

**CITY OF WILDOMAR
CITY COUNCIL REGULAR MEETING MINUTES
DECEMBER 13, 2017**

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

The closed session of December 13, 2017, of the Wildomar City Council and the Wildomar Cemetery District was called to order by Mayor Walker at 5:32 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California.

City Council Roll Call showed the following Members in attendance: Council Members Moore, Nigg, Swanson, Mayor Pro Tem Benoit, Mayor Walker
Members absent: None.

Staff in attendance: City Manager Nordquist, City Attorney Jex, and City Clerk Lee.

PUBLIC COMMENTS

There were no speakers.

CLOSED SESSION

City Clerk Lee read the following:

1. The City Council will meet in closed session pursuant to the provisions of Government Code section 54957(b) regarding Public Employee Performance Evaluation:
Title: City Manager
2. The City Council will meet in closed session to hold a conference with its Labor Negotiator regarding Unrepresented Employee pursuant to Government Code 54957.6:
Agency representative: Tim Walker
Unrepresented employee: City Manager
3. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (d)(1) to confer with legal counsel with regard to the following matter of pending litigation: City of Wildomar v. Bear Creek Collective, et al; RSC Case No. MCC 1700539.

The Council convened into closed session at 5:31 p.m. with all Council Members present.

RECONVENE INTO OPEN SESSION

At 6:33 p.m. the City Council reconvened into open session, with all Council Members present.

ANNOUNCEMENTS

City Attorney Jex stated there was no action taken.

ADJOURN CLOSED SESSION

There being no further business, Mayor Walker adjourned the closed session at 6:33 p.m.

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

The regular meeting of December 13, 2017, of the Wildomar City Council was called to order by Mayor Walker at 6:33 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California.

City Council Roll Call showed the following Members in attendance: Council Members Moore, Nigg, Swanson, Mayor Pro Tem Benoit, and Mayor Walker. Members absent: None.

Staff in attendance: City Manager Nordquist, City Attorney Jex, Assistant City Manager York, Planning Director Bassi, Finance Director Riley, Police Chief Anne, Fire Chief Phillips, Senior Administrative Analyst Morales, Associate Planner Garcia and City Clerk Lee.

The flag salute was led by Mayor Walker.

PRESENTATIONS

1. Mayor Walker presented certificates to the Holiday Decorating Winners.
2. Mayor Walker presented a plaque to Kevin Smith in honor of his Father, Stan Smith who served as a Planning Commissioner.
3. Mayor Walker presented a 5 Year Employee Pin to Planning Director Matt Bassi.
4. Chief Phillips presented the Fire Department update.
5. Other City Recognitions/Presentations – Miss City of Wildomar Jessie Taylor spoke about an upcoming event she will be participating in.

PUBLIC COMMENTS

George Taylor, resident, spoke regarding pot holes on Bundy Canyon Road.

Glenn Copple, resident, thanked the City for their help in raising funds for the youth to go to camp.

Scott Scharpen, Go Mobile for Life, spoke regarding his non-profit.

Ken Mayes, resident, with minutes donated by Martha Bridges, spoke regarding the City's website.

Kathleen Hamblin, resident, spoke regarding the need for live streaming.

Mason Ballard, resident, stated his wife is now the President of the Wildomar Little League and thanked Tim Underdown for all of his work.

Ms. Miller, resident, spoke regarding the environment.

COUNCIL COMMUNICATIONS

The City Council Members spoke regarding the various committees, commissions, and boards that they serve on locally and regionally and community events, including:

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

A MOTION was made by Mayor Pro Tem Benoit, seconded by Councilman Nigg, to move item #3.1 to before the Consent Calendar and approve the rest of the agenda as presented.

MOTION carried, 5-0, by the following vote:

YEA: Moore, Nigg, Swanson, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None

ABSENT: None

3.1 Assemblywoman Melissa Melendez Update on State Issues

Assemblywoman Melendez presented an update on State issues.

1.0 CONSENT CALENDAR

City Clerk Lee advised there is a speaker for item #1.8.

Mayor Walker recused himself as he has a potential conflict of interest for item #1.8.

1.8 Tract 32206 (Project 15-0042) Grading Agreement

Ms. Miller, resident, spoke regarding the need to stop grading in the City.

A MOTION was made by Councilwoman Swanson, seconded by Councilwoman Moore, to authorize the City Manager to execute the Grading Agreement for TR 32206 with Wildomar Land, LLC.

