

CITY OF WILDOMAR CITY COUNCIL  
AND WILDOMAR CEMETERY DISTRICT AGENDA

6:30 P.M. – REGULAR MEETING

June 10, 2020

Pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20, the City Council Meeting will be conducted electronically via video and teleconferencing.



Dustin Nigg, Mayor/Chair, District 2  
Bridgette Moore, Mayor Pro Tem/Vice Chair, District 4  
Ben J. Benoit, Council Member/Trustee, District 1  
Joseph Morabito, Council Member/Trustee, District 3  
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist  
City Manager/General Manager

Thomas D. Jex  
City Attorney/District Counsel

**The City Council and Cemetery District Meetings will be conducted electronically via video and teleconferencing pursuant to the provisions of the Governor's Executive Order N-29-20**

The City of Wildomar encourages your participation in the meeting; however, in order to minimize the spread of the COVID-19 virus, this meeting is being conducted utilizing video and teleconferencing. The City Council Chambers will not be open to the public. The public may view the meeting on television and/or online and may participate via ZOOM video conferencing.

You may view the meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.

**Instructions for Electronic Participation**

If you would like to make a public comment and/or a comment on a specific agenda item, please follow the following instructions:

1. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.
2. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone.

**Join Zoom Meeting**  
**<https://us02web.zoom.us/j/87267538690>**  
**Meeting ID: 872 6753 8690**

**Dial in:**  
**+1 669 900 6833 US**  
**Meeting ID: 872 6753 8690**

**Please Note: During the meeting all participants video will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.**

3. During Public Comment not on the Agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.

When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Council may provide.

**Directions to virtually raise hand on a DESKTOP/LAPTOP:**

- Click on the “**Participants**” button on the bottom of the screen.
- A list of participants will appear on the right side of the screen. At the bottom of the list, please click on the grey “**Raise Hand**” button.

**Directions to virtually raise hand on a SMARTPHONE:**

- Click on the “**Participants**” button on the bottom of your screen.
- A new screen will pop up with the list of participants. Look for the “**Raise Hand**” button on the screen and click the button.

**Directions to virtually raise hand on a TELEPHONE line only:**

- **Dial \*9** on your keypad to signal that you would like to comment.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk’s Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

**NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City’s and any third party’s use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.**

## **CALL TO ORDER – REGULAR SESSION - 6:30 P.M.**

### **ROLL CALL**

### **FLAG SALUTE**

### **DEPARTMENT REPORTS**

1. Economic Development Update

### **PUBLIC COMMENTS**

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

### **APPROVAL OF THE AGENDA AS PRESENTED**

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

### **1.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

#### **1.1 Reading of Ordinances**

**RECOMMENDATION:** Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

#### **1.2 Minutes- May 05, 2020 Special Meeting**

**RECOMMENDATION:** Staff recommends that the City Council approve the minutes as presented.

#### **1.3 Minutes- May 13, 2020 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the City Council approve the minutes as presented.

**1.4 Warrant and Payroll Registers**

**RECOMMENDATION:** Staff recommends that the City Council approve the following:

1. Warrant Register dated 05-07-2020 in the amount of \$173,387.81;
2. Warrant Register dated 05-13-2020 in the amount of \$1,136,101.06;
3. Warrant Register dated 05-14-2020 in the amount of \$754,304.40;
4. Warrant Register dated 05-19-2020 in the amount of \$164,777.55;
5. Warrant Register dated 05-21-2020 in the amount of \$101,211.47;
6. Warrant Register dated 05-28-2020 in the amount of \$1,419,450.95;
7. Payroll Register dated 06-01-2020 in the amount of \$114,840.45.

**1.5 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the City Council approve the Treasurer's Report for April 2020.

**1.6 2nd Reading of Ordinance No. 187 and Ordinance No. 188 – Cannabis Code Amendment (ZOA 2020-04)**

**RECOMMENDATION:** The Planning Commission recommends that the City Council take the following actions:

1. Adopt an Ordinance entitled:

ORDINANCE NO. 187

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ADOPTING A CEQA STATUTORY EXEMPTION PURSUANT TO THE BUSINESS AND PROFESSIONS CODE SECTION 26055(H), AND APPROVING ZONING ORDINANCE AMENDMENT NO. 2020-04 AMENDING TITLE 17 (ZONING) OF THE WILDOMAR MUNICIPAL CODE TO REVISE SECTIONS 17.12.040, 17.12.050, 17.72.010, 17.76.010, 17.88.010, AND 17.92.010, AND ADD CHAPTER 17.315 (A NEW CHAPTER) TO ESTABLISH CANNABIS BUSINESS ZONING AND USE REGULATIONS

2. Adopt an Ordinance entitled:

ORDINANCE NO. 188

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A CEQA STATUTORY EXEMPTION PURSUANT TO THE BUSINESS AND PROFESSIONS CODE SECTION 26055(H), AND AMENDING TITLE 5 (BUSINESS LICENSE AND REGULATIONS) OF THE WILDOMAR MUNICIPAL CODE TO ADD A NEW CODE SECTION (CHAPTER 5.76) TO

