

CITY OF WILDOMAR CITY COUNCIL
Agenda Item #1.2
CONSENT CALENDAR
Meeting Date: January 25, 2011

TO: Mayor and City Council Members
FROM: Gary Nordquist, Assistant City Manager
SUBJECT: Warrant Registers dated January 13, and January 20, 2011

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council approve the following Warrant Registers:

1. Dated January 13, 2011, in the amount of \$41,222.45; and
2. Dated January 20, 2011, in the amount of \$37,277.11.

BACKGROUND:

The City of Wildomar requires that the City Council audit payments of demands and direct the City Manager to issue checks. The Warrant and Payroll Registers are submitted for approval.

FISCAL IMPACTS:

These Warrant and Registers will have a budgetary impact in the amount noted in the recommendation section of this report. These costs are included in the Fiscal Year 2010-11 Budget.

Submitted by:

Approved by:

Gary Nordquist
Assistant City Manager

Frank Oviedo
City Manager

vchlist
01/13/2011 1:06:29PM

Voucher List
City of Wildomar

Page: 1

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
200227	1/10/2011	000208 CITY OF RIVERSIDE	1-10-11		LEAGUE OF CA CITIES MTG	200.00
					Total :	200.00
200228	1/13/2011	000212 AMERICAN SOCIETY FOR, PUBLIC ADMI	122010		ASPA MEMBERSHIP-ASST CM	131.00
					Total :	131.00
200229	1/13/2011	000213 CARLOS URRUTIA CONSULTING	10311		CITY MANAGER EVALUATION CON:	3,419.37
					Total :	3,419.37
200230	1/13/2011	000074 CHUNG AND CHUNG ACCOUNTANCY, C-	10944		ACCTG SVC 10/4-11/3/10	3,370.00
					Total :	3,370.00
200231	1/13/2011	000047 COUNTY OF RIVERSIDE, SHERIFF'S DEI	SH0000015703		BOOKING FEE NOV 2010	921.48
					Total :	921.48
200232	1/13/2011	000036 DATAQUICK	B1-1893588		CODE ENFORCEMENT SOFTWARE	111.20
					Total :	111.20
200233	1/13/2011	000022 EDISON	10411 10411A 10711 10711A 10711B 10811		ZONE 73 CITY LAMPS DEC 2010 MARNA O'BRIEN ELECT DEC 2010 CSA22 ELECT DEC 2010 CSA103 ELECT DEC 2010 CITY LAMPS ELECT DEC 2010 CSA142 ELECT DEC 2010	65.69 34.40 3,022.53 12,769.20 378.98 2,024.78
					Total :	18,295.58
200234	1/13/2011	000113 LEAGUE OF CALIFORNIA CITIES	105819		MEMBERSHIP DUES 2011	11,736.00
					Total :	11,736.00
200235	1/13/2011	000084 MUNISERVICES, LLC	23785		SALES TAX REPORTING SVCS 6-3C	1,965.22
					Total :	1,965.22
200236	1/13/2011	000049 NORTH COUNTY TIMES	2279176		PUBLIC HEARING NOTICE 12-26-10	95.52
					Total :	95.52
200237	1/13/2011	000018 ONTRAC	7014382		OVERNIGHT DELIVERY SVC	17.08

Page: 1

vchlist
01/13/2011 1:06:29PM

Voucher List
City of Wildomar

Page: 2

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
200237	1/13/2011	000018	000018 ONTRAC		(Continued)	Total : 17.08
200238	1/13/2011	000214	ROTARY CLUB OF WILDOMAR	10711	1ST QTR DUES 2011	360.00
						Total : 360.00
200239	1/13/2011	000078	WILDOMAR AWARDS AND TROPHIES	WAT0000031	ADULT SOFTBALL STAFF DEC 2010	600.00
						Total : 600.00
13 Vouchers for bank code : wf						Bank total : 41,222.45
13 Vouchers in this report						Total vouchers : 41,222.45

