

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

6:30 P.M. – ADJOURNED REGULAR MEETING

SEPTEMBER 19, 2018

Council Chambers

23873 Clinton Keith Road, Suite 106, Wildomar CA



Ben J. Benoit, Mayor/Chair, District 1
Marsha Swanson, Mayor Pro Tem/Vice Chair, District 5
Bridgette Moore, Council Member/Trustee, District 4
Dustin Nigg, Council Member/Trustee, District 2
Timothy Walker, Council Member/Trustee, District 3

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT ADJOURNED REGULAR MEETING AGENDA SEPTEMBER 19, 2018

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, it is requested to complete a "Public Comment Card" available at the Chamber door. The form is to be submitted to the City Clerk prior to an individual being heard. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF FOR
THE DURATION OF THE MEETING. YOUR COOPERATION IS
APPRECIATED.**

CALL TO ORDER REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. Constitution Week, September 17-23
2. Other City Recognitions/Presentations

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person.

Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances.

1.2 Minutes – July 11, 2018 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

1.3 Minutes – August 8, 2018 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

1.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for July 2018.

1.5 Warrant & Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 08-02-2018 in the amount of \$278,984.43;
2. Warrant Register dated 08-08-2018 in the amount of \$150.00;
3. Warrant Register dated 08-09-2018 in the amount of \$684,463.72;
4. Warrant Register dated 08-16-2018 in the amount of \$194,280.04;
5. Warrant Register dated 08-23-2018 in the amount of \$776,188.77;
6. Warrant Register dated 08-30-2018 in the amount of \$326,937.54;
7. Payroll Register dated 09-01-2018 in the amount of \$182,737.01.

1.6 Little Free Library Exchange Box at Marna O'Brien Park

RECOMMENDATION: Staff recommends that the City Council accept and allow placement of a Little Free Library book exchange box at Marna O'Brien Park.

1.7 2018 Water Quality Management Plan for the City of Wildomar (WQMP)

RECOMMENDATION: Staff recommends that the City Council receive and file the 2018 Water Quality Management Plan for the City of Wildomar (WQMP) as the City's WQMP and authorize the City Engineer to modify the WQMP from time to time, as needed, to maintain compliance with regulations, to make corrections or enhancements, and to maintain consistency with City practices.

1.8 Award Traffic Signal Maintenance Services Contract to Siemens Mobility, Inc.

RECOMMENDATION: Staff recommends that the City Council enter into an annual Traffic Signal Maintenance Services Contract (Attachment No. 1) with Siemens Mobility, Inc., of Riverside, California.

1.9 First Amendment to the Surveying Services Agreement with the County of Riverside for the Bundy Canyon Road Project

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute the First Amendment to the Agreement with the County of Riverside for Field Surveying, Right-of-Way Mapping, and Legal and Plat Preparation Services for Bundy Canyon Road Improvement Project.

1.10 Second Amendment to Design Professional Services Agreement with Parsons Transportation Group for the Bundy Canyon Road Project

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute the Second Amendment to the Design Professional Services Agreement with Parsons Transportation Group, Inc. for Engineering Services for Bundy Canyon Road Improvement Project.

1.11 First Amendment to Right of Way Acquisition and Relocation Services Agreement with Property Specialists, Inc. (dba CPSI) for the Bundy Canyon Road Project

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute the First Amendment to the Right of Way Acquisition and Relocation Services Agreement with CPSI for the Bundy Canyon Road Improvement Project.

1.12 Amendment No. 1 to the Agreement to Form the Lake Elsinore and Canyon Lake Total Maximum Daily Load (TMDL) Task Force

RECOMMENDATION: Staff recommends that the City Council approve Amendment No.1 to the Agreement to Form the Lake Elsinore and Canyon Lake Total Maximum Daily Load (TMDL) Task Force (Amendment).

