

CITY OF WILDOMAR CITY COUNCIL
AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION
6:30 P.M. – REGULAR MEETING

December 11, 2019
Council Chambers
23873 Clinton Keith Road, Suite 106, Wildomar CA



Marsha Swanson, Mayor/Chair, District 5
Dustin Nigg, Mayor Pro Tem/Vice Chair, District 2
Ben J. Benoit, Council Member/Trustee, District 1
Bridgette Moore, Council Member/Trustee, District 4
Joseph Morabito, Council Member/Trustee, District 3

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT REGULAR MEETING AGENDA December 11, 2019

ORDER OF BUSINESS: Public sessions of all regular meetings of the City Council begin at 6:30 p.m. Closed Sessions begin at 5:30 p.m. or such other time as noted.

REPORTS: All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road; Mission Trail Library, 34303 Mission Trail Boulevard; and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas___minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the City Council will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Mayor will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Council.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Council members, staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Attendance at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF FOR THE DURATION OF THE MEETING. YOUR COOPERATION IS APPRECIATED.

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session pursuant to the provisions of Government Code section 54957(b) regarding Public Employee Performance Evaluation.
Title: City Manager.
2. The City Council will meet in closed session to hold a conference with its Labor Negotiator regarding Unrepresented Employee pursuant to Government Code 54957.6.
Agency representative: Marsha Swanson
Unrepresented employee: City Manager

RECONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN CLOSED SESSION

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

Wildomar Scout Troop 332

PRESENTATIONS

1. Ronald Reagan Elementary School Presentation
2. Proclamation: Eagle Scout Chris Ramos
3. Recognition: David A. Brown Middle School Principal Karen Gaither
4. Holiday Lights Contest Winners
5. Event Sponsor and City Partnership Recognition
6. Staff Introductions
7. Fire Department Quarterly Update
8. Other City Recognitions/ Presentations

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

State law allows the Council to only talk about items that are listed on the agenda. **Speakers are allowed to raise issues not listed on the agenda; however, the law does not allow the City Council to discuss those issues during the meeting.** After hearing the matter, the Mayor will turn the matter over to the City Manager who will put you in contact with the proper Staff person.

Each speaker is asked to fill out a Public Comments Card available at the Chamber door and submit the card to the City Clerk. **Lengthy testimony should be presented to the Council in writing (15 copies) and only pertinent points presented orally.** The time limit established for public comments is three minutes per speaker.

Prior to taking action on any item that is on the agenda, the public will be permitted to comment at the time it is considered by the City Council.

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 Minutes – November 13, 2019 Regular Meeting

RECOMMENDATION: Staff recommends that the City Council approve the Minutes as presented.

1.3 Warrant and Payroll Registers

RECOMMENDATION: Staff recommends that the City Council approve the following:

1. Warrant Register dated 11-07-2019 in the amount of \$583,076.06;
2. Warrant Register dated 11-14-2019 in the amount of \$83,425.83;
3. Warrant Register dated 11-21-2019 in the amount of \$46,530.01;
4. Warrant Register dated 11-27-2019 in the amount of \$617,374.58;
5. Payroll Register dated 12-01-2019 in the amount of \$112,895.57;
6. Electronic Payment Register dated 12-03-2019 in the amount of \$150,381.90.

1.4 Treasurer's Report

RECOMMENDATION: Staff recommends that the City Council approve the Treasurer's Report for October 2019.

1.5 2nd Reading of Ordinance No. 173 – Organics Waste Amendment (ZOA 19-02)

RECOMMENDATION: The Planning Commission recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 173
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTION OF A GENERAL RULE EXEMPTION IN ACCORDANCE WITH SECTIONS 15061(B)(3) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND APPROVAL OF ZONING ORDINANCE AMENDMENT NO. 19-02 AMENDING CHAPTER 17.172 (GENERAL PROVISIONS) AND CHAPTER 8.104 (SOLID WASTE COLLECTION AND DISPOSAL) OF THE WILDOMAR MUNICIPAL CODE TO MODIFY THE REGULATIONS PERTAINING TO COMMERCIAL AND MULTI-FAMILY TRASH ENCLOSURES FOR ORGANIC WASTE PRODUCTS

1.6 Award of Construction Contract – Mission Trail / Sedco Sidewalk Phase II, CDBG Project (CIP 044-2)

RECOMMENDATION: Staff recommends that the City Council take the following action:

1. Adopt a Categorical Exemption pursuant to Section 15301(c) of the CEQA Guidelines.
2. Waive any irregularities that may exist in the I.E. General Engineering, Inc. submitted bid proposal as minor and not providing any economic advantage to the bidder.
3. Authorize the City Manager to execute a construction contract with I.E. General Engineering, Inc. in the amount of \$299,990.00 for construction of the Mission Trail / Sedco Sidewalk Phase II, CDBG Project (CIP 044-2).
4. Authorize the City Engineer to approve change orders not to exceed 10% of the contract amount.

