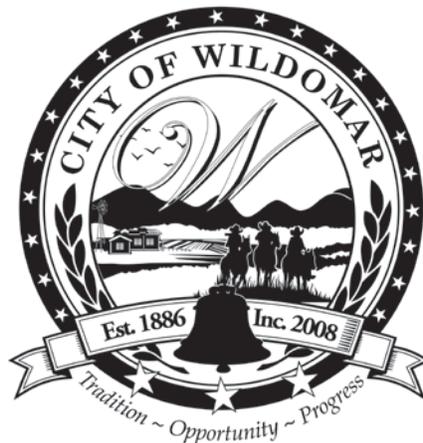


CITY OF WILDOMAR CITY COUNCIL
AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

SEPTEMBER 14, 2011
Council Chambers
23873 Clinton Keith Road



Marsha Swanson, Mayor
Ben Benoit, Mayor Pro Tem
Bob Cashman, Council Member
Bridgette Moore, Council Member
Timothy Walker, Council Member

City Manager
Frank Oviedo

City Attorney
Julie Hayward Biggs

WILDOMAR CITY COUNCIL REGULAR MEETING AGENDA September 14, 2011

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 P.M. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at: Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

PLEASE TURN ALL CELLULAR DEVICES TO VIBRATE OR OFF FOR THE DURATION OF THE MEETING. YOUR COOPERATION IS APPRECIATED.

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

ROLL CALL

The City Council will meet in closed session to confer with legal counsel pursuant to the provisions of Government Code Section 54956.9(c) with regard to potential initiation of one matter of litigation. The underlying facts known to all parties relate to the processing of park assessment district refunds by the County of Riverside from general City of Wildomar revenues held by the County not collected by or from the park assessment district.

RECONVENE INTO OPEN SESSION

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

FLAG SALUTE

Boy Scout Troops 332 and 2011

PRESENTATIONS

Certificate of Achievement – Honor Troop
Boy Scout Troop 2011 and Troop 332

Certificate of Appreciation - Lt. Matt Burden

Caltrans Presentation

Fire Department Monthly Update

Police Quarterly Update

PUBLIC COMMENTS

This is the time for citizens to comment on issues not listed on the agenda. Under the provisions of the Brown Act, the City Council is prohibited from discussing or taking action on items not listed on the agenda. Each speaker is asked to fill out a "Public Comments Card" (located on the table by the Chamber door) and give the card to the City Clerk prior to the start of the meeting. Comments are limited to three (3) minutes per speaker. The Council encourages citizens to address them so that questions and/or concerns can be heard.

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it the desire of the City Council, the agenda can be reordered at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the public, or staff request specific items be removed from the Consent Calendar for discussion and/or separate action.

1.1 Reading of Ordinances

RECOMMENDATION: Approve the reading by title only of all ordinances.

1.2 Minutes – August 10, 2011 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

1.3 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated August 11, 2011 in the amount of \$135,470.42 and \$6,426.03;
2. Warrant Register dated August 18, 2011 in the amount of \$489,781.80 and \$76,325.18;
3. Warrant Register dated August 25, 2011 in the amount of \$22,965.94 and \$23,724.87;
4. Warrant Register dated September 1, 2011 in the amount of \$35,098.51; and
5. Payroll Register dated September 2, 2011 in the amount of \$39,839.99.

1.4 Ordinance No. 63 Second Reading – Change of Zone & Plot Plan No. 10-0222, Subway Retail Project

RECOMMENDATION: Staff recommends the City Council adopt an Ordinance entitled:

ORDINANCE NO. 63

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING CHANGE OF ZONE NO. 10-0222 TO CHANGE THE ZONING FROM R-R (RURAL RESIDENTIAL) TO C-1/C-P (GENERAL COMMERCIAL) ON A 1.27 ACRE SITE LOCATED AT 21940 BUNDY CANYON ROAD (APN: 366-390-026 and 366-390-027)

2.0 PUBLIC HEARINGS

No Public Hearings scheduled.

3.0 GENERAL BUSINESS

3.1 City Manager Contract Amendments

RECOMMENDATION: Staff recommends the City Council adopt the First Amendment to Agreement for Employment of City Manager.

3.2 Conversion to Electronic Agenda Packets

RECOMMENDATION: Staff recommends the City Council approve the conversion of all City Council agendas from a paper format to an electronic format.

CITY MANAGER REPORT

CITY ATTORNEY REPORT

COUNCIL COMMUNICATIONS

FUTURE AGENDA ITEMS

ADJOURNMENT

The meeting will be adjourned in memory of Chuck Montiel.

2011 City Council Regular Meeting Schedule

October 12
November 9
December 14

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on September 9, 2011, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road,
U.S. Post Office, 21392 Palomar Street,
Mission Trail Library, 34303 Mission Trail Blvd.

Debbie A. Lee, CMC
City Clerk

**CITY OF WILDOMAR
CITY COUNCIL REGULAR MEETING MINUTES
AUGUST 10, 2011**

CALL TO ORDER – REGULAR SESSION – 6:30 p.m.

The regular meeting of August 10, 2011, of the Wildomar City Council was called to order by Mayor Swanson 6:30 p.m.

City Council Roll Call showed the following Members in attendance: Mayor Swanson, Mayor Pro Tem Benoit, Council Members Cashman, Moore, Walker. Members absent: None.

Staff in attendance: City Manager Oviedo, Assistant City Manager Nordquist, City Attorney Biggs, Public Works Director D’Zmura, Planning Director Bassi, Community Services Director Willette, Police Chief Fontneau, Fire Chief Beach and City Clerk Lee.

The Flag Salute was led by Mark Dennis, Lake Elsinore Unified School District.

PRESENTATIONS

Presentation by Senator Joel Anderson to Fire Chief Beach – Tabled

City Manager Oviedo and Assistant City Manager Nordquist presented the Government Finance Officers Association (GFOA) Award to the Mayor on behalf of the City.

