

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:00 P.M. – REGULAR MEETING

October 14, 2020

Pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20, the City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing.



Dustin Nigg, Mayor/Chair, District 2
Bridgette Moore, Mayor Pro Tem/Vice Chair, District 4
Ben J. Benoit, Council Member/Trustee, District 1
Joseph Morabito, Council Member/Trustee, District 3
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

The City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing pursuant to the provisions of the Governor's Executive Order N-29-20

The City of Wildomar encourages your participation in the meeting; however, in order to minimize the spread of the COVID-19 virus, this meeting is being conducted utilizing video and teleconferencing. The City Council Chambers will not be open to the public. The public may view the meeting on television and/or online and may participate via ZOOM Webinar Videoconferencing.

You may view the Regular Session meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.

Instructions for Electronic Participation

If you would like to make a public comment and/or a comment on a specific agenda item, please follow the following instructions:

1. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.
2. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone or IPAD.

Join Zoom Meeting

<https://us02web.zoom.us/j/85733774850>

OR

Dial in:

+1 669 900 6833 US

Webinar ID: 857 3377 4850

Please Note: During the meeting all participants video will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.

3. During Public Comment not on the Agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.

When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Council may provide.

Directions to virtually raise hand on a DESKTOP/LAPTOP:

- At the bottom of the list, please click on the grey “**Raise Hand**” button.

Directions to virtually raise hand on a SMARTPHONE:

- Look for the “**Raise Hand**” button on the screen and click the button.

Directions to virtually raise hand on a TELEPHONE line only:

- **Dial *9** on your keypad to signal that you would like to comment. When the Host unmutes you, **Dial *6** to unmute.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk’s Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City’s and any third party’s use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – REGULAR SESSION - 5:00 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. Acknowledgement: Purple Heart City
2. Lake Elsinore Unified School District Update
3. Animal Friends of the Valleys Update

DEPARTMENT REPORTS

1. Economic Development Update
2. Community Services Department Update
3. City Clerk Update

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Minutes- August 19, 2020 Special Meeting

RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.3 Minutes- August 26, 2020 Special Meeting

RECOMMENDATION: Staff recommends that the City Council approve the minutes as presented.

1.4 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

For Fiscal Year 2019-2020

1. Warrant Register dated 09-03-2020 in the amount of \$21,543.89;
2. Warrant Register dated 09-10-2020 in the amount of \$616,618.94;

For Fiscal Year 2020-2021

3. Warrant Register dated 09-03-2020 in the amount of \$107,695.83;
4. Warrant Register dated 09-10-2020 in the amount of \$100,031.00;
5. Warrant Register dated 09-17-2020 in the amount of \$67,991.47;
6. Warrant Register dated 09-24-2020 in the amount of \$400,506.07;
7. Payroll Register dated 10-01-2020 in the amount of \$154,917.88.

- 1.5 **Treasurer’s Report**
RECOMMENDATION: Staff recommends that the City Council approve the Treasurer’s Report for August 2020.

- 1.6 **Annexation No. 20 into Community Facilities District No. 2013-1 (Services) for Tran Killarney Lane (PM 37276)**
RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ITS INTENTION TO ANNEX TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES), OF THE CITY OF WILDOMAR, ADOPTING A MAP OF THE AREA PROPOSED TO BE ANNEXED (ANNEXATION NO. 20) AND AUTHORIZING THE LEVY OF SPECIAL TAXES THEREIN

- 1.7 **Second Amendment to Design Professional Services Agreement with RRM Design Group for 27 Acre Park – Final Design and Construction Documents for Phase I**
RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute the Second Amendment to the Design Professional Services Agreement with RRM Design Group.

- 1.8 **Capital Improvement Program First Quarter Status Report**
RECOMMENDATION: Staff recommends that the City Council receive and file the FY20/21 1st Quarter Capital Improvement Program Status Report.

- 1.9 **Consideration of annual reporting of completed State mandated fire and life safety inspections by the City of Wildomar in compliance with SB 1205 for Calendar Year 2020**
RECOMMENDATION: Staff recommends that the City Council adopt a resolution entitled:

RESOLUTION NO. 2020- _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE CHIEF OF THE RIVERSIDE COUNTY FIRE DEPARTMENT REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES REQUIRING ANNUAL INSPECTIONS IN SUCH OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE

1.10 Amendment No. 2 to the Transportation Uniform Mitigation Fee (TUMF) Program Agreement for Palomar Street between Mission Trail and Jefferson Avenue

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute Amendment No. 2 to the Agreement between Western Riverside Council of Governments (WRCOG) and the City of Wildomar for the Planning, Engineering, and Right of Way Phases, as required for the widening of Palomar Street between Mission Trail and Jefferson Avenue.

1.11 Professional Services Agreement with TKE Engineering Inc. for On-Call Engineering Services

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute a Professional Services Agreement with TKE Engineering Inc. for On-Call Engineering Services.

1.12 Retain TKE Engineering Inc. to Perform Design Services for CIP-59 Palomar Street / Clinton Keith Sidewalk, Trail and Bike Lane Project

RECOMMENDATION: Staff recommends that the City Council authorize the City Engineer to retain TKE Engineering Inc. to perform design services for CIP 59 Palomar Street / Clinton Keith Road Sidewalk, Trail and Bike Lane Project.

