

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

6:30 P.M. – REGULAR MEETING

November 13, 2019
Council Chambers
23873 Clinton Keith Road, Suite 106, Wildomar CA



Marsha Swanson, Mayor/Chair, District 5
Dustin Nigg, Mayor Pro Tem/Vice Chair, District 2
Ben J. Benoit, Council Member/Trustee, District 1
Bridgette Moore, Council Member/Trustee, District 4
Joseph Morabito, Council Member/Trustee, District 3

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA November 13, 2019

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Boulevard; and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF FOR THE DURATION OF THE MEETING. YOUR COOPERATION IS APPRECIATED.

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PRESENTATIONS

1. Assemblywoman Melendez Legislative Update
2. Wildomar Elementary School Presentation
3. Police Quarterly Update
4. Fire Quarterly Update
5. Library Quarterly Update
6. Code Enforcement Quarterly Update
7. Gary 10 Year Service Acknowledgement
8. Other City Recognitions/ Presentations

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person. Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Minutes – October 09, 2019 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as presented.

1.3 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 10-03-2019 in the amount of \$131,979.25;
2. Warrant Register dated 10-10-2019 in the amount of \$272,128.16;
3. Warrant Register dated 10-15-2019 in the amount of \$6,571.60;
4. Warrant Register dated 10-17-2019 in the amount of \$507,879.84;
5. Warrant Register dated 10-24-2019 in the amount of \$95,892.56;
6. Electronic Payment Register dated 10-28-2019 in the amount of \$135,651.76;
7. Electronic Payment Register dated 10-28-2019 in the amount of \$372,070.27;
8. Warrant Register dated 10-31-2019 in the amount of \$182,251.79;
9. Payroll Register dated 11-01-2019 in the amount of \$99,759.58;
10. Electronic Payment Register dated 11-05-2019 in the amount of \$70,358.39.

1.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for September 2019.

1.5 2nd Reading of Ordinance No. 173- Business Registration Program Ordinance Amendment

RECOMMENDATION: Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 173
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING SECTIONS 5.68.040 AND 5.68.100 OF THE MUNICIPAL CODE PERTAINING TO THE CITY BUSINESS REGISTRATION PROGRAM.

1.6 Capital Improvement Program Status Report

RECOMMENDATION: Staff recommends that the City Council receive and file the FY19/20 1st Quarter Capital Improvement Program Status Report.

1.7 Annexation No. 18 into Community Facilities District No. 2013-1 (Services) for Rancon Medical and Education Center, LLC (PM 36492-1,-2,-3)

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ITS INTENTION TO ANNEX TERRITORY INTO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES), OF THE CITY OF WILDOMAR, ADOPTING A MAP OF THE AREA PROPOSED TO BE ANNEXED (ANNEXATION NO. 18) AND AUTHORIZING THE LEVY OF SPECIAL TAXES THEREIN

1.8 Annexation No. 19 into Community Facilities District No. 2013-1 (Services) for Smith Ranch Storage, LLC (PA 16-0138)

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, DECLARING ITS INTENTION TO ANNEX TERRITORY INTO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES), OF THE CITY OF WILDOMAR, ADOPTING A MAP OF THE AREA PROPOSED TO BE ANNEXED (ANNEXATION NO. 19) AND AUTHORIZING THE LEVY OF SPECIAL TAXES THEREIN

1.9 Changes to the Position Classification Schedule

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ADDING THE SENIOR PLANNER POSITION AND
UPDATING THE POSITION CLASSIFICATION SCHEDULE FOR THE
NEWLY CREATED POSITION

2.0 PUBLIC HEARINGS

2.1 Consideration of Territory to be Annexed to Community Facilities District No. 2013-1 (Services), Calling an Election, Ordering the Levy and Collection of Special Taxes, and Declaring the Election Results for CFD 2013-1 (Services), Annexation No. 17

RECOMMENDATION: Staff recommends that the City Council:

1. Open the public hearing;
2. Take testimony;
3. Close the public hearing;
4. Adopt Resolution entitled:

RESOLUTION NO. 2019 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, CALLING AN ELECTION TO SUBMIT TO THE
QUALIFIED ELECTORS THE QUESTIONS OF LEVYING A SPECIAL
TAX WITHIN THE AREA PROPOSED TO BE ANNEXED TO
COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES)
(ANNEXATION NO. 17)

5. Hold the election;
6. Canvass the election; and
7. Adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, DECLARING ELECTION RESULTS FOR
COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES)
(ANNEXATION NO. 17)

