

**CITY OF WILDOMAR  
SPECIAL NORMING SESSION MINUTES  
NOVEMBER 10, 2009**

The special norming session of November 10, 2009, of the Wildomar City Council was called to order by Mayor Farnam at 1:13 p.m.

Mayor Farnam led the flag salute.

City Council Roll Call showed the following Members in attendance: Mayor Farnam, Mayor Pro Tem Moore, Council Members Ade, Cashman and Swanson. Absent: None.

Staff in attendance: City Manager Oviedo, City Attorney Biggs, Public Works Director Kashiwagi, Planning Director Hogan, Finance Director Nordquist, Police Chief Cleary, and City Clerk Lee.

**PUBLIC COMMENTS**

Gina Castanon, resident, stated the agenda appears vague and asked what item "C" was. If it is in reference to the nursery hearing she attended at the last Planning Commission meeting, it needs to be looked at. There are three nurseries on one street and this should be discouraged. Additionally, in the matrix, the Planning Commission should only be making recommendations, and not decisions. She also noted that if a discussion ensues regarding what Planning Commissioners do and say outside of their Planning Commissioner duties, the Council should be careful. Everyone has a right to their personal opinion. Lastly, the way the room is set up with the Council's backs to the public is rude.

Consideration of issues and procedures to assure a smooth and balanced process that properly allocates decision making power for land development in the City between the Planning Commission and the City Council. The following were discussed and decision noted:

**PLANNING DEPARTMENT:**

\*Keep as is the present practice of the "Receive and File" to the City Council on matters acted on by the Planning Commission.

\*Any matter acted on by the Planning Commission and reported to the City Council on a receive and file basis may be taken up for de novo review by the City Council at the request of two or more Members of the City Council at the time the matter is considered for receive and file. This procedure will be reviewed at future norming sessions and adjusted as needed.

\*The City Council is desirous that the Planning Commission receive more education regarding planning issues. Some of these sessions could be done on meeting nights when the agenda is very light, or there are no items to hear.

\*There will be study sessions done on a quarterly basis, or as needed, to address areas of concern, or to educate on issues such as public finance. Some of these sessions will be done jointly with the Planning Commission. (This is to be discussed at the joint session on December 17.)

\*The City Manager will inform the City Council of projects that may be of concern prior to the hearing for a possible joint session/workshop (pre-cursory review). In this way any potential problems will be assessed and addressed.

\*EIRs, environmental issues, and risk management are to be discussed in the joint session/workshops early on in the project process.

At 3:04 p.m. the City Council took a recess.

At 3:16 p.m. the City Council reconvened with all Council Members present.

\*It is the desire of the City Council to not allow any new billboards in the City.

\*Interim development projects: acceptable versus discouraged – this is to be discussed at the joint session agenda with the Planning Commission on December 17.

\*Each Council Member will not speak negatively about another Council Member in the public. All Council Members will treat each other with respect at all times. When a Council Member calls another Council Member, they will return the call in a reasonable time frame.

\*Council Members have the responsibility to directly communicate with the City Manager regarding any issues that are of concern to the Council Member regarding the City, including personnel.

\*Additional items for the joint session with the Planning Commission on December 17:

- 1) Expectations, procedures, appropriate/inappropriate behavior in their role as Planning Commissioner and how they reflect on the community when outside the meeting.
- 2) A brief overview of the Code of Conduct as it was defined by the City Council that was defined in the first norming session.
- 3) Joint sessions to be held with the Planning Commission on a quarterly, or as needed, basis.

- 4) Interim development projects: acceptable versus discouraged.

**ADJOURNMENT**

There being no further business, at 4:58 p.m. Mayor Farnam declared the meeting adjourned.

Respectfully submitted,



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Debbie A. Lee, CMC  
City Clerk