Chief Beach presented the Fire Department monthly update.

PUBLIC COMMENTS

Henry Silvestre, Wildomar Chamber of Commerce, introduced the new President and CEO of the Chamber, Mr. Scott Mann.

Mr. Mann stated he looks forward to working with the City and the local businesses in regards to economic development for the area.

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Councilwoman Moore, seconded by Mayor Pro Tem Benoit, to approve the agenda as presented.

MOTION carried, 5-0.

1.0 CONSENT CALENDAR

City Clerk Lee advised there are two corrections that need to be made to item #1.2.

A MOTION was made by Councilwoman Moore, seconded by Councilman Walker, to approve the Consent Calendar as presented, with the exception of item #1.2.

MOTION carried, 5-0.

1.1 Reading of Ordinances

Approved the reading by title only of all ordinances.

1.3 Warrant and Payroll Registers

Approved the following:

1. Warrant Register dated July 28, 2011 in the amount of \$29,647.23;
2. Warrant Register dated August 4, 2011 in the amount of \$710,082.55; and
3. Payroll Register dated August 5, 2011 in the amount of \$20,277.90.

1.4 Designating the Time, Date, and Location of City Council Meetings

Adopted a Resolution entitled:

RESOLUTION NO. 2011 - 44

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REPEALING AND REPLACING RESOLUTION NO. 2011-31 IN REGARDS TO DESIGNATING THE TIME, DATE, AND LOCATION OF CITY COUNCIL MEETINGS

1.5 Tract 23310 Drainage Easements

1. Adopted a Resolution entitled:

RESOLUTION NO. 2011 - 45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CERTIFICATES OF ACCEPTANCE FOR FOUR DRAINAGE EASEMENTS RELATED TO TRACT 23310

2. Adopted a Resolution entitled:

RESOLUTION NO. 2011 – 46
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, ORDERING THE SUMMARY
VACATION OF A DRAINAGE EASEMENT OVER LOT 150 OF
TRACT 23310

3. Adopted a Resolution entitled:

RESOLUTION NO. 2011 – 47
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, AUTHORIZING THE CITY MANAGER
TO EXECUTE QUITCLAIM DEEDS FOR SEVEN DRAINAGE
EASEMENTS TO THE RIVERSIDE COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT

ITEMS REMOVED FROM THE CONSENT CALENDAR

1.2 Minutes – July 27, 2011 Regular Meeting

City Clerk Lee stated on page 8, regarding the budget adjustments, the following changes need to be made:

“Admin Services-Accounting	\$12,800	\$12,800
Dev. Services-Contract bill rates	\$30,662	\$30,600”

A MOTION was made by Councilwoman Moore, seconded by Mayor Pro Tem Benoit, to approve the Minutes as corrected.

MOTION carried, 5-0.

2.0 PUBLIC HEARINGS

2.1 Change of Zone & Plot Plan No. 10-0222 (Subway Retail Project) – Mitigated Negative Declaration, Change of Zone, and Plot Plan; Located at 21940 Bendy Canyon Road

City Clerk Lee read the title.
Mayor Swanson opened the public hearing.

Planning Director Bassi presented the staff report.

Councilman Cashman inquired if the characteristic of the freeway signage is available. The report noted there would be freeway signage, but there are no details on the signage.

Planning Director Bassi answered they will have to get separate permits and approvals on the signage as that is not part of the approval of the project. They will have to comply with the City's requirements and restrictions and that will come forward when they are ready.

City Clerk Lee advised there were no speakers.

There being no speakers Mayor Swanson closed the public hearing.

A MOTION was made by Councilwoman Moore, seconded by Councilman Walker, to adopt a Resolution entitled:

RESOLUTION NO. 2011 - 48
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA ADOPTING A MITIGATED NEGATIVE
DECLARATION AND MITIGATION MONITORING PROGRAM
FOR CHANGE OF ZONE AND PLOT PLAN NO. 10-0222
(SUBWAY RETAIL PROJECT) LOCATED AT 21940 BUNDY
CANYON ROAD (APN: 366-390-026 and 366-390-027)

MOTION carried, 5-0.

A MOTION was made by Councilwoman Moore, seconded by Councilman Walker, to introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. 63
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA APPROVING CHANGE OF ZONE NO.
10-0222 TO CHANGE THE ZONING FROM R-R (RURAL
RESIDENTIAL) TO C-1/C-P (GENERAL COMMERCIAL) ON A
1.27 ACRE SITE LOCATED AT 21940 BUNDY CANYON ROAD
(APN: 366-390-026 and 366-390-027)

MOTION carried, 5-0.

A MOTION was made by Councilwoman Moore, seconded by Councilman Walker, to adopt a Resolution entitled:

RESOLUTION NO. 2011 - 49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA APPROVING PLOT PLAN NO. 10-0222 FOR THE DEVELOPMENT OF A 10,500 SQUARE-FOOT MULTI-TENANT RETAIL BUILDING ON A 1.27 ACRE SITE LOCATED AT 21940 BUNDY CANYON ROAD (APN: 366-390-026 and 366-390-027)

MOTION carried, 5-0.

3.0 GENERAL BUSINESS

3.1 Transportation Uniform Mitigation Fee (TUMF) Projects Status

City Clerk Lee read the title.

Public Works Director D’Zmura presented the staff report. He presented an update on the Clinton Keith Overpass widening project. Final approvals have been received. This will be a County administered project and is scheduled to be presented to the Board of Supervisors on September 13. If all goes as planned, the groundbreaking should be in January, 2012 and will the project will take approximately 18 months to complete. He then reviewed the TUMF projects included in the staff report.

Councilman Cashman inquired if we take over the administration of the TUMF projects, except for the Clinton Keith overpass project, and there are monies in those projects, we can reallocate the monies to fit the priority we would like.

