy Range	Projected FY 2011 - 2012 Levy Range	Does it ESCALATE 2%	Notes
684642	CSA #22	11/8/1965	878	\$29,883.32	Minimum	\$1.76	\$1.76	No/Yes	Min. fixed
	Lake Elsinore				Maximum	\$57.36	\$58.51		Max. escalates
	Lighting								
684644	CSA #103	12/18/1973	1076	\$22,480.00	Minimum	\$20.00	\$20.00	No	
	French Valley				Maximum	\$30.00	\$30.00		
	Drainage, Landscape								
684545	CSA#103	12/18/1973	3094	\$118,576.40	Minimum	\$28.86	\$28.86	No/Yes	Min. fixed
	French Valley				Maximum	\$1,190.84	\$1,214.66		1 parcel escalates from max
	Lighting								
684643	CSA #142	1/31/1985	508	\$31,059.24	Minimum	\$31.50	\$31.50	No/Yes	Min. fixed
	Wildomar				Maximum	\$872.08	\$872.08		Max fixed
	Lighting								

(1) Ranges represent all parcels previously levied and new parcels to be levied due to this year's audit, annexations, and Engineer's Reports processed through January, 2011, and may be changed as additional annexations, Engineer's Reports, and parcel changes are continually processed up until enrollment.

ATTACHMENT 2

RESOLUTION NO. 2011 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, ESTABLISHING COMMUNITY SERVICE AREA
CHARGES WITHIN THE CITY FOR FISCAL YEAR 2011/2012**

WHEREAS, upon incorporation on July 1, 2008, the City of Wildomar assumed the responsibility for certain County Service Areas now within the City's jurisdictional boundaries, and now is responsible for the services and charges provided by County Service Areas 22, 103 (Drainage, Landscape), 103 (Lighting), and 142; and

WHEREAS, the City Council has determined that it is necessary to continue the County Service Area charges within such areas in order to continue to provide such extended services; and

WHEREAS, on July 1, 2008, the City Council of the City of Wildomar adopted all County of Riverside Ordinances in effect including Riverside County Ordinance No. 573; and

WHEREAS, Riverside County Ordinance No. 573 requires that the City Council annually shall cause to be prepared and filed with it a report of the services, parcels and charges provided by each County Service Area for the upcoming fiscal year; and

WHEREAS, upon the filing of such report with the City Clerk, the City Council shall cause to be noticed and thereafter conduct a public hearing to hear and consider testimony regarding the continuation of charges for such extended services within such County Service Areas within the City of Wildomar.

WHEREAS, the City Clerk has confirmed that such report has been filed for fiscal year 2011/2012 for such County Service Areas within the City; and

WHEREAS, a Public Hearing, pursuant to Government Code Section 25210.66a, was conducted by the City Council on July 27, 2011, to determine the establishment of charges for FY 2011/2012 as shown on Attachment 1 to the staff report.

NOW THEREFORE BE IT RESOLVED, by the City of Wildomar Council assembled in regular session on July 27, 2011, that this Council adopts the County Service Area charges as shown on Attachment 1 attached hereto and incorporated herein by reference.

PASSED, APPROVED, AND ADOPTED this 27th day of July, 2011

Marsha Swanson

Mayor

APPROVED AS TO FORM:

ATTEST:

Julie Hayward Biggs
City Attorney

Debbie A. Lee, CMC
City Clerk

CITY OF WILDOMAR - CITY COUNCIL
Agenda Item #2.3
PUBLIC HEARING
Meeting Date: July 27, 2011

TO: Mayor and City Council Members
FROM: Gary Nordquist, Assistant City Manager
SUBJECT: Trash Collection Services Liens

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AFFIRMING SPECIAL ASSESSMENTS AND LIENS AGAINST
PARCELS OF LAND FOR UNPAID AND DELINQUENT CHARGES FOR
TRASH COLLECTION SERVICES TO BE PLACED ON THE PROPERTY TAX
ROLLS

DISCUSSION:

On March 23, 2011, the City Council adopted Resolution 2011-18 to establish special assessments and liens against parcels of land for unpaid and delinquent charges for trash collection services. Under the agreement with Waste Management and CR&R, the City has agreed to annually lien property for residential trash hauling service charges delinquent from the previous calendar year. The Waste Haulers mailed out notices to all affected property owners of record in accordance with Proposition 218 notification guidelines providing each property owner four weeks to comply with any unpaid balance covering the previous year. On July 13, 2011, the City Council provided a Notice of Intent to hold a Public Hearing on July 27, 2011 to adopt a resolution affirming the report on the delinquent accounts for collection on the property tax rolls.

Delinquent charges of Waste Management total 307 parcels in the amount of \$122,765.46. Delinquent charges of CR&R total 6 parcels in the amount of \$987.39. The total amount of delinquent charges to be placed on the property tax rolls is \$123,752.85. Many of these delinquent charges are a result of abandoned and foreclosed properties where the residents are unable or unwilling to pay the balance of their trash service.

FISCAL IMPACT:

After collection of the special assessment and remittance of those assessments to the waste haulers, the City shall receive its proportionate share of the franchise fee for the respective amount.

Submitted by:

Approved by:

Gary Nordquist
Assistant City Manager

Frank Oviedo
City Manager

RESOLUTION NO. 2011 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA,
AFFIRMING SPECIAL ASSESSMENTS AND LIENS AGAINST PARCELS OF LAND FOR
UNPAID AND DELINQUENT CHARGES FOR TRASH COLLECTION SERVICES TO BE
PLACED ON THE PROPERTY TAX ROLLS**

WHEREAS, on March 23, 2011, the City Council adopted Resolution No. 2011-18 to establish special assessments and liens against parcels of land for unpaid and delinquent charges for trash collection services; and

WHEREAS, a written report of residential refuse charges for 2010 that remained unpaid as of as of May 25, 2011, has been prepared and submitted to the Finance and Administrative Services department; and

WHEREAS, the waste haulers mailed out notices to all affected property owners of record in accordance with Proposition 218 notification guidelines providing each property owner four weeks to comply with any unpaid balance covering the previous year; and

WHEREAS, on July 13, 2011, the City Council provided a Notice of Intent to hold a Public Hearing to be conducted on July 27, 2011, during which time the City Council may hear and consider all objections and protests offered at that time and make any revisions as deemed necessary; and

WHEREAS, the total delinquent charges for all Waste Haulers total 313 parcels in the amount of \$123,752.85; and

NOW, THEREFORE, BE IT RESOLVED, AS FOLLOWS:

- A. That the report of delinquent residential refuse charges for 2010, on file with the City's Finance and Administrative Services department, and incorporated herein by reference, is affirmed.
- B. That a certified copy of this Resolution and an electronic version of the report is to be filed with the Riverside County Tax Collector and/or Auditor Controller. The Riverside County Tax Collector and/or Auditor Controller is designated and empowered to perform duties necessary to collect these delinquent charges in connection with property taxes.

PASSED, APPROVED AND ADOPTED this 27th day of July, 2011.

Marsha Swanson
Mayor

APPROVED AS TO FORM:

ATTEST:

Julie Hayward Biggs
City Attorney

Debbie A. Lee, CMC
City Clerk

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #2.4
PUBLIC HEARING
Meeting Date: July 27, 2011

TO: Mayor and Council Members
FROM: Tim D'Zmura, Director of Public Works
SUBJECT: Five-Year Capital Improvement Program and Measure A Expenditure Plan
(FY 2011/12 to 2015/16)

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2011- _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA ADOPTING A FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM
FOR FISCAL YEARS 2011/12 TO 2015/16 AND AMENDING THE BUDGET FOR
FISCAL YEAR 2011/2012

2. Adopt a Resolution entitled:

RESOLUTION NO. 2011 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA APPROVING THE MEASURE A EXPENDITURE PLAN FOR FISCAL
YEARS 2011/12 TO 2015/16

And

3. Approve the Measure A Expenditure Plan for Local Streets and Roads, and authorize the Public Works Director to submit the plans to the Riverside County Transportation Commission (RCTC). The Public Works Director or designee is also authorized to make adjustments to the Measure A Expenditure Plan, if needed, to reflect more current Measure A projections as obtained by RCTC.

