

CITY OF WILDOMAR CITY COUNCIL  
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION  
6:30 P.M. – REGULAR MEETING

June 12, 2019  
Council Chambers  
23873 Clinton Keith Road, Suite 106, Wildomar CA



Marsha Swanson, Mayor/Chair, District 5  
Dustin Nigg, Mayor Pro Tem/Vice Chair, District 2  
Ben J. Benoit, Council Member/Trustee, District 1  
Bridgette Moore, Council Member/Trustee, District 4  
Joseph Morabito, Council Member/Trustee, District 3

Gary Nordquist  
City Manager/General Manager

Thomas D. Jex  
City Attorney/District Counsel

## **WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA June 12, 2019**

**ORDER OF BUSINESS:** Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

**REPORTS:** All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Boulevard; and on the City's website at the following address: [http://www.cityofwildomar.org/government/agendas\\_\\_\\_minutes](http://www.cityofwildomar.org/government/agendas___minutes). Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

**PUBLIC COMMENTS:** Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

**ADDITIONS/DELETIONS:** Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

**CONSENT CALENDAR:** Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.**

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF FOR THE DURATION OF THE MEETING. YOUR COOPERATION IS APPRECIATED.**

**CALL TO ORDER – CLOSED SESSION - 5:30 P.M.**

**ROLL CALL**

**PUBLIC COMMENTS**

**CLOSED SESSION**

The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(2) and (3) to confer with legal counsel with regard to two matters of potential exposure to litigation.

**RECONVENE INTO OPEN SESSION**

**ANNOUNCEMENTS**

**ADJOURN CLOSED SESSION**

## **CALL TO ORDER – REGULAR SESSION - 6:30 P.M.**

### **ROLL CALL**

### **FLAG SALUTE**

### **PRESENTATIONS**

1. Craft Brew Fest Update- Santa Rosa Plateau Nature Education Foundation
2. Proclamation- Parks Make Life Better
3. Presentation to Former Fire Division Chief Geoff Pemberton
4. 5 Year Employee Pin- Dan York
5. New City Employee Introduction- Travis Solorio
6. Library Update
7. Other City Recognitions/Presentations

### **PUBLIC COMMENTS**

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person.

Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

## **COUNCIL COMMUNICATIONS**

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

## **APPROVAL OF THE AGENDA AS PRESENTED**

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

### **1.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

#### **1.1 Reading of Ordinances**

**RECOMMENDATION:** Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

#### **1.2 Minutes – April 10, 2019 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the City Council approve the Minutes as presented.

#### **1.3 Warrant and Payroll Registers**

**RECOMMENDATION:** Staff recommends that the City Council approve the following:

1. Warrant Register dated 05-02-2019 in the amount of \$188,775.58;
2. Warrant Register dated 05-02-2019 in the amount of \$448,717.19;
3. Warrant Register dated 05-09-2019 in the amount of \$73,076.42;

4. Warrant Register dated 05-16-2019 in the amount of \$131,429.27;
5. Warrant Register dated 05-23-2019 in the amount of \$303,020.33;
6. Warrant Register dated 05-30-2019 in the amount of \$43,783.03;
7. Wire Transfer Register dated 05-31-2019 in the amount of \$337,048.41;
8. Payroll Register dated 04-01-2019 in the amount of \$92,538.16.

**1.4 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the City Council approve the Treasurer's Report for April 2019.

**1.5 Mission Trail/ Sedco Sidewalk Notice of Completion**

**RECOMMENDATION:** Staff recommends that the City Council

1. Adopt a Resolution entitled:

RESOLUTION NO. 2019- \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
WILDOMAR, CALIFORNIA, ACCEPTING THE MISSION TRAIL /  
SEDCO SIDEWALK – PROJECT NO. 1. WD. 21-18, CIP 044 AS  
COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE  
THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY  
RECORDER

2. Authorize the City Engineer to execute a cooperative funding agreement with Elsinore Valley Municipal Water District (EVMWD) for a reimbursement in the amount of \$3,000.00 for water service facility adjustments and relocations that were performed during the construction phase of the project.

