

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

JUNE 13, 2018
Council Chambers
23873 Clinton Keith Road, Suite 106, Wildomar CA



Ben J. Benoit, Mayor/Chair, District 1
Marsha Swanson, Mayor Pro Tem/Vice Chair, District 5
Bridgette Moore, Council Member/Trustee, District 4
Dustin Nigg, Council Member/Trustee, District 2
Timothy Walker, Council Member/Trustee, District 3

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA JUNE 13, 2018

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, it is requested to complete a "Public Comment Card" available at the Chamber door. The form is to be submitted to the City Clerk prior to an individual being heard. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF FOR THE DURATION OF THE MEETING. YOUR COOPERATION IS APPRECIATED.

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(2) and (3) to confer with legal counsel with regard to one matter of potential exposure to litigation.
2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.8 to confer with legal counsel and conference with real property negotiators as follows:

BUNDY CANYON ROAD PROJECT

Property: SEE BELOW

Agency negotiators: Gary Nordquist

Negotiating parties: SEE BELOW

Under negotiation: Instruction regarding price and terms of payment

<u>APN</u>	<u>ADDRESS</u>	<u>OWNER</u>
367-250-002	23302 Bundy Canyon Road	Terry & Marybeth Slane
367-250-003	23400 Bundy Canyon Road	Augusta Smets
367-250-012	23456 Bundy Canyon Road	Jeff M. Cassil
362-211-003	24021 Wheatfield Circle	Erock & Aurora Guerrero
362-211-004	24000 Wheatfield Circle	Albert & Gina (Jean) Lopez
362-211-005	24010 Wheatfield Circle	Deanna Rene Kunz
362-211-023	33371 Barley Lane	Whelington Mras & Claudia Blank
362-211-024	33361 Barley Lane	Guy Wiltshire & Claudia Salzer
362-211-025	33351 Barley Lane	Patrick & Diane Conway
362-211-029	---	The Farm POA
362-211-030	---	The Farm POA
366-411-014	22515 Elbow Creek Trail	Richard Mireles, Jr. & Jasmine Ocampo
366-411-015	22527 Elbow Creek Trail	Paul Robert & Marina Blea
366-411-017	22551 Elbow Creek Trail	Theresa L Cotter
366-411-018	22573 Elbow Creek Trail	Fnu & Darlene Julyanto
366-411-019	22585 Elbow Creek Trail	James P. Strawn
366-413-010	33994 Canyon Ranch Road	Gonzalez de Mendoza Tomasa & Antonio Mendoza

367-250-015	23411 Bundy Canyon Road	Larry E. & Phyllis A. Walker
367-270-021	23510 Bundy Canyon Road	Casa De Adoracion Y Gloria (Alba Gambin)
367-270-030	23541 Bundy Canyon Road	Bundy Canyon Christian Church School (Phil Walker)
367-431-011	34001 Autumn Sage Court	Kathryn & Leonard Valentine
367-431-012	34004 Autumn Sage Court	Jeffrey & Theresa Hickok
367-431-013	34020 Autumn Sage Court	Jeff D. & Jean Marie Massey
367-431-030	34003 Walnut Creek Road	Richard Hlaves
367-432-001	34002 Walnut Creek Road	Arthur & Alicia Chavez
367-441-012	3397 Oak Canyon Drive	Adrian Gonzalez
367-441-013	34023 Parkside Court	David A. Dixon
367-442-001	33992 Oak Canyon Drive	Richard B. & Denise M. Cooley
367-442-009	22852 Valley Vista Circle	Vincent & Jina Tammahill
367-442-010	22860 Valley Vista Circle	Ricky J. & Tammy A. Harris
367-442-011	22876 Valley Vista Circle	Wesley P. Balch
367-442-012	22887 Valley Vista Circle	Alan S. & Elizabeth Nightengale

CONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN

CALL TO ORDER REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. Ysabella Nevarez – Ben Carson Scholarship Winner
2. Eagle Scout – Clyde Ryker Watson
3. Eagle Scout - Morgan Donovan
4. Proclamation - Terry Rhodes Retirement
5. Other City Recognitions/Presentations

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person.

Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances.

1.2 Minutes – May 9, 2018 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

1.3 Treasurer’s Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer’s Report for April 2018.

1.4 Warrant & Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 05-03-2018 in the amount of \$832,680.48;
2. Warrant Register dated 05-10-2018 in the amount of \$614,595.54;
3. Warrant Register dated 05-10-2018 in the amount of \$1,050.30;
4. Warrant Register dated 05-17-2018 in the amount of \$214,815.61;
5. Warrant Register dated 05-24-2018 in the amount of \$675,806.01;
6. Warrant Register dated 05-31-2018 in the amount of \$646,139.85;
7. Payroll Register dated 06-01-2018 in the amount of \$144,098.55.

1.5 Financial Services Contract for Municipal Consulting Services LLC

RECOMMENDATION: Staff recommends the City Council approve and authorize the City Manager to execute a contract with Municipal Consulting Services LLC to provide financial services to the City of Wildomar.

1.6 Consulting Services Contract-Platinum Business Solutions, LLC

RECOMMENDATIONS: Staff recommends the City Council approve a contract with Platinum Business Solutions, LLC to provide project based capital improvement project (CIP) and grant administration and services.

1.7 Sycamore Academy Grading Agreement

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute the Grading Agreement upon staff's receipt of the signed agreement and bond.

