

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

NOVEMBER 12, 2014
Council Chambers
23873 Clinton Keith Road



Marsha Swanson, Mayor/Chairman
Ben Benoit, Mayor Pro Tem/Vice-Chairman
Bob Cashman, Council Member/Trustee
Bridgette Moore, Council Member/Trustee
Timothy Walker, Council Member/Trustee

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA NOVEMBER 12, 2014

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at: Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF
FOR THE DURATION OF THE MEETING. YOUR
COOPERATION IS APPRECIATED.**

CALL TO ORDER – CITY COUNCIL CLOSED SESSION–5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(2) to confer with legal counsel with regard to three matters of potential exposure to litigation.
2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (d)(1) to confer with legal counsel with regard to the following matter of pending litigation: Citizens for Quality Development v. City of Wildomar and Sunbelt Communities; RSC Case No. MCC 1300818.

RECONVENE INTO OPEN SESSION

ANNOUNCEMENT

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

Employee 5 Year Service Award – City Manager Gary Nordquist

Library Update – Melina Velazquez, Branch Manager

Proclamation – Support for March Air Reserve Base and the Naval Surface Warfare Center

Fire Department Update

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. Speakers are allowed to raise issues not listed on the agenda, however, the law does not allow the City Council to discuss those issues during the meeting. After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person.

Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

COUNCIL COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances.

1.2 Minutes – August 13, 2014 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

1.3 Warrant & Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

Warrant Register dated 09-25-2014 in the amount of \$282,471.97;
Warrant Register dated 09-29-2014 in the amount of \$40,000.00;
Warrant Register dated 10-02-2014 in the amount of \$109,867.96;
Warrant Register dated 10-08-2014 in the amount of \$50.00;
Warrant Register dated 10-09-2014 in the amount of \$204,159.78;
Warrant Register dated 10-09-2014 in the amount of \$54,385.84;
Warrant Register dated 10-15-2014 in the amount of \$789.43;
Warrant Register dated 10-16-2014 in the amount of \$176,546.43;
Warrant Register dated 10-23-2014 in the amount of \$265,593.62;
Warrant Register dated 10-23-2014 in the amount of \$2,684.06;
Warrant Register dated 10-30-2014 in the amount of \$423,281.82; &
Payroll Register dated 11-01-2014 in the amount of \$137,765.11.

1.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for September, 2014.

1.5 Property Tax Delinquency Program

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2014 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING PARTICIPATION IN PROGRAM TO FUND PROPERTY TAX DELINQUENCIES AND APPROVING AMENDMENTS TO FISCAL AGENT AGREEMENTS AND EXECUTION OF OTHER AGREEMENTS AS NECESSARY FOR SUCH PURPOSES

1.6 Dog License Late Fee Amnesty Program

RECOMMENDATION: Staff recommends that the City Council Adopt a Resolution entitled:

RESOLUTION NO. 2014 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE DOG LICENSE LATE FEE AMNESTY PROGRAM FOR A TWO WEEK PERIOD

1.7 Contract Award for Facilities Maintenance and Janitorial Services

RECOMMENDATION: Staff recommends that the City Council approve a contract with Real Estate Resource Services, Inc. to provide Facilities Maintenance and Janitorial Services at Wildomar's Parks.

1.8 FY 2014 State Homeland Security Program (SHSP) Award

RECOMMENDATION: Staff recommends that the City Council accept \$6,269 in funding from Riverside County's FY 2014 State Homeland Security Program (SHSP); and Adopt a Resolution entitled:

RESOLUTION NO. 2014 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING PARTICIPATION IN THE FY 2014 STATE HOMELAND SECURITY PROGRAM (SHSP) AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS FOR AND ON BEHALF OF THE CITY

1.9 Tentative Parcel Map No. 36724 – Planning Directors' Approval

RECOMMENDATION: Staff recommends that the City Council receive and file the report.

CONSENT CALENDAR CONTINUES ▼

1.10 Sidewalks to Schools Improvement Project CIP 0016 and Grand Avenue Sidewalk Safety Improvements CIP 0018

RECOMMENDATION: Staff recommends that the City Council adopt a resolution entitled:

RESOLUTION NO. 2014 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING CONTRACT CHANGE ORDER NUMBER 6, ACCEPT THE SIDEWALKS TO SCHOOLS IMPROVEMENT PROJECT CIP 0016 AND GRAND AVENUE SIDEWALK SAFETY IMPROVEMENTS CIP 0018 AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.11 Grading Agreement with Lennar Homes of California, Inc. - City Project 14-0010: Tentative Tract Map 36497

RECOMMENDATION: Staff recommends that the City Council authorize the City Engineer to execute the Grading Agreement with Lennar Homes of California, Inc.