**1.6 Levy and Collection of Special Taxes within Community Facilities District No. 2013-1 (Services) for Fiscal Year 2019-20**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF SPECIAL  
TAXES WITHIN COMMUNITY FACILITIES DISTRICT NO. 2013-1  
(SERVICES) FOR FISCAL YEAR 2019-20

**1.7 Amendment to the Planning Commission By-Laws**

**RECOMMENDATION:** The Planning Commission recommends the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019-\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REPEALING COUNCIL RESOLUTION NO. 2010-18 (ADOPTED ON MAY 26, 2010), AND ADOPTION OF AN UPDATE TO THE PLANNING COMMISSION BY-LAWS (DATED JUNE 12, 2019)

**1.8 Wildomar / BIA Kiosk Sign Program License Agreement**

**RECOMMENDATION:** Staff recommends the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019-\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING A LICENSE AGREEMENT BETWEEN THE CITY OF WILDOMAR AND THE BUILDING INDUSTRY ASSOCIATION OF SOUTHERN CALIFORNIA TO ESTABLISH A DIRECTIONAL KIOSK SIGN PROGRAM FOR RESIDENTIAL DEVELOPMENTS

**1.9 Wildland Fire Protection Agreement for FY 2019/20**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019 - \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE AGREEMENT WITH THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE) FOR WILDLAND FIRE PROTECTION SERVICES FROM JULY 1, 2019 TO JUNE 30, 2020

**1.10 Declare a Vacancy on the Planning Commission**

**RECOMMENDATION:** Staff recommends that the City Council:

1. Declare a vacancy on the Planning Commission (formerly held by Michelle Thomas); and
2. Direct the City Clerk to advertise the vacancy, starting June 13, 2019, and receive applications for a minimum period of 30 calendar days (June 13 – July 15).

## **2.0 PUBLIC HEARINGS**

### **2.1 Landscaping and Lighting Maintenance District No. 89-1-Consolidated & Street Lighting Zones**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT FOR ALL ZONES, OF LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED OF THE CITY OF WILDOMAR AND LEVYING ASSESSMENTS ON ALL LOTS AND PARCELS OF LAND THEREIN FOR FISCAL YEAR 2019-20; AND AUTHORIZING THE ADMINISTRATION OF THE LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 89-1-CONSOLIDATED FOR FISCAL YEAR 2019-20

### **2.2 Community Service Area Charges for FY 2019-20**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING COMMUNITY SERVICE AREA CHARGES WITHIN THE CITY FOR FISCAL YEAR 2019-20

### **2.3 Consideration of Territory to be Annexed to Community Facilities District No. 2013-1 (Services), Calling an Election, Ordering the Levy and Collection of Special Taxes, and Declaring the Election Results for CFD 2013-1 (Services), Annexation No. 16**

**RECOMMENDATION:** Staff recommends that the City Council

1. Open the public hearing;
2. Take testimony;
3. Close the public hearing;
4. Adopt Resolution entitled:



RESOLUTION NO. 2019 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, CALLING AN ELECTION TO SUBMIT TO THE  
QUALIFIED ELECTORS THE QUESTION OF LEVYING A SPECIAL TAX  
WITHIN THE AREA PROPOSED TO BE ANNEXED TO COMMUNITY  
FACILITIES DISTRICT NO. 2013-1 (SERVICES) (ANNEXATION NO. 16)

5. Hold the election;
6. Canvass the election; and
7. Adopt a Resolution entitled:

RESOLUTION NO. 2019 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, DECLARING ELECTION RESULTS FOR COMMUNITY  
FACILITIES DISTRICT NO. 2013-1 (SERVICES) (ANNEXATION NO. 16)

#### **2.4 Trash Collection Services Liens**

**RECOMMENDATION:** Staff recommends that the City Council adopt a  
Resolution entitled:

RESOLUTION NO. 2019 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, CONFIRMING THE REPORT OF DELINQUENT TRASH  
ACCOUNTS AND REQUESTING THE DELINQUENCIES BE PLACED  
ON THE PROPERTY TAX ROLL

### **3.0 GENERAL BUSINESS**

- 3.1 **Ordinance No. \_\_\_\_\_, An interim urgency ordinance adopting a 45-day moratorium on the establishment of Tobacco Retailing Businesses or Hookah or Vapor Lounges within the City of Wildomar**  
**RECOMMENDATION:** Staff recommends that the City Council adopt  
an Ordinance entitled:

ORDINANCE NO. \_\_\_\_\_  
AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE  
CITY OF WILDOMAR ADOPTING A 45 DAY MORATORIUM ON THE  
ESTABLISHMENT OF TOBACCO RETAILING BUSINESSES OR  
HOOKAH OR VAPOR LOUNGES WITHIN THE CITY OF WILDOMAR

**3.2 Fourth Amendment to the Franchise Agreement between the City and Waste Management**

**RECOMMENDATION:** Staff recommends that the City Council approve the Fourth Amendment to the Franchise Agreement between the City and Waste Management and authorize the City Manager to sign it.

