

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

DECEMBER 12, 2012
Council Chambers
23873 Clinton Keith Road



Ben Benoit, Mayor/Chairman
Timothy Walker, Mayor Pro Tem/Vice-Chairman
Bob Cashman, Council Member-Elect/Trustee
Bridgette Moore, Council Member-Elect/Trustee
Marsha Swanson, Council Member/Trustee

Frank Oviedo
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA DECEMBER 12, 2012

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at: Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF
FOR THE DURATION OF THE MEETING. YOUR
COOPERATION IS APPRECIATED.**

CALL TO ORDER – CLOSED SESSION 5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (a) to confer with legal counsel with regard to the following matter of pending litigation: Martha Bridges and John Burkett v. City of Wildomar; Riverside Superior Court Case Number 1216373.
2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (c) to confer with legal counsel with regard to one matter of potential initiation of litigation.

ANNOUNCEMENT

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

A. SPECIAL ORDER OF BUSINESS

A.1 Certification of November 6, 2012, General Municipal Election

RECOMMENDATION: That the City Council adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON TUESDAY, NOVEMBER 6, 2012, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

SPECIAL PRESENTATIONS

Swearing in of Council Members-Elect Bob Cashman and Bridgette Moore

REFRESHMENT BREAK

RECONVENE OPEN SESSION

PRESENTATIONS

Clinton Keith Interchange Construction Project Update

Presentation to City Manager Frank Oviedo

Fire Department Update

Police Department Quarterly Update

PUBLIC COMMENTS

This is the time when the City Council receives general public comments regarding any items or matters within the jurisdiction of the City Council that do not appear on the agenda. Each speaker is asked to fill out a "Public Comments Card" available at the Chamber door and submit the card to the City Clerk. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker. Prior to taking action on any open session agenda item, the public will be permitted to comment at the time it is considered by the City Council.

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it the desire of the City Council, the agenda can be reordered at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Approve the reading by title only of all ordinances.

1.2 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 11-08-12 in the amount of \$178,886.59;
2. Warrant Register dated 11-15-12 in the amount of \$97,856.71;
3. Warrant Register dated 11-21-12 in the amount of \$28,955.52;
4. Warrant Register dated 11-29-12 in the amount of \$26,241.11; &
5. Payroll Register dated 11-30-12 in the amount of \$48,585.21.

1.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for October, 2012.

1.4 Sidewalks to Schools Improvement Project - George Avenue

RECOMMENDATION: Staff recommends that the City Council of the City of Wildomar adopt a resolution entitled:

RESOLUTION NO. 2012 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING CONTRACT CHANGE ORDER NUMBER 1, ACCEPTING THE SIDEWALKS TO SCHOOLS IMPROVEMENT PROJECT GEORGE AVENUE IMPROVEMENTS AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.5 FY12 Emergency Management Performance Grant Program (EMPG) Award

RECOMMENDATION: Staff recommends that the City Council accept \$10,876 in funding from Riverside County's FY12 EMPG Program.

1.6 FY12 Homeland Security Grant Program (HSGP) Award

RECOMMENDATION: Staff recommends that the City Council accept \$5,751 in funding from Riverside County's FY12 HSGP Program.

- 1.7 **Traffic Signal Improvements – Bundy Canyon Road/Mission Trail**
RECOMMENDATION: Staff recommends that the City Council accept the improvements and approve reduction of Bond No. PB101637000016 for traffic signal improvements at Mission Trail and Bundy Canyon Road to \$23,200.

2.0 PUBLIC HEARINGS

- 2.1 **Budget – First Quarter Report**
RECOMMENDATION: Staff recommends that the City Council open the public hearing and reschedule the item to the January 9, 2013 City Council meeting.

3.0 GENERAL BUSINESS

- 3.1 **City Manager Contract**
RECOMMENDATION: Staff recommends that the City Council review and approve the City Manager contract which has been negotiated by the Ad Hoc Committee. City Council may recess into closed session prior to discussion of the contract per Government code section 54957.6 if they wish to further discuss the parameters of the negotiations for the contract with the Ad Hoc Committee: Conference with labor negotiators: Mayor and Mayor Pro-Tem; Unrepresented Employee: City Manager.
- 3.2 **Wildomar Parks Plans**
RECOMMENDATION: Staff recommends that the City Council discuss plans for parks funding and operations and provide direction to staff and the Ad-hoc Parks Sub-Committee.
- 3.3 **Request for Flood Channel Service Access Road – Trail Usage**
RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REQUESTING RIVERSIDE COUNTY FLOOD CONTROL AGENCY FOR ACCESS, TO FLOOD CHANNEL SERVICE ACCESS ROADS FOR CITY OF WILDOMAR TRAIL IMPROVMENTS AND USE

3.4 Final Map and Subdivision Improvement Agreement for Tentative Tract Map 31736, Oak Springs Ranch (08-0015)

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2012 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING FINAL MAP FOR TENTATIVE TRACT MAP 31736, OAK SPRINGS RANCH, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SUBDIVISION IMPROVEMENT AGREEMENT

3.5 Agreement to Form the Lake Elsinore and Canyon Lake Total Maximum Daily Load (TMDL) Task Force

RECOMMENDATION: Staff recommends that the City Council approve and authorize the City Manager to execute the Agreement to form the Lake Elsinore and Canyon Lake TMDL.

3.6 City-Wide Traffic Calming Speed Hump Policy

RECOMMENDATION: Staff recommends that the City Council provide direction to staff whether or not to proceed with the development of a city wide speed hump policy.

3.7 Council Communications Placement on Agenda

RECOMMENDATION: Staff recommends that the City Council consider revising the agenda to move council communications from the end of the agenda to the beginning.

3.8 Mayor and Mayor Pro Tem Appointments for 2013

RECOMMENDATION: Staff recommends that the City Council appoint a Mayor and Mayor Pro Tem for 2013.

3.9 Committees, Commissions, and Boards Appointments for 2013

RECOMMENDATION: Staff recommends that the City Council review the list of committees, commissions, and board appointments and make appointments as appropriate.

CITY MANAGER REPORT

CITY ATTORNEY REPORT

COUNCIL COMMUNICATIONS

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City Clerk of the City of Wildomar, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

This is the time when the Board of Trustees receives general public comments regarding any items or matters within the jurisdiction of the Wildomar Cemetery District that do not appear on the agenda. Each speaker is asked to fill out a "Public Comments Card" available at the Chamber door and submit the card to the Clerk of the Board. Lengthy testimony should be presented to the Board in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker. Prior to taking action on any open session agenda item, the public will be permitted to comment at the time it is considered by the Board.

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – November 14, 2012 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 11-08-12, in the amount of \$1,485.96;
2. Warrant Register dated 11-15-12, in the amount of \$557.92;
3. Warrant Register dated 11-21-12, in the amount of \$152.35; &
4. Warrant Register dated 11-29-12, in the amount of \$3,208.05;

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for October, 2012.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

6.1 Chairman & Vice Chairman Appointments for 2013

RECOMMENDATION: Staff recommends that the Board of Trustees appoint a Chairman and Vice Chairman for 2013.

GENERAL MANAGER REPORT

CEMETERY DISTRICT COUNSEL REPORT

BOARD COMMUNICATIONS

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

2013 City Council/Wildomar Cemetery District Regular Meeting Schedule

January 9	May 8	September 11
February 13	June 12	October 9
March 13	July 10	November 13
April 10	August 14	December 11

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on December 7, 2012, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road,
U.S. Post Office, 21392 Palomar Street,
Mission Trail Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC, City Clerk