BACKGROUND:

Adoption of Five-Year CIP

The proposed City of Wildomar CIP is a five-year planning tool that identifies anticipated capital improvements and their funding sources from fiscal years 2011/2012 through 2015/2016 (Attachment A). The CIP does not appropriate funds, but rather, it functions as a budgeting and planning tool which supports actual appropriations that are made through adoption of the budget.

On June 8, 2011, the City Council approved the Fiscal Year 2011/12 revenues and expenditures of the CIP in the operating budget. The CIP was presented to the Planning Commission at its July 6, 2011 meeting and found to be consistent with the City's General Plan.

In addition, several projects identified in the Five-Year CIP need to be amended in the FY 11/12 budget. The Sidewalk Project on Grand Avenue is a new project that recently was awarded \$268,000 from the Riverside County Transportation Commission's SB 821 bicycle and sidewalk improvement program. This project needs to be added to the capital project budget from FY 11/12. For a few other capital projects, the FY 2011/12 budget also needs to be amended to account for the actual amount expended in FY 2010/11. This adjustment will not increase the total project cost for these projects.

This staff report summarizes the five-year funding strategy to fund capital improvements in the City of Wildomar. The expenditures shown for the first year of the CIP are consistent with the operating budget in fiscal year 2011/12. The subsequent four years are subject to change due to more detailed engineering analysis becoming available, City Council direction on project priorities, updates to revenues, and changes in project costs. This is why the Five-Year CIP is updated annually. Table 1 summarizes the anticipated revenue over the five-year period, totaling approximately \$3 million.

Table 1
Programmed Funding by Fiscal Year

Funding Source	FY11/12	FY12/13	FY13/14	FY14/15	FY15/16	FY12/16 Total	FY12/16 %
Measure A	396,000	370,000	381,000	392,000	404,000	1,932,000	84.6%
Air Quality (AB 2766)	42,000	17,000	17,000	17,000	17,000	110,000	3.0%
Grants (SB821)	1,560,280	-	-	-	-	1,560,280	43.2%
Totals:	1,998,280	387,000	398,000	409,000	421,000	3,613,280	100.0%

CIP programs and projects are dedicated to enhancing accessibility and safety throughout the City by targeting various improvements. Five distinct programs and one new project are identified and their costs are summarized in Table 2 below.

**Table 2
Capital Improvement Program Expenditures by Fiscal Year**

CIP Programs/Projects	FY11/12	FY12/13	FY13/14	FY14/15	FY15/16	FY12/16 Total
Accessibility Improvements	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Roadway Safety Improvements	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Slurry Seal	\$155,000	\$155,000	\$155,000	\$155,000	\$155,000	\$775,000
Unpaved Roadway Enhancements	\$75,000	\$50,000	\$50,000	\$50,000	\$50,000	\$275,000
Citywide Maintenance	\$127,000	\$112,000	\$123,000	\$134,000	\$146,000	\$642,000
Sidewalk Safety Improvements (Grand Avenue)	\$268,030	-	-	-	-	\$268,030
Sidewalk Safety Improvements (Elsinore HS)	\$560,250	-	-	-	-	\$560,250
Clinton Keith Hidden Springs Signal	\$110,000	-	-	-	-	\$110,000
Sidewalk Safety Improvements (Reagan ES)	\$499,000	-	-	-	-	\$499,000
LED Light Replacement Project	\$134,000	-	-	-	-	\$134,000
Totals:	\$1,998,280	\$387,000	\$398,000	\$409,000	\$421,000	\$3,613,280

Measure A Expenditure Plan

In 1988, Riverside County voters approved Measure A, a half-cent sales tax increase to pay for transportation-related infrastructure improvements. Measure A spelled out a twenty year plan for transportation improvements that would help ensure mobility in Riverside County.

The RCTC is the agency charged with making sure the projects and programs voters wanted became a reality. In 2002, voters approved an extension of Measure A until 2039.

Both the 1988 and 2002 Measure A Ordinances require each recipient of local streets and road monies to annually provide to RCTC a five-year plan on how those funds are to be expended in order to receive its Measure A disbursement. The attached five-year expenditure plan covers the period from FY 2011/12 through FY 2015/16 (Attachment C).

City staff has prepared the attached resolution which articulates Council approval and also authorizes the Director of Public Works to make administrative changes as needed (per RCTC's staff request). This is needed throughout the Fiscal Year because actual

Measure A revenues “realized” will not match exactly with the projections identified in this report. Therefore, administrative program adjustments are anticipated.

The following table summarizes the “projected” Measure A Revenues and Expenditures by Fiscal Year.

Table 3
Measure A Expenditure Plan: Program Budgets and Revenues

CIP Programs	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	FY12/16 Total
Accessibility Improvements	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Roadway Safety Improvements	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Slurry Seal	\$155,000	\$155,000	\$155,000	\$155,000	\$155,000	\$775,000
Traffic Signal	\$0	\$0	\$0	\$0	\$0	\$0
Unpaved Roadway Enhancements	\$33,000	\$33,000	\$33,000	\$33,000	\$33,000	\$165,000
Citywide Maintenance	\$127,000	\$112,000	\$123,000	\$134,000	\$146,000	\$642,000
8% Measure A Overhead*	\$34,000	\$32,000	\$33,000	\$34,000	\$35,000	\$168,000
Total Measure A:	\$419,000	\$402,000	\$414,000	\$426,000	\$439,000	\$2,100,000

*Note: This is not a capital program, but an 8 percent figure taken “off the top” for administrative/program management.

The City’s CIP outlines a five-year plan from FY 2011/12 to FY 2015/16 of major capital improvement projects forecasted and budgeted for future construction. The Measure A Expenditure Plan finances a large majority of these projects/programs and both plans are updated annually as required by State law.

FISCAL IMPACT:

Adoption of Five-Year CIP

The City of Wildomar’s Capital Improvement Program consists of five programs and one new project totaling approximately \$3.6 million and constrained against \$3.6 million of anticipated revenue. A budget amendment is needed to the FY 2011/12 budget to account for new grant funding awarded to the City from RCTC in the amount of \$268,000 for sidewalk improvements along Grand Avenue. For a few other capital projects, the FY 2011/12 budget also needs to be amended to account for the actual amount expended in FY 2010/11. This adjustment will not increase the total project cost for these projects.

All funds and expenditures identified beyond FY 2011/12 have no direct fiscal impact because the CIP it is not a financial commitment by Council, but rather a planning and forecasting tool.

Measure A Expenditure Plan

The Measure A Expenditure Plan enables the City of Willdomar to utilize Measure A allocations to Willdomar in FY 2011/12 thru FY 2015/16, which totals \$2,100,000. This program will not utilize General Fund revenue.

Submitted by:

Approved by:

Tim D'Zmura
Public Works Director

Frank Oviedo
City Manager

ATTACHMENTS:

- A. Five-Year Capital Improvement Program
- B. Resolution Adopting Five-Year Capital Improvement Program
- C. Measure A Expenditure Plan
- D. Resolution Approving the Measure A Expenditure Plan for Local Streets and Roads

ATTACHMENT A

DRAFT



City of Wildomar

CAPITAL IMPROVEMENT PROGRAM 2012-2016

Drafted July 2011

Introduction

The 2012-2016 Capital Improvement Program (CIP) describes transportation capital improvements planned by the City for the five-year period from Fiscal Year 2011-12 through Fiscal Year 2015-16 and sets forth a funding strategy for their implementation.

The CIP will be updated each year and presented to the City Council for consideration. The capital improvements listed in the CIP necessitate the expenditure of public funds over and above the City's annual operating expenditures.