MOTION carried, 4-0-1, by the following vote:

YEA: Moore, Nigg, Swanson, Mayor Pro Tem Benoit

NAY: None

ABSTAIN: Mayor Walker

ABSENT: None

A MOTION was made by Mayor Pro Tem Benoit, seconded by Councilman Nigg, approve the remainder of the agenda as presented.

MOTION carried, 5-0, by the following vote:

YEA: Moore, Nigg, Swanson, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None (Mayor Pro Tem Benoit abstained on item #1.6)

ABSENT: None

1.1 Reading of Ordinances

Approved the reading by title only of all ordinances.

1.2 Minutes – October 11, 2017 Regular Meeting

Approved the Minutes as submitted.

1.3 Minutes – November 8, 2017 Regular Meeting

Approved the Minutes as submitted.

1.4 Warrant & Payroll Registers

Approved the following:

1. Warrant Register dated 11-02-2017 in the amount of \$273,377.09;
2. Warrant Register dated 11-09-2017 in the amount of \$34,561.38;
3. Warrant Register dated 11-16-2017 in the amount of \$196,685.27;
4. Warrant Register dated 11-22-2017 in the amount of \$435,423.76;
5. Warrant Register dated 11-30-2017 in the amount of \$1,112,623.16;
6. Payroll Register dated 12-01-2017 in the amount of \$149,526.49.

1.5 Treasurer's Report

Approved the Treasurer's Report for October, 2017.

1.6 Collier Elementary School Sidewalk Project Notice of Completion

Adopted a Resolution entitled:

RESOLUTION NO. 2017 - 52

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE COLLIER ELEMENTARY SCHOOL SIDEWALK SRTSL - PROJECT 5484(005), CIP 019 AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.7 Almond Street and Bundy Canyon Road Sidewalk Safety Improvement Project Notice of Completion

Adopted a Resolution entitled:

RESOLUTION NO. 2017 - 53

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE ALMOND STREET AND BUNDY CANYON ROAD SIDEWALK SAFETY IMPROVEMENT PROJECT (CIP 020) AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.9 Memorandum of Understanding (MOU) With Riverside County Department of Environmental Health for Permitting Processing for Environmental Planning Review, Technical Assistance, and Plan Review for Onsite Wastewater Treatment Systems

Authorized the Assistant City Manager to execute the MOU between Riverside County Environmental Health Department and the City of Wildomar.

1.10 Amendment and Restated Agreement for Deferral of Payment of Development Impact Fees

Approved and authorized the City Manager to execute the Amended and Restated Agreement for Deferral of Payment of Development Impact Fees.

1.11 Payroll Services

Approved a three-year agreement with Heartland Payroll Solutions, Inc. (Heartland) for payroll services for the City.

1.12 Ordinance No. 142 Second Reading - Change of Zone No. 17-0101 - From R-R to C-1/C-P for a 1.73 acre parcel located at 32179 Clinton Keith Road

Adopted an Ordinance entitled:

ORDINANCE NO. 142

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING CHANGE OF ZONE NO. 17-0101 FROM R-R (RURAL RESIDENTIAL) TO C-1/C-P (GENERAL COMMERCIAL) TO BE CONSISTENT WITH THE GENERAL PLAN LAND USE DESIGNATION OF COMMERCIAL RETAIL (CR) FOR A 1.73 ACRE PARCEL LOCATED AT 32179 CLINTON KEITH ROAD (APN: 380-130-012), AND A DETERMINATION THAT NO ADDITIONAL ENVIRONMENTAL REVIEW IS REQUIRED PER CEQA GUIDELINES SECTION 15183

2.0 PUBLIC HEARINGS

2.1 Establishment of Community Facilities District No. 2017-1 (Wildomar DIF Financing), Calling an Election, Ordering the Levy and Collection of Special Taxes, Establishing Appropriate Limits, and Declaring the Election Results for CFD 2017-1 (Wildomar DIF Financing)

City Clerk Lee read the title.

Assistant City Manager York presented the staff report.

Mayor Walker opened the public hearing.

There being no speakers Mayor Walker closed the public hearing.