**3.3 FY 2018-19 4<sup>th</sup> Quarter Budget Report**

**RECOMMENDATION:** Staff recommends that the City Council:

1. Review and consider approval of the Fiscal Year 2018-19 4th Quarter Budget Report;

2. Adopt a Resolution entitled:

RESOLUTION NO. 2019 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,  
CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2018-19  
BUDGETED REVENUES AND EXPENSES

**3.4 Planning Commission Appointment (Councilmember Benoit)**

**RECOMMENDATION:** Staff recommends that Councilmember Benoit nominate a citizen to serve as a Planning Commissioner, subject to ratification by a majority vote of the City Council.

**3.5 Measure AA Citizen's Oversight Advisory Committee Appointments**

**RECOMMENDATION:** Staff recommends that the City Council review the applications for committee membership and appoint five of the applicants to the Measure AA Citizen's Oversight Advisory Committee.

**3.6 Establishment of Cannabis Subcommittee**

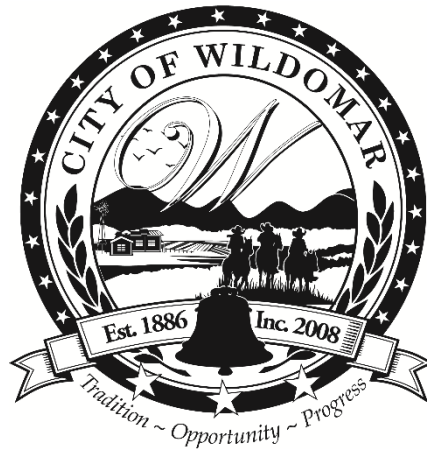
**RECOMMENDATION:** Staff recommends that the City Council elect and approve two Councilmembers to serve on a temporary ad-hoc Cannabis Subcommittee providing guidance to staff in drafting regulatory ordinances or other permitting processes for cannabis enterprises in the City of Wildomar.

**CITY MANAGER REPORT**

**FUTURE AGENDA ITEMS**

**ADJOURN THE CITY COUNCIL**

***In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar Acting City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.***



Marsha Swanson, Chair  
Dustin Nigg, Vice Chair  
Ben J. Benoit, Trustee  
Bridgette Moore, Trustee  
Joseph Morabito, Trustee

Gary Nordquist  
General Manager

Thomas D. Jex  
District Counsel

## **CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT**

### **ROLL CALL**

### **PUBLIC COMMENTS**

### **BOARD COMMUNICATIONS**

#### **APPROVAL OF THE AGENDA AS PRESENTED**

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

#### **4.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

##### **4.1 Minutes – April 10, 2019 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Minutes as presented.

##### **4.2 Warrant Register**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 05-02-2019, in the amount of \$414.37;
2. Warrant Register dated 05-02-2019, in the amount of \$39.10;
3. Warrant Register dated 05-09-2019, in the amount of \$973.72;
4. Warrant Register dated 05-16-2019, in the amount of \$59.65;
5. Warrant Register dated 04-18-2019, in the amount of \$47.74.

##### **4.3 Treasurer’s Report- April 2019**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Treasurer’s Report for April 2019.

## **5.0 PUBLIC HEARINGS**

There are no items scheduled.

## **6.0 GENERAL BUSINESS**

There are no items scheduled.

## **GENERAL MANAGER REPORT**

## **FUTURE AGENDA ITEMS**

## **ADJOURN WILDOMAR CEMETERY DISTRICT**

### **City Council/Wildomar Cemetery District Regular Meeting Schedule**

July 10	November 13	March 11
August 14	December 11	April 8
September 11	January 8	May 13
October 9	February 12	June 10

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Janet Morales, Wildomar Acting City Clerk, do certify that on June 7, 2019, by 6:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;  
U.S. Post Office, 21392 Palomar Street;  
Wildomar Library, 34303 Mission Trail Blvd.



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Janet Morales  
Acting City Clerk