As a multi-year program which includes forecasts of anticipated capital improvement expenditures, the CIP links the project development process with the fiscal planning process of the City. The expenditures shown for the first year of the CIP comprise the Capital Budget for the current fiscal year (FY 11-12), which is adopted annually by the City Council. Subsequent years are also included in the CIP, although these "future years" are subject to change due to more detailed engineering analysis becoming available, possible changes in priorities, updates or revisions to anticipated revenues, and/or changes in cost and funding projections.

The information included in the CIP is based on the best information available at the time the program was developed. A new five-year CIP will be submitted for consideration to the City Council each year with recommended adjustments to project budgets, funding sources, descriptions, and/or schedules. Financial information included in the CIP is shown in 2011 dollars.

The CIP includes all active transportation projects and programs and those expected to be undertaken during the coming five fiscal years. Specific projects and their scheduled completions are selected based upon:

- Implementation of the City's General Plan;
- Existing traffic patterns and associated improvement needs;
- Projected traffic patterns, based on assumptions regarding the quantity and location of expected development;
- The need to establish a coherent roadway network, with strategic connections that distribute traffic flows efficiently;
- Minimizing disruptions associated with construction activity;
- Availability of funding; and
- City Council direction.

Approximately \$3.6 million is planned to be invested on CIP programs and projects over the five-year planning horizon. A summary of the programmed funding for the CIP, by funding source and fiscal year, is shown in the table below. Refer to the Funding Source Summaries section of the CIP for more detailed information regarding the specific funding sources.

**2012-2016 Capital Improvement Program
Programmed Funding by Fiscal Year**

Funding Source	5-Year CIP					2012-16 Total	2012-16 %
	FY11/12	FY12/13	FY13/14	FY14/15	FY15/16		
Measure A	396,000	370,000	381,000	392,000	404,000	1,943,000	53.8%
Air Quality (AB 2766)	42,000	17,000	17,000	17,000	17,000	110,000	3.0%
Miscellaneous Grants	1,560,280	-	-	-	-	1,560,280	43.2%
Totals:	1,998,280	387,000	398,000	409,000	421,000	3,613,280	100.0%

CIP programs are dedicated to enhancing accessibility and safety throughout the City by targeting various improvements relating to pedestrian accessibility, roadway safety, and traffic signs, markings, and signals.

The CIP contains two sections:

- **Funding Source Summaries** - Information regarding key transportation funding sources utilized in the program, including how funds are generated, restrictions on use, and appropriations by fiscal year, historical use, and legislative references.
- **Ongoing Transportation Program and Project Summaries** - A description, funding plan, and schedule information for each annual transportation program and project included in the CIP.

Each section above includes a separate table of contents.

CIP Funding Sources

Air Quality Fund (AB 2766).....	F-1
Measure A Fund.....	F-2
Various State/Federal Grants.....	F-3

**City of Wildomar
Capital Improvement Program
2012 – 2016**

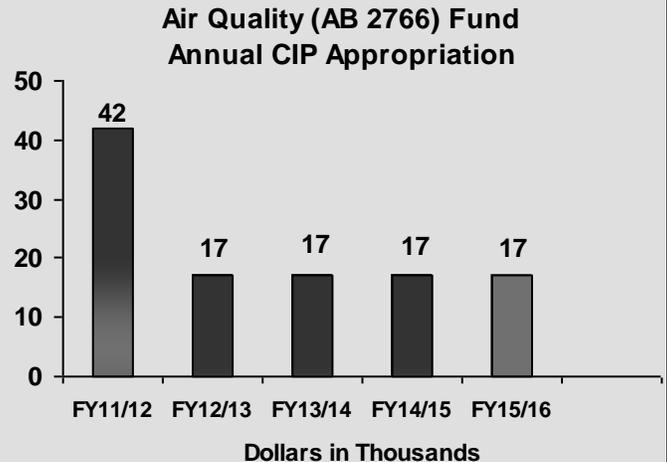
Funding Sources

Air Quality Fund (AB 2766)

Air Quality (AB 2766) fees are collected by the Department of Motor Vehicles and are subvented to the South Coast Air Quality Management District (AQMD) for the purpose of funding three programs: The Local Government Subvention Fund Program, The AQMD Program Fund, and The Discretionary Fund Program.

How are these funds used?

Air Quality funds may be utilized to fund expenditures relating to promoting alternative fueled vehicles, vehicle emissions abatement, land use strategies that reduce automobile trips and emissions, reducing single occupancy vehicle trips, traffic management and signal coordination, developing and/or installing bikeways, bike lockers/racks and other bicycle-related improvements, paving roads and shoulders, purchasing AQMD Rule 1186.1 compliant street sweepers, public education on options that reduce single occupancy vehicle trips, and other miscellaneous projects that reduce emissions.



What are the restrictions on the use of these funds?

Air Quality funds must be used for expenditures that meet the criteria and guidelines established by the California Air Resources Board (CARB).

What legislation governs the use of these funds?

To protect public health, Assembly Bill 2766 was signed into law in September 1990 and added Section 44223 to the California Health and Safety Code.

**City of Wildomar
Capital Improvement Program
2012 – 2016**

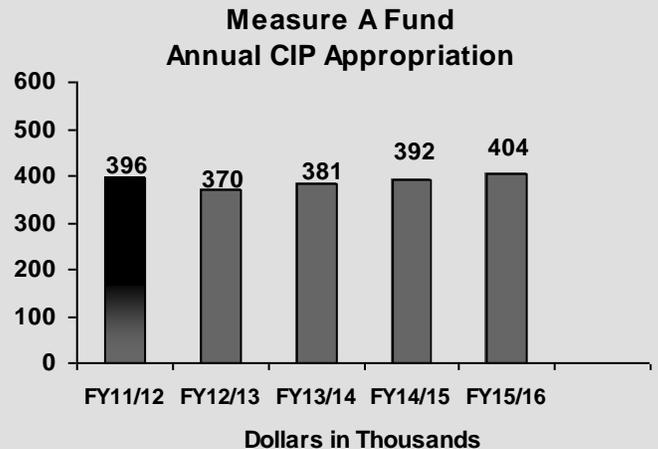
Funding Sources

Measure A Fund

Measure A Fund revenues are generated from a 20-year countywide one-half percent sales tax for transportation improvements approved by voters in 1988 and 2002. The program is administered by the Riverside County Transportation Commission (RCTC), who distributes the proceeds to jurisdictions within Riverside County via a population-based formula, with a specific amount to be spent on maintenance and a specific amount to be spent on capital improvements. The Measure A Ordinance requires recipients of Measure A funding to provide a five-year expenditure plan to the Commission on an annual basis.

How are these funds used?

Measure A funds are used to fund the City's ongoing transportation programs (Accessibility Improvements, Roadway Safety Improvements, Slurry Seal, Traffic Signal, Unpaved Roadway Enhancement, and Citywide Maintenance).



What are the restrictions on the use of these funds?

Measure A funds must be spent on specific projects and programs as approved by voters in the original ballot measure. Modifications to the list can be made but such amendments must be approved by the RCTC.

What legislation governs the use of these funds?

Local Transportation Authority and Improvement Act. (Public Utilities Code Division 19, Section 180000 et seq. added by Statutes of 1987, Chapter 786).

