

CITY OF WILDOMAR CITY COUNCIL  
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION  
6:30 P.M. – REGULAR MEETING

February 12, 2020  
Council Chambers  
23873 Clinton Keith Road, Suite 106, Wildomar CA



Dustin Nigg, Mayor/Chair, District 2  
Bridgette Moore, Mayor Pro Tem/Vice Chair, District 4  
Ben J. Benoit, Council Member/Trustee, District 1  
Joseph Morabito, Council Member/Trustee, District 3  
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist  
City Manager/General Manager

Thomas D. Jex  
City Attorney/District Counsel

## **WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA February 12, 2020**

**ORDER OF BUSINESS:** Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

**REPORTS:** All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail; and on the City's website at the following address: [http://www.cityofwildomar.org/government/agendas\\_\\_\\_minutes](http://www.cityofwildomar.org/government/agendas___minutes). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

**PUBLIC COMMENTS:** Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

**ADDITIONS/DELETIONS:** Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

**CONSENT CALENDAR:** Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.**

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF FOR THE DURATION OF THE MEETING. YOUR COOPERATION IS APPRECIATED.**

**CALL TO ORDER – CLOSED SESSION - 5:30 P.M.**

**ROLL CALL**

**PUBLIC COMMENTS**

**CLOSED SESSION**

The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(2) and (3) to confer with legal counsel with regard to one matter of potential exposure to litigation.

**RECONVENE INTO OPEN SESSION**

**ANNOUNCEMENTS**

**ADJOURN CLOSED SESSION**

## **CALL TO ORDER – REGULAR SESSION - 6:30 P.M.**

### **ROLL CALL**

### **FLAG SALUTE**

### **PRESENTATIONS**

1. Eagle Scout Proclamation- Troy Woodfin
2. Donald Graham Elementary School
3. Lake Elsinore Unified School District - Jean Hayman Update
4. Introduction of David A. Brown Middle School Interim Principal Mr. Cassara
5. Social Work Action Group Update
6. Police Department Update
7. Code Enforcement Update
8. Economic Development Update
9. Other Presentations/Recognitions

### **PUBLIC COMMENTS**

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person.

Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

## **APPROVAL OF THE AGENDA AS PRESENTED**

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

### **1.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

#### **1.1 Reading of Ordinances**

**RECOMMENDATION:** Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

#### **1.2 Minutes – January 15, 2020 Adjourned Regular Meeting**

**RECOMMENDATION:** Staff recommends that the City Council approve the Minutes as presented.

#### **1.3 Warrant and Payroll Registers**

**RECOMMENDATION:** Staff recommends that the City Council approve the following:

1. Warrant Register dated 01-09-2020 in the amount of \$177,298.63;
2. Warrant Register dated 01-16-2020 in the amount of \$304,855.28;
3. Warrant Register dated 01-21-2020 in the amount of \$80,404.85;
4. Warrant Register dated 01-23-2020 in the amount of \$566,388.03;
5. Warrant Register dated 01-30-2020 in the amount of \$259,607.81;
6. Payroll Register dated 02-01-2020 in the amount of \$106,858.49.

#### **1.4 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the City Council approve the Treasurer's Report for December 2019.

#### **1.5 2<sup>nd</sup> Reading Ordinance No. 178 – Sign Code Update (ZOA 19-03)**

**RECOMMENDATION:** The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 178  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
WILDOMAR, CALIFORNIA ADOPTING A GENERAL RULE EXEMPTION

PER SECTION 15061(B)(3) AND SECTION 15311(A) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) GUIDELINES, AND APPROVAL OF ZONING ORDINANCE AMENDMENT NO. 19-03 TO AMEND CHAPTERS 17.252 (SIGN REGULATIONS) AND 17.254 (TEMPORARY SIGNS) OF THE WILDOMAR MUNICIPAL CODE PERTAINING PERMANENT AND TEMPORARY SIGNS IN THE CITY OF WILDOMAR

**1.6 2nd Reading of Ordinance No. 179 – Amending Chapter 10.16 of the Wildomar Municipal Code Establishing Speed Limits and Establish Speed Zones on Mission Trail, Palomar Street, Bundy Canyon Road, and Corydon Street**

