

CITY OF WILDOMAR CITY COUNCIL  
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION

6:30 P.M. – ADJOURNED REGULAR MEETING

SEPTEMBER 20, 2017

Council Chambers

23873 Clinton Keith Road, Suite 106, Wildomar CA



Timothy Walker, Mayor/Chair, District 3  
Ben J. Benoit, Mayor Pro Tem/Vice Chair, District 1  
Bridgette Moore, Council Member/Trustee, District 4  
Dustin Nigg, Council Member/Trustee, District 2  
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist  
City Manager/General Manager

Thomas D. Jex  
City Attorney/District Counsel

**WILDOMAR CITY COUNCIL AND WILDOMAR  
CEMETERY DISTRICT ADJOURNED REGULAR  
MEETING AGENDA  
SEPTEMBER 20, 2017**

**ORDER OF BUSINESS:** Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

**REPORTS:** All agenda items and reports are available for review at Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, [www.cityofwildomar.org](http://www.cityofwildomar.org). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

**PUBLIC COMMENTS:** Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, it is requested to complete a "Public Comment Card" available at the Chamber door. The form is to be submitted to the City Clerk prior to an individual being heard. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

**ADDITIONS/DELETIONS:** Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

**CONSENT CALENDAR:** Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF  
FOR THE DURATION OF THE MEETING. YOUR  
COOPERATION IS APPRECIATED.**

**CALL TO ORDER – CLOSED SESSION - 5:30 P.M.**

**ROLL CALL**

**PUBLIC COMMENTS**

**CLOSED SESSION**

The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(1) to confer with legal counsel with regard to the following matters of pending litigation:

- A. Martha Bridges and John Burkett v. City of Wildomar; California Court of Appeal Case number: E063986;
- B. Martha Bridges and John Burkett v. City of Wildomar and Camelia Communities, LLC *et al*; RSC Case No. RIC 1716934

**CONVENE INTO OPEN SESSION**

**ANNOUNCEMENTS**

**ADJOURN CLOSED SESSION**

## **CALL TO ORDER – REGULAR SESSION - 6:30 P.M.**

### **ROLL CALL**

### **FLAG SALUTE**

### **PRESENTATIONS**

1. Elsinore Valley 4H
2. Proclamation - Marissa Hill, Gold Award
3. Proclamation – Alec Vicnaire, Eagle Scout Award
4. Library Update
5. Fire Department Recognition
6. Fire Department Update
7. Other City Recognitions/Presentations

### **PUBLIC COMMENTS**

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person. Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

## **COUNCIL COMMUNICATIONS**

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

## **APPROVAL OF THE AGENDA AS PRESENTED**

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

### **1.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

#### **1.1 Reading of Ordinances**

**RECOMMENDATION:** Staff recommends that the City Council approve the reading by title only of all ordinances.

#### **1.2 Minutes – June 28, 2017 Special Meeting**

**RECOMMENDATION:** Staff recommends that the City Council approve the Minutes as submitted.

#### **1.3 Minutes – July 12, 2017 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the City Council approve the Minutes as submitted.

**1.4 Warrant & Payroll Registers**

**RECOMMENDATION:** Staff recommends that the City Council approve the following:

1. Warrant Register dated 08-03-2017 in the amount of \$623,464.24;
2. Warrant Register dated 08-03-2017 in the amount of \$95,836.31;
3. Warrant Register dated 08-10-2017 in the amount of \$217,898.88;
4. Warrant Register dated 08-10-2017 in the amount of \$127,537.21;
5. Warrant Register dated 08-17-2017 in the amount of \$18,908.73;
6. Warrant Register dated 08-17-2017 in the amount of \$49,659.45;
7. Warrant Register dated 08-22-2017 in the amount of \$475.00;
8. Warrant Register dated 08-24-2017 in the amount of \$55,106.46;
9. Warrant Register dated 08-24-2017 in the amount of \$407,211.05;
10. Warrant Register dated 08-29-2017 in the amount of \$50.00;
11. Warrant Register dated 08-31-2017 in the amount of \$582,490.47;
12. Warrant Register dated 08-31-2017 in the amount of \$43,144.50; &
13. Payroll Register dated 09-01-2017 in the amount of \$86,379.49.

**1.5 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the City Council approve the Treasurer's Report for July, 2017.

**1.6 Measure Z Oversight Advisory Committee Vacancies**

**RECOMMENDATION:** Staff recommends that the City Council receive and file the report.

**1.7 Big Easy RV & Boat Storage - Public Improvement Agreement and BMP Agreement**

**RECOMMENDATION:** Staff recommends that the City Council authorize the City Manager to execute the Public Improvement Agreement and the BMP Agreement.

**1.8 Senate Bill 649 (Hueso) Wireless Telecommunications Facilities**

**RECOMMENDATION:** Review and discuss Senate Bill (SB) 649 and authorize the Mayor, on behalf of the City, to sign and disseminate the two attached letters in opposition to the proposed legislation.

**1.9 Wildomar Adult Softball Field Usage Waiver**

**RECOMMENDATION:** Staff recommends that the City Council waive the Field Usage Fees for the Wildomar Adult Softball League.