Public Works Director D’Zmura answered for projects that are entirely in the city limits and there are monies there, yes the City can reallocate the monies. However, he is not convinced that the numbers are actual as the County is behind in posting monies to the projects, and there are two projects that are in conjunction with other entities. This may have an impact on the allocation and priority.

A MOTION was made by Mayor Pro Tem Benoit, seconded by Councilwoman Moore, to direct staff to initiate the formal transfer of the project administration of TUMF Projects in the City of Wildomar from the County of Riverside to the City.

MOTION carried, 5-0.

Discussion ensued regarding the widening of Clinton Keith Road east of I-15 and the bottleneck the widening of the overpass will create in that area.

A MOTION was made by Councilman Cashman, seconded by Mayor Pro Tem Benoit, to establish the priority order of the TUMF projects as follows:

1. Clinton Keith Bridge Project
2. Bundy Canyon Road Widening
3. Clinton Keith Road Widening
4. Palomar Street Widening and Realignment
5. Grand Avenue Widening

MOTION carried, 5-0.

3.2 Professional Services Agreement with Colgan Consulting Corporation to Prepare a Development Impact Fee Nexus Study

City Clerk Lee read the title of the item.

Public Works Director D'Zmura presented the staff report.

A MOTION was made by Councilwoman Moore, seconded by Councilman Walker, to adopt a resolution entitled:

RESOLUTION NO. 2011 - 50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH COLGAN CONSULTING CORPORATION TO PREPARE A DEVELOPMENT IMPACT FEE NEXUS STUDY FOR AN AMOUNT NOT TO EXCEED \$39,940

MOTION carried, 5-0.

3.3 Accounting and Community/Emergency Services Contract Amendments

City Clerk Lee read the title of the item.

Assistant City Manager Nordquist presented the staff report.

Councilman Cashman stated he would like Staff to go over some the events that are provided under the Diamond W contract.

Assistant City Manager Nordquist stated they provide community services to the City; all park activities including the shutting down of the parks; contractual oversight of contracts with Marna O'Brien Park; Overseeing and training of emergency operations; also participating in some economic development projects and events. These are just a few of the activities the contract provides.

Councilwoman Moore stated there is a monthly emergency preparedness meeting that everyone is invited to. The topics are very good including the last one regarding water safety. The classes are always well attended.

A MOTION was made by Councilwoman Moore, seconded by Mayor Pro Tem Benoit, to approve the contract amendments with Misty Cheng and Diamond W Events and authorize the City Manager to execute said contracts.

MOTION carried, 5-0.

3.4 League of California Cities Annual Conference Attendance and Voting Member

City Clerk Lee read the title of the item.

Mayor Swanson stated this is a very information conference and is also great for networking with other elected officials. Unfortunately there is only enough money for one person to go this year. She is the Voting Delegate, but would like to give the opportunity for someone who hasn't gone to a conference a chance to go.

Councilman Walker stated he would like go and he is the Alternate Voting Delegate.

It was the consensus of the City Council to appoint Councilman Walker as the Voting Delegate to the League of California Cities Annual Conference in San Francisco for September 21 – 23, 2011.

CITY MANAGER REPORT

City Manager Oviedo stated he would like to talk about the Parks and some misconceptions that appear to be out there. The City said it would close the parks if the Measure on the June 7 ballot failed. The Measure failed and yet the parks appear to still be open. They are open, but with very good reasons. To

date no City money has been expended to keep the parks open. Heritage Park is closed at this time. An agreement is still being negotiated with the school for access. Adams Landscaping, with other donations, has kept Windsong Park open at this time. We are hoping to get through the Fall and Winter in order to get it on private funding. Staff is working with the sports leagues on Marna O'Brien and hopefully that will come forward soon.

CITY ATTORNEY REPORT

There was nothing to report.

COUNCIL COMMUNICATIONS

Councilman Cashman inquired about non-profits being formed for the parks.

Mayor Pro Tem Benoit related his sympathy to the family of the young man who lived on his street who was recently in an unfortunate bike accident.

Councilwoman Moore stated there was a movie in the park which was well attended and another one is scheduled for September 9. She and Councilman Cashman attended the 10th anniversary of the Mission Trail Library. She thanked Mayor Swanson for donating her Council stipend to the efforts in keeping Windsong Park open. Also, her son started High School that day.

Councilman Walker stated the movie in the park was a lot of fun and he is looking forward to the next one. He attended the State of the City in Lake Elsinore earlier in the day. They have their hands full in the City.

Mayor Swanson stated she and Councilman Walker met with Elsinore Valley Municipal Water District (EVMWD). Their recycled project through the City is done and the streets have been redone correctly. The movie in the park was fun and the food was really good. She went to a League Board meeting last week and there are some ugly Bills coming up. She thanked Community Services Director Willette for all of her efforts with the parks.

FUTURE AGENDA ITEMS

There were no items.

ADJOURNMENT

There being no further business, at 7:46 p.m. Mayor Swanson declared the meeting adjourned.

Submitted by:

Approved by:

Debbie A. Lee, CMC
City Clerk

Marsha Swanson
Mayor

CITY OF WILDOMAR CITY COUNCIL
Agenda Item#1.3
CONSENT CALENDAR
Meeting Date: September 14, 2011

TO: Mayor and City Council Members
FROM: Gary Nordquist, Assistant City Manager
SUBJECT: Warrant and Payroll Registers

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council approve the following:

1. Warrant Register dated August 11, 2011 in the amount of \$135,470.42 and \$6,426.03;
2. Warrant Register dated August 18, 2011 in the amount of \$489,781.80 and \$76,325.18;
3. Warrant Register dated August 25, 2011 in the amount of \$22,965.94 and \$23,724.87;
4. Warrant Register dated September 1, 2011 in the amount of \$35,098.51; and
5. Payroll Register dated September 2, 2011 in the amount of \$39,839.99.

