

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

DECEMBER 13, 2017
Council Chambers
23873 Clinton Keith Road, Suite 106, Wildomar CA



Timothy Walker, Mayor/Chair, District 3
Ben J. Benoit, Mayor Pro Tem/Vice Chair, District 1
Bridgette Moore, Council Member/Trustee, District 4
Dustin Nigg, Council Member/Trustee, District 2
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA DECEMBER 13, 2017

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, it is requested to complete a "Public Comment Card" available at the Chamber door. The form is to be submitted to the City Clerk prior to an individual being heard. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF
FOR THE DURATION OF THE MEETING. YOUR
COOPERATION IS APPRECIATED.**

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session pursuant to the provisions of Government Code section 54957(b) regarding Public Employee Performance Evaluation:
Title: City Manager
2. The City Council will meet in closed session to hold a conference with its Labor Negotiator regarding Unrepresented Employee pursuant to Government Code 54957.6:
Agency representative: Tim Walker
Unrepresented employee: City Manager
3. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (d)(1) to confer with legal counsel with regard to the following matter of pending litigation: City of Wildomar v. Bear Creek Collective, et al; RSC Case No. MCC 1700539.

CONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN

CALL TO ORDER REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. Holiday Decorating Winners
2. Stan Smith Planning Commissioner Plaque
3. 5 Year Employee Pin – Matt Bassi
4. Fire Department Update
5. Other City Recognitions/Presentations

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person. Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances.

1.2 Minutes – October 11, 2017 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

1.3 Minutes – November 8, 2017 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

1.4 Warrant & Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 11-02-2017 in the amount of \$273,377.09;
2. Warrant Register dated 11-09-2017 in the amount of \$34,561.38;
3. Warrant Register dated 11-16-2017 in the amount of \$196,685.27;
4. Warrant Register dated 11-22-2017 in the amount of \$435,423.76;
5. Warrant Register dated 11-30-2017 in the amount of \$1,112,623.16;
6. Payroll Register dated 12-01-2017 in the amount of \$149,526.49.

1.5 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for October, 2017.

1.6 Collier Elementary School Sidewalk Project Notice of Completion

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2017 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE COLLIER ELEMENTARY SCHOOL SIDEWALK SRTSL - PROJECT 5484(005), CIP 019 AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.7 Almond Street and Bundy Canyon Road Sidewalk Safety Improvement Project Notice of Completion

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2017 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE ALMOND STREET AND BUNDY CANYON ROAD SIDEWALK SAFETY IMPROVEMENT PROJECT (CIP 020) AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.8 Tract 32206 (Project 15-0042) Grading Agreement

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute the Grading Agreement for TR 32206 with Wildomar Land, LLC.

1.9 Memorandum of Understanding (MOU) With Riverside County Department of Environmental Health for Permitting Processing for Environmental Planning Review, Technical Assistance, and Plan Review for Onsite Wastewater Treatment Systems

RECOMMENDATION: Staff recommends that the City Council authorize the Assistant City Manager to execute the MOU between Riverside County Environmental Health Department and the City of Wildomar.

1.10 Amendment and Restated Agreement for Deferral of Payment of Development Impact Fees

RECOMMENDATION: Staff recommends that the City Council approve and authorize the City Manager to execute the Amended and Restated Agreement for Deferral of Payment of Development Impact Fees.

1.11 Payroll Services

RECOMMENDATION: Staff recommends that the City Council approve a three-year agreement with Heartland Payroll Solutions, Inc. (Heartland) for payroll services for the City.

1.12 Ordinance No. 142 Second Reading - Change of Zone No. 17-0101 - From R-R to C-1/C-P for a 1.73 acre parcel located at 32179 Clinton Keith Road

RECOMMENDATION: The Planning Commission recommends the City Council adopt an Ordinance entitled:

ORDINANCE NO. 142

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING CHANGE OF ZONE NO. 17-0101 FROM R-R (RURAL RESIDENTIAL) TO C-1/C-P (GENERAL COMMERCIAL) TO BE CONSISTENT WITH THE GENERAL PLAN LAND USE DESIGNATION OF COMMERCIAL RETAIL (CR) FOR A 1.73 ACRE PARCEL LOCATED AT 32179 CLINTON KEITH ROAD (APN: 380-130-012), AND A DETERMINATION THAT NO ADDITIONAL ENVIRONMENTAL REVIEW IS REQUIRED PER CEQA GUIDELINES SECTION 15183

2.0 PUBLIC HEARINGS

2.1 Establishment of Community Facilities District No. 2017-1 (Wildomar DIF Financing), Calling an Election, Ordering the Levy and Collection of Special Taxes, Establishing Appropriate Limits, and Declaring the Election Results for CFD 2017-1 (Wildomar DIF Financing)

RECOMMENDATION: Staff recommends that the City Council:

1. Open the public hearing;
2. Take testimony;
3. Close the public hearing;
4. Adopt Resolution entitled:

RESOLUTION NO. 2017 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ESTABLISHING COMMUNITY FACILITIES DISTRICT NO. 2017-1 (WILDOMAR DIF FINANCING); CALLING AN ELECTION FOR THE PURPOSE OF SUBMITTING THE QUESTION OF THE LEVY OF THE PROPOSED SPECIAL TAX TO THE QUALIFIED ELECTORS OF THE PROPOSED COMMUNITY FACILITIES DISTRICT; AUTHORIZING THE LEVY OF SPECIAL TAXES; AND, ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE PROPOSED COMMUNITY FACILITIES DISTRICT