Page: 2

Bank code : wf

Voucher	Date	Vendor	invoice	PO #	Description/Account	Amount
200240	1/20/2011	000044 A&A JANITORIAL SERVICES	1616		MARNA JANITORIAL SRVCS & SUP	570.00
					Total :	570.00
200241	1/20/2011	000033 AMERICAN FORENSIC NURSES	59310 59326		BLOOD DRAW	41.08
					BLOOD DRAW	41.08
					Total :	82.16
200242	1/20/2011	000028 CALPERS	11511		HEALTH PREM CONTRIB JAN&FEB	8,822.84
					Total :	8,822.84
200243	1/20/2011	000027 DIRECTTV	1426817829		CITY HALL CABLE SRVCS 1/12-2/11	83.99
					Total :	83.99
200244	1/20/2011	000024 GUARDIAN	011811		DENT/VIS BENEFITS JAN & FEB 20	865.65
					Total :	865.65
200245	1/20/2011	000040 IMAGE PRINTING SYSTEMS	20031 20032		OFFICE SUPPLIES- LETTERHEAD	587.25
					BUS. CARDS- MAYOR & 2 COUNCIL	187.59
					Total :	774.84
200246	1/20/2011	000016 INNOVATIVE DOCUMENT SOLUTIONS	98430		CONTRACT COPIER SRVCS 12/1-1/	444.92
					Total :	444.92
200247	1/20/2011	000147 MARATHON REPROGRAPHICS	60040 60429		PLANNING COMMISSION SUPPLIES	7.29
					DEV. ENGINEERING COPIES & SUP	111.35
					Total :	118.64
200248	1/20/2011	000042 PV MAINTENANCE, INC.	005-116		GAS TAX/PUB WORKS SRVCS NOV	20,835.01
					Total :	20,835.01
200249	1/20/2011	000053 REPUBLIC ITS	1110397 1110398 21833		TRAFFIC SIGN RESPONSE NOV10	1,863.48
					TRAFFIC SIGN MAINT NOV 2010	1,370.00
					EMERGENCY CALL RESP-SIGN RE	619.05
					Total :	3,852.53
200250	1/20/2011	000215 THE PRESS-ENTERPRISE	RC-062		NEWSPAPER SUB. 2/4/11-2/2/12	175.76

vchlist
01/20/2011 12:53:48PM

Voucher List
City of Wildomar

Page: 2

Bank code : wf

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
200250	1/20/2011	000215	000215 THE PRESS-ENTERPRISE	(Continued)		Total : 175.76
200251	1/20/2011	000020	VERIZON	010111 010111A	TELEPHONE CHRGS 1/1-1/31/11 OFFICE PHONE CHRGS 12/2/10-1/1	37.89 572.88 Total : 610.77
200252	1/20/2011	000139	WILDOMAR CHAMBER OF COMMERCE	JB1003	BUS NETWORKING MTNG	40.00 Total : 40.00
13 Vouchers for bank code : wf						Bank total : 37,277.11
13 Vouchers in this report						Total vouchers : 37,277.11

Page: 2

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #1.3
CONSENT CALENDAR
Meeting Date: January 25, 2011

TO: Mayor and City Council Members
FROM: Gary Nordquist, Assistant City Manager
SUBJECT: Treasurer's Report, December 2010

STAFF REPORT

RECOMMENDATION:

Staff recommends City Council to approve the Treasurer's Reports.

BACKGROUND/DISCUSSION:

Attached is the Treasurer's Report for Cash and Investments for the month of December 2010.

FISCAL IMPACTS:

None at this time.

Submitted by:

Approved by:

Gary Nordquist
Assistant City Manager

Frank Oviedo
City Manager

ATTACHMENTS:

Treasurer's Report

CITY OF WILDOMAR
 TREASURER'S REPORT FOR
 CASH AND INVESTMENT PORTFOLIO
December 2010

CITY CASH

<u>FUND</u>	<u>ACCOUNT</u>	<u>INSTITUTION</u>	<u>BALANCE</u>	<u>RATE</u>
All	All	WELLS FARGO	\$ <u>3,199,018.55</u>	0.00%
		TOTAL	\$ <u>3,199,018.55</u>	

<u>FUND</u>	<u>ACCOUNT</u>	<u>INSTITUTION</u>	<u>BEGINNING BALANCE</u>	<u>+ DEPOSITS</u>	<u>(-) WITHDRAWALS</u>	<u>ENDING BALANCE</u>	<u>RATE</u>
All	All	WELLS FARGO	\$ <u>2,365,924.25</u>	\$ <u>1,259,589.27</u>	\$ <u>(426,494.97)</u>	\$ <u>3,199,018.55</u>	0.000%
		TOTAL	\$ <u>2,365,924.25</u>	\$ <u>1,259,589.27</u>	\$ <u>(426,494.97)</u>	\$ <u>3,199,018.55</u>	

CITY INVESTMENT

<u>FUND</u>	<u>ISSUER</u>	<u>BOOK VALUE</u>	<u>FACE VALUE</u>	<u>MARKET VALUE</u>	<u>PERCENT OF PORTFOLIO</u>	<u>DAYS TO MAT.</u>	<u>STATED RATE</u>
All	LOCAL AGENCY INVESTMENT FUND	\$ <u>1,526,306.96</u>	\$ <u>1,526,306.96</u>	\$ <u>1,526,306.96</u>	<u>100.00%</u>	0	0.462%
	TOTAL	\$ <u>1,526,306.96</u>	\$ <u>1,526,306.96</u>	\$ <u>1,526,306.96</u>	<u>100.00%</u>		

CITY - TOTAL CASH AND INVESTMENT \$ 4,725,325.51

CITY INVESTMENT

<u>FUND</u>	<u>ISSUER</u>	<u>BEGINNING BALANCE</u>	<u>+ DEPOSITS/ PURCHASES</u>	<u>(-) WITHDRAWALS/ SALES/ MATURITIES</u>	<u>ENDING BALANCE</u>	<u>STATED RATE</u>
All	LOCAL AGENCY INVESTMENT FUNDS	\$ <u>1,526,306.96</u>	\$ <u>0.00</u>	\$ <u>0.00</u>	\$ <u>1,526,306.96</u>	0.462%
	TOTAL	\$ <u>1,526,306.96</u>	\$ <u>0.00</u>	\$ <u>0.00</u>	\$ <u>1,526,306.96</u>	

In compliance with the California Code Section 53646, as the Director of Finance/ City Treasurer of the City of Wildomar, I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months and that all investments are in compliance to the City's Statement of Investment Policy.
 I also certify that this report reflects all Government Agency pooled investments and all City's bank balances.

