

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:00 P.M. – REGULAR MEETING

September 9, 2020

Pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20, the City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing.



Dustin Nigg, Mayor/Chair, District 2
Bridgette Moore, Mayor Pro Tem/Vice Chair, District 4
Ben J. Benoit, Council Member/Trustee, District 1
Joseph Morabito, Council Member/Trustee, District 3
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

The City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing pursuant to the provisions of the Governor's Executive Order N-29-20

The City of Wildomar encourages your participation in the meeting; however, in order to minimize the spread of the COVID-19 virus, this meeting is being conducted utilizing video and teleconferencing. The City Council Chambers will not be open to the public. The public may view the meeting on television and/or online and may participate via ZOOM Webinar Videoconferencing.

You may view the Regular Session meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.

Instructions for Electronic Participation

If you would like to make a public comment and/or a comment on a specific agenda item, please follow the following instructions:

1. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.
2. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone or IPAD.

Join Zoom Meeting
<https://us02web.zoom.us/j/89553964109>

OR

Dial in:
+1 669 900 6833 US

Webinar ID: 895 5396 4109

Please Note: During the meeting all participants video will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.

3. During Public Comment not on the Agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.

When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Council may provide.

Directions to virtually raise hand on a DESKTOP/LAPTOP:

- At the bottom of the list, please click on the grey “**Raise Hand**” button.

Directions to virtually raise hand on a SMARTPHONE:

- Look for the “**Raise Hand**” button on the screen and click the button.

Directions to virtually raise hand on a TELEPHONE line only:

- **Dial *9** on your keypad to signal that you would like to comment. When the Host unmutes you, **Dial *6** to unmute.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk’s Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City’s and any third party’s use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – REGULAR SESSION - 5:00 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. Constitution Week Proclamation
2. Lake Elsinore Unified School District Update
3. Wildomar Library Update

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Minutes- July 8, 2020 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.3 Minutes- August 12, 2020 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.4 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

For Fiscal Year 2019-2020

1. Warrant Register dated 08-06-2020 in the amount of \$58,059.76;
2. Warrant Register dated 08-13-2020 in the amount of \$13,491.40;
3. Warrant Register dated 08-20-2020 in the amount of \$454,281.16;
4. Warrant Register dated 08-27-2020 in the amount of \$339,595.51;
5. Warrant Register dated 08-27-2020 in the amount of \$273,030.53;

For Fiscal Year 2020-2021

6. Warrant Register dated 08-06-2020 in the amount of \$38,088.27;
7. Warrant Register dated 08-13-2020 in the amount of \$135,355.35;
8. Warrant Register dated 08-20-2020 in the amount of \$55,618.13;
9. Warrant Register dated 08-27-2020 in the amount of \$134,087.11;
10. Payroll Register dated 08-01-2020 in the amount of \$141,175.99.

1.5 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for July 2020.

1.6 FY 2019 State Homeland Security Program (SHSP) Award

RECOMMENDATION: Staff recommends that the City Council:

1. Accept \$5,177 in funding from Riverside County's FY 2019 State Homeland Security Program (SHSP); and
2. Adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, APPROVING PARTICIPATION IN THE FY 2019 STATE
HOMELAND SECURITY PROGRAM (SHSP) AND AUTHORIZING THE
CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS FOR
AND ON BEHALF OF THE CITY

1.7 Road Maintenance and Rehabilitation Project Notice of Completion

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ACCEPTING THE ROAD MAINTENANCE AND
REHABILITATION PROJECT, CIP 057 AS COMPLETE, AND
AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF
COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.8 Smith Ranch Self Storage/RV Facility, CUP 16-0138, Public Improvement Agreement and BMP Agreement Located at Clinton Keith and Smith Ranch

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to:

1. Execute the Public Improvement Agreement, and the BMP Agreement with the new Developer, GSC Smith Ranch LP, a California Limited Partnership company for Conditional Use Permit (CUP) No. 16-0138 (Smith Ranch Self Storage/RV Facility).
2. Authorize the release of all securities associated with the previous Public Improvement Agreement with Smith Ranch Storage, LLC, a California limited liability company for Conditional Use Permit (CUP) No. 16-0138 (Smith Ranch Self Storage/RV Facility), upon execution of the new Public Improvement Agreement with the new Developer.