DISCUSSION:

The City of Wildomar requires that the City Council audit payments of demands and direct the City Manager to issue checks. The Warrant and Payroll Registers are submitted for approval.

FISCAL IMPACT:

These Warrant and Payroll Registers will have a budgetary impact in the amount noted in the recommendation section of this report. These costs are included in the Fiscal Year 2010-11 and 2011-12 Budget.

Submitted by:

Approved by:

Gary Nordquist
Assistant City Manager

Frank Oviedo
City Manager

ATTACHMENTS:

Voucher List 8/11/2011

Voucher List 8/18/2011

Voucher List 8/25/2011

Voucher List 9/1/2011

Payroll Warrant Register September 2, 2011

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Voucher List
City of Wildomar

Page: 1

Bank code : Wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
200664	8/10/2011	000311 FLINT STRATEGIES	20-1062		ECONOMIC DEVELOPMENT - BREV	2,500.00
					Total :	2,500.00
200665	8/11/2011	000270 ADAMS LANDSCAPING INC.	56245		CERVERA AUG LANDSCAPE MAINT	425.00
					Total :	425.00
200666	8/11/2011	000303 ALL ACCESS PEST REMOVAL	10102	0000026	BEE EXTERMINATION / REMOVAL	150.00
					Total :	150.00
200667	8/11/2011	000256 COUNTY OF RIVERSIDE, COUNTY CLER 8811			NOE FILING FEE- ENVIRONMENTAL	64.00
					Total :	64.00
200668	8/11/2011	000035 COUNTY OF RIVERSIDE, TLMA	TL0000008113 t0000008128		FY 11/12 DEPOSIT- SLURRY SEAL/ MAY SLF COSTS	105,800.00 853.38
					Total :	106,653.38
200669	8/11/2011	000011 CR&R INC.	252607		DUMP/RETURN/DISPOSAL FEE	276.71
					Total :	276.71
200670	8/11/2011	000022 EDISON	8211 8211A 8511 8511A 8511B 8611		CSA 103 - PALOMAR ELECTRICAL 7 ZONE 73-LMD 89-1 ELECTRICAL CITY LAMPS ELECTRICAL 7/1/11-8/ CSA 22 ELECTRICAL 7/1/11-8/1/11 CSA 103 ELECTRICAL 7/1/11-8/1/11 CSA 142 7/1/11-8/1/11	33.64 83.36 375.99 3,014.51 13,388.88 2,012.71
					Total :	18,908.09
200671	8/11/2011	000012 ELSINORE VALLEY MUNICIPAL, WATER	6043953		WINDSONG WATER SRVCS 6/24-7/	628.07
					Total :	628.07
200672	8/11/2011	000016 INNOVATIVE DOCUMENT SOLUTIONS	105861		CONTRACT COPIER SRVCS 7/1/11-	360.54
					Total :	360.54
200673	8/11/2011	000147 MARATHON REPROGRAPHICS	63925 63930		SIDEWALKS TO SCHOOL MAPS SIDEWALKS TO SCHOOL MAPS	5.78 10.09
					Total :	15.87

Page: 1

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Voucher List
City of Wildomar

Page: 2

Bank code : wf

Voucher	Date	Vendor	invoice	PO #	Description/Account	Amount
200674	8/11/2011	000049 NORTH COUNTY TIMES	2296546 2296637		10-0222 PUB HEARING NTCE- ZON 06-0164 PUB HEARING NTCE - HOC	152.44 266.96 Total : 419.40
200675	8/11/2011	000018 ONTRAC	7192005		OVERNIGHT DELIVERY SERVICES	20.78 Total : 20.78
200676	8/11/2011	000298 ROBERT SHEA PERDUE REAL ESTATE, / 965		0000022	APPRAISAL FEE- SIDEWALK IMPROV	5,000.00 Total : 5,000.00
200677	8/11/2011	000020 VERIZON	8111		TELEPHONE CHARGES 8/1/11-8/31/11	35.58 Total : 35.58
200678	8/11/2011	000139 WILDOMAR CHAMBER OF COMMERCE	746		CONFERENCE - CITY COUNCIL MEETING	12.00 Total : 12.00
15 Vouchers for bank code : wf					Bank total :	135,470.42
15 Vouchers in this report					Total vouchers :	135,470.42

Page: 2

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08/11/2011 2:25:42PM

Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
200679	8/11/2011	000033 AMERICAN FORENSIC NURSES	60183		BLOOD DRAW	575.12
					Total :	575.12
200680	8/11/2011	000046 COUNTY OF RIVERSIDE, DEPT ENVIRO	51111A		ENV. HEALTH SRVCS 8/10-10/10, 4/	839.80
			71311		ENV. HEALTH SRVCS RENDERED /	652.50
					Total :	1,492.30
200681	8/11/2011	000058 DEPARTMENT OF JUSTICE	860337		POLICE BLOOD ALCOHOL ANALYSI	35.00
					Total :	35.00
200682	8/11/2011	000084 MUNISERVICES, LLC	0000025254		SUTA SERVICES - QRTR ENDING 1:	3,941.11
			0000025532		STARS SERVICES- 1ST QRTR 2011	382.50
					Total :	4,323.61
4 Vouchers for bank code : wf						Bank total : 6,426.03
4 Vouchers in this report						Total vouchers : 6,426.03