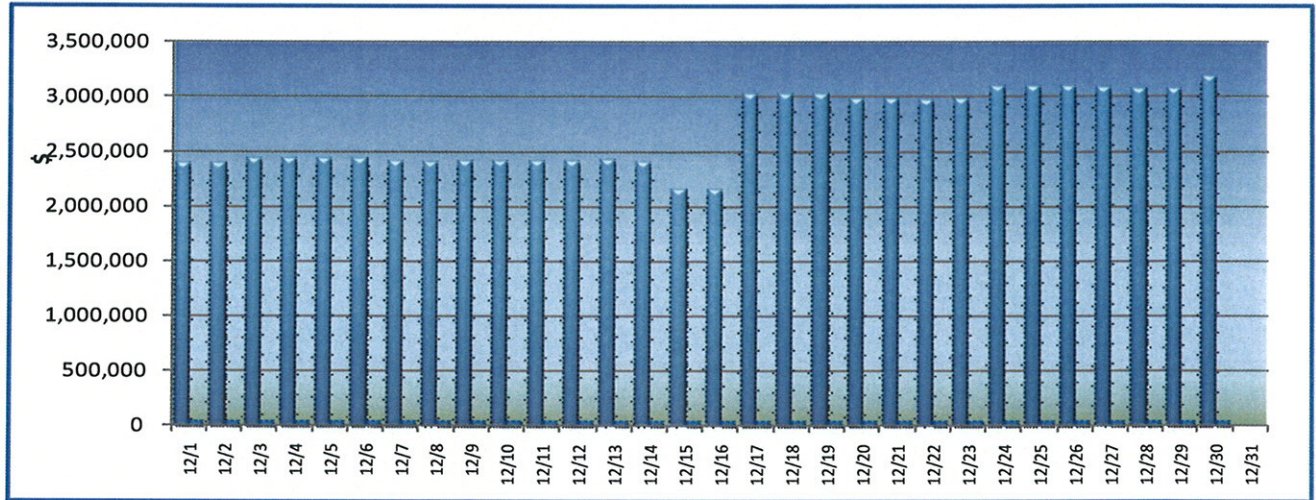
 Gary Nordquist
 ACM Finance & Administration /
 City Treasurer

 Date



December 2010

Daily Cash Balance All Funds Checking Only Pool Report Balance



December 2010

Fiscal Year	Ending Balance	Monthly Net Activity
July 2008	\$ 20,855	\$ 20,855
Aug 2008	2,297,920	2,277,065
Sept 2008	2,402,083	104,163
Oct 2008	2,340,436	(61,647)
Nov 2008	2,203,169	(137,267)
Dec 2008	747,664	(1,455,505)
Jan 2009	826,502	78,838
Feb 2009	733,251	(93,251)
Mar 2009	571,857	(161,394)
April 2009	644,285	72,428
May 2009	687,746	43,461
June 2009	1,266,750	579,004
July 2009	2,027,072	760,322
Aug 2009	4,745,827	2,718,755
Sept 2009	4,201,825	(544,002)
Oct 2009	3,674,234	(527,592)
Nov 2009	3,098,110	(576,124)
Dec 2009	2,963,884	(710,350)
Jan 2010	2,801,810	(296,300)
Feb 2010	2,919,794	117,984
Mar 2010	2,397,718	(522,076)
April 2010	3,239,669	841,951
May 2010	3,200,801	(38,868)
June 2010	3,159,501	(41,300)
July 2010	3,008,802	(150,699)
Aug 2010	3,860,503	851,700
Sept 2010	3,069,412	(791,091)
Oct 2010	2,992,344	(77,068)
Nov 2010	2,365,924	(626,420)
Dec 2010	3,199,019	833,094

Date	Ending Balance In Whole \$	Net Change from Prior Day
12/1	2,404,935	-
12/2	2,405,028	93
12/3	2,441,034	36,006
12/4	2,441,034	-
12/5	2,441,034	-
12/6	2,439,332	(1,702)
12/7	2,424,395	(14,937)
12/8	2,414,015	(10,380)
12/9	2,418,132	4,117
12/10	2,422,476	4,343
12/11	2,422,476	-
12/12	2,422,476	-
12/13	2,430,622	8,147
12/14	2,415,937	(14,685)
12/15	2,156,004	(259,933)
12/16	2,155,918	(86)
12/17	3,028,717	872,800
12/18	3,028,717	-
12/19	3,028,717	-
12/20	2,991,242	(37,476)
12/21	2,989,988	(1,254)
12/22	2,975,928	(14,060)
12/23	2,991,290	15,362
12/24	3,097,094	105,804
12/25	3,097,094	-
12/26	3,097,094	-
12/27	3,090,461	(6,633)
12/28	3,083,430	(7,031)
12/29	3,080,540	(2,890)
12/30	3,191,218	110,678
12/31	3,199,019	7,800

