

**CITY OF WILDOMAR  
CITY COUNCIL REGULAR MEETING MINUTES  
December 11, 2019**

**CALL TO ORDER – CLOSED SESSION - 5:30 P.M.**

The closed session of December 11, 2019 of the Wildomar City Council was called to order by Mayor Swanson at 5:31 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California.

City Council Roll Call showed the following:

Members in attendance: Council Member Benoit, Moore, Morabito, Mayor Pro Tem Nigg, Mayor Swanson

Members absent: None

Staff in attendance: City Manager Nordquist, City Attorney Jex and Acting City Clerk Morales

**PUBLIC COMMENTS**

There were no speakers.

**CLOSED SESSION**

Acting City Clerk Morales read the following:

1. The City Council will meet in closed session pursuant to the provisions of Government Code section 54957(b) regarding Public Employee Performance Evaluation.  
Title: City Manager.
2. The City Council will meet in closed session to hold a conference with its Labor Negotiator regarding Unrepresented Employee pursuant to Government Code 54957.6.  
Agency representative: Marsha Swanson  
Unrepresented employee: City Manager

The City Council convened into closed session at 5:32 p.m.

**RECONVENE INTO OPEN SESSION**

The City Council reconvened into open session at 6:44 p.m., with all Council Members present.

## **ANNOUNCEMENTS**

City Attorney Jex stated there is no reportable actions.

## **ADJOURN CLOSED SESSION**

There being no further business, Mayor Swanson adjourned the closed session at 6:45 p.m.

## **CALL TO ORDER – REGULAR SESSION - 6:30 P.M.**

The Regular meeting of December 11, 2019 of the Wildomar City Council was called to order by Mayor Swanson at 6:45 p.m. at the Wildomar Council Chambers, 23873 Clinton Keith Road, Suite 106, Wildomar, California.

City Council Roll Call showed the following:

Members in attendance: Council Members Benoit, Moore, Morabito, Mayor Pro Tem Nigg, Mayor Swanson

Members absent: None.

Staff in attendance: City Manager Nordquist, Assistant City Manager York, City Attorney Jex, Acting City Clerk Morales, Planning Director Bassi, Administrative Services Director Riley, Finance Manager Howell, Economic Development Director Davidson, Building Official Haeberle, Intern II Luna, Senior Engineer Repke and Associate Engineer Farag.

The flag salute was led by Wildomar Scout Troop 332

## **PRESENTATIONS**

1. Mayor Swanson presented a certificate of recognition to Sharon and Richard Heil.
2. Principal Ericka Restad presented the Ronald Reagan Elementary School update.
3. Mayor Swanson presented a certificate of recognition to David A. Brown Principal Karen Gaither.
4. Mayor Pro Tem Nigg and Councilmember Morabito presented the Holiday Lights Contest Winners.
5. Mayor Swanson presented plaques to event sponsors and community partners.
6. Chief Crater presented the Fire Department Quarterly Update.

## **PUBLIC COMMENTS**

Monty Goddard, resident, spoke regarding the City Council Agenda Consent Calendar.

Greg Langworthy, resident, spoke regarding cannabis.

## **APPROVAL OF THE AGENDA AS PRESENTED**

Mayor Swanson asked for the Approval of the Agenda as Presented.

**A MOTION** was made by Mayor Pro Tem Nigg, seconded by Councilmember Moore to approve the agenda as presented with a change to item #1.5, changing the Ordinance number from 173 to 174.

**MOTION** carried 5-0, by the following vote:

YEA: Benoit, Moore, Morabito, Mayor Pro Tem Nigg, Mayor Swanson

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

### **1.0 CONSENT CALENDAR**

Veronica Langworthy, resident, spoke regarding Item #1.5.

Mayor Swanson asked for the Approval of the Consent Calendar.

**A MOTION** was made by Mayor Pro Tem Nigg, seconded by Councilmember Moore to approve the consent calendar with the change to Item #1.5.

**MOTION** carried 5-0, by the following vote:

YEA: Benoit, Moore, Morabito, Mayor Pro Tem Nigg, Mayor Swanson

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

### **1.1 Reading of Ordinances**

Approved the reading by title only of all ordinances on this agenda.

**1.2 Minutes – November 13, 2019 Regular Meeting**

Approved the Minutes as presented.