A MOTION was made by Mayor Pro Tem Benoit, seconded by Councilwoman Moore, adopt Resolution entitled:

RESOLUTION NO. 2017 - 54

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ESTABLISHING COMMUNITY FACILITIES DISTRICT NO. 2017-1 (WILDOMAR DIF FINANCING); CALLING AN ELECTION FOR THE PURPOSE OF SUBMITTING THE QUESTION OF THE LEVY OF THE PROPOSED SPECIAL TAX TO THE QUALIFIED ELECTORS OF THE PROPOSED COMMUNITY FACILITIES DISTRICT; AUTHORIZING THE LEVY OF SPECIAL TAXES; AND, ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE PROPOSED COMMUNITY FACILITIES DISTRICT

MOTION carried, 5-0, by the following vote:

YEA: Moore, Nigg, Swanson, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None

ABSENT: None

The election was held and the ballot canvassed showing a yes vote.

A MOTION was made by Mayor Pro Tem Benoit, seconded by Councilwoman Moore, to adopt Resolution entitled:

RESOLUTION NO. 2017 - 55

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ELECTION RESULTS FOR COMMUNITY FACILITIES DISTRICT NO. 2017-1 (WILDOMAR DIF FINANCING)

MOTION carried, 5-0, by the following vote:

YEA: Moore, Nigg, Swanson, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None

ABSENT: None

A MOTION was made by Councilwoman Moore, seconded by Councilman Nigg, to approve first reading and introduce an Ordinance entitled:

ORDINANCE NO. 144
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, ACTING IN ITS CAPACITY AS THE
LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT
NO. 2017-1 (WILDOMAR DIF FINANCING) AUTHORIZING THE
LEVY OF SPECIAL TAXES

MOTION carried, 5-0, by the following vote:

YEA: Moore, Nigg, Swanson, Mayor Pro Tem Benoit, Mayor Walker
NAY: None
ABSTAIN: None
ABSENT: None

A MOTION was made by Mayor Pro Tem Benoit, seconded by Councilman Nigg, to adopt a Resolution entitled:

RESOLUTION NO. 2017 - 56
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR APPROVING A DEVELOPMENT IMPACT FEE
DEFERRAL PROGRAM ADMINISTRATIVE POLICY

MOTION carried, 5-0, by the following vote:

YEA: Moore, Nigg, Swanson, Mayor Pro Tem Benoit, Mayor Walker
NAY: None
ABSTAIN: None
ABSENT: None

2.2 Consideration of Territory to be Annexed to Community Facilities District No. 2013-1 (Services), Calling an Election, Ordering the Levy and Collection of Special Taxes, and Declaring the Election Results for CFD 2013-1 (Services), Annexation No. 12

City Clerk Lee read the title and disclosed that the wrong Resolution was put in the packet and everyone has one at the dais.

Assistant City Manager York presented the staff report.

Mayor Walker opened the public hearing.

There being no speakers Mayor Walker closed the public hearing.

A MOTION was made by Councilwoman Moore, seconded by Mayor Pro Tem Benoit, to adopt an amended Resolution entitled:

RESOLUTION NO. 2017 - 57
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, CALLING AN ELECTION FOR THE PURPOSE OF
SUBMITTING THE QUESTION OF THE LEVY OF THE PROPOSED
SPECIAL TAX TO THE QUALIFIED ELECTORS WITHIN THE AREA
PROPOSED TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT
NO. 2013-1 (SERVICES)

MOTION carried, 5-0, by the following vote:

YEA: Moore, Nigg, Swanson, Mayor Pro Tem Benoit, Mayor Walker
NAY: None
ABSTAIN: None
ABSENT: None

The election was held the canvass showed the ballot is marked yes.

A MOTION was made by Mayor Pro Tem Benoit, seconded by Councilwoman Moore, to adopt a Resolution entitled:

RESOLUTION NO. 2017 - 58
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, DECLARING ELECTION RESULTS WITHIN THE AREA
PROPOSED TO BE ANNEXED TO COMMUNITY FACILITIES DISTRICT
NO. 2013-1 (SERVICES)

MOTION carried, 5-0, by the following vote:

YEA: Moore, Nigg, Swanson, Mayor Pro Tem Benoit, Mayor Walker
NAY: None
ABSTAIN: None
ABSENT: None

2.3 Change of Zone No. 17-0102 (PA No. 17-0102), 21615 Front Street

City Clerk Lee read the title.

Mayor Walker opened the public hearing.

Associate Planner Garcia presented the staff report.

Matt Fagan, applicant, spoke regarding the project.

SPEAKERS:

Ken Mayes, resident, stated his opposition.