Page: 1

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08/18/2011 1:48:44PM

Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
200683	8/18/2011	000012 ELSINORE VALLEY MUNICIPAL, WATER	5043954 5043955		WATER SRVCS CSA 103 6/23-7/21/1 WATER SRVCS CSA 103 6/23-7/21/1	83.18 206.55 Total : 289.73
200684	8/18/2011	000147 MARATHON REPROGRAPHICS	64803		AERIAL MAPS FOR ECONOMIC DE\	121.22 Total : 121.22
200685	8/18/2011	000185 PITNEY BOWES	613903 8711		POSTAGE METER RENTAL 9/16-12/ POSTAGE METER REFILL 7/18/11	96.98 500.00 Total : 596.98
200686	8/18/2011	000053 REPUBLIC ITS, INC.	RR-114891 RR-114892		TRAFFIC SIGN MAINT JULY 2011 TRAFFIC SIGNAL RESPONSE JULY	905.00 2,173.06 Total : 3,078.06
200687	8/18/2011	000250 RIVERSIDE LOCAL AGENCY, FORMATIO	8911		WILDOMAR CEM. DIST. LAFCO HE/	500.00 Total : 500.00
200688	8/18/2011	000249 STI, INC. TRUCKING & MATERIALS	11-302-2	0000029	SIDEWALKS TO SCHOOLS IMPROV	71,169.62 Total : 71,169.62
200689	8/18/2011	000020 VERIZON	8111A		OFFICE TELEPHONE CHRGS 8/1-8/	569.57 Total : 569.57
7 Vouchers for bank code : wf						Bank total : 76,325.18
7 Vouchers in this report						Total vouchers : 76,325.18

Page: 1

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08/18/2011 3:39:52PM

Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
200690	8/18/2011	000068 COUNTY OF RIVERSIDE, FIRE DEPARTM	230957		FIRE PROTECTION SRVCS 4/1/11-6	447,433.89
					Total :	447,433.89
200691	8/18/2011	000176 PSOMAS	75318	0000015	ASSESSMENT ENGINEERING SRVC	17,907.00
					Total :	17,907.00
200692	8/18/2011	000042 PV MAINTENANCE, INC.	005-123		CONTRACTUAL SERVICES JUNE 21	24,440.91
					Total :	24,440.91
3 Vouchers for bank code : wf						Bank total : 489,781.80
3 Vouchers in this report						Total vouchers : 489,781.80

Page: 1

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08/25/2011 1:49:42PM

Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
200693	8/25/2011	000031 AFLAC, REMITTANCE PROCESSING, CE	507656		MEDICAL INS. BENEFITS SEPT 201	475.45
					Total :	475.45
200694	8/25/2011	000033 AMERICAN FORENSIC NURSES	60237		BLOOD DRAW	123.24
			60252		BLOOD DRAW	287.56
					Total :	410.80
200695	8/25/2011	000028 CALPERS	71511		CONTRIBUTIONS 7/2/11-7/15/11	3,897.19
			72911		CONTRIBUTIONS 7/16-7/29/11	4,205.15
			73111		CITY COUNCIL CONTRIBUTIONS 7/	376.90
					Total :	8,479.24
200696	8/25/2011	000036 DATAQUICK	B1-1952612		CODE ENF. SOFTWARE JULY 2011	206.89
					Total :	206.89
200697	8/25/2011	000313 DELAMORA, YESENIA	81811		11-0112 DEVELOPER DEPOSIT REF	193.85
			81811A		11-0129 DEVELOPER DEPOSIT REF	245.00
					Total :	438.85
200698	8/25/2011	000314 DIAMOND W. CONTRACTORS	2423		BACKHOE SERVICE - COTTONWOOD	200.00
					Total :	200.00
200699	8/25/2011	000059 DIAMOND W. EVENTS	817011		INSTALLATION/REPAIR SERVICES-	750.00
					Total :	750.00
200700	8/25/2011	000027 DIRECTTV	15787112921		CABLE SERVICES - CITY HALL 8/12	86.99
					Total :	86.99
200701	8/25/2011	000022 EDISON	81611		ELECTRICAL SERVICES 6/10-8/15/1	3,960.78
					Total :	3,960.78
200702	8/25/2011	000060 FEDEX	7-600-88429		FEDEX EXPRESS DELIVERY SERVI	48.49
					Total :	48.49
200703	8/25/2011	000024 GUARDIAN	81811		DENTAL/VISION BENEFITS SEPT 20	1,049.45
					Total :	1,049.45

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Voucher List
City of Wildomar

Page: 2

Bank code : wf

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>Invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
200704	8/25/2011	000304 JOE A. GONSALVES & SON	2878	0000024	CONTRACTUAL CONSULTING SRVI	3,000.00
					Total :	3,000.00
200705	8/25/2011	000070 LAKE ELSINORE AND SAN JACINTO, WA 8624			FY 11/12 TMDL TASK FORCE CONT	3,859.00
					Total :	3,859.00
					Bank total :	22,965.94
					Total vouchers :	22,965.94

13 Vouchers for bank code : wf

13 Vouchers in this report

Page: 2

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Voucher List
City of Willdomar

Page: 1

Bank code : wf

<u>Voucher</u>	<u>Date</u>	<u>Vendor</u>	<u>invoice</u>	<u>PO #</u>	<u>Description/Account</u>	<u>Amount</u>
200706	8/25/2011	000080 BURKE, WILLIAMS AND SORENSON,, LL	147809		LEGAL FEES JUNE 2011	19,281.88
					Total :	19,281.88
200707	8/25/2011	000028 CALPERS	7111		CONTRIBUTIONS 6/18/11-7/1/11	3,897.19
					Total :	3,897.19
200708	8/25/2011	000278 HOLLYWOOD DANCE	1330		DANCE CLASS REG 5/24-6/28/11	546.00
					Total :	546.00
3 Vouchers for bank code : wf						Bank total : 23,724.87
3 Vouchers in this report						Total vouchers : 23,724.87

