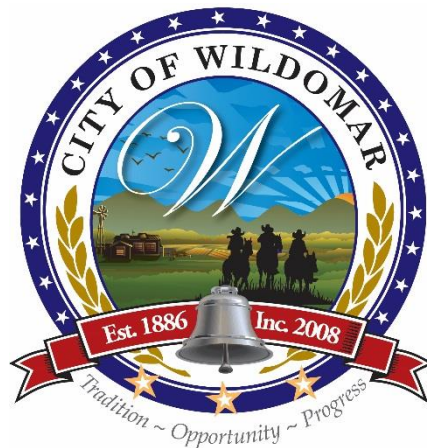


CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

6:30 P.M. – REGULAR MEETING

April 8, 2020
Council Chambers
23873 Clinton Keith Road, Suite 106, Wildomar CA



Dustin Nigg, Mayor/Chair, District 2
Bridgette Moore, Mayor Pro Tem/Vice Chair, District 4
Ben J. Benoit, Council Member/Trustee, District 1
Joseph Morabito, Council Member/Trustee, District 3
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

Pursuant to Governor Newsom's Executive Order N-25-20, members of the City Council or staff may participate in this meeting via teleconference

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT MEETING AGENDA APRIL 8, 2020

The City Council Meeting will be conducted electronically pursuant to the provisions of the Governor's Executive Order N-29-20

The City of Wildomar encourages your participation in the meeting; however, in order to minimize the spread of the COVID-19 virus, this meeting is being conducted utilizing teleconferencing and electronic means. The public may only view the meeting on television and/or online and not in the Council Chamber.

You may view the meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.

If you would like to make a public comment and/or a comment on a specific agenda item, **please submit your comment via email by 5:00p.m. on April 8, 2020 to the Acting City Clerk at jmorales@cityofwildomar.org**. Your comments will be distributed to the City Council and every effort will be made to read your comment into the record. Comments read will be timed and limited to 3 minutes or such other time as the Council may provide.

If you would like to make a public comment after 5:00p.m., email your comment to the same email address above. Every effort will be made to read your comments aloud. Comments are still subject to the same 3-minute time limitation or such other time as the Council may provide. Public comments on items that do not appear on the agenda must be received before the start of the public comment section. Public comments on items that do appear on the agenda must be received prior to the time the Mayor closes the public comments on the agenda.

All comments submitted before and during the meeting will be included in their entirety in the official record of the meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk's Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

If you would like to make a public comment, **please submit your comment via email by 5:00p.m. on April 8, 2020 to the Acting City Clerk at jmorales@cityofwildomar.org**. Your comments will be distributed to the City Council and every effort will be made to read your comment into the record. Comments read will be timed and limited to 3 minutes or such other time as the Council may provide.

If you would like to make a public comment after 5:00p.m., email your comment to the same email address above. Every effort will be made to read your comments aloud. Comments are still subject to the same 3-minute time limitation or such other time as the Council may provide. Public comments on items not on the agenda must be received before the start of this public comment section.

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances
RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Minutes- March 11, 2020 Regular Meeting
RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.3 Minutes- March 17, 2020 Special Meeting
RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.4 Warrant and Payroll Registers
RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 03-05-2020 in the amount of \$485,848.78;
2. Warrant Register dated 03-12-2020 in the amount of \$329,806.43;
3. Warrant Register dated 03-19-2020 in the amount of \$243,560.40;
4. Warrant Register dated 03-26-2020 in the amount of \$39,677.63;
5. Payroll Register dated 04-01-2020 in the amount of \$93,072.75.

1.5 Treasurer's Report
RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for February 2020.

1.6 2nd Reading of Ordinance No. 183 – Amending Chapter 8.48 of the Wildomar Municipal Code Pertaining to Hazardous Vegetation
RECOMMENDATION: Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 183
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, AMENDING CHAPTER 8.48 SECTION
8.48.060 TO THE WILDOMAR MUNICIPAL CODE PERTAINING TO
HAZARDOUS VEGETATION

1.7 2nd Reading of Ord No. 184 – Amending Section 16.56.030 of the Wildomar Municipal Code related to Lien Agreements for Subdivisions
RECOMMENDATION: Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 184
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR
AMENDING SECTION 16.56.030 OF THE WILDOMAR MUNICIPAL
CODE RELATED TO LIEN AGREEMENTS AS SECURITY FOR
SUBDIVISION IMPROVEMENTS

1.8 2nd Reading of Ord No. 186- Omnibus Ordinance Ratifying Ordinances Adopted by the City Council Within 2016-2019

RECOMMENDATION: Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 186
AN OMNIBUS ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, RATIFYING ORDINANCES ADOPTED
BETWEEN 2016 AND 2019

1.9 FY 2020-21 List of Projects for the SB1: Road Repair and Accountability Act of 2017

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR
2020-21 FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY
ACT OF 2017

1.10 Tentative Parcel Map 32257 (Bundy Canyon Plaza) Final Parcel Map Approval, Subdivision Improvement Agreement, Stormwater Management/BMP Facilities Agreement

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, APPROVING THE FINAL MAP FOR TENTATIVE PARCEL
MAP 32257 AND AUTHORIZING THE CITY MANAGER TO EXECUTE
THE SUBDIVISION IMPROVEMENT AGREEMENT

2. Authorize the City Manager to execute the Stormwater Management/BMP Facilities Agreement for the development's Water Quality Management Plan (WQMP).

