

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

NOVEMBER 14, 2012
Council Chambers
23873 Clinton Keith Road



Ben Benoit, Mayor/Chairman
Timothy Walker, Mayor Pro Tem/Vice-Chairman
Bob Cashman, Council Member/Trustee
Bridgette Moore, Council Member/Trustee
Marsha Swanson, Council Member/Trustee

Frank Oviedo
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA NOVEMBER 14, 2012

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 P.M. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at: Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF
FOR THE DURATION OF THE MEETING. YOUR
COOPERATION IS APPRECIATED.**

CALL TO ORDER – CLOSED SESSION 5:30 P.M.

ROLL CALL

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(c) to confer with legal counsel with regard to one matter of potential initiation of litigation.
2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(b) to confer with legal counsel with regard to one matter of significant exposure to litigation regarding a potential challenge to the City's proposed Housing Element.

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

Clinton Keith Interchange Construction Project Update

Proclamation – Bullying Awareness Day, December 12, 2012

Fire Department Update

PUBLIC COMMENTS

This is the time when the City Council receives general public comments regarding any items or matters within the jurisdiction of the City Council that do not appear on the agenda. Each speaker is asked to fill out a “Public Comments Card” available at the Chamber door and submit the card to the City Clerk. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker. Prior to taking action on any open session agenda item, the public will be permitted to comment at the time it is considered by the City Council.

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it the desire of the City Council, the agenda can be reordered at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Approve the reading by title only of all ordinances.

1.2 Minutes – September 12, 2012 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as presented.

1.3 Minutes – September 22, 2012 Special Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as presented.

1.4 Minutes – October 10, 2012 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as presented.

1.5 Minutes – October 16, 2012 Special Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as presented.

1.6 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 10-04-12 in the amount of \$133,218.31;
2. Warrant Register dated 10-05-12 in the amount of \$17,998.37;
3. Warrant Register dated 10-11-12 in the amount of \$183,817.72;
4. Warrant Register dated 10-18-12 in the amount of \$8,065.31;
5. Warrant Register dated 10-18-12 in the amount of \$13,566.00;
6. Warrant Register dated 10-25-12 in the amount of \$90,368.80;
7. Warrant Register dated 11-01-12 in the amount of \$91,938.73; &
8. Payroll Register dated 11-01-12 in the amount of \$46,824.78.

1.7 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for September, 2012.

2.0 PUBLIC HEARINGS

2.1 Wildomar Municipal Code

RECOMMENDATION: Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 73
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING BY REFERENCE THE WILDOMAR MUNICIPAL CODE AND THE FOLLOWING SECONDARY CODES ADOPTED BY REFERENCE THEREIN:
UNIFORM ADMINISTRATIVE CODE (1997 EDITION), 2010 CALIFORNIA BUILDING CODE AND APPENDICES C, G, H, I and K, 2010 CALIFORNIA RESIDENTIAL CODE, 2010 CALIFORNIA GREEN BUILDING CODE, 2010 CALIFORNIA ELECTRICAL CODE AND APPENDICES A, B, C, G AND H , 2010 CALIFORNIA MECHANICAL CODE AND APPENDIX A, 2010 CALIFORNIA PLUMBING CODE AND APPENDICES, 1997 UNIFORM HOUSING CODE, UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS (1997 EDITION), UNIFORM SWIMMING POOL, SPA AND HOT TUB CODE (2000 EDITION), UNIFORM SIGN CODE (1997 EDITION), UNIFORM CODE FOR BUILDING CONSERVATION (1997 EDITION)

3.0 GENERAL BUSINESS

3.1 Parks Update

RECOMMENDATION: Staff recommends that the City Council discuss plans for parks funding and operations and provide direction to staff.

3.2 Solid Waste Franchise First Amendment Term and Payment

RECOMMENDATION: Staff recommends that the City Council approve the first amendments to the City's solid waste franchise agreements with CR&R Incorporated and Waste Management and authorize the City Manager to execute the amendments.

3.3 Solid Waste Franchises Second Amendment Additional Services and Fee Adjustments

RECOMMENDATION: Staff recommends that the City Council approve the second amendment to the City's solid waste franchise agreements with CR&R Incorporated and Waste Management and authorize the City Manager to execute the Amendments.

3.4 Maintenance Contracts for the Landscaping and Lighting Maintenance District No. 89-1-Consolidated, Zones 3 (Locations 7, 23, 24, 25, 29, 35, 42, 43, 45, 47, 49, & 53), 29 (Location 2), 30 (Locations 1 & 2), 42, 51, 52, 59, 62, 67, 71, & 90, and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, & 88

RECOMMENDATION: Staff recommends that the City Council authorize Staff to pursue the assumption of the responsibilities and oversight for the maintenance contracts for Zone 3, locations 7, 23, 24, 25, 29, 35, 42, 43, 45, 47 & 49; Zone 29, location 2; Zone 30, locations 1 & 2; Zones 42, 51, 52, 59, 62, 67, 71, & 90; and Street Lighting Zones 18, 26, 27, 35, 50, 70, 71, 73, & 88 of Landscaping and Lighting Maintenance District No. 89-1-Consolidated (hereinafter "L&LMD No. 89-1c") effective January 1, 2013.

3.5 Classification and Compensation Plan

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ESTABLISHING THE
CLASSIFICATION/COMPENSATION PLAN AND AUTHORIZING THE
ADDITION OF 33 POSITION DESCRIPTIONS IN ACCORDANCE WITH
ORDINANCE NO. 53

3.6 Accounting and Administrative Support Services Contracts for Temporary/Part-time Personnel

RECOMMENDATION: Staff recommends that the City Council:

1. Accept the proposals submitted in response to the request for proposal issued on October 4, 2012;
2. Approve a contract with M. V. Cheng and Associates to provide accounting and administrative support services on a part-time/temporary basis; and
3. Approve a contract with Robert Half International to provide accounting and administrative support services on a part-time/temporary basis.

CITY MANAGER REPORT

CITY ATTORNEY REPORT

COUNCIL COMMUNICATIONS

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City Clerk of the City of Wildomar, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

This is the time when the Board of Trustees receives general public comments regarding any items or matters within the jurisdiction of the Wildomar Cemetery District that do not appear on the agenda. Each speaker is asked to fill out a "Public Comments Card" available at the Chamber door and submit the card to the Clerk of the Board. Lengthy testimony should be presented to the Board in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker. Prior to taking action on any open session agenda item, the public will be permitted to comment at the time it is considered by the Board.

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – September 12, 2012 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Minutes – October 10, 2012 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.3 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 10-04-12, in the amount of \$1,781.63;
2. Warrant Register dated 10-11-12, in the amount of \$416.30;
3. Warrant Register dated 10-08-12, in the amount of \$414.60;
4. Warrant Register dated 10-25-12, in the amount of \$104.38; &
5. Warrant Register dated 11-01-12, in the amount of \$110.66.

4.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for September, 2012.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

CEMETERY DISTRICT COUNSEL REPORT

BOARD COMMUNICATIONS

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

December 12	April 10	August 14
January 9	May 8	September 11
February 13	June 12	October 9
March 13	July 10	November 13

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on November 8, 2012, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road,
U.S. Post Office, 21392 Palomar Street,
Mission Trail Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC, City Clerk