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #1.4
CONSENT CALENDAR
Meeting Date: January 25, 2011

TO: Mayor and City Council Members

FROM: Debbie A. Lee, City Clerk

SUBJECT: Appointments to the Public Agency Risk Sharing Authority of California (PARSAC)

STAFF REPORT

RECOMMENDATION:

That the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, APPOINTING A REPRESENTATIVE AND ALTERNATE
TO THE PUBLIC AGENCY RISK SHARING AUTHORITY OF
CALIFORNIA (PARSAC) BOARD OF DIRECTORS

BACKGROUND:

At the City Council meeting of December 22, 2010, the City Council made appointments to the various regional committees, commissions, and boards. One of these appointments was to the Public Agency Risk Sharing Authority of California (PARSAC). The City Council appointed Council Member Bob Cashman as the representative, and Gary Nordquist, Assistant City Manager and Risk Manager, as the alternate.

In talking with PARSAC about these appointments, Staff learned that the Council must adopt a formal Resolution regarding the appointments in order for them to be recognized by PARSAC. Once adopted, the City Clerk will send a certified copy of the Resolution to PARSAC after which the City's representative and alternate will be official.

PARSAC also recommended that the Resolution appoint representatives by title, rather than by designating a specific person. In this way when the City Council reorganizes it will not have to adopt another Resolution unless the Council wishes to appoint someone other than "one Council Member" or "Risk Manager".

Staff has worked with PARSAC to ensure that the way in which the appointments are done are to the satisfaction of PARSAC to avoid any problems.

FISCAL IMPACTS:
None.

Submitted by:

Approved by:

Debbie A. Lee, CMC
City Clerk

Frank Oviedo
City Manager

RESOLUTION NO. 2011 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, APPOINTING A REPRESENTATIVE AND
ALTERNATE TO THE PUBLIC AGENCY RISK SHARING AUTHORITY
OF CALIFORNIA (PARSAC) BOARD OF DIRECTORS**

Whereas, the City of Wildomar (the "City") is a party to the Revised and Restated Joint Powers Agreement creating the Public Agency Risk Sharing Authority of California, dated December 2, 2010 (the "Joint Powers Agreement") and, as such, is a Member Agency of the Public Agency Risk Sharing Authority of California ("PARSAC"), as that term is defined in the Joint Powers Agreement; and

Whereas, pursuant to the Joint Powers Agreement, each Member Agency of PARSAC is required to appoint a Director and an Alternate Director to act in the Director's absence, to represent the City/Town as if the City/Town itself were present and acting on the PARSAC Board of Directors for all matters which come before such Board of Directors, and also for the Director to be eligible for serving on the PARSAC Executive Committee.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Wildomar, California, hereby appoints one Council Member to serve as its Director on the PARSAC Board of Directors to act on behalf of the City; and appoints the City's Risk Manager to serve as Alternate Director in the absence of the Director.

BE IT FURTHER RESOLVED that the City Clerk is instructed to inform the Secretary of PARSAC of the above appointments by sending a certified copy of this Resolution to PARSAC's business office.

PASSED, APPROVED, AND ADOPTED this 25th day of January, 2011.

Marsha Swanson
Mayor

APPROVED AS TO FORM:

ATTEST:

Julie Hayward Biggs
City Attorney

Debbie A. Lee, CMC
City Clerk

CITY OF WILDOMAR – COUNCIL
Agenda Item #1.5
CONSENT CALENDAR
Meeting Date: January 25, 2011

TO: Mayor and City Council Members
FROM: Paula Willette, Community Services Director
SUBJECT: Termination of Local Emergency Proclamation

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011 – _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, TERMINATING THE EXISTENCE OF A LOCAL EMERGENCY UNDER
GOVERNMENT CODE SECTION 8630 AND CHAPTER 2.08 OF THE WILDOMAR
MUNICIPAL CODE

DISCUSSION:

Termination of the local emergency proclaimed December 21, 2010 is mandated under Government Code Section 8630 and Chapter 2.08 of the City Municipal Code once conditions of extreme peril caused by the emergency are deemed to be within the control of normal services.

Submitted By:

Approved By:

Paula Willette
Community Services Director

Frank Oviedo
City Manager

ATTACHMENTS:

Resolution No. 2011 - _____

RESOLUTION NO. 2011 – _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, TERMINATING THE EXISTENCE OF A LOCAL EMERGENCY UNDER GOVERNMENT CODE SECTION 8630 AND CHAPTER 2.08 OF THE WILDOMAR MUNICIPAL CODE

WHEREAS, the City Council of the city of Wildomar found that conditions of extreme peril to the safety of persons and property had arisen within said City caused by severe storms commencing on December 21, 2010; and

WHEREAS, the City Council ratified a Proclamation of Local Emergency on December 22, 2010; and

WHEREAS, conditions of extreme peril caused by the emergency are now deemed to be within the control of the normal protective services, personnel, equipment, and facilities of said City.