**City of Wildomar
Capital Improvement Program
2012 – 2016**

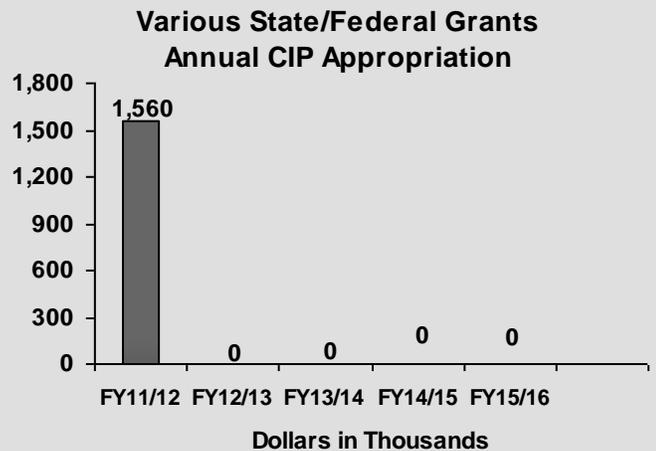
Funding Sources

Various State/Federal Grants

Revenues for State and Federal Grants are generated through various grants received from Federal and State governments, or other government agencies. Each dollar spent from these grants must be accounted for and these funds may be audited to ensure that monies were spent for their intended purpose. Examples of grants for transportation projects include the Highway Safety Improvement Program (HSIP), Safe Routes to School, Energy Efficiency Conservation Block Grant, and SB821 Bicycle and Pedestrian Facilities Program.

How are these funds used?

These various grants fund a variety of transportation improvements including traffic signal modifications, signal lighting retrofits, and new curb, gutter, and sidewalk improvements throughout the City.



What are the restrictions on the use of these funds?

Use of funds is restricted to the specific project or purpose for which the grant was given.

What legislation governs the use of these funds?

There is no specific ordinance or legislation directing the use of state and federal grants. Granting agencies allocating funds to the City for capital projects administer any legal or administrative requirements specific to each grant.

Program and Project Summaries

Programs:

Accessibility Improvements Program.....	Page 2
Roadway Safety Improvements Program	Page 3
Slurry Seal Program	Page 4
Unpaved Roadway Enhancement Program.....	Page 5
Citywide Maintenance Program.....	Page 6

Projects:

Clinton Keith at Hidden Springs Intersection Improvements.....	Page 7
Lighting Retrofit and LED Replacement Project	Page 8
Sidewalk Safety Improvements (Grand Avenue)	Page 9
Sidewalk Safety Improvements (Reagan ES/Elsinore HS).....	Page 10
Sidewalk Safety Improvements (Wildomar ES/Reagan ES).....	Page 11

Accessibility Improvements Program Funding Plan and Tentative Schedule

Program Description:

This program is dedicated to improving ADA accessibility through various types of repairs to curbs, gutters, and sidewalks throughout the City. Priority is given to safety-related issues and those which have been requested by citizens. This first year includes costs to prepare legally-mandated ADA Transition Plan.

		5-Year CIP					
Funding Source		11/12	12/13	13/14	14/15	15/16	Totals
Measure A	-	20	20	20	20	20	\$ 100
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Totals	-	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 100
Expenditures		11/12	12/13	13/14	14/15	15/16	Totals
PE, ROW, Construction	-	20	20	20	20	20	\$ 100
Totals	-	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20	\$ 100
Schedule		11/12	12/13	13/14	14/15	15/16	
PE, ROW, Construction							

Notes:

1. All dollar figures in thousands

Roadway Safety Improvements Program Funding Plan and Tentative Schedule

Program Description:

This program is dedicated to improving roadway safety through upgrading existing and/or adding new high-visibility traffic signs, pavement markings, and other geometric improvements (i.e. site distance).

		5-Year CIP					
Funding Source		11/12	12/13	13/14	14/15	15/16	Totals
Measure A	-	50	50	50	50	50	\$ 250
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Totals	-	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 250
Expenditures		11/12	12/13	13/14	14/15	15/16	Totals
PE, ROW, Construction	-	50	50	50	50	50	\$ 250
Totals	-	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 250
Schedule		11/12	12/13	13/14	14/15	15/16	
PE, ROW, Construction							

Notes:

1. All dollar figures in thousands

Slurry Seal Program Funding Plan and Tentative Schedule

Program Description:

This program is dedicated to resurfacing pavement with slurry seal on various city streets to improve ride-ability and maintain pavement integrity.

		5-Year CIP					
Funding Source		11/12	12/13	13/14	14/15	15/16	Totals
Measure A	-	155	155	155	155	155	\$ 775
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Totals	-	\$ 155	\$ 155	\$ 155	\$ 155	\$ 155	\$ 775

Expenditures		11/12	12/13	13/14	14/15	15/16	Totals
PE, ROW, Construction	-	155	155	155	155	155	\$ 775
Totals	-	\$ 155	\$ 155	\$ 155	\$ 155	\$ 155	\$ 775

Schedule		11/12	12/13	13/14	14/15	15/16
PE, ROW, Construction						

Notes:

1. All dollar figures in thousands

Unpaved Roadway Enhancement Program Funding Plan and Tentative Schedule

Program Description:

This program is dedicated to maintaining and improving unpaved public roadways throughout the City. Eligible roadways are those which the City can accept through dedication.

		5-Year CIP					
Funding Source		11/12	12/13	13/14	14/15	15/16	Totals
Measure A	-	33	33	33	33	33	\$ 165
AB 2766 Air Quality	-	42	17	17	17	17	\$ 110
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Totals	-	\$ 75	\$ 50	\$ 50	\$ 50	\$ 50	\$ 275

Expenditures		11/12	12/13	13/14	14/15	15/16	Totals
PE, ROW, Construction	-	75	50	50	50	50	\$ 275
Totals	-	\$ 75	\$ 50	\$ 50	\$ 50	\$ 50	\$ 275

Schedule		11/12	12/13	13/14	14/15	15/16	
PE, ROW, Construction							

Notes:

1. All dollar figures in thousands

Citywide Maintenance Program Funding Plan and Tentative Schedule

Program Description:

This program is dedicated to right-of-way maintenance and repair including, but not limited to: striping, stenciling, repairs to streets and culvert/drainage facilities, storm damage/flood control projects, and widening streets.

		5-Year CIP					
Funding Source		11/12	12/13	13/14	14/15	15/16	Totals
Measure A	-	127	112	123	134	146	\$ 642
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Totals	-	\$ 127	\$ 112	\$ 123	\$ 134	\$ 146	\$ 642
Expenditures		11/12	12/13	13/14	14/15	15/16	Totals
PE, ROW, Construction	-	127	112	123	134	146	\$ 642
Totals	-	\$ 127	\$ 112	\$ 123	\$ 134	\$ 146	\$ 642
Schedule		11/12	12/13	13/14	14/15	15/16	
PE, ROW, Construction							

Notes:

1. All dollar figures in thousands

Clinton Keith at Hidden Springs Intersection Improvements Funding Plan and Tentative Schedule

Project Description:

This project includes traffic signal modifications to include a left-turn traffic signal phasing at the Clinton Keith/Hidden Springs intersection, upgrade of intersection corners and curb ramps, and sidewalk improvements to improve pedestrian accessibility and safety.

		5-Year CIP					
Funding Source	Prior Years	11/12	12/13	13/14	14/15	15/16	Totals
Measure A	-	11	-	-	-	-	\$ 11
Grants (HSIP)	-	99	-	-	-	-	\$ 99
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Totals	-	\$ 110	-	-	-	-	\$ 110
Expenditures	Prior Years	11/12	12/13	13/14	14/15	15/16	Totals
PE, ROW, Construction	-	110	-	-	-	-	\$ 110
Totals	-	\$ 110	-	-	-	-	\$ 110
Schedule	Prior Years	11/12	12/13	13/14	14/15	15/16	
PE, ROW, Construction							

Notes:

1. All dollar figures in thousands

Lighting Retrofit and LED Replacement Project Funding Plan and Tentative Schedule

Project Description:

This project includes the replacement of signal lights and pedestrian signals with LED lights throughout the City.