**RECOMMENDATION:** Staff recommends the City Council adopt an Ordinance entitled:

ORDINANCE NO. 179  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING IN ITS ENTIRETY CHAPTER 10.16 OF TITLE 10 TO THE WILDOMAR MUNICIPAL CODE ESTABLISHING SPEED LIMITS ON CERTAIN STREETS

**1.7 FY 2018-19 Comprehensive Annual Financial Report (CAFR) Report**

**RECOMMENDATION:** Staff recommends that the City Council receive and file the FY 2018-19 CAFR.

**1.8 Cooperative Funding Agreement with the Elsinore Valley Municipal Water District (EVMWD) for the Mission Trail / Sedco Sidewalk Phase II, CDBG Project (CIP 044-2)**

**RECOMMENDATION:** Staff recommends that the City Council authorize the City Engineer to execute a cooperative funding agreement with the Elsinore Valley Municipal Water District (EVMWD) for a contribution in the amount of \$5,200.00 for the improvement of water service facilities performed during the construction phase of the Mission Trail / Sedco Sidewalk Phase II project.

**1.9 Second Amendment to Professional Service Agreement for Wildomar/Sedco Sidewalk Improvement Project – Phase III Design**

**RECOMMENDATION:** Staff recommends that the City City Council authorize the City Manager to execute the Second Amendment to the Wildomar/Sedco Sidewalk Improvement Professional Services Agreement with TKE Engineering, Inc.

**1.10 Award Services Agreement for Preparation of a Systemic Safety Analysis Report (SSAR) (CIP 51)**

**RECOMMENDATION:** Staff recommends that the City Council authorize the City Manager to execute a Services Agreement between the City of Wildomar and KOA Corporation.

**2.0 PUBLIC HEARINGS**

**2.1 Wildomar Shooting Range/Academy Project: City Council review of a Mitigated Negative Declaration/Mitigation Monitoring & Reporting Program, General Plan Amendment, Change of Zone, Variance and Conditional Use Permit to construct a new 34,789 square-foot indoor shooting range/academy**

**RECOMMENDATION:** The Planning Commission recommends the City Council take the following actions:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2020-\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM (SCH #2019109095) FOR THE WILDOMAR SHOOTING RANGE/ACADEMY PROJECT (PA NO. 19-0093) CONSISTING OF A GENERAL PLAN AMENDMENT, CHANGE OF ZONE, VARIANCE AND CONDITIONAL USE PERMIT LOCATED AT 34020 MISSION TRAIL (APN: 367-020-038).

2. Adopt a Resolution entitled:

RESOLUTION NO. 2020-\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING GENERAL PLAN AMENDMENT NO. 19-0093 AMENDING THE CIRCULATION ELEMENT OF THE WILDOMAR GENERAL PLAN TO REDUCE THE SIZE OF BUNDY CANYON ROAD FROM SIX (6) LANES TO FOUR (4) LANES BETWEEN ORANGE STREET AND CORYDON ROAD AS PART OF THE WILDOMAR SHOOTING RANGE / ACADEMY LOCATED AT 34020 MISSION TRAIL (APN: 367-020-038).

3. Introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. \_\_\_\_\_  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING CHANGE OF ZONE NO. 19-0093 FROM R-R (RURAL RESIDENTIAL) TO M-SC (MANUFACTURING SERVICE COMMERCIAL) TO ACCOMMODATE THE WILDOMAR SHOOTING RANGE/ACADEMY PROJECT LOCATED AT 34020 MISSION TRAIL (APN: 367-020-038).

4. Adopt a Resolution entitled:

RESOLUTION NO. 2020-\_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING VARIANCE NO. 19-0093 TO REDUCE THE SIDE YARD SETBACK FROM 25 FEET TO 12.5 FEET ALONG THE SOUTH PROPERTY LINE TO ACCOMMODATE THE WILDOMAR SHOOTING RANGE/ACADEMY PROJECT LOCATED AT 34020 MISSION TRAIL (APN: 367-020-038).

