

**CITY OF WILDOMAR
CITY COUNCIL REGULAR MEETING MINUTES
APRIL 8, 2020**

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

The Regular meeting of April 8, 2020 of the Wildomar City Council was conducted electronically pursuant to the provisions of Governor's Executive Orders N-25-20 and N-29-20 and was called to order by Mayor Nigg at 6:30 p.m.

City Council Roll Call showed the following:

Members in attendance: Council Member Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

Members absent: None.

Staff in attendance: City Manager Nordquist, Assistant City Manager York, City Attorney Jex, Acting City Clerk Morales, Planning Director Bassi, Finance Manager Howell, Economic Development Director Davidson, Intern II Luna and Parks, Community Services and Cemetery District Manager.

The flag salute was led by Mayor Nigg.

PUBLIC COMMENTS

B Simpson, resident, provided public comment via email regarding Western Community Energy and CCA.

Kenneth Mayes, resident, provided public comment via email regarding landscaping projects, sidewalk project and other maintenance moving forward during Stay at Home Order and a request to implement a Pooper Scooper Ordinance.

APPROVAL OF THE AGENDA AS PRESENTED

Mayor Nigg asked for the Approval of the Agenda as Presented.

A MOTION was made by Councilmember Benoit seconded by Mayor Pro Tem Moore to approve the agenda as presented.

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

1.0 CONSENT CALENDAR

Kenneth Mayes, resident, provided public comment via email regarding Agenda Items 1.4 and 1.9.

Mayor Nigg asked for the Approval of the Consent Calendar.

A MOTION was made by Councilmember Swanson seconded by Mayor Pro Tem Moore to approve the Consent Calendar.

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

1.1 Reading of Ordinances

Approved the reading by title only of all ordinances on this agenda.

1.2 Minutes- March 11, 2020 Regular Meeting

Approved the minutes as presented.

1.3 Minutes- March 17, 2020 Special Meeting

Approved the minutes as presented.

1.4 Warrant and Payroll Registers

Approved the following:

1. Warrant Register dated 03-05-2020 in the amount of \$485,848.78;
2. Warrant Register dated 03-12-2020 in the amount of \$329,806.43;
3. Warrant Register dated 03-19-2020 in the amount of \$243,560.40;
4. Warrant Register dated 03-26-2020 in the amount of \$39,677.63;
5. Payroll Register dated 04-01-2020 in the amount of \$93,072.75.

1.5 Treasurer's Report

Approved the Treasurer's Report for February 2020.

1.6 **2nd Reading of Ordinance No. 183 – Amending Chapter 8.48 of the Wildomar Municipal Code Pertaining to Hazardous Vegetation**

Adopted an Ordinance entitled:

ORDINANCE NO. 183
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, AMENDING CHAPTER 8.48 SECTION
8.48.060 TO THE WILDOMAR MUNICIPAL CODE PERTAINING TO
HAZARDOUS VEGETATION

1.7 **2nd Reading of Ord No. 184 – Amending Section 16.56.030 of the Wildomar Municipal Code related to Lien Agreements for Subdivisions**

Adopted an Ordinance entitled:

ORDINANCE NO. 184
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR
AMENDING SECTION 16.56.030 OF THE WILDOMAR MUNICIPAL
CODE RELATED TO LIEN AGREEMENTS AS SECURITY FOR
SUBDIVISION IMPROVEMENTS

1.8 **2nd Reading of Ord No. 186- Omnibus Ordinance Ratifying Ordinances Adopted by the City Council Within 2016-2019**

Adopted an Ordinance entitled:

ORDINANCE NO. 186
AN OMNIBUS ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, RATIFYING ORDINANCES ADOPTED
BETWEEN 2016 AND 2019

1.9 **FY 2020-21 List of Projects for the SB1: Road Repair and Accountability Act of 2017**

Adopted a Resolution entitled:

RESOLUTION NO. 2020 - 20
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR
2020-21 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY
ACT OF 2017

1.10 Tentative Parcel Map 32257 (Bundy Canyon Plaza) Final Parcel Map Approval, Subdivision Improvement Agreement, Stormwater Management/BMP Facilities Agreement

1. Adopted a Resolution entitled:

RESOLUTION NO. 2020 - 21
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE FINAL MAP FOR TENTATIVE PARCEL MAP 32257 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SUBDIVISION IMPROVEMENT AGREEMENT

2. Authorized the City Manager to execute the Stormwater Management/BMP Facilities Agreement for the development's Water Quality Management Plan (WQMP).