		5-Year CIP					
Funding Source	Prior Years	11/12	12/13	13/14	14/15	15/16	Totals
Grants (State Energy)	-	134	-	-	-	-	\$ 134
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Totals	-	\$ 134	-	-	-	-	\$ 134
Expenditures	Prior Years	11/12	12/13	13/14	14/15	15/16	Totals
PE, ROW, Construction	-	134	-	-	-	-	\$ 134
Totals	-	\$ 134	-	-	-	-	\$ 134
Schedule	Prior Years	11/12	12/13	13/14	14/15	15/16	
PE, ROW, Construction							

Notes:

1. All dollar figures in thousands

Sidewalk Safety Improvements (Grand Avenue) Funding Plan and Tentative Schedule

Project Description:

This project will construct approximately 1,350 feet of new sidewalk improvements on Grand Avenue from Central to South Pasadena Street. Project benefits Davis Brown Middle School and Wildomar Elementary School.

		5-Year CIP					
Funding Source	Prior Years	11/12	12/13	13/14	14/15	15/16	Totals
Grants (SB821)	-	268	-	-	-	-	\$ 268
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Totals	-	\$ 268	-	-	-	-	\$ 268

Expenditures	Prior Years	11/12	12/13	13/14	14/15	15/16	Totals
PE, ROW, Construction	-	268	-	-	-	-	\$ 268
Totals	-	\$ 268	-	-	-	-	\$ 268

Schedule	Prior Years	11/12	12/13	13/14	14/15	15/16
PE, ROW, Construction						

Notes:

1. All dollar figures in thousands
2. This project is partially funded. City staff will pursue a Safe Routes to School Grant to fully fund the project.

Sidewalk Safety Improvements (Reagan ES/Elsinore HS) Funding Plan and Tentative Schedule

Project Description:

This project will construct new curb, gutter, and sidewalks within the proximity of Elsinore High School and Ronald Reagan Elementary School. The safety improvements also include a mobile radar speed feedback trailer.

		5-Year CIP					
Funding Source	Prior Years	11/12	12/13	13/14	14/15	15/16	Totals
Grants (SB821)	-	285	-	-	-	-	\$ 285
Grants (SR2S)	-	275	-	-	-	-	\$ 275
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Totals	-	\$ 560	-	-	-	-	\$ 560

Expenditures	Prior Years	11/12	12/13	13/14	14/15	15/16	Totals
PE, ROW, Construction	-	560	-	-	-	-	\$ 560
Totals	-	\$ 560	-	-	-	-	\$ 560

Schedule	Prior Years	11/12	12/13	13/14	14/15	15/16	
PE, ROW, Construction							

Notes:

1. All dollar figures in thousands

Sidewalk Safety Improvements (Wildomar ES/Reagan ES) Funding Plan and Tentative Schedule

Project Description:

This project will construct new curb, gutter, and sidewalks on Central Street (Palomar to Grand), Palomar Street (Central to South Pasadena), Illinois Street (Central to Penrose), and George Road (La Estrella/Boylan Springs to Doheney). Improvements will benefit Wildomar Elementary and Ronald Reagan Elementary Schools.

		5-Year CIP					
Funding Source	Prior Years	11/12	12/13	13/14	14/15	15/16	Totals
Grants (SB821)	29	158	-	-	-	-	\$ 187
Grants (SR2S)	62	341	-	-	-	-	\$ 403
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Totals	\$ 91	\$ 499	-	-	-	-	\$ 590

Expenditures	Prior Years	11/12	12/13	13/14	14/15	15/16	Totals
PE, ROW, Construction	91	499	-	-	-	-	\$ 590
Totals	\$ 91	\$ 499	-	-	-	-	\$ 590

Schedule	Prior Years	11/12	12/13	13/14	14/15	15/16	
PE, ROW, Construction							

Notes:

1. All dollar figures in thousands

ATTACHMENT B

RESOLUTION NO. 2011 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING THE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2011/12 TO 2015/16 AND AMENDING THE BUDGET FOR FISCAL YEAR 2011/12

WHEREAS, the City of Wildomar ("City") has prepared a Five-Year Capital Improvement Program (CIP) for Fiscal Years 2011/12 to 2015/16 as identified in Attachment A of the Staff Report for the July 27th, 2011 which sets forth a funding strategy for proposed capital programs; and

WHEREAS, the CIP is a planning tool that identifies anticipated capital improvements for fiscal years 2011/2012 to 2015/2016; and

WHEREAS, the CIP identifies the funding sources to finance the capital improvements proposed to be undertaken in the next five fiscal years and includes recommended time schedules and cost estimates of the various capital improvement programs; and

WHEREAS, the expenditures shown for the first year of the CIP comprise the Capital Budget starting in fiscal year 2011/12. Subsequent years are also included in the CIP, although these "future years" are subject to change due to more detailed engineering analysis becoming available, possible changes in project priorities, updates or revisions to anticipated revenues, and/or changes in cost and funding projections; and

WHEREAS, amendments to the Fiscal Year 2011/2012 budget are needed for several projects identified in the Five-Year CIP in order to reflect new grant funding received, and to shift budget from Fiscal Year 2010/2011 to Fiscal Year 2011/12. These amendments do not increase the total project budget; and

WHEREAS, the CIP is anticipated to be updated annually, as a whole, and amendments can be considered by Council at any time.

NOW THEREFORE BE IT RESOLVED, by the City of Wildomar Council assembled in regular session on July 27, 2011, that this Council does hereby:

1. Adopt the Five-Year Capital Improvement Program for the City of Wildomar for Fiscal Years 2011/12 to 2015/16; and
2. Amend the capital improvement budget for Fiscal Year 2011/2012 to shift budget authority from Fiscal Year 2010/2011 as follows:

Project	Adopted FY 2011/12 Budget	Proposed Amended FY 2011-12 Budget	Fund
Grand Ave Sidewalk	N/A	\$268,000	SB 821
Sidewalks Improvements Elsinore HS Area	\$0 \$0	\$285,000 \$275,000	SB 821 State Safe Routes to Schools (SR2S)
Clinton Keith at Hidden Springs	\$0	\$110,000	HSIP
Street Light Replacement	\$0	\$134,000	EECBG
Unpaved Roadway Program	\$17,000	\$42,000	Measure A

These amendments do not increase the total project budgets.

PASSED, APPROVED, AND ADOPTED this 27th day of July, 2011.

Marsha Swanson
Mayor

APPROVED AS TO FORM:

ATTEST:

Julie Hayward Biggs
City Attorney

Debbie A. Lee, CMC
City Clerk

ATTACHMENT C

City of Wildomar

Measure A Expenditure Plan

Fiscal Year 2011/12 - 2015/16



**RIVERSIDE COUNTY TRANSPORTATION COMMISSION
MEASURE A LOCAL FUNDS PROGRAM
FY 2011 - 2012**

Agency: City of Wildomar
Page: 1 of 6
Prepared by: Tim D'Zmura, Public Works Director
Phone #: 951-677-7751
Date: May 19, 2011

Item No.	Project Name / Limits	Project Type	Total Cost	Measure A Funds
1	Accessibility Improvements Program (various project locations citywide)	Sidewalk, ramps, repairs, pedestrian and ADA improvements	\$20,000	\$20,000
2	Roadway Safety Improvements Program (various project locations citywide)	Remove, replace, install signs, pavement markings, related roadway safety improvements	\$50,000	\$50,000
3	Slurry Seal Program (various project locations citywide)	Remove, Repair, Crack Fill, Slurry Seal as needed	\$155,000	\$155,000
4	Unpaved Roadway Enhancements Program (various project locations citywide)	Repair or reconstruct unpaved roadways	\$75,000	\$33,000
5	Citywide Maintenance Program	Right-of-way maintenance and repair to include but not limited to: striping, stenciling; repairs to streets and culvert/drainage facilities; storm damage/flood control projects; widening streets	\$127,000	\$127,000
6	8% Overhead / Admin Line Item	Inter Transfer Funds	\$34,000	\$34,000

TOTAL Measure A Funds: \$419,000

Note: The City of Wildomar's FY 10/11 projected allocation is \$29,000 higher than what was programmed in the adopted FY 10/11 Measure A Expenditure Plan. This amount is included in the above figures with the FY 11/12 Measure A allocation of \$390,000, resulting in a programming total of \$419,000.