5. Hold the election;
6. Canvass the election; and
7. Adopt a Resolution entitled:

RESOLUTION NO. 2017 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ELECTION RESULTS FOR COMMUNITY FACILITIES DISTRICT NO. 2017-1 (WILDOMAR DIF FINANCING)

8. Approve first reading and introduce an Ordinance entitled:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2017-1 (WILDOMAR DIF FINANCING) AUTHORIZING THE LEVY OF SPECIAL TAXES

9. Adopt a Resolution entitled:

RESOLUTION NO. 2017-_____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR APPROVING A DEVELOPMENT IMPACT FEE
DEFERRAL PROGRAM ADMINISTRATIVE POLICY

2.2 Consideration of Territory to be Annexed to Community Facilities District No. 2013-1 (Services), Calling an Election, Ordering the Levy and Collection of Special Taxes, and Declaring the Election Results for CFD 2013-1 (Services), Annexation No. 12

RECOMMENDATION: Staff recommends that the City Council:

1. Open the public hearing;
2. Take testimony;
3. Close the public hearing;
4. Adopt Resolution entitled:

RESOLUTION NO. 2017 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, CALLING AN ELECTION FOR THE PURPOSE OF
SUBMITTING THE QUESTION OF THE LEVY OF THE PROPOSED
SPECIAL TAX TO THE QUALIFIED ELECTORS WITHIN THE AREA
PROPOSED TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT
NO. 2013-1 (SERVICES)

5. Hold the election;
6. Canvass the election; and
7. Adopt a Resolution entitled:

RESOLUTION NO. 2017 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, DECLARING ELECTION RESULTS WITHIN THE AREA
PROPOSED TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT
NO. 2013-1 (SERVICES)

- 2.3 Change of Zone No. 17-0102 (PA No. 17-0102), 21615 Front Street**
RECOMMENDATION: The Planning Commission recommends the City Council introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING CHANGE OF ZONE NO. 17-0102 FROM R-R (RURAL RESIDENTIAL) TO R-1 (ONE-FAMILY DWELLING) TO BE CONSISTENT WITH THE GENERAL PLAN LAND USE DESIGNATION OF MEDIUM DENSITY RESIDENTIAL (MDR) FOR A 1.39 ACRE PARCEL LOCATED AT 21615 FRONT STREET (APN: 376-132-001), AND A DETERMINATION THAT NO ADDITIONAL ENVIRONMENTAL REVIEW IS REQUIRED PER CEQA GUIDELINES SECTION 15183

3.0 GENERAL BUSINESS

- 3.1 Assemblywoman Melissa Melendez Update on State Issues**
RECOMMENDATION: Staff recommends that the City Council receive the report from Assemblywoman Melendez and direct Staff as deemed appropriate.
- 3.2 Subdivision Ordinance Amendment No. 17-01**
RECOMMENDATION: Staff recommends the City Council introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____
AN ORDINANCE OF THE CITY COUNCIL OF CITY OF WILDOMAR, CALIFORNIA, APPROVING AN AMENDMENT TO CHAPTER 16.12.240 OF THE WILDOMAR MUNICIPAL CODE RELATED TO THE EXPIRATION TIMES FOR APPROVED TENTATIVE TRACT MAPS AND TENTATIVE PARCEL MAPS

- 3.3 The Lake Elsinore Advanced Pumping System (LEAPS) Project**
RECOMMENDATION: Staff recommends that the City Council discuss the Mayor's letter to the Federal Energy Regulatory Commission (FERC).

3.4 Temporary Storage of Brown House Cornerstones at Marna O'Brien Park

RECOMMENDATION: Staff recommends the City Council approve the temporary storage of the Brown house cornerstones at Marna O'Brien Park and authorize the City Manager to prepare and execute the License Agreement with the Wildomar Historical Society in substantially the same form.

3.5 Mayor and Mayor Pro Tem Appointments for 2018

RECOMMENDATION: Staff recommends that the City Council appoint a Mayor and Mayor Pro Tem for 2018.

3.6 Committees, Commissions, and Boards Appointments for 2018

RECOMMENDATION: Staff recommends that the City Council review the list of committees, commissions, and board appointments and make appointments, and/or delete Subcommittees as appropriate.

CITY MANAGER REPORT

*Community Calendar Update

*City Hall Closed on Monday, December 25 and Monday, January 1

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

Timothy Walker, Chair
Ben J. Benoit, Vice Chair
Bridgette Moore, Trustee
Dustin Nigg, Trustee
Marsha Swanson, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – October 11, 2017 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as submitted.

4.2 Minutes – November 8, 2017 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as submitted.

4.3 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 11-02-2017, in the amount of \$1,498.10;
2. Warrant Register dated 11-09-2017, in the amount of \$201.41;
3. Warrant Register dated 11-16-2017, in the amount of \$590.44;
4. Warrant Register dated 11-22-2017, in the amount of \$107.12;
5. Warrant Register dated 11-30-2017, in the amount of \$176.11.

4.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for November, 2017.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

January 10	May 9	September 12
February 14	June 13	October 10
March 14	July 11	November 14
April 11	August 8	

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on December 8, 2017, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;
U.S. Post Office, 21392 Palomar Street;
Wildomar Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC
City Clerk/Human Resources Manager