

CITY OF WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

August 12, 2020

Pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20, the City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing.



Dustin Nigg, Mayor/Chair, District 2
Bridgette Moore, Mayor Pro Tem/Vice Chair, District 4
Ben J. Benoit, Council Member/Trustee, District 1
Joseph Morabito, Council Member/Trustee, District 3
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

The City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing pursuant to the provisions of the Governor's Executive Order N-29-20

The City of Wildomar encourages your participation in the meeting; however, in order to minimize the spread of the COVID-19 virus, this meeting is being conducted utilizing video and teleconferencing. The City Council Chambers will not be open to the public. The public may view the meeting on television and/or online and may participate via ZOOM video conferencing.

You may view the Regular Session meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.

Instructions for Electronic Participation

If you would like to make a public comment and/or a comment on a specific agenda item, please follow the following instructions:

1. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.
2. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone.

Join Zoom Meeting
<https://us02web.zoom.us/j/87283113169>
Meeting ID: 872 8311 3169

Dial in:
+1 669 900 6833 US
Meeting ID: 872 8311 3169

Please Note: During the meeting all participants video will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.

3. During Public Comment not on the Agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.

When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Council may provide.

Directions to virtually raise hand on a DESKTOP/LAPTOP:

- Click on the “**Participants**” button on the bottom of the screen.
- A list of participants will appear on the right side of the screen. At the bottom of the list, please click on the grey “**Raise Hand**” button.

Directions to virtually raise hand on a SMARTPHONE:

- Click on the “**Participants**” button on the bottom of your screen.
- A new screen will pop up with the list of participants. Look for the “**Raise Hand**” button on the screen and click the button.

Directions to virtually raise hand on a TELEPHONE line only:

- **Dial *9** on your keypad to signal that you would like to comment.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk’s Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City’s and any third party’s use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(4) to confer with legal counsel with regard to one matter of potential initiation of litigation.

RECONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

DEPARTMENT REPORTS

1. Economic Development Update
2. Public Works Update

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Minutes- June 10, 2020 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.3 Minutes- June 24, 2020 Adjourned Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.4 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

For Fiscal Year 2019-2020

1. Warrant Register dated 07-02-2020 in the amount of \$29,191.34;
2. Warrant Register dated 07-09-2020 in the amount of \$298,945.44;
3. Warrant Register dated 07-16-2020 in the amount of \$197,660.93;
4. Warrant Register dated 07-23-2020 in the amount of \$122,664.43;
5. Warrant Register dated 07-30-2020 in the amount of \$84,457.44;
6. Wire Transfer Register dated 08-04-2020 in the amount of \$248,143.45;

For Fiscal Year 2020-2021

7. Warrant Register dated 07-02-2020 in the amount of \$197,856.61;
8. Warrant Register dated 07-09-2020 in the amount of \$1,843.84;
9. Warrant Register dated 07-16-2020 in the amount of \$29,810.18;
10. Warrant Register dated 07-23-2020 in the amount of \$166,205.10;
11. Warrant Register dated 07-30-2020 in the amount of \$80,946.43;
12. Payroll Register dated 08-01-2020 in the amount of \$141,175.99.

1.5 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for June 2020.

1.6 Award of Construction Contract – Guardrail Repair and Upgrades Project (CIP 041, Federal Project #HSIPL-5484(012))

RECOMMENDATION: Staff recommends that the City Council take the following actions:

1. Adopt a Categorical Exemption pursuant to Section 15301 of the CEQA Guidelines.
2. Authorize the City Manager to execute a construction contract with Alfaro Communications Construction, Inc. in the amount of \$261,590.00 for construction of the Pedestrian Countdown Head and Crosswalk Enhancement Project (CIP 041, Federal Project #HSIPL- 5484(012)).
3. Authorize the City Engineer to approve change orders not to exceed 10% of the contract amount.

1.7 Resolution Regarding Temporary Use Permits for Outdoor Commercial Activities

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, REGARDING TEMPORARY USE PERMITS FOR
OUTDOOR COMMERCIAL ACTIVITIES

1.8 FY 2018-19 Audited Annual Financial Report for Measure AA

RECOMMENDATION: Staff recommends that the City Council receive and file the FY 2018-19 Audited Annual Financial Report for Measure AA from the Citizen's Oversight Committee.

1.9 Adopt a Resolution to declare a public nuisance and abate all weeds growing upon private property in the City

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution Entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA DECLARING WEEDS, RUBBISH, REFUSE AND DIRT
UPON PRIVATE PROPERTY AND ADJACENT PUBLIC RIGHTS OF
WAY A PUBLIC NUISANCE AND INITIATING ABATEMENT
PROCEEDINGS

1.10 House of Representatives HR 2956 (Calvert) - Letter of Support

RECOMMENDATION: Staff recommends that the City Council authorize the Mayor to send a Letter of Support of HR 2956.

