

CITY OF WILDOMAR CITY COUNCIL  
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION  
6:30 P.M. – REGULAR MEETING

AUGUST 10, 2016  
Council Chambers  
23873 Clinton Keith Road, Suite 106, Wildomar CA



Bridgette Moore, Mayor/Chair, District 4  
Timothy Walker, Mayor Pro Tem/Vice Chair, District 3  
Ben Benoit, Council Member/Trustee, District 1  
Bob Cashman, Council Member/Trustee, District 2  
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist  
City Manager/General Manager

Thomas D. Jex  
City Attorney/District Counsel

## **WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA AUGUST 10, 2016**

**ORDER OF BUSINESS:** Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

**REPORTS:** All agenda items and reports are available for review at Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, [www.cityofwildomar.org](http://www.cityofwildomar.org). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

**PUBLIC COMMENTS:** Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

**ADDITIONS/DELETIONS:** Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

**CONSENT CALENDAR:** Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF  
FOR THE DURATION OF THE MEETING. YOUR  
COOPERATION IS APPRECIATED.**

**CALL TO ORDER – CLOSED SESSION - 5:30 P.M.**

**ROLL CALL**

**PUBLIC COMMENTS**

**CLOSED SESSION**

The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (d)(1) to confer with legal counsel with regard to the following matter of pending litigation: CREED-21 v. City of Wildomar and Walmart Real Estate Business Trust; California Court of Appeal Case No. E066367.

**RECONVENE INTO OPEN SESSION**

**ANNOUNCEMENTS**

**ADJOURN CLOSED SESSION**

## **CALL TO ORDER – REGULAR SESSION - 6:30 P.M.**

### **ROLL CALL**

### **FLAG SALUTE**

### **PRESENTATIONS**

5 Year Employee Pin – Tina Roney

Volunteer Acknowledgement – Ellie Garrison

Certificate of Achievement – Garlich Family Child Care

Proclamation – National Preparedness Month

School Bond Election Presentation – Dr. Doug Kimberly

Fire Department Update

### **PUBLIC COMMENTS**

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person. Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

## **COUNCIL COMMUNICATIONS**

### **APPROVAL OF THE AGENDA AS PRESENTED**

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

#### **1.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

##### **1.1 Reading of Ordinances**

**RECOMMENDATION:** Staff recommends that the City Council approve the reading by title only of all ordinances.

##### **1.2 Minutes – March 9, 2016 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the City Council approve the Minutes as submitted.

##### **1.3 Minutes – April 13, 2016 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the City Council approve the Minutes as submitted.

##### **1.4 Warrant & Payroll Registers**

**RECOMMENDATION:** Staff recommends that the City Council approve the following:

1. Warrant Register dated 07-07-2016 in the amount of \$105,538.28;
2. Warrant Register dated 07-07-2016 in the amount of \$146,198.92;
3. Warrant Register dated 07-14-2016 in the amount of \$164,951.57;
4. Warrant Register dated 07-14-2016 in the amount of \$9,481.73;
5. Warrant Register dated 07-21-2016 in the amount of \$66,021.14;
6. Warrant Register dated 07-21-2016 in the amount of \$23,421.42;
7. Warrant Register dated 07-28-2016 in the amount of \$343,473.69;
8. Warrant Register dated 07-28-2016 in the amount of \$88,070.00; &
9. Payroll Register dated 08-01-2016 in the amount of \$102,439.31.

- 1.5 **Treasurer's Report**  
**RECOMMENDATION:** Staff recommends that the City Council approve the Treasurer's Report for June, 2016.

- 1.6 **Fraud Policy**  
**RECOMMENDATION:** Staff recommends that the City Council adopt the proposed Fraud Policy for the City of Wildomar.

- 1.7 **Revised Personnel Rules**  
**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2016 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING THE CITY OF WILDOMAR PERSONNEL RULES AND REGULATIONS

- 1.8 **City Trails Map Name Changes**  
**RECOMMENDATION:** The Trails Subcommittee recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2016 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE TRAIL NAME CHANGES TO THE EXISTING CITY OF WILDOMAR MULTI-USE TRAILS PLAN MAP

- 1.9 **Freeway Maintenance Agreement**  
**RECOMMENDATION:** Staff recommends that the City Council authorize the City Manager to execute the Freeway Maintenance Agreement.

- 1.10 **World Harvest Church Maintenance Agreement**  
**RECOMMENDATION:** Staff recommends that the City Council authorize the City Manager to execute the Maintenance Agreement.

- 1.11 **Annexation No. 10 into Community Facilities District No. 2013-1 (Services) for Wildomar Housing Partners, LLC (PM 32833)**  
**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2016 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ITS INTENTION TO ANNEX

TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES) OF THE CITY OF WILDOMAR, ADOPTING A MAP OF THE AREA PROPOSED TO BE ANNEXED (ANNEXATION NO. 10) AND AUTHORIZING THE LEVY OF SPECIAL TAXES THEREIN

**1.12 Professional Photography and Videography Services**

**RECOMMENDATION:** Staff recommends that the City Council authorize the City Manager to enter into a Professional Services Agreement with Cherished Memories Photography.