**1.3 Warrant and Payroll Registers**

Approved the following:

1. Warrant Register dated 11-07-2019 in the amount of \$583,076.06;
2. Warrant Register dated 11-14-2019 in the amount of \$83,425.83;
3. Warrant Register dated 11-21-2019 in the amount of \$46,530.01;
4. Warrant Register dated 11-27-2019 in the amount of \$617,374.58;
5. Payroll Register dated 12-01-2019 in the amount of \$112,895.57;
6. Electronic Payment Register dated 12-03-2019 in the amount of \$150,381.90.

**1.4 Treasurer's Report**

Approved the Treasurer's Report for October 2019.

**1.5 2nd Reading of Ordinance No. 174 – Organics Waste Amendment (ZOA 19-02)**

Adopted an Ordinance entitled:

ORDINANCE NO. 174  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
WILDOMAR, CALIFORNIA, ADOPTION OF A GENERAL RULE  
EXEMPTION IN ACCORDANCE WITH SECTIONS 15061(B)(3) OF THE  
CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND  
APPROVAL OF ZONING ORDINANCE AMENDMENT NO. 19-02  
AMENDING CHAPTER 17.172 (GENERAL PROVISIONS) AND  
CHAPTER 8.104 (SOLID WASTE COLLECTION AND DISPOSAL) OF  
THE WILDOMAR MUNICIPAL CODE TO MODIFY THE REGULATIONS  
PERTAINING TO COMMERCIAL AND MULTI-FAMILY TRASH  
ENCLOSURES FOR ORGANIC WASTE PRODUCTS

**1.6 Award of Construction Contract – Mission Trail / Sedco Sidewalk Phase II, CDBG Project (CIP 044-2)**

1. Adopted a Categorical Exemption pursuant to Section 15301(c) of the CEQA Guidelines.
2. Waived any irregularities that may exist in the I.E. General Engineering, Inc. submitted bid proposal as minor and not providing any economic advantage to the bidder.
3. Authorized the City Manager to execute a construction contract with I.E.

General Engineering, Inc. in the amount of \$299,990.00 for construction of the Mission Trail / Sedco Sidewalk Phase II, CDBG Project (CIP 044-2).

4. Authorized the City Engineer to approve change orders not to exceed 10% of the contract amount.

**1.7 Use of City of Wildomar Property, APN 366-120-025, as a Temporary Construction Staging Area for the City's CIP Contractor Mission Trail Sidewalk Phase II**

Authorized the City Manager to sign the License Agreement and approve the use of City property, APN 366-120-025, as a temporary construction staging area for the City's Mission Trail / Sedco Sidewalk Phase II Project Contractor, I.E. General Engineering, Inc.

**1.8 Accept Portion of Lot E of the Sedco Township Map (Mission Trail Right of Way) for Public Use**

Adopted a Resolution entitled:

RESOLUTION NO. 2019 - 77

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A CERTIFICATE OF ACCEPTANCE FOR A PORTION OF LOT E OF THE SEDCO TOWNSITE SUBDIVISION MAP

**1.9 Development Impact Fee Study Update Award Services Agreement with NBS**

Authorized the City Manager to execute the Services Agreement.

**1.10 Rescheduling Public Hearing Date and Election for Annexation No. 18 Into Community Facilities District No. CFD 2013-1 (Services)**

Adopted a Resolution entitled:

RESOLUTION NO. 2019 - 78

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR RESCHEDULING PUBLIC HEARING DATE RELATING TO THE PROPOSED ANNEXATION NO. 18 INTO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES) OF THE CITY OF WILDOMAR

**1.11 Rescheduling Public Hearing Date and Election for Annexation No. 19 Into Community Facilities District No. CFD 2013-1 (Services)**

Adopted a Resolution entitled:

RESOLUTION NO. 2019 - 79  
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR  
RESCHEDULING PUBLIC HEARING DATE RELATING TO THE  
PROPOSED ANNEXATION NO. 19 INTO COMMUNITY FACILITIES  
DISTRICT NO. 2013-1 (SERVICES) OF THE CITY OF WILDOMAR

**1.12 Consideration of Annual Reporting of Completed State Mandated Fire and Life Safety Inspections by the City of Wildomar in Compliance with SB 1205 for Calendar Year 2019.**

Adopted a Resolution entitled:

RESOLUTION NO. 2019- 80  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, ACKNOWLEDGING RECEIPT OF A REPORT MADE BY  
THE FIRE CHIEF OF THE RIVERSIDE COUNTY FIRE DEPARTMENT  
REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES  
REQUIRING ANNUAL INSPECTIONS IN SUCH OCCUPANCIES  
PURSUANT TO SECTIONS 13145, 13146 and 17921 OF THE  
CALIFORNIA HEALTH AND SAFETY CODE

**1.13 Business Registration Services Agreement with HDL Software LLC**

Approved a three-year agreement with HDL Software LLC (HDL) for Business Registration Services for the City of Wildomar. The agreement may be extended for two (2) successive one (1) year terms at the City's option.