5. Adopt a Resolution entitled:

RESOLUTION NO. 2020-\_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT NO. 19-0093, SUBJECT TO CONDITIONS, TO CONSTRUCT THE WILDOMAR SHOOTING RANGE/ACADEMY PROJECT CONSISTING OF A 2-STORY, 34,789 SQUARE-FOOT INDOOR SHOOTING RANGE/ACADEMY LOCATED AT 34020 MISSION TRAIL (APN: 367-020-038)

**2.2 Urgency Ordinance Declaring a Temporary Moratorium of the Cultivation of Industrial Hemp**

**RECOMMENDATION:** Staff recommends that the City Council adopt the Interim Urgency Ordinance entitled:

ORDINANCE NO. \_\_\_\_\_  
AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING A TEMPORARY MORATORIUM ON THE CULTIVATION OF INDUSTRIAL HEMP WITHIN THE JURISDICTIONAL BOUNDARIES OF THE CITY OF WILDOMAR



### **3.0 GENERAL BUSINESS**

#### **3.1 Western Community Energy Joint Powers Update**

**RECOMMENDATION:** Staff recommends that the City Council receive and file the Western Community Energy Joint Powers Update.

### **COUNCIL COMMUNICATIONS**

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

### **CITY MANAGER REPORT**

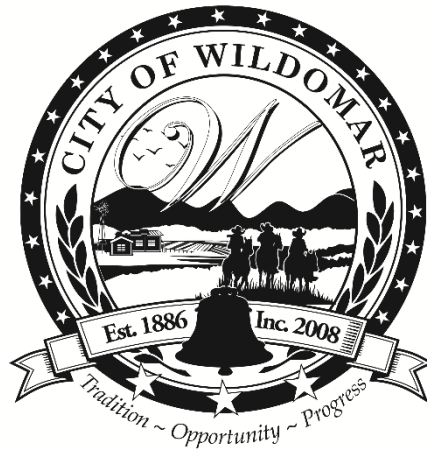
### **FUTURE AGENDA ITEMS**

*Title- Councilmember-Anticipated Date*

1. Right of Way Enhancements- Benoit-
2. At Large Mayor- Nigg – April 2020

### **ADJOURN THE CITY COUNCIL**

***In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar Acting City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.***



Dustin Nigg, Chair  
Bridgette Moore, Vice Chair  
Ben J. Benoit, Trustee  
Joseph Morabito, Trustee  
Marsha Swanson, Trustee

Gary Nordquist  
General Manager

Thomas D. Jex  
District Counsel

## **CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT**

### **ROLL CALL**

### **PUBLIC COMMENTS**

### **BOARD COMMUNICATIONS**

#### **APPROVAL OF THE AGENDA AS PRESENTED**

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

#### **4.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

##### **4.1 Minutes – January 15, 2020 Adjourned Regular Meeting**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Minutes as presented.

##### **4.2 Warrant Register**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 01-09-2020 in the amount of \$3,355.87;
2. Warrant Register dated 01-16-2020 in the amount of \$56,894.51;
3. Warrant Register dated 01-23-2020 in the amount of \$598.02;
4. Warrant Register dated 01-30-2020 in the amount of \$707.86.

##### **4.3 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Treasurer's Report for December 2019.

**4.4 FY 2018-19 Audited Financial Statements**

**RECOMMENDATION:** Staff recommends that the Board of Trustees receive and file the FY 2018-19 Audited Financial Statements.

**5.0 PUBLIC HEARINGS**

There are no items scheduled.

**6.0 GENERAL BUSINESS**

There are no items scheduled.

**GENERAL MANAGER REPORT**

**FUTURE AGENDA ITEMS**

**ADJOURN THE WILDOMAR CEMETERY DISTRICT**

**City Council/Wildomar Cemetery District Regular Meeting Schedule**

March 11	July 8	November 11
April 8	August 12	December 9
May 13	September 9	January 13
June 10	October 14	February 10

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Janet Morales, Wildomar Acting City Clerk, do certify that on February 5, 2020, by 6:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;  
U.S. Post Office, 21392 Palomar Street;  
Wildomar Library, 34303 Mission Trail.



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Janet Morales  
Acting City Clerk