Page: 1

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Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
200709	9/1/2011	000033 AMERICAN FORENSIC NURSES	60296 60313		BLOOD DRAW BLOOD DRAW	82.16 287.56 Total : 369.72
200710	9/1/2011	000068 AT&T MOBILITY	08282011		COUNCIL MOBILE PHONES 7/21-8/11	112.61 Total : 112.61
200711	9/1/2011	000034 BIO-TOX LABORATORIES	23799 23800		RC SHERIFF- LAB SERVICES RC SHERIFF - LAB SERVICES	443.36 1,139.90 Total : 1,583.26
200712	9/1/2011	000028 CALPERS	407		MEDICAL PREMIUM SEPTEMBER 2	6,419.30 Total : 6,419.30
200713	9/1/2011	000043 CHENG, MISTY	8/31/2011		ACCOUNTING SERVICES AUG 2011	4,620.00 Total : 4,620.00
200714	9/1/2011	000256 COUNTY OF RIVERSIDE, COUNTY CLER 83111			NOE FILING FEE - SIDEWALKS TO	64.00 Total : 64.00
200715	9/1/2011	000002 CRYSTAL CLEAN MAINTENANCE	903		JANITORIAL SERVICES- CITY HALL	698.00 Total : 698.00
200716	9/1/2011	000059 DIAMOND W. EVENTS	82611		CONTRACTUAL SERVICES AUG 20	5,000.00 Total : 5,000.00
200717	9/1/2011	000012 ELSINORE VALLEY MUNICIPAL, WATER	5098933 5098934 5098935		WATER SRVCS HERITAGE 7/13-8/11 WATER SRVCS MARNA 7/13-8/17/11 WATER SRVCS MARNA 7/13-8/17/11	188.45 63.83 3,424.38 Total : 3,676.66
200718	9/1/2011	000077 EXEC-U-CARE	82211		CITY COUNCIL MEDICAL INSURANCE	282.44 Total : 282.44
200719	9/1/2011	000004 NAPLES PLAZA, LTD-OAK CREEK II, C/O 9111			CITY HALL MONTHLY LEASE SEP 2	10,296.00 Total : 10,296.00

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
200720	9/1/2011	000006 WELLS FARGO PAYMENT REMITTANCE,	72311		CITY COUNCIL MEETING SUPPLIES	10.76
			72611		NON-DEPARTMENTAL OFFICE SUP	-19.41
			72611		SOUTHWEST CITY MANAGER MEE	25.65
			72611A		PARK CLOSURE REFUND	-18.94
			72711		OFFICE SUPPLIES	110.77
			72711		CITY COUNCIL MEETING SUPPLIES	27.93
			72711		SOUTHWEST CITY MANAGER MEE	27.51
			72811		SOUTHWEST CITY MANAGER MEE	18.17
			8/8/11		LAKE ELSINORE STATE OF THE CI'	28.00
			81111		NON-DEPARTMENTAL DEPARTMEN	101.50
			81311		QUICKBOOKS MONTHLY SUBSCRIB	20.97
			81411		NON-DEPARTMENTAL DEPARTMEN	8.56
			81511		FIRE STATION EXPENSES	152.94
			81511		NON-DEPARTMENTAL DEPARTMEN	54.50
			81611		OFFICE SUPPLIES	119.65
			81711		LEAGUE OF CA CITIES ANNUAL CC	525.00
			81711		ECONOMIC DEVELOPMENT SUPPL	12.95
			81711		ECONOMIC DEVELOPMENT SUPPL	12.98
			81711		NEW YORK TRAINING- TRAVEL GR	170.40
			81711A		NEW YORK TRAINING- TRAVEL GR	10.00
			8211		OFFICE SUPPLIES	58.64
			82211		IIMC ANNUAL MEMBERSHIP	175.00
			82311		FINANCE CHARGES- WAIVED- TO I	43.81
			82311A		FINANCE CHARGES-WAIVED-TO BI	41.76
			82311B		FINANCE CHARGES- WAIVED-TO E	5.09
			82311C		FINANCE CHARGE- WAIVED- TO BI	7.63
			87483		FIRE STATION EXPENSES	59.24
			8802029		NON-DEPARTMENTAL CONFERENC	20.65
			8811		OFFICE SUPPLIES	120.98
			CO3888/3		FIRE STATION EXPENSES	43.43
					Total :	1,976.52
12 Vouchers for bank code : wf					Bank total :	35,098.51
12 Vouchers in this report					Total vouchers :	35,098.51

City of Wildomar
Payroll Warrant Register
September 14, 2011

<u>ACH Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
8/19/2011	Payroll People	7/30-8/12/11 Staff	18,256.16
9/2/2011	Payroll People	8/13-8/26/11 Staff	20,168.31
9/1/2011	Payroll People	8/1-8/31/11 Council	1,415.52
		TOTAL	39,839.99

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #1.4
CONSENT CALENDAR
Meeting Date: September 14, 2011

TO: Mayor and City Council Members

FROM: Matthew C. Bassi, Planning Director

SUBJECT: Ordinance No. 63 Second Reading - Change of Zone & Plot Plan No. 10-0222, Subway Retail Project

STAFF REPORT

RECOMMENDATION:

Staff recommends the City Council adopt an Ordinance entitled:

ORDINANCE NO. 63
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING CHANGE OF ZONE NO. 10-0222 TO CHANGE THE ZONING FROM R-R (RURAL RESIDENTIAL) TO C-1/C-P (GENERAL COMMERCIAL) ON A 1.27 ACRE SITE LOCATED AT 21940 BUNDY CANYON ROAD (APN: 366-390-026 and 366-390-027)

DISCUSSION:

On August 10, 2011, the Council introduced Ordinance No. 63 for Change of Zone No. 10-0222 to change the zoning from R-R (Rural Residential) to C-1/C-P (General Commercial) for a 1.27 acre site located at 21940 Bundy Canyon Road (APN: 366-390-026 and 366-390-027).

The change of zone will allow construction of a 10,500 square-foot multi-tenant commercial/retail building approved under Plot Plan No. 10-0222. This action will adopt the Ordinance, which will become effective October 14, 2011. All conditions of approval and mitigation measures will remain in full force and effect for this project.

FISCAL IMPACT

There will be an increase in sales tax revenue to the City's General Fund from development of this commercial/retail project.