NOW THEREFORE, IT IS PROCLAIMED AND ORDERED by the City Council of the City of Wildomar, State of California, which said Proclamation of local Emergency issued on December 21, 2010, and ratified on December 22, 2010, is hereby terminated.

IT IS FURTHER ORDERED that a copy of this Proclamation of Termination of Local Emergency be forwarded to the Riverside County Operational Area and to the State Director of the Governor's Office of Emergency Services.

PASSED APPROVED AND ADOPTED this 25th day of January, 2011.

Marsha Swanson
Mayor

APPROVED AS TO FORM:

ATTEST:

Julie Hayward Biggs
City Attorney

Debbie A. Lee, CMC
City Clerk

CITY OF WILDOMAR – CITY COUNCIL

Agenda Item #3.1

GENERAL BUSINESS

Meeting Date: January 25, 2011

TO: Mayor and City Council Members
FROM: Debbie A. Lee, City Clerk
SUBJECT: Designating the Time, Date, and Location of City Council Meetings

STAFF REPORT

RECOMMENDATION:

That the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, DESIGNATING THE TIME, DATE, AND LOCATION OF CITY COUNCIL
MEETINGS AND RESCINDING RESOLUTION NO. 08-05

BACKGROUND:

The City Council held a Norming Session on Saturday, January 8, 2011. At that session one of the items the City Council discussed was changing the start time of City Council meetings from 7:00 p.m. to 6:00 p.m. After discussion, there was a consensus agreement that the time would be changed to 6:30 p.m.

In order for the time change to be official and in effect, the City Council must adopt a Resolution reflecting the change the Council wishes to make.

FISCAL IMPACTS:

None.

Submitted by:

Approved by:

Debbie A. Lee, CMC
City Clerk

Frank Oviedo
City Manager

ATTACHMENTS:

- A. Resolution No. 2011-_____
- B. Resolution No. 08-05

ATTACHMENT A

RESOLUTION NO. 2011 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DESIGNATING THE TIME, DATE, AND LOCATION OF CITY COUNCIL MEETINGS AND RESCINDING RESOLUTION NO. 08-05

THE CITY COUNCIL OF THE CITY OF WILDOMAR DOES RESOLVE AS FOLLOWS:

SECTION 1. RECITALS

- A. The City of Wildomar was incorporated on July 1, 2008, as a General Law City of the State of California.
- B. Government Code sections 36805 and 54954 requires the City Council to hold regular meetings at least once a month at times set by Resolution or Ordinance.
- C. Section 2.01.010 of the Wildomar Municipal Code provides that the City Council shall set the time and place of the City Council meetings by Resolution.

SECTION 2. PLACE OF REGULAR MEETINGS

The regular meetings of the City Council shall be located at the City Hall Council Chambers, 23873 Clinton Keith Road, Wildomar, California.

SECTION 3. TIME OF REGULAR MEETINGS

The regular meetings of the City Council shall be held on the second and fourth Wednesdays of each month at the hour of 6:30 p.m., unless the same shall be a legal holiday, in which event such regular meeting shall be held on the next succeeding day.

SECTION 4. RESCIND RESOLUTION NO. 08-05

Resolution No. 08-05 is hereby rescinded in its entirety.

PASSED, APPROVED, AND ADOPTED this 25th day of January, 2011.

Marsha Swanson
Mayor

APPROVED AS TO FORM:

ATTEST:

Julie Hayward Biggs
City Attorney

Debbie A. Lee, CMC
City Clerk

ATTACHMENT B

RESOLUTION NO. 08-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DESIGNATING THE TIME, DATE AND LOCATION OF CITY COUNCIL MEETINGS

THE CITY COUNCIL OF THE CITY OF WILDOMAR DOES RESOLVE AS FOLLOWS:

SECTION 1. Recitals.

- (a) The City of Wildomar was incorporated on July 1, 2008, as a general law city of the State of California.
- (b) Government Code sections 36805 and 54954 requires the City Council to hold regular meetings at least once a month at times set by resolution or ordinance.
- (c) Section 2.01.010 of the Wildomar Municipal Code provides that the City Council shall set the time and place of city council meetings by resolution.

SECTION 2. Place of Regular Meetings. The regular meetings of the City Council shall be located at the Oak Creek Center, 23878 Clinton Keith Road, Wildomar, California, beginning in August of 2008.

SECTION 3. Time of Regular Meetings. The regular meetings of the City Council shall be held on the second and fourth Wednesdays of each month at the hour of 7:00 p.m., unless the same shall be a legal holiday, in which event such regular meeting shall be held on the next succeeding day.

PASSED, APPROVED, AND ADOPTED this 1st day of July, 2008.