1.12 Final Map and Subdivision Improvement Agreement for Tentative Tract Map 32535 - North of the Stable Lanes Road and Clinton Keith Road Intersection (City Project 13-0058)

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2014 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING FINAL MAP FOR TENTATIVE TRACT MAP 32535 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SUBDIVISION IMPROVEMENT AGREEMENT

1.13 Resolution Adopting Procedural Rules

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2014 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING RULES OF PROCEDURE APPLICABLE TO MEETINGS OF THE CITY COUNCIL, PLANNING COMMISSION, AND ALL OTHER SUBSIDIARY OR ADVISORY BOARDS, COMMISSIONS, OR COMMITTEES OF THE CITY COUNCIL OF THE CITY OF WILDOMAR

1.14 Ordinance No. 101 Second Reading – Zoning Ordinance Amendment No. 14-03 – Clarification of Approval Authority

RECOMMENDATION: Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 101

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A GENERAL RULE EXEMPTION PER SECTION 15061.B.3 OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) GUIDELINES, AND APPROVING ZONING ORDINANCE AMENDMENT NO. 14-03 TO AMEND CHAPTERS 17.192, 17.196, 17.200, 17.208 OF THE WILDOMAR ZONING ORDINANCE RELATING TO THE APPROVAL AUTHORITY AND HEARING BODY FOR VARIANCES, CONDITIONAL USE PERMITS, AND PUBLIC USE PERMITS, AND TO AMEND CHAPTER 17.216 OF THE WILDOMAR ZONING ORDINANCE TO ESTABLISH THE PLANNING COMMISSION AS THE APPROVAL AUTHORITY ON ALL PLOT PLANS FOR WHICH A NEGATIVE DECLARATION, MITIGATED NEGATIVE DECLARATION OR ENVIRONMENTAL IMPACT REPORT IS REQUIRED TO BE PREPARED PURSUANT TO CEQA GUIDELINES

1.15 Ordinance No. 102 Second Reading – Amendment of Municipal Code Chapter 13.12 (Stormwater Drainage System Protection)

RECOMMENDATION: Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 102

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING CHAPTER 13.12 (STORMWATER DRAINAGE SYSTEM PROTECTION) OF THE WILDOMAR MUNICIPAL CODE

2.0 PUBLIC HEARINGS

2.1 Allocation of Community Development Block Grant (CDBG) Funds for Fiscal Year 2015-2016 Program Year

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2014 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING THE ALLOCATION OF COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FISCAL YEAR
2015-2016

2.2 Tentative Parcel Map No. 32257 & CUP No. 3403 – Minor Change and Amended Phasing Agreement (Canyon Plaza) - Planning Application No. 08-0179

RECOMMENDATION: Staff recommends that the City Council open the public hearing, take public testimony and continue the hearing to the December 10, 2014 Council meeting.

2.3 FY 2014-15 First Quarter Budget Report

RECOMMENDATION: Staff recommends that the City Council:

1. Review and consider approval of the budget report and decision package recommendations as listed in the Fiscal Year 2014-15 First Quarter Report; and
2. Adopt a Resolution entitled:

RESOLUTION NO. 2014 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, AUTHORIZING AMENDMENTS TO THE
FY 2014-15 BUDGETED REVENUES AND EXPENSES

3.0 GENERAL BUSINESS

3.1 Mission Trail/Lemon Street General Plan Amendment Initiation Proposal (GPIP) - Planning Application No. 14-0080

RECOMMENDATION: The Planning Commission recommends that the City Council not allow the Applicant's request to initiate a General Plan Amendment from Commercial Retail (CR) to Light Industrial (LI) for the property located at the southwest corner of Lemon Street and Mission Trail (APN: 366-130-038, 039 & 041).

3.2 George/Iodine Springs General Plan Amendment Initiation Proposal (GPIP) - Planning Application No. 14-0089

RECOMMENDATION: The Planning Commission recommends that the City Council not allow the Applicant's request to initiate a General Plan Amendment from Mixed Use Planning Area (MUPA) to Medium High Density Residential (MHDR) for the property located between George Avenue and Iodine Springs Road, approximately 600' north of Clinton Keith Road (APN: 362-250-001 & 026).

3.3 457 Governmental Deferred Compensation through ICMA-RC

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2014 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, IMPLEMENTING A 457 GOVERNMENTAL DEFERRED COMPENSATION PLAN THROUGH ICMA-RC

3.4 City Hall Facility Lease- Sixth Amendment

RECOMMENDATION: Staff recommends that the City Council approve the proposed Sixth Amendment to the City Hall Facility Lease.

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

This is the time when the Board of Trustees receives general public comments regarding any items or matters within the jurisdiction of the Wildomar Cemetery District that do not appear on the agenda. Each speaker is asked to fill out a "Public Comments Card" available at the Chamber door and submit the card to the Clerk of the Board. Lengthy testimony should be presented to the Board in writing (15 copies) and only pertinent points presented orally. The time limit for public comments is three minutes per speaker. Prior to taking action on any item, the public may comment at the time it is considered by the Board.

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – August 13, 2014 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as submitted.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 09-04-2014, in the amount of \$2,766.20;
2. Warrant Register dated 09-11-2014, in the amount of \$3,513.99;
3. Warrant Register dated 09-18-2014, in the amount of \$141.90; &
4. Warrant Register dated 09-25-2014, in the amount of \$149.84.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for September, 2014.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

6.1 Use of Cemetery District Property, Parcel 5, as a Temporary Storage Yard for the City's CIP Contractor

RECOMMENDATION: Staff recommends that the Board of Trustees approve the use of Cemetery District property, Parcel 5 – APN 376-060-031, as a temporary storage yard for the City's Residential Slurry Seal CIP Contractor, American Asphalt South, Inc.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

December 10	April 8	August 12
January 14	May 3	September 9
February 11	June 10	October 14
March 11	July 8	November 11

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on November 7, 2014, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;
U.S. Post Office, 21392 Palomar Street;
Wildomar Library, 34303 Mission Trail Blvd.

Debbie A. Lee, CMC, City Clerk