**2.0 PUBLIC HEARINGS**

**2.1 Second Reading- Ordinance No. 175, 2019 California Building Codes Adoption**

Acting City Clerk Morales read the title.

Mayor Swanson opened the public hearing.

Assistant City Manager York presented the staff report.

**A MOTION** was made by Councilmember Moore, seconded by Councilmember Benoit, to adopt an Ordinance entitled:

ORDINANCE NO. 175

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING CHAPTERS 8.28, 15.08, 15.12, 15.16, 15.18, 15.20, 15.22, 15.24, 15.28, 15.32, 15.38, AND 15.52 OF THE WILDOMAR MUNICIPAL CODE TO ADOPT THE 2019 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24, PARTS 2 THROUGH 12, INCLUSIVE), WITH SPECIFIED APPENDICES, AND INCLUDING ALL AMENDMENTS THERETO; AND DELETING CHAPTER 15.48

**MOTION** carried 5-0, by the following vote:

YEA: Benoit, Moore, Morabito, Mayor Pro Tem Nigg, Mayor Swanson

NAY: None

ABSTAIN: None

RECUSE :None

ABSENT: None

### **3.0 GENERAL BUSINESS**

#### **3.1 Sidewalk Vending Municipal Code Amendment**

Acting City Clerk Morales read the title.

Planning Director Bassi presented the staff report.

**A MOTION** was made by Councilmember Moore, seconded by Mayor Pro Tem Nigg, to introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. 176

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING CHAPTER 5.72 (ROADSIDE VENDING) OF THE WILDOMAR MUNICIPAL CODE AND ADDING CHAPTER 12.24 (SIDEWALK VENDING) TO THE WILDOMAR MUNICIPAL CODE RELATED TO LOCAL REGULATION OF STREET VENDORS

**MOTION** carried 5-0, by the following vote:

YEA: Benoit, Moore, Morabito, Mayor Pro Tem Nigg, Mayor Swanson

NAY: None

ABSTAIN: None

RECUSE :None

ABSENT: None

**3.2 City of Wildomar Master Drainage Plan**

Acting City Clerk Morales read the title.

Senior Engineer Repke and Associate Engineer Farag presented the report.

George Rolla, resident, provided public comment in favor of the agenda item.

**A MOTION** was made by Mayor Pro Tem Nigg, seconded by Councilmember Benoit, to adopt the Master Drainage Plan.

**MOTION** carried 5-0, by the following vote:

YEA: Benoit, Moore, Morabito, Mayor Pro Tem Nigg, Mayor Swanson

NAY: None

ABSTAIN: None

RECUSE :None

ABSENT: None

**3.3 Development Impact Fees – Five-Year and Annual Report as of June 30, 2019**

**RECOMMENDATION:**

Administrative Services Director Riley read the title and presented the report.

**A MOTION** was made by Councilmember Benoit, seconded by Mayor Pro Tem Nigg, to move the item to January 15, 2020.

**MOTION** carried 5-0, by the following vote:

YEA: Benoit, Moore, Morabito, Mayor Pro Tem Nigg, Mayor Swanson

NAY: None

ABSTAIN: None

RECUSE :None

ABSENT: None



**3.4 Travel Reimbursement Policies for Elected Officials & City Employees**

Acting City Clerk Morales read the title.

Administrative Services Director Riley presented the report.

**A MOTION** was made by Mayor Pro Tem Nigg, seconded by Councilmember Moore, to adopt an Ordinance entitled:

**ORDINANCE NO. 177**

**AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REPEALING URGENCY ORDINANCE NO. 08-13 RELATED TO REIMBURSEMENT OF CITY COUNCILMEMBERS FOR ACTUAL AND NECESSARY EXPENSES INCURRED IN THE PERFORMANCE OF THEIR OFFICIAL DUTIES**

**MOTION** carried 5-0, by the following vote:

**YEA:** Benoit, Moore, Morabito, Mayor Pro Tem Nigg, Mayor Swanson

**NAY:** None

**ABSTAIN:** None

**RECUSE :**None

**A MOTION** was made by Mayor Pro Tem Nigg, seconded by Councilmember Benoit, to adopt a Resolution entitled:

**RESOLUTION NO. 2019 - 82**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AND ADOPTING A TRAVEL REIMBURSEMENT POLICY FOR CITY ELECTED OFFICIALS**