2.2 Zoning Ordinance Amendment 19-02 – Organic Waste Code Amendment

RECOMMENDATION: Staff recommends the City Council introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTION OF A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTIONS 15061(B)(3) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND APPROVAL OF ZONING ORDINANCE AMENDMENT NO. 19-02 AMENDING CHAPTER 17.172 (GENERAL PROVISIONS) AND CHAPTER 8.104 (SOLID WASTE COLLECTION AND DISPOSAL) OF THE WILDOMAR MUNICIPAL CODE TO MODIFY THE REGULATIONS PERTAINING TO COMMERCIAL AND MULTI-FAMILY TRASH ENCLOSURES FOR ORGANIC WASTE PRODUCTS

3.0 GENERAL BUSINESS

3.1 CEQA Negative Declaration Budget for Cannabis Ordinance (ZOA 19-04)

RECOMMENDATION: Staff recommends the City Council take the following action:

Appropriate \$56,000 from General Fund Balance increasing the Cannabis Code Amendment Budget (Account # 100-430-4300-52128) to prepare the required Negative Declaration for the Cannabis Code Amendment (ZOA No. 19-04).

3.2 Establishment of a Housing and Regional Growth Vision Subcommittee

RECOMMENDATION: Staff recommends that the City Council select and approve two Councilmembers to serve on a temporary ad-hoc Subcommittee providing guidance to staff as part of the city's Housing Element and SCAG Regional Growth Forecast Visioning efforts.

3.3 2019 California Building Codes Adoption – Set Public Hearing

RECOMMENDATION: Staff recommends that the City Council:

1. Introduce an Ordinance entitled:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING CHAPTERS 8.28, 15.08, 15.12, 15.16, 15.18, 15.20, 15.22, 15.24, 15.28, 15.32, 15.38, AND 15.52 OF THE WILDOMAR MUNICIPAL CODE TO ADOPT THE 2019 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24, PARTS 2 THROUGH 12, INCLUSIVE) WITH SPECIFIED APPENDICES, AND INCLUDING ALL AMENDMENTS THERETO; AND DELETING CHAPTER 15.48.

2. Approve the first reading of Ordinance No. _____
3. Set the public hearing for December 11, 2019, at 6:30 p.m., or as soon thereafter, to hear testimony in this matter.

3.4 Holiday Lights Home Decorating Contest 2019

RECOMMENDATION: Staff recommends that the City Council approve the Holiday Lights Home Decorating Contest for 2019 and appoint two council members to judge the contest.

COUNCIL COMMUNICATIONS

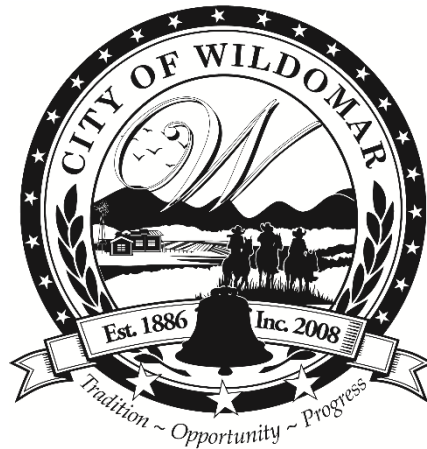
1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar Acting City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.



Marsha Swanson, Chair
Dustin Nigg, Vice Chair
Ben J. Benoit, Trustee
Bridgette Moore, Trustee
Joseph Morabito, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – October 09, 2019 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 10-03-2019 in the amount of \$7,609.87;
2. Warrant Register dated 10-10-2019 in the amount of \$69.23;
3. Warrant Register dated 10-17-2019 in the amount of \$674.84;
4. Warrant Register dated 10-24-2019 in the amount of \$232.52
5. Warrant Register dated 10-31-2019 in the amount of \$349.38.

4.3 Treasurer's Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer's Report for September 2019.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

6.1 Award a Services Agreement for Cemetery Master Development and Business Plan

RECOMMENDATION: Staff recommends that the Board of Trustees:

1. Authorize the General Manager to execute a Services Agreement between the Wildomar Cemetery District and LEES + Associates, and;
2. Assign two Trustees to work with staff and the consultant during Plan preparation.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN WILDOMAR CEMETERY DISTRICT

City Council/Wildomar Cemetery District Regular Meeting Schedule

December 11	April 8	August 12
January 8	May 13	September 9
February 12	June 10	October 14
March 11	July 8	November 11

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Janet Morales, Wildomar Acting City Clerk, do certify that on November 6, 2019, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;
U.S. Post Office, 21392 Palomar Street;
Wildomar Library, 34303 Mission Trail.



Janet Morales
Acting City Clerk