

# CITY OF WILDOMAR CITY COUNCIL

6:30 P.M. – SPECIAL MEETING

AUGUST 26, 2015  
Council Chambers  
23873 Clinton Keith Road



Ben Benoit, Mayor  
Bridgette Moore, Mayor Pro Tem  
Bob Cashman, Council Member  
Marsha Swanson, Council Member  
Timothy Walker, Council Member

Gary Nordquist  
City Manager

Thomas D. Jex  
City Attorney

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF  
FOR THE DURATION OF THE MEETING.**

**CALL TO ORDER – SPECIAL SESSION - 6:30 P.M.**

**ROLL CALL**

**FLAG SALUTE**

**PUBLIC COMMENTS**

**1.1 Planning Commission Vacancy**

**RECOMMENDATION:** Staff recommends that the City Council:

1. Accept the resignation of Planning Commissioner Bobby Swann;
2. Declare a vacancy on the Planning Commission; and
3. Direct the City Clerk to advertise the vacancy and accept applications for the unexpired term of office (December, 2016).

**ADJOURN**

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on August 25, 2015, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road,  
U.S. Post Office, 21392 Palomar Street,  
Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC, City Clerk

**CITY OF WILDOMAR – CITY COUNCIL**  
**Agenda Item #1.1**  
**Meeting Date: August 26, 2015**

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**TO:** Mayor and City Council Members  
**FROM:** Debbie A. Lee, City Clerk  
**SUBJECT:** Planning Commission Vacancy

**STAFF REPORT**

**RECOMMENDATION:**

Staff recommends that the City Council:

1. Accept the resignation of Planning Commissioner Bobby Swann;
2. Declare a vacancy on the Planning Commission; and
3. Direct the City Clerk to advertise the vacancy and accept applications for the unexpired term of office (December, 2016).

**DISCUSSION:**

On August 24, 2015, Bobby Swann tendered his resignation to the City Clerk's Office. Mr. Swann is the appointee of Mayor Pro Tem Bridgette Moore. Since Mr. Swann's term of office runs concurrent with Mayor Pro Tem Moore, the unexpired term of office runs to December, 2016.

At this time it would be appropriate for the City Council to accept Mr. Swann's resignation, declare that a vacancy exists, and direct the City Clerk to post a vacancy notice. It has always been the practice to post and accept applications for 30 days, therefore **the City Clerk's Office will post on Thursday, August 27, 2015, and accept applications until 5:00 p.m. on Monday, September 28, 2015.** The will mean the earliest date of appointment would be at the regular meeting of October 14, 2015.

Each Council Member will receive a copy of the applications received, as has always been the practice of the City.

**FISCAL IMPACT:**

Minimal cost for advertising.

Submitted by:  
Debbie A. Lee, CMC  
City Clerk

Approved by:  
Gary Nordquist  
City Manager

**To whom it may concern,**

**Notebook:** bobbvswann's notebook

**Created:** 8/24/2015 12:49 PM

**Updated:** 8/24/2015 12:51 PM

**Author:** Bobbv L. Swann III

To whom it may concern,

I Bobby L. Swann III hereby resign my appointment to the City of Wildomar Planning Commission. Effective immediately this day August 24th, 2015.

Sincerely

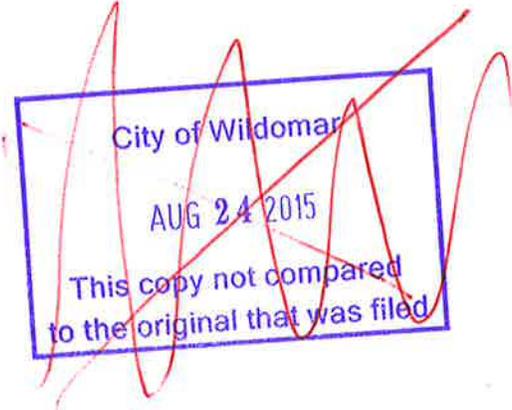
Bobby L. Swann III



**RECEIVED**

**AUG 24 2015**

**CITY OF WILDOMAR  
CITY CLERK'S OFFICE**



City of Wildomar  
AUG 24 2015  
This copy not compared  
to the original that was filed