**RIVERSIDE COUNTY TRANSPORTATION COMMISSION
MEASURE A LOCAL FUNDS PROGRAM
FY 2012 - 2013**

Agency: City of Wildomar
Page: 2 of 6
Prepared by: Tim D'Zmura, Public Works Director
Phone #: 951-677-7751
Date: May 19, 2011

Item No.	Project Name / Limits	Project Type	Total Cost	Measure A Funds
1	Accessibility Improvements Program (various project locations citywide)	Sidewalk, ramps, repairs, pedestrian and ADA improvements	\$20,000	\$20,000
2	Roadway Safety Improvements Program (various project locations citywide)	Remove, replace, install signs, pavement markings, related roadway safety improvements	\$50,000	\$50,000
3	Slurry Seal Program (various project locations citywide)	Remove, Repair, Crack Fill, Slurry Seal as needed	\$155,000	\$155,000
4	Unpaved Roadway Enhancements Program (various project locations citywide)	Repair or reconstruct unpaved roadways	\$50,000	\$33,000
5	Citywide Maintenance Program	Right-of-way maintenance and repair to include but not limited to: striping, stenciling; repairs to streets and culvert/drainage facilities; storm damage/flood control projects; widening streets	\$112,000	\$112,000
6	8% Overhead / Admin Line Item	Inter Transfer Funds	\$32,000	\$32,000

TOTAL Measure A Funds: \$402,000

**RIVERSIDE COUNTY TRANSPORTATION COMMISSION
MEASURE A LOCAL FUNDS PROGRAM
FY 2013 - 2014**

Agency: City of Wildomar
Page: 3 of 6
Prepared by: Tim D'Zmura, Public Works Director
Phone #: 951-677-7751
Date: May 19, 2011

Item No.	Project Name / Limits	Project Type	Total Cost	Measure A Funds
1	Accessibility Improvements Program (various project locations citywide)	Sidewalk, ramps, repairs, pedestrian and ADA improvements	\$20,000	\$20,000
2	Roadway Safety Improvements Program (various project locations citywide)	Remove, replace, install signs, pavement markings, related roadway safety improvements	\$50,000	\$50,000
3	Slurry Seal Program (various project locations citywide)	Remove, Repair, Crack Fill, Slurry Seal as needed	\$155,000	\$155,000
4	Unpaved Roadway Enhancements Program (various project locations citywide)	Repair or reconstruct unpaved roadways	\$50,000	\$33,000
5	Citywide Maintenance Program	Right-of-way maintenance and repair to include but not limited to: striping, stenciling; repairs to streets and culvert/drainage facilities; storm damage/flood control projects; widening streets	\$123,000	\$123,000
6	8% Overhead / Admin Line Item	Inter Transfer Funds	\$33,000	\$33,000

TOTAL Measure A Funds: \$414,000

**RIVERSIDE COUNTY TRANSPORTATION COMMISSION
MEASURE A LOCAL FUNDS PROGRAM
FY 2014 - 2015**

Agency: City of Wildomar
Page: 4 of 6
Prepared by: Tim D'Zmura, Public Works Director
Phone #: 951-677-7751
Date: May 19, 2011

Item No.	Project Name / Limits	Project Type	Total Cost	Measure A Funds
1	Accessibility Improvements Program (various project locations citywide)	Sidewalk, ramps, repairs, pedestrian and ADA improvements	\$20,000	\$20,000
2	Roadway Safety Improvements Program (various project locations citywide)	Remove, replace, install signs, pavement markings, related roadway safety improvements	\$50,000	\$50,000
3	Slurry Seal Program (various project locations citywide)	Remove, Repair, Crack Fill, Slurry Seal as needed	\$155,000	\$155,000
4	Unpaved Roadway Enhancements Program (various project locations citywide)	Repair or reconstruct unpaved roadways	\$50,000	\$33,000
5	Citywide Maintenance Program	Right-of-way maintenance and repair to include but not limited to: striping, stenciling; repairs to streets and culvert/drainage facilities; storm damage/flood control projects; widening streets	\$134,000	\$134,000
6	8% Overhead / Admin Line Item	Inter Transfer Funds	\$34,000	\$34,000

TOTAL Measure A Funds: \$426,000

**RIVERSIDE COUNTY TRANSPORTATION COMMISSION
MEASURE A LOCAL FUNDS PROGRAM
FY 2015 - 2016**

Agency: City of Wildomar
Page: 5 of 6
Prepared by: Tim D'Zmura, Public Works Director
Phone #: 951-677-7751
Date: May 19, 2011

Item No.	Project Name / Limits	Project Type	Total Cost	Measure A Funds
1	Accessibility Improvements Program (various project locations citywide)	Sidewalk, ramps, repairs, pedestrian and ADA improvements	\$20,000	\$20,000
2	Roadway Safety Improvements Program (various project locations citywide)	Remove, replace, install signs, pavement markings, related roadway safety improvements	\$50,000	\$50,000
3	Slurry Seal Program (various project locations citywide)	Remove, Repair, Crack Fill, Slurry Seal as needed	\$155,000	\$155,000
4	Unpaved Roadway Enhancements Program (various project locations citywide)	Repair or reconstruct unpaved roadways	\$50,000	\$33,000
5	Citywide Maintenance Program	Right-of-way maintenance and repair to include but not limited to: striping, stenciling; repairs to streets and culvert/drainage facilities; storm damage/flood control projects; widening streets	\$146,000	\$146,000
6	8% Overhead / Admin Line Item	Inter Transfer Funds	\$35,000	\$35,000

TOTAL Measure A Funds: \$439,000

ATTACHMENT D

RESOLUTION NO. 2011 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE FIVE-YEAR MEASURE A EXPENDITURE PLAN FOR FISCAL YEARS 2011/12 TO 2015/16

WHEREAS, the 2002 Measure A Ordinances require each recipient of local streets and roads monies to annually provide to the Riverside County Transportation Commission (“RCTC”) a five-year Expenditure Plan on how those funds are to be expended in order to receive its Measure A disbursements; and

WHEREAS, the City of Wildomar (“City”) has prepared the required Five-Year Measure A Expenditure Plan for Local Streets and Roads for Fiscal Years 2011/12 to 2015/16 as identified in Attachment C of the Staff Report for the July 27th, 2011 City Council meeting; and

WHEREAS, Measure A Funds are used to fund the City’s transportation programs such as Accessibility Improvements, Slurry Seal, Roadway Safety and Traffic Safety Improvements, and Citywide Maintenance Programs; and

WHEREAS, the Measure A revenue projections may change and program cost changes may be needed in the Expenditure Plan (as requested by RCTC) and the Public Works Director or his designee will need to make any edits to ensure compliance with the Measure A program.

NOW THEREFORE BE IT RESOLVED, by the City of Wildomar Council assembled in regular session on July 27, 2011, that this Council does hereby:

1. Approve the proposed Measure A Expenditure Plan for submittal to Riverside County Transportation Commission as identified in Attachment C of the City Council Staff Report.
2. Authorize the Director of Public Works or his designee to make adjustments to the Measure A Expenditure Plan, as needed, to reflect any administrative changes in program costs, and submit the Expenditure Plan to RCTC.

PASSED, APPROVED, AND ADOPTED this 27th day of July 2011.

Marsha Swanson
Mayor

APPROVED AS TO FORM:

ATTEST:

Julie Hayward Biggs
City Attorney

Debbie A. Lee, CMC
City Clerk

CITY OF WILDOMAR – CITY COUNCIL

Agenda Item #3.1

GENERAL BUSINESS

Meeting Date: July 27, 2011

TO: Mayor and City Council Members

FROM: Frank Oviedo, City Manager

SUBJECT: Budget Reduction Plan

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council adopt the budget reductions plan for the remainder of FY 2011-2012.