ESTABLISH COMMERCIAL CANNABIS LICENSING REGULATIONS IN  
THE CITY OF WILDOMAR

**1.7 Calling a General Municipal Election on November 3, 2020**

**RECOMMENDATION:** Staff recommends that the City Council:

1.) Adopt a Resolution entitled:

RESOLUTION NO. 2020 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL  
MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3,  
2020, FOR THE ELECTION OF CERTAIN OFFICERS IN DISTRICTS 2  
AND 4 AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE  
STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

2.) Adopt a Resolution entitled:

RESOLUTION NO. 2020 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE  
COUNTY OF RIVERSIDE TO CONSOLIDATE A GENERAL MUNICIPAL  
ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2020, WITH  
THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE  
PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE

**1.8 Award of Landscape and Parks Maintenance Agreement with Inland Empire Landscape, Inc.**

**RECOMMENDATION:** Staff recommends that the City Council award the attached Landscape and Parks Maintenance Services Agreement to Inland Empire Landscape, Inc. and appropriate the funds identified in the Fiscal Impacts section of this report.

**1.9 Mission Trail / Sedco Sidewalk Phase II Project Notice of Completion**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020-\_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, ACCEPTING THE MISSION TRAIL / SEDCO SIDEWALK  
PHASE II PROJECT, CIP 044-2 AS COMPLETE, AND AUTHORIZING  
STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH  
THE RIVERSIDE COUNTY RECORDER

**1.10 Award of Construction Contract – Guardrail Repair and Upgrades Project (CIP 041, Federal Project #HSIPL-5484(013))**

**RECOMMENDATION:** Staff recommends that the City Council take the following action:

1. Adopt a Categorical Exemption pursuant to Section 15301 of the CEQA Guidelines.
2. Authorize the City Manager to execute a construction contract with Danny C. Hubbs Const., Inc. in the amount of \$369,035.00 for construction of the Guardrail Repair and Upgrades Project (CIP 041, Federal Project #HSIPL-5484(013)).
3. Authorize the City Engineer to approve change orders not to exceed 10% of the contract amount.

**1.11 Notice of Annual Rate Adjustment for Waste Management (USA Waste of California)**

**RECOMMENDATION:** Staff recommends that the City Council receive and file this report regarding the annual rate adjustment for Waste Management (USA Waste of California), effective July 1, 2020, according to an agreement dated June 12, 2019.

**1.12 Fourth Amendment to the Franchise Agreement between the City and CR&R**

**RECOMMENDATION:** Staff recommends that the City Council approve the Fourth Amendment to the Franchise Agreement between the City and CR&R Incorporated and authorize the City Manager to sign it.

**1.13 Police Services – 2nd Contract Amendment**

**RECOMMENDATION:** Staff recommends that the City Council approve the proposed Amendment to the Agreement for Law Enforcement Services between the City of Wildomar and the County of Riverside.

**2.0 PUBLIC HEARINGS**

**2.1 Large Family Day Care Home Code Amendment (ZOA No. 2020-01): City Council review of a General Rule CEQA Exemption and a zoning ordinance amendment to modify the Wildomar Municipal Code to address new state legislation regarding large family day care homes**

**RECOMMENDATION:** The Planning Commission recommends the

City Council introduce and approve the first reading of an Ordinance entitled:

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ADOPTING A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVING ZONING ORDINANCE AMENDMENT NO. 2020-01 TO MODIFY SECTIONS 17.16, 17.24, 17.28, 17.32, 17.40, 17.44, 17.48, 17.52, 17.56, 17.60, 17.68 OF THE WILDOMAR MUNICIPAL CODE TO ADDRESS NEW STATE LEGISLATION (SB 234) REGARDING LARGE FAMILY DAY CARE HOMES LOCATING IN SINGLE FAMILY RESIDENTIAL ZONE DISTRICTS

**2.2 Urgent Care CUP Code Amendment (ZOA No. 2020-02): City Council review of a General Rule CEQA Exemption and a proposed amendment to the Wildomar Municipal Code requiring a Conditional Use Permit (CUP) for urgent care clinics locating in commercial zones**

**RECOMMENDATION:** The Planning Commission recommends the City Council introduce and approve the first reading of an Ordinance entitled:

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA ADOPTING A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTION 15061(B)(3) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVING ZONING ORDINANCE AMENDMENT NO. 2020-02 TO MODIFY SECTIONS 17.72; 17.76; 17.80 17.84 AND 17.300 OF THE WILDOMAR MUNICIPAL CODE TO REQUIRE A CONDITIONAL USE PERMIT FOR URGENT CARE CLINICS LOCATING IN COMMERCIAL ZONES

**2.3 Trash Collection Services Liens**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, CONFIRMING THE REPORT OF DELINQUENT TRASH ACCOUNTS AND REQUESTING THE DELINQUENCIES BE PLACED ON THE PROPERTY TAX ROLL



