

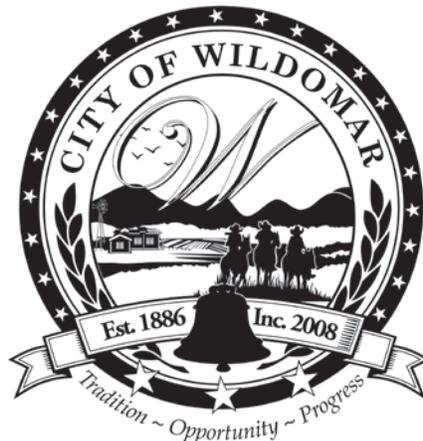
CITY OF WILDOMAR CITY COUNCIL AND WILDOMAR
CEMETERY DISTRICT AGENDA

4:30 P.M. – TRAINING SESSION

5:30 P.M. – CLOSED SESSION

6:30 P.M. – REGULAR MEETING

DECEMBER 14, 2011
Council Chambers
23873 Clinton Keith Road



Marsha Swanson, Mayor/Chairman
Ben Benoit, Mayor Pro Tem/Vice-Chairman
Bob Cashman, Council Member/Trustee
Bridgette Moore, Council Member/Trustee
Timothy Walker, Council Member/Trustee

City Manager
Frank Oviedo

City Attorney
Julie Hayward Biggs

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA December 14, 2011

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 P.M. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at: Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

PLEASE TURN ALL CELLULAR DEVICES TO VIBRATE OR OFF FOR THE DURATION OF THE MEETING. YOUR COOPERATION IS APPRECIATED.

CALL TO ORDER – TRAINING SESSION 4:30 P.M.

ADJOURN TRAINING SESSION

CALL TO ORDER – CLOSED SESSION 5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54957 with regard to the following personnel matter: Performance Evaluation: City Manager.
2. The City Council will meet in closed session to confer with legal counsel with regard to one matter of potential initiation of litigation pursuant to the provisions of Government Code Section 54956.9(c). The underlying facts known to all parties relate to the processing of park assessment district refunds by the County of Riverside from general City of Wildomar revenues held by the County not collected by or from the park assessment district.

RECONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

Wildomar Pop Warner Football Team
Pacific Region West Coast Champions

Wildomar Pop Warner Cheer and Dance Nationals
Second Place – National Champs Sideline Competition

Fire Department Monthly Update

PUBLIC COMMENTS

This is the time when the City Council receives general public comments regarding any items or matters within the jurisdiction of the City Council that do not appear on the agenda. Each speaker is asked to fill out a “Public Comments Card” available at the Chamber door and submit the card to the City Clerk. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker. Prior to taking action on any open session agenda item, the public will be permitted to comment at the time it is considered by the City Council.

APPROVAL OF THE AGENDA AS PRESENTED

The City Council approves the agenda as it is herein presented, or, if it the desire of the City Council, the agenda can be reordered at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request specific items are removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Approve the reading by title only of all ordinances.

1.2 Minutes – October 12, 2011 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as presented.

1.3 Minutes – November 9, 2011 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as presented.

1.4 Minutes – November 29, 2011 Special Meeting

RECOMMENDATION: Staff recommends that the City Council

1.5 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approved the following:

1. Warrant Register dated November 3, 2011 in the amount of \$27,163.36;
2. Warrant Register dated November 11, 2011 in the amount of \$145,738.46;
3. Warrant Register dated November 23, 2011 in the amount of \$25,673.94;
4. Warrant Register dated December 1, 2011 in the amount of \$90,054.99; and
5. Payroll Register dated December 1, 2011 in the amount of \$40,735.94.

1.6 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for the month of August, 2011.

CONSENT CALENDAR CONTINUES ▼

- 1.7 **Treasurer's Report**
RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for the month of September, 2011.
- 1.8 **Treasurer's Report**
RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for the month of October, 2011.
- 1.9 **Proclamation Rescinding the Open Burn Ban**
RECOMMENDATION: That the City Council adopt a Proclamation rescinding the Open Burn Ban Proclamation implemented on July 13, 2011.
- 1.10 **Extension of Time for Plot Plan 23333 (Project 08-0166) - Located at Clinton Keith Road and Stable Lanes Road**
RECOMMENDATION: Staff recommends the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011 - _____

A RESOLUTION OF CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING A ONE-YEAR EXTENSION OF TIME TO OCTOBER 28, 2012 FOR PLOT PLAN NO. 23333 (PROJECT 08-0166) FOR THE DEVELOPMENT OF TWO COMMERCIAL RETAIL BUILDINGS TOTALING 20,894 SQUARE FEET AND A 9,305 SQUARE-FOOT DAYCARE FACILITY ON A 4.16 ACRE SITE LOCATED AT THE INTERSECTION OF CLINTON KEITH ROAD AND STABLE LANES ROAD (APN: 380-120-012 & 380-120-013)

- 1.11 **Authorization to Participate in the Riverside County EDA Mortgage Credit Certification (MCC) Program**
RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, PARTICIPATING WITH THE COUNTY OF RIVERSIDE MORTGAGE CREDIT CERTIFICATE (MCC) PROGRAM