DISCUSSION:

The California State Senate passed Senate Bill 89 on Wednesday June 29, 2011 and was signed by the Governor on June 30, 2011. The Bill contained a provision shifting Vehicle License Fees (VLF) from cities to other programs related to public safety COPS Grants, booking fees, and a number of other areas as part of a newly created local law enforcement services account. This was done in a manner the Governor's Office believed did not violate Proposition 22 which prevents the State from taking funds that are directed for local services.

This "shift" in funds was not originally part of the Governor's budget he vetoed on June 16, 2011. Consequently, as negotiations restarted with the legislative leadership a new budget was drafted with additional implementation bills to close a \$9.6 billion deficit. As their budget deadline was looming many of the "trailer" bills were being drafted without traditional hearings at their respective Committees but were being brought straight to the floor of the voting body. The Committee hearings are the traditional venue where public testimony and interested parties are able to address their legislative leaders directly and ask for changes to legislation. It is the equivalent to a Council meeting, only in this case nobody was included in the process and ultimately most everyone was caught by surprise. In many cases, as we later learned legislators were not made aware of what language was contained in the bills before they were introduced on the floor of the Senate for votes. In this case, SB 89 and the language in question was a surprise to the League of California Cities along with every city impacted statewide.

Immediately after the bill was passed out of the Senate on June 29, and the impacted cities became aware of its devastating impact to local services, cities began a letter writing campaign in hope the Governor would either veto the bill or amend it, in our case, to address the disproportionate impact to newly incorporated cities namely

Wildomar, Menifee, Eastvale, and Jurupa Valley. Neither action took place. In fact, the Governor quickly signed the bill on Thursday June 30, 2011.

This \$130 million shift represents a major reduction in general fund revenues to cities statewide. Both the League of California Cities and the Statewide Police Chief's Association have voiced major concerns on how this impacts municipal operations. Specifically cities that incorporated after 2006 were hit with millions of dollars in losses. The City of Wildomar's direct impact from the State shifting revenues to balance its own budget amounted to \$1.8 million or 22% of the City's general fund. As a frame of reference, of the top 10 largest cities by population in the State of California, Wildomar is paying more than six of those cities including Oakland, Long Beach, Anaheim, Santa Ana, Fresno, and the City of Sacramento. Only Los Angeles, San Diego, San Francisco, and San Jose are paying more than Wildomar with a population of 32,000 residents.

As a result of the above action by the State it is imperative that at a local level we take the most conservative approach and maintain a balanced budget even if it means developing a new plan that further reduces service levels and elimination of certain costs associated with general government operations. While there are actions being taken in Sacramento by the League of California Cities, Wildomar's State Legislative Delegation, and our hired lobbyist to address this budget issue by legislative means, as an organization we must act responsibly today to stabilize our financial situation. At this stage we only have the option of further cutting services and expenses. Throughout the year there may be opportunities to address potential revenue but at this time it is not going to help the short term financial outlook.

The biggest impact to most municipal budgets has been in the area of public safety. Since this is traditionally a priority in communities, and one of the largest budget items, many organizations have had no choice but to cut in places where they spend the most amount of money. Wildomar is no different in this regard. The police contract is the only place within the budget that can begin to absorb that amount of reduction placed on the City because of SB 89. This is why the Police Chiefs Association statewide has been meeting with the Governor's Office to try and address the funding shift which in practical terms has meant police service cuts.

Since public safety is the primary expenditure in the City's budget this too is the area staff looked first to begin reducing expenditures for fiscal year 2011-2012. The City has already met with the Sheriff's Department and both parties have agreed to a service adjustment that will assist the City in meeting our public safety obligation and at the same time help in addressing the \$1.8 shortfall created by the VLF loss. With this adjustment the annual savings will be \$1.5 million. While this is not ideal and would not be recommended by the City Manager or Police Chief when budgets are whole, both parties were willing to take this extraordinary step in reaction to the State's taking. In the event funding is restored at some level the first place staff would recommend refunding would be police operations. Moreover, both agencies have agreed to revisit

the issue in the September/October timeframe once the State legislature has time to reconvene.

Secondarily, staff developed a list of areas that are in some cases reductions but in most cases eliminations of specific costs. However, in all cases staff is recommending we take steps that will change the look and expectation of how our local government is structured and delivering services. While most of our general government expenses are common practices of agencies in the State, given the financial loss from SB 89 staff has taken the approach that nothing is off the table for reducing overall expenses.

The recommendations, if approved, would restructure our government operations in ways that were unanticipated during incorporation. On the other hand, the recession was not anticipated to be this severe and this protracted. As a result, it has forced the City to rethink and reorganize the foundational structure of our municipal operations. To place this in the context of the State every city government operation is feeling the recession in one way or another. The net effect is we should be willing to consider elimination or reduction of operational costs in order to generally reduce expenses across the board.

Unlike most cities Wildomar maintains services via contracted labor. What this means is that we do not have traditional expenses associated with public employment specifically personnel costs related to salaries and benefits. This is important to note because next to public safety this is usually the area where public organizations are able to reduce expenses. Most public agency's general fund expenditures come from personnel related activities. In our case, the expense is still there but we are able to avoid the incremental and long term costs associated with permanent employee's salary and benefits. Yet, this does not mean we should not look to this cost center for reductions.

Since the City contracts with Interwest for public works and planning services, staff took the approach of sitting down and renegotiating billing rates. As a result of negotiations Interwest has agreed to reduce its overall billing rate by five percent. This will translate in to reductions on both general fund and non general fund expenses. Additionally, this comes with operation changes they already made last fiscal year and a shift of costs back to funds where expenses and activities are more appropriately placed rather than the City's general fund. The savings will help contribute to long term stability of providing public works and planning services.

Fortunately, the contract model has allowed the City to quickly and with the most flexibility increase or decrease service levels without the expense of personnel costs associated with hiring employees, providing benefits, and if necessary requiring difficult restructuring with layoffs. In the City's case we have at times increased services when priorities required (i.e. storm events) but it has been more common with budget reductions in recent years to reduce labor. This model is what has kept the City operational and will continue to serve our needs as we manage in these fiscally uncertain times. This does not mean that reductions should not be sought from the few

in-house employees we do have in the City. A closed session is scheduled for the same evening this report is being presented so the City Manager's contract can be reviewed by the City Council for possible reductions. In addition, staff is recommending reduction in benefits received by in-house employees.

The rest of the reductions come from a number of different areas of the budget that staff deemed "non-conforming." In other words, it puts the City of Wildomar in a category that does not conform with most city governments or commonly accepted practices. For example, eliminating the nominal \$300 a month stipend which assists Council members with minor costs associated with being a Council member, namely travel to and from regional boards, commissions, events, programs, and meeting with constituents. While this rarely covers the expense of all the hours spent doing these activities it is something traditionally recognized as a way of offsetting costs so residents who might consider participating in public service would not be dissuaded from doing so because of the expense. Since cities began instituting benefits for elected officials, one possible unintended consequence may be that members of the community who may not have the luxury to pay for travel or commit to public service because of employment constraints could be less inclined to run for Council. However, the true impact, if any, is unknown.

Another example of a non-conforming practice would be if the Council took the recommendation to merge the Planning Commission responsibilities with the City Council duties. On one hand it eliminates an independent check on the planning process, but then on the other hand, it streamlines the development process by removing one layer of bureaucracy. This would then make the development process in rough terms one step instead of two. Yet, another example would be membership in the Southern California Association of Governments (SCAG). This membership provides the City with valuable information about transportation and planning issues in the region. However, staff is looking at it as something that can be sacrificed in difficult financial times. Regional memberships fall in to this category since most cities in Southern California are members including every city in Southwest Riverside County. By eliminating our membership Wildomar would be out of the norm on this area. As with all the recommendations there are positives and negatives associated with the implementation. The Council must consider each side of the argument as you decide whether to accept the recommendations.