- 2.4 VMT Vehicle Miles Travelled (VMT) CEQA Threshold Policy Guidelines: City Council action to establish VMT Threshold Policy Guidelines for evaluating vehicular traffic impacts as part of the City's CEQA review process**  
**RECOMMENDATION:** The Planning Department recommends the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020-\_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING AN AMENDMENT TO THE WILDOMAR LOCAL CEQA GUIDELINES TO ADOPT "VEHICLE MILES TRAVELED" (VMT) THRESHOLDS OF SIGNIFICANCE FOR PURPOSES OF ANALYZING TRANSPORTATION IMPACTS UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) GUIDELINES IN ACCORDANCE WITH SB 743

### **3.0 GENERAL BUSINESS**

- 3.1 FY19-20 4<sup>th</sup> Quarter Budget Report**  
**RECOMMENDATION:** Staff recommends that the City Council review and consider approval of the Fiscal Year 2019-20 Fourth Quarter Report and adopt a Resolution entitled:

RESOLUTION NO. 2020 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2019-20 BUDGETED REVENUES AND EXPENSES

- 3.2 COVID-19 Update**  
**RECOMMENDATION:** Staff recommends that the City Council receive and file the COVID-19 Update and provide direction as desired.

- 3.3 Public Works Maintenance Annual Report**  
**RECOMMENDATION:** Staff recommends that the City Council:

1. Receive and file the Public Works Maintenance Annual Report; and,
2. Provide feedback on Proposed FY 20/21 Work Program and Budget.

- 3.4 Establish Speed Zones on Various Streets: Phase III and Final City-Wide List of Streets**  
**RECOMMENDATION:** Staff recommends that the City Council take the

following actions:

1. Establish radar-enforceable Speed Limits in the City of Wildomar with the certified speed zone segments included in Engineering and Traffic Survey Report (See Attachment B); and,
2. Introduce and approve the first reading of an Ordinance entitled:

ORDINANCE NO. \_\_\_\_  
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
WILDOMAR, CALIFORNIA, AMENDING CHAPTER 10.16 OF TITLE 10  
TO THE WILDOMAR MUNICIPAL CODE ESTABLISHING SPEED  
LIMITS ON CERTAIN STREETS

### **COUNCIL COMMUNICATIONS**

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

### **CITY MANAGER REPORT**

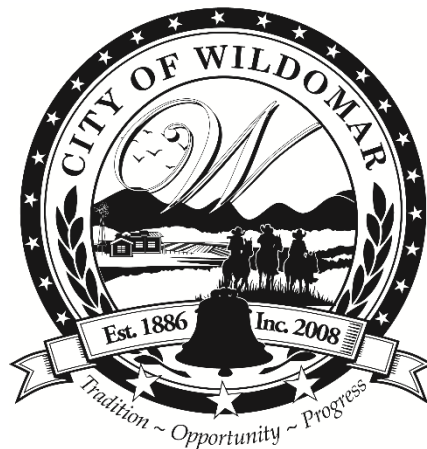
### **FUTURE AGENDA ITEMS**

*Title- Councilmember-Anticipated Date*

1. Right of Way Enhancements- Benoit – August 2020
2. Letter of Support- Keeping California Safe Act 2020- Benoit –
3. Letter to Flood Control regarding Canyon View Park- Benoit –

**The Regular City Council Meeting of June 10, 2020 is adjourned to an adjourned regular meeting on June 24, 2020 at 6:30 p.m.**

***In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar Acting City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.***



Dustin Nigg, Chair  
Bridgette Moore, Vice Chair  
Ben J. Benoit, Trustee  
Joseph Morabito, Trustee  
Marsha Swanson, Trustee

Gary Nordquist  
General Manager

Thomas D. Jex  
District Counsel

## **CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT**

### **ROLL CALL**

### **PUBLIC COMMENTS**

### **BOARD COMMUNICATIONS**

#### **APPROVAL OF THE AGENDA AS PRESENTED**

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

#### **4.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

##### **4.1 Minutes – May 13, 2020 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Minutes as presented.

##### **4.2 Warrant Register**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 05-07-2020 in the amount of \$613.77;
2. Warrant Register dated 05-14-2020 in the amount of \$216.72;
3. Warrant Register dated 05-21-2020 in the amount of \$431.39;
4. Warrant Register dated 05-28-2020 in the amount of \$77.09.

##### **4.3 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Treasurer's Report for April 2020.

## **5.0 PUBLIC HEARINGS**

There are no items scheduled.

## **6.0 GENERAL BUSINESS**

There are no items scheduled.

## **GENERAL MANAGER REPORT**

## **FUTURE AGENDA ITEMS**

## **ADJOURN THE WILDOMAR CEMETERY DISTRICT**

### **City Council/Wildomar Cemetery District Regular Meeting Schedule**

July 8	November 11	March 10
August 12	December 9	April 14
September 9	January 13	May 12
October 14	February 10	June 9

**REPORTS:** All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: [http://www.cityofwildomar.org/government/agendas\\_\\_minutes](http://www.cityofwildomar.org/government/agendas__minutes). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar Acting City Clerk, do certify that on June 4, 2020, by 6:00 p.m., a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road and on the City's website at [www.cityofwildomar.org](http://www.cityofwildomar.org).



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Janet Morales  
Acting City Clerk