Bob Cashman, Mayor

ATTEST:



John Danielson, Interim City Clerk

APPROVED AS TO FORM:



Julie Hayward Biggs, Interim City Attorney

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE)
CITY OF WILDOMAR)

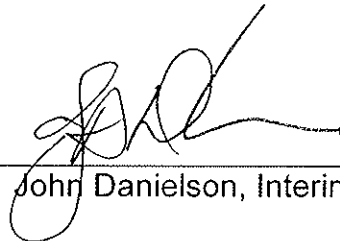
I, John Danielson, Interim City Clerk of the City of Wildomar, do hereby certify that the foregoing Resolution No. 08-05 was duly adopted by the City Council of the City of Wildomar at a special first meeting thereof, held on the 1st day of July, 2008, by the following vote:

AYES: Cashman; Swanson; Moore; Farnam; Ade

NOES: None

ABSTAIN: None

ABSENT: None



John Danielson, Interim City Clerk

CITY OF WILDOMAR – COUNCIL
Agenda Item #3.2
GENERAL BUSINESS
Meeting Date: January 25, 2011

TO: Mayor and City Council Members
FROM: Frank Oviedo, City Manager
SUBJECT: Save Our Parks Update

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council receive Update Report.

DISCUSSION:

Blue Ribbon Subcommittees/Chairs:

Blue Ribbon Logo: Chair John Lloyd

Education: Co-chairs, Irene Gallegos, Tracy Lobo, and George Taylor

Sponsorship: Henry Silvestre

Utilities: Co Chairs, Susan Lane and John Lloyd

Cost Cutting and Park Closures: Gary Nordquist and Paula Willette

At the January 18th 2011 Blue Ribbon Committee meeting, Paul Thompson from Webb and Associates joined us to get final direction from the committee on what should be included in the assessment as well as additional information.

1. The following are some of the highlights of the proposed assessment:
 - a. The annual base maximum tax would be \$28.00 for the current parks and would increase to a base maximum of \$45.00 when the park system is expanded on the east side of the I-15.
 - b. Consumer Price Index changes would apply annually to the base maximum tax.
 - c. The first year of the tax, the rate would be \$23.00 as more properties in the city would be participating in the program.
 - d. Includes all parcels in the City.
 - e. Provide for Senior Citizen exemptions at age 62 (Owner/occupied property).

Detailed Specifics will be presented at the January 25, 2011 meeting.

Fund Raising Efforts: \$12,796.69

Since, the last SOP Report to City Council the following events have occurred:

- Bracelets inscribed with “Save Our Parks” are available at City Hall for a donation of \$3.00 for one bracelet or 4 bracelets for \$10.00 continue to sell.

Upcoming events are:

- Wildomar Rotary & City Hall are taking reservations for family bowling and a poker tournament to be held at Brunswick Bowl in Murrieta on the evening of February 5. All proceeds will be donated to SOP.
- March 5 – Community Meeting at Marna O’Brien Park 10am. Details to follow

Additional updates, not ready at the time of this reports release, will also be present by staff at the City Council meeting.

Submitted and Approved by:

Frank Oviedo
City Manager

CITY OF WILDOMAR – COUNCIL
Agenda Item #3.3
GENERAL BUSINESS
Meeting Date: January 25, 2011

TO: Mayor and City Council Members

FROM: Frank Oviedo, City Manager

SUBJECT: Resolution Adopting the Local Goals & Policies and Appraisal Standards Concerning the Use of the Community Facilities Act of 1982

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2011 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, APPROVING LOCAL GOALS AND POLICIES AND APPRAISAL
STANDARDS

DISCUSSION:

Pursuant to Section 53312.7 of the Government Code, a City may initiate proceedings to establish a Community Facilities District (CFD) if it has first considered and adopted local goals, policies and appraisal standards concerning the use of CFDs. These goals, policies and appraisal standards must include the following:

- Statement of priorities for use of the Act.
- Statement concerning the credit quality of any bonds issued pursuant to the Act.
- Statement concerning the steps to be taken so that future property purchasers are fully informed about their taxpaying obligations imposed under the CFD.
- Statement concerning the criteria for evaluating equity of tax allocation formulas and methodologies.
- Statement of the definitions, standards and assumptions to be used in appraisals.

The Statement of Goals and Policies is a blanket policy which would apply to any and all community facilities districts formed or proposed to be formed by the City. The purpose of the Statement of Goals and Policies is to provide the City staff, the residents of the City and the owners and developers of property located within the City with guidance in the application for and consideration of the establishment of CFD's within the City for the purpose of financing or assisting in financing the acquisition, construction, or maintenance of public infrastructure or the provision of services to benefit and serve either existing or new development or a combination thereof.

The underlying principles behind this policy are the protection of the public interest, assuring fairness in the application of special taxes to current and future property owners, assuring full disclosure of the existence of any special tax liens, insuring the creditworthiness of any CFD bonds, protecting the City's credit rating and financial position and assuring that applicants for all CFD proceedings other than City-initiated proceedings pay all costs associated with the formation of any CFD.

