

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

September 11, 2019
Council Chambers
23873 Clinton Keith Road, Suite 106, Wildomar CA



Marsha Swanson, Mayor/Chair, District 5
Dustin Nigg, Mayor Pro Tem/Vice Chair, District 2
Ben J. Benoit, Council Member/Trustee, District 1
Bridgette Moore, Council Member/Trustee, District 4
Joseph Morabito, Council Member/Trustee, District 3

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA September 11, 2019

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Boulevard; and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas__minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF FOR THE DURATION OF THE MEETING. YOUR COOPERATION IS APPRECIATED.

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(2) and (3) to confer with legal counsel with regard to three matters of potential exposure to litigation.
2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 5496.9(d)(4) to confer with legal counsel with regard to one matter of potential initiation of litigation.

RECONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

MOMENT OF SILENCE FOR OUR FIRST RESPONDERS

NATIONAL ANTHEM- JASMINE OLIVER

FLAG SALUTE

PRESENTATIONS

1. Fire Department- Tribute to 9-11
2. Proclamation- Constitution Week
3. Announce the Murrieta/Wildomar Chamber of Commerce Award Winners from Wildomar
4. Other City Recognitions/ Presentations

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person.

Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Minutes – July 10, 2019 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as presented.

1.3 Minutes – August 14, 2019 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as presented.

1.4 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

For Fiscal Year 2018-2019

1. Warrant Register dated 08-01-2019 in the amount of \$210,001.18;
2. Warrant Register dated 08-08-2019 in the amount of \$16,689.52;
3. Warrant Register dated 08-15-2019 in the amount of \$1,405,513.20;
4. Warrant Register dated 08-22-2019 in the amount of \$21,979.32;
5. Warrant Register dated 08-29-2019 in the amount of \$3,584.40;

For Fiscal Year 2019-2020

6. Warrant Register dated 08-01-2019 in the amount of \$170,468.83;
7. Warrant Register dated 08-08-2019 in the amount of \$76,415.18;
8. Warrant Register dated 08-15-2019 in the amount of \$111,029.17;
9. Warrant Register dated 08-22-2019 in the amount of \$43,000.24;

- 10. Warrant Register dated 08-29-2019 in the amount of \$120,099.06;
- 11. Payroll Register dated 09-01-2019 in the amount of \$99,759.58.

1.5 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for July 2019.

1.6 2nd Reading of Ordinance No. 170 – Amendment of Municipal Code Chapter 13.12 (Stormwater Drainage System Protection)

RECOMMENDATION: Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 170
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, AMENDING CHAPTER 13.12
(STORMWATER DRAINAGE SYSTEM PROTECTION) OF THE
WILDOMAR MUNICIPAL CODE.

1.7 2nd Reading of Ordinance No. 171- Adoption of Municipal Code Chapter 6.06 (Mandatory Spaying, Neutering and Microchipping)

RECOMMENDATION: Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 171
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR
ADOPTING TITLE 6, CHAPTER 6.06 OF THE WILDOMAR MUNICIPAL
CODE (WMC) REGARDING MANDATORY SPAYING, NEUTERING AND
MICROCHIPPING

1.8 Resolution Establishing Time, Date and Location of City Council Meetings

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019-_____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, REPEALING AND REPLACING RESOLUTIONS NO.
2011-44 AND 2011-05 DESIGNATING THE TIME, DATE AND
LOCATION OF CITY COUNCIL MEETINGS

1.9 Annexation No. 17 into Community Facilities District No. 2013-1 (Services) for KB Homes Coastal, Inc. (TR 32024)

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ITS INTENTION TO ANNEX TERRITORY INTO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES), OF THE CITY OF WILDOMAR, ADOPTING A MAP OF THE AREA PROPOSED TO BE ANNEXED (ANNEXATION NO. 17) AND AUTHORIZING THE LEVY OF SPECIAL TAXES THEREIN

1.10 Fire Station 61 Kitchen Remodel Notice of Completion

RECOMMENDATION: Staff recommends that the City Council:

1. Authorize the City Engineer to execute a Contract Change Order (CCO) with Atom Engineering Construction, Inc. to finalize the Fire Station 61 Kitchen Remodel Project (CIP 049) for a total contract amount of \$124,339.00.
2. Adopt a Resolution entitled:

RESOLUTION NO. 2019- _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE FIRE STATION 61 KITCHEN REMODEL PROJECT, CIP 049 AS COMPLETE, AND AUTHORIZING STAFF TO PREPARE AND FILE THE NOTICE OF COMPLETION WITH THE RIVERSIDE COUNTY RECORDER

1.11 Parks Shade Structure Equipment Purchasing

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019- _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE DIRECT PURCHASE OF SHADE STRUCTURES FROM LANDSCAPE STRUCTURES INC. PROVIDED BY COAST RECREATION INC.