There being no further speakers Mayor Walker closed the public hearing.

A MOTION was made by Mayor Pro Tem Benoit, seconded by Councilman Nigg, to introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. 145
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, APPROVING CHANGE OF ZONE NO. 17-
0102 FROM R-R (RURAL RESIDENTIAL) TO R-1 (ONE-FAMILY
DWELLING) TO BE CONSISTENT WITH THE GENERAL PLAN LAND
USE DESIGNATION OF MEDIUM DENSITY RESIDENTIAL (MDR) FOR
A 1.39 ACRE PARCEL LOCATED AT 21615 FRONT STREET (APN:
376-132-001), AND A DETERMINATION THAT NO ADDITIONAL
ENVIRONMENTAL REVIEW IS REQUIRED PER CEQA GUIDELINES
SECTION 15183

MOTION carried, 5-0, by the following vote:

YEA: Moore, Nigg, Swanson, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None

ABSENT: None

3.0 GENERAL BUSINESS

3.2 Subdivision Ordinance Amendment No. 17-01

City Clerk Lee read the title and stated Mr. Larry Markham sent an email of which everyone at the dais has a copy.

Planning Director Bassi presented the staff report.

A MOTION was made by Councilwoman Moore, seconded by Councilman Nigg, to introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. 146
AN ORDINANCE OF THE CITY COUNCIL OF CITY OF WILDOMAR,
CALIFORNIA, APPROVING AN AMENDMENT TO CHAPTER 16.12.240
OF THE WILDOMAR MUNICIPAL CODE RELATED TO THE
EXPIRATION TIMES FOR APPROVED TENTATIVE TRACT MAPS AND
TENTATIVE PARCEL MAPS

MOTION carried, 5-0, by the following vote:

YEA: Moore, Nigg, Swanson, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None

ABSENT: None

3.3 The Lake Elsinore Advanced Pumping System (LEAPS) Project

City Clerk Lee read the title.

City Manager Nordquist presented the staff report.

Discussion ensued regarding the project and the need for more information.

3.4 Temporary Storage of Brown House Cornerstones at Marna O'Brien Park

City Clerk Lee read the title.

City Manager Nordquist presented the staff report.

Ken Mayes, resident, stated his opposition.

Council discussion ensued regarding the look of the rocks; why no one was there from the Historical Society; liability; how long is "temporary"; if it is really wanted in the park.

A MOTION was made by Councilman Nigg, seconded by Councilwoman Swanson, to deny the temporary storage of the Brown house cornerstones at Marna O'Brien Park and not authorize the City Manager to prepare and execute the License Agreement with the Wildomar Historical Society in substantially the same form.

MOTION carried, 5-0, by the following vote:

YEA: Moore, Nigg, Swanson, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None

ABSENT: None

3.5 Mayor and Mayor Pro Tem Appointments for 2018

City Clerk Lee read the title.

City Clerk Lee opened the floor to nominations for 2018 Mayor.

Mayor Walker nominated Mayor Pro Tem Benoit.

There being no further nominations City Clerk Lee closed the nominations and called for the vote.

The vote was a unanimous 5-0.

City Clerk Lee opened the floor to nominations for 2018 Mayor Pro Tem.

Councilman Nigg nominated Councilwoman Swanson.

There being no further nominations City Clerk Lee closed the nominations and called for the vote.

The vote was a unanimous 5-0.

3.6 Committees, Commissions, and Boards Appointments for 2018

City Clerk Lee read the title.

City Manager Nordquist presented the staff report.

Ken Mayes, resident, reminded of Form 806.

A MOTION was made by Councilman Nigg, seconded by Councilwoman Swanson, to make delete the Economic Development, Finance, Parks, Southwest Coalition, and Trails Subcommittees.

MOTION carried, 5-0, by the following vote:

YEA: Moore, Nigg, Swanson, Mayor Pro Tem Benoit, Mayor Walker

NAY: None

ABSTAIN: None

ABSENT: None

CITY MANAGER REPORT

City Manager Nordquist presented the report and reminded everyone that City Hall Closed on Monday, December 25 and Monday, January 1.

FUTURE AGENDA ITEMS


*Parking issues with projects

ADJOURN THE CITY COUNCIL

There being no further business Mayor Walker declared the meeting adjourned at 8:32 p.m.

Submitted by:

Approved by:


Debbie A. Lee, CMC
City Clerk


Ben J. Benoit
Mayor

