

**CITY OF WILDOMAR
CITY COUNCIL SPECIAL MEETING MINUTES
MAY 13, 2020**

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

The Regular meeting of May 13, 2020 of the Wildomar City Council was conducted electronically pursuant to the provisions of Governor's Executive Orders N-25-20 and N-29-20 and was called to order by Mayor Nigg at 6:30 p.m.

City Council Roll Call showed the following:

Members in attendance: Council Member Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

Members absent: None.

Staff in attendance: City Manager Nordquist, Assistant City Manager York, City Attorney Jex, Acting City Clerk Morales, Planning Director Bassi, Finance Manager Howell, Economic Development Director Davidson, Intern II Luna and Parks, Community Services and Cemetery District Manager.

The flag salute was led by Mayor Nigg.

DEPARTMENT REPORTS

1. Lt. Aaron Kent presented the Police Department Update
2. Chief Ty Davis presented the Fire Department Update
3. Economic Development Director Kimberly Davidson presented the Economic Development Department Update

PUBLIC COMMENTS

Veronica Langworthy, resident, spoke regarding the public meeting process.

Carmela, resident, spoke regarding COVID-19.

Eventov, Southern California Gas Company Representative, introduced himself to the Council.

APPROVAL OF THE AGENDA AS PRESENTED

Mayor Nigg asked for the Approval to modify the Agenda and move General Business Item #3.2 to be heard before General Business Item #3.1.

A MOTION was made by Councilmember Benoit seconded by Mayor Pro Tem Moore to approve the agenda as modified.

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

1.0 CONSENT CALENDAR

Mayor Nigg asked for the Approval of the Consent Calendar.

A MOTION was made by Mayor Pro Tem Moore seconded by Councilmember Swanson to approve the Consent Calendar.

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

1.1 Reading of Ordinances

Approved the reading by title only of all ordinances on this agenda.

1.2 Minutes- April 8, 2020 Regular Meeting

Approved the minutes as presented.

1.3 Warrant and Payroll Registers

Approved the following:

1. Warrant Register dated 04-02-2020 in the amount of \$739,797.37;
2. Warrant Register dated 04-09-2020 in the amount of \$292,930.36;
3. Warrant Register dated 04-16-2020 in the amount of \$62,952.71;
4. Warrant Register dated 04-23-2020 in the amount of \$133,483.47;
5. Warrant Register dated 04-30-2020 in the amount of \$62,816.54;
6. Payroll Register dated 05-01-2020 in the amount of \$93,072.75.

1.4 Treasurer's Report

Approved the Treasurer's Report for March 2020.

1.5 Notice of Intent to hold a Public Hearing for placing liens on parcels with unpaid charges or trash collection services

Provided a Notice of Intent to hold a Public Hearing on June 10, 2020, for placing liens on parcels with unpaid charges on trash collection services.

1.6 Landscaping and Lighting Maintenance District No. 89-1 Consolidated-Initiating Proceeding for Levy and Collection of Assessments

Adopted a Resolution entitled:

RESOLUTION NO. 2020 - 26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2020-21 FOR ALL ZONES OF LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED OF THE CITY OF WILDOMAR PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972

1.7 Landscaping and Lighting Maintenance District No. 89-1-Consolidated-Approval of Engineer's Report and Intention to Levy

1.) Adopted a Resolution entitled:

RESOLUTION NO. 2020 - 27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE ANNUAL ENGINEER'S REPORT REGARDING THE PROPOSED LEVY AND COLLECTION OF ASSESSMENTS FOR ALL ZONES OF LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED, FISCAL YEAR 2020-21

2) Adopted a Resolution entitled:

RESOLUTION NO. 2020 - 28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR ALL ZONES OF LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED, FISCAL YEAR 2020-21

1.8 County Service Areas Notice of Intent to Establish Charges for FY 2020-21

Adopted a Resolution entitled:

RESOLUTION NO. 2020 - 29
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, SETTING THE PUBLIC HEARING TO ESTABLISH
SERVICE AREA CHARGES WITHIN THE CITY FOR FISCAL YEAR
2020-21

1.9 First Amendment to Services Agreement with Spicer Consulting Group for the Annual Assessment Engineering and Special Tax Services

Authorized the City Manager to execute the First Amendment to the Services Agreement with Spicer Consulting Group, LLC. for Annual Assessment Engineering and Special Tax Services.

1.10 Award of Construction Contract – Road Maintenance and Rehabilitation Project (CIP 057)

Took the following actions:

1. Adopted a Categorical Exemption pursuant to Section 15301(c) of the CEQA Guidelines.
2. Authorized the City Manager to execute a construction contract with All American Asphalt in the amount of \$655,945.00 for construction of the Road Maintenance and Rehabilitation Project (CIP 057).
3. Authorized the City Engineer to approve change orders not to exceed 10% of the contract amount.