The reductions to the budget over the past two years have been delicate in an attempt to balance to a point where not one area is sacrificing everything for another. Before the State VLF elimination staff was reviewing many of these reductions in an attempt to find resources for parks. Now that the City is in the financial position it finds itself in, the balancing concept has been abandoned. No longer can we try and keep certain costs commonly associated with general government operations. Staff is simply taking government operations down to the minimum levels including those costs that traditionally are associated with local government functions.

To the extent residents are not willing to pay for additional services, as was the case with parks, the City is in no position to provide new or expanded programming. Moreover, as the public continues to signal that they want less government and less taxes than the City has no choice but to deliver the level of service commensurate with the resources available. The foundational shift in thinking is the result of the financial reality Wildomar is facing in this economy. Housing prices have declined pushing property taxes to an all time low and sales taxes are not recovering at a fast enough pace to begin offsetting the State's taking. The current revenue structure will only allow for so much service. In summary, unless something changes dramatically from a revenue standpoint residents will have to get used to a lower level of service.

Moreover, if necessity is the "mother of invention" then it is safe to say that we are inventing a new way of doing business using the limited resources that are generated locally. To the extent possible staff will continue to recover costs associated with direct service delivery. This is something that was raised during budget discussions since we are not currently doing so on many activities (i.e. business licensing). This model is consistent with more conservative philosophies of government. Specifically, we are moving away from general government expenditures for the greater good and moving to a model where residents only pay for a level of government service that they use. This is true in all the development activities of the City associated with planning and public works. We are also moving in this direction with our parks and recreation system.

While the focus of this report is the general fund, it is important to point out that the City administers other funds that provide critical services that impact residents. Those funds separately cover a combined \$2,260,100 in fiscal year 2011-12. For instance, almost the entire public works maintenance function is administered with Measure A and Gas Tax. Since incorporation the City has made great strides in this area and will continue to be responsive on issues related to transportation and maintenance of our roadways. Additionally, next year the City will have an opportunity to use Community Development Block Grant (CDBG) funds separate from the general fund to pay for some services that are being recommended for reductions such as Code Enforcement. Further, the City administers programs throughout the year in areas as varied as sidewalk construction and emergency preparedness courses. Staff points this out to demonstrate where possible residents will continue to receive the services currently being provided outside the general fund.

Overall the goal should remain to provide as much service and local decision making as possible with the resources available. Fundamental to incorporation was the notion that locally elected officials would be making decisions that impact the residents in the community where they reside. While this promise has taken a different form because of circumstances outside of the Council's control, the decision to make hard budget choices is consistent with the idea of local control. Even when the decisions are difficult such as the ones Council must make on the budget, they are decisions each Council Member must live with since each Member of the Council also lives in the City. Revenues will eventually increase but in the mean time the City will have to continue to reinvent itself organizationally by setting up a structure that allows us to continually

change paths when necessary. This has been a non-traditional organizational management route but has allowed for the continuation of services during this severe recession.

The attached spreadsheet is staff's recommendation. It can be accepted in total or may be edited depending on the Council's desire. Staff expects the Council to deliberate over the items listed but then vote to adopt the reductions and make immediate changes in the remainder of the 2011-2012 fiscal year budget.

FISCAL IMPACT:

The fiscal impact to the City of Wildomar from SB 89 is \$1.8 million annually. The reduction of expenditures in the spread sheet will reflect the Council's desire to accept a new operation plan with necessary reductions equal to the VLF loss for the remainder of the 2011-2012 fiscal year.

Submitted by and Approved by:

Frank Oviedo
City Manager

ATTACHMENTS:

Recommended Reductions

Exhibit A

Draft General Fund Budget Reduction Recommendations and Estimated Savings

<u>Department</u>	<u>Description</u>	<u>Current Year</u>	<u>Recurring</u>
Police	Service Reduction	\$1,540,000	\$1,540,000
Fire	Revised State Budget	\$29,000	\$29,000
City Council	Elimination of Stipend	\$13,750	\$15,000
City Council	Medical Benefits	\$60,000	\$72,000
City Council	PERS Employee Share	\$1,100	\$1,500
City Council	One meeting per month	\$16,400	\$18,000
City Council	Meeting & Conferences	\$8,000	\$8,000
City Administration	Salary Reductions	\$17,600	\$23,000
City Administration	Unused Medical Benefits	\$14,400	\$0
City Clerk's Office	Unused Medical Benefits	\$2,000	\$0
City Clerk's Office	Defer Codification Program	\$20,000	\$0
Administrative Services	Reduction in Accounting Service hours	\$12,800	\$16,600
Administrative Services	Meeting & Conferences	\$1,200	\$1,200
Non Departmental	SCAG Membership	\$3,000	\$3,000
Non Departmental	Renegotiate Lease 5% Reduction	\$3,000	\$6,000
All Departments	Cancellation of Life Insurance	\$15,000	\$15,000
Development Services	Renegotiation of Contract bill rates	\$30,662	\$40,883
Planning Commission	Merge with City Council	\$4,000	\$12,700
Planning & Building	Close Fridays & Reduce General Fund Hours	\$54,500	\$59,500
Code Enforcement	Close Fridays & Reduce General Fund Hours	<u>\$10,500</u>	<u>\$11,500</u>
Total		\$1,856,912	\$1,872,883
2011-2012 VLF Budget		<u>(\$1,782,000)</u>	
Over (Under) Budget Reduction Goal		\$74,912	

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #3.2
GENERAL BUSINESS
Meeting Date: July 27, 2011

TO: Mayor and City Council Members
FROM: Frank Oviedo, City Manager
SUBJECT: City Council Grant Review Report

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council receive and file the Report.

DISCUSSION:

Since incorporation the City has been very aggressive in seeking out granting opportunities. Council requested that staff bring back a report that shows how successful Wildomar has been and in what areas grants have been awarded to the City.

FISCAL IMPACT:

The fiscal impact to the City has been \$1,940,195 of new revenue to the City of Wildomar.

Submitted and Approved by:

Frank Oviedo
City Manager

ATTACHMENTS:

Grants Received

Exhibit A

Project Name	Granting Agency	Grant Amount
City Birthday Party	EDA	\$ 15,000.00
City Birthday Party	CR&R	\$ 5,000.00
City Birthday Party	Starway Productions (in-kind donation)	\$ 20,000.00
Park Updates	EDA	\$ 5,000.00
Movies in the Park	Waste Management	\$ 5,000.00
Concerts in the Park	CR&R	\$ 2,500.00
Marna O'Brien Electrical upgrade	EDA	\$ 5,000.00
Nondisposal Facility Element Report	CR&R (in-kind donation)	\$ 20,000.00
2009 CERT grant	FEMA	\$ 3,108.00
2010 CERT grant	FEMA	\$ 3,136.00
2010 EMPG	FEMA	\$ 15,375.00
2011 CERT grant	FEMA	\$ 4,742.00
2010/11 Travel grant	FEMA	\$ 10,100.00
Online permitting	WRCOG/SCE	\$ 155,000.00
Intro to Earthquakes	California Specialized Training Institute (CSTI)	\$ 4,479.00
2012 EMPG	FEMA	\$ 15,375.00
LED Light Replacement Project	California Energy Commission - Energy Efficiency and Conservation Block Grant	\$ 134,140.00
Sidewalk Safety Improvements to School (Phase 1)	Riverside County Transportation Commission - SB 821 Program	\$ 186,760.00
Sidewalk Safety Improvements to School (Phase 1)	CalTrans Safe Routes to School	\$ 403,200.00
Sidewalk Safety Improvements to School (Phase 2)	Riverside County Transportation Commission - SB 821 Program	\$ 285,250.00
Sidewalk Safety Improvements to School (Phase 2)	CalTrans Safe Routes to School	\$ 275,000.00
Clinton Keith/Hidden Springs Intersection Project	Caltrans - Highway Safety Improvement Program	\$ 99,000.00
Bike/Pedestrian Sidewalk Safety Improvemt Project	Riverside County Transportation Commission - SB 821 Program	\$ 268,030.00
Total		\$ 1,940,195.00