

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

OCTOBER 10, 2018
Council Chambers
23873 Clinton Keith Road, Suite 106, Wildomar CA



Ben J. Benoit, Mayor/Chair, District 1
Marsha Swanson, Mayor Pro Tem/Vice Chair, District 5
Bridgette Moore, Council Member/Trustee, District 4
Dustin Nigg, Council Member/Trustee, District 2
Timothy Walker, Council Member/Trustee, District 3

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA OCTOBER 10, 2018

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at Wildomar City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Blvd.; and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, it is requested to complete a "Public Comment Card" available at the Chamber door. The form is to be submitted to the City Clerk prior to an individual being heard. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City after the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

NOTICE: Wildomar City Council meetings may be live-streamed and videotaped. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF FOR THE DURATION OF THE MEETING. YOUR COOPERATION IS APPRECIATED.

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(2) and (3) to confer with legal counsel with regard to one matter of potential exposure to litigation.

CONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN

CALL TO ORDER REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. Elsinore High School Presentation
2. Proclamation – Purple Heart
3. Fire Department Quarterly Report
4. Police Department Quarterly Report
5. Other City Recognitions/Presentations

PUBLIC COMMENTS

This is the time when the Council receives public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers can raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person.

Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances.

1.2 Minutes – September 19, 2018 Adjourned Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as submitted.

1.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for August 2018.

1.4 Warrant & Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 09-06-2018 in the amount of \$402,981.75;
2. Warrant Register dated 09-13-2018 in the amount of \$60,661.10;
3. Warrant Register dated 09-20-2018 in the amount of \$530,377.86;
4. Warrant Register dated 09-27-2018 in the amount of \$157,813.24;
5. Wire Transfer Register dated 09-27-2018 in the amount of \$821,345.00;
6. Payroll Register dated 10-01-2018 in the amount of \$87,650.92.

1.5 California Asset Management Program (CAMP) Investor Agreement

RECOMMENDATION: Staff recommends that the City Council approve and authorize the City Manager to sign the Investor Agreement with CAMP.

1.6 Wildomar Market Place Event at Marna O'Brien Park

RECOMMENDATION: Staff recommends that the City Council direct staff to provide written authorization to the Wildomar Market Place to hold an Outdoor Craft Fair Event at Marna O'Brien Park on October 13, 2018 according to Wildomar municipal code section 12.12.010 (B)(6).

1.7 Western Riverside Council of Governments (WRCOG) Regional Homelessness Statement of Principles

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ADOPTING THE WESTERN RIVERSIDE COUNCIL OF
GOVERNMENTS REGIONAL HOMELESSNESS STATEMENT OF
PRINCIPLES

1.8 Annexation No. 13 into Community Facilities District No. 2013-1 (Services) for Clinton Keith Village (CUP/PP 15-0013)

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, DECLARING ITS INTENTION TO ANNEX TERRITORY TO
COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES), OF THE CITY
OF WILDOMAR, ADOPTING A MAP OF THE AREA PROPOSED TO BE
ANNEXED (ANNEXATION NO. 13) AND AUTHORIZING THE LEVY OF
SPECIAL TAXES THEREIN

1.9 Grand Avenue Multi-Purpose Trail Project Notice of Completion

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE GRAND AVENUE MULTI-PURPOSE TRAIL PROJECT, ATPL-5484(011), CIP 037, AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.10 Updated Resolution to Use Live-Scan services

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, TO SUBMIT AN APPLICATION REQUESTING LIVE SCAN SERVICES

1.11 Acceptance of Public Improvements for Parcel Map 36080 (Wildomar Square) (CK-HS Partners, LLC)

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE SUBDIVISION IMPROVEMENTS FOR PARCEL MAP 36080 AND AUTHORIZING THE CITY ENGINEER TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.12 Acceptance of Public Improvements for Tract 30839, Tract 30939 (Andalusia I), and Tract 31837 (Andalusia II) - Lennar Homes of California, Inc.

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE SUBDIVISION IMPROVEMENTS FOR TRACT MAP 30839 AND TRACT MAP 30939, AUTHORIZING THE CITY ENGINEER TO PREPARE AND FILE THE NOTICE OF COMPLETION FOR TRACT 30839

WITH THE RIVERSIDE COUNTY RECORDER, AUTHORIZING THE CITY ENGINEER TO RELEASE THE SECURITIES FOR TRACT 30839, AND AUTHORIZING THE CITY ENGINEER TO SIGN THE COUNTY OF RIVERSIDE'S NOTICE OF COMPLETION FOR TRACT 30939

2. Adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE SUBDIVISION IMPROVEMENTS FOR TRACT MAP 31837, AUTHORIZING THE CITY ENGINEER TO PREPARE AND FILE THE NOTICE OF COMPLETION FOR TRACT 31837 WITH THE RIVERSIDE COUNTY RECORDER, AND AUTHORIZING THE CITY ENGINEER TO RELEASE THE SECURITIES FOR TRACT 31837

1.13 Ordinance No. 158 Second Reading – Amending Chapter 8.84 of the Wildomar Municipal Code relating to mobile food facilities

RECOMMENDATION: Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 158
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING CHAPTER 8.84 OF THE WILDOMAR MUNICIPAL CODE RELATED TO MOBILE FOOD FACILITIES

2.0 PUBLIC HEARINGS

There are no items.

3.0 GENERAL BUSINESS

3.1 FY 2018-19 First Quarter Budget Report

RECOMMENDATION: Staff recommends that the City Council review and consider approval of the Fiscal Year 2018-19 First Quarter Report, and adopt a Resolution entitled:

RESOLUTION NO. 2018 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2018-19 BUDGETED REVENUES AND EXPENSES

- 3.2 Community Development Block Grant/Consolidated Plan Briefing**
RECOMMENDATION: Staff recommends that the City Council take any public comments and receive and file the report.
- 3.3 Professional Services Agreement with Social Work Action Group (SWAG) for Homeless Outreach**
RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute a Professional Services Agreement between the City of Wildomar and Social Work Action Group (SWAG).

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Debbie A. Lee, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.

Ben J. Benoit, Chair
Marsha Swanson, Vice Chair
Bridgette Moore, Trustee
Dustin Nigg, Trustee
Timothy Walker, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – September 19, 2018 Adjourned Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as submitted.

4.2 Treasurer’s Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer’s Report for August 2018.

4.3 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 09-06-2018, in the amount of \$708.11;
2. Warrant Register dated 09-13-2018, in the amount of \$60.34;
3. Warrant Register dated 09-20-2018, in the amount of \$2,533.45.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

November 14	March 13	July 10
December 12	April 10	August 14
January 9	May 8	September 11
February 13	June 12	

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on October 5, 2018, by 6:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;
U.S. Post Office, 21392 Palomar Street;
Wildomar Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC
City Clerk/Human Resources Manager