In order for the City to initiate the proceedings to form Community Facilities District No. 2011-1 it must first adopt these local goals, policies and appraisal standards. These goals and policies and appraisal standards are standard in the industry and may be modified in the future by City Council action.

FISCAL IMPACT:

None

Submitted and Approved by:

Frank Oviedo
City Manager

ATTACHMENTS:

- (A) Resolution No. 2011 - _____
- (B) Exhibit A; LOCAL GOALS AND POLICIES AND APPRAISAL STANDARDS CONCERNING USE OF COMMUNITY FACILITIES ACT OF 1982.
- (C) Exhibit 1; TEXT OF SECTION 53345.8 OF THE ACT.

RESOLUTION NO. 2011 - _____
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, APPROVING LOCAL GOALS AND POLICIES AND APPRAISAL
STANDARDS**

WHEREAS, the City Council of the City of Wildomar (the “City”) wishes to give consideration to form a community facilities district pursuant to Sections 53311 and following of the California Government Code (the “Act”); and

WHEREAS, Section 53312.7 of the Act provides that proceedings to establish a community facilities district pursuant to the Act may be initiated only after the local agency in question (in this case, the City of Wildomar) has first considered and adopted local goals and policies and appraisal standards concerning use of the Act; and

WHEREAS, a proposed set of Local Goals and Policies and Appraisal Standards (the “Local Goals and Policies”) has been prepared and submitted to the City Clerk for consideration by this City Council in order to comply with Section 53312.7 of the Act; and

WHEREAS, this City Council wishes to approve the Local Goals and Policies, a copy of which is attached to this resolution as Exhibit A.

NOW, THEREFORE, THE CITY COUNCIL HEREBY FINDS, DETERMINES AND RESOLVES as follows:

Section 1. The foregoing recital is true and correct, and this City Council so finds and determines.

Section 2. This City Council hereby approves the Local Goals and Policies in the form attached hereto as Exhibit A.

Section 3. This City Council finds that the Local Goals and Policies approved by this resolution contain the matters prescribed by Section 53312.7 of the Act and that adoption of the Local Goals and Policies enables this City Council to initiate proceedings to establish a community facilities district pursuant to the Act.

Section 4. This resolution shall take effect immediately upon its passage.

PASSED, APPROVED AND ADOPTED this 25th day of January, 2011.

Marsha Swanson
Mayor

APPROVED AS TO FORM:

ATTEST:

Julie Hayward Biggs
City Attorney

Debbie A. Lee, CMC
City Clerk

Exhibit

"A"

**LOCAL GOALS AND POLICIES AND APPRAISAL
STANDARDS CONCERNING USE OF
COMMUNITY FACILITIES ACT OF 1982**

**EXHIBIT A
CITY OF WILDOMAR**

**LOCAL GOALS AND POLICIES AND APPRAISAL STANDARDS
CONCERNING USE OF COMMUNITY FACILITIES ACT OF 1982**

The City Council (the "Council") of the City of Wildomar, California (the "City") hereby adopts the following in compliance with Section 53312.7 and 53345.8 of the Community Facilities Act of 1982 (the "Act").

General Policy Respecting Use of the Act.

As a matter of general policy, the City will utilize the Act for purposes of (1) acquiring and constructing and providing financing for all or a prescribed portion of the cost and expense of public capital improvements ("facilities") to be owned by the City or other public agencies or regulated public utility companies and which serve a public purpose for the City and its inhabitants and (2) financing all or a prescribed portion of the estimated cost and expense of maintaining and operating such facilities and/or providing services as permitted by the Act.

Priorities for Use of Act.

Reserving the right to make exceptions when circumstances warrant, the City establishes the following priority for use of the Act:

1. Facilities which provide a community-wide benefit to all inhabitants of the City;
2. Facilities needed to serve a community plan or specific plan area that is currently deficient in off-site infrastructure needed to develop the area as planned, i.e. "backbone" infrastructure to support already approved community plan or specific plan areas;
3. Other facilities for which there is a clearly demonstrated public benefit but which benefit is likely to be greater to specific sub-areas of the City rather than community-wide;
4. Other facilities permitted by the Act;
5. The cost and expense of maintaining and operating any of the foregoing facilities;
and
6. The cost of services (including environmental mitigation monitoring programs) permitted to be paid for from special taxes under the Act.
Required Credit Quality.

The Council adopts the requirements of Section 53345.8 of the Act (a copy of which is set forth in Exhibit 1, attached hereto) as sufficient minimum standards for the credit quality of any bonds issued pursuant to the Act.

Disclosure to Property Purchasers.

The Council finds that the statutory requirements of disclosure to property purchasers contained in the Act, most notably, but not limited to, Sections 53328.3, 53328.5 (including the referenced sections of the California Streets and Highways Code), 53340.2 and 53341.5 adequately address this need, and no additional procedures need be imposed by the City. The Council reserves the right to require additional disclosure procedures in any particular case.

Requirements for Special Tax Formulas.