1.11 Transportation Uniform Mitigation Fee (TUMF) Amendment No. 2 to Reimbursement Agreement for Bundy Canyon Road (I-15 to Sunset)

Authorized the City Manager to execute Amendment No. 2 for Planning, Engineering, and Right of Way Phases.

1.12 Application for Local Early Action Planning Grant Program Funds

Adopted a Resolution entitled:

RESOLUTION NO. 2020 - 22
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING APPLICATION SUBMITTAL FOR, AND RECEIPT OF, LOCAL EARLY ACTION PLANNING GRANT PROGRAM FUNDS FROM THE STATE OF CALIFORNIA, DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

1.13 Electronics Signature Policy Authorizing Electronic Execution of Documents, Contracts, Agreements and Applications

Adopted a Resolution entitled:

RESOLUTION NO. 2020 - 23
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ESTABLISHING A POLICY AUTHORIZING ELECTRONIC EXECUTION OF DOCUMENTS, CONTRACTS, AGREEMENTS AND APPLICATIONS, UNDER THE UNIFORM ELECTRONIC TRANSACTIONS ACT (UETA)

2.0 PUBLIC HEARINGS

There were no items scheduled.

3.0 GENERAL BUSINESS

3.1 FY 2019-20 3rd Quarter Budget Report and Revision to Schedule of Authorized Positions

Mayor Nigg read the title.

Administrative Services Director Riley presented the Staff Report.

A MOTION was made by Mayor Pro Tem Moore, seconded by Councilmember Benoit to:

1. Review and consider approval of the Fiscal Year 2019-20 Third Quarter Report, and adopt a Resolution entitled:

RESOLUTION NO. 2020 - 24
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2019-20
BUDGETED REVENUES AND EXPENSES

and

2. Approve the following changes to the Schedule of Authorized Positions:

1. Replace the Associate Planner to Senior/Associate Planner.
2. Replace the Administrative Analyst to Administrative Analyst I/II.
3. Replace the Administrative Assistant to Administrative Assistant I/II.
4. Replace the Senior Grounds Worker to Grounds Worker II.

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

3.2 Suspension of Certain Enforcement Activities to Address COVID-19 Crisis

Mayor Nigg read the title.

City Manager Nordquist presented the staff report.

A MOTION was made by Mayor Pro Tem Moore, seconded by Councilmember Benoit to adopt a Resolution entitled:

RESOLUTION NO. 2020 - 25
A RESOLUTION OF THE CITY COUNCIL OF THE CITY WILDOMAR
CONFIRMING DIRECTOR OF EMERGENCY SERVICES ORDER NO. E-
2020-01 TEMPORARILY SUSPENDING CERTAIN CITY
ENFORCEMENT ACTIVITIES TO PROTECT BUSINESSES IN THE CITY
OF WILDOMAR AND INCREASE HOUSING OPPORTUNITIES

And to make the following changes to the Resolution:

1. Change enforcement period to 30 days after the City rescinds its Local Emergency.
2. Remove Section 1B pertaining to signage.
3. Remove Section 1E pertaining to on site signs for public hearing notifications.

3.3 COVID-19 Update

Mayor Nigg read the title.

City Manager Nordquist, Economic Development Director Davidson, Lt. Kent and Chief Davis presented the report.

Council received and filed the COVID-19 Update.

3.4 Directly Elected At Large Mayor

Mayor Nigg read the title.

City Attorney Jex presented the staff report.

Gina Castanon, resident, provided public comment via email.

Kenneth Mayes, resident, provided public comment via email.

Councilmember Benoit, Councilmember Swanson, Mayor Pro Tem Moore and Mayor Nigg were in favor. Councilmember Morabito was not in favor.

It was the consensus of the Council to pursue switching from 5 Council Districts to 4 Council Districts with a directly elected at large Mayor.

COUNCIL COMMUNICATIONS

The City Council Members spoke regarding the various committees, commissions, and boards that they serve on locally and regionally and community events, including:

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

CITY MANAGER REPORT

City Manager Nordquist presented the report.

FUTURE AGENDA ITEMS

No additional future agenda items were added.

Title- Councilmember-Anticipated Date


1. Right of Way Enhancements- Benoit – August 2020

ADJOURN THE CITY COUNCIL MEETING


There being no further business, Mayor Nigg declared the meeting adjourned at 9:00 p.m.

Submitted by:

Approved by:



Janet Morales
Acting City Clerk



Dustin Nigg
Mayor