1.12 Tentative Tract Map 32024 – Final Tract Map Approval, Subdivision Improvement Agreement, and Stormwater Management/BMP Facilities Agreement

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, APPROVING THE FINAL MAP FOR TENTATIVE TRACT MAP 32024 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE SUBDIVISION IMPROVEMENT AGREEMENT

2. Authorize the City Manager to execute the Stormwater Management/BMP Facilities Agreement for the tract's Water Quality Management Plan (WQMP).

1.13 Award of Contract for Facilities Security and Patrol Services

RECOMMENDATION: Staff recommends that the City Council:

1. Approve the revised bid schedule correcting the total price of FY 19/20 to \$42,840.00 due to a clerical data entry error and total contract price to \$147,672.00;
2. Authorize the City Manager to execute an Agreement for Services Contract with MPS Security to provide Facilities Security and Patrol Services.

1.14 Award of Contract for Facilities Janitorial Services

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute an Agreement for Services Contract with Golden Touch Cleaning Solutions, Inc. (GTC, Inc.) to provide Facilities Janitorial Services at the City's Parks.

1.15 Western Communities Energy Continued Participation

RECOMMENDATION: Staff recommends that the City Council approve the City of Wildomar's continued participation in Western Community Energy through the launch anticipated to occur in the summer of 2020.

1.16 Third Amendment to Design Professional Services Agreement with Parsons Transportation Group for the Bundy Canyon Road Project

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute the Third Amendment to the Design Professional Services Agreement with Parsons Transportation Group, Inc. for Engineering Services for Bundy Canyon Road Improvement Project.

1.17 Regional Housing Needs Assessment Allocation (RHNA) Methodology

RECOMMENDATION: Staff recommends that the City Council support staff's recommendation to utilize Option #2 for calculating Wildomar's RHNA allocation for the 2021 – 2029 Housing Element Update and authorize the City Manager to submit a formal letter to SCAG by September 13, 2019.

2.0 PUBLIC HEARINGS

2.1 Tobacco Code Amendment

RECOMMENDATION: The Planning Commission recommends that the City Council introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTIONS 15060(C)(2), 15060(C)(3) AND 15061(B)(3) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND APPROVING ZONING ORDINANCE AMENDMENT NO. 19-01 TO AMEND CHAPTER 5.64, CHAPTER 17.72 AND CHAPTER 17.76 OF THE WILDOMAR MUNICIPAL CODE RELATED TO TOBACCO RETAILING BUSINESSES, HOOKAH LOUNGES, AND VAPOR LOUNGES

3.0 GENERAL BUSINESS

3.1 Planning Commission Appointment (Mayor Pro Tem Nigg)

RECOMMENDATION: Staff recommends that Mayor Pro Tem Nigg nominate a citizen to serve as a Planning Commissioner, subject to ratification by a majority vote of the City Council.

COUNCIL COMMUNICATIONS

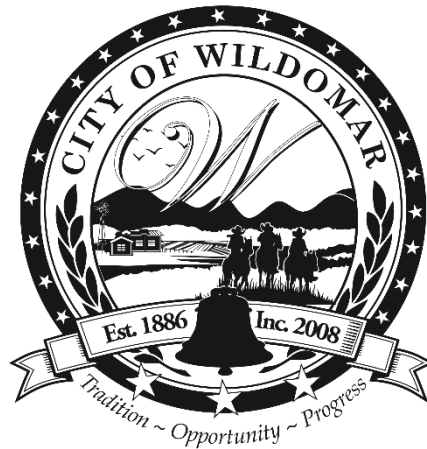
1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar Acting City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.



Marsha Swanson, Chair
Dustin Nigg, Vice Chair
Ben J. Benoit, Trustee
Bridgette Moore, Trustee
Joseph Morabito, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – July 10, 2019 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Minutes – August 14, 2019 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.3 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

For Fiscal Year 2018-2019

1. No Warrant Registers dated in August 2019 for FY 2018-19;

For Fiscal Year 2019-2020

2. Warrant Register dated 08-01-2019 in the amount of \$614.74;

3. Warrant Register dated 08-08-2019 in the amount of \$2,108.86;
4. Warrant Register dated 08-15-2019 in the amount of \$919.84;
5. Warrant Register dated 08-22-2019 in the amount of \$499.83;
6. Warrant Register dated 08-29-2019 in the amount of \$1,184.20.

4.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for July 2019.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

6.1 Wildomar Cemetery District Services Presentation

RECOMMENDATION: Staff recommends that the Board of Trustees receive and file the report.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

October 9	February 12	June 10
November 13	March 11	July 8
December 11	April 8	August 12
January 8	May 13	September 9

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Janet Morales, Wildomar Acting City Clerk, do certify that on September 4, 2019, by 6:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;
U.S. Post Office, 21392 Palomar Street;
Wildomar Library, 34303 Mission Trail Blvd.



Janet Morales
Acting City Clerk