1.9 Acceptance of Public Improvements of Tract 31479 by Wildomar Springs, LLC, a Delaware Limited Liability Company and Accepting an Offer of Dedication for Lot 52 Located at Wildomar Trail and Varian Way

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE SUBDIVISION IMPROVEMENTS FOR TRACT 31479, AUTHORIZING THE CITY ENGINEER TO EXECUTE A CERTIFICATE OF ACCEPTANCE FOR THE OFFER OF DEDICATION FOR LOT 52 OF SAID TRACT, AND AUTHORIZING THE CITY ENGINEER TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.10 Resolution to authorize the Examination of Transactions (Sales) and Use Tax Records by city staff or agents of the City of Wildomar and repeal Resolution 2018-68.

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE EXAMINATION OF LOCAL SALES AND USE TAX AND TRANSACTIONS SALES AND USE TAX RECORDS AND REPEALING RESOLUTION 2018-68

2.0 PUBLIC HEARINGS

There are no items scheduled.

3.0 GENERAL BUSINESS

3.1 COVID-19 Update

RECOMMENDATION: Staff recommends that the City Council receive and file the COVID-19 Update and provide direction as desired.

3.2 Multi-Family Objective Design Standards and Guidelines Document

RECOMMENDATION: The Planning Commission recommends the

City Council adopt a Resolution entitled:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2020 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE CITY OF WILDOMAR MULTI-FAMILY OBJECTIVE DESIGN STANDARDS AND GUIDELINES DOCUMENT FOR NEW MULTI-FAMILY RESIDENTIAL DEVELOPMENT PROJECTS

3.3 Award of Construction Contract – Bundy Canyon Road Improvement Project-Segment 1 (CIP 026-1)

RECOMMENDATION: Staff recommends that the City Council take the following actions:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2020 - ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE ADDENDUM TO FINAL ENVIRONMENTAL IMPACT REPORT (SCH# 2007051156) FOR THE BUNDY CANYON/SCOTT ROAD IMPROVEMENT PROJECT

2. Authorize the City Manager to execute a construction contract with James McMinn, Inc. (JMI) in the amount of \$6,883,950.30 for construction of the Bundy Canyon Road Improvement Project, Segment 1(CIP 026-1) and authorize the City Engineer to approve change orders not to exceed 7.5% of the contract amount,
3. Approve Construction Administration and Observation budget for an amount not to exceed \$249,227,
4. Authorize payment to Southern California Edison (SCE) for design and relocation of 12 power poles along Bundy Canyon Road, Segment 1 for a total amount not to exceed \$184,035.10,
5. Authorize the City Manager to execute Agreement No. 232736 with the Riverside County Flood Control and Water Conservation District for partial funding of the Line F Extension as a part of the Bundy Canyon Road Widening Project-Segment 1, CIP 26-1, in the amount not to exceed \$331,000.

3.4 Measure AA Oversight Advisory Committee Annual Report Addendum for FY 2018-19

RECOMMENDATION: Staff recommends that the City Council approve the Measure AA Oversight Advisory Committee Annual Report Addendum for FY 2018-19

CITY MANAGER REPORT

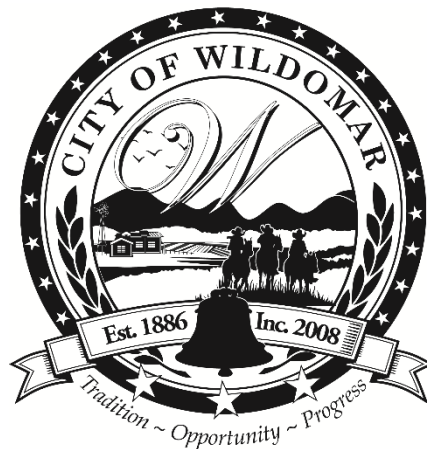
FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. Letter to Flood Control regarding canyon view park- Benoit – October 2020
2. Fireworks Ordinance- Morabito – October 2020
3. Juneteenth Holiday- Morabito – January 2021
4. Letter to Post Office requesting Zip Code Update – Benoit – December 2020
5. Truck Route Designations on Residential Streets- Moore- TBD

ADJOURN CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar Acting City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.



Dustin Nigg, Chair
Bridgette Moore, Vice Chair
Ben J. Benoit, Trustee
Joseph Morabito, Trustee
Marsha Swanson, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – August 12, 2020 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

For Fiscal Year 2019-2020

1. No Warrant Registers.

For Fiscal Year 2020-2021

2. Warrant Register dated 08-06-2020 in the amount of \$3,181.54;
3. Warrant Register dated 08-20-2020 in the amount of \$5,668.33;
4. Warrant Register dated 08-27-2020 in the amount of \$262.25.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for July 2020.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE WILDOMAR CEMETERY DISTRICT

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar Acting City Clerk, do certify that within 72 hours of the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road and on the City's website at www.cityofwildomar.org.



Janet Morales
Acting City Clerk
Dated: 09/04/2020