1.13 Accept Public Drainage Easement Related to Tract 31353 and Quitclaim Public Drainage Easement to the Riverside County Flood Control and Water Conservation District

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2018-_____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A CERTIFICATE OF ACCEPTANCE FOR ONE PUBLIC DRAINAGE EASEMENT RELATED TO TRACT 31353

2. And adopt a Resolution entitled:
- 3.

RESOLUTION NO. 2018-_____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A QUITCLAIM DEED TO THE RIVERSIDE COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT FOR ONE PUBLIC DRAINAGE EASEMENT RELATED TO TRACT 31353

1.14 Accept Storm Drain Easements Related to Tract 32078 and Quitclaim Storm Drain Easements to the Riverside County Flood Control and Water Conservation District

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2018-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A
CERTIFICATE OF ACCEPTANCE FOR FOUR STORM DRAIN
EASEMENTS RELATED TO TRACT 32078

2. And adopt a Resolution entitled:

RESOLUTION NO. 2018-_____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE
QUITCLAIM DEEDS TO THE RIVERSIDE COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT FOR FOUR STORM DRAIN
EASEMENTS RELATED TO TRACT 32078

1.15 Accept the Road Maintenance and Rehabilitation Improvement Project (CIP 048) and Authorize Staff to Prepare and File the Notice of Completion with the Riverside County Recorder

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, TO ACCEPT THE ROAD MAINTENANCE AND
REHABILITATION IMPROVEMENT PROJECT (CIP 048) AS COMPLETE, AND
AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF
COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.16 Ordinance No. 156 Second Reading Sign Regulations

RECOMMENDATION: The Planning Commission recommends the City Council adopt an Ordinance entitled:

ORDINANCE NO. 156
A ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ADOPTING A GENERAL RULE AND CATEGORICAL
EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) AND
15311(A), RESPECTIVELY OF THE CEQA GUIDELINES, AND
APPROVING ZONING ORDINANCE AMENDMENT NO. 18-01 AMENDING
SECTION 17.252 (SIGN REGULATIONS) OF THE WILDOMAR MUNICIPAL
CODE TO ESTABLISH REGULATIONS FOR FREEWAY ORIENTED
ELECTRONIC GRAPHIC DISPLAY (L.E.D.) SIGNS FOR MEDICAL
CENTERS ADJACENT TO THE I-15 FREEWAY LOCATED IN THE C-P-S
OR I-P ZONES

1.17 Ordinance No. 157 Second Reading - Time Extension Procedures

RECOMMENDATION: The Planning Commission recommends the City Council adopt an Ordinance entitled:

ORDINANCE NO. 157
AN ORDINANCE OF THE CITY COUNCIL OF CITY OF WILDOMAR,
CALIFORNIA, ADOPTING A GENERAL RULE EXEMPTION IN ACCORDANCE
WITH SECTION 15061(B)(3) OF CEQA, AND APPROVING ZONING
ORDINANCE AMENDMENT NO. 18-02(R1) AMENDING SECTIONS 17.196
(VARIANCES), SECTION 17.200 (CONDITIONAL USE PERMITS), 17.208
(PUBLIC USE PERMITS) AND 17.216 (PLOT PLAN PERMITS) OF THE
WILDOMAR MUNICIPAL CODE MODIFYING THE EXISTING TIME
EXTENSION PROCEDURES

2.0 PUBLIC HEARINGS

There are no items.

3.0 GENERAL BUSINESS

3.1 Bundy Canyon Road Widening (I-15 to Sunset) Project Status

RECOMMENDATION: Staff recommends that the City Council receive and file the staff report.

3.2 Community Development Block Grant (CDBG) Briefing/Update

RECOMMENDATION: Staff recommends that the City Council Receive and File the report.

3.3 Amending Chapter 8.84 of the Wildomar Municipal Code relating to mobile food facilities

RECOMMENDATION: Staff recommends that the City Council introduce and approve the first reading of an Ordinance entitled:

ORDINANCE NO. _____
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AMENDING CHAPTER 8.84 OF THE WILDOMAR MUNICIPAL
CODE RELATED TO MOBILE FOOD FACILITIES

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

Ben J. Benoit, Chair
Marsha Swanson, Vice Chair
Bridgette Moore, Trustee
Dustin Nigg, Trustee
Timothy Walker, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – July 11, 2018 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as submitted.

4.2 Minutes – August 8, 2018 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as submitted.

4.3 Treasurer’s Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer’s Report for July 2018.

4.4 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 08-02-2018, in the amount of \$4,490.68;
2. Warrant Register dated 08-09-2018, in the amount of \$2,291.43;
3. Warrant Register dated 08-16-2018, in the amount of \$358.13;
4. Warrant Register dated 08-23-2018, in the amount of \$292.66;
5. Warrant Register dated 08-30-2018, in the amount of \$754.24.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

October 10	February 13	June 12
November 14	March 13	July 10
December 12	April 10	August 14
January 9	May 8	

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on September 14, 2018, by 6:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;
U.S. Post Office, 21392 Palomar Street;
Wildomar Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC
City Clerk/Human Resources Manager