

CITY OF WILDOMAR
CITY COUNCIL AGENDA

6:30 P.M. – SPECIAL MEETING

DECEMBER 5, 2012
Council Chambers
23873 Clinton Keith Road



Ben Benoit, Mayor
Timothy Walker, Mayor Pro Tem
Bob Cashman, Council Member
Bridgette Moore, Council Member
Marsha Swanson, Council Member

Frank Oviedo
City Manager

Thomas D. Jex
City Attorney

PLEASE TURN ALL PHONES & OTHER DEVICES TO VIBRATE/MUTE/OFF FOR THE DURATION OF THE MEETING. YOUR COOPERATION IS APPRECIATED.

CALL TO ORDER – CLOSED SESSION 6:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54957 regarding Public Employee release: Title-City Manager.
2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54957 regarding Public Employee appointment: Title-City Manager.

RECONVENE INTO OPEN SESSION

ANNOUNCEMENTS FROM CLOSED SESSION

OPEN SESSION BUSINESS

- 1.1 **Accept Resignation of City Manager**
RECOMMENDATION: Staff recommends that the City Council accept the resignation of the City Manager with possible direction regarding the contract.
- 1.2 **City Manager Ad-Hoc Committee Appointments**
RECOMMENDATION: Staff recommends that the City Council select two members of the Council to serve as an Ad Hoc Committee to negotiate the terms of a City Manager contract.

ADJOURN SPECIAL MEETING

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on December 5, 2012, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road,
U.S. Post Office, 21392 Palomar Street,
Mission Trail Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC
City Clerk

CITY OF WILDOMAR – COUNCIL
Agenda Item #1.1
Meeting Date: December 5, 2012

TO: Mayor and City Council Members
FROM: Frank Oviedo, City Manager
SUBJECT: Voluntary Resignation of the City Manager

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council accept the resignation of the City Manager with possible direction regarding the contract.

BACKGROUND:

The City Manager has submitted his voluntary letter of resignation and is requesting the City Council consider waiving the sixty (60) days' notice in advance of termination provision so the City Council may have the opportunity to put a transition plan in place prior to January 1, 2013.

FISCAL IMPACT:

There is no fiscal impact to the budget by release the City Manager from his contract prior to the required sixty days.

Submitted & Approved by:
Frank Oviedo
City Manager

CITY OF WILDOMAR – COUNCIL
Agenda Item #1.2
Meeting Date: December 5, 2012

TO: Mayor and City Council Members
FROM: Frank Oviedo, City Manager
SUBJECT: City Manager Contract Ad Hoc Subcommittee

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council select two members of the Council to serve as an Ad Hoc Committee to negotiate the terms of a City Manager contract.

BACKGROUND:

In the event the City Council chooses to move forward with an appointment of the City Manager position, a contract will need to be negotiated between the City and the selected manager. This new contract will need to be placed on the agenda for consideration by the City Council in open session at a regular City Council meeting. It would be appropriate to form a committee for the sole purpose of negotiating the terms of a contract to be presented to the Council as whole at a future date. If the City Council does not designate an appointment at this meeting, the Council can either designate negotiators at this time or postpone such determination until such time as an appointment is made.

FISCAL IMPACT:

The fiscal impact of a contract will be presented at the time it is reviewed by the entire council. With this action there is no fiscal impact.

Submitted & Approved by:
Frank Oviedo
City Manager