Submitted by:

Approved by:

Matthew C. Bassi
Planning Director

Frank Oviedo
City Manager

ATTACHMENTS:

1. Ordinance No. 63 for Change of Zone No. 10-0222

ATTACHMENT 1

Ordinance No. 63

ORDINANCE NO. 63

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING CHANGE OF ZONE NO. 10-0222 TO CHANGE THE ZONING FROM R-R (RURAL RESIDENTIAL) TO C-1/C-P (GENERAL COMMERCIAL) ON A 1.27 ACRE SITE LOCATED AT 21940 BUNDY CANYON ROAD (APN: 366-390-026 and 366-390-027)

THE CITY COUNCIL OF THE CITY OF WILDOMAR DOES ORDAIN AS FOLLOWS:

SECTION 1. ENVIRONMENTAL FINDINGS

The City Council, in light of the whole record before it including but not limited to the City's local CEQA Guidelines and Thresholds of Significance, the proposed Mitigated Negative Declaration and Mitigation Monitoring Program and documents incorporated therein by reference, any written comments received and responses provided, the proposed Mitigation Monitoring Program and other substantial evidence (within the meaning of Public Resources Code § 21080(e) and § 21082.2) within the record and/or provided at the public hearing, hereby find and determine as follows:

A. Review Period: That the City has provided the public review period for the Mitigated Negative Declaration and Mitigation Monitoring Program for the required 20-day public review period required by CEQA Guidelines Sections 15073 and 15105.

B. Compliance with Law: That the Mitigated Negative Declaration and Mitigation Monitoring Program were prepared, processed, and noticed in accordance with the California Environmental Quality Act (Public Resources Code Section 21000 et seq.), the CEQA Guidelines (14 California Code of Regulations Section 15000 et seq.) and the local CEQA Guidelines and Thresholds of Significance adopted by the City of Wildomar.

C. Independent Judgment: That the Mitigated Negative Declaration reflects the independent judgment and analysis of the City of Wildomar.

D. Mitigation Monitoring Program: That the Mitigation Monitoring Program is designed to ensure compliance during project implementation in that changes to the project and/or mitigation measures have been incorporated into the project and are fully enforceable through permit conditions, agreements or other measures as required by Public Resources Code Section 21081.6.

E. No Significant Effect: That revisions made to the project plans agreed to by the applicant and mitigation measures imposed as conditions of approval on the project, avoid or mitigate any potential significant effects on the environment identified in the Initial Study to a point below the threshold of significance. Furthermore, after taking into consideration the revisions to the project and the mitigation measures imposed, the City Council finds that there is no substantial evidence, in light of the whole record, from which it could be fairly argued that the project may have a significant effect on the

environment. Therefore, the City Council concludes that the project will not have a significant effect on the environment with the proposed Mitigation Measures.

SECTION 2. MULTIPLE SPECIES HABITAT CONSERVATION PLAN (MSHCP)

The City Council finds that the project is found to be consistent with the MSHCP. The project is located outside of any MSHCP criteria area and mitigation is provided through payment of the MSHCP Mitigation Fee.

SECTION 3. GENERAL PLAN CONSISTENCY

The City Council hereby finds that the proposed Change of Zone No. 10-0222 to the Official Zoning Map from R-R (Rural Residential) to C-1/C-P (General Commercial) conforms with, and is consistent with, the goals, policies, text and exhibits of the adopted City of Wildomar General Plan land use designation of Commercial Retail for the 1.2 acre site located at 21940 Bundy Canyon Road.

SECTION 4. ZONE CHANGE FINDINGS

In accordance with the provisions of the Wildomar Zoning Ordinance, the City Council makes the following finding for the proposed Change of Zone No. 10-0222.

- A. The proposed change of zone is in conformance with the adopted General Plan for the City.

The General Plan Land Use Designation for the project site is Commercial Retail. According to the consistency rezoning table established with the adopted General Plan, the General Commercial (C-1/C-P) Zone is highly consistent with the General Plan. Consequently, the Change of Zone from Rural Residential (R-R) to C-1/C-P is in conformance with the City of Wildomar General Plan.

SECTION 5. ZONE CHANGE

The City Council, based on the findings above, hereby approves a change to the official Zoning Map of the City of Wildomar to amend a 1.27 acre site located at 21940 Bundy Canyon Road (APN: 366-390-026 and 366-390-027) to change the zoning from R-R (Rural Residential) to C-1/C-P (General Commercial).

SECTION 6. EFFECTIVE DATE

This Ordinance shall take effect and be in full force and operation thirty (30) days after adoption.

SECTION 7. APPLICABILITY

If any section, subsection, subdivision, sentence, clause, or portion of this ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining

portions of the ordinance. The City Council hereby declares that it would have adopted this ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 8. ADOPTION

The City Clerk shall certify to the adoption of this ordinance and shall cause the same to be published in accordance with law.

PASSED, APPROVED AND ENACTED this 14th day of September, 2011.

Marsha Swanson
Mayor

APPROVED AS TO FORM:

ATTEST:

Julie Hayward Biggs
City Attorney

Debbie A. Lee, CMC
City Clerk

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #3.1
GENERAL BUSINESS
Meeting Date: September 14, 2011

TO: Mayor and City Council Members
FROM: Gary Nordquist, Assistant City Manager
SUBJECT: City Manager Contract Amendments

STAFF REPORT

RECOMMENDATION:

Staff recommends the City Council adopt the First Amendment to Agreement for Employment of City Manager.

DISCUSSION:

As a result of the SB89 budget cuts at the July 27, 2011 Council meeting, Staff informed the Council there would need to be follow-up on the implementation of the cuts. This item is a clean up action to implement reductions in the City Manager contract.

In Closed Session the City Manager and Council mutually agreed to furlough the City Manager and suspend the life insurance benefit. Since the City Manager contract is silent on both counts it was necessary to amend the agreement in order to allow for both actions to take place.