1.11 Transportation Uniform Mitigation Fee (TUMF) Amendment No. 2 to Reimbursement Agreement for Bundy Canyon Road (I-15 to Sunset)

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute Amendment No. 2 for Planning, Engineering, and Right of Way Phases.

1.12 Application for Local Early Action Planning Grant Program Funds

RECOMMENDATION: The Planning Department recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING APPLICATION SUBMITTAL FOR, AND RECEIPT OF, LOCAL EARLY ACTION PLANNING GRANT PROGRAM FUNDS FROM THE STATE OF CALIFORNIA, DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

1.13 Electronics Signature Policy Authorizing Electronic Execution of Documents, Contracts, Agreements and Applications

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ESTABLISHING A POLICY AUTHORIZING ELECTONIC EXECUTION OF DOCUMENTS, CONTRACTS, AGREEMENTS AND APPLICATIONS, UNDER THE UNIFORM ELECTRONIC TRANSACTIONS ACT (UETA)

2.0 PUBLIC HEARINGS

There are no items scheduled.

3.0 GENERAL BUSINESS

3.1 FY 2019-20 3rd Quarter Budget Report and Revision to Schedule of Authorized Positions

RECOMMENDATION: Staff recommends that the City Council:

1. Review and consider approval of the Fiscal Year 2019-20 Third Quarter Report, and adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2019-20
BUDGETED REVENUES AND EXPENSES

2. Approve the following changes to the Schedule of Authorized Positions:

1. Replace the Associate Planner to Senior/Associate Planner.
2. Replace the Administrative Analyst to Administrative Analyst I/II.
3. Replace the Administrative Assistant to Administrative Assistant I/II.
4. Replace the Senior Grounds Worker to Grounds Worker II.

3.2 Suspension of Certain Enforcement Activities to Address COVID-19 Crisis

RECOMMENDATION: Staff recommends that the City Council to adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY WILDOMAR
CONFIRMING DIRECTOR OF EMERGENCY SERVICES ORDER NO. E-
2020-01 TEMPORARILY SUSPENDING CERTAIN CITY
ENFORCEMENT ACTIVITIES TO PROTECT BUSINESSES IN THE CITY
OF WILDOMAR AND INCREASE HOUSING OPPORTUNITIES

3.3 COVID-19 Update

RECOMMENDATION: Staff recommends that the City Council receive and file the COVID-19 Update.

3.4 Directly Elected At Large Mayor

RECOMMENDATION: Staff recommends that the City Council discuss and provide direction to staff regarding whether to pursue the possibility of switching from 5 Council Districts to 4 Council Districts with a directly elected at large Mayor.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities

8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

CITY MANAGER REPORT

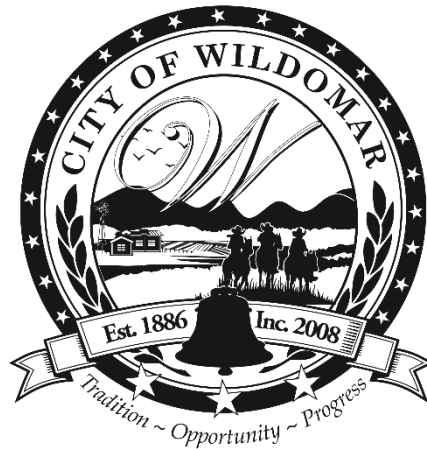
FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. Right of Way Enhancements- Benoit – August 2020

ADJOURN THE CITY COUNCIL MEETING

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar Acting City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.



Dustin Nigg, Chair
Bridgette Moore, Vice Chair
Ben J. Benoit, Trustee
Joseph Morabito, Trustee
Marsha Swanson, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – March 11, 2020 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 03-05-2020 in the amount of \$22,049.21;
2. Warrant Register dated 03-12-2020 in the amount of \$736.68;
3. Warrant Register dated 03-19-2020 in the amount of \$350.86;
4. Warrant Register dated 03-26-2020 in the amount of \$5,270.81.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for February 2020.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

May 13	September 9	January 13
June 10	October 14	February 10
July 8	November 11	March 10
August 12	December 9	April 14

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar Acting City Clerk, do certify that on April 2, 2020, by 6:00 p.m., a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road and on the City's website.



Janet Morales
Acting City Clerk