**1.10 Wildomar Master Drainage Plan Lateral C-1 Storm Drain**

**RECOMMENDATION:** Staff recommends that the City Council:

1. Approve the transfer of the following two right of way parcels to the Riverside County Flood Control and Water Conservation District and authorize the City Manager to sign the Quitclaim Deeds.
  - a) Final Order of Condemnation recorded March 11, 2016 as Instrument No. 0096734 (Romagnolo property)
  - b) Easement Deed recorded October 30, 2015 as Instrument No.2015-0479182 (CAFH Order of Wildomar, Inc)
2. Adopt a Resolution entitled:

RESOLUTION 2017 - \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE TRANSFER OF THREE RIGHT OF WAY PARCELS TO THE RIVERSIDE COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE QUITCLAIM DEEDS RELATED TO THE WILDOMAR MASTER DRAINAGE PLAN LATERAL C-1 STORM DRAIN PROJECT

**1.11 Ordinance No. 139 Second Reading – Transportation Uniform Mitigation Fee Program**

**RECOMMENDATION:** Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 139

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING CHAPTER 3.40 OF THE WILDOMAR MUNICIPAL CODE TO UPDATE PARTICIPATION IN THE WESTERN RIVERSIDE COUNTY TRANSPORTATION UNIFORM MITIGATION FEE (TUMF) PROGRAM

**1.12 Ordinance No. 140 Second Reading – Accessory Dwelling Units**

**RECOMMENDATION:** The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 140

AN ORDINANCE OF THE CITY COUNCIL OF CITY OF WILDOMAR, CALIFORNIA, ADOPTING A GENERAL RULE AND CATEGORICAL EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) AND SECTION 15303 OF CEQA, RESPECTIVELY AND APPROVING ZONING ORDINANCE AMENDMENT NO. 17-03 AMENDING CHAPTER 17.204 OF THE WILDOMAR MUNICIPAL CODE (ACCESSORY DWELLING UNITS)

## **2.0 PUBLIC HEARINGS**

There are no items scheduled.

## **3.0 GENERAL BUSINESS**

### **3.1 Rejection of all bids for Grand Avenue Bike Lane Project – Phases I & II Federal Project Numbers CML-5484(007) and CML-5484(008)**

**RECOMMENDATION:** Staff recommends that the City Council:

1. Reject all bids.
2. Re-advertise the project with minor revisions to the Bid Schedule that will allow for more competitive bids to be received.

### **3.2 Development Impact Fee Deferral Agreement - Wildomar Square Commercial Shopping Center**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2017 - \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, APPROVING A DEVELOPMENT IMPACT FEE  
DEFERRAL AGREEMENT WITH CK-HS PARTNERS, LLC and SNDH,  
LLC

### **3.3 Community Facilities District - Development Impact Fee Deferral Purchase Order for Services**

**RECOMMENDATION:** Staff recommends that the City Council direct the City Manager to assign a Work Order and execute a Purchase Order to Spicer Consulting Group in accordance with the terms of the existing Professional Services Agreement for the scope and fee of the Letter Proposal for DIF Deferral Community Facilities District (CFD) Formation Services.

## **CITY MANAGER REPORT**

- \*Community Calendar Update
- \*Economic Development Update

## **CITY ATTORNEY REPORT**

- \*Rosenberg's Rules of Order



**FUTURE AGENDA ITEMS**

**ADJOURN THE CITY COUNCIL**

***In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.***

Timothy Walker, Chair  
Ben J. Benoit, Vice Chair  
Bridgette Moore, Trustee  
Dustin Nigg, Trustee  
Marsha Swanson, Trustee

Gary Nordquist  
General Manager

Thomas D. Jex  
District Counsel

## **CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT**

## **ROLL CALL**

## **PUBLIC COMMENTS**

## **BOARD COMMUNICATIONS**

## **APPROVAL OF THE AGENDA AS PRESENTED**

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

#### **4.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

##### **4.1 Minutes – July 12, 2017 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Minutes as submitted.

##### **4.2 Minutes – August 12, 2017 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Minutes as submitted.

##### **4.3 Warrant Register**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 08-03-2017, in the amount of \$336.05;
2. Warrant Register dated 08-10-2017, in the amount of \$167.99;
3. Warrant Register dated 08-17-2017, in the amount of \$1,103.48;
4. Warrant Register dated 08-17-2017, in the amount of \$1,729.24;
5. Warrant Register dated 08-24-2017, in the amount of \$350.00;
6. Warrant Register dated 08-24-2017, in the amount of \$408.36; &
7. Warrant Register dated 08-31-2017, in the amount of \$472.33.

##### **4.4 Treasurer’s Report**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Treasurer’s Report for July, 2017.

#### **5.0 PUBLIC HEARINGS**

There are no items scheduled.

#### **6.0 GENERAL BUSINESS**

There are no items scheduled.

### **GENERAL MANAGER REPORT**

### **FUTURE AGENDA ITEMS**

### **ADJOURN WILDOMAR CEMETERY DISTRICT**

**City Council/Wildomar Cemetery District Regular Meeting Schedule**

October 11	February 14	June 13
November 8	March 14	July 11
December 13	April 11	August 8
January 10	May 9	

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on September 16, 2017, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;  
U.S. Post Office, 21392 Palomar Street;  
Wildomar Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC  
City Clerk/Human Resources Manager