Staff is recommending the Council approve this item so the necessary contract language is in place to properly implement the City Manager's reductions.

FISCAL IMPACT:

The fiscal impact to the City is a savings of \$15,000.

Submitted by:

Approved by:

Gary Nordquist
Assistant City Manager

Frank Oviedo
City Manager

ATTACHMENTS:

Exhibit A Contract Language Change

**FIRST AMENDMENT TO
AGREEMENT FOR EMPLOYMENT OF CITY MANAGER**

This First Amendment to Agreement for Employment of City Manager (the "Amendment") is made and entered into the 14th day of September 2011, and amends that certain Agreement for Employment of City Manager first made on July 22, 2009, (the "Agreement") by and between the City of Wildomar (the "CITY"), a general law City, and Frank Oviedo ("CITY MANAGER"). The Amendment shall have an effective date of August 1, 2011. In consideration for the mutual covenants contained herein, the parties agree as follows:

SECTION I. AMENDMENT OF SECTION III OF THE AGREEMENT

A. Amendment of Section III D

A new subsection 4 is hereby added to Section III D of the Agreement to read in its entirety as follows:

"4. Adjustments to Work Schedule - Furloughs

Nothing in this provision shall be construed as limiting or modifying the right of the City Council to impose unpaid furlough time-off as the City Council finds necessary because of limited financial resources. Such furlough time may be negotiated with the CITY MANAGER prior to imposition."

B. Amendment of Section III E

A new subsection 17 is hereby added to Section III E of the Agreement to read in its entirety as follows:

"17. Waiver of Benefits

CITY MANAGER may waive any benefit provided for in this Agreement for any reason. In the event of such waiver, CITY shall have no obligation to off-set such waiver with other compensation or benefits."

SECTION II. FUTURE AMENDMENTS TO AGREEMENT

This Amendment to the Agreement contains the full agreement of the parties. Any further modification or change in the Agreement shall not be

binding on either party unless such change or modification is in writing and signed by both parties.

IN WITNESS WHEREOF, the CITY has caused the Amendment to be signed and executed in its behalf by its Mayor and duly attested to by its City Clerk, and the CITY MANAGER has signed and executed the Agreement, both in duplicate, the day and year first above written.

CITY MANAGER

CITY OF WILDOMAR

By: _____
Frank Oviedo, City Manager

By: _____
Marsha Swanson, Mayor

ATTEST:

Debbie A. Lee, City Clerk

APPROVED AS TO FORM:

Julie Hayward Biggs, City Attorney

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #3.2
GENERAL BUSINESS
Meeting Date: September 14, 2011

TO: Mayor and City Council Members
FROM: Debbie A. Lee, City Clerk
SUBJECT: Conversion to Electronic Agenda Packets

STAFF REPORT

RECOMMENDATION:

Staff recommends the City Council approve the conversion of all City Council agendas from a paper format to an electronic format.

DISCUSSION:

The City Council has been interested in researching the feasibility of converting the City Council Meeting Agenda packet from a paper format to an electronic format. This is becoming a reality in many cities up and down the State due to the cost savings of staff time, materials and increased productivity and accessibility of the reports. This conversion from paper to electronic media is especially timely for Wildomar due to the recent State imposed impacts to the City's budget and Staff services levels.

The Current Process:

The City Clerk prepares the agenda packets for Council Meetings by photocopying the numerous reports to be included in the packet for distribution. These annual estimated cost components of the current process are:

\$4,963	Staff preparation time
242	Paper
178	Copy Machine/Printer Toner
67	3 Ring Binders, Dividers, Tabs, Color Dividers
<u>\$5,450</u>	Total

The Council agenda packet averages 146 pages per meeting. The City Clerk's Office prints 12 packets each meeting resulting in 1,752 pages per meeting or 38,424 pages annually. The annual cost of \$5,450 includes the purchase of paper, toner, binders, dividers, and approximately 3-4 hours per packet for Staff time. Using the annual cost of \$5,450, it is estimated that each City Council Meeting packet costs \$18.92 (12 packets/meeting for 24 meetings).

To The Future:

I-Pad's are the most popular medium for receiving electronic media and are being used in many cities and districts. The cost of a mid-range model I-Pad2, which is Wi-Fi and 3G capable, is \$730, plus sales tax. Staff is recommending that the I-Pads be provided to the City Council only, for a cost of \$3,650, plus tax. City Staff will need to provide their own I-Pad.

Mayor Swanson and Mayor Pro Tem Benoit have already purchased their own I-Pads and have notified the City Clerk's Office that they will be switching from the paper agenda to the electronic version. That would mean at this time the City would only need to purchase three I-Pads. However, Interwest has stepped forward and is offering to donate three used company I-Pads at no cost to the City, which would be a \$2,190+ savings to the City. Between the Council who have already purchased an I-Pad and the donation of three, the City would have no cost in buying the I-Pads. In addition, City Manager Oviedo and Assistant City Manager Nordquist have already purchased their own I-Pads that they will be utilizing at Council meetings.

\$3,650	Cost of 5 I-Pads
<u>460</u>	Estimated Tax and Activation Fees
<u>\$4,110</u>	Total Non- Recurring Costs
	Less:
-\$2,466	Value of Interwest Donation of 3 I-Pads
<u>- 1,644</u>	Value of Two Council Members with I-Pads
<u>-\$4,110</u>	Total Value of Donations and Council Provided equip.
<u>\$ 0</u>	Net Non-Recurring Cost to City during FY 2011-12
<u>\$ 1,200</u>	Net Recurring Cost to City during FY 2011-12 (Data Plan at \$20/mo for 1gb service for 5 units)

FISCAL IMPACT:

The City would save at least \$3,650 annually and increase productivity and service to the public by converting from paper reports to electronic media for City Council Meeting needs.

Submitted by:

Approved by:

Debbie A. Lee, CMC
City Clerk

Frank Oviedo
City Manager