The proposed amount and apportionment of the special tax for each community facilities district ("CFD") shall comply with the following criteria:

1. The special tax formula shall be structured to produce sufficient annual special tax revenue to pay:
 - (a) annual debt service on special tax bonds which have been issued, if any;
 - (b) amounts needed to replenish any reserve funds for such bonds;
 - (c) reasonable annual administrative expenses of the City in the administration of the special taxes and the bonds, if any, of the CFD, including without limitation fees and expenses of trustees, fiscal agents, special tax consultants, arbitrage rebate compliance consultants, arbitrage rebate payments, and any incidental expenses related thereto; and
 - (d) the cost of any maintenance, services and "pay as you go" programs funded by the CFD special tax.
2. A backup special tax to protect against unforeseen contingencies, including but not limited to unusual levels of delinquency in the payment of the special tax.
3. The rate and method of apportionment may provide for an annual increase in the maximum special tax for all properties not to exceed the consumer price index (C.P.I.) annually and shall provide for prepayment and discharge of that portion of the special tax obligation on any properties pertaining to debt service on special tax bonds, if any, as distinguished from that portion of the special tax obligation on such properties pertaining to maintenance, services or other pay-as-you-go programs.
4. The total projected annual special tax revenues, less estimated annual administrative expenses, maintenance, services and pay-as-you-go program

- costs, shall be at least equal to the projected annual gross debt service on outstanding special tax bonds, if any.
5. All property within the CFD not otherwise statutorily exempted or owned (or to be owned) by a public entity and to be benefited shall bear its appropriate share of the special tax liability, as determined in the rate and method of apportionment of special taxes for the CFD.
 6. The special tax shall be allocated and apportioned on the basis of reasonableness to all categories and classes of property within the CFD, as determined by the Council; To the extent provided for by law, the Council may take into consideration property ownership characteristics.
 7. The total amount of projected ad valorem property tax and other direct and overlapping debt for the proposed CFD (including estimated CFD charges, projected benefit assessments, levies for authorized but unissued debt and any other anticipated municipal charges which may be included on a property owner's annual property tax bill), including the proposed maximum special tax, shall not exceed two and one-half percent (2½ %) of the estimated market value for any single family home, condominium or town home. Unless specially authorized by the Council, any deviations from the foregoing must be specifically approved by the Council.

Appraisal Standards.

The Appraisal Standards for Land Secured Financings (the "Standards") published by the California Debt and Investment Advisory Commission, dated May 1994 and updated July 2004 are adopted as the appraisal standards for the City with the following modifications:

1. The independent review appraiser is an option, and not a requirement.
2. The comparable sales method may be used whenever there is sufficient data available in the opinion of the appraiser.
3. The appraiser should assume the presence of the facilities to be financed with the proposed special tax bonds.
4. The special tax lien need not be computed as the present value of the future tax payments if there is a pre-payment mechanism or other more appropriate measure.
5. Except where necessary to make a meaningful comparable sale comparison, the appraiser is not to discount the value of property for the amount of the special tax or assessment liens. This also means that the special tax should be ignored in any discounted cash flow analysis.
6. Page 29 of the Standards, in the definition of "Bulk Sale Value," states the requirement that all parcels within a tract or development be included. Instead, it may be any defined portion of the property.

EXHIBIT 1

TEXT OF SECTION 53345.8 OF THE ACT

TEXT OF SECTION 53345.8 OF THE ACT

Government Code §53345.8. (a) The legislative body may sell bonds pursuant to this chapter only if it determines prior to the award of sale of bonds that the value of the real property that would be subject to the special tax to pay debt service on the bonds will be at least three times the principal amount of the bonds to be sold and the principal amount of all other bonds outstanding that are secured by a special tax levied pursuant to this chapter on property within the community facilities district or a special assessment levied on property within the community facilities district. Any determination made pursuant to this subdivision shall be based upon the full cash value as shown on the ad valorem assessment roll or upon an appraisal of the subject property made in a manner consistent with the policies adopted pursuant to paragraph (5) of subdivision (a) of Section 53312.7 by a state certified real estate appraiser, as defined in subdivision (c) of Section 11340 of the Business and Professions Code. The Treasurer may recommend definitions, standards, and assumptions to be used for these appraisals. These definitions, standards, and assumptions are advisory only, and the definitions, standards, and assumptions to be applied to appraisals will be those adopted by the local agency pursuant to paragraph (5) of subdivision (a) of Section 53312.7.

(b) Notwithstanding the provisions of subdivision (a), if the legislative body selling the bonds finds and determines that the proposed bonds do not present any unusual credit risk due to the availability of credit enhancements or for other reasons specified by the legislative body, the provisions of subdivision (a) may be disregarded.

(c) Notwithstanding the provisions of subdivision (a), if the legislative body selling the bonds finds and determines by a vote of not less than four-fifths of all of its members that the proposed bond issue should proceed for specified public policy reasons, the provisions of subdivision (a) may be disregarded.

A finding and determination by the legislative body pursuant to this subdivision shall be final and conclusive upon all persons in the absence of actual fraud, and neither the legislative body nor the district shall have any liability of any kind whatsoever out of, or in connection with, any finding and determination.