**MOTION** carried 5-0, by the following vote:

**YEA:** Benoit, Moore, Morabito, Mayor Pro Tem Nigg, Mayor Swanson

**NAY:** None

**ABSTAIN:** None

**RECUSE :**None

**A MOTION** was made by Mayor Pro Tem Nigg, seconded by Councilmember Moore, to adopt a Resolution entitled:

RESOLUTION NO. 2019 - 83  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, AND ADOPTING A TRAVEL REIMBURSEMENT POLICY  
FOR CITY EMPLOYEES

**MOTION** carried 5-0, by the following vote:

YEA: Benoit, Moore, Morabito, Mayor Pro Tem Nigg, Mayor Swanson  
NAY: None  
ABSTAIN: None  
RECUSE :None

**3.5 Resolution Approving Increase in City Manager Compensation**

City Attorney Jex presented the report.

Monty Goddard, resident, provided public comment in favor of the agenda item.

**A MOTION** was made by Mayor Pro Tem Nigg, seconded by Councilmember Moore, to adopt a Resolution entitled:

RESOLUTION NO. 2019 - 84  
A RESOLUTION OF THE WILDOMAR CITY COUNCIL APPROVING AN  
INCREASE IN THE CITY MANAGER'S ANNUAL BASE SALARY

**MOTION** carried 4-1, by the following vote:

YEA: Benoit, Moore, Mayor Pro Tem Nigg, Mayor Swanson  
NAY: Morabito  
ABSTAIN: None  
RECUSE :None

**3.6 Wildomar Trail – Selection of Street Sign Design**

Acting City Clerk Morales read the title.

City Manager Nordquist presented the report.

**A MOTION** was made by Councilmember Benoit, seconded by Mayor Pro Tem Nigg, to select design #7 with spacing unless it is not available then select design #8.

**MOTION** carried 5-0, by the following vote:

YEA: Benoit, Moore, Morabito, Mayor Pro Tem Nigg, Mayor Swanson  
NAY: None  
ABSTAIN: None  
RECUSE :None

**3.7 Appointment of Mayor and Mayor Pro Tem for 2020**

**A MOTION** was made by Mayor Swanson, seconded by Councilmember Benoit, to appoint Dustin Nigg as Mayor for 2020.

**MOTION** carried 5-0, by the following vote:

YEA: Benoit, Moore, Morabito, Mayor Pro Tem Nigg, Mayor Swanson  
NAY: None  
ABSTAIN: None  
RECUSE :None

**A MOTION** was made by Mayor Swanson, seconded by Mayor Pro Tem Nigg, to appoint Bridgette Moore as Mayor Pro Tem for 2020.

YEA: Benoit, Moore, Morabito, Mayor Pro Tem Nigg, Mayor Swanson  
NAY: None  
ABSTAIN: None  
RECUSE :None

**3.8 Committees, Commissions, and Boards Appointment for 2020**

**A MOTION** was made by Mayor Pro Tem Nigg, seconded by Councilmember Moore to make the following changes to the list of committees, commissions, and boards:

Nigg to replace Swanson as the League of California Cities Voting Delegate.

Morabito to switch with Nigg, becoming the primary member for the Riverside County Habitat Conservation Agency and Nigg becoming the alternate.

**MOTION** carried 5-0, by the following vote:

YEA: Benoit, Moore, Morabito, Mayor Pro Tem Nigg, Mayor Swanson

NAY: None  
ABSTAIN: None  
RECUSE :None

### **COUNCIL COMMUNICATIONS**

The City Council Members spoke regarding the various committees, commissions, and boards that they serve on locally and regionally and community events, including:

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

### **CITY MANAGER REPORT**

City Manager Nordquist and Intern Il Luna presented the report.

### **FUTURE AGENDA ITEMS**


There were no future agenda items.

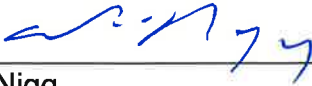
### **ADJOURN THE CITY COUNCIL TO AN ADJOURNED REGULAR MEETING OF JANUARY 15, 2020**

There being no further business, Mayor Swanson declared the meeting adjourned at 8:45 p.m. and stated that the regular meeting of January 8, 2020 will be adjourned to an adjourned regular meeting of January 15, 2020 at 6:30 p.m.

Submitted by:

Approved by:

  
\_\_\_\_\_  
Janet Morales  
Acting City Clerk

  
\_\_\_\_\_  
Dustin Nigg  
Mayor