1.13 Subdivision Improvement Agreement, Grading Agreement, Storm Water Management BMP Facilities Agreement for Final Tract Map 32206 located on Palomar Street between Cert Street and Lone Lane

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute the agreements and to authorize City Manager to make minor adjustments not significantly affecting substantive terms of the agreements for a new Subdivision Improvement Agreement, Grading Agreement and Storm Water Management/BMP Facilities Agreement with potential developer/Home Builder of Tract 32206, Richmond American Homes of Maryland, Inc., a Maryland corporation.

1.14 EVMWD Geotechnical Exploration for Grand Avenue Cooperative Funding Agreement

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute the Cooperative Funding Agreement with EVMWD.

2.0 PUBLIC HEARINGS

2.1 Zoning Ordinance Amendment No. 2020-03: City Council review of an amendment to Chapter 17.204 regulating Accessory Dwelling Units (ADU's) in Residential Zones

RECOMMENDATION: The Planning Commission recommends the City Council Introduce and approve the first reading of an Ordinance entitled:

ORDINANCE NO. _____
AN ORDINANCE OF THE CITY COUNCIL OF CITY OF WILDOMAR, CALIFORNIA, ADOPTING A STATUTORY EXEMPTION FROM CEQA REVIEW PURSUANT TO SECTION 21080.17 OF THE PUBLIC RESOURCES CODE, AND APPROVING ZONING ORDINANCE AMENDMENT NO. 2020-03 AMENDING CHAPTER 17.204 OF THE WILDOMAR MUNICIPAL CODE PERTAINING TO ACCESSORY DWELLING UNITS

3.0 GENERAL BUSINESS

3.1 FY 2020-21 1st Quarter Budget Report

RECOMMENDATION: Staff recommends that the City Council review and consider approval of the Fiscal Year 2020-21 First Quarter Report, and adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2020-21 BUDGETED REVENUES AND EXPENSES

3.2 COVID-19 Update

RECOMMENDATION: Staff recommends that the City Council receive and file the COVID-19 Update and provide direction as desired.

3.3 Prielipp/Yamas General Plan Initiation Process (GPIP) Proposal City Council review of a GPIP proposal located on the northeast corner of Prielipp Road and Yamas Drive (APN: 380-250-019)

RECOMMENDATION: The Planning Department recommends the City Council take the following actions:

1. Receive staff's presentation;
2. Receive any public testimony from the Applicant and Public; and
3. Discuss the proposed GPA with consideration of the comments raised by the Planning Commission and provide direction/feedback to the Applicant.

3.4 Southwest Communities Financing Authority – Fourth Amendment to the Restated Joint Powers Agreement - Adding the City of Menifee

RECOMMENDATION: Staff recommends that the City Council adopt and authorize the City Manager to execute the Fourth Amended and Restated Joint Powers Agreement between the County of Riverside; the City of Canyon Lake; the City of Lake Elsinore; the City of Murrieta; the City of Temecula; the City of Wildomar, and the City of Menifee for the Southwest Communities Financing Authority.

3.5 Letter to Flood Control regarding Canyon View Park (Benoit) Sedco Detention Basin at View Crest Road and Great Falls Road

RECOMMENDATION: Staff recommends that the City Council discuss and provide direction on the preparation of a Letter to Riverside County Flood Control District to enter into a License Agreement to utilize the Sedco Detention Basin for Park and Recreation Purposes.

CITY MANAGER REPORT

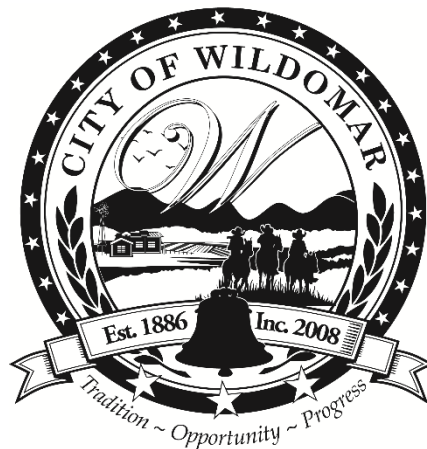
FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. Fireworks Ordinance - Morabito – February 2021
2. Juneteenth Holiday - Morabito – January 2021
3. Letter to Post Office requesting Zip Code Update – Benoit – December 2020
4. Truck Route Designations on Residential Streets - Moore – December 2020
5. Multi-Family Parking - Moore – April 2021

ADJOURN CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar Acting City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.



Dustin Nigg, Chair
Bridgette Moore, Vice Chair
Ben J. Benoit, Trustee
Joseph Morabito, Trustee
Marsha Swanson, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – September 9, 2020 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

For Fiscal Year 2019-2020

1. No Warrant Registers.

For Fiscal Year 2020-2021

2. Warrant Register dated 09-03-2020 in the amount of \$2,442.00;
3. Warrant Register dated 09-10-2020 in the amount of \$299.73;
4. Warrant Register dated 09-17-2020 in the amount of \$1,252.84;
5. Warrant Register dated 09-24-2020 in the amount of \$613.49.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for August 2020.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. Cemetery Perimeter Wall – Benoit – March 2021
2. Cemetery Fee Review – Benoit – June 2021

ADJOURN THE WILDOMAR CEMETERY DISTRICT

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the

City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar Acting City Clerk, do certify that within 72 hours of the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road and on the City's website at www.cityofwildomar.org.



Janet Morales
Acting City Clerk
Dated: October 09, 2020