

**WILDOMAR CEMETERY DISTRICT  
REGULAR MEETING MINUTES  
NOVEMBER 8, 2017**

**CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT**

The regular meeting of November 8, 2017, of the Wildomar Cemetery District was called to order by Chair Walker at 8:48 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California.

District Roll Call showed the following Members in attendance: Trustees Moore, Nigg, Swanson, Vice Chair Benoit, and Chair Walker. Members absent: None.

Staff in attendance: General Manager Nordquist, District Counsel Jex, Assistant General Manager York, Finance Director Riley, and Clerk of the Board Lee.

**PUBLIC COMMENTS**

There were no speakers.

**BOARD COMMUNICATIONS**

There were no communications.

**APPROVAL OF THE AGENDA AS PRESENTED**

A MOTION was made by Vice Chair Benoit, seconded by Trustee Nigg, to approve the agenda as presented.

MOTION carried, 5-0, by the following vote:

YEA: Moore, Nigg, Swanson, Vice Chair Benoit, Chair Walker

NAY: None

ABSTAIN: None

ABSENT: None

**4.0 CONSENT CALENDAR**

A MOTION was made by Trustee Swanson, seconded by Vice Chair Benoit, to approve the Consent Calendar as presented.

MOTION carried, 5-0, by the following vote:

YEA: Moore, Nigg, Swanson, Vice Chair Benoit, Chair Walker

NAY: None

ABSTAIN: None

ABSENT: None

**4.1 Minutes – September 20, 2017 Adjourned Regular Meeting**

Approved the Minutes as submitted.

**4.2 Warrant Register**

Approved the following:

1. Warrant Register dated 10-05-2017, in the amount of \$2,066.13;
2. Warrant Register dated 10-12-2017, in the amount of \$370.00;
3. Warrant Register dated 10-19-2017, in the amount of \$354.80; &
4. Warrant Register dated 10-26-2017, in the amount of \$259.73.

**4.3 Treasurer's Report**

Approved the Treasurer's Report for September, 2017.

**4.4 Use of Cemetery District Property Parcel 5 as a Temporary Storage Yard for the City's CIP Contractor**

Authorized the General Manager to sign the License Agreement and approve the use of Cemetery District property, Parcel 5 (APN 376-060-031) as a temporary storage yard for the City's CIP Contractor.

**5.0 PUBLIC HEARINGS**

There were no items scheduled.

**6.0 GENERAL BUSINESS**

**1.1 Cemetery District Border Alignment**

Clerk Lee read the title.

General Manager Nordquist presented the staff report.

Ken Mayes, resident, stated that the cemetery is not accessible to those in wheelchairs.

**A MOTION** was made by Vice Chair Benoit, seconded by Trustee Nigg, to adopt a Resolution entitled:

RESOLUTION NO. WCD2017 - 03  
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILDOMAR  
CEMETERY DISTRICT, SUPPORTING CONSISTENT BORDER

ALIGNMENT OF THE CITY OF WILDOMAR AND THE WILDOMAR  
CEMETERY DISTRICT IN THE SOUTHWEST RIVERSIDE COUNTY  
AREA

**MOTION** carried, 5-0, by the following vote:

YEA: Moore, Nigg, Swanson, Vice Chair Benoit, Chair Walker

NAY: None

ABSTAIN: None

ABSENT: None

**GENERAL MANAGER REPORT**

There was no report.

**FUTURE AGENDA ITEMS**

There were no items.

**ADJOURN WILDOMAR CEMETERY DISTRICT**

There being no further business Chair Walker declared the meeting adjourned at 8:55 p.m.

Submitted by:

Approved by:



Debbie A. Lee, CMC  
Clerk of the Board



Timothy Walker  
Mayor