1.7 Use of City of Wildomar Property, APN 366-120-025, as a Temporary Construction Staging Area for the City's CIP Contractor Mission Trail Sidewalk Phase II

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to sign the License Agreement and approve the use of City property, APN 366-120-025, as a temporary construction staging area for the City's Mission Trail / Sedco Sidewalk Phase II Project Contractor, I.E. General Engineering, Inc.

1.8 Accept Portion of Lot E of the Sedco Township Map (Mission Trail Right of Way) for Public Use

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A CERTIFICATE OF ACCEPTANCE FOR A PORTION OF LOT E OF THE SEDCO TOWNSITE SUBDIVISION MAP

1.9 Development Impact Fee Study Update Award Services Agreement with NBS

RECOMMENDATION: Staff recommends that the City Council authorize the City Manager to execute the Services Agreement.

1.10 Rescheduling Public Hearing Date and Election for Annexation No. 18 Into Community Facilities District No. CFD 2013-1 (Services)

RECOMMENDATION: Staff recommends that the City Council adopt Resolution entitled:

RESOLUTION NO. 2019 - _____
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR RESCHEDULING PUBLIC HEARING DATE RELATING TO THE PROPOSED ANNEXATION NO. 18 INTO COMMUNITY FACILITIES DISTRICT NO. 2013-1 (SERVICES) OF THE CITY OF WILDOMAR

1.11 Rescheduling Public Hearing Date and Election for Annexation No. 19 Into Community Facilities District No. CFD 2013-1 (Services)

RECOMMENDATION: Staff recommends that the City Council adopt Resolution entitled:

RESOLUTION NO. 2019 - _____
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR
RESCHEDULING PUBLIC HEARING DATE RELATING TO THE
PROPOSED ANNEXATION NO. 19 INTO COMMUNITY FACILITIES
DISTRICT NO. 2013-1 (SERVICES) OF THE CITY OF WILDOMAR

1.12 Consideration of Annual Reporting of Completed State Mandated Fire and Life Safety Inspections by the City of Wildomar in Compliance with SB 1205 for Calendar Year 2019

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2019- _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, ACKNOWLEDGING RECEIPT OF A REPORT MADE BY
THE FIRE CHIEF OF THE RIVERSIDE COUNTY FIRE DEPARTMENT
REGARDING THE INSPECTION OF CERTAIN OCCUPANCIES
REQUIRING ANNUAL INSPECTIONS IN SUCH OCCUPANCIES
PURSUANT TO SECTIONS 13145, 13146 and 17921 OF THE
CALIFORNIA HEALTH AND SAFETY CODE

1.13 Business Registration Services Agreement with HDL Software LLC

RECOMMENDATION: Staff recommends that the City Council approve a three-year agreement with HDL Software LLC (HDL) for Business Registration Services for the City of Wildomar. The agreement may be extended for two (2) successive one (1) year terms at the City's option.

2.0 PUBLIC HEARINGS

2.1 Second Reading- Ordinance No. 175, 2019 California Building Codes Adoption

RECOMMENDATION: Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 175
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING CHAPTERS 8.28, 15.08, 15.12, 15.16, 15.18, 15.20, 15.22, 15.24, 15.28, 15.32, 15.38, AND 15.52 OF THE WILDOMAR MUNICIPAL CODE TO ADOPT THE 2019 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24, PARTS 2 THROUGH 12, INCLUSIVE), WITH SPECIFIED APPENDICES, AND INCLUDING ALL AMENDMENTS THERETO; AND DELETING CHAPTER 15.48.

3.0 GENERAL BUSINESS

3.1 Sidewalk Vending Municipal Code Amendment

RECOMMENDATION: Staff Recommends that the City Council introduce and approve first reading of an Ordinance entitled:

ORDINANCE NO. _____
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING CHAPTER 5.72 (ROADSIDE VENDING) OF THE WILDOMAR MUNICIPAL CODE AND ADDING CHAPTER 12.24 (SIDEWALK VENDING) TO THE WILDOMAR MUNICIPAL CODE RELATED TO LOCAL REGULATION OF STREET VENDORS

3.2 City of Wildomar Master Drainage Plan

RECOMMENDATION: Staff recommends that the City Council receive and file the Master Drainage Plan.