1.11 Designation of Applicant's Agent Resolution for Non-State Agencies

Adopted the Cal OES 130 Designation of Applicant's Agent Resolutions, authorizing the City Manager, Assistant City Manager, Administrative Services Director, Finance Manager, Emergency Services Manager, and Administrative Analyst II to execute documents for and on behalf of the City of Wildomar.

1.12 Ratification of Administrative Policy

Adopted a Resolution entitled:

RESOLUTION NO. 2020 - 30
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, RATIFYING THE ADMINISTRATIVE POLICY TITLED
“(COVID-19) CORONAVIRUS GUIDANCE POLICY”

1.13 Resolution Proclaiming the Continued Existence of An Emergency Situation and Local Emergency Due to The Worldwide Spread Of COVID-19

Adopted a Resolution entitled:

RESOLUTION NO. 2020 - 31
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR PROCLAIMING THE CONTINUED EXISTENCE OF AN
EMERGENCY SITUATION AND LOCAL EMERGENCY DUE TO THE
WORLDWIDE SPREAD OF COVID-19

1.14 Wildland Fire Protection Agreement for FY 2020/21

Adopted a Resolution entitled:

RESOLUTION NO. 2020 - 32
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, APPROVING THE AGREEMENT WITH THE
DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)
FOR WILDLAND FIRE PROTECTION SERVICES FROM JULY 1, 2020
TO JUNE 30, 2021

2.0 PUBLIC HEARINGS

There were no items scheduled.

3.0 GENERAL BUSINESS

3.2 Director of Emergency Services Order No. 2 to address COVID-19 Crisis

Mayor Nigg read the title.

City Manager Norquist presented the staff report.

Carmela, resident, provided public comment.

Mayor Nigg introduced a Resolution entitled:

RESOLUTION 2020-33
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR
CONFIRMING DIRECTOR OF EMERGENCY SERVICES ORDER NO. 2
REGARDING PRIORITIZATION OF CITY RESOURCES.

A MOTION was made by Mayor Pro Tem Moore seconded by Councilmember Swanson to approve

RESOLUTION 2020-33
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR
CONFIRMING DIRECTOR OF EMERGENCY SERVICES ORDER NO. 2
REGARDING PRIORITIZATION OF CITY RESOURCES

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg
NAY: None
ABSTAIN: None
RECUSE: None
ABSENT: None

3.1 COVID-19 Update

Mayor Nigg read the title.

City Manager Norquist presented the Staff Report.

Police Lt. Kent Made a presentation.

Fire Chief Davis made a presentation.

Mayor Nigg introduced a Resolution entitled:

RESOLUTION 2020-34
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, DECLARING THAT ALL ACTIONS POSSIBLE WILL BE
TAKEN TO PROVIDE FOR THE SUPPORT OF TIMELY AND SAFE RE-
OPENING OF LOCAL BUSINESSES AND SERVICES CONSISTENT

WITH THE CITY COUNCIL'S RATIFICATION OF THE DIRECTOR OF
EMERGENCY SERVICES ORDER NO. 2 ISSUED MAY 8, 2020

A MOTION was made by Mayor Pro Tem Moore seconded by
Councilmember Swanson to approve

RESOLUTION 2020-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, DECLARING THAT ALL ACTIONS POSSIBLE WILL BE
TAKEN TO PROVIDE FOR THE SUPPORT OF TIMELY AND SAFE RE-
OPENING OF LOCAL BUSINESSES AND SERVICES CONSISTENT
WITH THE CITY COUNCIL'S RATIFICATION OF THE DIRECTOR OF
EMERGENCY SERVICES ORDER NO. 2 ISSUED MAY 8, 2020

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

COUNCIL COMMUNICATIONS

The City Council Members spoke regarding the various committees, commissions,
and boards that they serve on locally and regionally and community events,
including:

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

Mayor Nigg asked for a Motion to re-open General Business Item# 3.1.

A MOTION was made by Councilmember Morabito seconded by Mayor Pro Tem Moore to re-open General Business Item # 3.1.

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

3.1 COVID-19 Update

Mayor Nigg asked for a motion to re-open City Parks.

A MOTION was made by Mayor Pro Tem Moore seconded by Councilmember Swanson to re-open City Parks.

MOTION carried 5-0, by the following vote:

YEA: Benoit, Morabito, Swanson, Mayor Pro Tem Moore, Mayor Nigg

NAY: None

ABSTAIN: None

RECUSE: None

ABSENT: None

CITY MANAGER REPORT

City Manager Nordquist presented the report

FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. Right of Way Enhancements- Benoit – August 2020
2. Letter of Support- Reducing Crime and Keeping CA Safe Act 2020-

The regular City Council Meeting of May 13, 2020 was adjourned to an adjourned regular meeting on May 28, 2020 at 6:30 p.m.

There being no further business, Mayor Nigg declared the meeting adjourned at 8:29 p.m. and adjourned the meeting to an adjourned regular meeting on May 28, 2020 at 6:30 p.m.

Submitted by:

Approved by:



Janet Morales
Acting City Clerk



Dustin Nigg
Mayor