CONSENT CALENDAR CONTINUES ▼

1.12 Accept Drainage Easements Related to Tract 30155 and Quitclaim Them to Riverside County Flood Control District

RECOMMENDATION: Staff recommends that the City Council adopt two Resolutions entitled:

RESOLUTION NO. 2011-_____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE CERTIFICATES OF ACCEPTANCE FOR SEVEN DRAINAGE EASEMENTS RELATED TO TRACT 30155

And

RESOLUTION NO. 2011-_____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE QUITCLAIM DEEDS FOR EIGHT DRAINAGE EASEMENTS TO THE RIVERSIDE COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

1.13 Second Reading and Adoption of Ordinance No. 65 – Repealing the E-Verify Program

RECOMMENDATION: Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 65
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REPEALING CHAPTER 3.09 OF THE WILDOMAR MUNICIPAL CODE PERTAINING TO THE E-VERIFY PROGRAM

2.0 PUBLIC HEARINGS

2.1 FY 2011 – 12 First Quarter Budget Report

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2011-12 BUDGETED REVENUES AND EXPENSES

2.2 Allocation of Community Development Block Grant Funds

RECOMMENDATION: Staff recommends that the City Council:

1. Allocate funding to eligible projects and/or program activities;
2. Adopt a Resolution entitled:

RESOLUTION NO. 2011 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE ALLOCATION OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FISCAL YEAR 2012/2013

3. Authorize the City Manager to execute all related application and agreements.

2.3 User Fees Review

RECOMMENDATION: Staff recommends that the City Council continue this item to the February 15, 2012 meeting.

3.0 GENERAL BUSINESS

3.1 Bundy Canyon Road Project Update

RECOMMENDATION: Staff recommends that the City Council receive and file the report.

3.2 Clinton Keith Interchange Construction Project Update and Project Communication Coordination

RECOMMENDATION: Staff recommends that the City Council receive and file the report.

3.3 Acquire Right of Way and Temporary Construction Easement for the Sidewalks to Schools Improvement Project (CIP 09-0014)

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN ACQUISITION AGREEMENT, AND CERTIFICATES OF ACCEPTANCE FOR A GRANT OF PUBLIC RIGHT OF WAY AND A TEMPORARY CONSTRUCTION EASEMENT FOR THE SIDEWALKS TO SCHOOLS IMPROVEMENTS PROJECT (CIP 09-0014)

- 3.4 Collier Elementary Sidewalk and Accessibility Improvement Project**
RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AMENDING THE FISCAL YEAR 2011/12 BUDGET AND
RELATED CAPITAL IMPROVEMENT PROGRAM TO REFLECT A
FEDERAL SAFE ROUTES TO SCHOOL GRANT TOTALING \$503,900
FOR THE COLLIER ELEMENTARY SIDEWALK AND ACCESSIBILITY
IMPROVEMENT PROJECT

- 3.5 Sex Offender Residency and Loitering Prohibition Ordinance**
RECOMMENDATION: Staff recommends that the City Council introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, ADDING A NEW CHAPTER 9.55 TO THE
WILDOMAR MUNICIPAL CODE RELATING TO SEX OFFENDER
RESIDENCY AND LOITERING PROHIBITIONS

- 3.6 Mayor and Mayor Pro Tem Appointment for 2012**
RECOMMENDATION: Staff recommends that the City Council appoint a Mayor and Mayor Pro Tem for 2012.

- 3.7 Committees, Commissions, and Boards Appointments**
RECOMMENDATION: Staff recommends that the City Council review the list of committees, commissions, and board appointments and direct Staff to make any changes deemed appropriate.

RECESS THE CITY COUNCIL

CONVENE WILDOMAR CEMETERY DISTRICT

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

This is the time when the Board of Trustees receives general public comments regarding any items or matters within the jurisdiction of the Wildomar Cemetery District that do not appear on the agenda. Each speaker is asked to fill out a "Public Comments Card" available at the Chamber door and submit the card to the Clerk of the Board. Lengthy testimony should be presented to the Board in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker. Prior to taking action on any open session agenda item, the public will be permitted to comment at the time it is considered by the Board.

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request specific items be removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – November 7, 2011 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Minutes – November 9, 2011 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

6.1 Restated Policies and Procedures Manual

RECOMMENDATION: Staff recommends that the Board of Trustees adopt a Resolution entitled:

RESOLUTION NO. WCD 2011 - _____
A RESOLUTION OF THE WILDOMAR CEMETERY DISTRICT BOARD
OF TRUSTEES ADOPTING THE RESTATED POLICIES AND
PROCEDURES MANUAL

GENERAL MANAGER REPORT

CEMETERY DISTRICT ATTORNEY REPORT

BOARD COMMUNICATIONS

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

RECONVENE THE CITY COUNCIL

CITY MANAGER REPORT

CITY ATTORNEY REPORT

COUNCIL COMMUNICATIONS

FUTURE AGENDA ITEMS

ADJOURNMENT

2012 City Council/Wildomar Cemetery District Regular Meeting Schedule

January 11	July 11
February 8	August 8
March 7	September 12
April 11	October 10
May 9	November 14
June 13	December 12

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on December 9, 2011, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road,
U.S. Post Office, 21392 Palomar Street,
Mission Trail Library, 34303 Mission Trail Blvd.

Debbie A. Lee, CMC
City Clerk