3.3 Development Impact Fees – Five-Year and Annual Report as of June 30, 2019

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, TO MAKE CERTAIN FINDINGS AS REQUIRED BY THE 1996 CALIFORNIA MITIGATION FEE ACT

2. Receive and file the Five-Year and Annual report for the Development Impact Fees for the Fiscal Year Ending June 30, 2019.

3.4 Travel Reimbursement Policies for Elected Officials & City Employees

RECOMMENDATION: Staff recommends that the City Council:

1. Adopt an Ordinance entitled:

ORDINANCE NO. _____
AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, REPEALING URGENCY ORDINANCE NO. 08-13 RELATED TO REIMBURSEMENT OF CITY COUNCILMEMBERS FOR ACTUAL AND NECESSARY EXPENSES INCURRED IN THE PERFORMANCE OF THEIR OFFICIAL DUTIES

2. Adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AND ADOPTING A TRAVEL REIMBURSEMENT POLICY FOR CITY ELECTED OFFICIALS

3. Adopt a Resolution entitled:

RESOLUTION NO. 2019 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AND ADOPTING A TRAVEL REIMBURSEMENT POLICY FOR CITY EMPLOYEES

3.5 Resolution Approving Increase in City Manager Compensation

RECOMMENDATION: Staff recommends that the City Council approve a Resolution entitled:

RESOLUTION NO. 2019- _____
A RESOLUTION OF THE WILDOMAR CITY COUNCIL APPROVING AN INCREASE IN THE CITY MANAGER'S ANNUAL BASE SALARY

3.6 Wildomar Trail – Selection of Street Sign Design

RECOMMENDATION: Staff recommends that the City Council select a Street Sign Design for Wildomar Trail.

3.7 Appointment of Mayor and Mayor Pro Tem for 2020

RECOMMENDATION: Staff recommends that the City Council appoint a Mayor and Mayor Pro Tem for 2020.

3.8 Committees, Commissions, and Boards Appointment for 2020

RECOMMENDATION: Staff recommends that the City Council review the list of committees, commissions, and boards and approve/change appointments, and/or delete Subcommittees as appropriate.

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

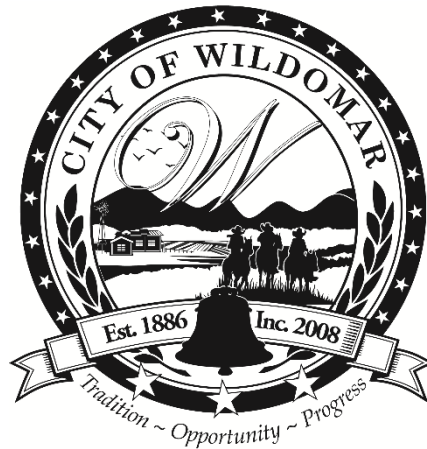
CITY MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE CITY COUNCIL TO AN ADJOURNED REGULAR MEETING OF JANUARY 15, 2020.

The regular meeting of January 8, 2020 will be adjourned to an adjourned regular meeting of January 15, 2020 at 6:30 p.m.

In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar Acting City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.



Marsha Swanson, Chair
Dustin Nigg, Vice Chair
Ben J. Benoit, Trustee
Bridgette Moore, Trustee
Joseph Morabito, Trustee

Gary Nordquist
General Manager

Thomas D. Jex
District Counsel

CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT

ROLL CALL

PUBLIC COMMENTS

BOARD COMMUNICATIONS

APPROVAL OF THE AGENDA AS PRESENTED

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

4.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

4.1 Minutes – November 13, 2019 Regular Meeting

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Minutes as presented.

4.2 Warrant Register

RECOMMENDATION: Staff recommends that the Board of Trustees approve the following:

4.3 Treasurer’s Report

RECOMMENDATION: Staff recommends that the Board of Trustees approve the Treasurer’s Report for October 2019.

5.0 PUBLIC HEARINGS

There are no items scheduled.

6.0 GENERAL BUSINESS

There are no items scheduled.

GENERAL MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE WILDOMAR CEMETERY DISTRICT TO AN ADJOURNED REGULAR MEETING OF JANUARY 15, 2020.

The regular meeting of January 8, 2020 will be adjourned to an adjourned regular meeting of January 15, 2020 at 6:30 p.m.

City Council/Wildomar Cemetery District Regular Meeting Schedule

January 15	May 13	September 9
February 12	June 10	October 14
March 11	July 8	November 11
April 8	August 12	December 9

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751, no later than 10:00 a.m. on the day preceding the scheduled meeting.

I, Janet Morales, Wildomar Acting City Clerk, do certify that on December 4, 2019, by 6:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;
U.S. Post Office, 21392 Palomar Street;
Wildomar Library, 34303 Mission Trail.



Janet Morales
Acting City Clerk