1.11 Acceptance of Public Improvements of Tract 31353 (Project No. 11-0099) by Meritage Homes of California, Inc.

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ACCEPTING THE SUBDIVISION IMPROVEMENTS FOR
TRACT 31353, MERITAGE HOMES OF CALIFORNIA, INC. AND
AUTHORIZING THE CITY ENGINEER TO PROCESS A NOTICE OF
COMPLETION WITH THE COUNTY OF RIVERSIDE

1.12 Homeless Services Contract-Social Work Action Group (SWAG)

RECOMMENDATION: Staff recommends that the City Council approve and authorize the City Manager to execute a contract with Social Work Action Group (SWAG) to provide homeless services to the City of Wildomar for the fiscal year 2020-21.

2.0 PUBLIC HEARINGS

2.1 Zoning Ordinance Amendment No. 2020-03: City Council review of an amendment to Chapter 17.204 regulating Accessory Dwelling Units (ADU's) in residential zones

RECOMMENDATION: The Planning Commission recommends the City Council Introduce and approve the first reading of an Ordinance entitled:

ORDINANCE NO. _____
AN ORDINANCE OF THE CITY COUNCIL OF CITY OF WILDOMAR,
CALIFORNIA, ADOPTING A STATUTORY EXEMPTION FROM CEQA
REVIEW PURSUANT TO SECTION 21080.17 OF THE PUBLIC
RESOURCES CODE, AND APPROVING ZONING ORDINANCE
AMENDMENT NO. 2020-03 AMENDING CHAPTER 17.204 OF THE
WILDOMAR MUNICIPAL CODE PERTAINING TO ACCESSORY
DWELLING UNITS

3.0 GENERAL BUSINESS

3.1 COVID-19 Update

RECOMMENDATION: Staff recommends that the City Council receive and file the COVID-19 Update and provide direction as desired.

3.2 Right of Way Enhancement Program

RECOMMENDATION: Staff recommends that the City Council:

1. Receive and comment on the Public Right of Way Enhancement Program; and,
2. Direct the City Engineer to final the Public Right of Way Enhancement Program and bring back to the City Council for adoption.

3.3 Designation League of California Cities Annual General Business Meeting Voting Delegate and Alternate(s)

RECOMMENDATION: Staff recommends that the City Council ratify Mayor Nigg as the Voting Delegate and Council Member Benoit as one alternate and consider appointing one other Council Member as another Alternate for the League of California Cities Annual General Business Meeting.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

CITY MANAGER REPORT

1. Around the Town Updates
2. City Council Zoom Meeting Start Time

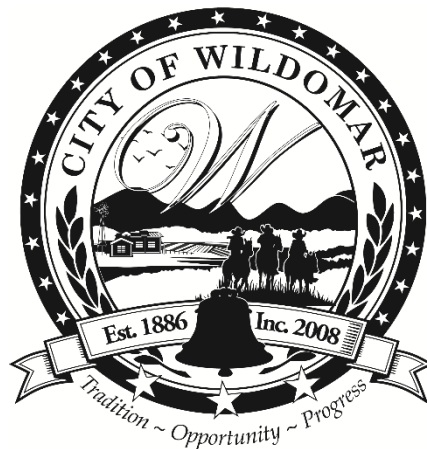
FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. Letter of Support- Keeping California Safe Act 2020- Benoit – September 2020
2. Letter to Flood Control regarding canyon view park- Benoit – October 2020
3. Fireworks Ordinance- Morabito – October 2020
4. Juneteenth Holiday- Morabito – January 2021

ADJOURN CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar Acting City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.



Dustin Nigg, Chair
Bridgette Moore, Vice Chair
Ben J. Benoit, Trustee
Joseph Morabito, Trustee
Marsha Swanson, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – July 8, 2020 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

For Fiscal Year 2019-2020

1. Warrant Register dated 07-02-2020 in the amount of \$81.97;
2. Warrant Register dated 07-09-2020 in the amount of \$1,070.16;
3. Warrant Register dated 07-23-2020 in the amount of \$9,140.00;
4. Warrant Register dated 07-30-2020 in the amount of \$6,055.00.

For Fiscal Year 2020-2021

5. Warrant Register dated 07-02-2020 in the amount of \$989.40;

6. Warrant Register dated 07-09-2020 in the amount of \$109.98;
7. Warrant Register dated 07-16-2020 in the amount of \$7,749.12;
8. Warrant Register dated 07-23-2020 in the amount of \$664.68;
9. Warrant Register dated 07-30-2020 in the amount of \$255.35.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for June 2020.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE WILDOMAR CEMETERY DISTRICT

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar Acting City Clerk, do certify that within 72 hours of the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road and on the City's website at www.cityofwildomar.org.



Janet Morales
Acting City Clerk