1.8 Malaga Park Project No. 1.WD-15-16 CIP 038 Authorization to Approve Contract Change Orders and Allocate Additional Funds

RECOMMENDATION: Staff recommends that the City Council:

1. Authorize the City Engineer to execute Contract Change Orders (CCOs) with Wright Construction Engineering Corporation to finalize the Malaga Park Project No. 1.WD-15-16 (CIP 038) for a total contract amount not to exceed \$290,000.
2. Allocate additional funds to the Malaga Park Project No. 1.WD-15-16 (CIP 038) in the amount of \$30,000.00.

1.9 Calling a General Municipal Election on November 6, 2018

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2018, FOR THE ELECTION OF CERTAIN OFFICERS IN DISTRICTS 1, 3 AND 5 AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

1.10 Assignment and Assumption of Agreement for Deferral of Development Impact Fees

RECOMMENDATION: Staff recommends that the City Council approve and authorize the City Manager to execute, together with any administrative changes or additions, the attached Assignment and Assumption of Agreement for Deferral of Development Impact Fees.

1.11 Levy and Collection of Special Taxes within Community Facilities District No. 2013-1 (Services) for Fiscal Year 2018-19

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF SPECIAL TAXES WITHIN COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES) FOR FISCAL YEAR 2018-19

1.12 Federally Funded Procurement Policy to Comply with the Office of Management and Budget's (OMB) New Guidance Requirement

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING ADOPTION OF A FEDERALLY FUNDED PROCUREMENT POLICY TO COMPLY WITH THE OFFICE OF MANAGEMENT AND BUDGET (OMB) NEW GUIDANCE REQUIREMENT FOR FEDERAL AWARDS

2.0 PUBLIC HEARINGS

2.1 Notice of Intent to Hold a Public Hearing for Placing Liens on Parcels with Unpaid Charges on Trash Collection Services

RECOMMENDATION: Staff recommends that the City Council open the public hearing and continue the item to July 11, 2018.

2.2 Community Service Area Charges for FY 2018-19

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING COMMUNITY SERVICE AREA CHARGES WITHIN THE CITY FOR FISCAL YEAR 2018-19

2.3 Landscaping and Lighting Maintenance District No. 89-1-Consolidated & Street Lighting Zones

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR ALL ZONES OF LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED OF THE CITY OF WILDOMAR AND LEVYING ASSESSMENTS ON ALL LOTS AND PARCELS OF LAND THEREIN FOR FISCAL YEAR 2018-19; AND AUTHORIZING THE ADMINISTRATION OF THE LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED FOR FISCAL YEAR 2018-19

3.0 GENERAL BUSINESS

3.1 Breslin Family General Plan Initiation Proposal (No. 18-0046)

RECOMMENDATION: The Planning Commission recommends the City Council:

1. Receive public testimony from the Applicant and Public;
2. Discuss the proposed GPA with consideration of the comments raised by the Planning Commission; and
3. Provide direction/feedback to the Applicant.

3.2 FY 2018/19 Budget Amendments

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE FY 2018/19
BUDGETED REVENUES AND EXPENSES AND SCHEDULE OF AUTHORIZED
POSITIONS

3.3 Second Amendment to Agreement for Animal Field Services and Sheltering

RECOMMENDATION: Staff recommends that the City Council approve and authorize the City Manager to execute the Second Amendment to the Animal Field Services and Sheltering Agreement between the City of Wildomar and Animal Friends of the Valleys, Inc.

3.4 Contract for Fire Protection and Related Services

RECOMMENDATION: Staff recommends that the City Council approve the Cooperative Agreement between the City of Wildomar and the County of Riverside for Fire Protection and Related Services and authorize the City Manager to sign the Agreement.

3.5 Wildland Fire Protection Agreement for FY 2018/19

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, APPROVING THE AGREEMENT WITH THE DEPARTMENT OF
FORESTRY AND FIRE PROTECTION (CAL FIRE) FOR WILDLAND FIRE
PROTECTION SERVICES FROM JULY 1, 2018 TO JUNE 30, 2019

CITY MANAGER REPORT

*Community Calendar Update

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

Ben J. Benoit, Chair
Marsha Swanson, Vice Chair
Bridgette Moore, Trustee
Dustin Nigg, Trustee
Timothy Walker, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – May 9, 2018 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as submitted.

4.2 Treasurer’s Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer’s Report for April 2018.

4.3 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 05-03-2018, in the amount of \$1,464.88;
2. Warrant Register dated 05-10-2018, in the amount of \$2,669.41;
3. Warrant Register dated 05-17-2018, in the amount of \$561.39;
4. Warrant Register dated 05-31-2018, in the amount of \$284.76.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

6.1 FY 2018/19 Budget Amendments

RECOMMENDATION: Staff recommends that the Board of Trustees adopt a Resolution entitled:

RESOLUTION NO. WCD2018- _____
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILDOMAR
CEMETERY DISTRICT, AUTHORIZING AN AMENDMENT TO THE FY 2018/19
BUDGETED REVENUES AND EXPENSES

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

July 11	November 14	March 13
August 8	December 12	April 10
September 12	January 9	May 8
October 10	February 13	

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on June 7, 2018, by 6:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;
U.S. Post Office, 21392 Palomar Street;
Wildomar Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC
City Clerk/Human Resources Manager