**1.13 Ordinance 121 Second Reading – Baxter Village Mixed Use Project**

**RECOMMENDATION:** The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 121  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING A CHANGE OF ZONE (PLANNING APPLICATION NO. 14-0002) TO REMOVE THE MIXED-USE OVERLAY DISTRICT FROM THE ENTIRE SITE AND TO CHANGE THE EXISTING ZONING DESIGNATION ON A PORTION OF THE SITE FROM SCENIC HIGHWAY COMMERCIAL (C-P-S) TO R-3 (GENERAL RESIDENTIAL) AND TO R-4 (PLANNED RESIDENTIAL) TO ACCOMMODATE BAXTER VILLAGE MIXED-USE PROJECT (PLANNING APPLICATION NO. 14-0002) LOCATED AT THE NORTHWEST CORNER OF BAXTER ROAD AND I-15 FREEWAY (APN: 367-180-015 & 367-180-043)

**2.0 PUBLIC HEARINGS**

**2.1 Zoning Ordinance Amendment No. 16-03 – Micro-Breweries Amendment**

**RECOMMENDATION:** The Planning Commission recommends the City Council introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. \_\_\_\_\_  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ADOPTING A CATEGORICAL EXEMPTION PURSUANT TO SECTION 15061(B)(3) OF THE CEQA GUIDELINES AND APPROVAL OF ZONING ORDINANCE AMENDMENT NO. 16-03 AMENDING CHAPTER 17.72 (C-1/C-P ZONE) AND CHAPTER 17.76 (C-P-S ZONE) OF THE WILDOMAR MUNICIPAL CODE RELATING TO MICRO-BREWERIES

**2.2 Zoning Ordinance Amendment No. 16-04 – L.E.D Signs in Commercial Retail Shopping Centers**

**RECOMMENDATION:** The Planning Commission recommends that the City Council not adopt Zoning Ordinance Amendment No. 16-04.

*OR the City Council can take the following alternative action:*

Introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A CATEGORICAL EXEMPTION PURSUANT TO SECTION 15061(B)(3) AND SECTION 15311(A) OF CEQA AND APPROVING ZONING ORDINANCE AMENDMENT NO. 16-04 AMENDING CHAPTER 17.252 (SIGN REGULATIONS) OF THE WILDOMAR MUNICIPAL CODE RELATED TO ELECTRONIC MESSAGE FREEWAY SIGNAGE FOR COMMERCIAL RETAIL SHOPPING CENTERS IN THE C/1-C-P AND C-P-S ZONES ADJACENT TO INTERSTATE 15 FREEWAY

**3.0 GENERAL BUSINESS**

**3.1 City Council Call For Review**

**RECOMMENDATION:** Staff recommends that the City Council introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING SECTIONS 16.12.160, 16.12.220 AND 16.12.240 OF THE WILDOMAR MUNICIPAL CODE TO MAKE THE APPEAL PERIOD FOR SUBDIVISION MAPS CONSISTENT WITH THE APPEAL PERIOD FOR ZONING APPROVALS, AND ADDING SECTION 2.04.050 TO THE WILDOMAR MUNICIPAL CODE TO ALLOW FOR CITY COUNCIL REVIEW OF SUBDIVISION AND ZONING MATTERS

**CITY MANAGER REPORT**

**FUTURE AGENDA ITEMS**

**ADJOURN THE CITY COUNCIL**

***In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.***

## **CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT**

### **ROLL CALL**

### **PUBLIC COMMENTS**

### **BOARD COMMUNICATIONS**

#### **APPROVAL OF THE AGENDA AS PRESENTED**

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

#### **4.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

##### **4.1 Warrant Register**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 07-07-2016, in the amount of \$1,883.26;
2. Warrant Register dated 07-07-2016, in the amount of \$1,034.14;
3. Warrant Register dated 07-14-2016, in the amount of \$1,302.22;
4. Warrant Register dated 07-14-2016, in the amount of \$295.16;
5. Warrant Register dated 07-21-2016, in the amount of \$154.29;
6. Warrant Register dated 07-21-2016, in the amount of \$1,543.10;&
7. Warrant Register dated 07-28/2016, in the amount of \$1,456.98.

##### **4.2 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Treasurer's Report for June, 2016.

**5.0 PUBLIC HEARINGS**

There are no items scheduled.

**6.0 GENERAL BUSINESS**

There are no items scheduled.

**GENERAL MANAGER REPORT**

**FUTURE AGENDA ITEMS**

**ADJOURN WILDOMAR CEMETERY DISTRICT**

**City Council/Wildomar Cemetery District Regular Meeting Schedule**

September 14	January 11	May 10
October 12	February 8	June 14
November 9	March 8	July 12
December 14	April 12	

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on August 5, 2016, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;  
U.S. Post Office, 21392 Palomar Street;  
Wildomar Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC  
City Clerk/HR/Risk Manager